

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
October 1, 2019**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District
Randy Dahl – Second District

Larry Hindt – Third District
Duane Bakke – Fourth District

Marc Prestby – Fifth District

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9:00 a.m. Pledge of Allegiance  
Approve agenda

Approve Consent Agenda:

1. September 24, 2019 County Board minutes

Approve Commissioners’ Warrants  
Review Finance Warrants

9:05 a.m. Rodney Bartsh, Sheriff and Nathan Barker, Fraud Investigator, Wabasha County  
1. Annual Fraud Prevention efforts update

9:20 a.m. Ron Gregg, Highway Engineer  
1. Discussion with possible action regarding County State Aid Highway No. 5 road repair

9:30 a.m. Citizens Input

9:35 a.m. Cristal Adkins, Zoning Administrator  
1. Consider resolution for ordinance amendment to the Fillmore County Zoning Ordinance, Section 604.05(9), Performance Standards in the Ag District

9:40 a.m. Anne Koliha, Engineering Tech/Conservation Planning, Soil & Water Conservation District  
1. Consider Natural Resources Block Grant (NRBG) Agreement FY2020/2021 with the State of MN

9:45 a.m. Kristina Kohn, Human Resources  
1. Request to hire replacement Social Worker in Public Health effective 10/17/19 as recommended by the hiring committee  
2. Request to hire replacement Case Aide in Social Services effective 10/16/19 as recommended by the hiring committee

FILLMORE COUNTY BOARD OF COMMISSIONERS

October 1, 2019 Meeting Agenda

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Calendar review, Committee Reports and Announcements

**Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

|                         |            |                                                                               |                       |
|-------------------------|------------|-------------------------------------------------------------------------------|-----------------------|
| Wednesday, September 25 | 8:30 a.m.  | Wellness & Activities Committee Meeting                                       | <i>Bakke, Lentz</i>   |
| Tuesday, October 1      | 7:30 a.m.  | Finance Committee Meeting                                                     | <i>Bakke, Prestby</i> |
|                         | 9:00 a.m.  | County Board – Special Meeting, Commissioners’ Boardroom, Courthouse, Preston |                       |
| Tuesday, October 8      | 12:00 noon | Airport Meeting, Commissioners’ Boardroom, Preston                            | <i>Bakke, Dahl</i>    |
|                         | 7:30 a.m.  | Solid Waste Meeting, Commissioners’ Boardroom                                 | <i>Hindt, Prestby</i> |
|                         | 9:00 a.m.  | County Board – Regular Meeting, Commissioners’ Boardroom, Courthouse, Preston |                       |
| Thursday, October 10    | 12:00 noon | Department Head Meeting, Conf Room 102U, Courthouse                           | <i>Bakke, Prestby</i> |
|                         | 10:30 a.m. | Workforce Development Meeting, Commissioners’ Boardroom                       | <i>Lentz</i>          |

This is a preliminary draft of the September 24, 2019, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 24<sup>th</sup> day of September, 2019, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, Larry Hindt and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Sarah Monroe, Victims Services; Anne Detlefsen, Women's Shelter; Cristal Adkins, Zoning Administrator; Jessica Erickson, Director of Nursing; Andrew Hatzenbihler, Solid Waste Administrator; Kevin Olson, Social Services Manager; Sheriff John DeGeorge; Ron Gregg, County Engineer; Becky Brandt, Court Administrator; Gretchen Mensink-Lovejoy, Republican Leader and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Lentz, the agenda was unanimously approved.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

- 1. September 10, 2019, County Board Minutes

On motion by Dahl and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Sarah Monroe, Victims Services; Kari Berg, Probation; Anne Detlefsen, Women's Shelter were present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the activities for the month of October to bring awareness of domestic violence.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the Proclamation for October as Domestic Violence Awareness Month.

Cristal Adkins, Zoning Administrator, was present.

On motion of Dahl and seconded by Lentz, the Board unanimously approved the access permit for a driveway for Darin & Elizabeth Johnson, sections 17 & 18 of Pilot Mound Township.

On motion of Dahl and seconded by Lentz, the Board unanimously approved the access permit for a driveway for Jeff & Patty Brogle, section 22 of Arendahl Township.

Commissioner Bakke gave a report from the Planning & Zoning Commission meeting that was held last week. A public hearing was held on September 19, 2019 for a proposed amendment to the Fillmore County Zoning Ordinance, Section 604.05(9), Performance Standards in the Ag District. The Ordinance amendment will remove the restriction to construct a new dwelling on cropland with a Crop Equivalency Rating of 65 or greater. The Planning Commission voted unanimously to bring the proposed ordinance amendment to the County Board.

Jessica Erickson, Director of Nursing, was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the purchase of a new Freezer Tempure Scientific Vaccine 4 Cu. Ft. 1 Solid Door Manual Defrost Freezer, with a surge protector. The freezer cost is \$2,475.00 and will be purchased with insurance reimbursement dollars and the balance will be covered with Infrastructure dollars.

On motion of Lentz and seconded by Dahl, the Board approved asking Terry Schultz to have someone come in and look at energy backup alternatives for County appliances and equipment.

Erickson updated the Board that the City of Rushford with support from the Rushford-Peterson Public Schools are working to implement a policy for No Smoking/No Vaping in public areas along with T21, no sales of these products to anyone under the age of 21, and no sale at all of flavors and methanol.

The citizens input portion of the meeting was opened and closed at 9:48 a.m.

Kevin Olson, Social Services Manager, was present.

On motion of Dahl and seconded by Lentz, the Board unanimously approved the Foster Care Transportation Agreement with Fillmore Central Schools for the 2019/2020 school year.

Ron Gregg, County Engineer, was present.

On motion of Dahl and seconded by Lentz, the following resolution was unanimously adopted: **RESOLUTION 2019-041**: 2019 Rock Contract with Bruening Rock Products CP 23-19-02.

Discussion was held regarding the plans for street reconstruction between the County Office Building and the Sheriff's Office as well as the reconstruction of the lower level parking lot.

Commissioners Dahl and Hindt noted that at the Facilities Committee meeting the process for researching a Jail project was discussed along with the street reconstruction.

On motion by Dahl and seconded by Prestby, the Board unanimously approved use of Infrastructure dollars to replace the client parking area and the lower parking lot.

Commissioners Bakke and Prestby gave a Highway Committee report: reviewed status of 2019 projects and weed spraying, noted that the MnDOT has talked to the Highway Department about turn back roads one was Highway 250, discussed County road 118 possible turn back discussion or bridge replacement and discussed CSAH 5 road slide repair.

The Chair recessed the meeting at 10:44 a.m., resumed back in session at 10:55 a.m.

Kristina Kohn, Human Resources Officer, was present.

Discussion was had regarding the 2020 cafeteria plan benefits.

A motion was made by Dahl and seconded by Hindt to approve all 2020 cafeteria plan benefits. Discussion ensued with Commissioners Lentz and Dahl noting that they felt the employee should pay more of the premium cost for the single plan. Commissioner Prestby noted that the single plan person is the actual person doing the

work for the County. Commissioner Lentz noted that the County has a consultant to provide quotes for insurances and that consultant should make suggestions regarding employee's share of the cost and felt that a discussion should be held regarding the portion that the employees pay for benefits. The Chair called for a vote: Commissioners voting "aye": Hindt, Dahl, Prestby and Bakke. Commissioners voting "nay": Lentz. The motion prevailed.

The first reading of the draft changes to the Personal Appliances policy was read, discussion ensued and the Chair asked to have it brought back at a later date.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the second reading, as the final version. of the Work Hours and Attendance policy.

Bobbie Vickerman, Coordinator/Clerk was present.

Discussion ensued regarding the proposed 2020 budget and proposed 2020 preliminary levy. The Board noted that they did not feel that any full-time positions should be added in 2020, but discussed the option of a part-time position in the Records Office based on abstracting needs. Vickerman reviewed the options that the Board had suggested at the last meeting and noted that with the cuts they had discussed and putting back a part-time position for the Records Office the levy could be 3.49% per the sheets provided. Discussion ensued regarding a jail study and other items that have been discussed. Noting that Dahl wanted to put them into the budget and levy to ensure that they happen. Commissioner Dahl noted he approves the 3.49% increase but wants to make sure we move forward on a jail study if it is deemed necessary.

On motion by Prestby, seconded by Bakke, the Board unanimously approved a 3.49% proposed levy increase.

On motion by Dahl and seconded by Lentz, the Board unanimously approved computer and server replacements for units with 2007 operating systems.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the GIS bid from Schneider Gesopatial at \$63,200 for GIS services, web hosting and implementation.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to extend the contract with Cindy Blagsvedt through November 30<sup>th</sup> with additional hours as needed for reporting completion.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the December meeting dates with December 3<sup>rd</sup> being a special meeting at 3:00 p.m., followed by the Truth in Taxation hearing at 6:30 p.m. and the regular meeting being held on December 17<sup>th</sup> at 9:00 a.m.

A review of the calendar was done and the following committee reports and announcements were given:

Bakke – Historical Society – policies reviewed and job descriptions, going great and moving forward.

Township banquet tonight 6 p.m. social; 7 p.m. meal.

Lentz/Prestby – Technology

Dahl/Hindt – Facilities

Lentz – DAC, Emergency Management

On motion by Prestby and seconded by Lentz, Chair adjourned the meeting at 12:29 p.m.

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                       | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|---------------------------------------------------------------|-------------|--------|---------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 3          | DEPT                                                          |             |        | Board Of Commissioners                                  |                            |                                                |      |
| 5887       | Dahl/Randy<br>01-003-000-0000-6335                            |             | 169.36 | September 2019 Mileage<br>09/03/2019 09/24/2019         |                            | Employee Automobile Allowance                  | N    |
| 5887       | Dahl/Randy                                                    |             | 169.36 | 1 Transactions                                          |                            |                                                |      |
| 1152       | Prestby/Marc<br>01-003-000-0000-6335                          |             | 71.92  | September 2019 Mileage<br>09/03/2019 09/24/2019         |                            | Employee Automobile Allowance                  | N    |
| 1152       | Prestby/Marc                                                  |             | 71.92  | 1 Transactions                                          |                            |                                                |      |
| 3          | DEPT Total:                                                   |             | 241.28 | Board Of Commissioners                                  | 2 Vendors                  | 2 Transactions                                 |      |
| 91         | DEPT                                                          |             |        | County Attorney                                         |                            |                                                |      |
| 84638      | MN Counties Intergovernmental Trust-M<br>01-091-000-0000-6245 |             | 65.00  | Risk Mgmt Registration - BC<br>09/11/2019 09/11/2019    | SEM858                     | Registration Fees                              | N    |
| 84638      | MN Counties Intergovernmental Trust-M                         |             | 65.00  | 1 Transactions                                          |                            |                                                |      |
| 86018      | Schwaab,Inc<br>01-091-000-0000-6408                           |             | 108.22 | 4 Flash Notary Stamps<br>09/09/2019 09/09/2019          | C061799                    | Other Office Supplies                          | N    |
| 86018      | Schwaab,Inc                                                   |             | 108.22 | 1 Transactions                                          |                            |                                                |      |
| 91         | DEPT Total:                                                   |             | 173.22 | County Attorney                                         | 2 Vendors                  | 2 Transactions                                 |      |
| 103        | DEPT                                                          |             |        | Assessor                                                |                            |                                                |      |
| 106        | Fillmore Co Treasurer<br>01-103-000-0000-6561                 |             | 50.75  | August 2019 Assessor Fuel - RA<br>08/01/2019 08/16/2019 |                            | Gasoline Diesel And Other Fuels                | N    |
| 106        | Fillmore Co Treasurer                                         |             | 50.75  | 1 Transactions                                          |                            |                                                |      |
| 103        | DEPT Total:                                                   |             | 50.75  | Assessor                                                | 1 Vendors                  | 1 Transactions                                 |      |
| 105        | DEPT                                                          |             |        | Planning And Zoning                                     |                            |                                                |      |
| 5479       | Bisek/Andrew R<br>01-105-000-0000-6104                        |             | 45.00  | September 2019 PC Mtg Per Diem<br>09/19/2019 09/19/2019 |                            | Per Diem                                       | N    |

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|------------|-------------------------------------------|-------------|--------|---------------------------------------------------------|----------------------------|------------------------------------------------|------|
|            | 01-105-000-0000-6335                      |             | 2.32   | September 2019 PC Mtg Mileage<br>09/19/2019 09/19/2019  |                            | Employee Automobile Allowance                  | N    |
| 5479       | Bisek/Andrew R                            |             | 47.32  |                                                         | 2 Transactions             |                                                |      |
| 2540       | Duxbury/Steve<br>01-105-000-0000-6104     |             | 45.00  | September 2019 PC Mtg Per Diem<br>09/19/2019 09/19/2019 |                            | Per Diem                                       | N    |
|            | 01-105-000-0000-6335                      |             | 11.60  | September 2019 PC Mtg Mileage<br>09/19/2019 09/19/2019  |                            | Employee Automobile Allowance                  | N    |
| 2540       | Duxbury/Steve                             |             | 56.60  |                                                         | 2 Transactions             |                                                |      |
| 834        | Hovey/Arlynn<br>01-105-000-0000-6104      |             | 45.00  | September 2019 PC Mtg Per Diem<br>09/19/2019 09/19/2019 |                            | Per Diem                                       | N    |
|            | 01-105-000-0000-6335                      |             | 7.54   | September 2019 PC Mtg Mileage<br>09/19/2019 09/19/2019  |                            | Employee Automobile Allowance                  | N    |
| 834        | Hovey/Arlynn                              |             | 52.54  |                                                         | 2 Transactions             |                                                |      |
| 4874       | JOHNSON/TRINITY<br>01-105-000-0000-6104   |             | 45.00  | September 2019 PC Mtg Per Diem<br>09/19/2019 09/19/2019 |                            | Per Diem                                       | N    |
|            | 01-105-000-0000-6335                      |             | 24.36  | September 2019 PC Mtg Mileage<br>09/19/2019 09/19/2019  |                            | Employee Automobile Allowance                  | N    |
| 4874       | JOHNSON/TRINITY                           |             | 69.36  |                                                         | 2 Transactions             |                                                |      |
| 6904       | Ruskell/Gary L<br>01-105-000-0000-6104    |             | 45.00  | September 2019 PC Mtg Per Diem<br>09/19/2019 09/19/2019 |                            | Per Diem                                       | N    |
|            | 01-105-000-0000-6335                      |             | 19.72  | September 2019 PC Mtg Mileage<br>09/19/2019 09/19/2019  |                            | Employee Automobile Allowance                  | N    |
| 6904       | Ruskell/Gary L                            |             | 64.72  |                                                         | 2 Transactions             |                                                |      |
| 6315       | Thompson/Thomas A<br>01-105-000-0000-6104 |             | 45.00  | September 2019 PC Mtg Per Diem<br>09/19/2019 09/19/2019 |                            | Per Diem                                       | N    |
|            | 01-105-000-0000-6335                      |             | 12.76  | September 2019 PC Mtg Mileage<br>09/19/2019 09/19/2019  |                            | Employee Automobile Allowance                  | N    |
| 6315       | Thompson/Thomas A                         |             | 57.76  |                                                         | 2 Transactions             |                                                |      |

\*\*\* Fillmore County \*\*\*



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|------------|---------------------------------------------------------------|-------------|----------|---------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 105        | DEPT Total:                                                   |             | 348.30   | Planning And Zoning                                     | 6 Vendors                  | 12 Transactions                                |      |
| 111        | DEPT                                                          |             |          | Facilities Mtce                                         |                            |                                                |      |
| 26012      | Schultz/Terry<br>01-111-000-0000-6335                         |             | 62.64    | August -September 2019 Mileage<br>08/22/2019 09/24/2019 |                            | Employee Automobile Allowance                  | N    |
| 26012      | Schultz/Terry                                                 |             | 62.64    |                                                         | 1 Transactions             |                                                |      |
| 9206       | Winona Heating & Ventilating Co, Inc.<br>01-111-000-0000-6317 |             | 976.60   | Courthouse Chiller Service Wk<br>09/19/2019 09/19/2019  | 18993                      | Building Maintenance                           | N    |
| 9206       | Winona Heating & Ventilating Co, Inc.                         |             | 976.60   |                                                         | 1 Transactions             |                                                |      |
| 111        | DEPT Total:                                                   |             | 1,039.24 | Facilities Mtce                                         | 2 Vendors                  | 2 Transactions                                 |      |
| 149        | DEPT                                                          |             |          | Other General Government                                |                            |                                                |      |
| 5884       | Ody's Country Meats & Catering Inc<br>01-149-000-0000-6372    |             | 505.00   | Healthy Grilling Event Food<br>09/24/2019 09/24/2019    | 1536                       | Wellness Grant Expenses                        | N    |
| 5884       | Ody's Country Meats & Catering Inc                            |             | 505.00   |                                                         | 1 Transactions             |                                                |      |
| 149        | DEPT Total:                                                   |             | 505.00   | Other General Government                                | 1 Vendors                  | 1 Transactions                                 |      |
| 202        | DEPT                                                          |             |          | Sheriff                                                 |                            |                                                |      |
| 2273       | Olmsted Medical Center<br>01-202-000-0000-6285                |             | 25.00    | New Employee Exam - SS<br>09/03/2019 09/03/2019         |                            | Professional Fees                              | N    |
| 2273       | Olmsted Medical Center                                        |             | 25.00    |                                                         | 1 Transactions             |                                                |      |
| 5618       | Pit Stop Service, Duane Falck<br>01-202-000-0000-6311         |             | 279.94   | Service on 2018 Ford Explorer<br>06/07/2019 06/07/2019  | 6130                       | Miscellaneous Repairs And Maintenan            | Y    |
|            | 01-202-000-0000-6311                                          |             | 65.95    | Service -2018 Ford Explorer AC<br>07/03/2019 07/03/2019 | 6172                       | Miscellaneous Repairs And Maintenan            | Y    |
| 5618       | Pit Stop Service, Duane Falck                                 |             | 345.89   |                                                         | 2 Transactions             |                                                |      |
| 355        | Streicher's Inc.<br>01-202-000-0000-6173                      |             | 185.00   | New Hire Badge                                          | 1388609                    | Uniform Allowance                              | N    |



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|------------|-------------------------------------------------------------|-------------|----------|--------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 355        | Streicher's Inc.                                            |             | 185.00   | 09/19/2019 09/19/2019                                  | 1 Transactions             |                                                |      |
| 202        | DEPT Total:                                                 |             | 555.89   | Sheriff                                                | 3 Vendors                  | 4 Transactions                                 |      |
| 251        | DEPT                                                        |             |          | County Jail                                            |                            |                                                |      |
| 9          | AmeriPride Services, Inc<br>01-251-000-0000-6377            |             | 90.08    | Jail Laundry<br>09/18/2019 09/18/2019                  | 2801075373                 | Fees And Service Charges                       | N    |
|            | 01-251-000-0000-6377                                        |             | 41.13    | Jail Laundry<br>07/01/2019 07/01/2019                  | 2810072574                 | Fees And Service Charges                       | N    |
| 9          | AmeriPride Services, Inc                                    |             | 131.21   | 2 Transactions                                         |                            |                                                |      |
| 9361       | MN Dept Of Corrections<br>01-251-000-0000-6301              |             | 722.50   | August 2019 Inmate Wages<br>08/01/2019 08/31/2019      | 565916                     | lcwc Wage Expense                              | N    |
| 9361       | MN Dept Of Corrections                                      |             | 722.50   | 1 Transactions                                         |                            |                                                |      |
| 85943      | Schmidt Goodman Office Products Inc<br>01-251-000-0000-6640 |             | 315.04   | New Jail Chair - Booking Room<br>09/17/2019 09/17/2019 | 4053                       | Equipment Purchased                            | N    |
| 85943      | Schmidt Goodman Office Products Inc                         |             | 315.04   | 1 Transactions                                         |                            |                                                |      |
| 5267       | Summit Companies<br>01-251-000-0000-6377                    |             | 200.00   | Annual Fire Sprinkler Inspect<br>09/14/2019 09/14/2019 | SM1422525                  | Fees And Service Charges                       | Y    |
| 5267       | Summit Companies                                            |             | 200.00   | 1 Transactions                                         |                            |                                                |      |
| 251        | DEPT Total:                                                 |             | 1,368.75 | County Jail                                            | 4 Vendors                  | 5 Transactions                                 |      |
| 603        | DEPT                                                        |             |          | Feedlot                                                |                            |                                                |      |
| 106        | Fillmore Co Treasurer<br>01-603-000-0000-6561               |             | 76.53    | August 2019 Feedlot Fuel<br>08/09/2019 08/26/2019      |                            | Gasoline Diesel And Other Fuels                | N    |
| 106        | Fillmore Co Treasurer                                       |             | 76.53    | 1 Transactions                                         |                            |                                                |      |
| 603        | DEPT Total:                                                 |             | 76.53    | Feedlot                                                | 1 Vendors                  | 1 Transactions                                 |      |

laffeldt  
9/27/19 10:01AM  
1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> |
|----------------------------|-------------|----------------------------|----------------------|----------------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>1099</u>                      |
|                            |             |                            | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |
| 1 Fund Total:              |             | 4,358.96                   | County Revenue Fund  | 30 Transactions                  |

\*\*\* Fillmore County \*\*\*



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| Vendor No. | Name<br>Account/Formula           | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|-----------------------------------|-------------|----------|--------------------------------------|----------------------------|------------------------------------------------|------|
| 300        | DEPT                              |             |          | Highway Administration               |                            |                                                |      |
|            | 110 Fillmore Co Treasurer         |             |          |                                      |                            |                                                |      |
|            | 13-300-000-0000-6205              |             | 22.65    | postage                              | August                     | Postage And Postal Box Rent                    | N    |
|            | 110 Fillmore Co Treasurer         |             | 22.65    |                                      | 1 Transactions             |                                                |      |
| 300        | DEPT Total:                       |             | 22.65    | Highway Administration               | 1 Vendors                  | 1 Transactions                                 |      |
| 310        | DEPT                              |             |          | Highway Maintenance                  |                            |                                                |      |
|            | 1891 Bruening Rock Products, Inc. |             |          |                                      |                            |                                                |      |
|            | 13-310-000-0000-6505              |             | 1,056.56 | rock                                 | 138146                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 493.02   | rock                                 | 139978                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 636.05   | rock                                 | 140801                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 1,062.64 | rock                                 | 142397                     | Aggregate                                      | N    |
|            | 1891 Bruening Rock Products, Inc. |             | 3,248.27 |                                      | 4 Transactions             |                                                |      |
|            | 99 Erickson Engineering LLC       |             |          |                                      |                            |                                                |      |
|            | 13-310-000-0000-6629              |             | 2,300.00 | CSAH 5 slide repair consulting       | 13257                      | Infrastructure Improvement                     | N    |
|            | 13-310-000-0000-6629              |             | 450.00   | CSAH 23 bridge repair consulti       | 13258                      | Infrastructure Improvement                     | N    |
|            | 99 Erickson Engineering LLC       |             | 2,750.00 |                                      | 2 Transactions             |                                                |      |
| 4529       | Grainger                          |             |          |                                      |                            |                                                |      |
|            | 13-310-000-0000-6466              |             | 29.53    | safety signs for quarry              | 9260701769                 | Safety Materials                               | N    |
| 4529       | Grainger                          |             | 29.53    |                                      | 1 Transactions             |                                                |      |
| 4902       | Midstates Equipment & Supply      |             |          |                                      |                            |                                                |      |
|            | 13-310-000-0000-6528              |             | 2,252.25 | GAP crack filler                     | 219712                     | Bituminous Materials                           | N    |
| 4902       | Midstates Equipment & Supply      |             | 2,252.25 |                                      | 1 Transactions             |                                                |      |
| 3632       | Milestone Materials Inc           |             |          |                                      |                            |                                                |      |
|            | 13-310-000-0000-6505              |             | 83.48    | rock                                 | 128639                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 161.82   | rock                                 | 128640                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 1,185.37 | rock                                 | 128641                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 413.41   | rock                                 | 129523                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 176.18   | rock                                 | 129524                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 168.38   | rock                                 | 130734                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 88.97    | rock                                 | 132050                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 338.34   | rock                                 | 132051                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 942.99   | rock                                 | 132052                     | Aggregate                                      | N    |
|            | 13-310-000-0000-6505              |             | 86.33    | rock                                 | 132053                     | Aggregate                                      | N    |

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                   | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|-----------------------------------------------------------|-------------|-----------|--------------------------------------|----------------------------|------------------------------------------------|------|
| 3632       | Milestone Materials Inc                                   |             | 3,645.27  |                                      | 10 Transactions            |                                                |      |
| 1067       | Preston Dairy & Farm Assn<br>13-310-000-0000-6529         |             | 247.00    | seed                                 | 209830                     | Seeding                                        | N    |
| 1067       | Preston Dairy & Farm Assn                                 |             | 247.00    |                                      | 1 Transactions             |                                                |      |
| 6454       | Quam/Jeff<br>13-310-000-0000-6466                         |             | 149.99    | safety boots                         |                            | Safety Materials                               | N    |
| 6454       | Quam/Jeff                                                 |             | 149.99    |                                      | 1 Transactions             |                                                |      |
| 324        | Rochester Sand & Gravel Inc<br>13-310-000-0000-6528       |             | 417.50    | cold mix                             | 21804                      | Bituminous Materials                           | N    |
| 324        | Rochester Sand & Gravel Inc                               |             | 417.50    |                                      | 1 Transactions             |                                                |      |
| 6138       | Woellert/Neil<br>13-310-000-0000-6466                     |             | 171.99    | safety boots                         |                            | Safety Materials                               | N    |
| 6138       | Woellert/Neil                                             |             | 171.99    |                                      | 1 Transactions             |                                                |      |
| 310        | DEPT Total:                                               |             | 12,911.80 | Highway Maintenance                  | 9 Vendors                  | 22 Transactions                                |      |
| 320        | DEPT                                                      |             |           | Highway Construction                 |                            |                                                |      |
| 4193       | Industrial Hygiene Services Corp.<br>13-320-000-0000-6265 |             | 3,770.75  | consulting                           | 221035A                    | Consulting                                     | N    |
| 4193       | Industrial Hygiene Services Corp.                         |             | 3,770.75  |                                      | 1 Transactions             |                                                |      |
| 4295       | Wsb & Associates Inc<br>13-320-000-0000-6265              |             | 1,480.00  | consulting                           | R0143300002                | Consulting                                     | N    |
| 4295       | Wsb & Associates Inc                                      |             | 1,480.00  |                                      | 1 Transactions             |                                                |      |
| 320        | DEPT Total:                                               |             | 5,250.75  | Highway Construction                 | 2 Vendors                  | 2 Transactions                                 |      |
| 330        | DEPT                                                      |             |           | Equipment Maintenance Shops          |                            |                                                |      |
| 8165       | Dave Syverson Freightliner<br>13-330-000-0000-6575        |             | 84.38     | parts                                | 320421                     | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575                                      |             | 97.00     | parts                                | 320838                     | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575                                      |             | 17.94     | parts                                | 321042                     | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575                                      |             | 22.38     | parts                                | 322257                     | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575                                      |             | 50.30     | parts                                | 322630                     | Machinery Parts                                | N    |

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula            | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|------------------------------------|-------------|----------|--------------------------------------|----------------------------|------------------------------------------------|------|
|            | 13-330-000-0000-6575               |             | 73.26    | parts                                | 322649                     | Machinery Parts                                | N    |
| 8165       | Dave Syverson Freightliner         |             | 345.26   | 6 Transactions                       |                            |                                                |      |
| 253        | Morem Electric Inc                 |             |          |                                      |                            |                                                |      |
|            | 13-330-000-0000-6317               |             | 241.33   | bldg maint                           | 41597                      | Building Maintenance                           | N    |
| 253        | Morem Electric Inc                 |             | 241.33   | 1 Transactions                       |                            |                                                |      |
| 3989       | Ronco Engineering Sales Co, Inc    |             |          |                                      |                            |                                                |      |
|            | 13-330-000-0000-6575               |             | 99.00-   | parts                                | 3177992                    | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575               |             | 55.57    | parts                                | 3178471                    | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575               |             | 475.00   | labor                                | 3180180                    | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575               |             | 175.52   | parts                                | 3180180                    | Machinery Parts                                | N    |
| 3989       | Ronco Engineering Sales Co, Inc    |             | 607.09   | 4 Transactions                       |                            |                                                |      |
| 5567       | Run Right Power Equipment LLC      |             |          |                                      |                            |                                                |      |
|            | 13-330-000-0000-6575               |             | 7.54     | parts                                | 12741                      | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575               |             | 2.45     | parts                                | 12747                      | Machinery Parts                                | N    |
|            | 13-330-000-0000-6575               |             | 35.00    | labor                                | 12747                      | Machinery Parts                                | N    |
| 5567       | Run Right Power Equipment LLC      |             | 44.99    | 3 Transactions                       |                            |                                                |      |
| 5476       | Spring Valley Chevrolet Buick, Inc |             |          |                                      |                            |                                                |      |
|            | 13-330-000-0000-6575               |             | 26.35    | parts                                | 39654                      | Machinery Parts                                | N    |
| 5476       | Spring Valley Chevrolet Buick, Inc |             | 26.35    | 1 Transactions                       |                            |                                                |      |
| 8755       | Valley Home Improvement            |             |          |                                      |                            |                                                |      |
|            | 13-330-000-0000-6317               |             | 45.93    | bldg maint                           | 61676                      | Building Maintenance                           | N    |
|            | 13-330-000-0000-6317               |             | 44.77    | bldg maint                           | 61695                      | Building Maintenance                           | N    |
| 8755       | Valley Home Improvement            |             | 90.70    | 2 Transactions                       |                            |                                                |      |
| 330        | DEPT Total:                        |             | 1,355.72 | Equipment Maintenance Shops          | 6 Vendors                  | 17 Transactions                                |      |
| 340        | DEPT                               |             |          | Local Option Sales Tax               |                            |                                                |      |
| 4193       | Industrial Hygiene Services Corp.  |             |          |                                      |                            |                                                |      |
|            | 13-340-000-0000-6265               |             | 1,508.31 | consulting                           | 221035A                    | Consulting                                     | N    |
| 4193       | Industrial Hygiene Services Corp.  |             | 1,508.31 | 1 Transactions                       |                            |                                                |      |
| 340        | DEPT Total:                        |             | 1,508.31 | Local Option Sales Tax               | 1 Vendors                  | 1 Transactions                                 |      |

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9/27/19 10:01AM  
13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> |
|----------------------------|-------------|----------------------------|----------------------|----------------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>1099</u>                      |
|                            |             |                            | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |
| 13 Fund Total:             |             | 21,049.23                  | County Road & Bridge | 43 Transactions                  |

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                            | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates            | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|----------------------------------------------------|-------------|----------|-------------------------------------------------|----------------------------|------------------------------------------------|------|
| 390        | DEPT                                               |             |          | Resource Recovery Center                        |                            |                                                |      |
| 6150       | Cintas Corporation No.2<br>14-390-000-0000-6377    |             | 17.70    | RRC Uniforms<br>09/20/2019 09/20/2019           | 4030655227                 | Fees And Service Charges                       | N    |
| 6150       | Cintas Corporation No.2                            |             | 17.70    | 1 Transactions                                  |                            |                                                |      |
| 2050       | Liberty Tire Recycling LLC<br>14-390-000-0000-6862 |             | 1,473.05 | Tire Disposal<br>09/14/2019 09/14/2019          | 1668924                    | Management Of Problem Wastes                   | N    |
| 2050       | Liberty Tire Recycling LLC                         |             | 1,473.05 | 1 Transactions                                  |                            |                                                |      |
| 5988       | Preston Auto Parts<br>14-390-000-0000-6311         |             | 23.27    | Miscellaneous Supplies<br>09/19/2019 09/19/2019 | 602656                     | Miscellaneous Repairs And Maintenan            | N    |
|            | 14-390-000-0000-6311                               |             | 17.48    | Lock Replacement<br>09/20/2019 09/20/2019       | 602816                     | Miscellaneous Repairs And Maintenan            | N    |
| 5988       | Preston Auto Parts                                 |             | 40.75    | 2 Transactions                                  |                            |                                                |      |
| 390        | DEPT Total:                                        |             | 1,531.50 | Resource Recovery Center                        | 3 Vendors                  | 4 Transactions                                 |      |
| 391        | DEPT                                               |             |          | Score Grant Program                             |                            |                                                |      |
| 8757       | OSI Environmental, Inc<br>14-391-000-0000-6861     |             | 100.00   | Oil Recycling<br>09/05/2019 09/05/2019          | 2080840                    | Recycling Operation Expense                    | N    |
|            | 14-391-000-0000-6861                               |             | 100.00   | Oil Filters<br>09/05/2019 09/05/2019            | 2080870                    | Recycling Operation Expense                    | N    |
| 8757       | OSI Environmental, Inc                             |             | 200.00   | 2 Transactions                                  |                            |                                                |      |
| 391        | DEPT Total:                                        |             | 200.00   | Score Grant Program                             | 1 Vendors                  | 2 Transactions                                 |      |
| 14         | Fund Total:                                        |             | 1,731.50 | Sanitation Fund                                 |                            | 6 Transactions                                 |      |

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 9/27/19 10:01AM  
 23 County Airport Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                          | Rpt  | Amount   | Warrant Description   | Invoice #     | Account/Formula Descripti | 1099 |
|--------|-------------------------------|------|----------|-----------------------|---------------|---------------------------|------|
| No.    | Account/Formula               | Accr |          | Service Dates         | Paid On Bhf # | On Behalf of Name         |      |
| 351    | DEPT                          |      |          | Airport Fuel Sales    |               |                           |      |
| 5469   | Fillmore Co Auditor Treasurer |      | 5,609.90 | 9/17/19 Aviation Fuel | 012648135     | Airplane Fuel             | N    |
|        | 23-351-000-0000-6254          |      |          | 09/17/2019 09/17/2019 |               |                           |      |
| 5469   | Fillmore Co Auditor Treasurer |      | 5,609.90 | 1 Transactions        |               |                           |      |
| 351    | DEPT Total:                   |      | 5,609.90 | Airport Fuel Sales    | 1 Vendors     | 1 Transactions            |      |
| 23     | Fund Total:                   |      | 5,609.90 | County Airport Fund   |               | 1 Transactions            |      |





| Vendor No. | Name<br>Account/Formula                     | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|---------------------------------------------|-------------|--------|---------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 705        | DEPT                                        |             |        | Economic Development                                    |                            |                                                |      |
| 5226       | Brown/Michael<br>91-705-000-0000-6104       |             | 45.00  | September 2019 EDA Per Diem<br>09/18/2019 09/18/2019    |                            | Per Diem                                       | N    |
|            | 91-705-000-0000-6335                        |             | 9.28   | September 2019 EDA Mtg Mileage<br>09/18/2019 09/18/2019 |                            | Employee Automobile Allowance                  | N    |
| 5226       | Brown/Michael                               |             | 54.28  | 2 Transactions                                          |                            |                                                |      |
| 4749       | Grabau/Samantha<br>91-705-000-0000-6104     |             | 45.00  | September 2019 EDA Per Diem<br>09/18/2019 09/18/2019    |                            | Per Diem                                       | N    |
|            | 91-705-000-0000-6335                        |             | 6.38   | September 2019 EDA Mtg Mileage<br>09/18/2019 09/18/2019 |                            | Employee Automobile Allowance                  | N    |
| 4749       | Grabau/Samantha                             |             | 51.38  | 2 Transactions                                          |                            |                                                |      |
| 6324       | Martin Walsh<br>91-705-000-0000-6335        |             | 30.74  | September 2019 Mileage<br>09/10/2019 09/18/2019         |                            | Employee Automobile Allowance                  | N    |
| 6324       | Martin Walsh                                |             | 30.74  | 1 Transactions                                          |                            |                                                |      |
| 1870       | Reisner/Karen<br>91-705-000-0000-6104       |             | 45.00  | September 2019 EDA Per Diem<br>09/18/2019 09/18/2019    |                            | Per Diem                                       | N    |
|            | 91-705-000-0000-6335                        |             | 15.08  | September 2019 EDA Mtg Mileage<br>09/18/2019 09/18/2019 |                            | Employee Automobile Allowance                  | N    |
| 1870       | Reisner/Karen                               |             | 60.08  | 2 Transactions                                          |                            |                                                |      |
| 7653       | Underbakke/Bonita A<br>91-705-000-0000-6104 |             | 45.00  | September 2019 EDA Per Diem<br>09/18/2019 09/18/2019    |                            | Per Diem                                       | N    |
|            | 91-705-000-0000-6335                        |             | 11.60  | September 2019 EDA Mtg Mileage<br>09/18/2019 09/18/2019 |                            | Employee Automobile Allowance                  | N    |
| 7653       | Underbakke/Bonita A                         |             | 56.60  | 2 Transactions                                          |                            |                                                |      |
| 705        | DEPT Total:                                 |             | 253.08 | Economic Development                                    | 5 Vendors                  | 9 Transactions                                 |      |
| 91         | Fund Total:                                 |             | 253.08 | Economic Development Author                             |                            | 9 Transactions                                 |      |

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91 Economic Development Au

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> |
|----------------------------|-------------|----------------------------|----------------------|----------------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |
| Final Total:               |             | 33,002.67                  | 51 Vendors           | 89 Transactions                  |

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                  |                    |
|---------------|-------------|---------------|------------------------------|--------------------|
|               | 1           | 4,358.96      | County Revenue Fund          |                    |
|               | 13          | 21,049.23     | County Road & Bridge         |                    |
|               | 14          | 1,731.50      | Sanitation Fund              |                    |
|               | 23          | 5,609.90      | County Airport Fund          |                    |
|               | 91          | 253.08        | Economic Development Authori |                    |
|               | All Funds   | 33,002.67     | Total                        | Approved by, ..... |
|               |             |               |                              | .....              |
|               |             |               |                              | .....              |

smensink  
 9/26/19 2:06PM  
 1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| <u>Vendor Name</u>                   | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>                                     | <u>Account/Formula Descripti</u> | <u>1099</u>              |
|--------------------------------------|-------------|----------------------------|------------------------------------------------------|----------------------------------|--------------------------|
| <u>No. Account/Formula</u>           | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>                                 | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |
| 6157 Further<br>01-149-000-0000-6289 |             | 401.20                     | Sept 2019 Participation Fee<br>09/01/2019 09/30/2019 | 1400276                          | Select Account Adm. N    |
| 6157 Further                         |             | 401.20                     | 1 Transactions                                       |                                  |                          |
| 1 Fund Total:                        |             | 401.20                     | County Revenue Fund                                  | 1 Vendors                        | 1 Transactions           |

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No.     | Name<br>Account/Formula                          | Rpt<br>Accr | Amount     | Warrant Description<br>Service Dates    | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|----------------|--------------------------------------------------|-------------|------------|-----------------------------------------|----------------------------|------------------------------------------------|------|
| 3219           | Centurylink<br>13-300-000-0000-6203              |             | 142.80     | telephone                               | 5078673784                 | Telephone                                      | N    |
| 3219           | Centurylink                                      |             | 142.80     | 1 Transactions                          |                            |                                                |      |
| 7542           | Fillmore Co Treasurer<br>13-330-000-0000-6561    |             | 426.36     | August fuel tax                         |                            | Gasoline Diesel And Other Fuels                | N    |
| 7542           | Fillmore Co Treasurer                            |             | 426.36     | 1 Transactions                          |                            |                                                |      |
| 3956           | Icon Constructors, LLC<br>13-320-000-0000-6343   |             | 6,855.20   | 612-041 R/C #1<br>09/27/2019 09/27/2019 |                            | Regular Construction Contracts                 | Y    |
|                | 13-320-000-0000-6348                             |             | 311,695.57 | 601-041 Fed #1<br>09/27/2019 09/27/2019 |                            | Fed Construction                               | Y    |
|                | 13-320-000-0000-6361                             |             | 71,068.69  | 612-041 BB #1<br>09/27/2019 09/27/2019  |                            | State Bridge Bonding (Fund29)                  | Y    |
| 3956           | Icon Constructors, LLC                           |             | 389,619.46 | 3 Transactions                          |                            |                                                |      |
| 308            | Preston Public Utilities<br>13-330-000-0000-6251 |             | 539.51     | utilities                               | 4458327                    | Electricity                                    | N    |
|                | 13-330-000-0000-6251                             |             | 42.76      | utilities                               | 4473A342                   | Electricity                                    | N    |
|                | 13-330-000-0000-6251                             |             | 816.49     | utilities                               | 4473B341                   | Electricity                                    | N    |
| 308            | Preston Public Utilities                         |             | 1,398.76   | 3 Transactions                          |                            |                                                |      |
| 13 Fund Total: |                                                  |             | 391,587.38 | County Road & Bridge                    | 4 Vendors                  | 8 Transactions                                 |      |

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 9/26/19 2:06PM  
 14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| <u>Vendor Name</u>                                      | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>      | <u>Account/Formula Descripti</u> | <u>1099</u>              |   |
|---------------------------------------------------------|-------------|----------------------------|-----------------------|----------------------------------|--------------------------|---|
| <u>No. Account/Formula</u>                              | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>  | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |   |
| 5882 Winneshiek County Landfill<br>14-390-000-0000-6374 |             | 1,241.10                   | Tipping Fees          | 23516                            | Landfill Tipping Fees    | N |
|                                                         |             |                            | 09/16/2019 09/16/2019 |                                  |                          |   |
| 5882 Winneshiek County Landfill                         |             | 1,241.10                   | 1 Transactions        |                                  |                          |   |
| 14 Fund Total:                                          |             | 1,241.10                   | Sanitation Fund       | 1 Vendors                        | 1 Transactions           |   |

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No.     | Name<br>Account/Formula                          | Rpt<br>Accr | Amount     | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|----------------|--------------------------------------------------|-------------|------------|---------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 110            | Fillmore Co Treasurer<br>87-000-000-0000-2470    |             | 22,326.63  | August 2019 MRT Payment<br>08/01/2019 08/31/2019        |                            | Mortgage Reg Tax-State                         | N    |
|                | 87-000-000-0000-2471                             |             | 30,041.02  | August 2019 Deed Tax Payment<br>08/01/2019 08/31/2019   |                            | State Deed Tax-State                           | N    |
| 110            | Fillmore Co Treasurer                            |             | 52,367.65  | 2 Transactions                                          |                            |                                                |      |
| 1859           | MN Department Of Finance<br>87-000-000-0000-2100 |             | 2,103.00   | August 2019 Vitals<br>08/01/2019 08/31/2019             |                            | Due To Other Governmental Agenci               | N    |
|                | 87-000-000-0000-2313                             |             | 4,074.00   | August 2019 RE Surcharge<br>08/01/2019 08/31/2019       |                            | Real Estate Surcharge                          | N    |
|                | 87-000-000-0000-2405                             |             | 25.00      | Aug 2019 Forfeit Sale Deed Fee<br>08/01/2019 08/31/2019 |                            | Forfeit Sale State Deed Fee                    | N    |
| 1859           | MN Department Of Finance                         |             | 6,202.00   | 3 Transactions                                          |                            |                                                |      |
| 5993           | Mn Dept Of Health<br>87-000-000-0000-2312        |             | 127.50     | August 2019 Well Mgmt Funds<br>08/01/2019 08/31/2019    |                            | Well Management Funds                          | N    |
| 5993           | Mn Dept Of Health                                |             | 127.50     | 1 Transactions                                          |                            |                                                |      |
| 87 Fund Total: |                                                  |             | 58,697.15  | State Revenue And School Fund                           | 3 Vendors                  | 6 Transactions                                 |      |
| Final Total:   |                                                  |             | 451,926.83 | 9 Vendors                                               | 16 Transactions            |                                                |      |

# \*\*\* Fillmore County \*\*\*

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 401.20        | County Revenue Fund           |                    |
|               | 13          | 391,587.38    | County Road & Bridge          |                    |
|               | 14          | 1,241.10      | Sanitation Fund               |                    |
|               | 87          | 58,697.15     | State Revenue And School Fund |                    |
|               | All Funds   | 451,926.83    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 10/1/2019      Amount of time requested (minutes):

Dept.:       Prepared By:

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

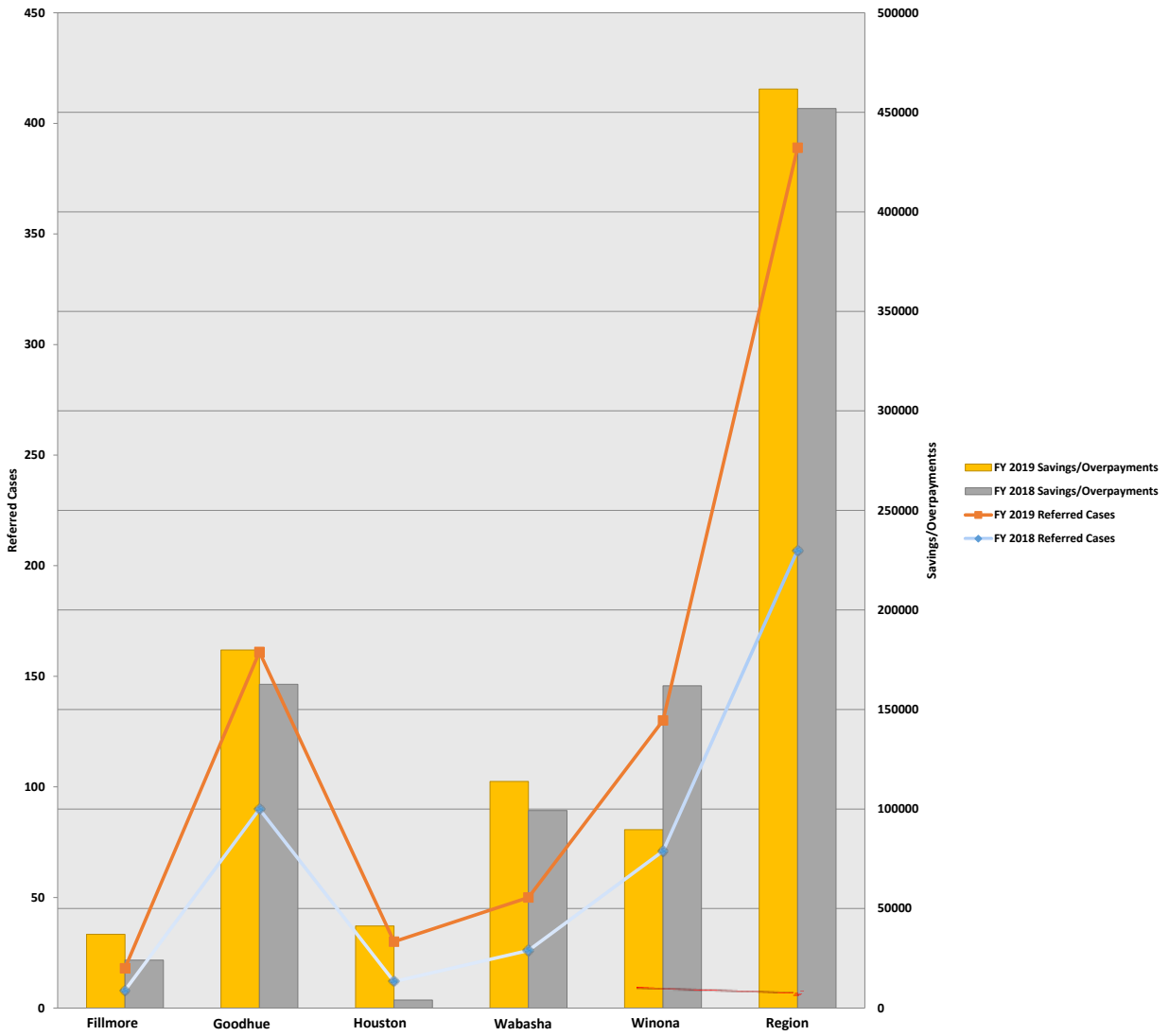
Regular Agenda:

Documentation  
(Yes):  
Yes

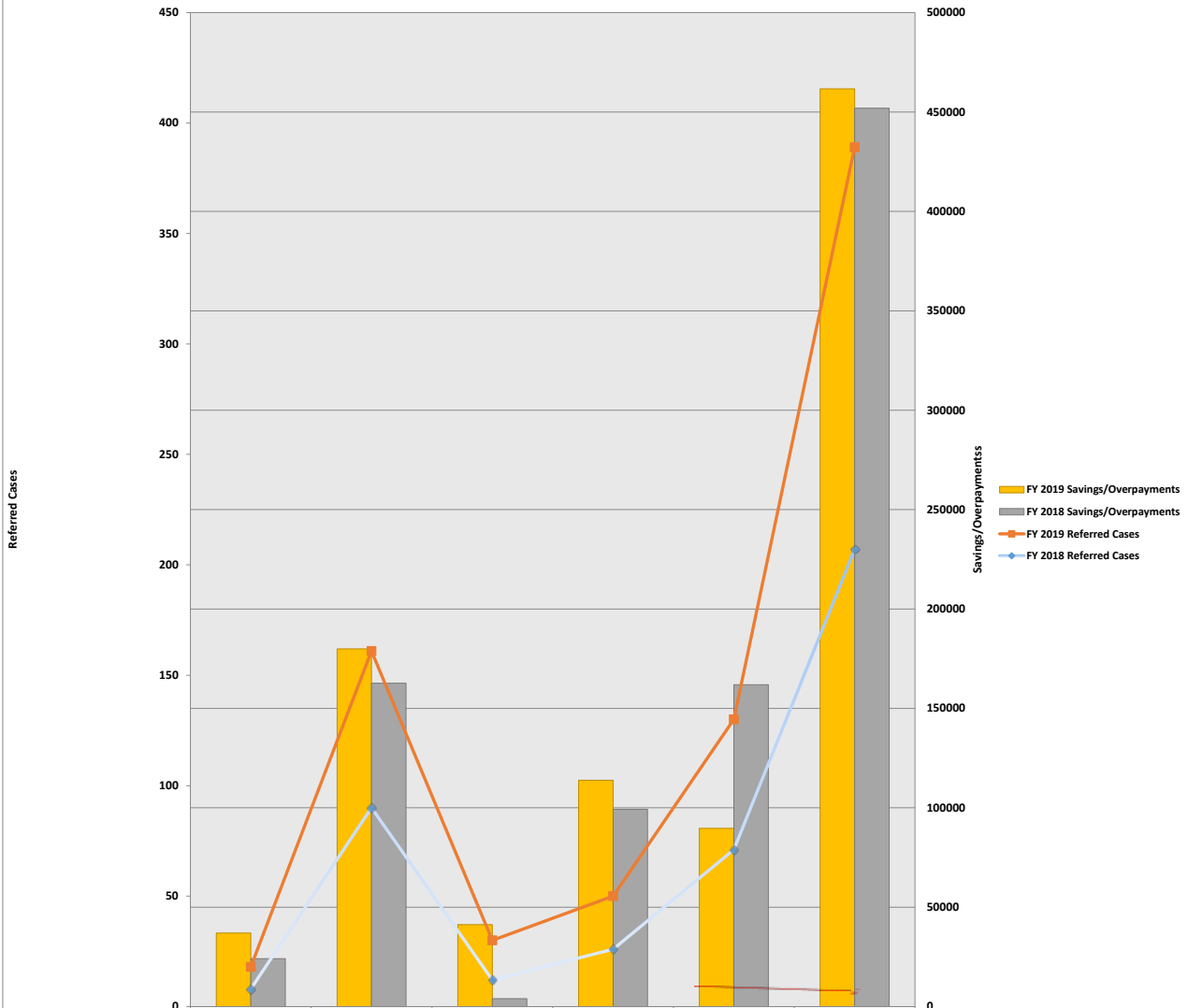
1. Annual update on the Fraud Prevention efforts of county investigator. Sheriff Rodney Bartsh and Investigator Nathan Barker.

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**Two-Year Comparison  
FY 2018 & FY 2019  
Fraud Prevention Investigator - No. of Cases & Dollars saved/overpayment**



**Two-Year Comparison  
FY 2018 & FY 2019  
Fraud Prevention Investigator - No. of Cases & Dollars saved/overpayment**

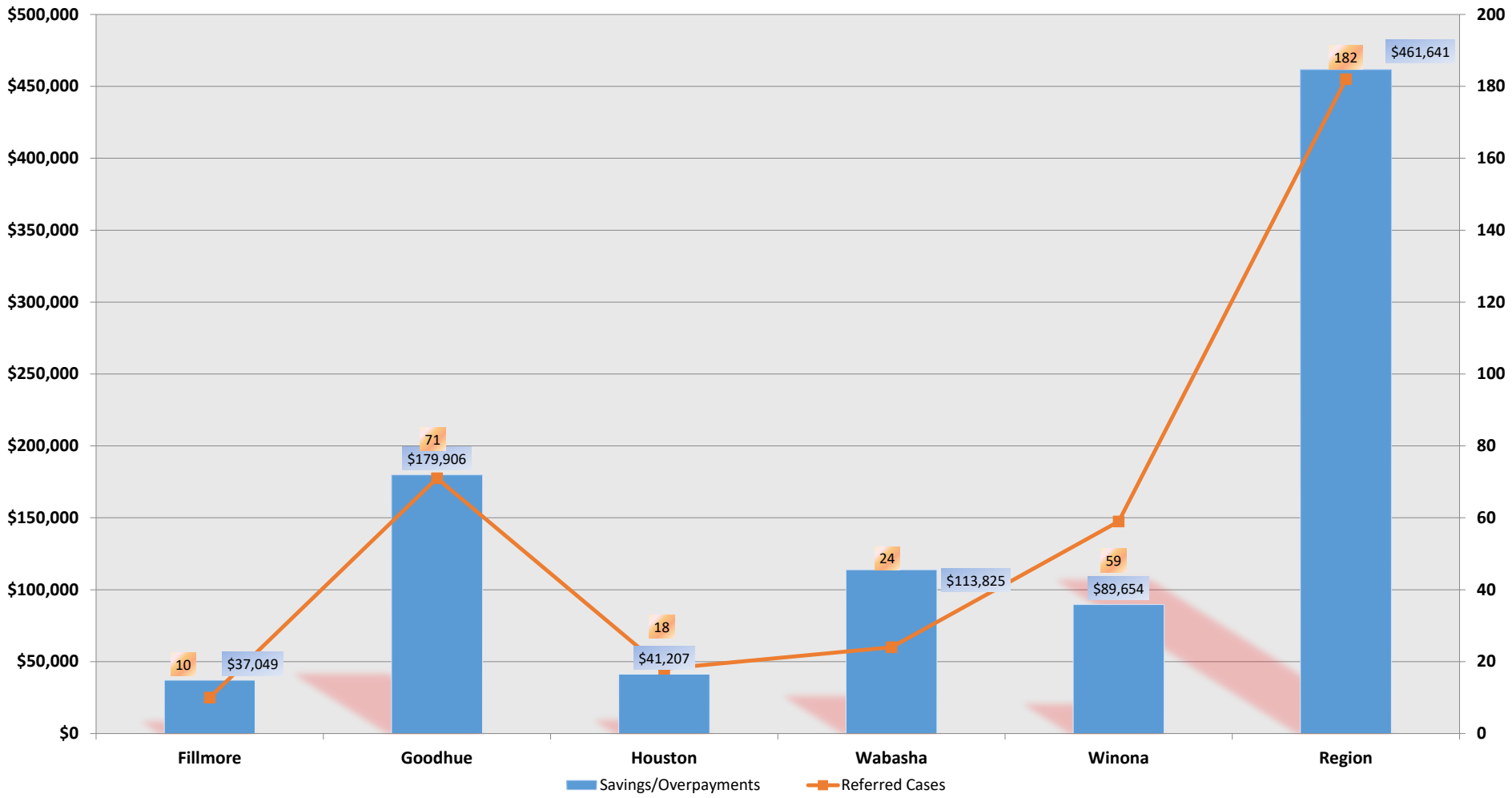


|                              | Fillmore | Goodhue | Houston | Wabasha | Winona | Region |
|------------------------------|----------|---------|---------|---------|--------|--------|
| FY 2019 Savings/Overpayments | 37049    | 179906  | 41207   | 113825  | 89654  | 461641 |
| FY 2018 Savings/Overpayments | 24088    | 162634  | 4032    | 99237   | 161890 | 451881 |
| FY 2019 Referred Cases       | 10       | 71      | 18      | 24      | 59     | 182    |
| FY 2018 Referred Cases       | 8        | 90      | 12      | 26      | 71     | 207    |

**FY 2019**  
**(July 1, 2018 - June 30, 2019)**  
**Fraud Prevention Investigator - No. of Cases & Dollars saved/overpayment**

**\$5.11** Cost to Benefit Ratio = Total Savings + Overpayments/FPI Grant Dollars Spent (\$7500 per month)

**Of the 182 cases worked on, we disqualified 55 cases. This number is 9.4% of the 585 total disqualified statewide.**



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 10/1/2019

Amount of time requested (minutes): 10 minutes for discussion

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## **Highway Department**

1. Consider a discussion on the County State Aid Highway No. 5 road repair with possible action.

## **Airport Department**

Check e-mail for supporting documentation. **See attached documents.** Bid results will be available on Monday after the bid opening.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

## **COUNTY STATE AID HIGHWAY NO. 5 REPAIR RECOMMENDATION**

**HISTORY:** County State Aid Highway No. 5 has an area that settles/slides due to the underground formation.

County State Aid Highway No. 5 was reconstructed and surfaced in the early 1970's with the first slide occurring in the mid 1970's. The reconstruction project added 15 feet of fill on the subject area. There are no documents indicating that the slide occurred prior to adding the additional 15 feet of fill.

From 1978 through 2003, there were four different engineers and soil testing consultants involved with solving this problem. With the use of soil borings and analyzing the subsurface soil makeup, subsoil moisture is a big problem. There is a layer of silty clay just above the Sandstone bedrock that, when the layer is moist, the layer becomes liquefied and creates an unstable condition. At a certain point, the soil load above the liquefied clay is great enough to force this liquefied material to the south along the sloping Sandstone which causes the slide.

The main objective of all the recommendations from the consultants is the reduction of the subsoil moisture. Additional suggestions were using some form of mechanical stop such as soil nails, replacing the fill with light weight material or some form of a combination of these methods. One solution was tried in 2003, but it was not nearly enough and failed.

Upon reviewing and digesting all of the previous plans and recommendations, numerous alternatives were looked at and cost estimates were generated which are attached to this document.

None of these alternatives were economically feasible and/or would positively solve the settlement problem. Then a solution surfaced that would solve this settlement problem which was Build a Land Bridge.

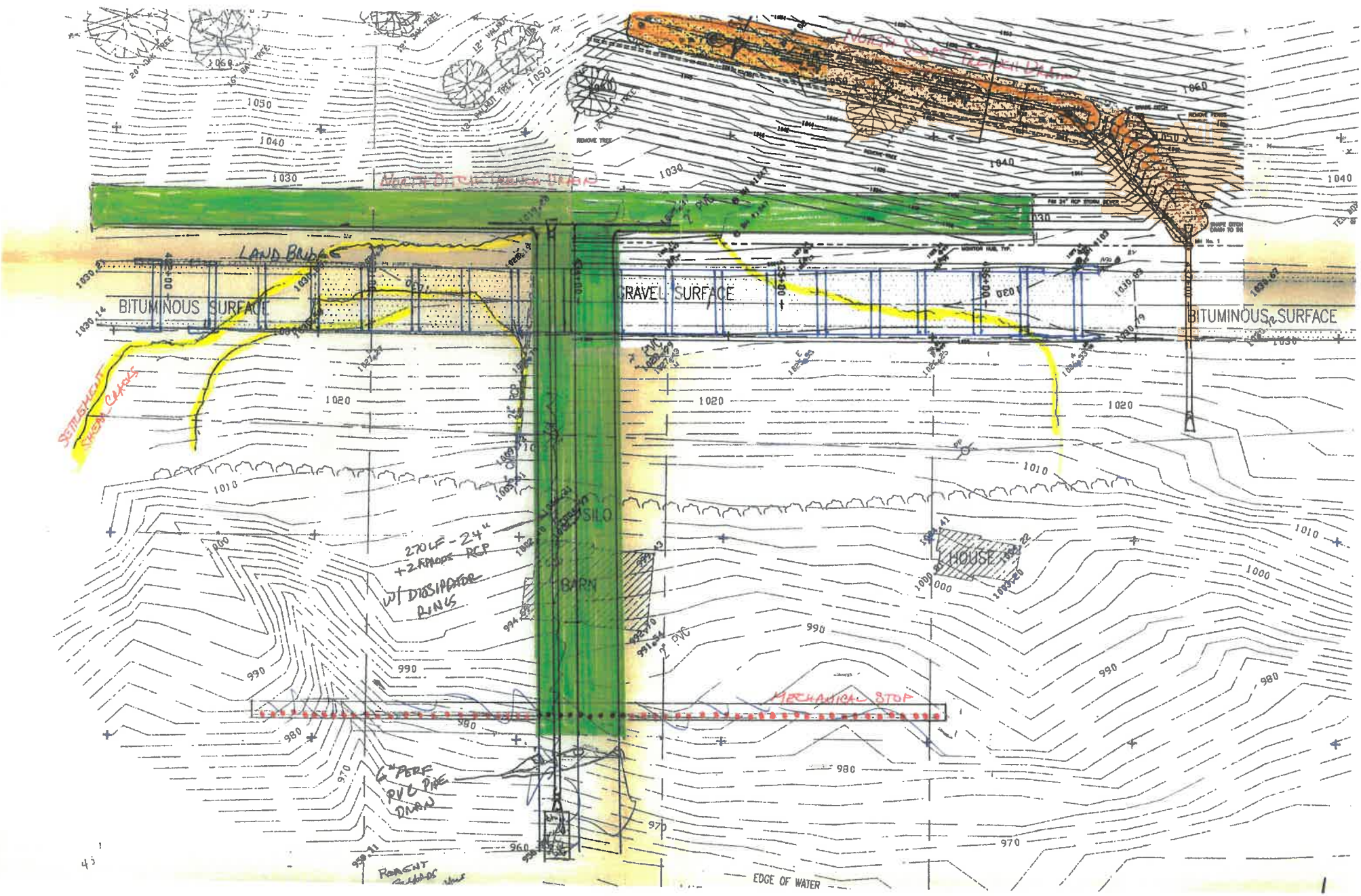
The construction of a Land Bridge turns out to be the most economical solution of all the other alternatives and positively solves the roadway settlement problem. Attached are sketches and estimated costs.

It is therefore our recommendation to construct a Land Bridge on County State Aid Highway no. 5 to once and for all eliminate this unsafe segment of roadway.

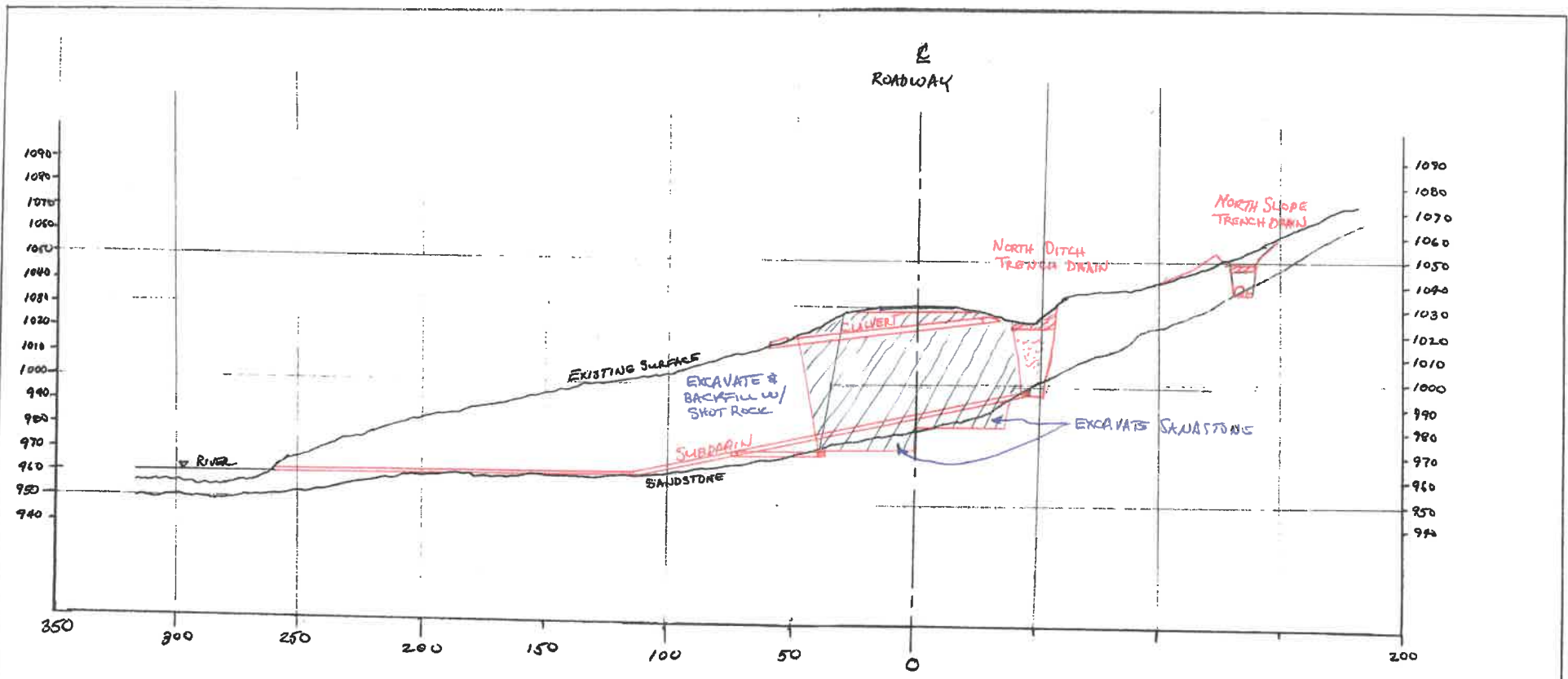
Sincerely,

Ronald Gregg PE

Alan Thorson





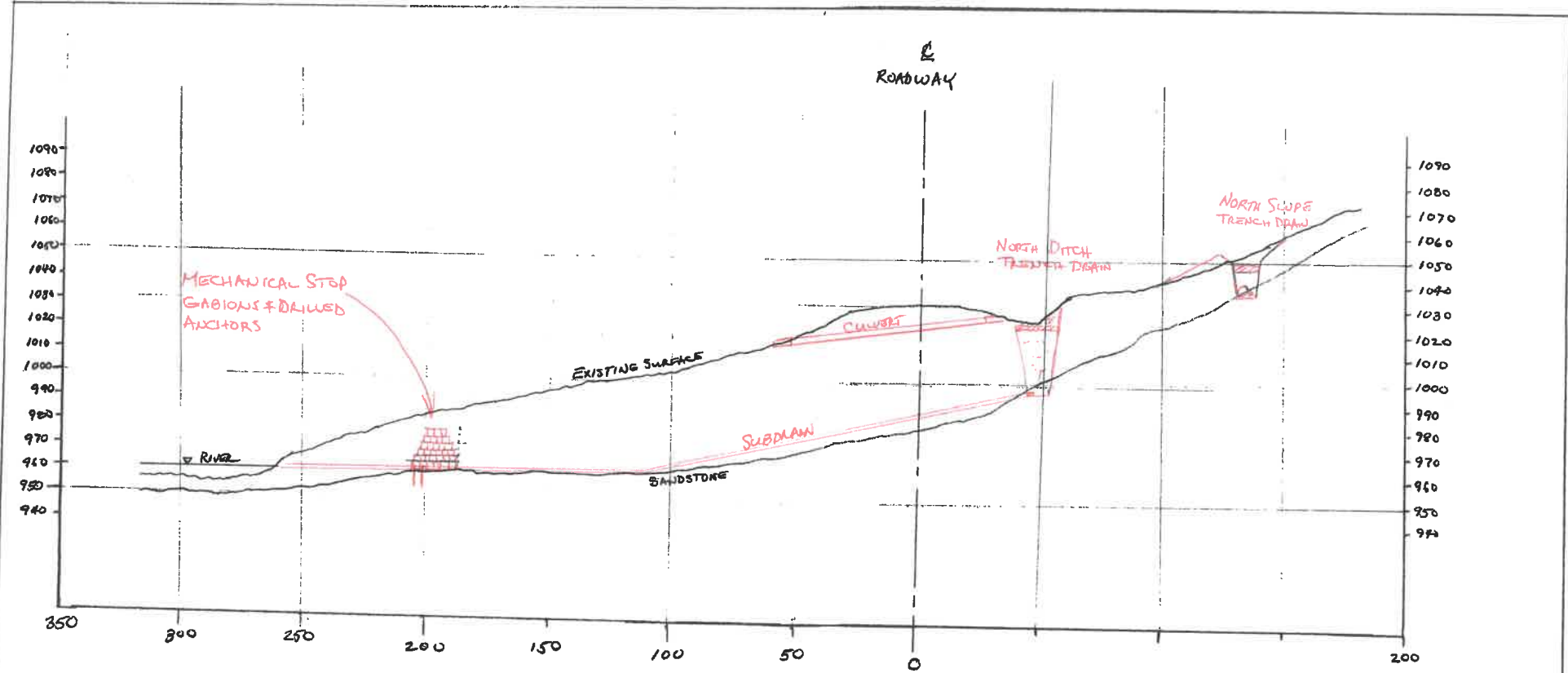


CROSS SECTION  
Full Roadway Cut & Fill

COST - \$2,548,000.00

NOTE: IF LIGHTWEIGHT GEOPOLYMER  
Fill WAS USED FOR 15',  
ADD 306,000.00 TO ABOVE

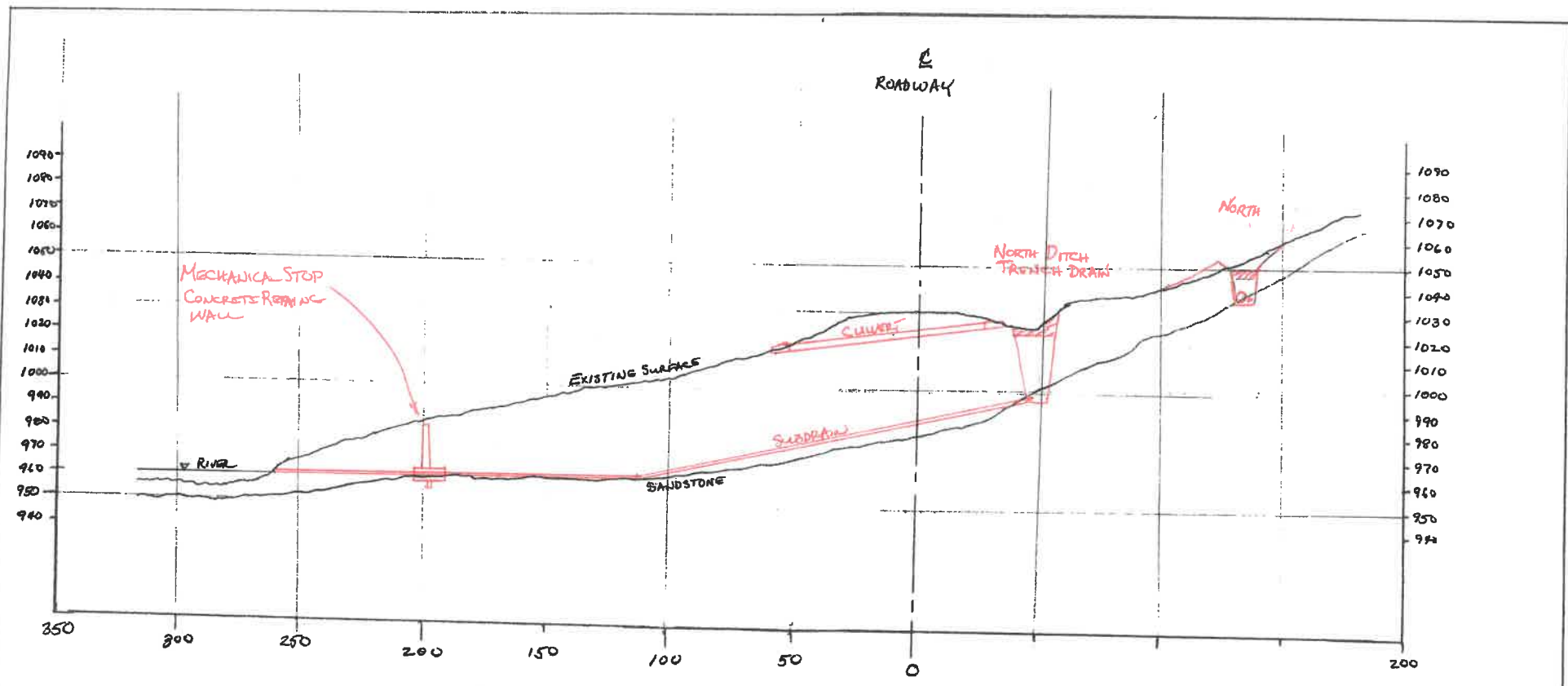
FILLMORE COUNTY ROAD 5 - SLIDE AREA



CROSS SECTION

COST - \$ 1,299,340.00

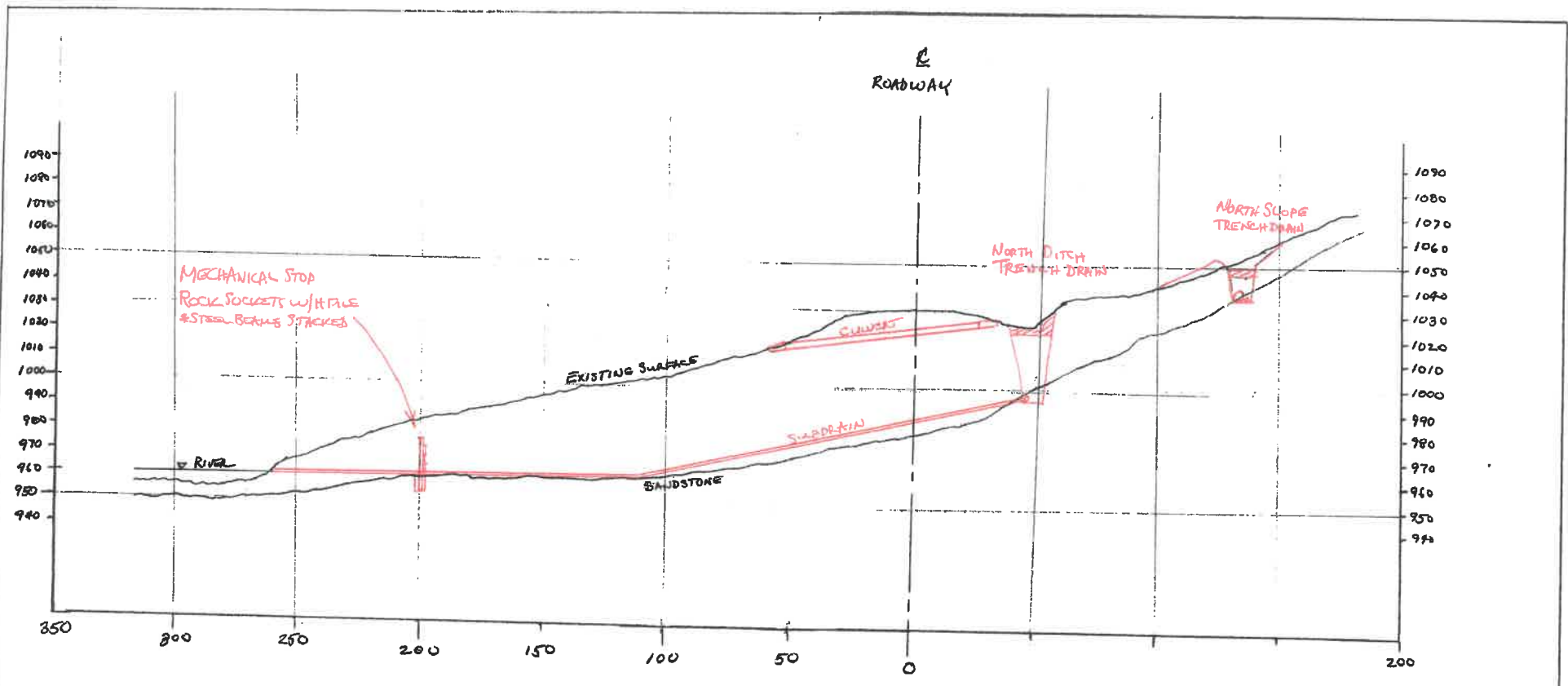
FILLMORE COUNTY ROAD 5 - SLIDE AREA



CROSS SECTION

COST - \$1,346,200.00

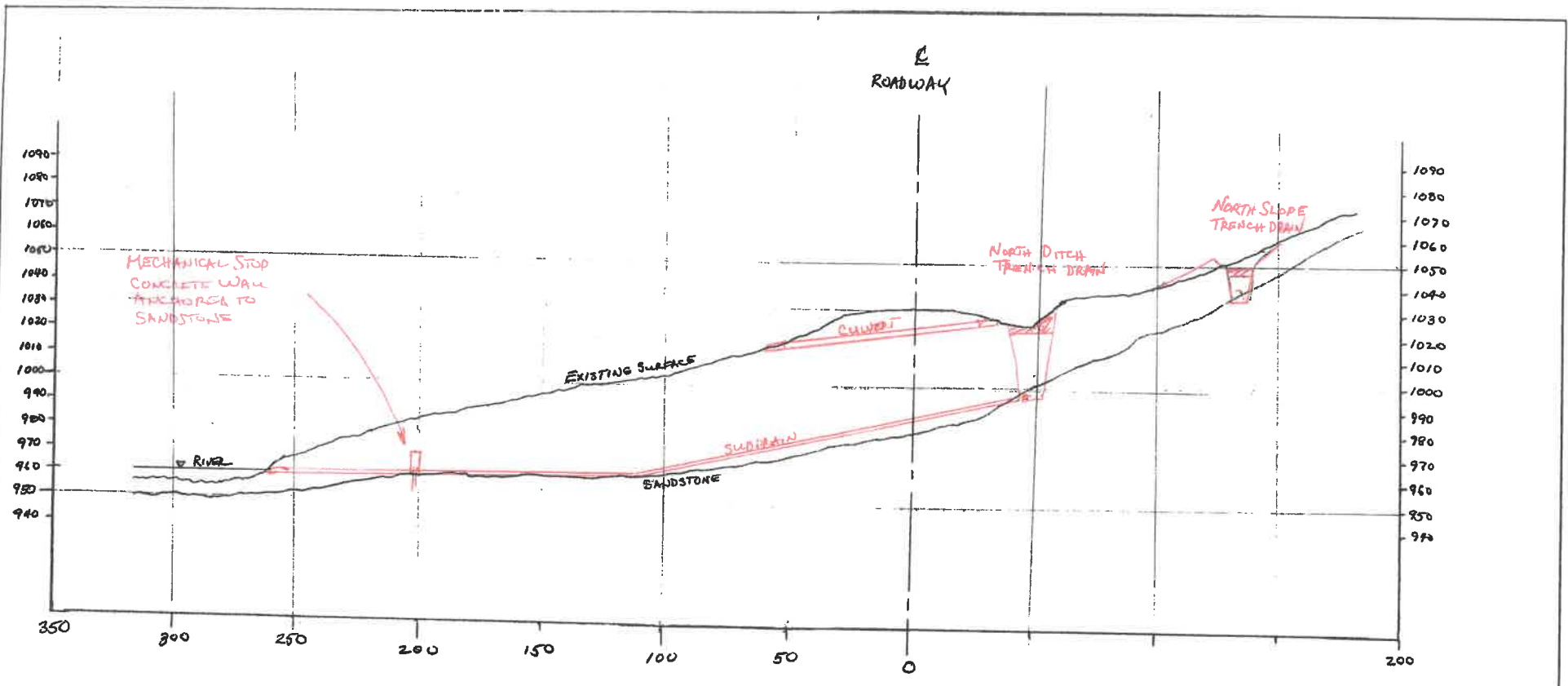
FILLMORE COUNTY ROAD 5 - SLIDE AREA



CROSS SECTION

COST - \$1,308,550.00

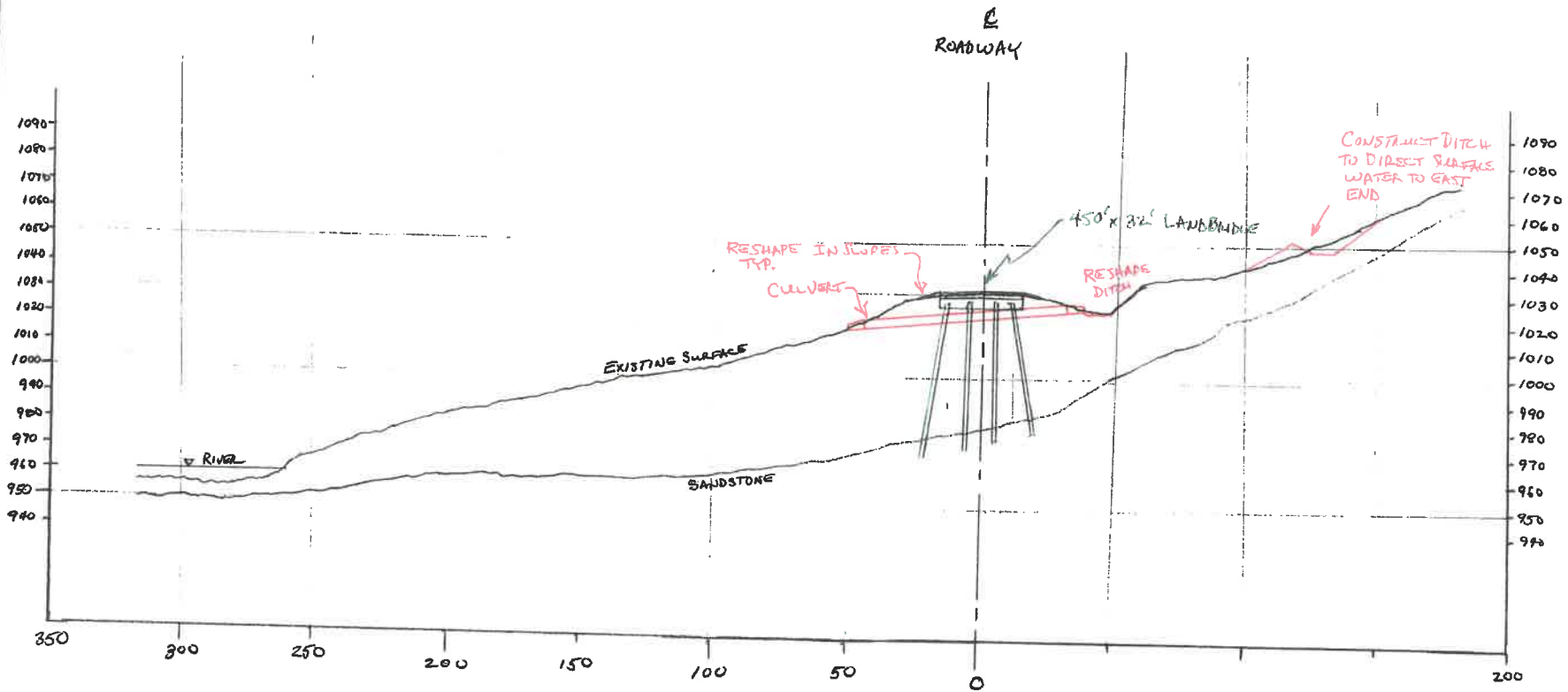
FILLMORE COUNTY ROAD 5 - SLIDE AREA



CROSS SECTION

COST - \$1,093,290.00

FILLMORE COUNTY ROAD 5 - SLIDE AREA



CROSS SECTION

LAUB BRIDGE: 450' x 32' SLAB SPAN,  
 NO RAIL OR CURB, 13 - 25' SPANS,  
 3x3' PILING CAP PIECES & ABUTMENTS,  
 SLAB TO REST ON GRADE  
 4 - HP 12x63 PILE/BENT

COST - \$972,180.00

FILLMORE COUNTY ROAD 5 - SLIDE AREA

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 10/1/2019      Amount of time requested (minutes):

Dept.:       Prepared By:

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:      Documentation  
(Yes/No):

1.

Regular Agenda:      Documentation  
(Yes/No):

1. Consider resolution for adoption of amendment to the Fillmore County Zoning Ordinance, Section 604.05(9), Performance Standards in the Ag District.

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date October 1, 2019 Resolution No. 2019-XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

WHEREAS; Fillmore County has elected to adopt an amendment to the Fillmore County Zoning Ordinance, Section 604.05(9), Performance Standards in the Ag District; and

WHEREAS; the Fillmore County Planning Commission has taken testimony on this amendment at a Public Hearing held on September 19, 2019; and

WHEREAS; the Fillmore County Planning Commission has voted unanimously to recommend this amendment be adopted by the County Board of Commissioners:

NOW THEREFORE BE IT RESOLVED, that the Fillmore County Board of Commissioners hereby adopts an amendment to the Fillmore County Zoning Ordinance as amended and contained herein.

***SEE ATTACHED***

**VOTING AYE**

Commissioners      Bakke               Prestby               Dahl               Lentz               Hindt

**VOTING NAY**

Commissioners      Bakke               Prestby               Dahl               Lentz               Hindt

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 1<sup>st</sup> day of October, 2019.

Witness my hand and official seal at Preston, Minnesota the 1<sup>st</sup> day of October, 2019.

SEAL

Bobbie Vickerman, Coordinator/Clerk  
Fillmore County Board of Commissioners



## 604.05. Performance Standards

- 1) Height Regulations (Height is determined by the average elevation of the dirt surrounding a dwelling and the average elevation between the tallest peak of the dwelling and the tallest plate holding that peak).
  - a. Dwellings shall not exceed a height of thirty-five (35) feet.
  - b. Accessory buildings shall not exceed a height of seventy (70) feet except silos and grain bins.
  - c. Non-agricultural structures shall not exceed a height of one hundred (100) feet unless as a part of a Conditional Use Permit or a Variance.
  - d. Public or semi-public buildings, churches, cathedrals, temples, or schools may be erected to a maximum height of fifty-five (55) feet. In this instance, setback requirements shall increase at a rate of one (1) foot for each foot of height exceeding thirty-five (35) feet.
- 2) Front Yard Regulations
  - a. There shall be a front yard setback of not less than seventy-three (73) feet from the centerline of the public road and forty (40) feet from the road right of way for all permanent buildings and dwellings. In the instance of a corner lot, there shall be two front yard requirements along the street sides. Where highway safety and/or back slope easements are factors, the setback shall be as determined by the County Highway Engineer and Zoning Administrator, but not less than the above minimum.
  - b. No structure shall be allowed within seventy-three (73) feet of the centerline of a public road and forty (40) feet from the road right of way. All utilities must cross this area at right angles to the road easement or as close to right angles as practical. Any sewer installed must be located back of the Right of Way and may be closer to the road than 73 feet with the approval of the County Engineer.
  - c. In cases where an accessory building is attached to the main building, it shall be considered as structurally a part thereof and shall comply in all respects with the requirements of this Ordinance applicable to the main building. An accessory building, unless attached to and made a part of the main building as above provided, shall not be closer than eight (8) feet to the main building.
- 3) Side Yard Regulations
  - a. There shall be a minimum interior side yard setback of ten (10) feet.
- 4) Rear Yard Regulations
  - a. There shall be a minimum rear yard of not less than ten (10) feet.
- 5) Lot Width Regulations
  - a. Each lot shall have a minimum width of one hundred fifty (150) feet at the front of the proposed building site.
  - b. Each lot shall be provided with either sixty-six (66) feet of public road frontage or a recorded private easement of not less than sixty-six (66) feet for access to the building site.
- 6) No landowner may have more than one (1) access in each quarter mile unless such field is divided by natural drainage ways that prohibit access to all parts of the field. A parcel of land may have a second access within one-quarter of a mile provided one of the accesses is intended for agricultural purposes and one is intended for a dwelling.
- 7) Upon re-grading of a road, no agricultural lot of forty (40) acres or more may have more than two (2) access driveways.
- 8) The construction of all new dwellings must be at least one thousand (1,000) feet from a feedlot measured from the nearest point of the dwelling to the border of the feedlot as determined and measured by the Fillmore County Feedlot Officer unless:
  - a. the dwelling owner and feedlot owner are first, second, third, or fourth degree kindred; or
  - b. the dwelling is being located on an existing building site.

~~9) The construction of all new dwellings must be sited on an existing or former permanent dwelling site, on land classified for more than ten (10) years by the Fillmore County Assessor as pasture, wasteland, woodland or on land having a Crop Equivalency Rating of 65 or less, only if it meets all other requirements of the Ordinance, with the following exception:~~

- ~~• Any landowner, who owns eighty (80) or more contiguous acres of land, may elect to place a dwelling on land with a CER of 66 or greater, only if it meets all other requirements of this Ordinance and only if there are no other possible dwelling sites on that parcel that would NOT be on land with a CER of 65 or less.~~
- ~~• An existing building site may be expanded to construct a dwelling, or add an additional dwelling, as long as the expansion is no more than 200 feet from the existing building site at the farthest point of the new dwelling, as determined by the Fillmore County GIS Aerial Imagery and by the Fillmore County Zoning Administrator, only if it meets all other requirements of the Fillmore County Zoning Ordinance.~~

~~10)9) \_\_\_\_\_~~ No new dwelling unit or existing dwelling unit may be located within one thousand (1,000) feet of the surveyed boundaries of a rock quarry or sand pit.

~~11)10) \_\_\_\_\_~~ Cement or asphalt may be poured up to the property line provided runoff does not adversely impact or pollute neighboring property or waters of the State.

~~12)11) \_\_\_\_\_~~ All newly planted trees and shrubs must be set back from all property lines and Right-of-Way lines at least one half (½) the crown size of the tree at maturity.

~~13)12) \_\_\_\_\_~~ General Regulations. Additional requirements for signs, parking, water supply, waste disposal, and sewage disposal are set forth in Section 7.

~~14)13) \_\_\_\_\_~~ New Cemeteries:

- ~~a. Shall contain a minimum of two (2) acres and include necessary parking area.~~
- ~~b. No burial sites within forty (40) feet of a right-of-way.~~
- ~~c. Mausoleums shall be located at least two hundred (200) feet from a property line.~~

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 9/26/2019

Amount of time requested (minutes): 5 minutes

Department: Fillmore SWCD

Requested By: Anne Koliha

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Approval and signature of the FY2020 & 2021 Natural Resources Block Grant Agreement (NRBG)

The NRBG includes funding for: Shoreland, Septic Treatment Systems, Local Water Management, Wetland Conservation Act

See attached grant agreement for dollars amounts for each program.

**ACTION REQUESTED:** Board chair signature on last page

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

*If you are not the one processing this grant, please forward these instructions to the correct person.*

For all grants: Return your signed grant agreement to BWSR:

Via email: Send signed PDF to [BWSR.grants@state.mn.us](mailto:BWSR.grants@state.mn.us)

### **IMPORTANT:**

- Returning your grant agreement to another contact within our agency may result in delays in grant agreement execution.
- Remember to complete the Authorized Representative field, using the title (not the name) of the individual designated as the point of contact for this particular grant.

It is not necessary to return this page to BWSR.

### **Program Update:**

New, starting in 2020, is the elimination of the match requirements for the NRBG. This change recognizes counties are obligated to fully fund and implement these programs but reduces administration in identifying, tracking, and reporting on grant match commitments. Historically, counties commitments to implementing these programs has collectively exceeded the state funds provided. The change was made possible through change to statutes in the 2019 legislative session.

And, for the second biennium in a row, the appropriation for these funds provided an exemption to the Minnesota Department of Administration, Office of Grants Management policies for grant payments and grant monitoring. What this means to counties is grant funds are not required to be financially reconciled by BWSR unless issues are documented.

Finally, the BWSR Board has maintained the unique flexible spending policy that allows counties to spend grant funds between the Local Water Management, Wetland Conservation Act, and Shoreland programs within the NRBG. This policy and updated guidance on the implementation of the NRBG can be found on the NRBG page of the new BWSR website

**FY 2020 and 2021 STATE OF MINNESOTA  
BOARD OF WATER and SOIL RESOURCES  
NATURAL RESOURCES BLOCK GRANT AGREEMENT**

|                |            |
|----------------|------------|
| <b>Vendor:</b> | 0000196178 |
| <b>PO#:</b>    | 3000011011 |

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and **Fillmore County, 101 Fillmore St, PO Box 627 Preston Minnesota 55965** (Grantee).

| <i>This grant is for the following Grant Programs :</i> |                                                          |          |
|---------------------------------------------------------|----------------------------------------------------------|----------|
| P20-6466                                                | 2020 - Local Water Management - NRBG (Fillmore County)   | \$14,278 |
| P21-6553                                                | 2021 - Local Water Management - NRBG (Fillmore County)   | \$14,278 |
| P20-6640                                                | 2020 - Wetland Conservation Act - NRBG (Fillmore County) | \$8,778  |
| P21-6727                                                | 2021 - Wetland Conservation Act - NRBG (Fillmore County) | \$8,778  |
| P20-6814                                                | 2020 - Shoreland-NRBG (Fillmore County)                  | \$2,692  |
| P21-6899                                                | 2021 - Shoreland-NRBG (Fillmore County)                  | \$2,692  |
| P20-6984                                                | 2020 - Septic Treatment Systems - NRBG (Fillmore County) | \$18,600 |

**Total Grant Awarded: \$70,096**

**Recitals**

1. This Grant Agreement is for the FY 2020 and 2021 Department of Natural Resources (DNR) Shoreland, Local Water Management (LWM), Wetland Conservation Act (WCA) and FY 2020 Minnesota Pollution Control Agency (MPCA) Subsurface Sewage Treatment System (SSTS) Program Grants.
2. The Laws of Minnesota 2019, 1<sup>st</sup> Special Session, Chapter 2, Article 1, Section 4(a), appropriated funds to the Board for the FY 2020 & 2021 DNR Shoreland, LWM, WCA.
3. The MPCA transferred to BWSR funds for their Fiscal Year 2020 SSTS Grant Programs to be allocated with this Agreement.
4. Minnesota Statutes § 103B.101, Subd. 9(1), and § 103B.3369, Subd. 5 authorize the Board to award grants.
5. The Board adopted Board Order #19-31 to authorize and allocate funds for the FY 2020 and 2021 Natural Resources Block Grant.
6. The Grantee has met the criteria established by statute, the Board, the DNR, and the MPCA, and is eligible to receive NRBG grant funds.
7. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State.
8. As a condition of the grant, Grantee agrees to minimize administration costs.

**Authorized Representative**

The State’s Authorized Representative is Nicole Clapp, BWSR Grants Coordinator, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, 651-219-0167, or his/her successor, and has the responsibility to monitor the Grantee’s performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee’s Authorized Representative is: **Zoning Administrator  
101 Fillmore Street  
Preston, MN 55965  
507-765-3325**

If the Grantee’s Authorized Representative changes at any time during this Grant Agreement, the Grantees must immediately notify the Board.

## Grant Agreement

### 1. Terms of the Grant Agreement.

- 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The State will notify the Grantee when this grant agreement has been executed. The Grantee must not begin work under this grant agreement until it is executed.**
- 1.2. **Expiration date:** **December 31, 2022**, or until all obligations have been satisfactorily fulfilled, whichever comes first.
- 1.3. **Survival of Terms:** The following clauses survive the expiration date or cancellation of this Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 17. Intellectual Property Rights.

### 2. Grantee's Duties.

- 2.1. The Grantee is responsible for the specific duties for the NRBG, as follows:
- 2.2. **Reporting:** All data and information provided in a Grantee's report shall be considered public.
  - 2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board. All individual grants over \$500,000 will also require a reporting expenditure by June 30 of each year.
  - 2.2.2. Final Progress Report: The Grantee will submit a final progress report to the Board by February 1, 2023. Information provided must conform to the requirements and formats set by the Board.
  - 2.2.3. A late or incomplete annual progress or final report will result in withholding of any future NRBG allocations.
- 2.3. **Compliance:** The Grantee will comply with Minnesota Statutes Section 103B.3361 through 103B.3369 (LWP), Minnesota Rules Chapter 8420 (WCA); Minnesota Statutes Section 103F.201 and Minnesota Rules Chapter 6120 (Shoreland) and have a DNR approved shoreland ordinance; Minnesota Rules Chapter 7082.0040 through 7082.0700 (SSTS); and amendments thereto, for Comprehensive Water Planning, Wetland Conservation Act, Shoreland Management, and Subsurface Sewage Treatment Systems.
- 2.4. **Wetland Conservation Act Funds Transfer:** As required by the Board, the Grantees' participation in the NRBG is conditioned upon a transfer of funds to the Soil and Water Conservation District (SWCD) for Wetland Conservation Act activities, or such greater amount as agreed upon by the county and SWCD. This transfer must occur within 120 days of receipt of NRBG funds by the Grantee. This amount is listed on the BWSR website.

### 3. Time.

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

### 4. Terms of Payment.

- 4.1. All FY 2020 Grant funds will be distributed in one installment promptly after the execution of the Grant Agreement. FY 2021 grant funds will be distributed as soon as is practicable after the start of fiscal year 2021. FY 2021 grant funds may not be spent before they are received.
- 4.2. Any grant funds remaining unspent after the end of the expiration date stated above will be returned to the Board within one month of that date.
- 4.3. The Board must consult with the state agency responsible for administering the grant program before granting an amendment to the Grant Agreement, or a component thereof.
- 4.4. The obligation of the State under this Grant Agreement will not exceed the amount listed above.
- 4.5. This grant is an advance payment. Advance payments allow the Grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

### 5. Conditions of Payment.

- 5.1. All services provided by the Grantee under this Grant Agreement must be performed to the State's satisfaction, as set forth in this Agreement and in the BWSR approved work plan for this program. Compliance will be determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state or local law.
- 5.2. Minnesota Statutes §103C.401 (2018) establishes BWSR's obligation to assure program compliance. If the noncompliance is severe, or if work under the grant agreement is found by BWSR to be unsatisfactory or performed in violation of federal, state, or local law, BWSR has the authority to require the repayment of grant funds or withhold payment on grants from other programs.

5.3. For the LWM, WCA and DNR Shoreland Programs, Grantees have the flexibility of determining the amount of grant funds to expend on each of these three Programs locally. This is to provide needed spending flexibility for yearly fluctuations in workload and program activity in counties and SWCDs.

**6. Assignment, Amendments, and Waiver**

6.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.

6.2. **Amendments.** Any amendments to this Grant Agreement must be in writing and will not be effective until it has been approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original agreement or any amendments thereto.

6.3. **Waiver.** If the State fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

**7. Liability.**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

**8. State Audits.**

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

**9. Government Data Practices.**

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

**10. Workers' Compensation.**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

**11. Publicity and Endorsement.**

11.1. **Publicity.** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Grant Agreement.

11.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.

**12. Governing Law, Jurisdiction, and Venue.**

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate State of federal court with competent jurisdiction in Ramsey County, Minnesota.

**13. Termination.**

13.1. The State may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. The State may immediately terminate this grant contract in the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

**14. Data Disclosure.**

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

**15. Prevailing Wage.**

It is the responsibility of the Grantee or contractor to pay prevailing wage for projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at a rate not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.

**16. Municipal Contracting Law.**

Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

**17. Intellectual Property Rights.**

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.



*IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.*

**Approved:**

**Fillmore County**

**Board of Water and Soil Resources**

By: \_\_\_\_\_  
*(print)*

By: \_\_\_\_\_

\_\_\_\_\_  
*(signature)*

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 10/1/2019

Amount of time requested (minutes):

10

Dept.: Coordinator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Regular Agenda:

Documentation  
(Yes/No):

1. Request to hire replacement Social Worker in Public Health effective 10/17/19 as recommended by the hiring committee
  - a. [REDACTED]
  - b. Grade 12/Step 3
  - c. \$27.98
  - d. Step 3 requested due to candidates experience currently working in a Social Services environment, already being knowledgeable/having experience with many of the programs and services, which would save training dollars for the County and allow candidate to begin work immediately. Additionally, candidate's current salary is above steps 1-3 and only other qualified applicant's current salary is above top of scale.
2. Request to hire replacement Case Aide in Social Services effective 10/16/19 as recommended by the hiring committee
  - a. [REDACTED]
  - b. Grade 7/Step 1
  - c. \$20.61

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)