

FILLMORE COUNTY COMMISSIONERS' OFFICIAL MINUTES

August 11, 2020

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 11th day of August, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Jessica Erickson, Director of Nursing; Laura Christensen, SWCD; Cristal Adkins, Zoning; Kevin Olson, Social Services; Diane Olson, Social Services; Kristina Kohn, Human Resources; Karen Reisner, Fillmore County Journal;

Also present via Webex: Kristi Ruesink, Office Support Specialist, Sr.; Ron Gregg, Highway; Drew Hatzenbihler, Sanitation; John DeGeorge, Sheriff; Lance Boyum, Chief Deputy; Katie Isenberg, Account Technician; Jamie Fenske, Jail Administrator; Chris Hahn, Economic Development Authority; Gretchen Mensink Lovejoy, Chatfield Newspaper; and Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Dahl, the Board unanimously approved the agenda.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. August 4, 2020 County Board minutes
2. Successful completion of probation for Brianna Reed, Support Enforcement Aide, effective 8/12/2020 as recommended by the Social Services Manager
3. Successful completion of probation for Kristine Oman, Office Support Specialist, Sr. effective 8/12/2020 as recommended by the County Administrator

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

Commissioners Warrants - 8/11/2020		
Fund	Name	Amount
1	County Revenue Fund	\$50,294.72
13	County Road & Bridge	\$30,943.59
14	Sanitation Fund	\$206.93
23	County Airport Fund	\$5,714.99
	Total	\$87,160.23

The Finance Department Warrants were reviewed.

Finance Warrants - 8/11/2020		
Fund	Name	Amount
1	County Revenue Fund	\$9,917.75
13	County Road & Bridge	\$1,186,037.87
23	County Airport Fund	\$191.24
80	Taxes and Penalties Fund	\$193.91
	Total	\$1,196,340.77

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Jessica Erickson, Director of Nursing was present.

Erickson presented the proposed 2021 budget for the Public Health Department.

On motion by Bakke and seconded by Hindt, the following resolution was unanimously adopted:

RESOLUTION 2020-040: Minnesota Department of Public Safety grant agreement for traffic safety projects.

On motion by Dahl and seconded by Hindt, the board unanimously approved sending a letter of intent for RFPs for the Influenza Vaccine Projects Grant.

Laura Christensen, Soil & Water Conservation District Director was present.

On motion by Dahl and seconded by Bakke, the board unanimously closing out the 2019 Wetland Conservation Act – NRBG funds.

Christensen presented the proposed 2021 Soil & Water Conservation District budget.

The Citizen's Input portion of the meeting was opened and closed at 9:30 a.m. as no one was present to speak.

Cristal Adkins, Zoning Administrator was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved an access permit for Tim & Erin Kloempken, section 30, Fountain Township.

On motion by Dahl and seconded by Bakke, the Board unanimously approved an access permit for Clay Johnson, section 32, Rushford Village.

On motion by Dahl and seconded by Bakke, the Board unanimously approved an access permit for Nathan Every, section 30, Preston Township.

Kevin Olson, Social Services Manager and Diane Olson, Fiscal Officer; presented the 2021 proposed budgets for the Social Services Department.

John DeGeorge, Sheriff was present.

DeGeorge noted he would like to postpone the jail van discussion to gather more information.

Lance Boyum, Chief Deputy; Katie Isenberg, Account Technician; and Jamie Fenske, Jail Administrator joined Sheriff DeGeorge to present the proposed 2021 Sheriff Department budgets.

The Chair recessed the meeting at 10:42 a.m. and resumed back in session at 10:48 a.m.

Kristina Kohn, Human Resources was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the second reading as the final version of the Employee Personnel Records policy.

Human Resources Officer Kohn presented the first reading of the draft updates to the "Announcements,

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Recruitment and Selection” policy. She will bring the “Announcements, Recruitment and Selection” policy back for a second reading.

Bobbie Hillery, Administrator was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the renewal of the ESRI ArcGIS maintenance agreement.

On motion by Bakke and seconded by Hindt, the following resolution was unanimously adopted:

RESOLUTION 2020-041: Bank Account Signatures.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to move forward with the Business Grant for Relief through the CARES Act using the preliminary spreadsheet, allowing the Board to update at a later date.

Hillery presented a plan for office locations to better serve the staff as well as the public within the Courthouse.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the reorganization of offices within the Courthouse.

A review of the calendar was done with the following committee reports and announcements given:

Prestby – Solid Waste

Dahl – nothing

Lentz – nothing

Hindt – Solid Waste

Bakke – nothing

On motion by Hindt and seconded by Dahl, the Board chair adjourned the meeting at 11:18 a.m.

Attest: _____
Coordinator and ex-officio
Clerk of County Board

Signed: _____
Chair of the Fillmore County
Board of Commissioner