

FILLMORE COUNTY COMMISSIONERS' MINUTES

March 12, 2019

This is a preliminary draft of the March 12, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 12th day of March, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Brett Corson, County Attorney; Brian Hoff, Land Records Director; Heidi Jones, Auditor/Treasurer; Anne Detlefsen & Cami Jones, Women's Shelter; Ron Gregg, Highway Engineer; Kevin Olson, Social Services Manager; Cristal Adkins, Zoning Administrator; Terry Schultz, Building Maintenance Supervisor; Kristina Kohn, Human Resources Officer; David Kiehne, Recorder; Jessica Erickson, Director of Nursing; Pam Schroeder, Highway/Airport Office Manager; Bonita Underbakke; Kevin Beck; Gretchen Mensink, Republican Leader, and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the amended agenda.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the following Consent Agenda:

1. March 5, 2019 County Board minutes as presented.
2. Payment of 2nd qtr. invoice #126361 in the sum of \$109,821.50 to Olmsted County Community Services for Dodge-Fillmore-Olmsted (DFO) Community Corrections 2019 appropriation in accordance with Joint Powers agreement.
3. Merit increase for Ashley Rinn, Case Aide, to Grade 7/Step 2 effective March 30, 2019 as recommended by the Social Services Manager.

On motion by Lentz and seconded by Dahl, the Board unanimously approved payment of the following Commissioner warrants, noting that one of the MN Energy invoices was in Commissioner warrants and should have been in Auditor's warrants:

WARRANTS

The Auditor's warrants were reviewed. It was noted that some of the invoices that were in the Auditor's batch should have been in Commissioners' warrants.

Anne Detlefsen, Advocate for the Women's Shelter, and intern, Cami Jones, were present.

Anne requested having the Empty Shoes Memorial on display in the main level of the Courthouse March 25-29, explaining that this memorial honors victims of domestic violence who were murdered (femicide). She also noted that Domestic Violence Rally Day at the Capitol is March 27th. Chair Bakke suggested we could have this display up for a few weeks.

On motion by Dahl and seconded by Lentz, the Board unanimously approved hosting the Empty Shoes Memorial for up to a few weeks.

Brett Corson, County Attorney, was present along with Brian Hoff, Land Records Director, and Heidi Jones, Auditor/Treasurer. There was discussion about the 2019 Abatement Policy.

The Citizen's Input portion of the meeting was opened and closed at 9:36 a.m. as no one was present to speak.

Discussion ensued regarding adding Minnesota Department of Revenue link for the necessary paperwork required and updating the Abatement Policy on the website.

On motion by Prestby and seconded by Dahl, the Board unanimously approved to update the Abatement Policy.

Ron Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to advertise for the Concrete Overlay project on CSAH 1 from CSAH 39 to the Mower County Line, SP 023-601-033.

On motion by Prestby and seconded by Dahl, the Board unanimously approved to award the 2019 County fuel needs to the low bidder, Hovey Oil Company, at the following low bids for the Peterson, Chatfield, Spring Valley, Cherry Grove, Canton and Preston shops based on estimated units and at the recommendation of the County Engineer: (Abstract of bids on file at the Highway Department)

BIDS

Kevin Olson, Social Services Manager, was present.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the proclamation recognizing March as Social Workers Month.

Kevin reported the results of the Claims Training provided by Mary Klinhagan of MAK Consulting, LLC. Mary went through each Social Worker case load. Olson stated there are \$34,799.47 in claims that had not been claimed from February 2018 – January 2019. The cost for training was \$4,146.99.

Cristal Adkins, Zoning Administrator, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the access permit for Jeff Brogle for a new field drive in Section 22, Arendahl Township.

On motion by Lentz and seconded by Prestby, the following resolution was unanimously adopted:
RESOLUTION 2019-011: Conditional Use Permit for a Telecommunications Tower by MiEnergy Cooperative, Arendahl Township

On motion by Lentz and seconded by Dahl, the following resolution was unanimously adopted:
RESOLUTION 2019-012: Conditional Use Permit for a Telecommunications Tower by MiEnergy Cooperative, Fountain Township

On motion by Prestby and seconded by Dahl, the following resolution was unanimously adopted:
RESOLUTION 2019-013: Conditional Use Permit for a Telecommunications Tower by MiEnergy Cooperative, Spring Valley Township

The Chair recessed the meeting at 10:16 a.m. and resumed back in session at 10:23 a.m.

Bobbie Vickerman, Coordinator, and Terry Schultz, Building Maintenance Supervisor, were present.

On motion by Dahl and seconded by Prestby, the Board unanimously approved to upgrade the pneumatic controls for Law Enforcement Building with the bid from Winona Heat & Vent, Inc. in the amount of \$10,930.00.

Taxpayer Services was discussed and options were reviewed for the construction of that area.

A motion was made by Prestby and seconded by Dahl to move forward with option 1, which involved a counter extending outside the current counter area and adding doors to the Auditor/Treasurer's office with badge reader access.

A motion was made by Lentz and seconded by Prestby to leave the doors as is. Discussion ensued. Heidi Jones, Auditor/Treasurer, voiced concerns about checks, confidential data, election information, and cash sometimes being in the office.

Commissioners Lentz and Prestby pulled their motion to leave the doors as is.

The Board unanimously approved to move forward with option 1 and asked for bids to be provided.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the low bid from Clifton Larson Allen for the 2018, 2019 and 2020 audits with the cost being \$48,000, \$48,900 and \$49,900 respectively for each year.

Kristina Kohn, Human Resources Officer, was present.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the request to hire Jordan Heyer as intermittent deputy in the Sheriff's department at Grade 11/Step 1 effective April 1, 2019 as requested by the Sheriff and as recommended by the Hiring Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the request to hire Karen Apenhorst as replacement Accounting Technician in the Auditor/Treasurer's Office at Grade 7/Step 1 effective April 1, 2019 as recommended by the Hiring Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the request to hire Deborah Dunn as replacement Accounting Technician in the Auditor/Treasurer's Office at Grade 7/Step 1 effective no later than April 1, 2019 as recommended by the Hiring Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the request to hire Angela Serfling, FT Public Health Nurse at Grade 13/Step 2 effective April 1, 2019 as requested by the Director of Nursing and as recommended by the Hiring Committee.

A review of the calendar was done and the following committee reports and announcements were given: Dahl – SEMCAC – audit review, presentation by Engineer/Architect for Kasson bus garage, hired firm to get a new Executive Director.

Prestby – Safety/EM – reviewed Hazard Mitigation, employee injuries: 1 ankle injury and one neck strain; department inspection ongoing, reviewed training calendar, ergonomic assessment review, thank you to Highway, Building Maintenance and Sheriff's departments; Safety Conference -Terry Schultz attending and another committee member.

Bakke – SE Water Resources Board met and the group passed a motion to disband by December 31, 2019.

On motion by Lentz and seconded by Dahl, the Chair adjourned the meeting at 12:12 p.m.