

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
September, 3, 2019**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District
Randy Dahl – Second District

Larry Hindt – Third District
Duane Bakke – Fourth District

Marc Prestby – Fifth District

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9:00 a.m.      Pledge of Allegiance  
                  Approve agenda

                  Approve Consent Agenda:

1. August 27, 2019, County Board minutes

                  Approve Commissioners' Warrants  
                  Review Finance Warrants

9:05 a.m.      Ron Benjamin, Lanesboro Area Fisheries Supervisor, DNR  
                  1. Reinvest in Minnesota (RIM) easements

9:30 a.m.      Citizens Input

9:35 a.m.      Mike Frauenkron, Feedlot Officer  
                  1. Consider proposed 2020 budget

9:45 a.m.      Lori Affeldt, Finance Director  
                  1. Consider proposed 2020 budget

9:55 a.m.      Jason Marquardt, Veterans Service Officer  
                  1. Consider request for Office Support Specialist Sr. to attend the Minnesota Secretary's  
                      Conference  
                  2. Consider request to accept the 2020 VSO/MNDVA grant for \$10,000  
                  3. Consider proposed 2020 budget

10:10 a.m.      Don Kullot, Emergency Management  
                  1. Consider request for State Disaster Assistance for July 2019 flood event

10:20 a.m.      John DeGeorge, Sheriff  
                  1. Consider proposed 2020 budget

10:40 a.m.      Ron Gregg, Highway  
                  1. Consider a final payment resolution for the bridge replacement project on CSAH 1 south of  
                      Ostrander, SAP 023-601-029  
                  2. Consider entering into a Grant Agreement for Bridge Bonding Funds for the bridge  
                      replacement project SP 023-612-041 on CSAH 12  
                  3. Consider passing a resolution agreeing with the terms and conditions of the grant agreement  
                  4. Consider the purchase of a Portable Truck Lift System for the Preston Mechanic Shop from  
                      Gray Manufacturing  
                  5. Consider proposed 2020 budgets for the following:  
                      a. Highway  
                      b. Airport

FILLMORE COUNTY BOARD OF COMMISSIONERS

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11:00 a.m. Heidi Jones, Auditor/Treasurer

1. Consider proposed 2020 budget for the following:
  - a. Law Library
  - b. Auditor/Treasurer
  - c. Accounting Services
  - d. Data Recording
  - e. Elections

11:20 a.m. Bobbie Vickerman, Coordinator

1. Consider proposed various 2020 budgets
2. Request to advertise for replacement fulltime Dispatcher
3. Discussion with possible action regarding AMC Policy Committee conference

Calendar review, Committee Reports and Announcements

**Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

|                         |            |                                                                               |                       |
|-------------------------|------------|-------------------------------------------------------------------------------|-----------------------|
| Monday, September 9     | 6:00 p.m.  | Development Achievement Center (DAC), Preston                                 | <i>Lentz</i>          |
| Monday, September 9     | 6:30 p.m.  | SEMCAC, St Charles                                                            | <i>Dahl</i>           |
| Tuesday, September 10   | 9:00 a.m.  | County Board – Regular Meeting, Commissioners’ Boardroom, Courthouse, Preston |                       |
| Wednesday, September 11 | 12:00 noon | DFO Joint Powers Board, Rochester                                             | <i>Bakke, Prestby</i> |
| Thursday, September 12  | 8:00 a.m.  | Association of MN Counties (AMC) Fall Policy Conference, Alexandria           |                       |
| Friday, September 13    | 8:00 a.m.  | AMC Fall Policy Conference, Alexandria                                        |                       |
| Wednesday, September 18 | 4:30 p.m.  | Economic Development Authority Meeting                                        | <i>Lentz, Hindt</i>   |
|                         | 7:00 p.m.  | Extension Committee Meeting, Vets Conf Room                                   | <i>Lentz, Bakke</i>   |
| Thursday, September 19  | 7:00 p.m.  | Planning Commission Meeting, Commissioners’ Boardroom, Courthouse, Preston    | <i>Bakke</i>          |

This is a preliminary draft of the August 27, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 27<sup>th</sup> day of August, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, Mitch Lentz, and Larry Hindt. Also present were: Bobbie Vickerman, Coordinator/Clerk; Brett Corson, County Attorney; Brian Hoff, Assessor; Cristal Adkins, Zoning Administrator; Jessica Erickson, Director of Nursing; Brenda Pohlman, Health Educator; Ron Gregg, Highway Engineer; Lance Boyum, Chief Deputy; Kristina Kohn, Human Resources Officer; Bonita Underbakke; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican Leader.

The Pledge of Allegiance was recited.

On motion by Hindt, seconded by Prestby, the Board unanimously approved the agenda.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. August 13, 2019 County Board minutes
2. Renewal of Liquor, Wine, Club or 3.2% license for Serenity Hills, LLC for the period of September 29, 2019 through September 29, 2020 as approved by Sheriff DeGeorge and County Attorney Corson
3. Renewal of Tobacco License for the period of October 1, 2019 through September 30, 2020 as approved by Auditor/Treasurer for the following businesses: Casey's Retail Store, Family Dollar, American Legion Post #526, Gureck Inc. dba Cenex Gas Station, Kwik Trip, Preston Motor Mart, Shooters of Wykoff, and Goodies & Gas.

On motion by Prestby, seconded by Lentz the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Brett Corson, County Attorney was present.

The County Attorney's role and responsibilities regarding Veteran's Court in Fillmore County were reviewed and a Memorandum of Understanding was provided for informational purposes.

County Attorney Corson presented his departments proposed budget for 2020.

The Citizen's Input portion of the meeting was opened and closed at 9:39 a.m.

Cristal Adkins, Zoning Administrator was present.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for field drive for Johnson's Rolling Acres, section 17 of Norway Township as recommended by the Highway Engineer and Zoning Administrator.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for field drive for Arlo Warnke, section 31 of Harmony Township as recommended by the Highway Engineer and Zoning Administrator.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for driveway expansion for Debra & Judith Kramer, section 1 of Carimona Township as recommended by the Highway Engineer and Zoning Administrator.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for field drive expansion for Debra & Judith Kramer, section 1 of Carimona Township as recommended by the Highway Engineer and Zoning Administrator.

Brian Hoff, Assessor presented the proposed 2020 budget for the Assessor's Department.

Jessica Erickson, Director of Nursing, Brenda Pohlman, Health Educator and Ron Gregg, Highway Engineer were present.

Erickson updated the Board on the Statewide Health Improvement Partnership (SHIP) projects. Noting the goal is to implement practices that create safe and active communities for all modes of transportation. Discussion ensued regarding the options available.

On motion by Dahl, and seconded by Prestby, the following resolution was unanimously adopted:

**RESOLUTION 2019-034:** Toward Zero Deaths (TZD) grants

Chair Bakke closed the meeting at 10:07 a.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Samantha Keasling, Deputy and LELS Union Steward; Daniel Dornink, Deputy and LELS Union Steward; Jesse Grabau, Investigator and LELS Union Steward; Renee Zachman, LELS Union Representative; Jill Kielblock, Mediator.

The LELS Union and Board did caucus part way through the initial closed session and did not reconvene together for the rest of the meeting.

The Chair reopened the meeting at 11:40 a.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Jessica Erickson, Director of Nursing.

Erickson updated the Board on the Breastfeeding Peer Counselor program. Houston County is asking Fillmore County to house the employee. Discussion ensued as to logistics of making it work, ensuring it will not impact the budget and will allow the program to keep moving forward.

Funding allocations for programs for the Fillmore – Houston Joint Board of Health were discussed, Erickson reviewed how the grant dollars are expected to be allocated and what the board can expect to discuss at upcoming Joint Board meetings.

Erickson reviewed the Speed Limit Sign for SHIP and asked board members how she should move forward. The Board by consensus asked Erickson to reach out to the cities and authorizing up to six solar powered units per grant year, noting it would be based on a first come, first serve option. Erickson will work with Vickerman to reach out to the cities.

Kristina Kohn, Human Resources was present.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the resignation of Kurt Njos, Social Worker, effective August 23, 2019, and thanked him for 2 years of service.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the transfer for Nicole Lanz, Public Health Social Worker to Social Worker in Social Services with no change in pay, effective September 30, 2019, as requested by the Social Services Manager, recommended by the Personnel Committee and in accordance with County Policy.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the request to advertise for replacement Social Worker/RN in Public Health as requested by the Director of Nursing.

On motion by Prestby, seconded by Lentz, the Board unanimously approved Samantha Keasling's resignation from Deputy Sheriff, effective 9/2/16 and thanked her for 9 ½ years of service to Fillmore County.

Dahl made motion to approve a transfer of Scott Sweeney from Dispatcher to Deputy Sheriff, motion failed due to lack of a second. Lentz noted that the position was not opened up for hire.

Chair Bakke closed the meeting at 1:07 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 1:15 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Discussion ensued regarding committees and which committees that the newly sworn in Commissioner Hindt would be asked to attend.

Chair Bakke closed the meeting at 1:19 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 1:31 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Vickerman discussed how the committee appointments list was determined and the changes to the Association of Minnesota Counties (AMC) policy committee appointments.

On motion was made by Lentz, second by Prestby, the Board unanimously approved the committee list as presented, appointing Larry Hindt to the various Committees.

A motion made by Dahl and seconded by Prestby, to approve the request to transfer Scott Sweeney, current Dispatcher to full time Deputy Sheriff position, at \$24.987/hour and will serve a 6 month probation per Union contract, effective September 3, 2019 as requested by the Sheriff, recommended by the Personnel Committee and in accordance with County Policy. The Chair called for a vote: Commissioners voting "aye": Prestby, Dahl, and Hindt. Commissioners' voting "nay": Lentz. The motion prevailed.

On motion by Dahl, seconded by Prestby, the Board unanimously approved the request to hire Cristal Smith, current intermittent Dispatcher as full time Dispatcher effective September 9, 2019 at \$23.39/hour as requested by the Sheriff, recommended by the Personnel Committee and in accordance with County Policy.

A review of the calendar was done and the following committee reports and announcements were given:

- Bakke noted that the MCIT bulletin has an article that Attorney Corson sent out to the Personnel Committee
- SWCD met and discussed computers, and 2020 operations
- Department Head; Bakke/Prestby – discussed Finance, GIS, pool cars, office supplies, cleaning supplies, audit update
- Highway Committee; Bakke/Prestby – update projects, discussed road tour for September 24<sup>th</sup>, highway, budget, projects and replacement of the Chatfield Shop

Chair Bakke closed the meeting at 2:26 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and LELS Union Jill Kielblock, Mediator.

The Chair reopened the meeting at 2:56 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Review of the calendar continued.

- Highway Committee also discussed dollars for parking area for County Office Building, truck lift and shop review
- Zumbro Valley Mental Health - Lentz
- Emergency Management - Lentz

Chair Bakke closed the meeting at 3:24 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 3:36 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

County Coordinator, Bobbie Vickerman presented the following proposed budgets for 2020:

- General Government
- Board of Commissioners
- Policy Coordinator
- ~~Other General Government~~

Chair Bakke closed the meeting at 3:49 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 3:58 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Vickerman reviewed the “Other General budget”, department 149. The board had asked Vickerman to determine how many P.O. Boxes the County has and why they are not combined into one as directed in the past. Vickerman will review this budget at the next Board meeting.

Chair Bakke closed the meeting at 4:06 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 4:37 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Reviewed the negotiations and reviewed a summary page for a tentative agreement.

On motion by Prestby, seconded by Dahl, the Board voted unanimously to accept the agreement for Local #85 Law Enforcement Labor Services (LELS) labor contract, pending ratification and final vote by board.

On motion by Hindt and seconded by Lentz the Chair adjourned the meeting at 4:46 p.m.

smensink  
8/29/19 10:58AM  
1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|    | Vendor Name                                   | Rpt  |          | Warrant Description           | Invoice #     | Account/Formula Descripti     | 1099 |
|----|-----------------------------------------------|------|----------|-------------------------------|---------------|-------------------------------|------|
|    | No. Account/Formula                           | Accr | Amount   | Service Dates                 | Paid On Bhf # | On Behalf of Name             |      |
| 3  | DEPT                                          |      |          | Board Of Commissioners        |               |                               |      |
|    | 5887 Dahl/Randy                               |      |          |                               |               |                               |      |
|    | 01-003-000-0000-6335                          |      | 125.28   | Mileage                       |               | Employee Automobile Allowance | N    |
|    |                                               |      |          | 08/06/2019 08/27/2019         |               |                               |      |
|    | 5887 Dahl/Randy                               |      | 125.28   | 1 Transactions                |               |                               |      |
|    | 82132 Fillmore Co Journal, Sethre Media Group |      |          |                               |               |                               |      |
|    | 01-003-000-0000-6233                          |      | 9.00     | Aug 6, 2019 Board Mtg Minutes | 102611        | Publications                  | N    |
|    |                                               |      |          | 08/19/2019 08/19/2019         |               |                               |      |
|    | 82132 Fillmore Co Journal, Sethre Media Group |      | 9.00     | 1 Transactions                |               |                               |      |
|    | 1152 Prestby/Marc                             |      |          |                               |               |                               |      |
|    | 01-003-000-0000-6335                          |      | 63.80    | Mileage                       |               | Employee Automobile Allowance | N    |
|    |                                               |      |          | 08/06/2019 08/27/2019         |               |                               |      |
|    | 1152 Prestby/Marc                             |      | 63.80    | 1 Transactions                |               |                               |      |
| 3  | DEPT Total:                                   |      | 198.08   | Board Of Commissioners        | 3 Vendors     | 3 Transactions                |      |
| 11 | DEPT                                          |      |          | District Court                |               |                               |      |
|    | 6529 Larson Vagts Law                         |      |          |                               |               |                               |      |
|    | 01-011-000-0000-6261                          |      | 475.00   | Civil Crt Appointed Atty - CJ |               | Court Appointed Attorneys     | Y    |
|    |                                               |      |          | 08/05/2019 08/17/2019         |               |                               |      |
|    | 01-011-000-0000-6261                          |      | 475.00   | Civil Crt Appointed Atty - AK |               | Court Appointed Attorneys     | Y    |
|    |                                               |      |          | 08/07/2019 08/27/2019         |               |                               |      |
|    | 6529 Larson Vagts Law                         |      | 950.00   | 2 Transactions                |               |                               |      |
| 11 | DEPT Total:                                   |      | 950.00   | District Court                | 1 Vendors     | 2 Transactions                |      |
| 41 | DEPT                                          |      |          | Auditor/Treasurer             |               |                               |      |
|    | 6677 CPS Technologies                         |      |          |                               |               |                               |      |
|    | 01-041-000-0000-6637                          |      | 1,594.99 | IBM Software Maint Renewal    | 377206        | Software Expenses             | N    |
|    |                                               |      |          | 08/07/2019 08/07/2019         |               |                               |      |
|    | 6677 CPS Technologies                         |      | 1,594.99 | 1 Transactions                |               |                               |      |
| 41 | DEPT Total:                                   |      | 1,594.99 | Auditor/Treasurer             | 1 Vendors     | 1 Transactions                |      |
| 60 | DEPT                                          |      |          | Information Systems           |               |                               |      |
|    | 6362 Citrix Systems Inc                       |      |          |                               |               |                               |      |

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|--------|----------------------------------|------|----------|--------------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                  | Accr |          | Service Dates                  | Paid On Bhf # | On Behalf of Name                  |      |
|        | 01-060-000-0000-6640             |      | 1,303.56 | Annual CSS Select Lic Renewal  | 92005238      | Equipment Purchased                | N    |
|        |                                  |      |          | 08/10/2019 08/09/2020          |               |                                    |      |
| 6362   | Citrix Systems Inc               |      | 1,303.56 | 1 Transactions                 |               |                                    |      |
| 5874   | Jaguar Communications, Inc.      |      |          |                                |               |                                    |      |
|        | 01-060-000-0000-6285             |      | 329.00   | July 2019 Locates              | 171755        | Professional Fees                  | N    |
|        |                                  |      |          | 07/31/2019 07/31/2019          |               |                                    |      |
| 5874   | Jaguar Communications, Inc.      |      | 329.00   | 1 Transactions                 |               |                                    |      |
| 60     | DEPT Total:                      |      | 1,632.56 | Information Systems            | 2 Vendors     | 2 Transactions                     |      |
| 62     | DEPT                             |      |          | Elections                      |               |                                    |      |
| 3599   | DS Solutions, Inc.               |      |          |                                |               |                                    |      |
|        | 01-062-000-0000-6461             |      | 300.00   | Editlist Test Deck Aug Electio | 12162         | Ballots                            | N    |
|        |                                  |      |          | 08/09/2019 08/09/2019          |               |                                    |      |
|        | 01-062-000-0000-6377             |      | 500.00   | Online Elect Judge Annual Main | 12172         | Fees And Service Charges           | N    |
|        |                                  |      |          | 08/09/2019 08/09/2019          |               |                                    |      |
| 3599   | DS Solutions, Inc.               |      | 800.00   | 2 Transactions                 |               |                                    |      |
| 527    | MACATFO                          |      |          |                                |               |                                    |      |
|        | 01-062-000-0000-6245             |      | 30.00    | Pres Primary Training Reg x 2  |               | Registration Fees                  | N    |
|        |                                  |      |          | 08/23/2019 08/23/2019          |               |                                    |      |
| 527    | MACATFO                          |      | 30.00    | 1 Transactions                 |               |                                    |      |
| 62     | DEPT Total:                      |      | 830.00   | Elections                      | 2 Vendors     | 3 Transactions                     |      |
| 91     | DEPT                             |      |          | County Attorney                |               |                                    |      |
| 2826   | MN County Attorney's Association |      |          |                                |               |                                    |      |
|        | 01-091-000-0000-6245             |      | 100.00   | Legal Staff Training - Bailey  | 200005985     | Registration Fees                  | N    |
|        |                                  |      |          | 08/21/2019 08/21/2019          |               |                                    |      |
| 2826   | MN County Attorney's Association |      | 100.00   | 1 Transactions                 |               |                                    |      |
| 91     | DEPT Total:                      |      | 100.00   | County Attorney                | 1 Vendors     | 1 Transactions                     |      |
| 111    | DEPT                             |      |          | Facilites Mtce                 |               |                                    |      |
| 5988   | Preston Auto Parts               |      |          |                                |               |                                    |      |
|        | 01-111-000-0000-6580             |      | 41.02    | Gas Can, 2 Cyc Oil, Flashlight | 597904        | Other Repair And Maintenance Suppl | N    |
|        |                                  |      |          | 08/07/2019 08/07/2019          |               |                                    |      |



smensink  
8/29/19 10:58AM  
1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|--------|--------------------------------------|------|-----------|-------------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula                      | Accr |           | Service Dates                 | Paid On Bnf #  | On Behalf of Name                  |      |
| 5988   | Preston Auto Parts                   |      | 41.02     |                               | 1 Transactions |                                    |      |
| 4214   | Wil-Kil Pest Control                 |      |           |                               |                |                                    |      |
|        | 01-111-000-0000-6580                 |      | 44.56     | Glueboards for Mice           | 3726303        | Other Repair And Maintenance Suppl | N    |
|        |                                      |      |           | 08/06/2019                    | 08/06/2019     |                                    |      |
| 4214   | Wil-Kil Pest Control                 |      | 44.56     |                               | 1 Transactions |                                    |      |
| 111    | DEPT Total:                          |      | 85.58     | Facilites Mtce                | 2 Vendors      | 2 Transactions                     |      |
| 125    | DEPT                                 |      |           | Veteran Services              |                |                                    |      |
| 106    | Fillmore Co Treasurer                |      |           |                               |                |                                    |      |
|        | 01-125-000-0000-6561                 |      | 215.29    | July Veterans Fuel            |                | Gasoline Diesel And Other Fuels    | N    |
|        |                                      |      |           | 07/01/2019                    | 07/31/2019     |                                    |      |
| 106    | Fillmore Co Treasurer                |      | 215.29    |                               | 1 Transactions |                                    |      |
| 125    | DEPT Total:                          |      | 215.29    | Veteran Services              | 1 Vendors      | 1 Transactions                     |      |
| 149    | DEPT                                 |      |           | Other General Government      |                |                                    |      |
| 3665   | Ratwik,Roszak & Maloney, PA          |      |           |                               |                |                                    |      |
|        | 01-149-000-0000-6285                 |      | 13,530.57 | July Professional Services    |                | Professional Fees                  | Y    |
|        |                                      |      |           | 05/08/2019                    | 07/29/2019     |                                    |      |
| 3665   | Ratwik,Roszak & Maloney, PA          |      | 13,530.57 |                               | 1 Transactions |                                    |      |
| 149    | DEPT Total:                          |      | 13,530.57 | Other General Government      | 1 Vendors      | 1 Transactions                     |      |
| 202    | DEPT                                 |      |           | Sheriff                       |                |                                    |      |
| 3684   | Ask/Michael L                        |      |           |                               |                |                                    |      |
|        | 01-202-000-0000-6337                 |      | 37.12     | Mileage for Jury Trial        |                | Other Travel Expense               | Y    |
|        |                                      |      |           | 08/23/2019                    | 08/23/2019     |                                    |      |
| 3684   | Ask/Michael L                        |      | 37.12     |                               | 1 Transactions |                                    |      |
| 6680   | Berg/Sarah K                         |      |           |                               |                |                                    |      |
|        | 01-202-000-0000-6285                 |      | 68.75     | Transcribing for ICR 19000685 |                | Professional Fees                  | Y    |
|        |                                      |      |           | 08/18/2019                    | 08/18/2019     |                                    |      |
| 6680   | Berg/Sarah K                         |      | 68.75     |                               | 1 Transactions |                                    |      |
| 3550   | Emergency Automotive Technology, Inc |      |           |                               |                |                                    |      |
|        | 01-202-000-0000-6650                 |      | 10,194.42 | New Squad Equipment           | OAK19056       | Vehicles Purchased                 | N    |

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8/29/19 10:58AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                                 | Rpt  | Warrant Description | Invoice #                               | Account/Formula Descripti | 1099                       |
|--------|--------------------------------------|------|---------------------|-----------------------------------------|---------------------------|----------------------------|
| No.    | Account/Formula                      | Accr | Amount              | Service Dates                           | Paid On Bhf #             | On Behalf of Name          |
| 3550   | Emergency Automotive Technology, Inc |      | 10,194.42           | 08/19/2019 08/19/2019<br>1 Transactions |                           |                            |
| 6007   | O'Donnell/John H                     |      |                     |                                         |                           |                            |
|        | 01-202-000-0000-6337                 |      | 125.28              | Mileage for Jury Trial                  |                           | Other Travel Expense Y     |
|        |                                      |      |                     | 08/23/2019 08/23/2019<br>1 Transactions |                           |                            |
| 6007   | O'Donnell/John H                     |      | 125.28              |                                         |                           |                            |
| 202    | DEPT Total:                          |      | 10,425.57           | Sheriff                                 | 4 Vendors                 | 4 Transactions             |
| 251    | DEPT                                 |      |                     | County Jail                             |                           |                            |
|        | 9 AmeriPride Services, Inc           |      |                     |                                         |                           |                            |
|        | 01-251-000-0000-6377                 |      | 90.08               | Jail Laundry                            | 2801064733                | Fees And Service Charges N |
|        |                                      |      |                     | 08/21/2019 08/21/2019                   |                           |                            |
|        | 01-251-000-0000-6377                 |      | 130.95              | Jail Laundry                            | 2810073439                | Fees And Service Charges N |
|        |                                      |      |                     | 08/16/2019 08/16/2019<br>2 Transactions |                           |                            |
|        | 9 AmeriPride Services, Inc           |      | 221.03              |                                         |                           |                            |
| 251    | DEPT Total:                          |      | 221.03              | County Jail                             | 1 Vendors                 | 2 Transactions             |
| 443    | DEPT                                 |      |                     | Nursing Service                         |                           |                            |
|        | 6678 Owens/Polly M                   |      |                     |                                         |                           |                            |
|        | 01-443-000-0000-6433                 |      | 1,012.50            | Waiver Reimbursable - #1052             | 1998                      | Waiver Reimbursables Y     |
|        |                                      |      |                     | 04/03/2019 05/22/2019<br>1 Transactions |                           |                            |
|        | 6678 Owens/Polly M                   |      | 1,012.50            |                                         |                           |                            |
| 443    | DEPT Total:                          |      | 1,012.50            | Nursing Service                         | 1 Vendors                 | 1 Transactions             |
| 446    | DEPT                                 |      |                     | Mch Program                             |                           |                            |
|        | 4752 Logsdon/Linda                   |      |                     |                                         |                           |                            |
|        | 01-446-000-0000-6257                 |      | 87.29               | EBHV Training/Hotel Aug 2019            |                           | EBHV Expense N             |
|        |                                      |      |                     | 08/15/2019 08/15/2019<br>1 Transactions |                           |                            |
|        | 4752 Logsdon/Linda                   |      | 87.29               |                                         |                           |                            |
| 446    | DEPT Total:                          |      | 87.29               | Mch Program                             | 1 Vendors                 | 1 Transactions             |
| 603    | DEPT                                 |      |                     | Feedlot                                 |                           |                            |
|        | 106 Fillmore Co Treasurer            |      |                     |                                         |                           |                            |

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1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

| Vendor Name |                       | Rpt  | Warrant Description |                       | Invoice #     | Account/Formula Descripti       | 1099 |
|-------------|-----------------------|------|---------------------|-----------------------|---------------|---------------------------------|------|
| No.         | Account/Formula       | Accr | Amount              | Service Dates         | Paid On Bhf # | On Behalf of Name               |      |
|             | 01-603-000-0000-6561  |      | 101.02              | July Feedlot Fuel     |               | Gasoline Diesel And Other Fuels | N    |
|             |                       |      |                     | 07/03/2019 07/30/2019 |               |                                 |      |
| 106         | Fillmore Co Treasurer |      | 101.02              | 1 Transactions        |               |                                 |      |
| 603         | DEPT Total:           |      | 101.02              | Feedlot               | 1 Vendors     | 1 Transactions                  |      |
| 1           | Fund Total:           |      | 30,984.48           | County Revenue Fund   |               | 25 Transactions                 |      |

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13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 7

| Vendor | Name                         | Rpt  | Warrant Description           | Invoice #           | Account/Formula Descripti          | 1099           |
|--------|------------------------------|------|-------------------------------|---------------------|------------------------------------|----------------|
| No.    | Account/Formula              | Accr | Service Dates                 | Paid On Bhf #       | On Behalf of Name                  |                |
| 310    | DEPT                         |      | Highway Maintenance           |                     |                                    |                |
| 1891   | Bruening Rock Products, Inc. |      |                               |                     |                                    |                |
|        | 13-310-000-0000-6505         |      | 574.01 rock                   | 137259              | Aggregate                          | N              |
|        | 13-310-000-0000-6505         |      | 438.35 rock                   | 139203              | Aggregate                          | N              |
| 1891   | Bruening Rock Products, Inc. |      | 1,012.36                      | 2 Transactions      |                                    |                |
| 1982   | Dunn Blacktop Co Inc         |      |                               |                     |                                    |                |
|        | 13-310-000-0000-6528         |      | 5,346.90 cold mix             | 440060              | Bituminous Materials               | N              |
| 1982   | Dunn Blacktop Co Inc         |      | 5,346.90                      | 1 Transactions      |                                    |                |
| 3632   | Milestone Materials Inc      |      |                               |                     |                                    |                |
|        | 13-310-000-0000-6505         |      | 322.51 rock                   | 126339              | Aggregate                          | N              |
|        | 13-310-000-0000-6505         |      | 339.76 rock                   | 126340              | Aggregate                          | N              |
| 3632   | Milestone Materials Inc      |      | 662.27                        | 2 Transactions      |                                    |                |
| 1067   | Preston Dairy & Farm Assn    |      |                               |                     |                                    |                |
|        | 13-310-000-0000-6529         |      | 66.50 seed                    | 206662              | Seeding                            | N              |
| 1067   | Preston Dairy & Farm Assn    |      | 66.50                         | 1 Transactions      |                                    |                |
| 9109   | Thompson Sand                |      |                               |                     |                                    |                |
|        | 13-310-000-0000-6506         |      | 1,775.55 sand                 |                     | Sand                               | N              |
| 9109   | Thompson Sand                |      | 1,775.55                      | 1 Transactions      |                                    |                |
| 310    | DEPT Total:                  |      | 8,863.58                      | Highway Maintenance | 5 Vendors                          | 7 Transactions |
| 320    | DEPT                         |      | Highway Construction          |                     |                                    |                |
| 5751   | Fastenal Company             |      |                               |                     |                                    |                |
|        | 13-320-000-0000-6501         |      | 18.72 supplies                | 80570               | Engineering And Surveying Supplies | N              |
|        | 13-320-000-0000-6640         |      | 4,269.00 pionjar survey equip | 80585               | Equipment Purchased                | N              |
|        | 13-320-000-0000-6501         |      | 30.04 supplies                | 80706               | Engineering And Surveying Supplies | N              |
| 5751   | Fastenal Company             |      | 4,317.76                      | 3 Transactions      |                                    |                |
| 6682   | Midwest Natural Resources    |      |                               |                     |                                    |                |
|        | 13-320-000-0000-6265         |      | 1,984.61 consulting           | 201905401           | Consulting                         | N              |
| 6682   | Midwest Natural Resources    |      | 1,984.61                      | 1 Transactions      |                                    |                |
| 5988   | Preston Auto Parts           |      |                               |                     |                                    |                |
|        | 13-320-000-0000-6501         |      | 9.18 supplies                 | 597121              | Engineering And Surveying Supplies | N              |

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13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

| Vendor | Name                        | Rpt  | Warrant Description | Invoice #                                 | Account/Formula Descripti      | 1099                              |
|--------|-----------------------------|------|---------------------|-------------------------------------------|--------------------------------|-----------------------------------|
| No.    | Account/Formula             | Accr | Amount              | Service Dates                             | Paid On Bhf #                  | On Behalf of Name                 |
| 5988   | Preston Auto Parts          |      | 9.18                | 1 Transactions                            |                                |                                   |
| 6416   | Structural Specialties, Inc |      |                     |                                           |                                |                                   |
|        | 13-320-000-0000-6343        |      | 24,029.77           | 601-29 R/C Final<br>09/06/2019 09/06/2019 | Regular Construction Contracts | N                                 |
| 6416   | Structural Specialties, Inc |      | 24,029.77           | 1 Transactions                            |                                |                                   |
| 320    | DEPT Total:                 |      | 30,341.32           | Highway Construction                      | 4 Vendors                      | 6 Transactions                    |
| 330    | DEPT                        |      |                     | Equipment Maintenance Shops               |                                |                                   |
| 6617   | Chatfield Parts House       |      |                     |                                           |                                |                                   |
|        | 13-330-000-0000-6576        |      | 44.99               | supplies                                  | 726594                         | Shop Supplies & Tools N           |
|        | 13-330-000-0000-6576        |      | 10.99               | supplies                                  | 726686                         | Shop Supplies & Tools N           |
| 6617   | Chatfield Parts House       |      | 55.98               | 2 Transactions                            |                                |                                   |
| 5826   | Culligan Water Conditioning |      |                     |                                           |                                |                                   |
|        | 13-330-000-0000-6317        |      | 34.46               | drinking water                            | 913778                         | Building Maintenance N            |
| 5826   | Culligan Water Conditioning |      | 34.46               | 1 Transactions                            |                                |                                   |
| 5168   | Dyreson/Jeff                |      |                     |                                           |                                |                                   |
|        | 13-330-000-0000-6561        |      | 20.05               | diesel reimb                              |                                | Gasoline Diesel And Other Fuels N |
| 5168   | Dyreson/Jeff                |      | 20.05               | 1 Transactions                            |                                |                                   |
| 5751   | Fastenal Company            |      |                     |                                           |                                |                                   |
|        | 13-330-000-0000-6576        |      | 66.35               | supplies                                  | 80480                          | Shop Supplies & Tools N           |
|        | 13-330-000-0000-6576        |      | 19.60               | supplies                                  | 80490                          | Shop Supplies & Tools N           |
|        | 13-330-000-0000-6576        |      | 316.38              | supplies                                  | 80495                          | Shop Supplies & Tools N           |
|        | 13-330-000-0000-6576        |      | 17.78               | supplies                                  | 80528                          | Shop Supplies & Tools N           |
| 5751   | Fastenal Company            |      | 420.11              | 4 Transactions                            |                                |                                   |
| 3714   | Hovey Oil Co Inc            |      |                     |                                           |                                |                                   |
|        | 13-330-000-0000-6561        |      | 1,909.33            | #2 diesel                                 | 99503                          | Gasoline Diesel And Other Fuels N |
|        | 13-330-000-0000-6561        |      | 5,670.00            | gas                                       | 99503                          | Gasoline Diesel And Other Fuels N |
|        | 13-330-000-0000-6561        |      | 1,449.00            | #2 diesel                                 | 99505                          | Gasoline Diesel And Other Fuels N |
|        | 13-330-000-0000-6561        |      | 405.00              | gas                                       | 99505                          | Gasoline Diesel And Other Fuels N |
|        | 13-330-000-0000-6561        |      | 607.50              | gas                                       | 99507                          | Gasoline Diesel And Other Fuels N |
|        | 13-330-000-0000-6561        |      | 772.80              | #2 diesel                                 | 99507                          | Gasoline Diesel And Other Fuels N |
|        | 13-330-000-0000-6561        |      | 1,821.88            | #2 diesel                                 | 99508                          | Gasoline Diesel And Other Fuels N |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                                   | Rpt  | Warrant Description | Invoice #        | Account/Formula Descripti | 1099                    |
|--------|----------------------------------------|------|---------------------|------------------|---------------------------|-------------------------|
| No.    | Account/Formula                        | Accr | Amount              | Service Dates    | Paid On Bhf #             | On Behalf of Name       |
| 3714   | Hovey Oil Co Inc                       |      | 12,635.51           | 7 Transactions   |                           |                         |
| 4338   | Manahan Machine Shop Inc               |      |                     |                  |                           |                         |
|        | 13-330-000-0000-6575                   |      | 16.47               | parts            | 69508                     | Machinery Parts N       |
| 4338   | Manahan Machine Shop Inc               |      | 16.47               | 1 Transactions   |                           |                         |
| 9403   | Menards Rochester South                |      |                     |                  |                           |                         |
|        | 13-330-000-0000-6625                   |      | 189.99              | breakroom repair | 3180                      | Building Improvement N  |
| 9403   | Menards Rochester South                |      | 189.99              | 1 Transactions   |                           |                         |
| 5988   | Preston Auto Parts                     |      |                     |                  |                           |                         |
|        | 13-330-000-0000-6576                   |      | 43.86               | supplies         | 593418                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6625                   |      | 22.98               | breakroom repair | 593652                    | Building Improvement N  |
|        | 13-330-000-0000-6576                   |      | 4.50-               | supplies         | 593654                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6575                   |      | 11.94               | parts            | 593683                    | Machinery Parts N       |
|        | 13-330-000-0000-6575                   |      | 102.58              | parts            | 594164                    | Machinery Parts N       |
|        | 13-330-000-0000-6575                   |      | 3.95                | parts            | 594369                    | Machinery Parts N       |
|        | 13-330-000-0000-6576                   |      | 10.79               | supplies         | 594397                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 18.64               | supplies         | 594459                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6625                   |      | 45.23               | breakroom repair | 594469                    | Building Improvement N  |
|        | 13-330-000-0000-6317                   |      | 7.99                | bldg maint       | 595038                    | Building Maintenance N  |
|        | 13-330-000-0000-6575                   |      | 52.80               | parts            | 595341                    | Machinery Parts N       |
|        | 13-330-000-0000-6576                   |      | 19.67               | supplies         | 595589                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 13.99               | supplies         | 595970                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 74.99               | supplies         | 595974                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 25.50               | supplies         | 596325                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 13.83               | supplies         | 596390                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 79.99               | supplies         | 596393                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 30.96               | supplies         | 596446                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 9.52                | supplies         | 596808                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576                   |      | 22.76               | supplies         | 597084                    | Shop Supplies & Tools N |
| 5988   | Preston Auto Parts                     |      | 607.47              | 20 Transactions  |                           |                         |
| 6683   | Smidt Construction                     |      |                     |                  |                           |                         |
|        | 13-330-000-0000-6317                   |      | 3,467.00            | salt shed repair | 19173                     | Building Maintenance N  |
| 6683   | Smidt Construction                     |      | 3,467.00            | 1 Transactions   |                           |                         |
| 3634   | Spring Valley Overhead Door Company II |      |                     |                  |                           |                         |
|        | 13-330-000-0000-6317                   |      | 339.22              | bldg maint       | 46274                     | Building Maintenance N  |

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13 County Road & Bridge

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                                   | Rpt  |           | Warrant Description         | Invoice #     | Account/Formula Descripti | 1099 |
|--------|----------------------------------------|------|-----------|-----------------------------|---------------|---------------------------|------|
| No.    | Account/Formula                        | Accr | Amount    | Service Dates               | Paid On Bhf # | On Behalf of Name         |      |
| 3634   | Spring Valley Overhead Door Company Li |      | 339.22    | 1 Transactions              |               |                           |      |
| 451    | Ziegler Inc                            |      |           |                             |               |                           |      |
|        | 13-330-000-0000-6575                   |      | 1,160.63  | parts                       | PC090327192   | Machinery Parts           | N    |
|        | 13-330-000-0000-6575                   |      | 344.25    | parts                       | PC090327362   | Machinery Parts           | N    |
|        | 13-330-000-0000-6575                   |      | 49.58     | parts                       | PC090327363   | Machinery Parts           | N    |
|        | 13-330-000-0000-6575                   |      | 29.33     | parts                       | PC090327560   | Machinery Parts           | N    |
| 451    | Ziegler Inc                            |      | 1,583.79  | 4 Transactions              |               |                           |      |
| 330    | DEPT Total:                            |      | 19,370.05 | Equipment Maintenance Shops | 11 Vendors    | 43 Transactions           |      |
| 340    | DEPT                                   |      |           | Local Option Sales Tax      |               |                           |      |
|        | 5265 American Waterworks               |      |           |                             |               |                           |      |
|        | 13-340-000-0000-6520                   |      | 10,500.00 | CR 115 culvert grouting     | 2935          | Culverts                  | N    |
|        | 5265 American Waterworks               |      | 10,500.00 | 1 Transactions              |               |                           |      |
| 340    | DEPT Total:                            |      | 10,500.00 | Local Option Sales Tax      | 1 Vendors     | 1 Transactions            |      |
| 13     | Fund Total:                            |      | 69,074.95 | County Road & Bridge        |               | 57 Transactions           |      |

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14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name |                         | Rpt  | Warrant Description |                          | Invoice #       | Account/Formula Descripti           | 1099 |
|-------------|-------------------------|------|---------------------|--------------------------|-----------------|-------------------------------------|------|
| No.         | Account/Formula         | Accr | Amount              | Service Dates            | Paid On Bhf #   | On Behalf of Name                   |      |
| 390         | DEPT                    |      |                     | Resource Recovery Center |                 |                                     |      |
| 6150        | Cintas Corporation No.2 |      |                     |                          |                 |                                     |      |
|             | 14-390-000-0000-6377    |      | 17.97               | Uniforms                 | 4028600338      | Fees And Service Charges            | N    |
|             |                         |      |                     | 08/23/2019 08/23/2019    |                 |                                     |      |
| 6150        | Cintas Corporation No.2 |      | 17.97               | 1 Transactions           |                 |                                     |      |
| 6593        | Harmony Enterprises Inc |      |                     |                          |                 |                                     |      |
|             | 14-390-000-0000-6311    |      | 157.50              | Compactor Leak Repair    | 0000059150      | Miscellaneous Repairs And Maintenar | N    |
|             |                         |      |                     | 08/23/2019 08/23/2019    |                 |                                     |      |
| 6593        | Harmony Enterprises Inc |      | 157.50              | 1 Transactions           |                 |                                     |      |
| 390         | DEPT Total:             |      | 175.47              | Resource Recovery Center | 2 Vendors       | 2 Transactions                      |      |
| 14          | Fund Total:             |      | 175.47              | Sanitation Fund          |                 | 2 Transactions                      |      |
|             | Final Total:            |      | 100,234.90          | 45 Vendors               | 84 Transactions |                                     |      |



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\*\*\* Fillmore County \*\*\*

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>          |                    |
|---------------|-------------|---------------|----------------------|--------------------|
|               | 1           | 30,984.48     | County Revenue Fund  |                    |
|               | 13          | 69,074.95     | County Road & Bridge |                    |
|               | 14          | 175.47        | Sanitation Fund      |                    |
|               | All Funds   | 100,234.90    | Total                | Approved by, ..... |
|               |             |               |                      | .....              |
|               |             |               |                      | .....              |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor | Name                                                            | Rpt  |          | Warrant Description                                     | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|-----------------------------------------------------------------|------|----------|---------------------------------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                                                 | Accr | Amount   | Service Dates                                           | Paid On Bhf # | On Behalf of Name                |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH<br>01-149-000-0000-6205  |      | 2,500.00 | Mail Machine Postage<br>08/27/2019 08/27/2019           |               | Postage And Postal Box Rent      | N    |
| 111    | Fillmore Co Treasurer- Credit Card/ACH                          |      | 2,500.00 | 1 Transactions                                          |               |                                  |      |
| 4574   | Hanson/Robert G.<br>01-125-000-0000-6377                        |      | 160.00   | Van Trips to VA Hospital<br>08/09/2019 08/23/2019       |               | Fees And Service Charges         | Y    |
| 4574   | Hanson/Robert G.                                                |      | 160.00   | 1 Transactions                                          |               |                                  |      |
| 6267   | Jeffers/Edward Charles<br>01-125-000-0000-6377                  |      | 240.00   | Van Trips to VA Hospital<br>08/13/2019 08/27/2019       |               | Fees And Service Charges         | N    |
| 6267   | Jeffers/Edward Charles                                          |      | 240.00   | 1 Transactions                                          |               |                                  |      |
| 4504   | Laughlin/Ronald D.<br>01-125-000-0000-6377                      |      | 160.00   | Van Trips to VA Hospital<br>08/07/2019 08/29/2019       |               | Fees And Service Charges         | Y    |
| 4504   | Laughlin/Ronald D.                                              |      | 160.00   | 1 Transactions                                          |               |                                  |      |
| 2545   | Marco,Inc<br>01-060-000-0000-6640                               |      | 1,155.51 | Computer, Monitors<br>05/08/2019 05/08/2019             | INV6336009    | Equipment Purchased              | N    |
|        | 01-060-000-0000-6640                                            |      | 22.79    | CAT 5 Cable<br>06/11/2019 06/11/2019                    | INV6454416    | Equipment Purchased              | N    |
| 2545   | Marco,Inc                                                       |      | 1,178.30 | 2 Transactions                                          |               |                                  |      |
| 7213   | Metro Sales, Inc<br>01-100-000-0000-6310                        |      | 152.73   | Qtr Copy Chg -Ricoh Lrg Format<br>08/06/2019 08/06/2019 | INV1398675    | Contract Repairs And Maintenance | N    |
| 7213   | Metro Sales, Inc                                                |      | 152.73   | 1 Transactions                                          |               |                                  |      |
| 2219   | Mid America Business Systems & Equip,In<br>01-100-000-0000-6637 |      | 5,735.00 | App Extender - Annual Maint.<br>09/25/2019 09/24/2020   |               | Software Expenses                | N    |
| 2219   | Mid America Business Systems & Equip,In                         |      | 5,735.00 | 1 Transactions                                          |               |                                  |      |
| 5397   | MN Office Of Enterprise Technology<br>01-149-000-0000-6203      |      | 1,300.00 | July 2019 WAN Services<br>07/01/2019 07/31/2019         | DV19070400    | Telephone                        | N    |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor        | Name                               | Rpt  |           | Warrant Description      | Invoice #      | Account/Formula Descripti | 1099            |
|---------------|------------------------------------|------|-----------|--------------------------|----------------|---------------------------|-----------------|
| No.           | Account/Formula                    | Accr | Amount    | Service Dates            | Paid On Bhf #  | On Behalf of Name         |                 |
| 5397          | MN Office Of Enterprise Technology |      | 1,300.00  |                          | 1 Transactions |                           |                 |
| 272           | Newman Signs                       |      |           |                          |                |                           |                 |
|               | 01-104-000-0000-6514               |      | 161.13    | 7 Address Signs          | TRFINV014187   | Address Signs             | N               |
|               |                                    |      |           | 08/20/2019               | 08/20/2019     |                           |                 |
| 272           | Newman Signs                       |      | 161.13    |                          | 1 Transactions |                           |                 |
| 308           | Preston Public Utilities           |      |           |                          |                |                           |                 |
|               | 01-111-000-0000-6251               |      | 5,674.52  | Utilities for Courthouse |                | Electricity               | N               |
|               |                                    |      |           | 05/31/2019               | 06/30/2019     |                           |                 |
|               | 01-251-000-0000-6251               |      | 2,072.99  | Utilities for Jail       |                | Electricity               | N               |
|               |                                    |      |           | 05/30/2019               | 06/25/2019     |                           |                 |
| 308           | Preston Public Utilities           |      | 7,747.51  |                          | 2 Transactions |                           |                 |
| 2409          | SEMNRB                             |      |           |                          |                |                           |                 |
|               | 01-201-000-0000-6648               |      | 2,213.00  | Regional Voice Logging   |                | Regional Voice Logging    | N               |
|               |                                    |      |           | 08/19/2019               | 08/19/2019     |                           |                 |
| 2409          | SEMNRB                             |      | 2,213.00  |                          | 1 Transactions |                           |                 |
| 1 Fund Total: |                                    |      | 21,547.67 | County Revenue Fund      |                | 11 Vendors                | 13 Transactions |

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12 INFRA FUND

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| <u>Vendor</u>  | <u>Name</u>                                       | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>                             | <u>Account/Formula Descripti</u> | <u>1099</u>                          |
|----------------|---------------------------------------------------|-------------|----------------------------|----------------------------------------------|----------------------------------|--------------------------------------|
| <u>No.</u>     | <u>Account/Formula</u>                            | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>                         | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u>             |
| 5147           | Gopher Septic Service INC<br>12-610-000-0000-6623 |             | 204.00                     | Mowing Greenleafton<br>08/12/2019 08/12/2019 | 34945                            | Greenleafton Septic System Expense N |
| 5147           | Gopher Septic Service INC                         |             | 204.00                     | 1 Transactions                               |                                  |                                      |
| 12 Fund Total: |                                                   |             | 204.00                     | INFRA FUND                                   | 1 Vendors                        | 1 Transactions                       |

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8/28/19 4:18PM  
14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| <u>Vendor</u>  | <u>Name</u>              | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>               | <u>Account/Formula Descripti</u> | <u>1099</u>              |
|----------------|--------------------------|-------------|----------------------------|--------------------------------|----------------------------------|--------------------------|
| <u>No.</u>     | <u>Account/Formula</u>   | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>           | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |
| 308            | Preston Public Utilities |             |                            |                                |                                  |                          |
|                | 14-390-000-0000-6251     |             | 346.33                     | Utilities for Transfer Station |                                  | Electricity              |
|                |                          |             |                            | 05/30/2019                     | 06/25/2019                       |                          |
| 308            | Preston Public Utilities |             | 346.33                     | 1 Transactions                 |                                  |                          |
| 14 Fund Total: |                          |             | 346.33                     | Sanitation Fund                | 1 Vendors                        | 1 Transactions           |

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8/28/19 4:18PM

87 State Revenue And School

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

| Vendor         | Name                  |      | Rpt |            | Warrant Description           | Invoice #       | Account/Formula Descripti | 1099 |
|----------------|-----------------------|------|-----|------------|-------------------------------|-----------------|---------------------------|------|
| No.            | Account/Formula       | Accr |     | Amount     | Service Dates                 | Paid On Bhf #   | On Behalf of Name         |      |
| 110            | Fillmore Co Treasurer |      |     |            |                               |                 |                           |      |
|                | 87-000-000-0000-2470  |      |     | 35,349.51  | July MRT Payment              |                 | Mortgage Reg Tax-State    | N    |
|                |                       |      |     |            | 07/01/2019 07/31/2019         |                 |                           |      |
|                | 87-000-000-0000-2471  |      |     | 48,727.87  | July Deed Tax                 |                 | State Deed Tax-State      | N    |
|                |                       |      |     |            | 07/01/2019 07/31/2019         |                 |                           |      |
| 110            | Fillmore Co Treasurer |      |     | 84,077.38  | 2 Transactions                |                 |                           |      |
| 87 Fund Total: |                       |      |     | 84,077.38  | State Revenue And School Fund | 1 Vendors       | 2 Transactions            |      |
| Final Total:   |                       |      |     | 106,175.38 | 14 Vendors                    | 17 Transactions |                           |      |

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8/28/19

4:18PM

# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 7

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 21,547.67     | County Revenue Fund           |                    |
|               | 12          | 204.00        | INFRA FUND                    |                    |
|               | 14          | 346.33        | Sanitation Fund               |                    |
|               | 87          | 84,077.38     | State Revenue And School Fund |                    |
|               | All Funds   | 106,175.38    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |



August 16, 2019

Dear Fillmore County Board:

Two adjoining landowners have informed us of their intentions to sell trout stream conservation easements on Camp and Partridge Creek for inclusion into Minnesota Department of Natural Resources (DNR) Aquatic Management Area (AMA) system.

Cumulatively these easements total 13.34 acres and 5,730 feet of stream access which will be available to the public for angling and other non-motorized outdoor recreation. The easements are located in Township 102, Range 10, Sections 20 and 29. These parcels meet our criteria for a quality AMAs and we believe public support exists for these angling easement purchases. These individual acquisitions are as follows:

Camp Creek AMA Tract 8 owned by Connie Snyder containing 8.23 acres and 3,230 stream feet; and

Camp Creek AMA Tract 8A owned by Kevin Elton containing 5.21 Acres and 2,500 stream feet.

In an effort to build on the good working relationship that the DNR has with county governments throughout the State, the DNR will continue to notify county governments on all pending donations/sales of land or easements for AMA purposes. While DNR typically uses funding that requires only County Board Notification Reinvest in Minnesota (RIM) monies are being used to acquire these two easements. Thus, we will require County Board approval, and this letter serves to request placement on the County Board meeting agenda, at the earliest convenience. Being this purchase is an easement and the landowner maintains ownership; all of the property tax liability will remain with the landowner.

We are excited to add this land to our AMA inventory. This area has many diverse habitat features that will be protected with this easement along with public access for angling. If you have any questions, please feel free to call me.

Sincerely,

Ronald Benjamin  
Area Fisheries Manager  
23785 Grosbeak Road  
Lanesboro, MN 55949  
(507) 467-2442 ext 222

cc: Brian Nerbonne - Regional Fisheries Manager  
Adam Murkowski - Land Acquisition  
Molly Willing – Realty Specialist



**Fillmore County**  
**Board of County Commissioners**  
**Review of Proposed State Conservation Easement Acquisition**

In accordance with; Minnesota Statutes 84.944, Subd. 3, the Commissioner of the Department of Natural Resources on August 16<sup>th</sup>, 2019, provided the county board with a description of lands to be acquired by the State of Minnesota for Aquatic Management Area purposes.

Lands to be acquired are described as follows:

Camp Creek AMA Easement

A 132 foot wide strip of land lying 66 feet on each side of the centerline of the Camp Creek in the Southwest Quarter of the Southeast Quarter in Section 20 and the Northwest Quarter of the Northeast Quarter in Section 29, all in Township 102 North, Range 10 West, Fillmore County, Minnesota, lying easterly of the Blufflands State Trail.

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Fillmore County on

Enter date here that the State’s proposed acquisition of the attached described property be

☐ Approved

☐ Disapproved. If so, state reason(s) for disapproval: Enter reason(s) here.

---

This resolution was presented by Commissioner Commissioner Full Name, seconded by Commissioner Commissioner Full Name and upon vote was duly adopted.

I, Name of County Auditor, County Auditor of the County of Enter County here,

State of Minnesota, certify that the foregoing resolution is a true and correct excerpt of the minutes of the Board of County Commissioners, County of Enter County here, State of Minnesota held at address/location, Minnesota, on the Day day of Month, Year.

---

Enter name of County Auditor (signature)

County of Enter County here  
State of Minnesota

**Fillmore County**  
**Board of County Commissioners**  
**Review of Proposed State Conservation Easement Acquisition**

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Lands to be acquired are described as follows:

Camp Creek AMA Easement

A 132 foot wide strip of land lying 66 feet on each side of the centerline of the Camp Creek and the Partridge Creek in the Northwest Quarter of the Southeast Quarter in Section 20, Township 102 North, Range 10 West, Fillmore County, Minnesota, lying easterly of the Blufflands State Trail.

Walk in Access

The north 10 feet said Northwest Quarter of the Southeast Quarter lying between aforementioned Camp Creek Easement and aforementioned Blufflands State Trail.

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Fillmore County on

Enter date here that the State’s proposed acquisition of the attached described property be

☐ Approved

☐ Disapproved. If so, state reason(s) for disapproval: Enter reason(s) here.

---

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I, Name of County Auditor, County Auditor of the County of Enter County here,

State of Minnesota, certify that the foregoing resolution is a true and correct excerpt of the minutes of the Board of County Commissioners, County of Enter County here, State of Minnesota held at address/location, Minnesota, on the Day day of Month, Year.

---

Enter name of County Auditor (signature)

County of Enter County here  
State of Minnesota

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 9/3/2019

Amount of time requested (minutes):

10

Dept.: Sheriff

Prepared By:

Don Kullot, EM

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation

(Yes/No):

1. Requesting Board Chair review and sign letter requesting State Disaster Assistance to Governor Walz for July 2019 flood event.

Regular Agenda:

Documentation

(Yes/No):

- 1.

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

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# FILLMORE COUNTY

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COURTHOUSE • P.O. BOX 466 • PRESTON, MINNESOTA 55965  
BOBBIE VICKERMAN • COUNTY COORDINATOR • (507) 765-4566  
KRISTINA KOHN • HUMAN RESOURCES OFFICER • (507) 765-2809

September 3, 2019

Governor Tim Walz  
130 State Capitol  
75 Martin Luther King Jr. Blvd  
St. Paul, MN 55155

Dear Governor Waltz:

Beginning on July 18, 2019, Fillmore County was impacted by severe storms and flooding across a large section of the county. These severe storms caused extensive damages to the public infrastructure within Fillmore County.

On August 6, 2019, Fillmore County declared a local emergency in response to this disaster.

Fillmore County submitted a Damage and Impact Assessment Report to the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management (HSEM) which indicated storm related damages in excess of \$128,000. As a result of our initial damage estimates Fillmore County requested HSEM to conduct a State Preliminary Damage Assessment (PDA), which was conducted on August 27, 2019.

The PDA revealed storm related costs and damages to our public infrastructure which exceeded 50% of Fillmore County's federal damage indicator.

Fillmore County is requesting state disaster assistance in accordance with Minnesota Statute 12B.30. Fillmore County understands that this is a 75% reimbursement program.

Sincerely,

Duane Bakke, Board Chair  
Fillmore County Board of Commissioners

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BOARD OF COMMISSIONERS

*First District*  
Mitch Lentz

*Second District*  
Randy Dahl

*Third District*  
Larry Hindt

*Fourth District*  
Duane Bakke

*Fifth District*  
Marc Prestby

•AN EQUAL OPPORTUNITY EMPLOYER •

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# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 9/3/2019

Amount of time requested (minutes): 1.0 hr. for discussion

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg, Pam Schroeder, Brent Kohn

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## **Highway Department**

1. Consider a final payment resolution for the bridge replacement project on CSAH 1 south of Ostrander, SAP 023-601-029.
2. Consider entering into a Grant Agreement for Bridge Bonding Funds for the bridge replacement project SP 023-612-041 on CSAH 12.
3. Consider passing a resolution agreeing with the terms and conditions of the grant agreement.
4. Consider the purchase of a Portable Truck Lift System for the Preston Mechanic Shop from Gray Manufacturing.
5. Review the proposed 2020 Highway Department Budget.

## **Airport Department**

1. Review the proposed 2020 Airport Department Budget.

Check e-mail for supporting documentation. **See attached documents.** Bid results will be available on Monday after the bid opening.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date September 3, 2019 Resolution No. 2019-  
Motion by \_\_\_\_\_  
Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS, Structural Specialties Inc.** has in all things, completed **SAP 23-601-029**, on CSAH 1; and the County Board being fully advised in the premise.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 3rd day of September, 2019

Contract Price:                   \$       483,554.00

Value of Work:                   \$       480,595.44

Force Account Work:           \$       44,079.74

Value of Total Work:           \$       524,375.18

**Final Payment:                   \$       24,029.77**

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners      Bakke ☐                   Dahl ☐                   Hindt ☐                   Lentz ☐                   Prestby ☐

**VOTING NAY**

Commissioners      Bakke ☐                   Dahl ☐                   Hindt ☐                   Lentz ☐                   Prestby ☐

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 3<sup>rd</sup> day of September 2019.

Witness my hand and official seal at Preston, Minnesota the 3<sup>rd</sup> day of September 2019.

SEAL

**RESOLUTION**  
**For Grant Agreement to State Transportation Fund**  
**(Local Bridge Replacement Program)**  
**Grant Terms and Conditions**  
**SP 023-612-041**  
August 28, 2019

WHEREAS, Fillmore Count has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 23K57; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$ 76,399.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Fillmore County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

**FILLMORE COUNTY BOARD OF COMMISSIONERS**  
**Preston, Minnesota 55965**

Date September 3, 2019 Resolution No. 2019-  
 Motion by \_\_\_\_\_  
 Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**RESOLUTION**  
**For Grant Agreement to State Transportation Fund**  
**(Local Bridge Replacement Program)**  
**Grant Terms and Conditions**  
**MnDOT Contract #1033334**  
**SP 023-612-041**  
 August 28, 2019

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**BE IT FURTHER RESOLVED**, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners      Bakke ☐      Dahl ☐      Hindt ☐      Lentz ☐      Prestby ☐

**VOTING NAY**

Commissioners      Bakke ☐      Dahl ☐      Hindt ☐      Lentz ☐      Prestby ☐

STATE OF MINNESOTA  
 COUNTY OF FILLMORE

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Witness my hand and official seal at Preston, Minnesota the 3<sup>rd</sup> day of September, 2019.

SEAL

Bobbie Vickerman, Coordinator/Clerk  
 Fillmore County Board of Commissioners



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 9/3/2019

Amount of time requested (minutes):

Dept.: HR/Coordinator

Prepared By:

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes/No):

- Request to advertise for replacement full-time Dispatcher
  - Internal candidate approved at last meeting accepted different position
  - Internal/external posting simultaneously

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)