

FILLMORE COUNTY COMMISSIONERS' MINUTES

June 18, 2019

This is a preliminary draft of the June 18, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 18th day of June, 2019 at 3:00 p.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Cristal Adkins, Zoning Administrator; Kristina Kohn, Human Resources Officer; Darrell Schmitt, Engineering Technician Supervisor; Kevin Beck; Bonita Underbakke; Gretchen Mensink, Republican Leader; and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Lentz, seconded by Dahl, the Board unanimously approved the agenda.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the following Consent Agenda:

- 1. June 4, 2019 County Board minutes as presented.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the Commissioner warrants.

The Auditor's warrants were reviewed.

Cristal Adkins, Zoning Administrator, was present.

On motion by Dahl, seconded by Prestby, the Board unanimously approved an access permit for new drive for Judith Tieman, Section 30, Bloomfield Township.

Darrell Schmitt, Engineering Technician Supervisor, was present.

On motion by Dahl, seconded by Lentz, the Board unanimously approved to advertise for CSAH 5 Reconstruction Project in the City of Wykoff, SAP 023-605-035.

Kristina Kohn, Human Resources Officer, was present.

Kohn presented the first reading of the Employment policy. She will bring the policy back for a second reading.

Citizen's Input portion of the meeting opened at 3:31 p.m.

Bonita Underbakke wanted to personally invite the Board of Commissioners to the "Farming in Karst Country: Soil, Health, Caves & Underground Streams" presentation to be held at the Niagara Cave, Harmony, on Thursday, July 18, 2019. Chair Bakke noted that the flyer was in this week's Board packet.

Citizen's Input portion of the meeting closed at 3:33 p.m.

Human Resources Officer Kohn presented the first reading of the Announcements, Recruitment, and Selection policy. She will bring the policy back for a second reading.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the resignation for Matt Schultz, Deputy Sheriff, effective August 5, 2019 and thanked him for 19 years of service.

On motion by Dahl, seconded by Prestby, the Board unanimously approved to proceed with Request for Proposals (RFP) for health benefits through benefits consultant as recommended by the Benefits Committee.

On motion by Dahl, seconded by Prestby, the Board unanimously approved to proceed with Request for Proposals (RFP) for the following ancillary benefits through benefits consultant as recommended by the Benefits Committee:

- Employer Sponsored Life
- Voluntary Life
- Long Term Disability
- Dental
- Short Term Disability
- Voluntary Vision - this would be a new employee paid benefit

On motion by Dahl, seconded by Lentz, the Board unanimously approved to hire Donald Hanson as a temporary employee in the Solid Waste Department at Grade 3/Step 1, \$12.67/hour, effective June 19, 2019 as requested by the Solid Waste Administrator and recommended by the Solid Waste Committee.

On motion by Dahl, seconded by Lentz, the Board unanimously accepted the resignation for Kari Schultz, Public Health Nurse, effective June 13, 2019. The Board thanked Kari for her 7½ years' of service and wished her well.

On motion by Dahl, seconded by Lentz, the Board unanimously approved to add a second Registered Nurse position to the current posting as requested by the Director of Nursing and recommended by the Personnel Committee.

Bobbie Vickerman, Coordinator, was present.

Vickerman reviewed the budgeting process and presented a timeline for the 2020 Budget.

On motion by Lentz, seconded by Dahl, the Board unanimously approved to relocate Economic Development Authority (EDA) into office space shared with the Zoning/Feedlot Office for Taxpayer Services access.

A review of the calendar was done and the following committee reports and announcements were given: Bakke/Prestby – Solid Waste - one (1) license yet to be acquired, discussed possibility of a capital grant, burn barrels, \$1/ton increase at Winneshiek County expected, and employee update.

Bakke/Prestby – Department Head - items as listed on agenda.

Bakke – Soil and Water Conservation District (SWCD) - new staff in place, looking at a credit program for cover crops, discussed the access to land information that Fillmore County does not have.

Bakke/Prestby – Dodge-Fillmore-Olmsted (DFO) - finances doing well, amended bylaws, no legislation that provides additional dollars, client statistics were provided for each entity.

Bakke – Law Library - the department is in the black but will drop a program or two, but continue to operate.

Minnesota Energy Resources Corporation (MERC) - Bakke noted that he saw in paper that City of Canton was upset with amount removed from their distribution.

Dahl – Semcac - not meeting in July, hired a new executive director and next meeting will be held at the new bus shed, update from Public Health clinic in Winona, Head Start for Preston moving out to Eagle Bluff.

Lentz – Bluff Country Housing and Redevelopment Authority (BCHRA), SE Emergency Communications Board, Webinar for Transportation Alliance, Development Achievement Center, Law Enforcement, SE MN

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Emergency Services and Workforce Development - State not going to fund emergency medical services in the out state, but have in the metro area.

On motion by Lentz and seconded by Dahl, the Chair adjourned the meeting at 4:38 p.m.