

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 5<sup>th</sup> day of May, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following member was present: Commissioner Marc Prestby

The following members were present by Webex: Commissioners Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present by Webex were: Bobbie Hillery, Administrator/Clerk; Kristi Ruesink, Office Support Specialist, Sr.; Lori Affeldt, Finance Director; Kristina Kohn, Human Resources; Ron Gregg, Highway Engineer; Terry Schultz, Maintenance Supervisor; Jessica Erickson, Public Health Director; Brenda Pohlman, Public Health Educator; Don Kullot, Emergency Management; John DeGeorge, Sheriff; Cristal Adkins, Zoning Administrator; Brett Corson, County Attorney; Heidi Jones, Auditor/Treasurer; Bonita Underbakke and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the agenda.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the following Consent Agenda:

1. April 28, 2020 County Board minutes

On motion by Hindt and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Terry Schultz, Maintenance Supervisor was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the purchase of a replacement carpet extractor from Powr-flite with the low bid of \$1,717.00 for his staff to use, as recommended by the Maintenance Supervisor.

Ron Gregg, Highway Engineer was present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the 5-year Capital Improvement Plan (2021-2025) for the Fillmore County Highway Department.

Bobbie Hillery, Administrator was present.

Hillery opened discussion regarding the Governor Order as it pertains to conducting County business. She asked for an adjustment to the resolution noting that the Emergency Declaration could be extended to the May 26<sup>th</sup> meeting for review as that would probably need to be continued. She asked the Board to add a line in the Therefore section of the resolution that stated the reopening of the public buildings for Fillmore County will coincide with the Governor's executive orders.

The Planning & Zoning Commission meeting, scheduled for May 21<sup>st</sup> was discussed. The County Attorney and Zoning Administrator will work together to determine the best option. If it is deemed necessary to hold the meeting as scheduled based on deadlines, it was recommended to hold the meeting via Webex.

On motion by Bakke and seconded by Dahl, the following resolution with suggested changes was unanimously adopted: **RESOLUTION 2020-016:** Declaring a State of Emergency – COVID-19 based on Governor Walz order, with May 26<sup>th</sup> being the date to lift the order.

The citizens input portion of the meeting was opened and closed at 9:31 a.m.

Discussion continued regarding COVID-19 practices.

A motion was made by Dahl that county staff wear masks during work hours. Motion failed for lack of a second. Discussion ensued regarding staff wearing masks while in the public areas and as individuals entered into other people's offices. Hillery noted that it was discussed with the Department Heads in regards to masks being worn as you enter other areas, so when you are in your own office you would not need to wear a mask, but once you went into public areas or other offices you would. Hillery noted that masks have been provided and are available as needed.

Building modifications, such as sneeze guard panels, staff distancing, and monitoring health were discussed. The Maintenance Supervisor will secure quotes for panels, for the various areas within the County that do not already have protections in place.

Erickson gave a brief update of COVID-19 cases in the County and State, effects on the body and ranges of death percentages. She stated that Fillmore County has received donated masks, gowns and fabric. She noted that the funding mechanisms and reimbursements are being tracked and the contact management has been added to Fillmore County's duties from the State of Minnesota. She did note that the additional tasks could result in overtime, but stated that she is working with her team in regards to flexing for the coverage time.

Discussion ensued regarding the wearing of masks within the Fillmore County buildings.

A motion was made by Hindt, seconded by Bakke that recommends that county staff wear County provided masks or their own masks when entering other offices, based on the recommendation by the Public Health Director, noting that Department Heads should discuss, coordinate, cooperate and monitor. Commissioners voting aye: Hindt, Lentz, Bakke, Dahl. Commissioner voting nay: Prestby

Hillery presented a letter received from the MN Department of Natural Resources with results of the Chronic Wasting Disease (CWD) management efforts. It was consensus of the Board that follow-up visit from DNR is not necessary.

On motion by Lentz and seconded by Hindt, the Board unanimously voted to close the meeting at 10:10 a.m. pursuant to Minn. Statute 13D.05, subd.3(d) regarding emergency response procedures for COVID-19 pandemic.

Attendance for the closed meeting was as follows;

Commissioner Marc Prestby was present in the Board Room.

Commissioners Randy Dahl, Larry Hindt, Mitch Lentz and Duane Bakke were present by WebEx.

Others present by WebEx were Bobbie Hillery, Administrator/Clerk, Jessica Erickson, Director of Nursing, Brenda Pohlman, Health Educator; Don Kullot, Emergency Manager; John DeGeorge, Sheriff and Cristal Adkins, Zoning Administrator.

On motion by Bakke and seconded by Lentz, The Board unanimously voted to reopen the meeting at 11:09 a.m.

Hillery provided a summary of the closed meeting discussion as follows:

- The Fillmore County COVID-19 team is working with state agencies and the farm community to address any livestock issues arising from the COVID-19 pandemic

- Fillmore County has received non-compliance of executive order complaints and has reviewed them. The approach from all of the departments is education first, then follow through to encourage compliance.
- Fillmore County Public health is working with MDH on testing capabilities in regards to special circumstances as needed, the general public should continue to seek testing at medical institutions.
- There may be private facilities within Fillmore County that may be able to accept COVID-19 positive cases.

A review of the calendar was done with the following committee reports and announcements given:

Bakke – noted that the DFO Task Force meeting was cancelled for May 14<sup>th</sup>, he is assuming that Historical Society and SWCD will have their meeting electronically in a few weeks.

Dahl has been receiving electronic updates for SEMCAC and attended electronically Community Services.

Lentz attended electronically the Southeaster EMS meeting and Community Services.

Hillery noted the May 12<sup>th</sup> Board meeting, will be via Webex again, the dial-in # is: 1-408-418-9388 and the access code will be 961-864-027

On motion by Dahl and seconded by Hindt, the Board chair adjourned the meeting at 11:15 a.m.

Attest: \_\_\_\_\_  
Administrator and ex-officio  
Clerk of County Board

Signed: \_\_\_\_\_  
Chair of the Fillmore County  
Board of Commissioner