

# FILLMORE COUNTY BOARD OF COMMISSIONERS MEETING AGENDA November 5, 2019

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

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Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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9:00 a.m.     Pledge of Allegiance  
                  Approve agenda

                  Approve Consent Agenda:

1. October 22, 2019 County Board minutes

                  Approve Commissioners' Warrants  
                  Review Finance Warrants

9:05 a.m.     Brandon Schad, Minnesota Department of Natural Resources  
                  1. Notification regarding donation of property to the DNR Beaver Creek Wildlife  
                                         Management Area

9:15 a.m.     Kevin Olson, Social Services  
                  1. Consider approval of 2020/2021 Biennial Plan between Fillmore County and Minnesota  
                                         Department of Human Services

9:30 a.m.     Citizens Input

9:35 a.m.     Kristina Kohn, Human Resources Officer  
                  1. Approve resignation of [REDACTED] Jailer, effective 10/29/2019

9:45 a.m.     Bobbie Vickerman, Coordinator  
                  1. Discussion with possible action regarding AS400  
                  2. Update on technology projects

Calendar review, Committee Reports and Announcements

## Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

|                       |            |                                                       |                       |
|-----------------------|------------|-------------------------------------------------------|-----------------------|
| Tuesday, November 5   | 12:00 noon | Community Services, Commissioners' Boardroom, Preston | <i>Dahl, Lentz</i>    |
| Monday, November 11   | 6:00 p.m.  | DAC, Preston                                          | <i>Lentz</i>          |
| Tuesday, November 12  | 7:30 a.m.  | Safety/EM Meeting                                     | <i>Hindt, Prestby</i> |
|                       | 9:00 a.m.  | Board of Commissioners regular meeting, Board room    | <i>All</i>            |
|                       | 12:00 noon | Department Head                                       | <i>Bakke, Prestby</i> |
|                       | 6:00 p.m.  | SEMCAC – Rochester                                    | <i>Dahl</i>           |
| Thursday, November 14 | 8:00 a.m.  | SE EMS, Rochester                                     | <i>Lentz</i>          |
|                       | 10:00 a.m. | Workforce Development                                 | <i>Lentz</i>          |
|                       | 12:00 noon | FC Taskforce                                          | <i>Bakke</i>          |
|                       | 4:30 p.m.  | SWCD Board meeting, Preston                           | <i>Bakke</i>          |

This is a preliminary draft of the October 22, 2019, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 22<sup>nd</sup> day of October, 2019, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Larry Hindt and Mitch Lentz, Dahl. Also present were: Bobbie Vickerman, Coordinator/Clerk; Gabby Kinneberg, Preston Chamber of Commerce; Jennifer Hengel, Rushford-Peterson Valley Chamber of Commerce; Travis Gransee, DFO Community Corrections Director; Theresa Small, DFO; Kari Berg, DFO; Star Polzin, DFO; Jennifer Mann, DFO; Angie Lange, DFO; Kevin Olson, Social Services Manager; Jessica Erickson, Director of Nursing; Ron Gregg, County Highway Engineer; Kristina Kohn, Human Resources Officer; Sheriff John DeGeorge; Brett Corson, County Attorney; Bonita Underbakke; Harvey Benson; Gretchen Mensink-Lovejoy, Republican Leader and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Dahl and seconded by Hindt, the agenda was unanimously approved.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. October 8, 2019 County Board Minutes

On motion by Lentz and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Gabby Kinneberg, Preston Chamber of Commerce, and Jennifer Hengel, Rushford-Peterson Valley Chamber of Commerce, were present. The 2018 SE Minnesota Tourism activities and 2018 Root River Trail Towns activities were reviewed. Both thanked the Board for their 2019 appropriations and asked the Board to consider them for a 2020 appropriation at the same amount.

Travis Gransee, Director, Dodge-Fillmore-Olmsted (DFO) Community Corrections and Theresa Small, DFO were present. Gransee along with staff reviewed 2018 results for Fillmore County Corrections in response to the question regarding juvenile probation numbers increasing in 2018.

The citizens input portion of the meeting was opened and closed at 9:57 a.m.

Kevin Olson, Social Services, was present.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the Foster Care Transportation Agreement between Fillmore County and Mabel-Canton Public Schools.

Jessica Erickson, Director of Nursing, Public Health, was present.

On motion by Dahl and seconded by Lentz, the following resolution was unanimously adopted:

**RESOLUTION 2019-044:** Public Health Advisory Committee

On motion by Lentz and seconded by Dahl, the Board unanimously approved the Fillmore County Advisory

Committee members: Vonnie Aug, Jason Marquardt, Sarah Delaney, Ann Lechner, Dawn Kullot, Melissa Hammell, Dr. Stephanie Jakim – Medical Director, Bobbie Vickerman, and Larry Hindt.

Ron Gregg, County Engineer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the parking lot replacement of the upper and lower parking lots at the County Office building, including replacing the front steps with Gregg and Schultz working together to determine what is needed. Gregg and DeGeorge will discuss parking area by the Sheriff's office for forfeiture vehicles.

On motion by Prestby and seconded by Dahl, the Board unanimously approved advertising for Township Bridge # L-9070 Replacement Project on the Canton/Harmony Township Line, SAP 023-599-207

On motion by Dahl and seconded by Prestby, the Board unanimously approved advertising the replacement of Bridge #88935 on CR 104 in Pilot Mound Township, LOST 1339-104 using lightly used pipe (3 sided box) will be used and the floor will be natural ground.

On motion by Dahl and seconded by Lentz, the Board unanimously approved advertising the replacement of Bridge #1339 on CR 101 in Jordan Township, LOST 1339-101.

On motion by Dahl and seconded by Prestby, the Board unanimously approved advertising for the year 2020 Sealcoat Program to include CSAH 8, 11, 17, 21, 2, 4, 5, 10, municipal 17, 25, and 35 totaling 45.13 miles

On motion by Dahl and seconded by Hindt, the Board unanimously approved to enter into a contract with Bolton & Menk for preliminary site work for the construction of T-Hangers at the Fillmore County Airport.

Commissioners Bakke and Prestby gave the Highway Committee report: update on 2019 ongoing projects with proposed completion dates; discussed County Office Building parking lot project; State discussed with Gregg regarding turn back of trunk highways to county roads – going through process of doing analysis as to what this would mean for the county; alternatives discussed for Forestville bridge; Bakke noted that the bridge program has improved due to the additional funding sources; 2020 budget has a tandem truck and would like to start the purchase process now as it takes a year for the truck to be assembled; reviewed additional projects for 2020.

The Chair recessed the meeting at 10:54 a.m. and resumed back in session at 11:00 a.m.

Kristina Kohn, Human Resources Officer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to hire Johnathon Whitney as replacement full-time dispatcher at LELS Grade 10/Step 3 at \$24.96/hour effective 10/23/2019 as recommended by the hiring committee.

On motion by Prestby and seconded by Lentz, the Board unanimously approved to hire Nayna Johnson through internal promotion to full-time jailer at LELS Step 1 at \$21.43/hour in accordance with County Policy and as requested by the Sheriff.

Bobbie Vickerman, County Coordinator, was present.

On motion by Lentz and seconded by Hindt, the Board unanimously approve the bid from Revise in the amount of \$19,500 for initial set-up and \$3,900/year for three years for the Fillmore County Website redesign.

On motion by Lentz, seconded by Hindt, the Board unanimously approved the bid in the amount of \$32,989 from GeoComm for GeoLynx Service Dispatch and Mobile Mapping Systems.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the bid from TimeKeeping Systems, Incorporated in the amount of \$9,552.88 for time keeping software at the County Jail.

On motion by Dahl and seconded by Lentz, the Board unanimously approved regarding additional courthouse security cameras not to exceed \$4,100 for the cameras.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the DNR resolution change request of removing the language "receive a donation" in resolution 2018-054. A new resolution 2019-045 represents the change in language.

The Board discussed the AS400 and software that is currently housed on the AS400. Vickerman noted that we either have to choose to contract with a company to host the software or purchase a new server for close to \$40,000. Vickerman will bring back the options to the next meeting. She also noted that the MCCC reached out to County's that have been waiting for the CAMA and Tax software package to be upgrade. The notice asked County's to note whether they want to continue to wait for the upgrade or to pull from the contract. It was noted that Fillmore County did not want to wait for the upgrade and will need to look at other software options for Assessing and A/T.

On motion by Lentz and seconded by Dahl, the Board unanimously approved to send reimbursement to SWCD for Southeast Water Resources Board refund.

On motion by Lentz and seconded by Prestby, the Board unanimously approved PACE (Property Assessed Clean Energy) special assessments in the amount of \$85,200 with 5% interest for Parcel 29.0004.020 and \$34,800 with 5% interest for Parcel 25.0218.000 as of January 1, 2020 with a 10 year term.

Bakke noted that there is not a SWCD meeting on November 4<sup>th</sup> and there is not an Airport meeting on November 5<sup>th</sup>.

Vickerman asked who would be attending the Annual Meeting for AMC; Lentz, Dahl and Bakke all noted that they will be attending.

On motion by Hindt and seconded by Lentz, Chair Bakke adjourned the meeting at 11:54 a.m.

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11/1/19 8:36AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|    | Vendor      | Name                                    | Rpt  |          | Warrant Description            | Invoice #     | Account/Formula Descripti     | 1099 |
|----|-------------|-----------------------------------------|------|----------|--------------------------------|---------------|-------------------------------|------|
|    | No.         | Account/Formula                         | Accr | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name             |      |
| 3  | DEPT        |                                         |      |          | Board Of Commissioners         |               |                               |      |
|    | 5887        | Dahl/Randy                              |      |          |                                |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 96.28    | October 2019 Mileage           |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 10/08/2019 10/22/2019          |               |                               |      |
|    | 5887        | Dahl/Randy                              |      | 96.28    | 1 Transactions                 |               |                               |      |
|    | 82132       | Fillmore Co Journal, Sethre Media Group |      |          |                                |               |                               |      |
|    |             | 01-003-000-0000-6233                    |      | 5.00     | 10/01/19 Board Mtg Minutes     | 104103        | Publications                  | N    |
|    |             |                                         |      |          | 10/14/2019 10/14/2019          |               |                               |      |
|    |             | 01-003-000-0000-6233                    |      | 4.25     | 10/08/19 Board Mtg Minutes     | 104455        | Publications                  | N    |
|    |             |                                         |      |          | 10/28/2019 10/28/2019          |               |                               |      |
|    | 82132       | Fillmore Co Journal, Sethre Media Group |      | 9.25     | 2 Transactions                 |               |                               |      |
|    | 6732        | Hindt/Lawrence E                        |      |          |                                |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 19.60    | August 2019 Mileage            |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 08/27/2019 08/27/2019          |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 98.02    | September 2019 Mileage         |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 09/03/2019 09/24/2019          |               |                               |      |
|    | 6732        | Hindt/Lawrence E                        |      | 117.62   | 2 Transactions                 |               |                               |      |
|    | 1152        | Prestby/Marc                            |      |          |                                |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 52.20    | October 2019 Mileage           |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 10/01/2019 10/22/2019          |               |                               |      |
|    | 1152        | Prestby/Marc                            |      | 52.20    | 1 Transactions                 |               |                               |      |
| 3  | DEPT Total: |                                         |      | 275.35   | Board Of Commissioners         | 4 Vendors     | 6 Transactions                |      |
| 11 | DEPT        |                                         |      |          | District Court                 |               |                               |      |
|    | 6529        | Larson Vagts Law                        |      |          |                                |               |                               |      |
|    |             | 01-011-000-0000-6261                    |      | 575.00   | Crt Appointed Attorney - Civil | 23-P6-98-91   | Court Appointed Attorneys     | Y    |
|    |             |                                         |      |          | 10/12/2019 10/24/2019          |               |                               |      |
|    |             | 01-011-000-0000-6261                    |      | 225.00   | Crt Appointed Attorney - Civil | 23-PR-19-575  | Court Appointed Attorneys     | Y    |
|    |             |                                         |      |          | 10/03/2019 10/09/2019          |               |                               |      |
|    | 6529        | Larson Vagts Law                        |      | 800.00   | 2 Transactions                 |               |                               |      |
|    | 6551        | Manion Law Firm LLC                     |      |          |                                |               |                               |      |
|    |             | 01-011-000-0000-6261                    |      | 1,960.00 | Crt Appointed Atty - Guardian  | 6555          | Court Appointed Attorneys     | Y    |
|    |             |                                         |      |          | 02/28/2019 08/27/2019          |               |                               |      |
|    |             | 01-011-000-0000-6261                    |      | 110.00   | Crt Appointed Attorney-Ch Supp | 6598          | Court Appointed Attorneys     | Y    |

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11/1/19 8:36AM

1 County Revenue Fund

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|--------|------------------------------------|------|---------------------------------------------------------|---------------|-------------------------------|------|
| No.    | Account/Formula                    | Accr | Service Dates                                           | Paid On Bhf # | On Behalf of Name             |      |
|        | 01-011-000-0000-6261               |      | 09/06/2019 09/24/2019<br>Crt Appointed Atty - Guardian  | 6717          | Court Appointed Attorneys     | Y    |
|        | 01-011-000-0000-6261               |      | 08/27/2019 10/01/2019<br>Crt Appointed Attorney-Ch Supp | 6740          | Court Appointed Attorneys     | Y    |
| 6551   | Manion Law Firm LLC                |      | 09/24/2019 10/17/2019<br>4 Transactions                 |               |                               |      |
| 5101   | Novotny Law Office, LTD            |      |                                                         |               |                               |      |
|        | 01-011-000-0000-6261               |      | 50.00 Court Appointed Attorney                          | 1105          | Court Appointed Attorneys     | Y    |
|        |                                    |      | 10/24/2019 10/24/2019                                   |               |                               |      |
| 5101   | Novotny Law Office, LTD            |      | 50.00 1 Transactions                                    |               |                               |      |
| 11     | DEPT Total:                        |      | 3,615.00 District Court                                 | 3 Vendors     | 7 Transactions                |      |
| 34     | DEPT                               |      | Policy Coordinator                                      |               |                               |      |
|        | 4438 Vickerman/Bobbie              |      |                                                         |               |                               |      |
|        | 01-034-000-0000-6335               |      | 270.28 Ruttger's Conference Mileage                     |               | Employee Automobile Allowance | N    |
|        |                                    |      | 10/02/2019 10/04/2019                                   |               |                               |      |
|        | 4438 Vickerman/Bobbie              |      | 270.28 1 Transactions                                   |               |                               |      |
| 34     | DEPT Total:                        |      | 270.28 Policy Coordinator                               | 1 Vendors     | 1 Transactions                |      |
| 41     | DEPT                               |      | Auditor/Treasurer                                       |               |                               |      |
|        | 5104 Northstar Computer Forms Inc. |      |                                                         |               |                               |      |
|        | 01-041-000-0000-6408               |      | 694.20 Birth & Death Security Paper                     | 48925703      | Other Office Supplies         | N    |
|        |                                    |      | 10/16/2019 10/16/2019                                   |               |                               |      |
|        | 5104 Northstar Computer Forms Inc. |      | 694.20 1 Transactions                                   |               |                               |      |
| 41     | DEPT Total:                        |      | 694.20 Auditor/Treasurer                                | 1 Vendors     | 1 Transactions                |      |
| 60     | DEPT                               |      | Information Systems                                     |               |                               |      |
|        | 2545 Marco,Inc                     |      |                                                         |               |                               |      |
|        | 01-060-000-0000-6285               |      | 7,404.00 Violin Silver Maint Agreement                  | INV6874761    | Professional Fees             | N    |
|        |                                    |      | 11/01/2019 10/31/2020                                   |               |                               |      |
|        | 01-060-000-0000-6285               |      | 1,491.00 Setup PH Computers                             | INV6932104    | Professional Fees             | N    |
|        |                                    |      | 10/22/2019 10/22/2019                                   |               |                               |      |
|        | 01-060-000-0000-6285               |      | 1,102.00 Service Courthouse Camers                      | INV6933364    | Professional Fees             | N    |
|        |                                    |      | 10/28/2019 10/28/2019                                   |               |                               |      |

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|----------------------|-----------------------------------|----------|--------------------------------|---------------|-------------------------------|------|
| No.                  | Account/Formula                   | Accr     | Service Dates                  | Paid On Bhf # | On Behalf of Name             |      |
| 2545                 | Marco, Inc                        |          | 3 Transactions                 |               |                               |      |
| 9,997.00             |                                   |          |                                |               |                               |      |
| 60                   | DEPT Total:                       | 9,997.00 | Information Systems            | 1 Vendors     | 3 Transactions                |      |
| 61                   | DEPT                              |          | Data Processing                |               |                               |      |
| 3288                 | MCCC, MI 33                       |          |                                |               |                               |      |
| 01-061-000-0000-6371 |                                   | 172.54   | 2nd Qtr Tax/Cama Share Mtg Exp | 1907170       | Cama                          | N    |
|                      |                                   |          | 04/01/2019 06/30/2019          |               |                               |      |
| 3288                 | MCCC, MI 33                       | 172.54   | 1 Transactions                 |               |                               |      |
| 6455                 | PTM Document Systems              |          |                                |               |                               |      |
| 01-061-000-0000-6402 |                                   | 124.91   | W-2 Forms                      | 0072439       | Stationary And Forms          | N    |
|                      |                                   |          | 10/22/2019 10/22/2019          |               |                               |      |
| 6455                 | PTM Document Systems              | 124.91   | 1 Transactions                 |               |                               |      |
| 61                   | DEPT Total:                       | 297.45   | Data Processing                | 2 Vendors     | 2 Transactions                |      |
| 62                   | DEPT                              |          | Elections                      |               |                               |      |
| 4755                 | Jones/Heidi M                     |          |                                |               |                               |      |
| 01-062-000-0000-6852 |                                   | 70.76    | Delivering Election Rosters    |               | Hava Grant Expenses           | N    |
|                      |                                   |          | 10/25/2019 10/25/2019          |               |                               |      |
| 4755                 | Jones/Heidi M                     | 70.76    | 1 Transactions                 |               |                               |      |
| 62                   | DEPT Total:                       | 70.76    | Elections                      | 1 Vendors     | 1 Transactions                |      |
| 91                   | DEPT                              |          | County Attorney                |               |                               |      |
| 81188                | Civil Process Specialists         |          |                                |               |                               |      |
| 01-091-000-0000-6377 |                                   | 150.00   | Subpoena Fees - Parker Trial   | CP-19-0675    | Fees And Service Charges      | Y    |
|                      |                                   |          | 10/22/2019 10/22/2019          |               |                               |      |
| 81188                | Civil Process Specialists         | 150.00   | 1 Transactions                 |               |                               |      |
| 5032                 | Fillmore County Auditor-Treasurer |          |                                |               |                               |      |
| 01-091-000-0000-6245 |                                   | 20.00    | Notary Registration Fee - DJ   |               | Registration Fees             | N    |
|                      |                                   |          | 10/28/2019 10/28/2019          |               |                               |      |
| 5032                 | Fillmore County Auditor-Treasurer | 20.00    | 1 Transactions                 |               |                               |      |
| 5358                 | Hammell/Melissa                   |          |                                |               |                               |      |
| 01-091-000-0000-6335 |                                   | 47.56    | Pickup Appellate Brief Mileage |               | Employee Automobile Allowance | N    |

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|--------|-----------------------------|------|----------------------------------------------------|---------------|---------------------------|------|
| No.    | Account/Formula             | Accr | Service Dates                                      | Paid On Bhf # | On Behalf of Name         |      |
|        | 01-091-000-0000-6377        |      | 10/16/2019 10/16/2019<br>Printing Appellate Briefs | 3019          | Fees And Service Charges  | N    |
| 5358   | Hammell/Melissa             |      | 10/16/2019 10/16/2019<br>2 Transactions            |               |                           |      |
| 6574   | Peterson/Bailey             |      |                                                    |               |                           |      |
|        | 01-091-000-0000-6245        |      | 20.00 Notary Registration Fee - BP                 |               | Registration Fees         | N    |
|        |                             |      | 10/25/2019 10/25/2019                              |               |                           |      |
| 6574   | Peterson/Bailey             |      | 20.00 1 Transactions                               |               |                           |      |
| 91     | DEPT Total:                 |      | 344.32 County Attorney                             | 4 Vendors     | 5 Transactions            |      |
| 101    | DEPT                        |      | Recorder                                           |               |                           |      |
| 83550  | Kelly Printing & Signs LLC  |      |                                                    |               |                           |      |
|        | 01-101-000-0000-6402        |      | 25.00 Abstract Cover Sheets                        | 34988         | Stationary And Forms      | N    |
|        |                             |      | 10/15/2019 10/15/2019                              |               |                           |      |
| 83550  | Kelly Printing & Signs LLC  |      | 25.00 1 Transactions                               |               |                           |      |
| 101    | DEPT Total:                 |      | 25.00 Recorder                                     | 1 Vendors     | 1 Transactions            |      |
| 105    | DEPT                        |      | Planning And Zoning                                |               |                           |      |
| 7003   | Olmsted County              |      |                                                    |               |                           |      |
|        | 01-105-000-0000-6459        |      | 586.00 Water Test Kits                             | 7056          | Water Kits                | N    |
|        |                             |      | 10/09/2019 10/09/2019                              |               |                           |      |
| 7003   | Olmsted County              |      | 586.00 1 Transactions                              |               |                           |      |
| 105    | DEPT Total:                 |      | 586.00 Planning And Zoning                         | 1 Vendors     | 1 Transactions            |      |
| 111    | DEPT                        |      | Facilities Mtce                                    |               |                           |      |
| 9      | AmeriPride Services, Inc    |      |                                                    |               |                           |      |
|        | 01-111-000-0000-6377        |      | 48.90 Dust Mop Supply                              | 2801088814    | Fees And Service Charges  | N    |
|        |                             |      | 10/23/2019 10/23/2019                              |               |                           |      |
| 9      | AmeriPride Services, Inc    |      | 48.90 1 Transactions                               |               |                           |      |
| 1056   | BDS-Bowman's Door Solutions |      |                                                    |               |                           |      |
|        | 01-111-000-0000-6317        |      | 1,458.00 Crthse Door Panic Bar/Striker             | WO-19711      | Building Maintenance      | N    |
|        |                             |      | 10/16/2019 10/16/2019                              |               |                           |      |



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| Vendor | Name                                  | Rpt  | Amount   | Warrant Description            | Invoice #      | Account/Formula Descripti          | 1099 |
|--------|---------------------------------------|------|----------|--------------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula                       | Accr |          | Service Dates                  | Paid On Bhf #  | On Behalf of Name                  |      |
| 1056   | BDS-Bowman's Door Solutions           |      | 1,458.00 |                                | 1 Transactions |                                    |      |
| 1340   | Mensink Landscaping                   |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6580                  |      | 950.60   | Salt for Sidewalks             |                | Other Repair And Maintenance Suppl | Y    |
|        |                                       |      |          | 10/14/2019                     | 10/14/2019     |                                    |      |
| 1340   | Mensink Landscaping                   |      | 950.60   |                                | 1 Transactions |                                    |      |
| 303    | Preston Equipment Company             |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6316                  |      | 54.75    | Snowblower Harness & Adapter   | 01-81291       | Grounds Maintenance                | N    |
|        |                                       |      |          | 10/21/2019                     | 10/21/2019     |                                    |      |
| 303    | Preston Equipment Company             |      | 54.75    |                                | 1 Transactions |                                    |      |
| 26012  | Schultz/Terry                         |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6335                  |      | 62.64    | October 2019 Mileage           |                | Employee Automobile Allowance      | N    |
|        |                                       |      |          | 09/30/2019                     | 10/24/2019     |                                    |      |
| 26012  | Schultz/Terry                         |      | 62.64    |                                | 1 Transactions |                                    |      |
| 9206   | Winona Heating & Ventilating Co, Inc. |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6317                  |      | 393.95   | Recovery Unit Belt Crthse Roof | 19299          | Building Maintenance               | N    |
|        |                                       |      |          | 10/24/2019                     | 10/24/2019     |                                    |      |
| 9206   | Winona Heating & Ventilating Co, Inc. |      | 393.95   |                                | 1 Transactions |                                    |      |
| 111    | DEPT Total:                           |      | 2,968.84 | Facilites Mtce                 | 6 Vendors      | 6 Transactions                     |      |
| 149    | DEPT                                  |      |          | Other General Government       |                |                                    |      |
| 2545   | Marco, Inc                            |      |          |                                |                |                                    |      |
|        | 01-149-000-0000-6204                  |      | 100.00   | Mitel Trunking/Service         | INV6900483     | Telephone Repair And Service       | N    |
|        |                                       |      |          | 10/17/2019                     | 10/17/2019     |                                    |      |
| 2545   | Marco, Inc                            |      | 100.00   |                                | 1 Transactions |                                    |      |
| 3665   | Ratwik, Roszak & Maloney, PA          |      |          |                                |                |                                    |      |
|        | 01-149-000-0000-6285                  |      | 72.00    | Professional Services          | 65115          | Professional Fees                  | Y    |
|        |                                       |      |          | 09/05/2019                     | 09/05/2019     |                                    |      |
| 3665   | Ratwik, Roszak & Maloney, PA          |      | 72.00    |                                | 1 Transactions |                                    |      |
| 5893   | The Master's Touch, LLC               |      |          |                                |                |                                    |      |
|        | 01-149-000-0000-6205                  |      | 4,400.00 | Estimated TNT 2019 Postage     | 8089           | Postage And Postal Box Rent        | N    |
|        |                                       |      |          | 10/22/2019                     | 10/22/2019     |                                    |      |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



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| Vendor | Name                                    | Rpt  | Warrant Description | Invoice #                | Account/Formula Descripti | 1099                       |
|--------|-----------------------------------------|------|---------------------|--------------------------|---------------------------|----------------------------|
| No.    | Account/Formula                         | Accr | Amount              | Service Dates            | Paid On Bhf #             | On Behalf of Name          |
| 5893   | The Master's Touch, LLC                 |      | 4,400.00            | 1 Transactions           |                           |                            |
| 149    | DEPT Total:                             |      | 4,572.00            | Other General Government | 3 Vendors                 | 3 Transactions             |
| 202    | DEPT                                    |      |                     | Sheriff                  |                           |                            |
| 2572   | Harmony Veterinary Clinic               |      |                     |                          |                           |                            |
|        | 01-202-000-0000-6285                    |      | 57.00               | Horse Euthanization      | 27632                     | Professional Fees N        |
|        |                                         |      |                     | 09/16/2019 09/16/2019    |                           |                            |
| 2572   | Harmony Veterinary Clinic               |      | 57.00               | 1 Transactions           |                           |                            |
| 355    | Streicher's Inc.                        |      |                     |                          |                           |                            |
|        | 01-202-000-0000-6173                    |      | 185.00              | New Hire Badge           | 1393357                   | Uniform Allowance N        |
|        |                                         |      |                     | 10/17/2019 10/17/2019    |                           |                            |
| 355    | Streicher's Inc.                        |      | 185.00              | 1 Transactions           |                           |                            |
| 202    | DEPT Total:                             |      | 242.00              | Sheriff                  | 2 Vendors                 | 2 Transactions             |
| 205    | DEPT                                    |      |                     | Sheriff Contingent Funds |                           |                            |
| 9170   | Bureau of Criminal Apprehens-State Of M |      |                     |                          |                           |                            |
|        | 01-205-000-0000-6387                    |      | 415.00              | 3rd Qtr 2019 Gun Permits | 23-000062                 | Gun Permit Expenses N      |
|        |                                         |      |                     | 07/01/2019 09/30/2019    |                           |                            |
| 9170   | Bureau of Criminal Apprehens-State Of M |      | 415.00              | 1 Transactions           |                           |                            |
| 205    | DEPT Total:                             |      | 415.00              | Sheriff Contingent Funds | 1 Vendors                 | 1 Transactions             |
| 251    | DEPT                                    |      |                     | County Jail              |                           |                            |
| 9      | AmeriPride Services, Inc                |      |                     |                          |                           |                            |
|        | 01-251-000-0000-6377                    |      | 91.29               | Jail Laundry             | 2801086005                | Fees And Service Charges N |
|        |                                         |      |                     | 10/16/2019 10/16/2019    |                           |                            |
|        | 01-251-000-0000-6377                    |      | 82.28               | Jail Laundry             | 2810074568                | Fees And Service Charges N |
|        |                                         |      |                     | 10/16/2019 10/16/2019    |                           |                            |
| 9      | AmeriPride Services, Inc                |      | 173.57              | 2 Transactions           |                           |                            |
| 251    | DEPT Total:                             |      | 173.57              | County Jail              | 1 Vendors                 | 2 Transactions             |
| 441    | DEPT                                    |      |                     | Public Health            |                           |                            |
| 4637   | Erickson/Jessica                        |      |                     |                          |                           |                            |
|        | 01-441-000-0000-6447                    |      | 58.49               | LPHA Fuel Expense        |                           | LPHA Grant Expenses N      |

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# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name                      | Account/Formula      | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|---------------------------|----------------------|-------------|-----------|---------------------------------------------------------|----------------------------|------------------------------------------------|------|
|            |                           | 01-441-000-0000-6447 |             | 15.67     | 10/04/2019 10/04/2019<br>LPHA Grant Seminar Meal Exp    |                            | LPHA Grant Expenses                            | N    |
| 4637       | Erickson/Jessica          |                      |             | 74.16     | 10/02/2019 10/04/2019<br>2 Transactions                 |                            |                                                |      |
| 441        | DEPT Total:               |                      |             | 74.16     | Public Health                                           | 1 Vendors                  | 2 Transactions                                 |      |
| 443        | DEPT                      |                      |             |           | Nursing Service                                         |                            |                                                |      |
| 1089       | Loven/Julie               | 01-443-000-0000-6335 |             | 108.46    | September 2019 Nursing Mileage<br>09/10/2019 09/30/2019 |                            | Employee Automobile Allowance                  | N    |
| 1089       | Loven/Julie               |                      |             | 108.46    | 1 Transactions                                          |                            |                                                |      |
| 3288       | MCCC, MI 33               | 01-443-000-0000-6419 |             | 64.51     | 3rd Qtr 2019 User Group<br>07/15/2019 09/30/2019        | 1910130                    | PH Doc Software Support                        | N    |
| 3288       | MCCC, MI 33               |                      |             | 64.51     | 1 Transactions                                          |                            |                                                |      |
| 7320       | Sanofi Pasteur Inc        | 01-443-000-0000-6431 |             | 2,757.26  | 2019 Flu Vaccine<br>10/01/2019 10/01/2019               | 913228091                  | Drugs & Medicine                               | Y    |
|            |                           | 01-443-000-0000-6431 |             | 10,361.57 | 2019 Flu Vaccine<br>10/09/2019 10/09/2019               | 913343343                  | Drugs & Medicine                               | Y    |
|            |                           | 01-443-000-0000-6431 |             | 2,906.50  | 2019 Flu Vaccine<br>10/14/2019 10/14/2019               | 913399665                  | Drugs & Medicine                               | Y    |
| 7320       | Sanofi Pasteur Inc        |                      |             | 16,025.33 | 3 Transactions                                          |                            |                                                |      |
| 443        | DEPT Total:               |                      |             | 16,198.30 | Nursing Service                                         | 3 Vendors                  | 5 Transactions                                 |      |
| 446        | DEPT                      |                      |             |           | Mch Program                                             |                            |                                                |      |
| 6723       | Clay County Public Health | 01-446-000-0000-6257 |             | 1,565.00  | EBFHV Training Expense<br>10/07/2019 10/07/2019         | 117535                     | EBHV Expense                                   | N    |
| 6723       | Clay County Public Health |                      |             | 1,565.00  | 1 Transactions                                          |                            |                                                |      |
| 6619       | Serfling/Angela           | 01-446-000-0000-6257 |             | 73.05     | BHV Per Diem x 5 Days<br>09/22/2019 09/26/2019          |                            | EBHV Expense                                   | N    |

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1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name |                 | Rpt  | Warrant Description |                     | Invoice #     | Account/Formula Descripti | 1099 |
|-------------|-----------------|------|---------------------|---------------------|---------------|---------------------------|------|
| No.         | Account/Formula | Accr | Amount              | Service Dates       | Paid On Bhf # | On Behalf of Name         |      |
| 6619        | Serfling/Angela |      | 73.05               | 1 Transactions      |               |                           |      |
| 446         | DEPT Total:     |      | 1,638.05            | Mch Program         | 2 Vendors     | 2 Transactions            |      |
| 1           | Fund Total:     |      | 42,457.28           | County Revenue Fund |               | 51 Transactions           |      |

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12 INFRA FUND

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|     | Vendor      | <u>Name</u>                           | <u>Rpt</u>  |               | <u>Warrant Description</u>     | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|-----|-------------|---------------------------------------|-------------|---------------|--------------------------------|----------------------|----------------------------------|-------------|
|     | <u>No.</u>  | <u>Account/Formula</u>                | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>           | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 111 | DEPT        |                                       |             |               | Facilites Mtce                 |                      |                                  |             |
|     | 9206        | Winona Heating & Ventilating Co, Inc. |             |               |                                |                      |                                  |             |
|     |             | 12-111-000-0000-6625                  |             | 10,930.00     | Jail Pneumatic Control Upgrade | 23126                | Building Improvement             | N           |
|     |             |                                       |             |               | 08/21/2019                     | 08/21/2019           |                                  |             |
|     | 9206        | Winona Heating & Ventilating Co, Inc. |             | 10,930.00     | 1 Transactions                 |                      |                                  |             |
| 111 | DEPT Total: |                                       |             | 10,930.00     | Facilites Mtce                 | 1 Vendors            | 1 Transactions                   |             |
| 12  | Fund Total: |                                       |             | 10,930.00     | INFRA FUND                     |                      | 1 Transactions                   |             |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



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| Vendor | Name                         | Rpt        | Warrant Description      | Invoice #      | Account/Formula Descripti          | 1099 |
|--------|------------------------------|------------|--------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula              | Accr       | Service Dates            | Paid On Bhf #  | On Behalf of Name                  |      |
| 300    | DEPT                         |            | Highway Administration   |                |                                    |      |
| 110    | Fillmore Co Treasurer        |            |                          |                |                                    |      |
|        | 13-300-000-0000-6205         | 2.50       | postage                  | September      | Postage And Postal Box Rent        | N    |
| 110    | Fillmore Co Treasurer        | 2.50       |                          | 1 Transactions |                                    |      |
| 300    | DEPT Total:                  | 2.50       | Highway Administration   | 1 Vendors      | 1 Transactions                     |      |
| 310    | DEPT                         |            | Highway Maintenance      |                |                                    |      |
| 4381   | Brock White Company LLC      |            |                          |                |                                    |      |
|        | 13-310-000-0000-6580         | 552.42     | Co 17 bridge repair      | 13518817       | Other Repair And Maintenance Suppl | N    |
|        | 13-310-000-0000-6580         | 185.14-    | Co 17 bridge repair      | 13578511       | Other Repair And Maintenance Suppl | N    |
|        | 13-310-000-0000-6580         | 4,455.00   | Co 17 bridge repair      | 13586711       | Other Repair And Maintenance Suppl | N    |
| 4381   | Brock White Company LLC      | 4,822.28   |                          | 3 Transactions |                                    |      |
| 1891   | Bruening Rock Products, Inc. |            |                          |                |                                    |      |
|        | 13-310-000-0000-6505         | 906.13     | rock                     | 146520         | Aggregate                          | N    |
|        | 13-310-000-0000-6505         | 253.28     | rock                     | 147538         | Aggregate                          | N    |
| 1891   | Bruening Rock Products, Inc. | 1,159.41   |                          | 2 Transactions |                                    |      |
| 6716   | Compass Mineral Inc          |            |                          |                |                                    |      |
|        | 13-310-000-0000-6525         | 32,091.75  | salt                     | 510553         | Road Salt And Dust Control Chemica | N    |
|        | 13-310-000-0000-6525         | 18,020.84  | salt                     | 511293         | Road Salt And Dust Control Chemica | N    |
| 6716   | Compass Mineral Inc          | 50,112.59  |                          | 2 Transactions |                                    |      |
| 197    | Kruegel's Inc                |            |                          |                |                                    |      |
|        | 13-310-000-0000-6580         | 70.40      | propane for crack filler | 223181         | Other Repair And Maintenance Suppl | N    |
| 197    | Kruegel's Inc                | 70.40      |                          | 1 Transactions |                                    |      |
| 4902   | Midstates Equipment & Supply |            |                          |                |                                    |      |
|        | 13-310-000-0000-6342         | 5,695.00   | equipment rental         | 219814         | Machinery And Equipment Rental     | N    |
| 4902   | Midstates Equipment & Supply | 5,695.00   |                          | 1 Transactions |                                    |      |
| 272    | Newman Signs                 |            |                          |                |                                    |      |
|        | 13-310-000-0000-6515         | 2,163.91   | sign posts               | TRFINV015618   | Traffic Signs                      | N    |
|        | 13-310-000-0000-6515         | 90.24      | signs                    | TRFINV015867   | Traffic Signs                      | N    |
| 272    | Newman Signs                 | 2,254.15   |                          | 2 Transactions |                                    |      |
| 3541   | Nuss Truck & Equipment       |            |                          |                |                                    |      |
|        | 13-310-000-0000-6640         | 111,703.31 | new truck chasis         | 18321          | Equipment Purchased                | N    |

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13 County Road &amp; Bridge

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| Vendor | Name                          | Rpt  | Warrant Description | Invoice #                   | Account/Formula Descripti | 1099                                 |
|--------|-------------------------------|------|---------------------|-----------------------------|---------------------------|--------------------------------------|
| No.    | Account/Formula               | Accr | Amount              | Service Dates               | Paid On Bhf #             | On Behalf of Name                    |
| 3541   | Nuss Truck & Equipment        |      | 111,703.31          | 1 Transactions              |                           |                                      |
| 310    | DEPT Total:                   |      | 175,817.14          | Highway Maintenance         | 7 Vendors                 | 12 Transactions                      |
| 320    | DEPT                          |      |                     | Highway Construction        |                           |                                      |
| 5988   | Preston Auto Parts            |      |                     |                             |                           |                                      |
|        | 13-320-000-0000-6501          |      | 24.99               | supplies                    | 603259                    | Engineering And Surveying Supplies N |
| 5988   | Preston Auto Parts            |      | 24.99               | 1 Transactions              |                           |                                      |
| 347    | State Of Mn                   |      |                     |                             |                           |                                      |
|        | 13-320-000-0000-6377          |      | 604.06              | material testing            | P00010788                 | Fees And Service Charges N           |
| 347    | State Of Mn                   |      | 604.06              | 1 Transactions              |                           |                                      |
| 320    | DEPT Total:                   |      | 629.05              | Highway Construction        | 2 Vendors                 | 2 Transactions                       |
| 330    | DEPT                          |      |                     | Equipment Maintenance Shops |                           |                                      |
| 8165   | Dave Syverson Freightliner    |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6575          |      | 142.73              | parts                       | 320108                    | Machinery Parts N                    |
|        | 13-330-000-0000-6575          |      | 38.20               | parts                       | 320118                    | Machinery Parts N                    |
|        | 13-330-000-0000-6575          |      | 7.28                | parts                       | 323187                    | Machinery Parts N                    |
| 8165   | Dave Syverson Freightliner    |      | 188.21              | 3 Transactions              |                           |                                      |
| 6542   | Kaman Industrial Technologies |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6576          |      | 349.04              | supplies                    | N434080                   | Shop Supplies & Tools N              |
| 6542   | Kaman Industrial Technologies |      | 349.04              | 1 Transactions              |                           |                                      |
| 3541   | Nuss Truck & Equipment        |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6575          |      | 750.00              | parts                       | 1187775P                  | Machinery Parts N                    |
|        | 13-330-000-0000-6575          |      | 180.90              | parts                       | 1188117P                  | Machinery Parts N                    |
|        | 13-330-000-0000-6575          |      | 90.45               | parts                       | 1188151P                  | Machinery Parts N                    |
|        | 13-330-000-0000-6575          |      | 180.90              | parts                       | 1188271P                  | Machinery Parts N                    |
|        | 13-330-000-0000-6575          |      | 27.60               | parts                       | CM1186311P                | Machinery Parts N                    |
|        | 13-330-000-0000-6575          |      | 82.80               | parts                       | CM1187775P                | Machinery Parts N                    |
| 3541   | Nuss Truck & Equipment        |      | 1,091.85            | 6 Transactions              |                           |                                      |
| 5988   | Preston Auto Parts            |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6576          |      | 20.16               | supplies                    | 600831                    | Shop Supplies & Tools N              |
|        | 13-330-000-0000-6576          |      | 53.49               | supplies                    | 600889                    | Shop Supplies & Tools N              |

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13 County Road &amp; Bridge

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| Vendor | Name                     | Rpt  | Warrant Description | Invoice #                   | Account/Formula Descripti | 1099                     |   |
|--------|--------------------------|------|---------------------|-----------------------------|---------------------------|--------------------------|---|
| No.    | Account/Formula          | Accr | Amount              | Service Dates               | Paid On Bhf #             | On Behalf of Name        |   |
|        | 13-330-000-0000-6575     |      | 26.35               | parts                       | 601173                    | Machinery Parts          | N |
|        | 13-330-000-0000-6576     |      | 53.49               | supplies                    | 601232                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6575     |      | 51.00               | parts                       | 601740                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575     |      | 15.33               | parts                       | 601824                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575     |      | 11.47               | parts                       | 601848                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575     |      | 111.66              | parts                       | 601870                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575     |      | 35.60               | parts                       | 601879                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575     |      | 15.33               | parts                       | 601880                    | Machinery Parts          | N |
|        | 13-330-000-0000-6625     |      | 8.48                | breakroom supplies          | 601883                    | Building Improvement     | N |
|        | 13-330-000-0000-6576     |      | 41.70               | supplies                    | 601995                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6576     |      | 8.98                | supplies                    | 602252                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6576     |      | 14.99               | supplies                    | 602446                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6625     |      | 31.96               | breakroom supplies          | 602704                    | Building Improvement     | N |
|        | 13-330-000-0000-6575     |      | 89.00               | parts                       | 602983                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575     |      | 34.65               | parts                       | 602988                    | Machinery Parts          | N |
|        | 13-330-000-0000-6576     |      | 7.98                | supplies                    | 603058                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6625     |      | 47.95               | breakroom supplies          | 603223                    | Building Improvement     | N |
|        | 13-330-000-0000-6625     |      | 6.98                | breakroom supplies          | 603356                    | Building Improvement     | N |
|        | 13-330-000-0000-6575     |      | 9.93                | parts                       | 603466                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575     |      | 5.99                | parts                       | 603668                    | Machinery Parts          | N |
| 5988   | Preston Auto Parts       |      | 702.47              | 22 Transactions             |                           |                          |   |
| 85924  | Schilling Supply Company |      |                     |                             |                           |                          |   |
|        | 13-330-000-0000-6576     |      | 104.07              | supplies                    | 740033-00                 | Shop Supplies & Tools    | N |
| 85924  | Schilling Supply Company |      | 104.07              | 1 Transactions              |                           |                          |   |
| 330    | DEPT Total:              |      | 2,435.64            | Equipment Maintenance Shops | 5 Vendors                 | 33 Transactions          |   |
| 340    | DEPT                     |      |                     | Local Option Sales Tax      |                           |                          |   |
|        | 347 State Of Mn          |      |                     |                             |                           |                          |   |
|        | 13-340-000-0000-6377     |      | 1,815.68            | material testing            | P00010788                 | Fees And Service Charges | N |
|        | 347 State Of Mn          |      | 1,815.68            | 1 Transactions              |                           |                          |   |
| 340    | DEPT Total:              |      | 1,815.68            | Local Option Sales Tax      | 1 Vendors                 | 1 Transactions           |   |
| 13     | Fund Total:              |      | 180,700.01          | County Road & Bridge        |                           | 49 Transactions          |   |



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14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



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| Vendor | Name                                                        | Rpt  | Warrant Description      | Invoice #                   | Account/Formula Descripti | 1099                                  |
|--------|-------------------------------------------------------------|------|--------------------------|-----------------------------|---------------------------|---------------------------------------|
| No.    | Account/Formula                                             | Accr | Service Dates            | Paid On Bhf #               | On Behalf of Name         |                                       |
| 390    | DEPT                                                        |      | Resource Recovery Center |                             |                           |                                       |
| 6150   | Cintas Corporation No.2<br>14-390-000-0000-6377             |      | 17.70                    | Uniforms                    | 4032809339                | Fees And Service Charges N            |
|        |                                                             |      | 10/18/2019 10/18/2019    |                             |                           |                                       |
| 6150   | Cintas Corporation No.2                                     |      | 17.70                    | 1 Transactions              |                           |                                       |
| 106    | Fillmore Co Treasurer<br>14-390-000-0000-6561               |      | 53.73                    | September 2019 RRC Gasoline |                           | Gasoline Diesel And Other Fuels N     |
|        |                                                             |      | 09/01/2019 09/30/2019    |                             |                           |                                       |
| 106    | Fillmore Co Treasurer                                       |      | 53.73                    | 1 Transactions              |                           |                                       |
| 2050   | Liberty Tire Recycling LLC<br>14-390-000-0000-6862          |      | 1,208.95                 | Tire Disposal               | 1690831                   | Management Of Problem Wastes N        |
|        |                                                             |      | 10/19/2019 10/19/2019    |                             |                           |                                       |
| 2050   | Liberty Tire Recycling LLC                                  |      | 1,208.95                 | 1 Transactions              |                           |                                       |
| 3541   | Nuss Truck & Equipment<br>14-390-000-0000-6311              |      | 179.90                   | Loader Batteries            | 1188961P                  | Miscellaneous Repairs And Maintenan N |
|        |                                                             |      | 10/21/2019 10/21/2019    |                             |                           |                                       |
| 3541   | Nuss Truck & Equipment                                      |      | 179.90                   | 1 Transactions              |                           |                                       |
| 6378   | Winona Co Household Hazardous Waste<br>14-390-000-0000-6862 |      | 866.48                   | Fall HHW Collection         | 649                       | Management Of Problem Wastes N        |
|        |                                                             |      | 10/17/2019 10/17/2019    |                             |                           |                                       |
| 6378   | Winona Co Household Hazardous Waste                         |      | 866.48                   | 1 Transactions              |                           |                                       |
| 390    | DEPT Total:                                                 |      | 2,326.76                 | Resource Recovery Center    | 5 Vendors                 | 5 Transactions                        |
| 391    | DEPT                                                        |      | Score Grant Program      |                             |                           |                                       |
| 8757   | OSI Environmental, Inc<br>14-391-000-0000-6861              |      | 100.00                   | Oil Recycling               | 2081402                   | Recycling Operation Expense N         |
|        |                                                             |      | 10/22/2019 10/22/2019    |                             |                           |                                       |
|        | 14-391-000-0000-6861                                        |      | 100.00                   | Filters                     | 2081422                   | Recycling Operation Expense N         |
|        |                                                             |      | 10/22/2019 10/22/2019    |                             |                           |                                       |
|        | 14-391-000-0000-6861                                        |      | 205.00                   | Filters/Antifreeze          | 2081423                   | Recycling Operation Expense N         |
|        |                                                             |      | 10/22/2019 10/22/2019    |                             |                           |                                       |
| 8757   | OSI Environmental, Inc                                      |      | 405.00                   | 3 Transactions              |                           |                                       |

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14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name |                 | Rpt  | Warrant Description | Invoice #           | Account/Formula Descripti | 1099           |
|-------------|-----------------|------|---------------------|---------------------|---------------------------|----------------|
| No.         | Account/Formula | Accr | Service Dates       | Paid On Bhf #       | On Behalf of Name         |                |
| 391         | DEPT Total:     |      | 405.00              | Score Grant Program | 1 Vendors                 | 3 Transactions |
| 14          | Fund Total:     |      | 2,731.76            | Sanitation Fund     |                           | 8 Transactions |

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91 Economic Development Au

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                 | Rpt  | Warrant Description  | Invoice #                    | Account/Formula Descripti     | 1099           |
|--------|----------------------|------|----------------------|------------------------------|-------------------------------|----------------|
| No.    | Account/Formula      | Accr | Service Dates        | Paid On Bhf #                | On Behalf of Name             |                |
| 705    | DEPT                 |      | Economic Development |                              |                               |                |
| 5226   | Brown/Michael        |      |                      |                              |                               |                |
|        | 91-705-000-0000-6104 |      | 45.00                | October 2019 EDA Per Diem    | Per Diem                      | Y              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
|        | 91-705-000-0000-6335 |      | 9.28                 | October 2019 EDA Mtg Mileage | Employee Automobile Allowance | Y              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
| 5226   | Brown/Michael        |      | 54.28                | 2 Transactions               |                               |                |
| 8055   | Marzolf/Corwin       |      |                      |                              |                               |                |
|        | 91-705-000-0000-6104 |      | 45.00                | October 2019 EDA Per Diem    | Per Diem                      | N              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
|        | 91-705-000-0000-6335 |      | 23.20                | October 2019 EDA Mtg Mileage | Employee Automobile Allowance | N              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
| 8055   | Marzolf/Corwin       |      | 68.20                | 2 Transactions               |                               |                |
| 1870   | Reisner/Karen        |      |                      |                              |                               |                |
|        | 91-705-000-0000-6104 |      | 45.00                | October 2019 EDA Per Diem    | Per Diem                      | N              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
|        | 91-705-000-0000-6335 |      | 11.02                | October 2019 EDA Mtg Mileage | Employee Automobile Allowance | N              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
| 1870   | Reisner/Karen        |      | 56.02                | 2 Transactions               |                               |                |
| 7653   | Underbakke/Bonita A  |      |                      |                              |                               |                |
|        | 91-705-000-0000-6104 |      | 45.00                | October 2019 EDA Per Diem    | Per Diem                      | N              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
|        | 91-705-000-0000-6335 |      | 11.60                | October 2019 EDA Mtg Mileage | Employee Automobile Allowance | N              |
|        |                      |      |                      | 10/16/2019 10/16/2019        |                               |                |
| 7653   | Underbakke/Bonita A  |      | 56.60                | 2 Transactions               |                               |                |
| 6324   | Walsh/Martin         |      |                      |                              |                               |                |
|        | 91-705-000-0000-6335 |      | 48.14                | Sept/Oct 2019 Mileage        | Employee Automobile Allowance | N              |
|        |                      |      |                      | 09/25/2019 10/01/2019        |                               |                |
| 6324   | Walsh/Martin         |      | 48.14                | 1 Transactions               |                               |                |
| 705    | DEPT Total:          |      | 283.24               | Economic Development         | 5 Vendors                     | 9 Transactions |
| 91     | Fund Total:          |      | 283.24               | Economic Development Author  |                               | 9 Transactions |

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91 Economic Development Al

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u>              |
|----------------------------|-------------|----------------------------|----------------------|----------------------------------|--------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |
| Final Total:               |             | 237,102.29                 | 66 Vendors           | 118 Transactions                 |                          |

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# \*\*\* Fillmore County \*\*\*

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                  |                    |
|---------------|-------------|---------------|------------------------------|--------------------|
|               | 1           | 42,457.28     | County Revenue Fund          |                    |
|               | 12          | 10,930.00     | INFRA FUND                   |                    |
|               | 13          | 180,700.01    | County Road & Bridge         |                    |
|               | 14          | 2,731.76      | Sanitation Fund              |                    |
|               | 91          | 283.24        | Economic Development Authori |                    |
|               | All Funds   | 237,102.29    | Total                        | Approved by, ..... |
|               |             |               |                              | .....              |
|               |             |               |                              | .....              |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor        | Name                                                           | Rpt  |            | Warrant Description                                     | Invoice #     | Account/Formula Descripti | 1099 |
|---------------|----------------------------------------------------------------|------|------------|---------------------------------------------------------|---------------|---------------------------|------|
| No.           | Account/Formula                                                | Accr | Amount     | Service Dates                                           | Paid On Bhf # | On Behalf of Name         |      |
| 6317          | Enterprise Fleet Management<br>01-202-000-0000-6650            |      | 2,028.14   | New Vehicle Purchase Pmts<br>10/03/2019 10/03/2019      | FBN3797889    | Vehicles Purchased        | N    |
| 6317          | Enterprise Fleet Management                                    |      | 2,028.14   | 1 Transactions                                          |               |                           |      |
| 111           | Fillmore Co Treasurer- Credit Card/ACH<br>01-441-000-0000-6449 |      | 15.58      | Sept 2019 PHEP Phone<br>09/03/2019 10/02/2019           | 9839290913    | Preparedness Grant        | N    |
|               | 01-443-000-0000-6203                                           |      | 36.35      | Sept 2019 Nurse Phone<br>09/03/2019 10/02/2019          | 9839290913    | Telephone                 | N    |
| 111           | Fillmore Co Treasurer- Credit Card/ACH                         |      | 51.93      | 2 Transactions                                          |               |                           |      |
| 6157          | Further<br>01-149-000-0000-6289                                |      | 418.90     | October 2019 Participant Fee<br>10/01/2019 10/31/2019   | 1411357       | Select Account Adm.       | N    |
| 6157          | Further                                                        |      | 418.90     | 1 Transactions                                          |               |                           |      |
| 7712          | MN Dept Of Human Services<br>01-062-000-0000-6377              |      | 47.39      | Sept 2019 PVC Mailings<br>09/01/2019 09/30/2019         | A300IC231991  | Fees And Service Charges  | N    |
| 7712          | MN Dept Of Human Services                                      |      | 47.39      | 1 Transactions                                          |               |                           |      |
| 272           | Newman Signs<br>01-104-000-0000-6514                           |      | 50.42      | Two Address Signs<br>10/16/2019 10/16/2019              | TRFINV015957  | Address Signs             | N    |
|               | 01-104-000-0000-6514                                           |      | 33.86      | One Address Sign<br>10/16/2019 10/16/2019               | TRFINV015995  | Address Signs             | N    |
| 272           | Newman Signs                                                   |      | 84.28      | 2 Transactions                                          |               |                           |      |
| 25073         | Olmsted Co Community Services<br>01-252-000-0000-6831          |      | 109,821.50 | 4th Qtr 2019 DFO Appropriation<br>10/01/2019 12/31/2019 | CSFI-126363   | D.F.O. Appropriation      | N    |
| 25073         | Olmsted Co Community Services                                  |      | 109,821.50 | 1 Transactions                                          |               |                           |      |
| 1 Fund Total: |                                                                |      | 112,452.14 | County Revenue Fund                                     | 6 Vendors     | 8 Transactions            |      |

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13 County Road & Bridge

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor         | Name                            |      | Rpt |           | Warrant Description  | Invoice #     | Account/Formula Descripti      | 1099 |
|----------------|---------------------------------|------|-----|-----------|----------------------|---------------|--------------------------------|------|
| No.            | Account/Formula                 | Accr |     | Amount    | Service Dates        | Paid On Bhf # | On Behalf of Name              |      |
| 3219           | Centurylink                     |      |     |           |                      |               |                                |      |
|                | 13-300-000-0000-6203            |      |     | 142.88    | telephone            | 5078673784    | Telephone                      | N    |
| 3219           | Centurylink                     |      |     | 142.88    | 1 Transactions       |               |                                |      |
| 3956           | Icon Constructors, LLC          |      |     |           |                      |               |                                |      |
|                | 13-320-000-0000-6343            |      |     | 5,586.08  | 612-041 R/C #2       |               | Regular Construction Contracts | Y    |
|                |                                 |      |     |           | 10/25/2019           | 10/25/2019    |                                |      |
|                | 13-320-000-0000-6348            |      |     | 25,538.23 | 612-041 Fed #2       |               | Fed Construction               | Y    |
|                |                                 |      |     |           | 10/25/2019           | 10/25/2019    |                                |      |
|                | 13-320-000-0000-6361            |      |     | 798.47    | 612-041 BB #2        |               | State Bridge Bonding (Fund29)  | Y    |
|                |                                 |      |     |           | 10/25/2019           | 10/25/2019    |                                |      |
| 3956           | Icon Constructors, LLC          |      |     | 31,922.78 | 3 Transactions       |               |                                |      |
| 6094           | MN Energy Resources Corporation |      |     |           |                      |               |                                |      |
|                | 13-330-000-0000-6255            |      |     | 46.65     | natural gas          | 0505303491    | Gas                            | N    |
| 6094           | MN Energy Resources Corporation |      |     | 46.65     | 1 Transactions       |               |                                |      |
| 13 Fund Total: |                                 |      |     | 32,112.31 | County Road & Bridge | 3 Vendors     | 5 Transactions                 |      |

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 14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor         | Name                                               |      | Rpt |          | Warrant Description   | Invoice #     | Account/Formula Descripti | 1099 |
|----------------|----------------------------------------------------|------|-----|----------|-----------------------|---------------|---------------------------|------|
| No.            | Account/Formula                                    | Accr |     | Amount   | Service Dates         | Paid On Bhf # | On Behalf of Name         |      |
| 5882           | Winneshiek County Landfill<br>14-390-000-0000-6374 |      |     | 1,253.70 | Tipping Fees          | 23586         | Landfill Tipping Fees     | N    |
|                |                                                    |      |     |          | 10/15/2019 10/15/2019 |               |                           |      |
| 5882           | Winneshiek County Landfill                         |      |     | 1,253.70 | 1 Transactions        |               |                           |      |
| 14 Fund Total: |                                                    |      |     | 1,253.70 | Sanitation Fund       | 1 Vendors     | 1 Transactions            |      |



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76 Trust And Agency Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor         | Name                  |      | Rpt |          | Warrant Description            | Invoice #     | Account/Formula Descripti | 1099 |
|----------------|-----------------------|------|-----|----------|--------------------------------|---------------|---------------------------|------|
| No.            | Account/Formula       | Accr |     | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name         |      |
| 110            | Fillmore Co Treasurer |      |     |          |                                |               |                           |      |
|                | 76-000-000-0000-2006  |      |     | 1,275.00 | Sept 2019 RRC Sales & Use Tax  |               | Commercial Sw Mgmt Tax    | N    |
|                |                       |      |     |          | 09/01/2019 09/30/2019          |               |                           |      |
|                | 76-000-000-0000-2007  |      |     | 130.00   | Sept 041,101,602 Sales/Use Tax |               | Sales Tax Collected       | N    |
|                |                       |      |     |          | 09/01/2019 09/30/2019          |               |                           |      |
| 110            | Fillmore Co Treasurer |      |     | 1,405.00 | 2 Transactions                 |               |                           |      |
| 76 Fund Total: |                       |      |     | 1,405.00 | Trust And Agency Fund          | 1 Vendors     | 2 Transactions            |      |

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87 State Revenue And School

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

| Vendor         | Name                     |      | Rpt |           | Warrant Description           | Invoice #     | Account/Formula Descripti        | 1099 |
|----------------|--------------------------|------|-----|-----------|-------------------------------|---------------|----------------------------------|------|
| No.            | Account/Formula          | Accr |     | Amount    | Service Dates                 | Paid On Bhf # | On Behalf of Name                |      |
| 110            | Fillmore Co Treasurer    |      |     |           |                               |               |                                  |      |
|                | 87-000-000-0000-2470     |      |     | 32,228.26 | September 2019 State MRT      |               | Mortgage Reg Tax-State           | N    |
|                |                          |      |     |           | 09/01/2019 09/30/2019         |               |                                  |      |
|                | 87-000-000-0000-2471     |      |     | 28,871.69 | September 2019 State Deed Tax |               | State Deed Tax-State             | N    |
|                |                          |      |     |           | 09/01/2019 09/30/2019         |               |                                  |      |
| 110            | Fillmore Co Treasurer    |      |     | 61,099.95 | 2 Transactions                |               |                                  |      |
| 1859           | MN Department Of Finance |      |     |           |                               |               |                                  |      |
|                | 87-000-000-0000-2100     |      |     | 1,336.00  | September 2019 Vitals         |               | Due To Other Governmental Agenci | N    |
|                |                          |      |     |           | 09/01/2019 09/30/2019         |               |                                  |      |
|                | 87-000-000-0000-2313     |      |     | 4,672.50  | September 2019 RE Surcharge   |               | Real Estate Surcharge            | N    |
|                |                          |      |     |           | 09/01/2019 09/30/2019         |               |                                  |      |
|                | 87-000-000-0000-2405     |      |     | 25.00     | Sept 2019 Forfeit Deed Fee    |               | Forfeit Sale State Deed Fee      | N    |
|                |                          |      |     |           | 09/01/2019 09/30/2019         |               |                                  |      |
| 1859           | MN Department Of Finance |      |     | 6,033.50  | 3 Transactions                |               |                                  |      |
| 5993           | Mn Dept Of Health        |      |     |           |                               |               |                                  |      |
|                | 87-000-000-0000-2312     |      |     | 425.00    | September 2019 Well Cert      |               | Well Management Funds            | N    |
|                |                          |      |     |           | 09/01/2019 09/30/2019         |               |                                  |      |
| 5993           | Mn Dept Of Health        |      |     | 425.00    | 1 Transactions                |               |                                  |      |
| 87 Fund Total: |                          |      |     | 67,558.45 | State Revenue And School Fund | 3 Vendors     | 6 Transactions                   |      |

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92 Eda Revolving Loan Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor         | Name                 |      | Rpt |            | Warrant Description        | Invoice #       | Account/Formula Descripti | 1099 |
|----------------|----------------------|------|-----|------------|----------------------------|-----------------|---------------------------|------|
| No.            | Account/Formula      | Accr |     | Amount     | Service Dates              | Paid On Bhf #   | On Behalf of Name         |      |
| 4369           | AcenTek              |      |     |            |                            |                 |                           |      |
|                | 92-000-000-0000-1243 |      |     | 75,000.00  | Rushford Broadband Project | 2017-034        | Loan Receivable Broadband | N    |
|                |                      |      |     |            | 08/28/2019 08/28/2019      |                 |                           |      |
| 4369           | AcenTek              |      |     | 75,000.00  | 1 Transactions             |                 |                           |      |
| 92 Fund Total: |                      |      |     | 75,000.00  | Eda Revolving Loan Fund    | 1 Vendors       | 1 Transactions            |      |
| Final Total:   |                      |      |     | 289,781.60 | 15 Vendors                 | 23 Transactions |                           |      |

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 112,452.14    | County Revenue Fund           |                    |
|               | 13          | 32,112.31     | County Road & Bridge          |                    |
|               | 14          | 1,253.70      | Sanitation Fund               |                    |
|               | 76          | 1,405.00      | Trust And Agency Fund         |                    |
|               | 87          | 67,558.45     | State Revenue And School Fund |                    |
|               | 92          | 75,000.00     | Eda Revolving Loan Fund       |                    |
|               | All Funds   | 289,781.60    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |

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 1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor        | Name                                                      | Rpt  |          | Warrant Description                                     | Invoice #     | Account/Formula Descripti | 1099 |
|---------------|-----------------------------------------------------------|------|----------|---------------------------------------------------------|---------------|---------------------------|------|
| No.           | Account/Formula                                           | Accr | Amount   | Service Dates                                           | Paid On Bhf # | On Behalf of Name         |      |
| 5660          | De Lage Landen Financial Services<br>01-149-000-0000-6288 |      | 1,534.15 | Copy Machine Lease 11/12-12/11<br>11/12/2019 12/11/2019 | 65603747      | Copy Machine - Lease      | N    |
| 5660          | De Lage Landen Financial Services                         |      | 1,534.15 | 1 Transactions                                          |               |                           |      |
| 1 Fund Total: |                                                           |      | 1,534.15 | County Revenue Fund                                     | 1 Vendors     | 1 Transactions            |      |

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14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor         | Name                                               |      | Rpt |          | Warrant Description                   | Invoice #     | Account/Formula Descripti | 1099 |
|----------------|----------------------------------------------------|------|-----|----------|---------------------------------------|---------------|---------------------------|------|
| No.            | Account/Formula                                    | Accr |     | Amount   | Service Dates                         | Paid On Bhf # | On Behalf of Name         |      |
| 5882           | Winneshiek County Landfill<br>14-390-000-0000-6374 |      |     | 1,386.00 | Tipping Fees<br>10/18/2019 10/18/2019 | 23603         | Landfill Tipping Fees     | N    |
| 5882           | Winneshiek County Landfill                         |      |     | 1,386.00 | 1 Transactions                        |               |                           |      |
| 14 Fund Total: |                                                    |      |     | 1,386.00 | Sanitation Fund                       | 1 Vendors     | 1 Transactions            |      |

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22 Agbmp Septic Loans

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor         | Name                                                           | Rpt  |           | Warrant Description                                                       | Invoice #      | Account/Formula Descripti | 1099 |
|----------------|----------------------------------------------------------------|------|-----------|---------------------------------------------------------------------------|----------------|---------------------------|------|
| No.            | Account/Formula                                                | Accr | Amount    | Service Dates                                                             | Paid On Bhf #  | On Behalf of Name         |      |
| 6741           | Andy Mast - TLC Excavating<br>22-609-000-0000-6810             |      | 12,000.00 | AgBMP - Mast 08.0297.020<br>10/25/2019 10/25/2019<br>1 Transactions       |                | Agbmp Septic System Loan  | N    |
| 6730           | Tina Gulbranson-STS Plumbing & Heating<br>22-609-000-0000-6810 |      | 11,935.74 | AgBMP - Gulbranson 08.0237.010<br>09/30/2019 09/30/2019<br>1 Transactions |                | Agbmp Septic System Loan  | N    |
| 6730           | Tina Gulbranson-STS Plumbing & Heating                         |      | 11,935.74 |                                                                           |                |                           |      |
| 22 Fund Total: |                                                                |      | 23,935.74 | Agbmp Septic Loans                                                        | 2 Vendors      | 2 Transactions            |      |
| Final Total:   |                                                                |      | 26,855.89 | 4 Vendors                                                                 | 4 Transactions |                           |      |

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>         |                    |
|---------------|-------------|---------------|---------------------|--------------------|
|               | 1           | 1,534.15      | County Revenue Fund |                    |
|               | 14          | 1,386.00      | Sanitation Fund     |                    |
|               | 22          | 23,935.74     | Agbmp Septic Loans  |                    |
|               | All Funds   | 26,855.89     | Total               | Approved by, ..... |
|               |             |               |                     | .....              |
|               |             |               |                     | .....              |



| Vendor | Name                                                    | Rpt  |            | Warrant Description                                    | Invoice #     | Account/Formula Descripti | 1099 |
|--------|---------------------------------------------------------|------|------------|--------------------------------------------------------|---------------|---------------------------|------|
| No.    | Account/Formula                                         | Accr | Amount     | Service Dates                                          | Paid On Bhf # | On Behalf of Name         |      |
| 18     | Chatfield Public School #227<br>80-888-000-0000-6804    |      | 452,996.47 | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 18     | Chatfield Public School #227                            |      | 452,996.47 | 1 Transactions                                         |               |                           |      |
| 19     | Fillmore Central SD #2198<br>80-888-000-0000-6804       |      | 390,971.62 | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 19     | Fillmore Central SD #2198                               |      | 390,971.62 | 1 Transactions                                         |               |                           |      |
| 17     | Fillmore Co Treasurer For<br>80-888-000-0000-6804       |      | 487,131.75 | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 17     | Fillmore Co Treasurer For                               |      | 487,131.75 | 1 Transactions                                         |               |                           |      |
| 23659  | Kingsland School Dist 2137<br>80-888-000-0000-6804      |      | 398,915.61 | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 23659  | Kingsland School Dist 2137                              |      | 398,915.61 | 1 Transactions                                         |               |                           |      |
| 23831  | Lanesboro School Dist 229<br>80-888-000-0000-6804       |      | 176,822.50 | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 23831  | Lanesboro School Dist 229                               |      | 176,822.50 | 1 Transactions                                         |               |                           |      |
| 420    | Leroy-Ostrander School Dist 499<br>80-888-000-0000-6804 |      | 89,728.89  | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 420    | Leroy-Ostrander School Dist 499                         |      | 89,728.89  | 1 Transactions                                         |               |                           |      |
| 24161  | Mabel-Canton SD 238<br>80-888-000-0000-6804             |      | 141,704.03 | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 24161  | Mabel-Canton SD 238                                     |      | 141,704.03 | 1 Transactions                                         |               |                           |      |
| 421    | St Charles School Dist 858<br>80-888-000-0000-6804      |      | 0.87       | 2019 Oct State/Sch Settlement<br>10/28/2019 10/28/2019 |               | For Other Agencies        | N    |
| 421    | St Charles School Dist 858                              |      | 0.87       | 1 Transactions                                         |               |                           |      |

smensink

10/25/19 2:22PM

80 Taxes And Penalties Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor         | Name                                                 |      | Rpt          |  | Warrant Description           | Invoice #     | Account/Formula Descripti | 1099 |
|----------------|------------------------------------------------------|------|--------------|--|-------------------------------|---------------|---------------------------|------|
| No.            | Account/Formula                                      | Accr | Amount       |  | Service Dates                 | Paid On Bhf # | On Behalf of Name         |      |
| 419            | Stewartville School Dist 534<br>80-888-000-0000-6804 |      | 23,315.10    |  | 2019 Oct State/Sch Settlement |               | For Other Agencies        | N    |
|                |                                                      |      |              |  | 10/28/2019 10/28/2019         |               |                           |      |
| 419            | Stewartville School Dist 534                         |      | 23,315.10    |  | 1 Transactions                |               |                           |      |
| 80 Fund Total: |                                                      |      | 2,161,586.84 |  | Taxes And Penalties Fund      | 9 Vendors     | 9 Transactions            |      |

smensink

10/25/19 2:22PM

87 State Revenue And School

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor         | Name                              | Rpt  |              | Warrant Description           | Invoice #       | Account/Formula Descripti | 1099 |
|----------------|-----------------------------------|------|--------------|-------------------------------|-----------------|---------------------------|------|
| No.            | Account/Formula                   | Accr | Amount       | Service Dates                 | Paid On Bhf #   | On Behalf of Name         |      |
| 5032           | Fillmore County Auditor-Treasurer |      |              |                               |                 |                           |      |
|                | 87-000-000-0000-2455              |      | 327,952.18   | 2019 Oct State/Sch Settlement |                 | General State Tax         | N    |
|                |                                   |      |              | 10/28/2018 10/28/2019         |                 |                           |      |
| 5032           | Fillmore County Auditor-Treasurer |      | 327,952.18   | 1 Transactions                |                 |                           |      |
| 87 Fund Total: |                                   |      | 327,952.18   | State Revenue And School Fund | 1 Vendors       | 1 Transactions            |      |
| Final Total:   |                                   |      | 2,489,539.02 | 10 Vendors                    | 10 Transactions |                           |      |

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 80          | 2,161,586.84  | Taxes And Penalties Fund      |                    |
|               | 87          | 327,952.18    | State Revenue And School Fund |                    |
| All Funds     |             | 2,489,539.02  | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |



ERAN SANDQUIST  
*State Coordinator - MN*  
410 Lincoln Ave South (Box 91)  
South Haven, MN 55382

Phone: (763) 242-1273  
Fax: (320) 236-7755  
Email: [esandquist@pheasantsforever.org](mailto:esandquist@pheasantsforever.org)

October 9, 2019

Fillmore County Commissioners (via email)  
101 Fillmore Street  
PO Box 67  
Preston, MN 55965

Dear Commissioners:

Pheasants Forever has received an appropriation from the Legislature as recommended by the Lessard-Sams Outdoor Heritage Council to purchase a 52.81-acre State Wildlife Management Area (WMA) within your county described in the attached Exhibit A and attached map.

The landowner is very interested in seeing their land conserved as wildlife habitat and available for public use.

Whereas, a county board resolution is required for MN-DNR Wildlife Management Area direct acquisitions, donations of WMA land by conservation groups like Pheasants Forever utilizing Lessard-Sams Outdoor Heritage (Legacy) Council funding requires county board notification. If necessary, Pheasants Forever is available to discuss with the board this important WMA. As always, State of Minnesota PILT payments will be made to Fillmore County when this parcel becomes state WMA land. Pheasants Forever intends to donate this parcel to the Minnesota DNR, Section of Wildlife as the Beaver Creek WMA Addition.

In 2019, the current landowner paid \$4,192.00 in taxes for the entire ownership of 160 acres; the annual PILT payment from the State to Fillmore County for the 52.81 acres being purchased by Pheasants Forever would be \$555.00. Please note the seller is retaining and paying taxes on the remaining 107.19 acres, in addition to the annual PILT payment.

The purpose of this letter is to inform you of this upcoming transaction.

Sincerely,

Eran Sandquist  
State Coordinator - MN  
Pheasants Forever, Inc.

Brandon Schad  
Area Wildlife Supervisor  
MN DNR

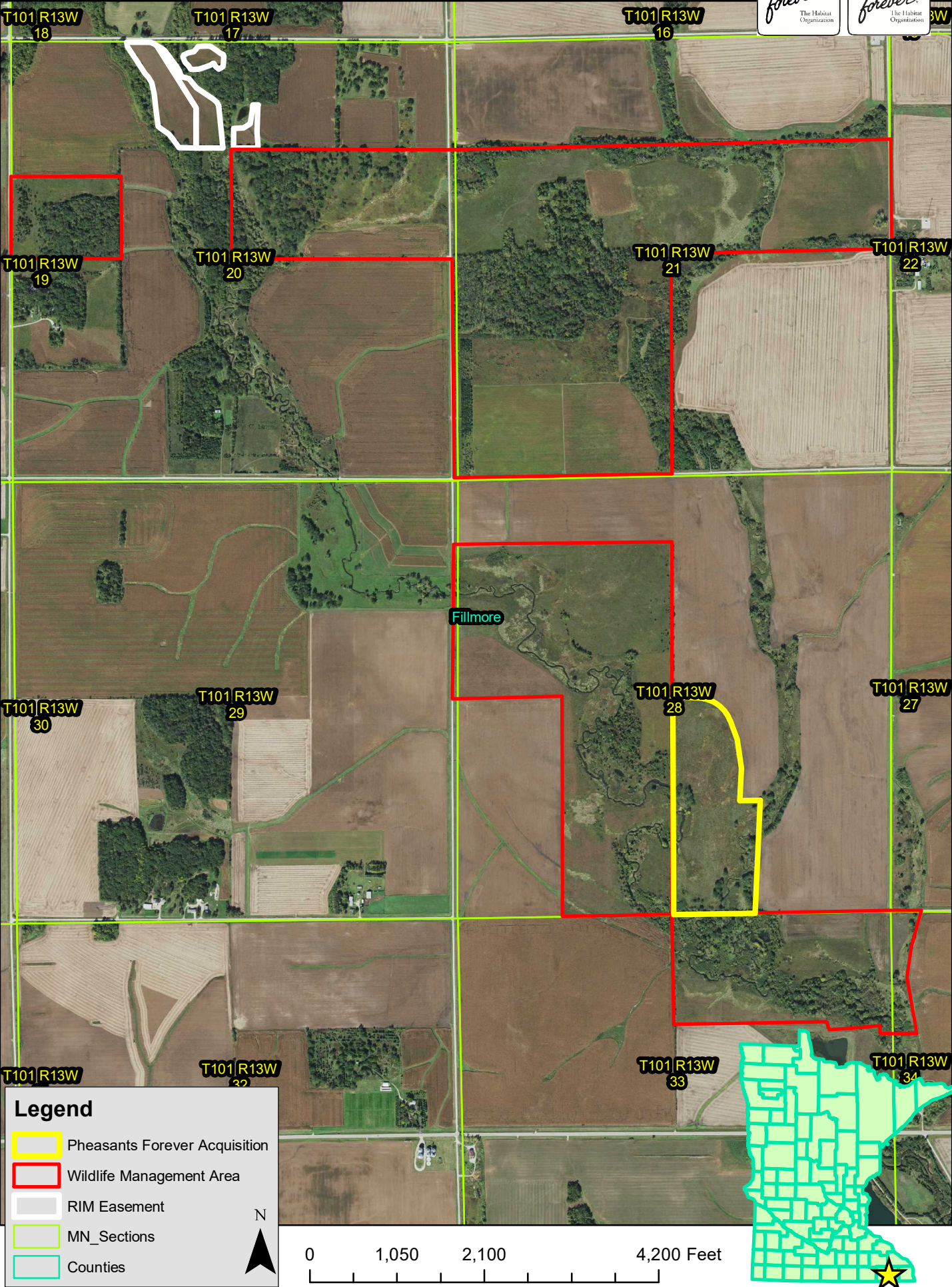
## EXHIBIT A

That part of the West Half of the Southeast Quarter of Section 28, Township 101 North, Range 13 West of the Fifth Principal Meridian, Fillmore County, Minnesota described as follows:

- Beginning at the Southwest Corner of the Southeast Quarter of said Section 28
- thence on an assumed bearing of North 89 degrees 40 minutes 57 seconds East, along the south line of said Section 28, a distance of 979.06 feet;
- thence on a bearing of North 3 degrees 13 minutes 00 seconds East a distance of 1360.14 feet;
- thence on a bearing of South 89 degrees 50 minutes 00 seconds West a distance of 245.00 feet;
- thence on a bearing of North 4 degrees 00 minutes 00 seconds East a distance of 390.00 feet;
- thence on a bearing of North 8 degrees 00 minutes 00 seconds West a distance of 350.00 feet;
- thence on a bearing of North 20 degrees 00 minutes 00 seconds West a distance of 240.46 feet;
- thence northwesterly a distance of 489.56 feet along a tangential curve concave to the southwest having a radius of 425.00 feet and a central angle of 66 degrees 00 minutes 00 seconds;
- thence on a bearing of North 86 degrees 00 minutes 00 seconds West, tangent to last described curve, a distance of 318.41 feet to the west line of said Southeast Quarter;
- thence on a bearing of South 0 degrees 25 minutes 14 seconds West, along the west line of said Southeast Quarter, a distance of 2625.19 feet to the point of beginning.



# Beaver Creek WMA Addition



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 11/5/2019      Amount of time requested (minutes): 10

Dept.: Social Services      Prepared By: Kevin Olson

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes):

1. Consider approval of 2020/21 Biennial Plan between Fillmore County and MN Department of Human Services.      Yes

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)





## 2020-2021 County MFIP Biennial Service Agreement

January 1, 2020 - December 31, 2021

DHS-3863-ENG 8-19

Page 1 of 17

Enter the county's unique ID number **23FIL877**

### Contact Information

COUNTY/CONSORTIUM NAME

Fillmore

PLAN YEAR

2020-2021

CONTACT PERSON

Kevin Olson

TITLE

Human Service Director

ADDRESS

902 Houston Street NW, Suite 1

CITY

Preston

STATE

MN

ZIP CODE

55965

PHONE NUMBER

507-765-2624

EMAIL ADDRESS (where correspondence related to this form will be sent)

kolson@co.fillmore.mn.us

CONFIRM EMAIL ADDRESS

kolson@co.fillmore.mn.us

**Note: Please review the 2020-2021 MFIP Biennial Service Agreement Bulletin for more details before you complete this document.**

### County MFIP Biennial Service Agreement

Page 2 of 17

### A. Needs Statement

#### 1. Besides funding, what is the single biggest challenge you are facing in financial assistance services?

The increase in complexity of the assistance units within the MFIP cases, as well as the moving back and forth from county to county of the MFIP recipients creating difficulties in the referral process.

9797 characters remaining

#### 2. Besides funding, what is the single biggest challenge you are facing in employment services?

The biggest challenge continues to be transportation. We have no consistent/reliable/economical public transportation in the county. Many families do not have any transportation or it is unreliable. Many owe \$100's or \$1000's in fines in order to get their drivers license back.

Child care is an issue and limits the work availability of parents but I think the second biggest challenge that I have noticed in the last year or so is the amount of families who have mental health and chemical dependency issues that stem from childhood trauma. I think in the past I have discounted the huge impact individuals emotional health and well being plays into individuals ability to maintain employment. For those individuals who agree to seek medical intervention the wait to see someone is months. In addition, many families have children with mental health needs that prohibit employability.

Per WDI MFIP Career Planner

characters remaining

### 3. Identify the strengths in your community that you are most proud of that benefit MFIP/DWP families.

characters remaining

#### County MFIP Biennial Service Agreement

Page 3 of 17

#### A. Needs Statement (continued)

#### 3. What strengths and resources do you have available to address the needs of your participants?

Please **check all** the resources available to participants in your service area and check whether the resource is available within MFIP financial or employment services "in-house" or from a partner organization (county resources with developed connections to MFIP), and/or an external community resource or both. If you lack sufficient resources in your area, check the Resource Gaps column, even if there are some resource sources. Add any "other" resources that you consider necessary.

| MFIP<br>Resources                   | Partner<br>Resources                | Community<br>Resources              | Resource<br>Gaps         |                                                  |
|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ABE/GED                                          |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Adult/elder services                             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Career planning                                  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Childcare funds                                  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Chemical health services                         |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Computer lab access                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Credit counseling/financial literacy             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | English Language Learner (ELL)                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Food shelf                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Housing assistance                               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Job club                                         |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Job development                                  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Job placement                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Job retention                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Job search workshops                             |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Mental health services                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | On-the-job training program                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Post-secondary education planning                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Short-term training                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Supported work / paid work experience            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Transportation assistance (gas cards, bus cards) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Vehicle repair funds                             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Volunteer opportunities                          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Youth program                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Other                                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Other                                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | Other                                            |

**4. County Program Contact Information**

Please name contacts for the following programs if different from the contact on the cover page. You only need to give a person's phone and email once.

**MFIP EMPLOYMENT SERVICES STAFF CONTACT NAME**      **PHONE NUMBER**      **EMAIL ADDRESS**

**DWP STAFF CONTACT NAME**      **PHONE NUMBER**      **EMAIL ADDRESS**

**FINANCIAL ASSISTANCE SERVICES STAFF CONTACT NAME**      **PHONE NUMBER**      **EMAIL ADDRESS**

**County MFIP Biennial Service Agreement**

Page 4 of 17

**A. Needs Statement (continued)****Employment Services Provider(s) Information**

Statute 256J.50, subdivision 8: Each county, or group of counties working cooperatively, shall make available to participants the choice of at least two employment and training service providers as defined under Minnesota Statutes, section 256J.49, subdivision 4, except in counties contracting with CareerForce Centers that use multiple employment and training services or that offer multiple services options under a collaborative effort and can document that participants have choice among employment and training services designed to meet specialized needs.

List your current employment services provider(s) and check the respective box to indicate which population served. If a CareerForce Center is the only employment services provider, list the multiple employment and training services among which participants can choose. Section G of this form addresses provider choice.

|                                                          |                                           |                                                                |  |
|----------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------|--|
| <b>NAME</b>                                              |                                           | <b>ADDRESS</b>                                                 |  |
| <input type="text" value="Workforce Development, Inc."/> |                                           | <input type="text" value="100 South Main, Preston, MN 55965"/> |  |
| <b>CONTACT PERSON</b>                                    | <b>PHONE NUMBER</b>                       | <b>EMAIL</b>                                                   |  |
| <input type="text" value="Wanda Jensen"/>                | <input type="text" value="507-292-5166"/> | <input type="text" value="wjensen@WDIMN.org"/>                 |  |

**Population Served**    ☒ MFIP ES    ☒ DWP ES    ☒ FSS    ☐ Teen Parents    ☒ 200% FPG

## County MFIP Biennial Service Agreement

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**B. Service Models****Minnesota Family Investment Program (MFIP) and the Diversionary Work Program (DWP)**

1. Do you have culturally specific employment services for different racial/ethnic groups?

☒ No ☐ Yes

- ☐ African American    ☐ African immigrant    ☐ Asian American    ☐ Asian immigrant  
☐ American Indian    ☐ Hispanic/Latino    ☐ Other

2. What strategies do you use for hard-to-engage participants? *Check all that apply.*

- ☐ Home visits    ☒ Sanction outreach services    ☐ Incentives  
☒ Off-site meeting opportunities    ☐ Other

3. What types of job development do you do? *Check all that apply.*

- ☒ Sector job development    ☒ Individual job development    ☐ Other

4. Do you have an ongoing job development partnership or sector based job development with community employers to help participants with employment?

☐ No ☒ Yes *Check all activities employers provide.*

- ☒ Interview opportunities    ☒ Job skills training    ☒ Job placement    ☒ Job shadowing    ☒ On-site job training  
☒ Work experience    ☒ Helps plan training programs    ☐ Other

5. Do you provide job retention services to employed participants while they are receiving MFIP?

☐ No ☒ Yes *Check all that apply.*

- ☒ Available to assist with issues that develop on the job    ☒ Financial planning    ☒ Soft skills training  
☒ Mentoring    ☐ Transportation    ☒ Personal contact with the employee    HOW OFTEN?   
☐ Other

How long do you provide job retention services?

☐ Less than 3 months    ☒ 3-6 months    ☐ 7-12 months    ☐ More than one year

6. Do you provide job advancement services to employed participants?

☐ No ☒ Yes *Check all that apply.*

- ☒ Career laddering    ☒ Networking    ☐ Coaching/mentoring    ☒ Ongoing job search  
☒ Education/training    ☐ Other

7. Do you utilize any career pathways programs or skill assessment and credentialing programs for your participants?

☐ No ☒ Yes *Check all that apply.*

- ☒ Pathways to Prosperity (P2P)    ☒ Work Keys    ☒ National Career Readiness Certificate (NCRC)  
☐ Other

**B. Service Models** (continued)**Family Stabilization Services (FSS)**

1. Do you have professionals available to assist with FSS cases?

☐ No ☒ Yes *Check all that apply*

- |                                                                           |                                                                      |                                                                                                |
|---------------------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Adult Mental Health professional      | <input checked="" type="checkbox"/> Psychologist                     | <input checked="" type="checkbox"/> Adult Rehabilitation Mental Health Services (ARMHS) worker |
| <input checked="" type="checkbox"/> Public Health Nurse                   | <input checked="" type="checkbox"/> Chemical Health professional     | <input checked="" type="checkbox"/> Social Worker                                              |
| <input checked="" type="checkbox"/> Children's Mental Health professional | <input checked="" type="checkbox"/> Vocational Rehabilitation worker | <input type="checkbox"/> Other                                                                 |

2. Do you make referrals for children of FSS participants?

☐ No ☒ Yes *Check all that apply*

- |                                                                               |                                                                                |                                                              |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> Children's Mental Health Services         | <input checked="" type="checkbox"/> Public Health Nurse home visiting services | <input checked="" type="checkbox"/> Child Wellness Check-ups |
| <input checked="" type="checkbox"/> Women, Infants and Children Program (WIC) | <input type="checkbox"/> Other                                                 |                                                              |

3. Are any of these services for children offered to non-FSS families?

☐ No ☒ Yes**Services for families no longer on MFIP/DWP but under 200% of Federal Poverty Guideline**

1. Do you provide services to families who are not receiving DWP or MFIP assistance but are under 200% of the Federal Poverty Guideline (FPG)?

☐ No ☒ Yes *Check all the services that apply*

- |                                                         |                                                            |                                                |                                                                 |
|---------------------------------------------------------|------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> ABE/ELL Classes                | <input checked="" type="checkbox"/> Job retention services | <input checked="" type="checkbox"/> Child care | <input checked="" type="checkbox"/> Referral to other programs  |
| <input checked="" type="checkbox"/> Computer Lab Access | <input checked="" type="checkbox"/> Support Services       | <input checked="" type="checkbox"/> GED        | <input checked="" type="checkbox"/> Training/Job Skills Classes |
| <input checked="" type="checkbox"/> Job postings        | <input type="checkbox"/> Other                             |                                                |                                                                 |

**County MFIP Biennial Service Agreement**

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**B. Service Models** (continued)**Minnesota Family Investment Program (MFIP) Services for Teen Parents**

1. Are there specialized workers who work primarily with teens (for example, child care worker provides child care resources to teens only)?

☐ No ☒ Yes *Check all that apply for each age group*

- | Minors<br>(under age 18)            | Age<br>18/19                        |                                 |
|-------------------------------------|-------------------------------------|---------------------------------|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Financial worker                |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Employment service worker       |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Social worker (Social Services) |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Public health nurse             |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Child care worker               |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Child protection worker         |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Other job role                  |

2. Is there a single point of contact for teens, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services? Respond for each age group separately. If yes for an age group, check the one position that serves this function within that age group.

☐ No ☒ Yes**Minors (under age 18)**

- ☐ Financial worker
- ☒ Employment service worker
- ☐ Social worker (Social Services)
- ☐ Public health nurse
- ☐ Child care worker
- ☐ Child protection worker
- ☐ Other job role

**Age 18/19**

- ☐ Financial worker
- ☒ Employment service worker
- ☐ Social worker (Social Services)
- ☐ Public health nurse
- ☐ Child care worker
- ☐ Child protection worker
- ☐ Other job role

3. Does your county have an active partnership with the local public health agency to get teen parents enrolled and engaged in public health nurse home visiting services?
- Check one for each age group.*

**Minors (under age 18)**

Yes, mandatory  
Yes, voluntary  
No

**Age 18/19**

Yes, mandatory  
Yes, voluntary  
No

**County MFIP Biennial Service Agreement**

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**C. Measures****Performance Measures**

1. Performance-based funding is determined by a service area's annualized Self-Support Index value. Review the information and report links in this section to see the effect of performance on funding and reporting, based on Statute 256J.626, subdivision 7.

Each year a bonus to a service area's Consolidated Fund allocation will be based on its performance on the Self-Support Index in the previous April to March year.

The **three-year Self-Support Index (S-SI)**: This measure starts with all adults receiving MFIP or DWP cash assistance in a quarter and tracks what percentage of them, three years later, are no longer receiving family cash assistance or are working an average of 30 hours a week if still receiving cash assistance. Those who left MFIP after reaching 60 counted months and those who left due to 100 percent sanction are only counted as a success if they worked an average of 30 hours per week in their last month of eligibility or if they began receiving Supplemental Security Income (SSI) after family cash assistance ended. To provide fair comparisons across service areas, DHS calculates a "Range of Expected Performance" for the S-SI that is based on local caseload characteristics and economic conditions. The service area's Self-Support Index value is whether the service area was above, within, or below its expected Range.

The S-SI and Range are annualized for the four quarters in the April through March year ending in the reporting year before the funding year. See the annualized report on the MFIP Reports page on the DHS website for 2019 <https://edocs.dhs.state.mn.us/lfserver/Public/DHS-4651F-ENG>. A service area with an annualized S-SI "above" its customized Range of Expected Performance for 2019 will receive a 2.5 percent bonus added to its Consolidated Fund allocation for calendar year 2020.

[MFIP Annualized S-SI and WPR report \(PDF\)](#)

If your service area is receiving a bonus, congratulations! Please share a success strategy here:

^
v

9999 characters remaining

If your service area performed "above" or "within," you can go to item 2.

If your service area performed "below" for 2018 and performs "below" again for 2019, you then will have to **negotiate a multi-year improvement plan** with the commissioner. If no improvement is shown by the end of the multiyear plan, the next year's allocation must be decreased by 2.5 percent, to remain in effect until the service area performs within or above its Range of Expected Performance.

**County MFIP Biennial Service Agreement**

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**C. Measures (continued)**

**Racial/Ethnic Disparities**

2. A **racial/ethnic disparity** for a service area is defined as a **one-year Self-Support Index** that is five or more percentage points lower for a non-white racial/ethnic group than for the white group of MFIP/DWP-eligible adults in that area. Access the report "Two-Year Performance Trends of Racial/Ethnic and Immigrant Group". This report lists (1) service areas that have any racial/ethnic disparities requiring action and (2) the table of differences for all service areas.

[Performance Measures by Racial/Ethnic or Immigrant Group \(PDF\)](#)

**If your service area is in the disparity list, please answer the following question:**

DHS will work with you to reduce these disparities.

What strategies and action steps for each of the groups with disparities do you plan for the coming biennium?

characters remaining

**County MFIP Biennial Service Agreement**

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**D. Program Monitoring/Compliance**

1. What procedures do you have in place to ensure that program funds are being used appropriately as directed in law? *Check all that apply.*

- ☒ Budget control procedures for approving expenditures  
☒ Cash management procedures for ensuring program income is used for permitted activities  
☒ Internal policies around use of funds, i.e. participant support services  
☐ Other

2. What procedures do you have in place to ensure program policies are followed and applied accurately? *Check all that apply.*

- ☒ Case consultation      ☒ Sample case review by workers      ☐ Sample case review by supervisors  
☐ Other

**If your service area has not made changes to your random drug testing policy since the last BSA, go to Section E.**

3. What procedures/policies do you have in place for administering random drug tests of convicted drug felons on MFIP as required by Minnesota Statutes, section 256J.26, subdivision 1?

- ☐ Written policy within the MFIP unit      ☐ Coordination with Corrections  
☐ Currently establishing new policy/procedure(s)      ☐ Other

**County MFIP Biennial Service Agreement**

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**E. Collaboration and Communication with Others**

1. How many employment services front-line staff are employed in your county or consortium?

How many employment services front-line staff in your county or consortium have MAXIS access?

How many managers/supervisors have MAXIS access?

2. Describe the process your service area uses to identify and resolve discrepancies between MAXIS and WF1 data in areas such as Family Stabilization Services coding, employment/hours, sanction status, etc.

Employment service Career Planner meets with county staff on a regular basis to go over the full caseloads and verify coding and activities. They talk on a daily basis about the day to day interactions to ensure everyone is on the same page with each individual family/customer.

7721 characters remaining

## County MFIP Biennial Service Agreement

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### F. Emergency Services

1. Does your county provide emergency or crisis services from your Consolidated Fund?

☐ No ☒ Yes

If yes, attach a copy of your emergency/crisis plan.

Sent by separate email.



characters remaining

## County MFIP Biennial Service Agreement

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**G. Other****Administrative Cap Waiver**

Minnesota Family Investment Program (MFIP) allows counties to request a waiver of the MFIP administrative cap (currently at 7.5%) for providing supported employment, uncompensated work or community work experience program for a major segment of the county's MFIP population. Counties that are operating such a program may request up to 15% administrative costs.

If your county is interested in applying for the waiver for the coming biennium, please complete the following four questions.

1. Describe the activity(s) you will provide.

4000 characters remaining

2. Explain the reasons for the increased administrative cost.

characters remaining

3. Describe the target population and number of people expected to be served.

characters remaining

4. Describe how the unpaid work experience is designed to impart skills and what steps are taken to help participants move from unpaid work to paid work.

characters remaining

#### County MFIP Biennial Service Agreement

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#### G. Other (continued)

##### Addendum for Unpaid Work Experience Activities

If your county is providing unpaid work experience activities for MFIP participants, please fill out the [Unpaid Work Experience Form](#). Email the completed form to [Tria.Chang@state.mn.us](mailto:Tria.Chang@state.mn.us).

##### Provider Choice

Does your county:

- ☐ Have at least two employment and training services providers. Go to Section H.
- ☒ Have a CareerForce center that provides multiple employment and training services, offers multiple services options under a collaborative effort and can document that participants have choice among employment and training services designed to meet specialized needs. Go to Section H.
- ☐ Intend to submit a financial hardship request.

#### County MFIP Biennial Service Agreement

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#### G. Other (continued)

##### Financial Hardship Request

FINANCIAL HARDSHIP - Exception to Choice of Employment Service Providers Requirement

MFIP provisions require counties to make a choice of at least two employment service providers available to participants unless a workforce center is being utilized (Minnesota Statutes, section 256J.50, subdivision 8). Counties may request an exception if meeting this requirement results in a financial hardship (Minnesota Statutes, section 256J.50, subdivision 9).

A financial hardship is defined as a county's inability to provide the minimum level of service for all programs if a disproportionate amount of the MFIP consolidated fund must be used to cover the costs of purchasing employment services from two providers or the cost of contracting with a workforce center.

To request approval of a financial hardship exception from the choice of provider requirement, please provide the following information.

1. If the county had a choice of providers in calendar year 2019, describe:
  - factors that have changed which indicate a financial hardship
  - why the hardship is expected to persist in the near future and
  - the magnitude of the hardship, which makes limiting delivery of employment services the best financial option for the county.

characters remaining

2. Summarize options explored by the county, including use of other partners in a workforce center or other community agencies, such as a Community Action Program or a technical college. The summary should also include:
  - major factors which prevent the county from utilizing these options and include a cost analysis of each option considered; and
  - the process used to determine the cost of other options (RFP or other county process).

characters remaining

3. If the county proposes to directly deliver MFIP employment services, provide a budget and staffing plan that clearly indicates consolidated funds will not be used to supplant county funds. The description should include information about what steps will be taken to ensure that county staff have the experience and skills to deliver employment services.

characters remaining

The Department of Human Services (DHS) and the Department of Employment and Economic Development (DEED) will also review the amount budgeted by the county for employment and training during calendar year 2019 and use this amount as a guide to determine whether the amount budgeted by the county for calendar year 2020 is reasonable.

If a financial hardship is approved, DHS and DEED will closely monitor county programs to ensure outcomes are achieved and services are being delivered consistent with state law.

## County MFIP Biennial Service Agreement

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### H. Budget

Click on the link below to review your service area's 2020 MFIP allocation and Federal Funding Sources:

[MFIP Consolidated Fund \(PDF\)](#)

In the budget table, indicate the amount and percentage for each item listed for the budget line items for calendar years 2020-2021.

Also note:

- Refer the 2020-21 Minnesota Family Investment Program (MFIP) Biennial Service Agreement (BSA) Guidelines Bulletin section, "Allowable Services under MFIP Consolidated Fund."
- Total percent must equal 100.
- MFIP administration is capped at 7.5 percent unless the county is approved for an administrative cap waiver. To apply for the administrative cap waiver, respond to the questions in Section G under Administrative Cap Waiver.
- The percentage of Employment Services DWP budget should be significantly less than, the Employment Services MFIP budget.
- Income maintenance administration is reasonable in comparison to the whole budget.
- Ensure the Emergency Assistance/Crisis Services plan is included if funds are allocated.
- If "other" is used, briefly state or describe the line item. "Other" expenditures include any costs that are not related to administering MFIP, DWP or Emergency program services or atypical costs. All services must be an allowable service under the MFIP Consolidated Fund.
- Email Brandon Riley at [brandon.riley@state.mn.us](mailto:brandon.riley@state.mn.us), if you need assistance or have questions with the budget section.

**2020 Budget**

| Budgeted Amount | Percent | Line Items                                                                                                                 |
|-----------------|---------|----------------------------------------------------------------------------------------------------------------------------|
|                 |         | Employment Services (DWP)                                                                                                  |
|                 |         | Employment Services (MFIP)                                                                                                 |
|                 |         | Emergency Services/Crisis Fund                                                                                             |
|                 |         | Administration (cap at 7.5%)                                                                                               |
|                 |         | Income Maintenance Administration                                                                                          |
|                 |         | Incentives (Include the total amount of funds budgeted for participant incentives but don't include support services here) |
|                 |         | Capital Expenditures                                                                                                       |
|                 |         | Other 1                                                                                                                    |
|                 |         | Other 2                                                                                                                    |
|                 |         | <b>Total</b>                                                                                                               |

**2021 Budget**

| Budgeted Amount | Percent | Line Items                                                                                                                 |
|-----------------|---------|----------------------------------------------------------------------------------------------------------------------------|
|                 |         | Employment Services (DWP)                                                                                                  |
|                 |         | Employment Services (MFIP)                                                                                                 |
|                 |         | Emergency Services/Crisis Fund                                                                                             |
|                 |         | Administration (cap at 7.5%)                                                                                               |
|                 |         | Income Maintenance Administration                                                                                          |
|                 |         | Incentives (Include the total amount of funds budgeted for participant incentives but don't include support services here) |
|                 |         | Capital Expenditures                                                                                                       |
|                 |         | Other 1                                                                                                                    |
|                 |         | Other 2                                                                                                                    |
|                 |         | <b>Total</b>                                                                                                               |

**County MFIP Biennial Service Agreement**

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**Certifications and Assurances****Public Input**

Prior to submission, did the county solicit public input for at least 30 days on the contents of the agreement?

☐ No
 ☒ Yes

Was public input received?

☒ No
 ☐ Yes

If received but not used, please explain.

4000 characters remaining

**Assurances**

It is understood and agreed by the county board that funds granted pursuant to this service agreement will be expended for the purposes outlined in Minnesota Statutes, section 256J; that the commissioner of the Minnesota Department of Human Services (hereafter department) has the authority to review and monitor compliance with the service agreement, that documentation of compliance will be available for audit; that the county shall make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for available state and federal funding for services within the limits of available funding; and that the county agrees to operate MFIP in accordance with state law and federal law and guidance from the department.

Counties may use the funds for any allowable expenditures under subdivision 2, including case management outlined in Minnesota Statutes, section 256J.

Counties or Tribes (and all tiers of subgrantees) must use the U.S. Office of Management and Budget (OMB) Uniform Grant Guidance, Code of Federal Regulations, title 2, subtitle A, chapter II, part 200, as applicable (including modifications) in the administration of all DHS federal and/or state funded grants. [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

This allocation is funded with 8% state funds and 92% federal TANF funds and paid quarterly. The catalog of Federal Domestic Assistance (CDFA) Number is 93.558 – Temporary Assistance for Needy Families (TANF).

The Award number for the period of January 1, 2020 – December 31, 2021 will be published with the MFIP Consolidated Fund Calendar Year 2020 and Calendar Year 2021 Allocation with Performance Bonus.

### Service Agreement Certification

Checking this box certifies that this 2020-2021 MFIP Biennial Service Agreement has been prepared as required and approved by the county board(s) under the provisions of Minnesota Statutes, section 256J. In the box below, state the name of the chair of the county board of commissioners or authorized designee, their mailing address and the name of the county.

| DATE OF CERTIFICATION | NAME (CHAIR OR DESIGNEE) | COUNTY         |
|-----------------------|--------------------------|----------------|
| MAILING ADDRESS       | CITY                     | STATE ZIP CODE |

If your county agency is unable to complete your BSA by October 15, 2019 you will need to request an extension. Please email [Tria.Chang@state.mn.us](mailto:Tria.Chang@state.mn.us) to provide additional information about why you were not able to complete this form and when you expect to submit the form by.

### Save or Submit

**To save your work**, click the 'Save Form for Later' button. Your information will be saved, and you may finish the form later.

**To submit your information to DHS**, click the 'Submit Final Form' button.

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 11/5/2019

Amount of time requested (minutes):

5

Dept.: Coordinator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Regular Agenda:

Documentation  
(Yes/No):

1. Resignation for [REDACTED] effective 10/29/19
  - a. Following 3 ½ years' service

No

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**Bobbie Vickerman – Coordinator**

**1. Discussion with possible action regarding AS400 hosting agreement with trial basis and continue with hosting contract until software can be updated**

Enclosed find AS400 – 1, AS400-2 and AS400-3.

\*AS400- 1 – is the breakdown of the hosting space

\*AS400-2 – is another information sheet regarding the hosting piece

\*AS400-3 – is the most important form it is the proposal that was sent to Heidi Jones. This includes the options regarding the AS400 which is the server/system that hosts our software such as CAMA (Assessors) and Tax (A/T). The AS400 is no longer serviced as a piece of equipment. We are continuing to do updates and backups (so that we have our data), but if something happens to the AS400 itself there is no fixing it. A/T Jones recently signed a service agreement with CPS for maintenance. Myself and Marco have met with CPS regarding Hosting or replacement of the equipment with an IBM Server that can operate the Iseries. Enclosed is the quote for that. **The cost to have the software hosted by CPS is an initial fee of \$3,800 and then \$1,350 for every month after. They do offer a 3 month trial to see how we like it. This is the option that Marco and I suggest as the County will not be continuing with a product in the future that needs a new machine as quoted below.**

The other option is to purchase an IBM Power 9, the hardware, software and service is \$33,048 with an additional \$4,800 for install.

I have asked Brian and Heidi to reach out to their counterparts in other Counties to see what software they are utilizing for tax and assessing so that we can see what people are using and the positives and negatives of each. Also I have asked if there are certain vendors we can bring in to show us what their software can do. Then of course MCCC as I stated at the last meeting is trying to get out of the contract for the CAMA and Tax upgrade and trying to find a new vendor to work with, which could be one of the ones that other counties are using. The software should be updated and replacement can take time, and for us if you choose the hosting option each month will cost us \$1,350!

**2. Update on technology projects**

- **Computer replacements** – all computers have been received, they are in the process of being imaged and prepped so that the Marco staff can have it ready to go so that it is minimal down time for staff. All replacements will be complete by the 1<sup>st</sup> week of December
- **GIS** – we just were able to get the final contract for GIS completed Thursday. Our attorney had some questions and Ryan Smith from Schneider Geospatial came down to try to address as many of the concerns as he could. We were able to sign the MnCCC contract for GIS the week before and then Thursday (October 31) the contract with the company was signed as well. The kickoff meeting is being scheduled. Right now we are looking at Wed or Thurs.
- **Mapping Software** – We are in the hardware verification process for this and should be receiving contracts soon. Marco and GeoComm will work together to figure out how we will

implement this software and then also we will be working with ProWest to roll over the data that is existing. Ryan Smith from the GIS software is already aware that he will be working with GeoComm.

- **Guard 1** – Jail Software – we will be approving the contract for Guard 1, just verified that we do have the server space that we can utilize to operate. It is asking for a higher level, but due to only have two licenses the company and Marco agree that we will not see as slow of a response as once thought in reviewing the hardware needs. We will not be installing the software until after the new jail computers are installed which was already part of the computer replacement project.
- **Website-** Revize has sent us a contract but there are two line items that I had questions on in their contract, one was relating to large documents and storage. From our webex when I explained what we upload it was no problem but the contract language is concerning to me. I have been playing phone tag with our rep regarding this but have let him know the two line items I had questions on and need clarification on. Also GIS has worked with Revize in the past and can work directly with them for the GIS presence on our website.
- **Old Server eliminations** – with the Website and GIS going in other directions as soon as our current data is transferred we will be decommissioning those servers. One server has been removed by the state for Social Services. We will be shutting down servers as software is removed or moved to another server.





## CPS Technology Solutions IBM iSeries Hosting Details



### Overview:

CPS provides a highly secure and expertly designed hosting environment for IBM iSeries customers. Our basic offering is Infrastructure as a Service (IaaS). With IaaS, we provide the hardware, OS, HW and SW maintenances, data center infrastructure including power, cooling, bandwidth, connectivity and security.

We provide backup infrastructure that utilizes our client's backup methodology. We also provide processor and user entitlements as well as common IBM Licensed programs including:

- IBM i Operating System
- WebSphere Development Studio (Also called Rational Development Studio)
- WebSphere Application Server Express Edition
- Query400 and DB2 Web Query Express Edition
- IBM Client Access
- PSF
- IBM Infoprint Server
- Zend Community Edition
- DB2 and SQL Development Tool
- iSeries Access

*Additional Programs such as Advanced Job Scheduler, BRMS, MQ Series, Web Query standard Edition, WAS Standard Edition are not included and may result in additional charges to provide.*

## IaaS engagements consists of the following stages, setup, test, go-live, and live.

- During the initial setup phase, the client's environment is recreated on our servers and connectivity is established. At this point, we provide enough connectivity for our clients to effectively test. Connectivity is limited to 2 Site to Site VPNs or up to 5 Client VPN connections. The environment is generally set up at the same OS level they are currently using unless they need to be upgraded to meet our minimum level (V5R4.5) or desire to be upgraded to a higher level. Version upgrade charges are added into the setup fee when requested up front.
- The testing phase will continue up to 60 days. If a client needs more time than that, extended testing time will be subject to a fee based on the quoted monthly hosting charge. We provide limited support for client and printer connectivity. Technical requests during the test period are not considered an emergency and are only provided during business hours. Requests for after hours' support during the test period may be subject to additional charges.
- Once the client has made a decision to go live on our servers, additional required connections are set up and tested, backup rotations are established, and a date is picked for the changeover. The client provides updated data files, and their environment is refreshed to current. The environment is tested and any problems are resolved.
- At this point, the client is live. CPS will continue to provide the environment and services included in our IaaS offering

*Services outside the scope of our IaaS offering are considered Managed Services and are separately billable either by contract, block time, or time and materials. Here are some examples of services that are included in the IaaS hosting offering as well as some that are considered outside that scope.*



## What is included with IaaS:

- Planning and sizing
- Unlimited Users
- Setup of LPAR with assigned Processor Memory and Disk
- Creation of virtual resources and virtual tapes as needed
- Load of initial save or creation of blank LPAR
- Verification of the restore
- Create up to 2 VPN tunnels (or)
- Create up to 5 VPN client connections
- Configure Net Server or new environment
- Enter IBM license keys
- Test and verify connectivity
- Load or assist with single printer connection
- Load or configure one iSeries Access connection
- Load or configure one IBM I Access connection
- Setup tapes for backup and retention
- Hardware Maintenance
- IBM SWMA
- IBM licensed programs
  - IBM Operating System
  - IBM Infoprint Server
  - Print Services Facility
  - IBM HTTP Server
  - IBM JAVA
  - IBM DB2 & SQL Development Tool
  - Query
  - iSeries Access
  - WebSphere Development Studio



### Management Services after the install

- Monitor of backups to insure they have occurred
- PTF loads and updates as required
- Installation of additional IBM licensed programs included in our offering
- Periodic complete system saves
- Monitor system for hardware problems
- Rotate media for saves within our offerings
- Mount tapes has needed for restores
- Performance Analysis as requested.

## Billable Services Not Included With IaaS

### System Administration

- Setting up system Security or resetting system passwords
- Enabling or resetting NetServer users
- Any application support outside of OS/400 (IBM i)
- Configuring Printers or Workstations ( We Include one of each with setup)
- Problems with CL (Control Language) or startup
- Cancelling jobs or troubleshooting job problems
- Restoring data ( We will mount media)
- Cleanup of files or journals
- Setup special memory management such as shared pools
- Release updates
- Answering messages
- Backup design and changes
- Starting and stopping of Subsystems or customer applications
- Setting up additional security policies
- Loading third party applications (We will mount media)
- Entering third party license keys
- IBM license programs outside of our offering
- Refresh data and testing



### TCP/IP and Networking

- Setup of additional VPN tunnels and clients after the initial setup.
- Changes to networks that require reconfiguration of our firewalls
- Additional public IPs for special services
- Setting up encryption, SMTP, SFTP, FTP, Digital Certificates or SSL
- Mail routing and configuration
- Drive mapping errors or setup
- Problems with file transfer and ODBC/JDBC drivers

### Backups and Restore

- Troubleshooting failure of customers backup programs
- Analysis of the backup program and its effectiveness (DR Test)
- Support for BRMS, Robot and other backup programs
- Special saves are billable
- Archiving data to USB or tape
- Any additional days outside of the standard backup which is 5 days, two week retention
- Monthly saves

## Data Center Details:

CPS's IBM i infrastructure is in a 20,000 square foot data center providing the latest leading edge equipment and technologies in a forward looking architecture that improves customers' operating efficiencies and eliminates risk.

High capacity, multi-tiered power designs, cooling and fire protection systems, top-notch professionals and bullet-proof security standards keep your data safe and helps deliver near 100% uptime.

SOC 1-SSAE 18 Type II Certified

## Power

The data center is treated like a well-fortified bunker, with redundant power feeds, redundant UPSs and generator backup. Rack capacity up to 23 kilowatts. Far beyond the 1 kilowatt limit that most data centers offer.

- Standalone Liebert FDC enclosures that integrate power distribution into the rack, provide multiple voltage and monitoring options and reduce the risk of multiple unit failures.
- Redundant power buses, N+1 redundancy for UPS, generators and power distribution.
- Liebert NX UPS modules with soft scale technology provide quick configurability to make on-the-fly change and growth easy.
- AC power 100% generator backup.
- 200 watts per square foot, including HVAC
- 1,200 amps expandable to 10,000 amps
- True A/B power feeds
- Grounding in accordance with NFPA 70
- 48V DC batteries for UPS power backup
- Diesel and natural gas generators with auto start and auto transfer with isolation bypass
- 2,000 gallon fuel tanks with minimum 24-hour run time capacity
- 2-hour response for fuel recovery

## Cooling

- Precision high density Liebert XD refrigerant-based cooling modules provide focused rack cooling, and remove the risk of total system failure—which can happen with chilled water methods.
- Liebert DS room based cooling systems complement the XD modules, providing precise, reliable control of room temperature, humidity and airflow.
- Temperature is maintained by 72° F dry bulb at ASHRAE 1%.
- 30% to 60% non-condensing humidity control delivered through Liebert ATs via infra-red humidifier.
- Under-floor cooling provided by computer-room grade equipment
- Cooling not less than 200 BTU/h per square foot with N+1 redundancy
- Backed up by diesel and natural gas generators

## **Floor Space**

- Top-quality, electrostatic dissipative raised floor tiles designed for 300 lbs. per square foot floor load
- Meets all code specifications for safety and electrical grounding, per NFPA 70
- DC power and communication cabling tray and pathways
- Optical fiber guide conveyance system
- Comprehensive and flexible cabling infrastructure

## **Fire Protection**

- The VESDA very early warning Aspirating Smoke Detection system samples the air continuously to provide the earliest possible warning of an impending fire hazard. Multi-level warnings and a wide range of sensitivity that does not degrade or change over time ensures that even minute levels of smoke are detected before a fire has time to escalate.
- Key team members are notified immediately of any alarms.
- FM-200 waterless fire suppression systems are distributed throughout the facility. Upon activation they reach extinguishing levels in 10 seconds or less, dousing fires of all types and minimizing damages.
- Under floor leak detection system

## **Security**

- Controlled check-point access with biometric scanning technology
- 24x7 manned security via the Security Operations Center (SOC)
- Remote camera monitoring 24x7, backed by digital recordings on file for 30 days
- Secure access to equipment area 24x7
- Security escort services 24x7 at site to non-secured equipment areas
- Locking cabinets and/or cages
- Full close circuit TV surveillance
- BMS equipment monitoring system supported by 24x7 operations center



August 15, 2019

## TECHNOLOGY PROPOSAL

### PREPARED FOR:



101 Fillmore St.  
Preston, MN 55965  
Heidi Jones  
hjones@co.fillmore.mn.us

### PREPARED BY:

**CPS Technology Solutions**  
3949 Counter Road 116  
Hamel, MN 55340

#### **Sue Wise**

Voice: 763-278-9617

Email: [swise@cpsts.com](mailto:swise@cpsts.com)

Web: [www.cpsts.com](http://www.cpsts.com)



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### **CPS Overview:**

CPS Technology Solutions is the largest independent provider of hosted solutions for Minnesota Counties. CPS has been in business for over 30 years and has worked with many counties to provide their IBM systems, implementation, upgrades, support and hosting.

CPS is unique to other hosting companies by providing a **free 60 day trial** to everyone. You have the opportunity to confirm it is the right solution for your organization. If for any reason you decide you don't want to host your IBM i then you don't pay anything and have no commitments.

**CPS is IBM i experts!** Our hosting focuses just on the IBM iSeries so you know you are getting a team of experts that focus just on that platform and deliver second to none service and experience.

### **Project Overview:**

This proposal provides pricing for Hosting Services or a New IBM Power 9 to replace your current IBM Power 6 8203-E4A (SN: 06-AD754).

## **Option 1: Hosted Services (Budgetary)**

#### **One-time fee:**

- Setup and Go Live \$3,800.00

#### **Monthly Hosting Fee:**

\$1,350.00 per month

#### **Replication Option:**

Setup Fee \$1,000.00 (One Time Charge)

\$525.00 per month

### **Additional Notes:**

- Memory and processor resources can be changed up or down via any request within one business day, pricing then would be revised to reflect any changes
- A CPS hosting assessment must be completed for us to provide actual cost
- 60 Day Free Trial





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## Option 2: IBM Power 9 Hardware/Software/Services

| <u>Qty.</u> | <u>Description</u>                                   | <u>Price Each</u> | <u>Price total</u> |
|-------------|------------------------------------------------------|-------------------|--------------------|
| 1           | IBM I System Power 9 (see below for Hardware Config) | \$16,418.00       | \$16,418.00        |
| 1           | TS2260 Tape Drive Express w/ HHLTO6 SAS Drive        | \$4,568.00        | \$4,568.00         |
| 1           | IBM i Software-License Transfer                      | \$4,500.00        | \$4,500.00         |
| 1           | 1-Year after License SWMA                            | \$573.00          | \$573.00           |
| 1           | DVD Process Charge                                   | \$350.00          | \$350.00           |
| 1           | IBM Software – Media                                 | \$350.00          | \$350.00           |
| 1           | IBM HWMA & SWMA (3 years)                            | \$6,289.82        | \$6,289.00         |

### **Total Hardware and Software**

**\$33,048.00**

## Implementation:

- Migration and implementation of new Power 9 system  
After-hours or weekend **\$4,800.00**



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|          |                                                                                              |   |
|----------|----------------------------------------------------------------------------------------------|---|
| 9009-41A | Server 1:9009 Model 41A                                                                      | 1 |
| 0041     | Device Parity Protection-All, Specify Code                                                   | 1 |
| 0205     | RISC-to-RISC Data Migration                                                                  | 1 |
| 0267     | IBM i Operating System Partition Specify                                                     | 1 |
| 2145     | Primary OS - IBM i                                                                           | 1 |
| 5228     | PowerVM Enterprise Edition                                                                   | 4 |
| 5557     | System Console-Ethernet LAN adapter                                                          | 1 |
| 5899     | PCIe2 4-port 1GbE Adapter                                                                    | 1 |
| 6470     | Power Cord 1.8m (6-ft), Drawer to Wall (125V/15A)                                            | 4 |
| 9300     | Language Group Specify - US English                                                          | 1 |
| 9441     | New IBM i License Core Counter                                                               | 1 |
| 9448     | Other IBM i License Core Counter                                                             | 3 |
| EB2L     | AC Power Supply - 900W                                                                       | 4 |
| EB72     | IBM i 7.2 Indicator                                                                          | 1 |
| EJ1D     | Expanded Function Storage Backplane 18 SFF-3 Bays/Dual IOA with Write Cache/Opt Ext SAS port | 1 |
| EJ1P     | PCIe1 SAS Tape/DVD Dual-port 3Gb x8 Adapter                                                  | 1 |
| EJU9     | Front Door and Covers for 18-Bay Backplane                                                   | 1 |
| ELUJ     | #ESNJ Load Source Specify (283GB HDD SFF-3)                                                  | 1 |
| EM62     | 16 GB DDR4 Memory                                                                            | 2 |
| EP10     | 4-core Typical 2.3 to 3.8 GHz (max) POWER9 Processor                                         | 1 |
| EP40     | One Processor Core Activation for #EP10                                                      | 4 |
| ESC6     | S&H-b                                                                                        | 1 |
| ESNJ     | 283GB 15K RPM SAS SFF-3 4k Block Cached Disk Drive (IBM i)                                   | 8 |
| EU0B     | Operator Panel LCD Display                                                                   | 1 |
| EU19     | Cable Ties & Labels                                                                          | 1 |
| EU2C     | Express Edition 4 core (IBM i)                                                               | 1 |
| EUA      | Standalone USB DVD drive w/cable                                                             | 1 |



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|       |                                      |   |
|-------|--------------------------------------|---|
| 3580- | TS2260 Tape Drive Express w/ HHLTO6  |   |
| H6S   | SAS Drive                            | 1 |
| 5502  | 2.0M Mini-SAS/Mini-SAS 1X Cable      | 1 |
| 9400  | Attached to IBMi or OS/400 System    | 1 |
| 9800  | 2.8m Power Cord, 125V 15A, US/Canada | 1 |
| AGG   |                                      |   |
| E     | Shipping and Handling - Charge       | 1 |



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## **Pricing Summary**

### **Option 1: Hosted Services**

**\$1,350.00 per month - Hosted Services**

**\$3,800.00 One Time Charge – Setup and Go Live**

**\$525.00 per month – Replication (optional)**

**\$1,000.00 One Time Charge – Replication Set Up Fee (optional)**

### **Option 2: IBM Power 9 Hardware/Software/Services**

**\$37,848.00 – Hardware/Software/Service (Implementation Included)**

Approval to order: Option\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_