

# Fillmore County Rural Building Number System

## Application for a New Address

I. New Address Location (* = Required)	
* Parcel Number:	* Township Name:
* Road Name:	* Section:

II. Description		
* Building Permit Status: <i>(We will not assign the address until the zoning permit has been issued)</i>	<input type="checkbox"/> Permit has been issued	<input type="checkbox"/> Permit has not been issued ( <i>pending</i> )
* Driveway Status:	<input type="checkbox"/> Existing driveway	<input type="checkbox"/> New Driveway
* If new driveway: <b>MUST INCLUDE MAP WITH DRIVEWAY LOCATION</b>	<input type="checkbox"/> Driveway has been constructed <input type="checkbox"/> Driveway has been staked or marked <input type="checkbox"/> Driveway is shared (already constructed) <input type="checkbox"/> Driveway is not constructed: (No address will be assigned until driveway is constructed)	
Type of Structure:	<input type="checkbox"/> Single Family Residential <input type="checkbox"/> Multi Family Residential <input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial <input type="checkbox"/> Utility <input type="checkbox"/> Other

III. Contact Information		
* Landowner Name:		
email address:		
* Address		
* City:	State:	Zip Code
* Phone Number:	Email:	

\* Landowner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please **mail** application and check or money order for \$100.00 to:

Fillmore County Zoning Department  
 P.O. Box 655  
 Preston, MN 55965

Check box if you would like this receipt sent with your new address notification

Contact Fillmore County at (507) 765-3325 if you have questions about this application

**NEW ADDRESS ASSIGNED:**

HOUSE NUMBER: \_\_\_\_\_ STREET: \_\_\_\_\_  
 CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

## Instructions for filling out the Address Application

Fill in the required blanks (noted by the asterisk) and all other blanks that are applicable and return the application along with the \$100 fee to the Fillmore County Zoning department. A new address will not be assigned for the property until the following requirements have been met:

- The zoning permit has been issued
- The driveway is constructed or staked
- The driveway has been marked on a 2016 Aerial Imagery Map provided by Fillmore County
- If driveway has not been marked, an additional fee of \$50.00 will be assessed to do a site check on the driveway status
- The application fee has been paid in full

***If you have noted on your application that the driveway is not constructed, it is your responsibility to notify the county (by phone, fax, or email) when the driveway has been staked or constructed.*** County staff will then visit the site and assign an address to the location. You will be notified by mail within 1 week of the site visit of the new address.

The **County** for which the new address has been assigned to is responsible for the installation of signage indicating the new rural address number. Please read the attached document on how to properly display the new address numbers.

Detailed information is provided in the Fillmore County Rural Addressing Ordinance (Ordinance Number 2005-01). This Ordinance is available in the Zoning Office or at the Fillmore County website: [www.co.fillmore.mn.us](http://www.co.fillmore.mn.us)

Fillmore County Zoning Department  
PO Box 655  
Preston, MN 55965  
(507)765-3325