

FILLMORE COUNTY COMMISSIONERS' MINUTES

June 25, 2019

This is a preliminary draft of the June 25, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 25th day of June, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Cristal Adkins, Zoning Administrator; Kristina Kohn, Human Resources Officer; Jessica Erickson, Director of Nursing; Kevin Olson, Social Services Manager; John DeGeorge, Sheriff; Kevin Beck; Bonita Underbakke; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican Leader.

The Pledge of Allegiance was recited.

On motion by Lentz, seconded by Dahl, the Board unanimously approved the agenda.

On motion by Lentz, seconded by Dahl, the Board unanimously approved the following Consent Agenda:

1. June 18, 2019 County Board minutes as presented.
2. Request approval for Account Technician to attend 2019 MN Association of Assessment Personnel (MAAP) Summer Conference/Workshop.
3. Payment of 3rd qtr. invoice #126362 in the sum of \$109,821.50 to Olmsted County Community Services for Dodge-Fillmore-Olmsted (DFO) Community Corrections 2019 appropriation in accordance with Joint Powers agreement.
4. Application for display of fireworks/pyrotechnic at Chatfield Western Days on August 11, 2019.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the Commissioner warrants.

WARRANTS

The Auditor's warrants were reviewed.

Cristal Adkins, Zoning Administrator, was present.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit to widen a drive for Dan & Kathy Byer, Section 25, Sumner Township.

On motion by Dahl and seconded by Lentz, the following resolution was unanimously adopted:

RESOLUTION 2019-025: Conditional Use Permit for Concrete Recycling for K. Rodney Beer, Beer Farms, LLC, Section 2, York Township

Zoning Administrator Adkins also reported that there is an issue with a driveway access that was recently approved in Arendahl Township, noting that the applicant did not follow through based on the permit. She is following up with the property owner regarding the driveway access permit and the specifications of that permit.

Citizen's Input portion of the meeting was opened and closed at 9:30 a.m., as no one was present to speak.

Bobbie Vickerman, Coordinator, was present.

Vickerman reviewed the 2018 Performance Measures and the results that she had received from the Department Heads. She noted that she is still waiting for some information. The Board reviewed the measures and discussed the results and noted some changes throughout the document. Vickerman will send out a draft with those changes on Friday, noting that the final document would be sent in that day.

On motion by Lentz and seconded by Prestby, the following resolution was unanimously adopted:

RESOLUTION 2019-026: Participation in the 2020 Performance Measures Program

On motion by Lentz and seconded by Prestby, the following resolution was unanimously adopted:

RESOLUTION 2019-027: 2020 Performance Goals

Kristina Kohn, Human Resources Officer, was present.

Human Resources Officer Kohn presented the second reading of the Employment policy.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the second reading as the final version of the Employment policy. (Policy on file in the Coordinator's Office and to be distributed in accordance with the usual procedures)

Human Resources Officer Kohn presented the second reading of the Job Announcements, Recruitment, and Selection policy.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the second reading as the final version of the Job Announcements, Recruitment, and Selection policy. (Policy on file in the Coordinator's Office and to be distributed in accordance with the usual procedures)

On motion by Dahl and seconded by Lentz, the Board unanimously approved the reappointment of Jason Marquardt as Veteran Services Officer, effective September 30, 2019 for a four (4) year term.

On motion by Dahl, seconded by Lentz, the Board unanimously approved to hire Sydney Gilbert as Public Health Nurse at Grade 13/Step 1, \$29.12/hour, effective June 28, 2019 as requested by the Director of Nursing and recommended by the Hiring Committee.

A review of the calendar was done and the following committee reports and announcements were given: Prestby/Bakke – Highway Committee – 2019 projects review; sign truck hoist will have to be installed off-site; bituminous milling in front of a property was granted on Highway 30 as requested; Preston breakroom progress was discussed (STS will be pulling apart walls to see if there is mold).

Discussed Porta Potties at the two County parks. Highway Engineer Gregg will discuss with County Attorney Corson regarding the option and the vandalism issues.

Bakke - Historical Society – new Director and Assistant Director – discussed job descriptions and policies, staff anxious to get things into place; discussed a budget; will be open on July 27th for Fountain's 150th Celebration; Extension – Interim 4-H Coordinator in place, new intern and part-time office support. Discussed Tractor Safety program; Local Government Water Roundtable – One Watershed, One Plan; 1/3 of State will be covered under One Watershed, One Plan; and Legislative Updates; Bakke noted that there is an August 8th training in St. Cloud for County Commissioners from Association of MN Counties (AMC).

On motion by Lentz and seconded by Dahl, the Chair adjourned the meeting at 10:34 a.m.