

**FILLMORE COUNTY COMMISSIONERS' MINUTES**

**January 22, 2019**

This is a preliminary draft of the January 22, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 22<sup>nd</sup> day of January, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; John DeGeorge, Sheriff; Kristina Kohn, Human Resources Officer; Brett Corson, County Attorney; Cynthia Blagsvedt, Assessor; Ronald Vikre, Property Appraiser; Donna Rasmussen, Fillmore Soil & Water Conservation District Administrator; Caleb Fischer, Water Management Coordinator; David Kiehne, Recorder; Drew Hatzenbihler, Solid Waste Administrator; Bonita Underbakke; Nancy Bertrud; and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the amended agenda.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the following Consent Agenda:

- 1. January 8, 2019 County Board minutes as presented.
- 2. Transfer \$350,000 to the City of Preston for the Veterans Home allocation.

On motion by Lentz and seconded by Dahl, the Board unanimously approved payment of the following Commissioner warrants:

**WARRANTS**

The Auditor's warrants were reviewed.

Fillmore Soil & Water Conservation District Administrator Donna Rasmussen and Water Management Coordinator Caleb Fisher were present.

On motion by Prestby and seconded by Dahl, the Board unanimously approved to close out the 2016 and 2017 Wetland Conservation Act grants as part of the Natural Resources Block Grant.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to close out FY2018 Local Water Management.

David Kiehne, Recorder, was present.

Kiehne presented the Recorder Compliance Report for 2018 recorded documents. He reviewed the processes and the concerns about people trying to push documents through the last week of the year for tax credits. Kiehne noted that he would like to see legislation that changes the recording requirements so that this is not an issue in the future. Commissioner Bakke encouraged Kiehne to reach out to his association to find their stance on the issue and reach out to the legislators regarding a possible legislative change for the process.

On motion by Lentz and seconded by Prestby, the Board unanimously approved annual expenditures for allocated and unallocated accounts.

The Citizen's Input portion of the meeting was opened and closed at 9:31 a.m. as no one was present to

speak.

Drew Hatzenbihler, Solid Waste Administrator, was present.

On motion by Dahl and seconded by Prestby, the Board unanimously supports the letter sent to Resource Recovery Center customers on April 16, 2018 regarding a ban on cardboard and medical sharps with loads going to the Winneshiek County Landfill and the fines that go with them.

Solid Waste Administrator Hatzenbihler presented the first reading of the draft updates to the Fillmore County Resource Recovery Center Credit and Operating Policy. He will bring the policy back for a second reading.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the request by Minnesota Pollution Control Agency (MPCA) for re-permitting of Fillmore County Resource Recovery Center facility. This is not a physical modification, just a major modification in the operation because our requested daily tonnage increase is considered a major modification requiring public notice.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the resignation request from Lori Affeldt, Account Technician Lead, effective February 1, 2019 and thanked her for her service to Fillmore County.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to advertise internally and externally for an Account Technician in the Auditor/Treasurer's Office as recommended by the Personnel Committee. Applications will be received in the Coordinator's Office until 4:30 p.m. on Friday, February 15, 2019.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the Fillmore County Journal as the official County newspaper for 2019.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the 2019 Septic Treatment Systems grant agreement.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the resignation request from Commissioner Gary Peterson, effective January 18, 2019. The Board thanked Peterson for his service to Fillmore County and wished him well.

On motion by Dahl and seconded by Prestby, the following resolution was unanimously adopted:

**RESOLUTION 2019-005:** Resignation of Commissioner Gary Peterson

On motion by Dahl and seconded by Lentz, the Board unanimously approved the temporary assignments for committee appointments as follows:

- a. Safety/Emergency Management - Randy Dahl
- b. Solid Waste – Duane Bakke
- c. Law Enforcement – Mitch Lentz
- d. Facilities – Marc Prestby
- e. Economic Development Authority, alternate – Randy Dahl
- f. Winneshiek County Landfill – Drew Hatzenbihler

On motion by Prestby and seconded by Dahl, the Board unanimously approved the 2019 Committee list with suggested changes.

LIST

On motion by Lentz and seconded by Dahl, the Board unanimously approved changing the June meeting dates for the Board of Appeal and Equalization and Board meetings from June 11<sup>th</sup> to June 18<sup>th</sup>.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the purchase of Feedlot/Zoning Computers and supporting equipment with grant dollars as recommended by the Technology/Land Records/GIS committee.

A review of the calendar was done with the following committee reports and announcements given: Upcoming meetings were discussed. Dahl – none; Lentz – EDA; and Prestby/Bakke – Highway Committee, projects are being designed, reviewed and put out for advertising.

The Chair recessed the meeting at 10:21 a.m. and resumed back in session at 10:31 a.m.

Land Records Director Interview began at 10:31 a.m. and was completed at 11:00 a.m.

Following discussion, the Board agreed to make a bona fide offer to Brian Hoff for the Land Records Director position at an annual salary of \$71,947.20.

On motion by Lentz and seconded by Dahl, the Chair adjourned the meeting at 11:23 a.m.