

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 26th day of May, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following member was present: Commissioner Marc Prestby

The following members were present by Webex: Commissioners Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present by Webex were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Doug Lind, Aaren Mathison, Mike Fenske, Fillmore County Fairboard Members; Ron Gregg, Highway Engineer; Brent Kohn, Highway Maintenance Supervisor; Pam Schroeder, Office Manager; Andrew Hatzenbihler, Solid Waste Manager; Heidi Jones, Auditor/Treasurer; John DeGeorge, Sheriff; LeRoy Eickhoff, Head Dispatcher; Jamie Fenske, Jail Administrator; Jason McCaslin, Assessor; Jessica Erickson, Public Health Director; Don Kullot, Emergency Management; Brett Corson, County Attorney; Bonita Underbakke, Tom Kaase, and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the amended agenda.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. May 12, 2020 County Board minutes

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

Discussion to move utility bills from Commissioners' Warrants to Finance Warrants.

The Finance Department Warrants were reviewed.

Doug Lind, Aaren Mathison, Mike Fenske, Fillmore County Fair Board Members were present to thank the County for their annual support and give an overview of the improvements that have been made to the County Fairgrounds. They requested input from the Board as to the status of the 2020 Fillmore County Fair due to the COVID-19 health alert. They noted that a decision has not been made, but they will have to determine whether the fair will be held and if it is, what changes will be made regarding COVID-19.

Ron Gregg, Highway Engineer & Pam Schroeder, Office Manager were present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved RESOLUTION 2020-020: final payment for CSAH 1 bridge replacement project SAP 023-601-30 North of Ostrander.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to advertise for the CSAH 34 project SAP 023-634-005.

On motion by Dahl and seconded by Hindt, the Board unanimously approved RESOLUTION 2020-021: authorizing the County Engineer and Airport Manager to execute grant documents.

Discussion ensued regarding the purchase of a steel drum roller. It was noted that this is not included in the 2020 Highway Department equipment purchase plan, it was also noted that this equipment has been a rented item in the past. It was noted that this item would be budget neutral for 2020 and 2021.

A motion was made by Bakke and seconded by Hindt, to purchase a Wacker, 3-foot steel drum roller for \$2,700 from Zenke Auction & Realty. Commissioners voting "aye": Hindt, Dahl, Prestby and Bakke. Commissioners' voting "nay": Lentz. The motion prevailed.

The Highway Committee report was given. Updates were provided on all projects and it was noted that the steel drum was discussed at the meeting as well.

The citizens input portion of the meeting was opened and closed at 9:48 a.m. Bonita Underbakke did state that she appreciates the opportunity the Board gives for this input.

Andrew Hatzenbihler, Solid Waste Manager was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to terminate contract for landfill services with Winneshiek County Landfill effective July 1, 2020, based upon the provided request from Winneshiek County landfill noting that the contract is no longer mutually beneficial.

Heidi Jones, Auditor/Treasurer was present to update the Board on receipt of tax payments to date and the first half tax settlement. It was noted that despite the approval of the Board's resolution to allow payments to not be penalized until July 15 for late payments, 94% of Fillmore County's normal first half estimated tax payments were received.

John DeGeorge, Sheriff was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved RESOLUTION 2020-022: Joint Powers Agreement with State of Minnesota for National Incident-Based Reporting System (NIBRS).

On motion by Lentz and seconded by Bakke, the Board unanimously approved the quote from Central Square for National Incident-Based Reporting System (NIBRS) Program, in the amount of \$8,000.

To answer a question that was asked during discussion Sheriff DeGeorge and Jail Administrator Jamie Fenske explained that the payment of the MEnD Correctional Care contract is a straight price.

Sheriff DeGeorge and Jail Administrator Fenske also reviewed the Sentence to Serve State Program as it pertains to Fillmore County.

Jason McCaslin, Assessor was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the Memorandum of Understanding (MOU) with Avenu Insights & Analytics to be a testing site for development of property assessment software.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the Nondisclosure Agreement with Avenu Insight & Analytics for the property assessment software project.

On motion by Bakke and seconded by Lentz, the Board unanimously approved appointing McCaslin as the official voting delegate for Fillmore County regarding MCCC, Minnesota Counties Computer Cooperative.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the expenditure to send a letter to property owners regarding procedures of the County Appraisers due to COVID-19.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the COVID-19 quintile policy and process as it relates to Fillmore County.

Bobbie Hillery, Administrator was present.

On motion by Bakke and seconded by Dahl, the Board unanimously approved RESOLUTION 2020-023: Extend the Declaration of the State of Emergency to June 23rd, 2020 – COVID-19

Hillery reviewed the options for the process and timeline for opening County offices to the public. The Board would like to see reports from those Department Heads who plan to continue to utilize remote staff options and a summary of how each department plans to sanitize their areas for the reopening plan.

Discussion continued regarding the structure of future meetings, it was consensus of the Board to have Hillery secure prices to upgrade the Boardroom for electronic meeting needs.

A review of the calendar was done with the following committee reports and announcements given:

Bakke – SWCD, Planning & Zoning Commission and Historical Society

Dahl – none

Lentz – Land Management Radio Joint Powers, SE-EMC Joint Powers, Workforce Development, Technology, COVID calls with EMS Directors

Hindt – EDA

Prestby – Technology

On motion by Hindt and seconded by Lentz, the Board chair adjourned at 10:52 a.m.

Attest: _____
Administrator and ex-officio
Clerk of County Board

Signed: _____
Chair of the Fillmore County
Board of Commissioner