

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
May 12, 2020**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**Meeting will be held via WebEx due to current Emergency Declaration regarding COVID-19  
Public may access the meeting by dialing 1(408) 418-9388 – access code 961 864 027**

9:00 a.m.     Pledge of Allegiance

                 Approve agenda

                 Approve Consent Agenda:

1. May 5, 2020 County Board minutes

                 Approve Commissioners' Warrants

                 Review Finance Warrants

9:05 a.m.     Ron Gregg, Highway & Airport

1. Consider resolution for final payment for Carimona Township Bridge Replacement Project SAP 23-599-197
2. Consider approval of transfer of FAA Year 2020 Fillmore County Airport Entitlements to the City of Blue Earth, MN for the Blue Earth Municipal Airport to be repaid in Year 2021

9:15 a.m.     Heidi Jones, Auditor/Treasurer

1. Consider resolution for Snowmobile Club Sponsorship for Tri-County Trailblazers, Mabel-Canton Trailbusters, Hiawatha 1 & 2 and Bluff Valley Riders
2. Discussion with possible action regarding Northern Natural Gas Tax Court Refund Agreement
3. Consider resolution to establish Absentee Ballot Board for Primary and General Election
4. Update on the Presidential Nomination Primary Reimbursement submission

9:30 a.m.     Citizens Input

9:35 a.m.     Andrew Hatzenbihler, Sanitation

1. Consider rate increase for hauling fees by Harter's Quick Clean-Up

9:50 a.m.     Kristina Kohn, Human Resources

1. Consider request to hire replacement Custodian at Grade 5/Step 1 effective May 29, 2020 as recommended by the Hiring Committee

10:00 a.m.     Bobbie Vickerman, Administration

1. Discussion with possible action regarding COVID-19

# FILLMORE COUNTY BOARD OF COMMISSIONERS

May 12, 2020 Meeting Agenda

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Calendar review, Committee Reports and Announcements

## Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

|                  |          |                                                               |                       |
|------------------|----------|---------------------------------------------------------------|-----------------------|
| Monday, May 11   | 10:00 am | Bluff Country HRA (Teleconference)                            | <i>Lentz</i>          |
| Tuesday, May 12  | 8:00 am  | Solid Waste Committee (Webex)                                 | <i>Prestby, Hindt</i> |
|                  | 9:00 am  | County Board, regular meeting, Boardroom (Webex)              | <i>All</i>            |
| Thursday May 14  | 8:00 am  | SE Emergency Management Systems (Teleconference)              | <i>Lentz</i>          |
| Tuesday, May 19  | 8:00 am  | Law Enforcement (Webex)                                       | <i>Lentz, Prestby</i> |
|                  | 9:00 am  | Technology (Webex)                                            | <i>Lentz, Prestby</i> |
| Thursday, May 21 | 10:00 am | Historical Society, Fountain (Zoom)                           | <i>Bakke</i>          |
|                  | 4:30 pm  | Economic Development Authority (Zoom)                         | <i>Lentz, Hindt</i>   |
|                  | 4:30 pm  | Soil & Water Conservation District, SWCD Building, Preston    | <i>Bakke</i>          |
|                  | 7:00 pm  | Planning & Zoning Commission (Webex)                          | <i>Bakke</i>          |
| Monday, May 25   | 9:00 am  | Resource, Conservation & Development, Public Works, Rochester | <i>Hindt</i>          |
|                  | 6:00 pm  | Zumbro Valley Health Center, Rochester                        | <i>Lentz</i>          |
| Tuesday, May 26  | 9:00 am  | County Board, special meeting, Boardroom                      | <i>All</i>            |

## COMMITTEE OPENINGS:

|                                               |                                      |
|-----------------------------------------------|--------------------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon              |
| Community Corrections Task Force – District 1 |                                      |
| Community Corrections Task Force – At Large   |                                      |
| Extension – At-large                          | Meets quarterly at 7pm               |
| Zumbro Valley Health Center – At Large        | Meets Monthly, fourth Monday at 6 pm |
| Zumbro Valley Health Center – At Large        |                                      |

This is a preliminary draft of the May 5, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 5<sup>th</sup> day of May, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following member was present: Commissioner Marc Prestby

The following members were present by Webex: Commissioners Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present by Webex were: Bobbie Hillery, Administrator/Clerk; Kristi Ruesink, Office Support Specialist, Sr.; Lori Affeldt, Finance Director; Kristina Kohn, Human Resources; Ron Gregg, Highway Engineer; Terry Schultz, Maintenance Supervisor; Jessica Erickson, Public Health Director; Brenda Pohlman, Public Health Educator; Don Kullot, Emergency Management; John DeGeorge, Sheriff; Cristal Adkins, Zoning Administrator; Brett Corson, County Attorney; Heidi Jones, Auditor/Treasurer; Bonita Underbakke and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the agenda.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the following Consent Agenda:

1. April 28, 2020 County Board minutes

On motion by Hindt and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Terry Schultz, Maintenance Supervisor was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the purchase of a replacement carpet extractor from Powr-flite with the low bid of \$1,717.00 for his staff to use, as recommended by the Maintenance Supervisor.

Ron Gregg, Highway Engineer was present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the 5-year Capital Improvement Plan (2021-2025) for the Fillmore County Highway Department.

Bobbie Hillery, Administrator was present.

Hillery opened discussion regarding the Governor Order as it pertains to conducting County business. She asked for an adjustment to the resolution noting that the Emergency Declaration could be extended to the May 26<sup>th</sup> meeting for review as that would probably need to be continued. She asked the Board to add a line in the Therefore section of the resolution that stated the reopening of the public buildings for Fillmore County will coincide with the Governor's executive orders.

The Planning & Zoning Commission meeting, scheduled for May 21<sup>st</sup> was discussed. The County Attorney and Zoning Administrator will work together to determine the best option. If it is deemed necessary to hold the meeting as scheduled based on deadlines, it was recommended to hold the meeting via Webex.

On motion by Bakke and seconded by Dahl, the following resolution with suggested changes was unanimously adopted: **RESOLUTION 2020-016:** Declaring a State of Emergency – COVID-19 based on Governor Walz order, with May 26<sup>th</sup> being the date to lift the order.

The citizens input portion of the meeting was opened and closed at 9:31 a.m.

Discussion continued regarding COVID-19 practices.

A motion was made by Dahl that county staff wear masks during work hours. Motion failed for lack of a second. Discussion ensued regarding staff wearing masks while in the public areas and as individuals entered into other people's offices. Hillery noted that it was discussed with the Department Heads in regards to masks being worn as you enter other areas, so when you are in your own office you would not need to wear a mask, but once you went into public areas or other offices you would. Hillery noted that masks have been provided and are available as needed.

Building modifications, such as sneeze guard panels, staff distancing, and monitoring health were discussed. The Maintenance Supervisor will secure quotes for panels, for the various areas within the County that do not already have protections in place.

Erickson gave a brief update of COVID-19 cases in the County and State, effects on the body and ranges of death percentages. She stated that Fillmore County has received donated masks, gowns and fabric. She noted that the funding mechanisms and reimbursements are being tracked and the contact management has been added to Fillmore County's duties from the State of Minnesota. She did note that the additional tasks could result in overtime, but stated that she is working with her team in regards to flexing for the coverage time.

Discussion ensued regarding the wearing of masks within the Fillmore County buildings.

A motion was made by Hindt, seconded by Bakke that recommends that county staff wear County provided masks or their own masks when entering other offices, based on the recommendation by the Public Health Director, noting that Department Heads should discuss, coordinate, cooperate and monitor. Commissioners voting aye: Hindt, Lentz, Bakke, Dahl. Commissioner voting nay: Prestby

Hillery presented a letter received from the MN Department of Natural Resources with results of the Chronic Wasting Disease (CWD) management efforts. It was consensus of the Board that follow-up visit from DNR is not necessary.

On motion by Lentz and seconded by Hindt, the Board unanimously voted to close the meeting at 10:10 a.m. pursuant to Minn. Statute 13D.05, subd.3(d) regarding emergency response procedures for COVID-19 pandemic.

Attendance for the closed meeting was as follows;

Commissioner Marc Prestby was present in the Board Room.

Commissioners Randy Dahl, Larry Hindt, Mitch Lentz and Duane Bakke were present by WebEx.

Others present by WebEx were Bobbie Hillery, Administrator/Clerk, Jessica Erickson, Director of Nursing, Brenda Pohlman, Health Educator; Don Kullot, Emergency Manager; John DeGeorge, Sheriff and Cristal Adkins, Zoning Administrator.

On motion by Bakke and seconded by Lentz, The Board unanimously voted to reopen the meeting at 11:09 a.m.

Hillery provided a summary of the closed meeting discussion as follows:

- The Fillmore County COVID-19 team is working with state agencies and the farm community to address any livestock issues arising from the COVID-19 pandemic
- Fillmore County has received non-compliance of executive order complaints and has reviewed them. The approach from all of the departments is education first, then follow through to encourage compliance.
- Fillmore County Public health is working with MDH on testing capabilities in regards to special circumstances as needed, the general public should continue to seek testing at medical institutions.
- There may be private facilities within Fillmore County that may be able to accept COVID-19 positive cases.

A review of the calendar was done with the following committee reports and announcements given:

Bakke – noted that the DFO Task Force meeting was cancelled for May 14<sup>th</sup>, he is assuming that Historical Society and SWCD will have their meeting electronically in a few weeks.

Dahl has been receiving electronic updates for SEMCAC and attended electronically Community Services.

Lentz attended electronically the Southeaster EMS meeting and Community Services.

Hillery noted the May 12<sup>th</sup> Board meeting, will be via Webex again, the dial-in # is:  
1-408-418-9388 and the access code will be 961-864-027

On motion by Dahl and seconded by Hindt, the Board chair adjourned the meeting at 11:15 a.m.

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5/7/20 9:29AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|    | Vendor      | Name                                    | Rpt  |          | Warrant Description            | Invoice #     | Account/Formula Descripti     | 1099 |
|----|-------------|-----------------------------------------|------|----------|--------------------------------|---------------|-------------------------------|------|
|    | No.         | Account/Formula                         | Accr | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name             |      |
| 3  | DEPT        |                                         |      |          | Board Of Commissioners         |               |                               |      |
|    | 82132       | Fillmore Co Journal, Sethre Media Group |      |          |                                |               |                               |      |
|    |             | 01-003-000-0000-6233                    |      | 166.61   | Board Meeting Minutes 4/7/2020 | 108139        | Publications                  | N    |
|    |             |                                         |      |          | 04/20/2020 04/20/2020          |               |                               |      |
|    |             | 01-003-000-0000-6233                    |      | 57.45    | Board Meeting Minutes 04/14/20 | 108792        | Publications                  | N    |
|    |             |                                         |      |          | 05/04/2020 05/04/2020          |               |                               |      |
|    | 82132       | Fillmore Co Journal, Sethre Media Group |      | 224.06   | 2 Transactions                 |               |                               |      |
|    | 2081        | Lentz/Mitch                             |      |          |                                |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 185.15   | March 2020 Mileage             |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 03/02/2020 03/31/2020          |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 152.38   | April 2020 Mileage             |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 04/01/2020 04/30/2020          |               |                               |      |
|    | 2081        | Lentz/Mitch                             |      | 337.53   | 2 Transactions                 |               |                               |      |
| 3  | DEPT Total: |                                         |      | 561.59   | Board Of Commissioners         | 2 Vendors     | 4 Transactions                |      |
| 14 | DEPT        |                                         |      |          | Law Library                    |               |                               |      |
|    | 437         | Thomson Reuters-West Payment Center     |      |          |                                |               |                               |      |
|    |             | 01-014-000-0000-6451                    |      | 365.50   | April 2020 West Info Charges   | 842254266     | Reference Materials           | N    |
|    |             |                                         |      |          | 04/01/2020 04/30/2020          |               |                               |      |
|    | 437         | Thomson Reuters-West Payment Center     |      | 365.50   | 1 Transactions                 |               |                               |      |
| 14 | DEPT Total: |                                         |      | 365.50   | Law Library                    | 1 Vendors     | 1 Transactions                |      |
| 60 | DEPT        |                                         |      |          | Information Systems            |               |                               |      |
|    | 2545        | Marco, Inc                              |      |          |                                |               |                               |      |
|    |             | 01-060-000-0000-6640                    |      | 155.79-  | Return Broken Monitor          | CM449263      | Equipment Purchased           | N    |
|    |             |                                         |      |          | 04/27/2020 04/27/2020          |               |                               |      |
|    |             | 01-060-000-0000-6640                    |      | 7,867.99 | Crthse Security-Additl Cameras | INV7531024    | Equipment Purchased           | N    |
|    |             |                                         |      |          | 04/20/2020 04/20/2020          |               |                               |      |
|    |             | 01-060-000-0000-6285                    |      | 250.00   | DUO Account                    | INV7544394    | Professional Fees             | N    |
|    |             |                                         |      |          | 04/24/2020 04/24/2020          |               |                               |      |
|    |             | 01-060-000-0000-6640                    |      | 4,853.07 | 2New&1Repair Surface-Assessor  | INV7551292    | Equipment Purchased           | N    |
|    |             |                                         |      |          | 04/28/2020 04/28/2020          |               |                               |      |
|    |             | 01-060-000-0000-6640                    |      | 1,305.06 | Laptop Replacement - S.S.      | INV7551307    | Equipment Purchased           | N    |
|    |             |                                         |      |          | 04/28/2020 04/28/2020          |               |                               |      |

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5/7/20

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1 County Revenue Fund

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|     | <u>Vendor Name</u>                           | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>     | <u>Invoice #</u>     | <u>Account/Formula Descripti</u>   | <u>1099</u> |
|-----|----------------------------------------------|-------------|---------------|--------------------------------|----------------------|------------------------------------|-------------|
|     | <u>No. Account/Formula</u>                   | <u>Accr</u> |               | <u>Service Dates</u>           | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |             |
|     | 2545 Marco,Inc                               |             | 14,120.33     | 5 Transactions                 |                      |                                    |             |
| 60  | DEPT Total:                                  |             | 14,120.33     | Information Systems            | 1 Vendors            | 5 Transactions                     |             |
| 61  | DEPT                                         |             |               | Data Processing                |                      |                                    |             |
|     | 3288 MCCC, MI 33                             |             |               |                                |                      |                                    |             |
|     | 01-061-000-0000-6371                         |             | 100.75        | 1st Qtr 20 Shared Mtg Tax/Cama | 2005050              | Cama                               | N           |
|     |                                              |             |               | 05/05/2020 05/05/2020          |                      |                                    |             |
|     | 3288 MCCC, MI 33                             |             | 100.75        | 1 Transactions                 |                      |                                    |             |
| 61  | DEPT Total:                                  |             | 100.75        | Data Processing                | 1 Vendors            | 1 Transactions                     |             |
| 102 | DEPT                                         |             |               | Surveyor                       |                      |                                    |             |
|     | 2223 Brand/Jeffrey R                         |             |               |                                |                      |                                    |             |
|     | 01-102-000-0000-6377                         |             | 122.50        | Surveyors License 2021 & 2022  | 02904P               | Fees And Service Charges           | N           |
|     |                                              |             |               | 04/29/2020 04/29/2020          |                      |                                    |             |
|     | 2223 Brand/Jeffrey R                         |             | 122.50        | 1 Transactions                 |                      |                                    |             |
| 102 | DEPT Total:                                  |             | 122.50        | Surveyor                       | 1 Vendors            | 1 Transactions                     |             |
| 103 | DEPT                                         |             |               | Assessor                       |                      |                                    |             |
|     | 6854 Hacken/Stephen                          |             |               |                                |                      |                                    |             |
|     | 01-103-000-0000-6335                         |             | 255.87        | April 2020 Mileage             |                      | Employee Automobile Allowance      | N           |
|     |                                              |             |               | 04/01/2020 04/30/2020          |                      |                                    |             |
|     | 6854 Hacken/Stephen                          |             | 255.87        | 1 Transactions                 |                      |                                    |             |
| 103 | DEPT Total:                                  |             | 255.87        | Assessor                       | 1 Vendors            | 1 Transactions                     |             |
| 111 | DEPT                                         |             |               | Facilites Mtce                 |                      |                                    |             |
|     | 6567 A-1 All Brand Vacuums of Rochester, Inc |             |               |                                |                      |                                    |             |
|     | 01-111-000-0000-6580                         |             | 54.00         | Vacuum Motor Filters           | 10407                | Other Repair And Maintenance Suppl | N           |
|     |                                              |             |               | 04/29/2020 04/29/2020          |                      |                                    |             |
|     | 6567 A-1 All Brand Vacuums of Rochester, Inc |             | 54.00         | 1 Transactions                 |                      |                                    |             |
|     | 2343 Kingsley Mercantile Inc.                |             |               |                                |                      |                                    |             |
|     | 01-111-000-0000-6580                         |             | 26.46         | Paint,Elec Cover-Hearing Room  |                      | Other Repair And Maintenance Suppl | N           |
|     |                                              |             |               | 04/28/2020 04/28/2020          |                      |                                    |             |

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| Vendor | Name                                    | Rpt  | Amount | Warrant Description            | Invoice #      | Account/Formula Description   | 1099 |
|--------|-----------------------------------------|------|--------|--------------------------------|----------------|-------------------------------|------|
| No.    | Account/Formula                         | Accr |        | Service Dates                  | Paid On Bhf #  | On Behalf of Name             |      |
| 2343   | Kingsley Mercantile Inc.                |      | 26.46  | 1 Transactions                 |                |                               |      |
| 5050   | Tufte/Blaine                            |      |        |                                |                |                               |      |
|        | 01-111-000-0000-6335                    |      | 15.53  | April Employee Auto Allowance  |                | Employee Automobile Allowance | N    |
|        |                                         |      |        | 04/01/2020 04/30/2020          |                |                               |      |
| 5050   | Tufte/Blaine                            |      | 15.53  | 1 Transactions                 |                |                               |      |
| 7239   | Werner Electric                         |      |        |                                |                |                               |      |
|        | 01-111-000-0000-6317                    |      | 360.97 | Ballast & Tubes                | S010277182.001 | Building Maintenance          | N    |
|        |                                         |      |        | 04/28/2020 04/28/2020          |                |                               |      |
| 7239   | Werner Electric                         |      | 360.97 | 1 Transactions                 |                |                               |      |
| 111    | DEPT Total:                             |      | 456.96 | Facilites Mtce                 | 4 Vendors      | 4 Transactions                |      |
| 125    | DEPT                                    |      |        | Veteran Services               |                |                               |      |
| 4113   | MN Assoc Of Co Veterans Service Officer |      |        |                                |                |                               |      |
|        | 01-125-000-0000-6242                    |      | 200.00 | MACVSO Membership Dues         |                | Membership Dues               | N    |
|        |                                         |      |        | 04/28/2020 04/28/2020          |                |                               |      |
| 4113   | MN Assoc Of Co Veterans Service Officer |      | 200.00 | 1 Transactions                 |                |                               |      |
| 125    | DEPT Total:                             |      | 200.00 | Veteran Services               | 1 Vendors      | 1 Transactions                |      |
| 149    | DEPT                                    |      |        | Other General Government       |                |                               |      |
| 4928   | 1 Source                                |      |        |                                |                |                               |      |
|        | 01-149-000-0000-6405                    |      | 228.22 | Covid-19 Supplies              | 254276-0       | COVID-19 Supplies             | Y    |
|        |                                         |      |        | 04/07/2020 04/07/2020          |                |                               |      |
|        | 01-149-000-0000-6405                    |      | 221.99 | Covid-19 Supplies              | 254276-1       | COVID-19 Supplies             | Y    |
|        |                                         |      |        | 04/08/2020 04/08/2020          |                |                               |      |
| 4928   | 1 Source                                |      | 450.21 | 2 Transactions                 |                |                               |      |
| 82132  | Fillmore Co Journal, Sethre Media Group |      |        |                                |                |                               |      |
|        | 01-149-000-0000-6241                    |      | 80.43  | 2020 Budget                    | 108144         | Advertising                   | N    |
|        |                                         |      |        | 04/20/2020 04/20/2020          |                |                               |      |
| 82132  | Fillmore Co Journal, Sethre Media Group |      | 80.43  | 1 Transactions                 |                |                               |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH  |      |        |                                |                |                               |      |
|        | 01-149-000-0000-6405                    |      | 526.06 | Covid-19 Supply/Hand Sanitizer |                | COVID-19 Supplies             | N    |
|        |                                         |      |        | 04/16/2020 04/16/2020          |                |                               |      |



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| Vendor | Name                                   | Rpt  | Amount   | Warrant Description            | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|----------------------------------------|------|----------|--------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                        | Accr |          | Service Dates                  | Paid On Bhf # | On Behalf of Name                |      |
|        | 01-149-000-0000-6405                   |      | 834.91   | Covid-19 Jail Supplies         |               | COVID-19 Supplies                | N    |
|        |                                        |      |          | 04/08/2020 04/25/2020          |               |                                  |      |
|        | 01-149-000-0000-6405                   |      | 1,326.34 | Covid-19 Supplies/Gowns/Shield |               | COVID-19 Supplies                | N    |
|        |                                        |      |          | 04/09/2020 04/09/2020          |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 2,687.31 | 3 Transactions                 |               |                                  |      |
| 84638  | MN Counties Intergovernmental Trust-M  |      |          |                                |               |                                  |      |
|        | 01-149-000-0000-6377                   |      | 170.00   | Cab Tractor/Mower              | 2935          | Fees And Service Charges         | N    |
|        |                                        |      |          | 07/19/2019 07/19/2019          |               |                                  |      |
|        | 01-149-000-0000-6377                   |      | 2,500.00 | Deductible - Claim #13PE0228   | D5614         | Fees And Service Charges         | N    |
|        |                                        |      |          | 11/30/2019 11/30/2019          |               |                                  |      |
| 84638  | MN Counties Intergovernmental Trust-M  |      | 2,670.00 | 2 Transactions                 |               |                                  |      |
| 5954   | US Bank National Association           |      |          |                                |               |                                  |      |
|        | 01-149-000-0000-6405                   |      | 922.16   | Covid-19 Supplies              |               | COVID-19 Supplies                | N    |
|        |                                        |      |          | 04/01/2020 04/09/2020          |               |                                  |      |
| 5954   | US Bank National Association           |      | 922.16   | 1 Transactions                 |               |                                  |      |
| 149    | DEPT Total:                            |      | 6,810.11 | Other General Government       | 5 Vendors     | 9 Transactions                   |      |
| 202    | DEPT                                   |      |          | Sheriff                        |               |                                  |      |
| 4545   | Brown's Tire & Battery Inc             |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6310                   |      | 64.54    | 2320 Routine Squad Maintenance | 201827        | Contract Repairs And Maintenance | N    |
|        |                                        |      |          | 04/02/2020 04/02/2020          |               |                                  |      |
| 4545   | Brown's Tire & Battery Inc             |      | 64.54    | 1 Transactions                 |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6205                   |      | 8.14     | Postage                        |               | Postage And Postal Box Rent      | N    |
|        |                                        |      |          | 04/20/2020 04/20/2020          |               |                                  |      |
|        | 01-202-000-0000-6455                   |      | 79.95    | Scale for Drug Take Back       |               | Law Enforcement Supplies         | N    |
|        |                                        |      |          | 04/06/2020 04/06/2020          |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 88.09    | 2 Transactions                 |               |                                  |      |
| 9403   | Menards Rochester South                |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6310                   |      | 7.16     | Washer Fluid - Squad Cars      | 2211          | Contract Repairs And Maintenance | N    |
|        |                                        |      |          | 05/01/2020 05/01/2020          |               |                                  |      |
| 9403   | Menards Rochester South                |      | 7.16     | 1 Transactions                 |               |                                  |      |
| 5988   | Preston Auto Parts                     |      |          |                                |               |                                  |      |

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| Vendor | Name                                   | Rpt  |        | Warrant Description            | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|----------------------------------------|------|--------|--------------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr | Amount | Service Dates                  | Paid On Bhf # | On Behalf of Name                  |      |
|        | 01-202-000-0000-6310                   |      | 73.65  | Maint Supply&Squad Wiper Blade | 622759-625757 | Contract Repairs And Maintenance   | N    |
|        |                                        |      |        | 04/06/2020 04/29/2020          |               |                                    |      |
| 5988   | Preston Auto Parts                     |      | 73.65  | 1 Transactions                 |               |                                    |      |
| 4487   | Preston Service Plus                   |      |        |                                |               |                                    |      |
|        | 01-202-000-0000-6310                   |      | 85.28  | 2016 Durango Squad Maint       | 14537         | Contract Repairs And Maintenance   | Y    |
|        |                                        |      |        | 04/21/2020 04/21/2020          |               |                                    |      |
| 4487   | Preston Service Plus                   |      | 85.28  | 1 Transactions                 |               |                                    |      |
| 355    | Streicher's Inc.                       |      |        |                                |               |                                    |      |
|        | 01-202-000-0000-6173                   |      | 89.98  | Uniform Top x 2 - Martinez     | 11428667      | Uniform Allowance                  | N    |
|        |                                        |      |        | 05/01/2020 05/01/2020          |               |                                    |      |
| 355    | Streicher's Inc.                       |      | 89.98  | 1 Transactions                 |               |                                    |      |
| 202    | DEPT Total:                            |      | 408.70 | Sheriff                        | 6 Vendors     | 7 Transactions                     |      |
| 251    | DEPT                                   |      |        | County Jail                    |               |                                    |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |        |                                |               |                                    |      |
|        | 01-251-000-0000-6377                   |      | 20.98  | Netflix for Jail               |               | Fees And Service Charges           | N    |
|        |                                        |      |        | 04/08/2020 04/08/2020          |               |                                    |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 20.98  | 1 Transactions                 |               |                                    |      |
| 9403   | Menards Rochester South                |      |        |                                |               |                                    |      |
|        | 01-251-000-0000-6580                   |      | 62.25  | Jail Supplies                  | 2211          | Other Repair And Maintenance Suppl | N    |
|        |                                        |      |        | 05/01/2020 05/01/2020          |               |                                    |      |
| 9403   | Menards Rochester South                |      | 62.25  | 1 Transactions                 |               |                                    |      |
| 5988   | Preston Auto Parts                     |      |        |                                |               |                                    |      |
|        | 01-251-000-0000-6310                   |      | 40.72  | Jail Maintenance Supplies      | 622759-625757 | Contract Repairs And Maintenance   | N    |
|        |                                        |      |        | 04/06/2020 04/29/2020          |               |                                    |      |
| 5988   | Preston Auto Parts                     |      | 40.72  | 1 Transactions                 |               |                                    |      |
| 81511  | Preston Foods                          |      |        |                                |               |                                    |      |
|        | 01-251-000-0000-6377                   |      | 73.27  | Jail Supplies                  |               | Fees And Service Charges           | N    |
|        |                                        |      |        | 03/03/2020 03/05/2020          |               |                                    |      |
| 81511  | Preston Foods                          |      | 73.27  | 1 Transactions                 |               |                                    |      |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

| Vendor | Name                              | Rpt  | Warrant Description | Invoice #                                   | Account/Formula Descripti | 1099                                 |
|--------|-----------------------------------|------|---------------------|---------------------------------------------|---------------------------|--------------------------------------|
| No.    | Account/Formula                   | Accr | Amount              | Service Dates                               | Paid On Bhf #             | On Behalf of Name                    |
| 251    | DEPT Total:                       |      | 197.22              | County Jail                                 | 4 Vendors                 | 4 Transactions                       |
| 446    | DEPT                              |      |                     | Mch Program                                 |                           |                                      |
| 1285   | Houston County Public Health      |      |                     |                                             |                           |                                      |
|        | 01-446-000-0000-6088              |      | 3,182.74            | C&TC February 2020<br>02/01/2020 02/29/2020 |                           | Houston Grant Passthrough (01-446- N |
|        | 01-446-000-0000-6088              |      | 647.58              | MCH March 2020<br>03/01/2020 03/31/2020     |                           | Houston Grant Passthrough (01-446- N |
|        | 01-446-000-0000-6088              |      | 18.10               | FAP March 2020<br>03/01/2020 03/31/2020     |                           | Houston Grant Passthrough (01-446- N |
|        | 01-446-000-0000-6088              |      | 3,045.76            | C&TC March 2020<br>03/01/2020 03/31/2020    |                           | Houston Grant Passthrough (01-446- N |
|        | 1285 Houston County Public Health |      | 6,894.18            | 4 Transactions                              |                           |                                      |
| 446    | DEPT Total:                       |      | 6,894.18            | Mch Program                                 | 1 Vendors                 | 4 Transactions                       |
| 1      | Fund Total:                       |      | 30,493.71           | County Revenue Fund                         |                           | 42 Transactions                      |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

| Vendor | Name                                   | Rpt  |          | Warrant Description        | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|----------------------------------------|------|----------|----------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr | Amount   | Service Dates              | Paid On Bhf # | On Behalf of Name                  |      |
| 300    | DEPT                                   |      |          | Highway Administration     |               |                                    |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                            |               |                                    |      |
|        | 13-300-000-0000-6377                   |      | 25.00    | federal drug & alcohol fee |               | Fees And Service Charges           | N    |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 25.00    | 1 Transactions             |               |                                    |      |
| 3861   | Gregg/ Ronald                          |      |          |                            |               |                                    |      |
|        | 13-300-000-0000-6242                   |      | 120.00   | PE license renewal         |               | Membership Dues                    | N    |
| 3861   | Gregg/ Ronald                          |      | 120.00   | 1 Transactions             |               |                                    |      |
| 300    | DEPT Total:                            |      | 145.00   | Highway Administration     | 2 Vendors     | 2 Transactions                     |      |
| 310    | DEPT                                   |      |          | Highway Maintenance        |               |                                    |      |
| 5751   | Fastenal Company                       |      |          |                            |               |                                    |      |
|        | 13-310-000-0000-6466                   |      | 631.11   | supplies                   | 82940         | Safety Materials                   | N    |
|        | 13-310-000-0000-6515                   |      | 259.92   | supplies                   | 82945         | Traffic Signs                      | N    |
|        | 13-310-000-0000-6466                   |      | 46.20    | supplies                   | 83026         | Safety Materials                   | N    |
|        | 13-310-000-0000-6466                   |      | 26.99    | supplies                   | 83061         | Safety Materials                   | N    |
| 5751   | Fastenal Company                       |      | 964.22   | 4 Transactions             |               |                                    |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                            |               |                                    |      |
|        | 13-310-000-0000-6580                   |      | 54.03    | crack filling supplies     |               | Other Repair And Maintenance Suppl | N    |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 54.03    | 1 Transactions             |               |                                    |      |
| 272    | Newman Signs                           |      |          |                            |               |                                    |      |
|        | 13-310-000-0000-6515                   |      | 1,577.87 | signs                      | TRFINV019278  | Traffic Signs                      | N    |
|        | 13-310-000-0000-6515                   |      | 299.20   | supplies                   | TRFINV019733  | Traffic Signs                      | N    |
|        | 13-310-000-0000-6515                   |      | 1,485.79 | signs                      | TRFINV020782  | Traffic Signs                      | N    |
| 272    | Newman Signs                           |      | 3,362.86 | 3 Transactions             |               |                                    |      |
| 310    | DEPT Total:                            |      | 4,381.11 | Highway Maintenance        | 3 Vendors     | 8 Transactions                     |      |
| 320    | DEPT                                   |      |          | Highway Construction       |               |                                    |      |
| 5751   | Fastenal Company                       |      |          |                            |               |                                    |      |
|        | 13-320-000-0000-6501                   |      | 123.73   | supplies                   | 82848         | Engineering And Surveying Supplies | N    |
| 5751   | Fastenal Company                       |      | 123.73   | 1 Transactions             |               |                                    |      |
| 1084   | Forestry Suppliers Inc                 |      |          |                            |               |                                    |      |
|        | 13-320-000-0000-6501                   |      | 138.23   | supplies                   | 696052-00     | Engineering And Surveying Supplies | N    |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                          | Rpt  | Amount    | Warrant Description         | Invoice #      | Account/Formula Descripti    | 1099 |
|--------|-------------------------------|------|-----------|-----------------------------|----------------|------------------------------|------|
| No.    | Account/Formula               | Accr |           | Service Dates               | Paid On Bhf #  | On Behalf of Name            |      |
| 1084   | Forestry Suppliers Inc        |      | 138.23    |                             | 1 Transactions |                              |      |
| 3388   | Minnowa Construction Inc      |      |           |                             |                |                              |      |
|        | 13-320-000-0000-6341          |      | 9,635.95  | 599-197 T/B Fnl             |                | Township Bridge Construction | N    |
|        |                               |      |           | 05/15/2020                  | 05/15/2020     |                              |      |
|        | 13-320-000-0000-6351          |      | 500.00    | 599-197 Carimona Fnl        |                | Local Cost Participation     | N    |
|        |                               |      |           | 05/15/2020                  | 05/15/2020     |                              |      |
| 3388   | Minnowa Construction Inc      |      | 10,135.95 |                             | 2 Transactions |                              |      |
| 3879   | Schmitt/Darrell               |      |           |                             |                |                              |      |
|        | 13-320-000-0000-6466          |      | 168.79    | safety shoes                |                | Safety Materails             | N    |
| 3879   | Schmitt/Darrell               |      | 168.79    |                             | 1 Transactions |                              |      |
| 347    | State Of Mn                   |      |           |                             |                |                              |      |
|        | 13-320-000-0000-6377          |      | 93.66     | material testing            | P00011436      | Fees And Service Charges     | N    |
| 347    | State Of Mn                   |      | 93.66     |                             | 1 Transactions |                              |      |
| 320    | DEPT Total:                   |      | 10,660.36 | Highway Construction        | 5 Vendors      | 6 Transactions               |      |
| 330    | DEPT                          |      |           | Equipment Maintenance Shops |                |                              |      |
| 5826   | Culligan Water Conditioning   |      |           |                             |                |                              |      |
|        | 13-330-000-0000-6317          |      | 32.95     | drinking water              | 588091377873   | Building Maintenance         | N    |
| 5826   | Culligan Water Conditioning   |      | 32.95     |                             | 1 Transactions |                              |      |
| 5751   | Fastenal Company              |      |           |                             |                |                              |      |
|        | 13-330-000-0000-6576          |      | 51.09     | supplies                    | 82827          | Shop Supplies & Tools        | N    |
|        | 13-330-000-0000-6576          |      | 75.22     | supplies                    | 82836          | Shop Supplies & Tools        | N    |
|        | 13-330-000-0000-6576          |      | 44.12     | supplies                    | 82837          | Shop Supplies & Tools        | N    |
|        | 13-330-000-0000-6576          |      | 134.61    | supplies                    | 82884          | Shop Supplies & Tools        | N    |
|        | 13-330-000-0000-6576          |      | 34.61     | supplies                    | 82989          | Shop Supplies & Tools        | N    |
|        | 13-330-000-0000-6576          |      | 51.56     | supplies                    | 82997          | Shop Supplies & Tools        | N    |
|        | 13-330-000-0000-6576          |      | 20.73     | supplies                    | 83182          | Shop Supplies & Tools        | N    |
| 5751   | Fastenal Company              |      | 411.94    |                             | 7 Transactions |                              |      |
| 6542   | Kaman Industrial Technologies |      |           |                             |                |                              |      |
|        | 13-330-000-0000-6576          |      | 215.04    | supplies                    | C409861        | Shop Supplies & Tools        | N    |
| 6542   | Kaman Industrial Technologies |      | 215.04    |                             | 1 Transactions |                              |      |
| 3541   | Nuss Truck & Equipment        |      |           |                             |                |                              |      |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

| Vendor | Name                            | Rpt  |           | Warrant Description         | Invoice #     | Account/Formula Descripti       | 1099 |
|--------|---------------------------------|------|-----------|-----------------------------|---------------|---------------------------------|------|
| No.    | Account/Formula                 | Accr | Amount    | Service Dates               | Paid On Bhf # | On Behalf of Name               |      |
|        | 13-330-000-0000-6575            |      | 49.56     | parts                       | 1192944P      | Machinery Parts                 | N    |
|        | 13-330-000-0000-6575            |      | 381.36    | parts                       | 1193124P      | Machinery Parts                 | N    |
|        | 13-330-000-0000-6575            |      | 70.00-    | parts                       | CM1193124P    | Machinery Parts                 | N    |
| 3541   | Nuss Truck & Equipment          |      | 360.92    |                             |               |                                 |      |
|        |                                 |      |           | 3 Transactions              |               |                                 |      |
| 303    | Preston Equipment Company       |      |           |                             |               |                                 |      |
|        | 13-330-000-0000-6561            |      | 103.34    | additive                    | 01-90445      | Gasoline Diesel And Other Fuels | N    |
|        | 13-330-000-0000-6576            |      | 52.35     | supplies                    | 01-90445      | Shop Supplies & Tools           | N    |
| 303    | Preston Equipment Company       |      | 155.69    |                             |               |                                 |      |
|        |                                 |      |           | 2 Transactions              |               |                                 |      |
| 3989   | Ronco Engineering Sales Co, Inc |      |           |                             |               |                                 |      |
|        | 13-330-000-0000-6575            |      | 168.39    | parts                       | 3204467       | Machinery Parts                 | N    |
| 3989   | Ronco Engineering Sales Co, Inc |      | 168.39    |                             |               |                                 |      |
|        |                                 |      |           | 1 Transactions              |               |                                 |      |
| 97     | Rushford Hardware               |      |           |                             |               |                                 |      |
|        | 13-330-000-0000-6576            |      | 5.59      | supplies                    | B89980        | Shop Supplies & Tools           | N    |
|        | 13-330-000-0000-6576            |      | 2.14      | supplies                    | E220770       | Shop Supplies & Tools           | N    |
| 97     | Rushford Hardware               |      | 7.73      |                             |               |                                 |      |
|        |                                 |      |           | 2 Transactions              |               |                                 |      |
| 85924  | Schilling Supply Company        |      |           |                             |               |                                 |      |
|        | 13-330-000-0000-6576            |      | 125.95    | supplies                    | 771158-00     | Shop Supplies & Tools           | N    |
| 85924  | Schilling Supply Company        |      | 125.95    |                             |               |                                 |      |
|        |                                 |      |           | 1 Transactions              |               |                                 |      |
| 6350   | Stewartville Auto Center, Inc   |      |           |                             |               |                                 |      |
|        | 13-330-000-0000-6575            |      | 343.60    | towing                      | 20041413790   | Machinery Parts                 | N    |
| 6350   | Stewartville Auto Center, Inc   |      | 343.60    |                             |               |                                 |      |
|        |                                 |      |           | 1 Transactions              |               |                                 |      |
| 361    | Thompson Motors Of Wykoff Inc   |      |           |                             |               |                                 |      |
|        | 13-330-000-0000-6575            |      | 41.72     | parts                       | 27-268157     | Machinery Parts                 | N    |
| 361    | Thompson Motors Of Wykoff Inc   |      | 41.72     |                             |               |                                 |      |
|        |                                 |      |           | 1 Transactions              |               |                                 |      |
| 7757   | Universal Truck Equipment Inc   |      |           |                             |               |                                 |      |
|        | 13-330-000-0000-6575            |      | 656.00    | parts                       | 52331         | Machinery Parts                 | N    |
|        | 13-330-000-0000-6575            |      | 85.50     | parts                       | 52342         | Machinery Parts                 | N    |
| 7757   | Universal Truck Equipment Inc   |      | 741.50    |                             |               |                                 |      |
|        |                                 |      |           | 2 Transactions              |               |                                 |      |
| 330    | DEPT Total:                     |      | 2,605.43  | Equipment Maintenance Shops | 11 Vendors    | 22 Transactions                 |      |
| 13     | Fund Total:                     |      | 17,791.90 | County Road & Bridge        |               | 38 Transactions                 |      |

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14 Sanitation Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name<br>Account/Formula                                         | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates                 | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|-----------------------------------------------------------------|-------------|--------|------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 390        | DEPT                                                            |             |        | Resource Recovery Center                             |                            |                                                |      |
| 6150       | Cintas Corporation No.2<br>14-390-000-0000-6377                 |             | 13.38  | Uniforms<br>04/24/2020 04/24/2020                    | 4048887516                 | Fees And Service Charges                       | N    |
|            | 14-390-000-0000-6377                                            |             | 17.70  | Uniforms<br>05/01/2020 05/01/2020                    | 4049408064                 | Fees And Service Charges                       | N    |
| 6150       | Cintas Corporation No.2                                         |             | 31.08  | 2 Transactions                                       |                            |                                                |      |
| 82132      | Fillmore Co Journal, Sethre Media Group<br>14-390-000-0000-6241 |             | 49.01  | HHW Cancellation Ad<br>04/27/2020 04/27/2020         | 108681                     | Advertising                                    | N    |
| 82132      | Fillmore Co Journal, Sethre Media Group                         |             | 49.01  | 1 Transactions                                       |                            |                                                |      |
| 6860       | Herc-U-Lift<br>14-390-000-0000-6311                             |             | 148.20 | Annual Forklift Maintenance<br>04/23/2020 04/23/2020 | W431978                    | Miscellaneous Repairs And Maintenan            | N    |
| 6860       | Herc-U-Lift                                                     |             | 148.20 | 1 Transactions                                       |                            |                                                |      |
| 2050       | Liberty Tire Recycling LLC<br>14-390-000-0000-6862              |             | 925.36 | Tire Disposal<br>04/18/2020 04/18/2020               | 1804406                    | Management Of Problem Wastes                   | N    |
| 2050       | Liberty Tire Recycling LLC                                      |             | 925.36 | 1 Transactions                                       |                            |                                                |      |
| 5988       | Preston Auto Parts<br>14-390-000-0000-6311                      |             | 101.58 | Forklift Battery<br>04/28/2020 04/28/2020            | 625645                     | Miscellaneous Repairs And Maintenan            | N    |
| 5988       | Preston Auto Parts                                              |             | 101.58 | 1 Transactions                                       |                            |                                                |      |
| 303        | Preston Equipment Company<br>14-390-000-0000-6311               |             | 3.38   | Mower Repair<br>04/30/2020 04/30/2020                | 01-90582                   | Miscellaneous Repairs And Maintenan            | N    |
| 303        | Preston Equipment Company                                       |             | 3.38   | 1 Transactions                                       |                            |                                                |      |
| 3206       | S & A Petroleum<br>14-390-000-0000-6561                         |             | 34.99  | Forklift LP<br>04/22/2020 04/22/2020                 | 94813                      | Gasoline Diesel And Other Fuels                | N    |
| 3206       | S & A Petroleum                                                 |             | 34.99  | 1 Transactions                                       |                            |                                                |      |

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14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|     | <u>Vendor Name</u>                                              | <u>Rpt</u>  |               | <u>Warrant Description</u>                            | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|-----|-----------------------------------------------------------------|-------------|---------------|-------------------------------------------------------|----------------------|----------------------------------|-------------|
|     | <u>No. Account/Formula</u>                                      | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>                                  | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 390 | DEPT Total:                                                     |             | 1,293.60      | Resource Recovery Center                              | 7 Vendors            | 8 Transactions                   |             |
| 391 | DEPT                                                            |             |               | Score Grant Program                                   |                      |                                  |             |
|     | 6333 Dynamic Lifecycle Innovations Inc.<br>14-391-000-0000-6861 |             | 2,202.79      | TV Recycling<br>04/21/2020 04/21/2020                 | I-49453              | Recycling Operation Expense      | N           |
|     | 6333 Dynamic Lifecycle Innovations Inc.                         |             | 2,202.79      | 1 Transactions                                        |                      |                                  |             |
|     | 8757 OSI Environmental, Inc<br>14-391-000-0000-6861             |             | 100.00        | Used Oil Collection<br>04/15/2020 04/15/2020          | 2084687              | Recycling Operation Expense      | N           |
|     | 14-391-000-0000-6861                                            |             | 50.00         | Filters<br>04/15/2020 04/15/2020                      | 2084733              | Recycling Operation Expense      | N           |
|     | 8757 OSI Environmental, Inc                                     |             | 150.00        | 2 Transactions                                        |                      |                                  |             |
|     | 6351 Southern Minnesota Recycling<br>14-391-000-0000-6861       |             | 395.00        | Appliance Recycling Apr 2020<br>04/01/2020 04/24/2020 |                      | Recycling Operation Expense      | N           |
|     | 6351 Southern Minnesota Recycling                               |             | 395.00        | 1 Transactions                                        |                      |                                  |             |
| 391 | DEPT Total:                                                     |             | 2,747.79      | Score Grant Program                                   | 3 Vendors            | 4 Transactions                   |             |
| 14  | Fund Total:                                                     |             | 4,041.39      | Sanitation Fund                                       |                      | 12 Transactions                  |             |



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 23 County Airport Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|     | Vendor       | Name                 | Rpt  |           | Warrant Description       | Invoice #       | Account/Formula Descripti | 1099 |
|-----|--------------|----------------------|------|-----------|---------------------------|-----------------|---------------------------|------|
|     | No.          | Account/Formula      | Accr | Amount    | Service Dates             | Paid On Bhf #   | On Behalf of Name         |      |
| 350 | DEPT         |                      |      |           | County Airport            |                 |                           |      |
|     | 85440        | Centurylink          |      |           |                           |                 |                           |      |
|     |              | 23-350-000-0000-6203 |      | 55.04     | Telephone 4/26/20-5/20/20 | 301269908       | Telephone                 | N    |
|     |              |                      |      |           | 04/26/2020 05/25/2020     |                 |                           |      |
|     | 85440        | Centurylink          |      | 55.04     | 1 Transactions            |                 |                           |      |
| 350 | DEPT Total:  |                      |      | 55.04     | County Airport            | 1 Vendors       | 1 Transactions            |      |
| 23  | Fund Total:  |                      |      | 55.04     | County Airport Fund       |                 | 1 Transactions            |      |
|     | Final Total: |                      |      | 52,382.04 | 60 Vendors                | 93 Transactions |                           |      |

\*\*\* Fillmore County \*\*\*

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>          |                    |
|---------------|-------------|---------------|----------------------|--------------------|
|               | 1           | 30,493.71     | County Revenue Fund  |                    |
|               | 13          | 17,791.90     | County Road & Bridge |                    |
|               | 14          | 4,041.39      | Sanitation Fund      |                    |
|               | 23          | 55.04         | County Airport Fund  |                    |
|               | All Funds   | 52,382.04     | Total                | Approved by, ..... |
|               |             |               |                      | .....              |
|               |             |               |                      | .....              |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor | Name                                                        | Rpt  |           | Warrant Description                                                       | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|-------------------------------------------------------------|------|-----------|---------------------------------------------------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                                             | Accr | Amount    | Service Dates                                                             | Paid On Bhf # | On Behalf of Name                |      |
| 5142   | Ancom Technical Center, Inc.<br>01-201-000-0000-6310        |      | 17,180.94 | Maintenance Contract Bill 2020<br>01/01/2020 12/31/2020<br>1 Transactions |               | Contract Repairs And Maintenance | N    |
| 5142   | Ancom Technical Center, Inc.                                |      | 17,180.94 |                                                                           |               |                                  |      |
| 4855   | B&B Olympic Bowl<br>01-251-000-0000-6379                    |      | 1,920.00  | April 2020 Board of Prisoners<br>04/01/2020 04/30/2020<br>1 Transactions  |               | Board Of Prisoners               | N    |
| 4855   | B&B Olympic Bowl                                            |      | 1,920.00  |                                                                           |               |                                  |      |
| 3219   | Centurylink<br>01-251-000-0000-6203                         |      | 29.72     | Jail/Sheriff L Dist #822944125<br>03/24/2020 04/23/2020                   | 1490543348    | Telephone                        | N    |
|        | 01-149-000-0000-6203                                        |      | 1.31      | Courthouse Phone #83259885<br>03/24/2020 04/23/2020                       | 1490543549    | Telephone                        | N    |
|        | 01-149-000-0000-6203                                        |      | 0.88      | FCOB Phone #83398668<br>03/24/2020 04/23/2020                             | 1490544114    | Telephone                        | N    |
| 3219   | Centurylink                                                 |      | 31.91     | 3 Transactions                                                            |               |                                  |      |
| 85440  | Centurylink<br>01-102-000-0000-6203                         |      | 58.32     | 909 Houston St NW #301269931<br>04/26/2020 05/25/2020                     |               | Telephone                        | N    |
|        | 01-203-000-0000-6203                                        |      | 46.95     | Spr Valley Sheriff #301264120<br>04/26/2020 05/25/2020                    |               | Telephone                        | N    |
|        | 01-251-000-0000-6203                                        |      | 70.50     | Sheriff Office Phone #40689937<br>04/26/2020 05/25/2020                   |               | Telephone                        | N    |
| 85440  | Centurylink                                                 |      | 175.77    | 3 Transactions                                                            |               |                                  |      |
| 4441   | Independent Emergency Services, LLC<br>01-201-000-0000-6310 |      | 100.00    | May 911 Services<br>05/01/2020 05/31/2020<br>1 Transactions               | 200.0223      | Contract Repairs And Maintenance | Y    |
| 4441   | Independent Emergency Services, LLC                         |      | 100.00    |                                                                           |               |                                  |      |
| 6094   | MN Energy Resources Corporation<br>01-111-000-0000-6255     |      | 1,366.12  | FCOB & Crthse Natural Gas<br>03/19/2020 04/20/2020<br>1 Transactions      | 2952072247    | Gas                              | N    |
| 6094   | MN Energy Resources Corporation                             |      | 1,366.12  |                                                                           |               |                                  |      |
| 5162   | NACVSO<br>01-125-000-0000-6242                              |      | 60.00     | 2020 Membership                                                           |               | Membership Dues                  | N    |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor        | Name                                                    | Rpt  | Warrant Description | Invoice #                                                                | Account/Formula Descripti | 1099                  |
|---------------|---------------------------------------------------------|------|---------------------|--------------------------------------------------------------------------|---------------------------|-----------------------|
| No.           | Account/Formula                                         | Accr | Amount              | Service Dates                                                            | Paid On Bhf #             | On Behalf of Name     |
| 5162          | NACVSO                                                  |      | 60.00               | 01/01/2020 12/31/2020<br>1 Transactions                                  |                           |                       |
| 5294          | RELX Inc.DBA LexisNexis<br>01-091-000-0000-6451         |      | 198.00              | LexisNexis April Subscription<br>04/01/2020 04/30/2020<br>1 Transactions | 3092604130                | Reference Materials N |
| 5294          | RELX Inc.DBA LexisNexis                                 |      | 198.00              |                                                                          |                           |                       |
| 3604          | Southern MN Tourism Association<br>01-149-000-0000-6802 |      | 1,056.10            | 2020 Appropriation<br>01/01/2020 12/31/2020<br>1 Transactions            | 1120                      | Appropriations N      |
| 3604          | Southern MN Tourism Association                         |      | 1,056.10            |                                                                          |                           |                       |
| 6849          | Winona County<br>01-103-000-0000-6273                   |      | 5,225.00            | April 2020 Assessor Duties<br>04/01/2020 04/30/2020<br>1 Transactions    | 05012020                  | Professional Fees N   |
| 6849          | Winona County                                           |      | 5,225.00            |                                                                          |                           |                       |
| 1 Fund Total: |                                                         |      | 27,313.84           | County Revenue Fund                                                      | 10 Vendors                | 14 Transactions       |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor | Name                           | Rpt  | Warrant Description | Invoice #              | Account/Formula Descripti | 1099                                |
|--------|--------------------------------|------|---------------------|------------------------|---------------------------|-------------------------------------|
| No.    | Account/Formula                | Accr | Amount              | Service Dates          | Paid On Bhf #             | On Behalf of Name                   |
| 4369   | AcenTek                        |      |                     |                        |                           |                                     |
|        | 13-300-000-0000-6203           |      | 110.21              | telephone              | 11560697                  | Telephone N                         |
|        | 13-300-000-0000-6203           |      | 98.38               | telephone              | 11561623                  | Telephone N                         |
| 4369   | AcenTek                        |      | 208.59              | 2 Transactions         |                           |                                     |
| 5011   | Alcon Construction Corp        |      |                     |                        |                           |                                     |
|        | 13-320-000-0000-6344           |      | 43,158.53           | 605-035 M/C #1         |                           | Sap Municipal Construction N        |
|        |                                |      |                     | 05/08/2020 05/08/2020  |                           |                                     |
|        | 13-320-000-0000-6351           |      | 36,120.07           | 605-035 Wykoff City #1 |                           | Local Cost Participation N          |
|        |                                |      |                     | 05/08/2020 05/08/2020  |                           |                                     |
| 5011   | Alcon Construction Corp        |      | 79,278.60           | 2 Transactions         |                           |                                     |
| 2208   | Canton City - Hwy dept         |      |                     |                        |                           |                                     |
|        | 13-330-000-0000-6251           |      | 65.49               | utilities              | 126799                    | Electricity N                       |
| 2208   | Canton City - Hwy dept         |      | 65.49               | 1 Transactions         |                           |                                     |
| 3219   | Centurylink                    |      |                     |                        |                           |                                     |
|        | 13-300-000-0000-6203           |      | 3.05                | telephone              | 1490544115                | Telephone N                         |
| 3219   | Centurylink                    |      | 3.05                | 1 Transactions         |                           |                                     |
| 85440  | Centurylink                    |      |                     |                        |                           |                                     |
|        | 13-300-000-0000-6203           |      | 114.37              | telephone              | 301264100                 | Telephone N                         |
|        | 13-300-000-0000-6203           |      | 198.66              | telephone              | 301269901                 | Telephone N                         |
| 85440  | Centurylink                    |      | 313.03              | 2 Transactions         |                           |                                     |
| 288    | City Of Peterson               |      |                     |                        |                           |                                     |
|        | 13-330-000-0000-6251           |      | 203.54              | utilities              | 108A                      | Electricity N                       |
| 288    | City Of Peterson               |      | 203.54              | 1 Transactions         |                           |                                     |
| 3388   | Minnowa Construction Inc       |      |                     |                        |                           |                                     |
|        | 13-340-000-0000-6614           |      | 138,006.98          | LOST 88935-104         |                           | Local Sales Tax Road Improvements N |
|        |                                |      |                     | 05/08/2020 05/08/2020  |                           |                                     |
| 3388   | Minnowa Construction Inc       |      | 138,006.98          | 1 Transactions         |                           |                                     |
| 343    | Spring Valley Public Utilities |      |                     |                        |                           |                                     |
|        | 13-330-000-0000-6251           |      | 247.78              | utilities              | 1124                      | Electricity N                       |
| 343    | Spring Valley Public Utilities |      | 247.78              | 1 Transactions         |                           |                                     |

13 Fund Total:

218,327.06

County Road &amp; Bridge

8 Vendors

11 Transactions

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 14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| Vendor Name                                             | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>                                        | <u>Account/Formula Descripti</u>              | <u>1099</u>    |
|---------------------------------------------------------|-------------|----------------------------|---------------------------------------------------------|-----------------------------------------------|----------------|
| <u>No.</u> <u>Account/Formula</u>                       | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>                                    | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |                |
| 85440 Centurylink<br>14-390-000-0000-6203               |             | 140.44                     | April Internet/Phone 301270054<br>04/26/2020 05/25/2020 | Telephone                                     | N              |
| 85440 Centurylink                                       |             | 140.44                     | 1 Transactions                                          |                                               |                |
| 5882 Winneshiek County Landfill<br>14-390-000-0000-6374 |             | 2,580.20                   | Tipping Fees<br>04/08/2020 04/13/2020                   | 23985 Landfill Tipping Fees                   | N              |
| 14-390-000-0000-6374                                    |             | 2,502.50                   | Tipping Fees<br>04/16/2020 04/21/2020                   | 23999 Landfill Tipping Fees                   | N              |
| 14-390-000-0000-6374                                    |             | 2,639.00                   | Tipping Fees<br>04/27/2020 04/28/2020                   | 24016 Landfill Tipping Fees                   | N              |
| 5882 Winneshiek County Landfill                         |             | 7,721.70                   | 3 Transactions                                          |                                               |                |
| 14 Fund Total:                                          |             | 7,862.14                   | Sanitation Fund                                         | 2 Vendors                                     | 4 Transactions |
| Final Total:                                            |             | 253,503.04                 | 20 Vendors                                              | 29 Transactions                               |                |

\*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>          |                    |
|---------------|-------------|---------------|----------------------|--------------------|
|               | 1           | 27,313.84     | County Revenue Fund  |                    |
|               | 13          | 218,327.06    | County Road & Bridge |                    |
|               | 14          | 7,862.14      | Sanitation Fund      |                    |
|               | All Funds   | 253,503.04    | Total                | Approved by, ..... |
|               |             |               |                      | .....              |
|               |             |               |                      | .....              |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/12/2020

Amount of time requested (minutes): 10 minutes

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## **Highway Department**

1. Consider passing a final payment resolution for the Carimona Township Bridge Replacement Project SAP 23-599-197.

## **Airport Department**

1. Consider transferring FAA Year 2020 Fillmore County Airport Entitlements to the City of Blue Earth, MN for the Blue Earth Municipal Airport to be repaid in Year 2021.

Check e-mail for supporting documentation. **See attached documents.** Bid results will be available on Monday after the bid opening.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**



**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date May 12, 2020 Resolution No. 2020-xxx

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS, Minnowa Construction, Inc.**, has in all things completed **SAP 23-599-197**, in Carimona Township; and the County Board being fully advised in the premise.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 12<sup>th</sup> day of May, 2020

Contract Price:       \$       199,717.19

Value of Work:       \$       194,406.48

**Final Payment:       \$       10,135.95**

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners       Prestby ☐               Dahl ☐               Lentz ☐               Hindt ☐               Bakke ☐

**VOTING NAY**

Commissioners       Prestby ☐               Dahl ☐               Lentz ☐               Hindt ☐               Bakke ☐

---

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 12<sup>th</sup> day of May, 2020.

Witness my hand and official seal at Preston, Minnesota the 12<sup>th</sup> day of May, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

## **FAA Form 5100-110, Request for FAA Approval of Agreement for Transfer of Entitlements**

### **Paperwork Reduction Act Burden Statement**

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Federal Aviation Administration at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ASP-110.



## Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor:

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47117(c) for the:

Name of Transferring Airport (and LOCID): ( )

for each fiscal year listed below:

| Entitlement Type<br>(Passenger, Cargo or<br>Nonprimary) | Fiscal Year | Amount |
|---------------------------------------------------------|-------------|--------|
|                                                         |             |        |
|                                                         |             |        |
|                                                         |             |        |
|                                                         |             |        |
| Total                                                   |             |        |

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements: ( )

Name of Receiving Airport's Sponsor:

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

**For the United States of America, Federal Aviation Administration:**

Signature: \_\_\_\_\_

Name:

Title:

Date:

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

**Signature of Sponsor's Authorized Official:** \_\_\_\_\_

I, \_\_\_\_\_, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of \_\_\_\_\_. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

**Signature of Sponsor's Attorney:** \_\_\_\_\_

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/12/2020      Amount of time requested (minutes): 15 minutes

Dept.: Auditor/Treasurer's Office      Prepared By: Heidi Jones, Auditor/Treasurer


State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

| <u>Regular Agenda:</u>                                                                                                                                                    | Documentation<br>(Yes/No): |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 1. Review of Proposed Resolution Renewing Snowmobile Club Sponsorship<br>For TriCounty Trailblazers, Mabel Canton Trailbusters, Hiawatha 1 & 2 and Bluff<br>Valley Riders | Yes                        |
| 2. Discussion with possible action regarding Northern Natural Gas Tax Court Refund<br>Agreement                                                                           | Yes                        |
| 3. Resolution to establish Absentee Ballot Board for Primary and General Election                                                                                         | Yes                        |
| 4. Update on the Presidential Nomination Primary Reimbursement submission                                                                                                 | Yes                        |

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

## MAINTENANCE AND GROOMING APPLICATION

|                                                                                                                                                                |  |                                                                                                                     |                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------|---------------------------|
| Trail/Area Name /Type of Trail (PRINT or TYPE)<br><b>BLUFF VALLEY RIDERS</b>                                                                                   |  | Date<br><b>MAY 4, 2020</b>                                                                                          |                           |
| Trail Administrator (PRINT or TYPE)<br><b>KURT REICKS</b>                                                                                                      |  | Trail Administrator Signature<br> |                           |
| Address (No. & Street, RFD, Box No., City, State, Zip Code)<br><b>CLUB PO BOX 433, PRESTON, MN. 55965</b><br><b>TRAIL ADMIN PO BOX 531, PRESTON, MN. 55965</b> |  | Home Phone Number<br><b>(507)765-2413</b><br><b>CEL (507)251-0500</b>                                               | Work Phone Number         |
| GPS Verified Miles of Trail:<br><b>88.8</b>                                                                                                                    |  |                                                                                                                     | Date of Meeting Attended: |

| Department Use Only |               |         |                              |
|---------------------|---------------|---------|------------------------------|
| Verified Miles:     | Mileage Rate: | Amount: | Recommended:<br><br>\$ _____ |

### SPONSOR APPROVAL

|                                 |       |                                       |  |
|---------------------------------|-------|---------------------------------------|--|
| Unit of Government              |       | Telephone Number (Include Area Code): |  |
| Authorized Signature of Sponsor | Title | Date                                  |  |

### CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES

|                              |                                   |      |
|------------------------------|-----------------------------------|------|
| Authorized Signature For DNR | Area Trails Supervisor            | Date |
| Authorized Signature For DNR | Regional Parks and Trails Manager | Date |

### Checklist/Mandatory Attachments:

- |                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Certification of Trail Closure/4 <sup>th</sup> Benchmark<br><input checked="" type="checkbox"/> Grooming Logs from the Previous Year<br><input type="checkbox"/> Sponsor Resolution<br><input checked="" type="checkbox"/> Update of Current Trail Alignments <i>-No Change</i><br><input checked="" type="checkbox"/> Backup Grooming Plan | <input checked="" type="checkbox"/> Proof of Club Non-Profit Status<br><input checked="" type="checkbox"/> Trail Contact Information<br><input checked="" type="checkbox"/> Sign Order (if applicable Form) <i>Submitted</i> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Closure/Application Submission

4<sup>th</sup> Benchmark – Due By May 15<sup>th</sup>

Trail Name: BLUFF VALLEY RIDERS TRAIL SYSTEM

Club/Organization Name: BLUFF VALLEY RIDERS INC

Trail Administrator Signature:  Date: 05/04/2020

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily closed as defined within the Minnesota Snowmobile Trails Assistance Program Manual, an application for the coming grant round is completed and on file by May 15<sup>th</sup> and that a backup grooming plan is in place and is on file in the event the groomer or the operator are not able to maintain the trails.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO XXX

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Amount requested \$1,274.28 (Up to 5% of the original contract.)

### DEPARTMENT USE ONLY

#### THIS INVOICE APPROVED FOR PAYMENT BY:

|                                              |                          |    |              |
|----------------------------------------------|--------------------------|----|--------------|
| Parks and Trails Area Supervisor – OK TO PAY | Date                     | FY | Amount<br>\$ |
| SWIFT PO:                                    | RECEIPT #                |    |              |
| VENDOR #:                                    | LINE #                   |    |              |
| SERVICE BEGIN DATE: April 1, 20____          | SERVICE END DATE:        |    |              |
| INVOICE #:<br><br><b>BM4</b>                 | Vendor Name and Address: |    |              |

**BLUFF VALLEY RIDERS**  
**SNOWMOBILE CLUB**  
PRESTON-FOUNTAIN-HARMONY-LANESBORO  
PO BOX 433, PRESTON, MN. 55975

RE: BACKUP GROOMER PLAN

The Bluff Valley Riders Snowmobile Club have an agreement with the surrounding snowmobile clubs to help maintain our trails in case of an emergency.

A handwritten signature in black ink, appearing to read "Kurt Reicks", with a stylized flourish at the end.

Kurt Reicks  
Trail Administrator



**Business Record Details »**

Minnesota Business Name

**BLUFF VALLEY RIDERS, INC.****Business Type**

Nonprofit Corporation (Domestic)

**MN Statute**

317A

**File Number**

1Q-778

**Home Jurisdiction**

Minnesota

**Filing Date**

12/22/1997

**Status**

Active / In Good Standing

**Renewal Due Date**

12/31/2020

**Registered Office Address**PO Bx 72  
Fountain, MN 55935  
USA**Registered Agent(s)**

(Optional) Currently No Agent

**President**Randall I Barnes  
21422 US HWY 52  
Preston, MN 55965  
USA**Filing History****Filing History**

Select the item(s) you would like to order: Order Selected Copies

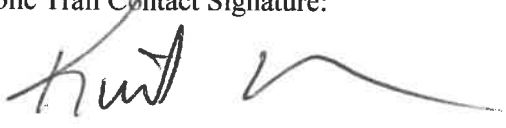
| <input type="checkbox"/> | Filing Date | Filing                                                                                       | Effective Date |
|--------------------------|-------------|----------------------------------------------------------------------------------------------|----------------|
| <input type="checkbox"/> | 12/22/1997  | Original Filing - Nonprofit Corporation (Domestic)                                           |                |
|                          | 12/22/1997  | Nonprofit Corporation (Domestic) Business Name<br>(Business Name: BLUFF VALLEY RIDERS, INC.) |                |
| <input type="checkbox"/> | 12/09/1999  | Registered Office and/or Agent - Nonprofit Corporation<br>(Domestic)                         |                |



## MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING GRANTS

### TRAIL CONTACT INFORMATION FORM

The following form must be completed for each grant-in-aid grant. The information provided will be used for the snowmobile trail quad maps and on the official DNR Web site.

|                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 1. Trail Name:<br>BLUFF VALLEY TRAIL SYSTEM                                                                                                                                                                                                                                                                                                                                    | 2. Club Name:<br>BLUFF VALLEY RIDERS                                                 |
| 2. Trail Map Number (from Quad Map):<br>316                                                                                                                                                                                                                                                                                                                                    | 3. Unit of Government Sponsor:<br>FILLMORE COUNTY                                    |
| 4. Public Trail Contact Name (please print):<br>KURT REICKS                                                                                                                                                                                                                                                                                                                    | 5. Public Trail Contact Phone Number:<br>(507)765-2413<br>EMAIL kurtreicks@gmail.com |
| 6. I approve the use of my name and phone number by the Minnesota Department of Natural Resources as it relates to snowmobile trail information for the above referenced snowmobile trail. I certify that I am the public contact person for this trail system. Trail contact information will be included on the snowmobile trail quad maps and on the official DNR Web site. |                                                                                      |
| Public Trail Contact Signature:<br>                                                                                                                                                                                                                                                         | Date of Signature:<br>05/04/2020                                                     |

| DEPARTMENT USE ONLY   |                             |                    |
|-----------------------|-----------------------------|--------------------|
| DNR Approval          |                             |                    |
| Authorized Signature: | Area Trails Unit Supervisor | Date of Signature: |
| <br><br>              | <br><br>                    | <br><br>           |



# MINNESOTA DEPARTMENT OF NATURAL RESOURCES

## TRAIL ASSISTANCE PROGRAM

### OPERATOR'S GROOMING LOG SHEET

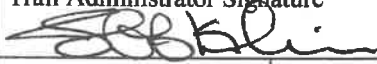
| Trail Name<br><b>BLUFF Valley</b> |                    |                                  | Type of Groomer            |                                 |                        | County<br><b>Fillmore</b> |                                                                            | Year<br><b>2019/2020</b> |
|-----------------------------------|--------------------|----------------------------------|----------------------------|---------------------------------|------------------------|---------------------------|----------------------------------------------------------------------------|--------------------------|
| Date<br>Month<br>/Day             | Operator Signature | Time AM/PM<br>Starting<br>Ending | Total<br>Grooming<br>Hours | Allowable<br>Costs<br>Equipment | Total Miles<br>Groomed | Total<br>Costs            | Remarks: Name of trail or section of trail groomed;<br>additional comments |                          |
| 2/17<br>20                        | Andy CRAIG         | 1 PM<br>2 PM                     | 1                          | \$                              | 20                     | \$                        | Preston - Harmony                                                          |                          |
| 2/18<br>20                        | Andy CRAIG         | 1200 P<br>830 PM                 | 8.5                        | \$                              | 55                     | \$                        | HARMONY CANTON HARMONY<br>Orangeville - Forestville - Preston              |                          |
| 2/19<br>20                        | Andy CRAIG         | 10 AM<br>330 PM                  | 5.5                        | \$                              | 21                     | \$                        | Preston Forestville Preston<br>HIGHLAND                                    |                          |
| 2/21<br>20                        | Rick bullockson    | 11 AM<br>430 PM                  | 5.5                        | \$                              | 42                     | \$                        | HIGHLAND Whelan Lawaband<br>Preston                                        |                          |
|                                   |                    |                                  | 4.5                        | \$                              | 30                     | \$                        |                                                                            |                          |
|                                   |                    |                                  | 6.5                        | \$                              | 41                     | \$                        |                                                                            |                          |
|                                   |                    |                                  | 1                          | \$                              | 36                     | \$                        |                                                                            |                          |
|                                   |                    |                                  | 6                          | \$                              | 30                     | \$                        |                                                                            |                          |
|                                   |                    |                                  | 11.5                       | \$                              | 52                     | \$                        |                                                                            |                          |
|                                   |                    |                                  | 6.5                        | \$                              | 41                     | \$                        |                                                                            |                          |
|                                   |                    |                                  | 5                          | \$                              | 42                     | \$                        |                                                                            |                          |
| TOTALS                            |                    |                                  | /hr                        | \$                              | /hr                    | \$                        | Total cost this sheet \$ _____                                             |                          |

MINNESOTA DEPARTMENT OF NATURAL RESOURCES  
TRAIL ASSISTANCE PROGRAM  
OPERATOR'S GROOMING LOG SHEET

PER ATOR'S  
Fill out Log Book  
When Done

| Trail Name |       | Bluff Valley Riders |                    | Type of Groomer |          | County |                      | Fill more       |           | Year                |             |                                                     |
|------------|-------|---------------------|--------------------|-----------------|----------|--------|----------------------|-----------------|-----------|---------------------|-------------|-----------------------------------------------------|
| Date       | Month | Day                 | Operator Signature | Time AM/PM      | Starting | Ending | Total Grooming Hours | Allowable Costs | Equipment | Total Miles Groomed | Total Costs | Remarks: Name of trail or section of trail groomed; |
| 1/19       |       |                     | ANDY CRAWB         | 11:30 AM        |          |        | 6                    |                 |           | 20                  | \$          | HARMONY - CANTON - HARMONY                          |
| 1/20       |       |                     | ANDY CRAWB         | 12 PM           |          |        | 6                    |                 |           | 20                  | \$          | PRUSTON                                             |
| 1/21       |       |                     | ANDY CRAWB         | 6 PM            |          |        | 6                    |                 |           | 20                  | \$          | PRUSTON - FOESTVILLE                                |
| 1/21       |       |                     | ANDY CRAWB         | 10:30 AM        |          |        | 7                    |                 |           | 31                  | \$          | FOESTVILLE - GRANGE - HARMONY                       |
| 1/22       |       |                     | ANDY CRAWB         | 11 AM           |          |        | 9                    |                 |           | 56                  | \$          | HARMONY PRUSTON FOESTVILLE                          |
| 1/23       |       |                     | RICH GULLICK       | 10:30 AM        |          |        | 4.5                  |                 |           | 30                  | \$          | HIGHLAND WHALAN - CANTON                            |
| 1/28       |       |                     | ANDY CRAWB         | 12 PM           |          |        | 6.5                  |                 |           | 41                  | \$          | HARMONY - CANTON HARMONY GRANGE                     |
| 1/29       |       |                     | ANDY CRAWB         | 10 AM           |          |        | 9                    |                 |           | 36                  | \$          | FOESTVILLE PRUSTON FOESTVILLE                       |
| 1/31       |       |                     | RICH GULLICK       | 5 AM            |          |        | 6                    |                 |           | 30                  | \$          | HIGHLAND WHALAN - CANTON                            |
| 2/20       |       |                     | ANDY CRAWB         | 9 AM            |          |        | 11.5                 |                 |           | 52                  | \$          | HARMONY - HARMONY CANTON                            |
| 2/11       |       |                     | ANDY CRAWB         | 10:30 AM        |          |        | 6.5                  |                 |           | 41                  | \$          | PRUSTON FOESTVILLE PRUSTON HIGHLAND                 |
| 2/11       |       |                     | RICH GULLICK       | 5 PM            |          |        | 5                    |                 |           | 42                  | \$          | HIGHLAND WHALAN - CANTON                            |
| TOTALS     |       |                     |                    |                 |          |        | /hr                  |                 |           |                     | \$          | Total cost this sheet \$                            |

**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM  
MAINTENANCE AND GROOMING APPLICATION**

|                                                                                                                    |               |                                                                                                                     |                                                               |
|--------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| Trail/Area Name /Type of Trail (PRINT or TYPE)<br><b>Hiawatha 1 &amp; 2</b>                                        |               | Date<br><b>05/06/2020</b>                                                                                           |                                                               |
| Trail Administrator (PRINT or TYPE)<br><b>Jeff Klein</b>                                                           |               | Trail Administrator Signature<br> |                                                               |
| Address (No. & Street, RFD, Box No., City, State, Zip Code)<br><b>6618 Ranch View Lane SE<br/>Eyota, MN. 55934</b> |               | Home Phone Number<br><b>507-289-5688</b>                                                                            | Work Phone Number<br><b>507-254-0884</b>                      |
| GPS Verified Miles of Trail:<br><b>110.7</b>                                                                       |               |                                                                                                                     | Date of Meeting Attended:<br><b>No Meeting due to Covid19</b> |
| Department Use Only                                                                                                |               |                                                                                                                     |                                                               |
| Verified Miles:                                                                                                    | Mileage Rate: | Amount:                                                                                                             | Recommended:<br><br>\$ _____                                  |

**SPONSOR APPROVAL**

|                                 |       |                                       |
|---------------------------------|-------|---------------------------------------|
| Unit of Government              |       | Telephone Number (Include Area Code): |
| Authorized Signature of Sponsor | Title | Date                                  |

**CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES**

|                              |                                   |      |
|------------------------------|-----------------------------------|------|
| Authorized Signature For DNR | Area Trails Supervisor            | Date |
| Authorized Signature For DNR | Regional Parks and Trails Manager | Date |

**Checklist/Mandatory Attachments:**

- |                                                                |                                       |
|----------------------------------------------------------------|---------------------------------------|
| _____ Certification of Trail Closure/4 <sup>th</sup> Benchmark | _____ Proof of Club Non-Profit Status |
| _____ Grooming Logs from the Previous Year                     | _____ Trail Contact Information       |
| _____ Sponsor Resolution                                       | _____ Sign Order (if applicable Form) |
| _____ Update of Current Trail Alignments                       |                                       |
| _____ Backup Grooming Plan                                     |                                       |





MINNESOTA DEPARTMENT OF NATURAL RESOURCES  
TRAIL ASSISTANCE PROGRAM  
OPERATOR'S GROOMING LOG SHEET

| Trail Name<br><i>Hineta Snowseeker's</i> |                    |                                  | Type of Groomer<br><i>6150 John Deer<br/>155 Power Case</i> |                                 | County<br><i>Olmsted Filmore</i> |               | Year<br><i>2019-2020</i>                                                                         |
|------------------------------------------|--------------------|----------------------------------|-------------------------------------------------------------|---------------------------------|----------------------------------|---------------|--------------------------------------------------------------------------------------------------|
| DATE<br>Month<br>/Day                    | Operator Signature | Time AM/PM<br>Starting<br>Ending | Total<br>Grooming<br>Hours                                  | Allowable<br>Costs<br>Equipment | Total<br>Miles<br>Groomed        | Total<br>Cost | Remarks: Name of trail or section of trail groomed;<br>additional comments                       |
| 12-6-19                                  | <i>[Signature]</i> | 12:00 AM<br>5:00 PM              | 5                                                           | \$                              | 30                               | \$            | Dover to Chatterfield<br>Hawk down plowing                                                       |
| 12-13-19                                 | <i>[Signature]</i> | 1:00 PM<br>5:30 PM               | 4.5                                                         | \$                              | 24                               | \$            | Dover North to Elgin Road back<br>to Eyota to Dover                                              |
| 12-14-19                                 | <i>[Signature]</i> | 6:30 AM<br>6:00 PM               | 11.5                                                        | \$                              | 69                               | \$            | Dover to Eyota south loop to<br>Elgin back to Eyota to Chatterfield<br>back to Jerry B.          |
| 12-15-19                                 | <i>[Signature]</i> | 12:30 PM<br>7:45 PM              | 7.25                                                        | \$                              | 40                               | \$            | Jerry to Filmore CC Line to<br>Simpson to Eyota to Dover south loop                              |
| 12-16-19                                 | <i>[Signature]</i> | 7:00 AM<br>5:15 PM               | 10-25                                                       | \$                              | 50                               | \$            | Dover to Fountain and back                                                                       |
| 1-19-20                                  | <i>[Signature]</i> | 5:30 AM<br>7:30 PM               | 14                                                          | \$                              | 86                               | \$            | Dover to Eyota to Chatterfield<br>to Fountain to Filmore Line<br>to Simpson to Eyota to Dover    |
| 1-20-20                                  | <i>[Signature]</i> | 11:30 AM<br>7:00 PM              | 7.5                                                         | \$                              | 48                               | \$            | Dover to Eyota to Elgin Road<br>back to Dover south loop                                         |
| 1-21-20                                  | <i>[Signature]</i> | 5:30 AM<br>4:30 PM               | 11                                                          | \$                              | 62                               | \$            | Dover to Fountain to Utica Rd<br>Back to Dover                                                   |
| 1-25-20                                  | <i>[Signature]</i> | 6:00 PM<br>5:00 AM               | 11                                                          | \$                              | 82                               | \$            | Dover to Fountain to Utica<br>Rd to Chatterfield to Dover                                        |
| 1-27-20                                  | <i>[Signature]</i> | 4:30 PM<br>2:00 AM               | 10                                                          | \$                              | 80                               | \$            | Dover to Chatterfield to Filmore<br>Rd to Simpson to Eyota to Dover                              |
| 2-10-20                                  | <i>[Signature]</i> | 6:30 AM<br>8:00 PM               | 13.5                                                        | \$                              | 78                               | \$            | Dover to Quincy Rd to Eyota<br>to Elgin to Eyota to Chatterfield<br>to Fountain back to Jerry B. |
| TOTALS                                   |                    |                                  | 165.5 /hr                                                   | \$ /hr                          |                                  | \$            | Total cost this sheet \$                                                                         |

## **Hiawatha SnoSeekers Backup Grooming Plan**

**Equipment owned :**

- 1). 2018 Case IH 155 Puma Tractor**
- 2). 2014 John Deere 6150R Tractor**
- 3). 2018 Sno-Plane Drag**
- 4). 2014 Sno-Plane Drag**

**Hiawatha SnoSeekers owns two groomers with drags**

**Jeff Klein  
Trail Coordinator  
6618 Ranch View Lane SE  
Eyota, MN. 55934  
507-289-5688 Home and Fax  
507-254-0884 Mobile  
jeffkleinconstruction@yahoo.com**

**Business Record Details »**

Minnesota Business Name

**HIAWATHA SNO-SEEKERS****Business Type**

Nonprofit Corporation (Domestic)

**MN Statute**

317A

**File Number**

X-1170

**Home Jurisdiction**

Minnesota

**Filing Date**

11/15/1984

**Status**

Active / In Good Standing

**Renewal Due Date**

12/31/2020

**Registered Office Address**8501 30th Str SE  
Eyota, MN 55934  
USA**Number of Shares**

NONE

**Registered Agent(s)**

(Optional) Currently No Agent

**President**Jeffrey Jay Klein  
6618 Ranch View Lane SE  
Eyota, MN 55934  
USA**Filing History****Filing History**Select the item(s) you would like to order: Order Selected Copies

| <input type="checkbox"/> | Filing Date | Filing                                             | Effective Date |
|--------------------------|-------------|----------------------------------------------------|----------------|
| <input type="checkbox"/> | 11/15/1984  | Original Filing - Nonprofit Corporation (Domestic) |                |
|                          | 11/15/1984  | Nonprofit Corporation (Domestic) Business Name     |                |



## Legend

- Trail Change
- Highlighted Snowmobile FY21 Validation
- GIA Maintained Trail
- State Maintained Trail
- Club Maintained Trail
- Minnesota State Trails (MS 85.015)
- Minnesota State Trails (MS 84.029)
- PLS Section Line

# FY21 Snowmobile Trail Review for Trail Number 132, Hiawatha I & II Trails Snowmobile Trail

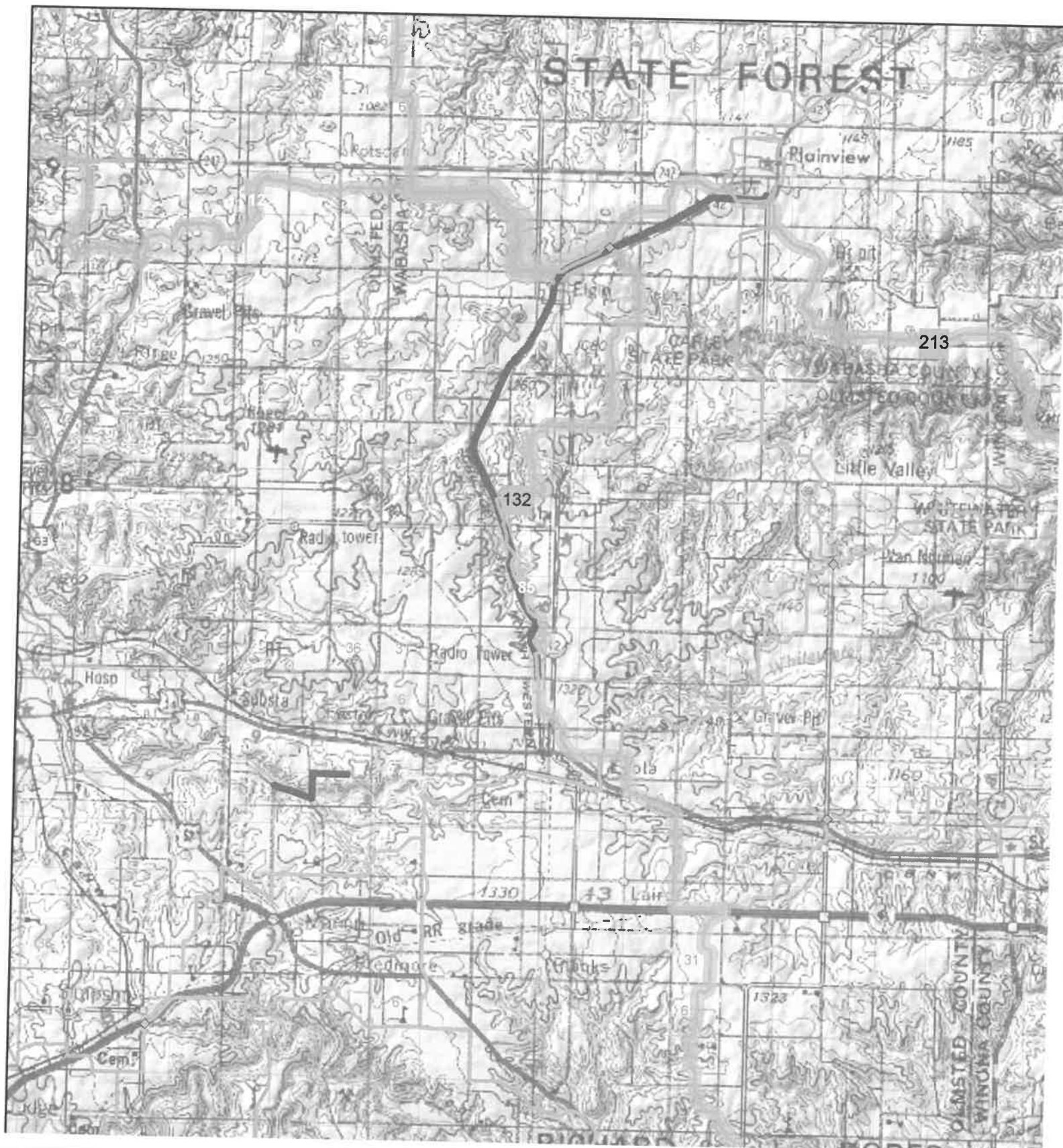
N



Stud Restrictions: NONE

Scale: use the pink 'PLS Section' lines,  
each square is roughly 1 mile by 1 mile.

Map Prepared by: Minnesota  
Date: 3/26/2020  
Project: Snowmobile2021val  
Date Saved: 3/26/2020 2:32:



## GRANT-IN-AID PROGRAMS TRAIL SIGN ORDER FORM

Grant organizations are responsible for obtaining all signs for the trails they operate. A limited number of signs are available from the DNR. All others must be obtained from other sources. The following form is designed to assist grant organizations in requesting signs from the DNR.

| Date:           | Trail/Club Name:           | Contact Information:                                       |                  |
|-----------------|----------------------------|------------------------------------------------------------|------------------|
| 3/10/2020       | 132/Hiawatha<br>SnoSeekers | Jeff Klein 507-254-0884<br>jeffkleinconstruction@yahoo.com |                  |
| SIGN NUMBER     | MATERIAL / THICKNESS       | DESCRIPTION                                                | TOTAL # of Signs |
| NRM 8.2.20      | Aluminum / .063"           | Stay on Trail                                              |                  |
| NRM 8.2.20      | Poly / .075"               | Stay on Trail                                              |                  |
| NRM 8.2.25A     | Aluminum / .063"           | Recreation Use Sign Blank (Brown) (8"X8")                  |                  |
| NRM 8.2.25A     | Poly / .075"               | Recreation Use Sign Blank (Brown) (8"X8")                  |                  |
| NRM 8.2.25B     | Aluminum / .063"           | Recreation Use Sign Blank(Brown) (12"X12")                 |                  |
| NRM 8.2.25B     | Poly / .075"               | Recreation Use Sign Blank(Brown) (12"X12")                 |                  |
| NRM 8.2.25C     | Aluminum / .063"           | Recreation Use Sign Blank (Brown) (18"X12")                |                  |
| NRM 8.2.25C     | Poly / .075"               | Recreation Use Sign Blank (Brown) (18"X12")                |                  |
| NRM8.3.2        | Aluminum / .063"           | Warning Blazer                                             |                  |
| NRM8.3.2        | Poly / .075"               | Warning Blazer                                             |                  |
| NRM8.3.2D       | Decal                      | THIN ICE                                                   |                  |
| NRM 8.4.1A      | Aluminum / .063"           | Stop (12"X12")                                             |                  |
| NRM 8.4.1A      | Poly / .075"               | Stop (12"X12")                                             |                  |
| NRM 8.4.2       | Aluminum / .063"           | Stop Ahead (12"X12")                                       |                  |
| NRM 8.4.2       | Poly / .075"               | Stop Ahead (12"X12")                                       |                  |
| NRM 8.4.3       | Aluminum / .063"           | Yield                                                      |                  |
| NRM 8.4.3       | Poly / .075"               | Yield                                                      |                  |
| NRM8.4.37A      | Aluminum / .063"           | Two-Way Snowmobile Trail DAY & NIGHT                       |                  |
| NRM8.4.37B      | Aluminum / .063"           | Two-Way Snowmobile Trail BEGIN                             |                  |
| NRM8.4.37C      | Aluminum / .063"           | Two-Way Snowmobile Trail END                               |                  |
| NRM 8.4.4       | Aluminum / .063"           | Do Not Enter                                               |                  |
| NRM 8.4.4       | Poly / .075"               | Do Not Enter                                               | 25               |
| NRM 8.4.4B      | Decal                      | Decal - "One Way"                                          |                  |
| NRM 8.4.4C      | Decal                      | Decal - "Road Closed"                                      |                  |
| NRM 8.4.4D      | Decal                      | Decal - "Trail Closed"                                     |                  |
| NRM 8.4.4E      | Decal                      | Decal - "Bridge Out"                                       |                  |
| NRM 8.4.5 A     | Aluminum / .063"           | Caution                                                    |                  |
| NRM 8.4.5 A     | Poly / .075"               | Caution                                                    |                  |
| NRM 8.4.5 B     | Aluminum / .063"           | Caution Steep Hill                                         |                  |
| NRM 8.4.5 B     | Poly / .075"               | Caution Steep Hill                                         | 50               |
| NRM 8.4.5 C     | Aluminum / .063"           | Caution Bridge Ahead                                       |                  |
| NRM 8.4.5 C     | Poly / .075"               | Caution Bridge Ahead                                       |                  |
| NRM 8.4.7A      | Aluminum / .063"           | Reassuring Blazer Orange (5"X7")                           |                  |
| NRM 8.4.7A      | Poly / .055"               | Reassuring Blazer Orange (5"X7")                           | 250              |
| NRM 8.4.8 Plain | Aluminum / .063"           | Reassuring Blazer Orange (9"X12") No Directional Marking   |                  |
| NRM 8.4.8 Plain | Poly / .055"               | Reassuring Blazer Orange (9"X12") No Directional Marking   | 250              |
| NRM 8.4.8A      | Aluminum / .063"           | Trail Directional-intersection ORANGE                      |                  |
| NRM 8.4.8A      | Poly / .055"               | Trail Directional-intersection ORANGE                      |                  |

# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING APPLICATION

|                                                                                                         |               |                                                     |                                          |
|---------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------|------------------------------------------|
| Trail/Area Name / Type of Trail (PRINT or TYPE)<br><u>MOBEL CANTON TRAILBUSTERS / TRAKBUSTERS</u>       |               | Date<br><u>5-5-2020</u>                             |                                          |
| Trail Administrator (PRINT or TYPE)<br><u>BOB CAROLAN</u>                                               |               | Trail Administrator Signature<br><u>Bob Carolan</u> |                                          |
| Address (No. & Street, RFD, Box No., City, State, Zip Code)<br><u>3804 188TH AVE, DECORAH, IA 52101</u> |               | Home Phone Number<br><u>563-735-5811</u>            | Work Phone Number<br><u>563-382-7995</u> |
| GPS Verified Miles of Trail:<br><u>52</u>                                                               |               | Date of Meeting Attended:<br><u>Cancelled</u>       |                                          |
| Verified Miles:                                                                                         | Mileage Rate: | Amount:                                             | Recommended:                             |

## SPONSOR APPROVAL

|                                 |       |                                       |  |
|---------------------------------|-------|---------------------------------------|--|
| Unit of Government              |       | Telephone Number (Include Area Code): |  |
| Authorized Signature of Sponsor | Title | Date                                  |  |

## CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES

|                              |                                   |      |
|------------------------------|-----------------------------------|------|
| Authorized Signature For DNR | Area Trails Supervisor            | Date |
| Authorized Signature For DNR | Regional Parks and Trails Manager | Date |

## Checklist/Mandatory Attachments:

- |                                                                                         |                                                          |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Certification of Trail Closure/4 <sup>th</sup> Benchmark       | <input type="checkbox"/> Proof of Club Non-Profit Status |
| <input type="checkbox"/> Grooming Logs from the <sup>THIS LAST YEAR</sup> Previous Year | <input type="checkbox"/> Trail Contact Information       |
| <input type="checkbox"/> Sponsor Resolution                                             | <input type="checkbox"/> Sign Order (if applicable Form) |
| <input type="checkbox"/> Update of Current Trail Alignments                             |                                                          |
| <input type="checkbox"/> Backup Grooming Plan                                           |                                                          |

# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Closure/Application Submission

4<sup>th</sup> Benchmark - Due By May 15<sup>th</sup>Trail Name: MABEL/CANTON TRAILBUSTER TRAILClub/Organization Name: MABEL/CANTON TRAILBUSTERSTrail Administrator Signature: Bob Carlson Date: 5-5-2020

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily closed as defined within the Minnesota Snowmobile Trails Assistance Program Manual, an application for the coming grant round is completed and on file by May 15<sup>th</sup> and that a backup grooming plan is in place and is on file in the event the groomer or the operator are not able to maintain the trails.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO X

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): FILLMORE COUNTY

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Title: \_\_\_\_\_

Amount requested \$ 755.88 (Up to 5% of the original contract.)

### DEPARTMENT USE ONLY

### THIS INVOICE APPROVED FOR PAYMENT BY:

|                                              |                          |    |        |
|----------------------------------------------|--------------------------|----|--------|
| Parks and Trails Area Supervisor - OK TO PAY | Date                     | FY | Amount |
| SWIFT PO:                                    | RECEIPT #                |    |        |
| VENDOR #:                                    | LINE #                   |    |        |
| SERVICE BEGIN DATE: <u>April 1, 20</u>       | SERVICE END DATE:        |    |        |
| INVOICE #:                                   | Vendor Name and Address: |    |        |

BM4

**Business Record Details »**

Minnesota Business Name

**MABEL-CANTON TRAILBUSTERS, INC.**

Business Type

Nonprofit Corporation (Domestic)

MN Statute

317A

File Number

K-510

Home Jurisdiction

Minnesota

Filing Date

12/06/1972

Status

Active / In Good Standing

Renewal Due Date

12/31/2021

Registered Office Address

Route 1

Mabel, MN 55954

USA

Number of Shares

NONE

Registered Agent(s)

(Optional) Currently No Agent

President

Chad Loppnow

602 E Newburg

Mabel, MN 55954

USA

**Filing History****Filing History**Select the item(s) you would like to order: **Order Selected Copies**

| <input type="checkbox"/> | Filing Date | Filing                                             | Effective Date |
|--------------------------|-------------|----------------------------------------------------|----------------|
| <input type="checkbox"/> | 12/06/1972  | Original Filing - Nonprofit Corporation (Domestic) |                |





MABEL-1

OP ID: HC

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/13/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Security State Insurance  
Aitkin Office  
P.O. Box 347  
Aitkin, MN 58431  
Security State Agency

**CONTACT NAME:** Beth Roettke # 40080760

**PHONE** 218-927-3712

**FAX** 218-927-4481

**E-MAIL**  
**ADDRESS**

**INSURER(S) AFFORDING COVERAGE**

**NAIC #**

**INSURER A:** Underwriters at Lloyds, London

**INSURER B:**

**INSURER C:**

**INSURER D:**

**INSURER E:**

**INSURER F:**

**INSURED** Mabel Canton Trailbusters, Inc  
3804 188th Ave  
Decorah, IA 52101-7453

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                              | ADDL SUBR INSD VOID                      | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                       |
|----------|--------------------------------------------------------------------------------|------------------------------------------|---------------|-------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY               |                                          |               |                         |                         |                                                                                                                                                                                                                                              |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR |                                          | HK02216       | 11/01/2019              | 11/01/2020              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000<br>MED EXP (Any one person) \$ Excluded<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                             |                                          |               |                         |                         |                                                                                                                                                                                                                                              |
|          | POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC          |                                          |               |                         |                         |                                                                                                                                                                                                                                              |
|          | OTHER:                                                                         |                                          |               |                         |                         |                                                                                                                                                                                                                                              |
|          | AUTOMOBILE LIABILITY                                                           |                                          |               |                         |                         | COMBINED SINGLE LIMIT (Per accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                             |
|          | ANY AUTO                                                                       |                                          |               |                         |                         |                                                                                                                                                                                                                                              |
|          | ALL OWNED AUTOS                                                                | <input type="checkbox"/> SCHEDULED AUTOS |               |                         |                         |                                                                                                                                                                                                                                              |
|          | HIRED AUTOS                                                                    | <input type="checkbox"/> NON-OWNED AUTOS |               |                         |                         |                                                                                                                                                                                                                                              |
|          | UMBRELLA LIAB                                                                  | <input type="checkbox"/> OCCUR           |               |                         |                         | EACH OCCURRENCE \$                                                                                                                                                                                                                           |
|          | EXCESS LIAB                                                                    | <input type="checkbox"/> CLAIMS-MADE     |               |                         |                         | AGGREGATE \$                                                                                                                                                                                                                                 |
|          | DED RETENTION \$                                                               |                                          |               |                         |                         | \$                                                                                                                                                                                                                                           |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                                  |                                          |               |                         |                         | PER STATUTE OTH-ER                                                                                                                                                                                                                           |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH)     | Y/N                                      | N/A           |                         |                         | E.L. EACH ACCIDENT \$                                                                                                                                                                                                                        |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                         |                                          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$                                                                                                                                                                                                                |
|          |                                                                                |                                          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                                                                                                                                                                                                               |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)

Trails  
AO Policy#08946699 includes:  
2001 Tucker Groomer \$125,000  
1995 Arrowhead Drag \$3500

## CERTIFICATE HOLDER

Minnesota Dept of Natural  
Resources  
Central Region Business Office  
1200 Warner Rd  
St Paul, MN 55106

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Hannah Pohl*

# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

## MAINTENANCE AND GROOMING APPLICATION

|                                                                                                             |  |                                            |                                          |
|-------------------------------------------------------------------------------------------------------------|--|--------------------------------------------|------------------------------------------|
| Trail/Area Name /Type of Trail (PRINT or TYPE)<br><i>Tri County Trailblazers</i>                            |  | Date<br><i>5-5-2020</i>                    |                                          |
| Trail Administrator (PRINT or TYPE)<br><i>Jake Merkel</i>                                                   |  | Trail Administrator Signature<br><i>JM</i> |                                          |
| Address (No. & Street, RFD, Box No., City, State, Zip Code)<br><i>11071 190th St Spring Valley MN 55975</i> |  | Home Phone Number<br><i>507-421-8752</i>   | Work Phone Number<br><i>507-754-1100</i> |
| GPS Verified Miles of Trail: <i>67.6</i>                                                                    |  |                                            | Date of Meeting Attended:                |

| Department Use Only |               |         |              |
|---------------------|---------------|---------|--------------|
| Verified Miles:     | Mileage Rate: | Amount: | Recommended: |
|                     |               |         | \$ _____     |

### SPONSOR APPROVAL

|                                              |       |                                       |  |
|----------------------------------------------|-------|---------------------------------------|--|
| Unit of Government<br><i>Fillmore County</i> |       | Telephone Number (Include Area Code): |  |
| Authorized Signature of Sponsor              | Title | Date                                  |  |

### CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES

|                              |                                   |      |
|------------------------------|-----------------------------------|------|
| Authorized Signature For DNR | Area Trails Supervisor            | Date |
| Authorized Signature For DNR | Regional Parks and Trails Manager | Date |

### Checklist/Mandatory Attachments:

- |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Certification of Trail Closure/4 <sup>th</sup> Benchmark<br><input checked="" type="checkbox"/> Grooming Logs from the Previous Year<br><input type="checkbox"/> Sponsor Resolution<br><input type="checkbox"/> Update of Current Trail Alignments<br><input checked="" type="checkbox"/> Backup Grooming Plan | <input checked="" type="checkbox"/> Proof of Club Non-Profit Status<br><input checked="" type="checkbox"/> Trail Contact Information<br><input type="checkbox"/> Sign Order (if applicable Form) |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM**  
**MAINTENANCE AND GROOMING GRANTS**

**TRAIL CONTACT INFORMATION FORM**

The following form must be completed for each grant-in-aid grant. The information provided will be used for the snowmobile trail quad maps and on the official DNR Web site.

|                                                                                                                                                                                                                                                                                                                                                                                |                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| 1. Trail Name:<br><i>Tri County Trailblazers</i>                                                                                                                                                                                                                                                                                                                               | 2. Club Name:<br><i>Tri County Trailblazers</i>              |
| 2. Trail Map Number (from Quad Map):<br><i>131</i>                                                                                                                                                                                                                                                                                                                             | 3. Unit of Government Sponsor:<br><i>Fillmore Co</i>         |
| 4. Public Trail Contact Name (please print):<br><i>Jake Merkel</i>                                                                                                                                                                                                                                                                                                             | 5. Public Trail Contact Phone Number:<br><i>507-421-8752</i> |
| 6. I approve the use of my name and phone number by the Minnesota Department of Natural Resources as it relates to snowmobile trail information for the above referenced snowmobile trail. I certify that I am the public contact person for this trail system. Trail contact information will be included on the snowmobile trail quad maps and on the official DNR Web site. |                                                              |
| Public Trail Contact Signature:<br><i>JT Merkel</i>                                                                                                                                                                                                                                                                                                                            | Date of Signature:<br><i>5-5-2020</i>                        |

| DEPARTMENT USE ONLY   |                             |                    |
|-----------------------|-----------------------------|--------------------|
| DNR Approval          |                             |                    |
| Authorized Signature: | Area Trails Unit Supervisor | Date of Signature: |
|                       |                             |                    |





## Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)

e-Postcard Profile

Select EIN

Organization Details

Contact Information

Confirmation

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** TRI-COUNTY TRAILBLAZERS
- **EIN:** 411749328
- **Tax Year:** 2019
- **Tax Year Start Date:** 01-01-2019
- **Tax Year End Date:** 12-31-2019
- **Submission ID:** 10065520200563522828
- **Filing Status Date:** 02-25-2020
- **Filing Status:** Accepted

< **MANAGE FORM 990-N SUBMISSIONS**

# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Closure/Application Submission

4<sup>th</sup> Benchmark – Due By May 15<sup>th</sup>

Trail Name: Tri County Trailblazers

Club/Organization Name: Tri County Trailblazers

Trail Administrator Signature: [Signature] Date: 5-5-2020

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily closed as defined within the Minnesota Snowmobile Trails Assistance Program Manual, an application for the coming grant round is completed and on file by May 15<sup>th</sup> and that a backup grooming plan is in place and is on file in the event the groomer or the operator are not able to maintain the trails.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO X

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): Fillmore County

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Amount requested \$ 1039.55 (Up to 5% of the original contract.)

### DEPARTMENT USE ONLY

#### THIS INVOICE APPROVED FOR PAYMENT BY:

|                                              |                          |    |              |
|----------------------------------------------|--------------------------|----|--------------|
| Parks and Trails Area Supervisor – OK TO PAY | Date                     | FY | Amount<br>\$ |
| SWIFT PO:                                    | RECEIPT #                |    |              |
| VENDOR #:                                    | LINE #                   |    |              |
| SERVICE BEGIN DATE: April 1, 20__            | SERVICE END DATE:        |    |              |
| INVOICE #:<br><br><b>BM4</b>                 | Vendor Name and Address: |    |              |




# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

## OPERATOR'S GROOMING LOG SHEET

| Trail Name              |                        | Type of Groomer     |          | Sponsor              | Year                |                                                                         |
|-------------------------|------------------------|---------------------|----------|----------------------|---------------------|-------------------------------------------------------------------------|
| Tri County Trailblazers |                        | New Holland Tractor |          | Fillmore Co          | 2019-2020           |                                                                         |
| Date (Month/Day)        | Operator Signature     | Time (AM/PM)        |          | Total Grooming Hours | Total Miles Groomed | Remarks: name of trail or section of trail groomed; additional comments |
|                         |                        | Start               | Ending   |                      |                     |                                                                         |
| 2-10-20                 | Mike Hyland            | 4:30 PM             | 12:30 AM | 8 /hr                | /mi                 | wyke to forestville + roots                                             |
| 2-11-20                 | Mike Hyland            | 4:30 PM             | 11:30    | 7 /hr                | /mi                 | west to heartland to Ostrander                                          |
| 2-12-20                 | Dave Schippers         | 9:30 AM             | 4:00 PM  | 6.5 /hr              | /mi                 | Ostrander south to chester                                              |
| 2-18-20                 | Dave Schippers         | 10:30               | 3:30     | 5 /hr                | /mi                 | Leroy loop back to Ostrander                                            |
| 2-19-20                 | Chris Gundersen        | 2:30                | 6:30     | 4 /hr                | /mi                 | Ostrander south to chester                                              |
| 2-20-20                 | Chris Gundersen        | 10:30               | 2:00     | 3.5 /hr              | /mi                 | SV to my place                                                          |
| 2-20-20                 | Brett Ockjen           | 5:PM                | 3 AM     | 10 /hr               | /mi                 | North end to Weisinger                                                  |
| 2-28-20                 | Mike Hyland            | 6:PM                | 11:PM    | 5 /hr                | /mi                 | Weisinger to forestville, wyke to forestville back to SV                |
| <del>2-28-20</del>      | <del>Mike Hyland</del> |                     |          | /hr                  | /mi                 | Mike to heartland to Ostrander back to SV                               |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        |                     |          | /hr                  | /mi                 |                                                                         |
|                         |                        | <b>TOTALS</b>       |          | /hr                  | /mi                 |                                                                         |

# Tri County Trailblazers Backup Groomer Plan

The Tri County Trailblazers has an agreement with the Heartland Snoggers for backup grooming in the event we cannot do it.

Tri County Trailblazers Ike Merkel  
Trail Administrator: 

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date May 12, 2020 Resolution No. 2020-XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

---

**WHEREAS**, the local unit of government desires to establish a public trail in furtherance of its public recreation program, and

**WHEREAS**, the club agrees to act as an independent contractor to help and assist the local unit of government to acquire, construct, and maintain said trail, and is registered as a nonprofit corporation, and

**WHEREAS**, the State of Minnesota offers financial and technical assistance to the local unit of government for the construction of an approved trail.

**NOW THEREFORE BE IT RESOLVED THAT** Fillmore County shall enter into agreement with the State of Minnesota, Department of Natural Resources, for financial and technical assistance in accordance with the laws, rules and regulations governing said assistance for the following snowmobile trails: Bluff Valley Riders, Mabel-Canton Trail Busters, Hiawatha I & II and Tri-County Trailblazers for the 2020-2021 snowmobile season.

**VOTING AYE**

Commissioners      Prestby ☐      Dahl ☐      Lentz ☐      Hindt ☐      Bakke ☐

**VOTING NAY**

Commissioners      Prestby ☐      Dahl ☐      Lentz ☐      Hindt ☐      Bakke ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 12<sup>th</sup> day of May, 2020.

Witness my hand and official seal at Preston, Minnesota the 12<sup>th</sup> day of May, 2020.

SEAL

Bobbie Vickerman, Administrator/Clerk  
Fillmore County Board of Commissioners

NORTHERN NATURAL GAS REFUND 2016 PAYABLE/2017 PAYABLE

| County   | Type | State ID | Parcel No.   | Pymt Received<br>(GL Date) | 2015 PAYABLE/2017 PAYABLE |                                             |                                                |                                                 | 2015 Paid in full | 2016 PAYABLE/2018 PAYABLE |                                             |                                |                                  | TOTAL DUE |                |
|----------|------|----------|--------------|----------------------------|---------------------------|---------------------------------------------|------------------------------------------------|-------------------------------------------------|-------------------|---------------------------|---------------------------------------------|--------------------------------|----------------------------------|-----------|----------------|
|          |      |          |              |                            | 2015 Estimated<br>Refund  | 2015 Estimated<br>Interest thru Apr<br>2020 | 2015 Addl Pymt OR<br>Actual Refund<br>Received | 2015 Addl Int OR<br>Actual Interest<br>Received |                   | 2016 Estimated<br>Refund  | 2016 Estimated<br>Interest thru Apr<br>2020 | 2016 Actual<br>Refund Received | 2016 Actual<br>Interest Received |           |                |
| Fillmore | PP   | 0381325  | 18.0000.004  |                            |                           |                                             |                                                |                                                 |                   | 33,902.25                 | 4,014.03                                    |                                |                                  | 37,916.28 | Carrollton Twp |
| Fillmore | PP   | 0380180  | P01.0000.001 |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  | 3,324.69  |                |
| Fillmore | PP   | 0380183  | P05.0000.001 |                            | 1,157.67                  | 183.44                                      |                                                |                                                 |                   | 1,773.57                  | 210.01                                      |                                |                                  |           |                |
| Fillmore | PP   | 0380173  | P08.0000.001 |                            | 2,451.43                  | 388.47                                      |                                                |                                                 |                   | 4,106.27                  | 486.18                                      |                                |                                  | 7,432.35  |                |
| Fillmore | PP   | 0380174  | P08.0000.002 |                            | 95.05                     | 15.05                                       |                                                |                                                 |                   | 153.58                    | 18.20                                       |                                |                                  | 281.88    |                |
| Fillmore | PP   | 0380188  | P09.0000.001 |                            | 1,083.73                  | 171.74                                      |                                                |                                                 |                   | 1,684.43                  | 199.43                                      |                                |                                  | 3,139.33  |                |
| Fillmore | PP   | 0380170  | P13.0000.001 |                            | 16.00                     | 2.53                                        |                                                |                                                 |                   | 24.52                     | 2.90                                        |                                |                                  | 45.96     |                |
| Fillmore | PP   | 0380171  | P13.0000.002 |                            | 518.52                    | 82.17                                       |                                                |                                                 |                   | 854.96                    | 101.22                                      |                                |                                  | 1,556.88  |                |
| Fillmore | PP   | 0380178  | P14.0000.001 |                            | 1,311.49                  | 207.80                                      |                                                |                                                 |                   | 2,153.19                  | 254.93                                      |                                |                                  | 3,927.41  |                |
| Fillmore | PP   | 0380176  | P18.0000.001 |                            | 285.97                    | 45.31                                       |                                                |                                                 |                   | 466.72                    | 55.27                                       |                                |                                  | 853.27    |                |
| Fillmore | PP   | 0380175  | P18.0000.002 |                            | 653.32                    | 103.53                                      |                                                |                                                 |                   | 1,063.87                  | 125.96                                      |                                |                                  | 1,946.68  |                |
| Fillmore | PP   | 0380181  | P20.0000.001 |                            | 868.00                    | 137.55                                      |                                                |                                                 |                   | 1,444.98                  | 171.08                                      |                                |                                  | 2,621.61  |                |
| Fillmore | PP   | 0380182  | P20.0000.002 |                            | 1,898.95                  | 300.91                                      |                                                |                                                 |                   | 3,191.16                  | 377.83                                      |                                |                                  | 5,768.85  |                |
| Fillmore | PP   | 0380177  | P25.0000.001 |                            | 770.52                    | 122.08                                      |                                                |                                                 |                   | 1,281.85                  | 151.78                                      |                                |                                  | 2,326.23  |                |
| Fillmore | PP   | 0380179  | P31.0000.001 |                            | 2,050.13                  | 324.85                                      |                                                |                                                 |                   | 3,420.21                  | 404.95                                      |                                |                                  | 6,200.15  |                |
| Fillmore | PP   | 0381219  | P31.0000.005 |                            | 1,846.45                  | 292.57                                      |                                                |                                                 |                   | 3,088.09                  | 365.63                                      |                                |                                  | 5,592.74  |                |
| Fillmore | PP   | 0380184  | P35.0000.002 |                            | 21,016.61                 | 3,330.28                                    |                                                |                                                 |                   | 717.12                    | 84.91                                       |                                |                                  | 25,148.92 |                |
| Fillmore | PP   | 0380185  | P37.0000.003 |                            | 860.58                    | 136.37                                      |                                                |                                                 |                   | 1,363.46                  | 161.44                                      |                                |                                  | 2,521.84  |                |
| Fillmore | PP   | 0380186  | P37.0000.004 |                            | 1,432.53                  | 227.00                                      |                                                |                                                 |                   | 2,386.91                  | 282.60                                      |                                |                                  | 4,329.04  |                |
| Fillmore | PP   | 0380187  | P37.0000.005 |                            | 434.33                    | 68.82                                       |                                                |                                                 |                   | 684.67                    | 81.06                                       |                                |                                  | 1,268.89  |                |
| Fillmore | RE   | 0380806  | R01.0223.010 |                            | 1,595.95                  | 252.89                                      |                                                |                                                 |                   | 2,492.97                  | 295.16                                      |                                |                                  | 4,636.98  |                |
| Fillmore | RE   | 0380807  | R06.0713.010 |                            | 2,143.04                  | 339.58                                      |                                                |                                                 |                   | 3,219.50                  | 381.18                                      |                                |                                  | 6,083.30  |                |
| Fillmore | RE   | 0380801  | R09.0003.020 |                            | 2,825.05                  | 447.65                                      |                                                |                                                 |                   | 4,465.09                  | 528.67                                      |                                |                                  | 8,266.46  |                |
| Fillmore | RE   | 0380805  | R14.0090.010 |                            | 252.71                    | 40.05                                       |                                                |                                                 |                   | 394.91                    | 46.76                                       |                                |                                  | 734.43    |                |
| Fillmore | RE   | 0380802  | R18.0092.010 |                            | 166.91                    | 26.45                                       |                                                |                                                 |                   | 264.73                    | 31.34                                       |                                |                                  | 489.43    |                |
| Fillmore | RE   | 0380803  | R18.0236.010 |                            | 172.68                    | 27.37                                       |                                                |                                                 |                   | 278.66                    | 33.00                                       |                                |                                  | 511.72    |                |
| Fillmore | RE   | 0380804  | R25.0026.010 |                            | 584.30                    | 92.58                                       |                                                |                                                 |                   | 199.55                    | 23.63                                       |                                |                                  | 900.06    |                |
| Fillmore | RE   | 0380808  | R35.0285.030 |                            | 817.68                    | 129.57                                      |                                                |                                                 |                   | 1,321.29                  | 156.45                                      |                                |                                  | 2,424.69  |                |
|          |      |          |              |                            | 366.88                    | 58.15                                       |                                                |                                                 |                   | 563.90                    | 66.78                                       |                                |                                  | 1,055.70  |                |
|          |      |          |              |                            | 47,676.47                 | 7,554.78                                    |                                                |                                                 |                   | 76,962.41                 | 9,112.38                                    |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                |                                  |           |                |
|          |      |          |              |                            |                           |                                             |                                                |                                                 |                   |                           |                                             |                                | </                               |           |                |

## **AGREEMENT TO OFFSET AD VALOREM TAX**

This Agreement To Offset Ad Valorem Tax (this "Agreement") is entered into as of May \_\_, 2020, by and between Northern Natural Gas Company ("Northern") and Fillmore County, State of Minnesota, acting through its County Board ("County"). Northern and County are referred to herein individually, as a "Party" and collectively, as the "Parties."

### **Recitals**

WHEREAS, Northern successfully litigated its Minnesota ad valorem tax liability for tax years 2015 and 2016 giving rise to an ad valorem refund from County.

WHEREAS, the Parties desire to resolve the ad valorem refund, including interest, by offsetting the ad valorem tax due from Northern for tax year 2019 against the refund owed to Northern by County for the 2015 and 2016 tax years.

NOW, THEREFORE, the Parties mutually agree as follows, intending to be legally bound:

1. Northern and County agree to offset the ad valorem tax refund due from County to Northern as a result of the 2015-16 tax year litigation by reducing the 2019 tax year (to be paid in 2020) ad valorem tax liability of Northern.
2. The amount of the offset shall be equal to \$141,306, comprised of \$124,639 of principal and \$16,667 of interest for the period beginning May 15, 2016 (for tax year 2015) and May 15, 2017 (for tax year 2016) through April 30, 2020.
3. Northern and the County agree that, in lieu of a cash refund of ad valorem tax paid by County to Northern, Northern shall reduce its 2020 ad valorem taxes payable (for tax year 2019) by \$141,306.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date first written above.

**Northern:**  
**Northern Natural Gas Company**

**County**  
**Fillmore County**

By: \_\_\_\_\_  
Joseph M. Lillo  
Vice President, Finance

By: \_\_\_\_\_  
Printed: \_\_\_\_\_  
Title: \_\_\_\_\_

## Northern Natural Gas

2015 Assessment Year (Taxes Payable 2016)

Revision to Exhibit A, 8/28/2019

Apportionment Records

| DOR | Property ID | County Name | City/Town Name    | Parcel ID     | Property Type Description | Original Cost | Revised Appt. Value | Revised Equalized, Rounded Value |
|-----|-------------|-------------|-------------------|---------------|---------------------------|---------------|---------------------|----------------------------------|
| 038 | 0799        | FARIBAULT   | TWP VERONA        | 18.003.1000   | Structure, Owned Land     | 3,665         | 1,677               | 1,300                            |
| 038 | 0163        | FARIBAULT   | TWP VERONA        | 18.992.0010   | Trans Pipeline            | 387,896       | 177,501             | 177,500                          |
| 038 | 0164        | FARIBAULT   | TWP VERONA        | 18.992.0020   | Trans Pipeline            | 246,901       | 112,982             | 113,000                          |
| 038 | 0166        | FARIBAULT   | TWP WINNEBAGO     | 20.992.0010   | Trans Pipeline            | 64,746        | 29,628              | 29,600                           |
| 038 | 0167        | FARIBAULT   | TWP WINNEBAGO     | 20.992.0020   | Trans Pipeline            | 283,971       | 129,945             | 129,900                          |
| 038 | 0169        | FARIBAULT   | TWP WINNEBAGO     | 20.992.0030   | Trans Pipeline            | 29,411        | 13,458              | 13,500                           |
| 038 | 0798        | FARIBAULT   | TWP BLUE EARTH    | 21.007.0210   | Other Machinery           | 35,661        | 16,318              | 16,300                           |
| 038 | 0798        | FARIBAULT   | TWP BLUE EARTH    | 21.007.0210   | Structure, Owned Land     | 3,683         | 1,685               | 1,300                            |
| 038 | 0800        | FARIBAULT   | CITY WELLS        | 30.009.0410   | Other Machinery           | 94,437        | 43,214              | 43,200                           |
| 038 | 0800        | FARIBAULT   | CITY WELLS        | 30.009.0410   | Structure, Owned Land     | 5,555         | 2,542               | 2,000                            |
| 038 | 0168        | FARIBAULT   | CITY WELLS        | 30.992.0010   | Trans Pipeline            | 4,877         | 2,232               | 2,200                            |
| 038 | 0180        | FILLMORE    | TWP NEWBURG       | 01.0000.001   | Trans Pipeline 265,000    | 474,004       | 216,904             | 216,900                          |
| 038 | 0183        | FILLMORE    | CITY RUSHFORD     | 05.0000.001   | Trans Pipeline 442,800    | 792,194       | 362,508             | 362,500                          |
| 038 | 0173        | FILLMORE    | TWP CANTON        | 08.0000.001   | Trans Pipeline 21,800     | 39,015        | 17,853              | 17,900                           |
| 038 | 0174        | FILLMORE    | TWP CANTON        | 08.0000.002   | Trans Pipeline 239,400    | 428,176       | 195,933             | 195,900                          |
| 038 | 0188        | FILLMORE    | CITY CANTON       | 09.0000.001   | Trans Pipeline 2,200      | 3,859         | 1,766               | 1,800                            |
| 038 | 0806        | FILLMORE    | TWP NEWBURG       | 0R01.0223.010 | Other Machinery 492,100   | 878,037       | 401,790             | 401,800                          |
| 038 | 0806        | FILLMORE    | TWP NEWBURG       | 0R01.0223.010 | Structure, Owned Land     | 1,103         | 505                 | 500                              |
| 038 | 0170        | FILLMORE    | TWP ARENDAHL      | 13.0000.001   | Trans Pipeline 138,800    | 248,222       | 113,586             | 113,600                          |
| 038 | 0171        | FILLMORE    | TWP ARENDAHL      | 13.0000.002   | Trans Pipeline 270,000    | 497,309       | 227,569             | 227,600                          |
| 038 | 0178        | FILLMORE    | TWP HARMONY       | 14.0000.001   | Trans Pipeline 67,700     | 121,096       | 55,414              | 55,400                           |
| 038 | 0176        | FILLMORE    | TWP CARROLTON     | 18.0000.001   | Trans Pipeline 152,000    | 271,826       | 124,388             | 124,400                          |
| 038 | 0175        | FILLMORE    | TWP CARROLTON     | 18.0000.002   | Trans Pipeline 324,600    | 401,838       | 183,881             | 183,900                          |
| 038 | 0181        | FILLMORE    | TWP PILOT MOUND   | 20.0000.001   | Trans Pipeline 468,400    | 730,541       | 334,296             | 334,300                          |
| 038 | 0182        | FILLMORE    | TWP PILOT MOUND   | 20.0000.002   | Trans Pipeline 263,700    | 364,342       | 166,723             | 166,700                          |
| 038 | 0177        | FILLMORE    | TWP CHATFIELD     | 25.0000.001   | Trans Pipeline 456,300    | 816,356       | 373,565             | 373,600                          |
| 038 | 0179        | FILLMORE    | TWP JORDAN        | 31.0000.001   | Trans Pipeline 446,200    | 798,205       | 365,259             | 365,300                          |
| 038 | 0184        | FILLMORE    | TWP SPRING VALLEY | 35.0000.002   | Trans Pipeline 203,500    | 363,960       | 166,548             | 166,500                          |
| 038 | 0185        | FILLMORE    | TWP SUMNER        | 37.0000.003   | Trans Pipeline 314,100    | 561,927       | 257,138             | 257,100                          |
| 038 | 0186        | FILLMORE    | TWP SUMNER        | 37.0000.004   | Trans Pipeline 100,700    | 180,141       | 82,433              | 82,400                           |
| 038 | 0187        | FILLMORE    | TWP SUMNER        | 37.0000.005   | Trans Pipeline 344,700    | 616,656       | 282,182             | 282,200                          |
| 038 | 1219        | FILLMORE    | TWP JORDAN        | P31.0000.005  | Other Machinery 416,894   | 615,092       | 3,484,666           | 3,484,700                        |
| 038 | 1219        | FILLMORE    | TWP JORDAN        | P31.0000.005  | Structure, Leased Land    | 773,609       | 354,003             | 354,000                          |
| 038 | 0807        | FILLMORE    | CITY RUSHFORD     | R06.0713.010  | Other Machinery 413,600   | 569,419       | 260,566             | 260,600                          |
| 038 | 0807        | FILLMORE    | CITY RUSHFORD     | R06.0713.010  | Structure, Owned Land     | 157,274       | 71,969              | 72,000                           |
| 038 | 0801        | FILLMORE    | CITY CANTON       | R09.0003.020  | Other Machinery 353,000   | 61,719        | 28,243              | 28,200                           |
| 038 | 0801        | FILLMORE    | CITY CANTON       | R09.0003.020  | Structure, Owned Land     | 457           | 209                 | 200                              |
| 038 | 0805        | FILLMORE    | TWP HARMONY       | R14.0090.010  | Other Machinery 41,200    | 68,224        | 31,219              | 31,200                           |
| 038 | 0805        | FILLMORE    | TWP HARMONY       | R14.0090.010  | Structure, Owned Land     | 4,229         | 1,935               | 1,900                            |
| 038 | 0802        | FILLMORE    | TWP CARROLTON     | R18.0092.010  | Other Machinery 45,500    | 79,095        | 36,194              | 36,200                           |
| 038 | 0802        | FILLMORE    | TWP CARROLTON     | R18.0092.010  | Structure, Owned Land     | 849           | 389                 | 400                              |
| 038 | 0803        | FILLMORE    | TWP CARROLTON     | R18.0236.010  | Other Machinery 134,800   | 238,592       | 109,180             | 109,200                          |
| 038 | 0803        | FILLMORE    | TWP CARROLTON     | R18.0236.010  | Structure, Owned Land     | 1,522         | 696                 | 700                              |
| 038 | 0804        | FILLMORE    | TWP CHATFIELD     | R25.0026.010  | Other Machinery 183,700   | 324,883       | 148,666             | 148,700                          |
| 038 | 0804        | FILLMORE    | TWP CHATFIELD     | R25.0026.010  | Structure, Owned Land     | 1,508         | 690                 | 700                              |
| 038 | 0808        | FILLMORE    | TWP SPRING VALLEY | R35.0285.030  | Other Machinery 88,200    | 154,369       | 70,639              | 70,600                           |
| 038 | 0808        | FILLMORE    | TWP SPRING VALLEY | R35.0285.030  | Structure, Owned Land     | 1,844         | 844                 | 800                              |
| 038 | 0813        | FREEBORN    | TWP NUNDA         | 041110010     | Other Machinery           | 23,478        | 10,744              | 10,700                           |
| 038 | 0813        | FREEBORN    | TWP NUNDA         | 041110010     | Structure, Leased Land    | 27,558        | 12,611              | 12,600                           |
| 038 | 0814        | FREEBORN    | TWP HAYWARD       | 070080020     | Other Machinery           | 30,490        | 13,952              | 14,000                           |
| 038 | 0814        | FREEBORN    | TWP HAYWARD       | 070080020     | Structure, Owned Land     | 804           | 368                 | 400                              |



## Northern Natural Gas

2016 Assessment Year (Taxes Payable 2017)

## Exhibit B

Apportionment Records

| DOR<br>Property ID | County Name | City/Town Name    | Parcel ID     | Property Type<br>Description | Original<br>Cost | Revised<br>Appt. Value | Revised<br>Equalized,<br>Rounded<br>Value |
|--------------------|-------------|-------------------|---------------|------------------------------|------------------|------------------------|-------------------------------------------|
| 038 1242           | DODGE       | TWP MANTORVILLE   | P 13.901.1502 | Other Machinery              | 565,845          | 238,952                | 239,000                                   |
| 038 1242           | DODGE       | TWP MANTORVILLE   | P 13.901.1502 | Structure, Leased Land       | 184,175          | 77,776                 | 77,800                                    |
| 038 0156           | DOUGLAS     | TWP ALEXANDRIA    | 03-2211-000   | Trans Pipeline               | 495,565          | 209,274                | 209,300                                   |
| 038 0157           | DOUGLAS     | TWP HUDSON        | 21-0557-000   | Trans Pipeline               | 812,936          | 343,297                | 343,300                                   |
| 038 0158           | DOUGLAS     | TWP OSAKIS        | 51-0465-000   | Trans Pipeline               | 729,533          | 308,077                | 308,100                                   |
| 038 0159           | DOUGLAS     | TWP OSAKIS        | 51-0464-000   | Trans Pipeline               | 271,298          | 114,567                | 114,600                                   |
| 038 0795           | DOUGLAS     | TWP ALEXANDRIA    | 03-1766-000   | Other Machinery              | 724,788          | 306,073                | 306,100                                   |
| 038 0795           | DOUGLAS     | TWP ALEXANDRIA    | 03-1766-000   | Structure, Owned Land        | 5,887            | 2,486                  | 2,500                                     |
| 038 0796           | DOUGLAS     | TWP OSAKIS        | 51-0297-000   | Other Machinery              | 87,597           | 36,992                 | 37,000                                    |
| 038 0796           | DOUGLAS     | TWP OSAKIS        | 51-0297-000   | Structure, Owned Land        | 738              | 312                    | 300                                       |
| 038 0797           | DOUGLAS     | TWP OSAKIS        | 51-0232-000   | Other Machinery              | 32,335           | 13,655                 | 13,700                                    |
| 038 0797           | DOUGLAS     | TWP OSAKIS        | 51-0232-000   | Structure, Owned Land        | 7,100            | 2,998                  | 3,000                                     |
| 038 1171           | DOUGLAS     | TWP ALEXANDRIA    | 03-2212-000   | Trans Pipeline               | 263,612          | 111,322                | 111,300                                   |
| 038 0160           | FARIBAULT   | TWP BLUE EARTH    | 02.992.0010   | Trans Pipeline               | 47,661           | 20,127                 | 20,100                                    |
| 038 0161           | FARIBAULT   | TWP CLARK         | 04.992.0010   | Trans Pipeline               | 303,013          | 127,960                | 128,000                                   |
| 038 0162           | FARIBAULT   | TWP JO DAVIESS    | 10.992.0010   | Trans Pipeline               | 126,089          | 53,247                 | 53,200                                    |
| 038 0163           | FARIBAULT   | TWP VERONA        | 18.992.0010   | Trans Pipeline               | 400,663          | 169,197                | 169,200                                   |
| 038 0164           | FARIBAULT   | TWP VERONA        | 18.992.0020   | Trans Pipeline               | 255,027          | 107,696                | 107,700                                   |
| 038 0166           | FARIBAULT   | TWP WINNEBAGO     | 20.992.0010   | Trans Pipeline               | 66,877           | 28,242                 | 28,200                                    |
| 038 0167           | FARIBAULT   | TWP WINNEBAGO     | 20.992.0020   | Trans Pipeline               | 293,317          | 123,866                | 123,900                                   |
| 038 0168           | FARIBAULT   | CITY WELLS        | 30.992.0010   | Trans Pipeline               | 5,038            | 2,128                  | 2,100                                     |
| 038 0169           | FARIBAULT   | TWP WINNEBAGO     | 20.992.0030   | Trans Pipeline               | 30,379           | 12,829                 | 12,800                                    |
| 038 0798           | FARIBAULT   | TWP BLUE EARTH    | 21.007.0210   | Other Machinery              | 35,661           | 15,059                 | 15,100                                    |
| 038 0798           | FARIBAULT   | TWP BLUE EARTH    | 21.007.0210   | Structure, Owned Land        | 3,683            | 1,555                  | 1,600                                     |
| 038 0799           | FARIBAULT   | TWP VERONA        | 18.003.1000   | Other Machinery              | 190,715          | 80,538                 | 80,500                                    |
| 038 0799           | FARIBAULT   | TWP VERONA        | 18.003.1000   | Structure, Owned Land        | 3,665            | 1,548                  | 1,500                                     |
| 038 0800           | FARIBAULT   | CITY WELLS        | 30.009.0410   | Other Machinery              | 59,481           | 25,118                 | 25,100                                    |
| 038 0800           | FARIBAULT   | CITY WELLS        | 30.009.0410   | Structure, Owned Land        | 5,555            | 2,346                  | 2,300                                     |
| 038 0170           | FILLMORE    | TWP ARENDAHL      | 13.0000.001   | Trans Pipeline 148,400       | 256,392          | 108,273                | 108,300                                   |
| 038 0171           | FILLMORE    | TWP ARENDAHL      | 13.0000.002   | Trans Pipeline 291,300       | 513,677          | 216,922                | 216,900                                   |
| 038 0173           | FILLMORE    | TWP CANTON        | 08.0000.001   | Trans Pipeline 23,300        | 40,299           | 17,018                 | 17,000                                    |
| 038 0174           | FILLMORE    | TWP CANTON        | 08.0000.002   | Trans Pipeline 255,900       | 442,268          | 186,767                | 186,800                                   |
| 038 0175           | FILLMORE    | TWP CARROLTON     | 18.0000.002   | Trans Pipeline 240,200       | 415,064          | 175,279                | 175,300                                   |
| 038 0176           | FILLMORE    | TWP CARROLTON     | 18.0000.001   | Trans Pipeline 162,500       | 280,772          | 118,568                | 118,600                                   |
| 038 0177           | FILLMORE    | TWP CHATFIELD     | 25.0000.001   | Trans Pipeline 488,000       | 843,224          | 356,088                | 356,100                                   |
| 038 0178           | FILLMORE    | TWP HARMONY       | 14.0000.001   | Trans Pipeline 72,400        | 125,082          | 52,821                 | 52,800                                    |
| 038 0179           | FILLMORE    | TWP JORDAN        | 31.0000.001   | Trans Pipeline 477,100       | 824,476          | 348,170                | 348,200                                   |
| 038 0180           | FILLMORE    | TWP NEWBURG       | 01.0000.001   | Trans Pipeline 283,300       | 489,605          | 206,757                | 206,800                                   |
| 038 0181           | FILLMORE    | TWP PILOT MOUND   | 20.0000.001   | Trans Pipeline 436,700       | 754,585          | 318,656                | 318,700                                   |
| 038 0182           | FILLMORE    | TWP PILOT MOUND   | 20.0000.002   | Trans Pipeline 217,800       | 376,333          | 158,923                | 158,900                                   |
| 038 0183           | FILLMORE    | CITY RUSHFORD     | 05.0000.001   | Trans Pipeline 473,500       | 818,267          | 345,548                | 345,500                                   |
| 038 0184           | FILLMORE    | TWP SPRING VALLEY | 35.0000.002   | Trans Pipeline 217,500       | 375,939          | 158,756                | 158,800                                   |
| 038 0185           | FILLMORE    | TWP SUMNER        | 37.0000.003   | Trans Pipeline 335,900       | 580,421          | 245,108                | 245,100                                   |
| 038 0186           | FILLMORE    | TWP SUMNER        | 37.0000.004   | Trans Pipeline 107,700       | 186,070          | 78,576                 | 78,600                                    |
| 038 0187           | FILLMORE    | TWP SUMNER        | 37.0000.005   | Trans Pipeline 368,600       | 636,952          | 268,980                | 269,000                                   |
| 038 0188           | FILLMORE    | CITY CANTON       | 09.0000.001   | Trans Pipeline 2300          | 3,986            | 1,683                  | 1,700                                     |
| 038 0801           | FILLMORE    | CITY CANTON       | R09.0003.020  | Other Machinery 36,500       | 61,719           | 26,064                 | 26,100                                    |
| 038 0801           | FILLMORE    | CITY CANTON       | R09.0003.020  | Structure, Owned Land        | 457              | 193                    | 200                                       |
| 038 0802           | FILLMORE    | TWP CARROLTON     | R18.0092.010  | Other Machinery 47,100       | 79,095           | 33,401                 | 33,400                                    |
| 038 0802           | FILLMORE    | TWP CARROLTON     | R18.0092.010  | Structure, Owned Land        | 849              | 359                    | 400                                       |

## Northern Natural Gas

2016 Assessment Year (Taxes Payable 2017)

## Exhibit B

Apportionment Records

| DOR<br>Property ID | County Name | City/Town Name    | Parcel ID     | Property Type<br>Description | Original<br>Cost | Revised<br>Appt. Value | Revised<br>Equalized,<br>Rounded<br>Value |
|--------------------|-------------|-------------------|---------------|------------------------------|------------------|------------------------|-------------------------------------------|
| 038 0803           | FILLMORE    | TWP CARROLTON     | R18.0236.010  | Other Machinery 30,200       | 50,551           | 21,347                 | 21,300 ✓                                  |
| 038 0803           | FILLMORE    | TWP CARROLTON     | R18.0236.010  | Structure, Owned Land        | 736              | 311                    | 300                                       |
| 038 0804           | FILLMORE    | TWP CHATFIELD     | R25.0026.010  | Other Machinery 190,200      | 324,883          | 137,196                | 137,200 ✓                                 |
| 038 0804           | FILLMORE    | TWP CHATFIELD     | R25.0026.010  | Structure, Owned Land        | 1,508            | 637                    | 600                                       |
| 038 0805           | FILLMORE    | TWP HARMONY       | R14.0090.010  | Other Machinery 42,600       | 68,224           | 28,811                 | 28,800 ✓                                  |
| 038 0805           | FILLMORE    | TWP HARMONY       | R14.0090.010  | Structure, Owned Land        | 4,229            | 1,786                  | 1,800                                     |
| 038 0806           | FILLMORE    | TWP NEWBURG       | 0R01.0223.010 | Other Machinery 534,800      | 755,798          | 319,168                | 319,200 ✓                                 |
| 038 0806           | FILLMORE    | TWP NEWBURG       | 0R01.0223.010 | Structure, Owned Land        | 167,148          | 70,585                 | 70,600                                    |
| 038 0807           | FILLMORE    | CITY RUSHFORD     | R06.0713.010  | Other Machinery 435,700      | 582,027          | 245,786                | 245,800 ✓                                 |
| 038 0807           | FILLMORE    | CITY RUSHFORD     | R06.0713.010  | Structure, Owned Land        | 158,045          | 66,741                 | 66,700                                    |
| 038 0808           | FILLMORE    | TWP SPRING VALLEY | R35.0285.030  | Other Machinery 91,300       | 154,369          | 65,189                 | 65,200 ✓                                  |
| 038 0808           | FILLMORE    | TWP SPRING VALLEY | R35.0285.030  | Structure, Owned Land        | 1,844            | 779                    | 800                                       |
| 038 1219           | FILLMORE    | TWP JORDAN        | P31.0000.005  | Other Machinery 485,800      | 762,357          | 3,219,713              | 3,219,700 ✓                               |
| 038 1219           | FILLMORE    | TWP JORDAN        | P31.0000.005  | Structure, Leased Land       | 773,609          | 326,690                | 326,700                                   |
| 038 1325           | FILLMORE    | TWP FOUNTAIN      | P18.0000.004  | Other Machinery 109,300      | 188,042          | 79,409                 | 79,400 ✓                                  |
| 038 1325           | FILLMORE    | TWP FOUNTAIN      | P18.0000.004  | Structure, Leased Land       | 785              | 332                    | 300                                       |
| 038 0189           | FREEBORN    | TWP ALBERT LEA    | 08.111.0030   | Trans Pipeline               | 76,887           | 32,469                 | 32,500                                    |
| 038 0190           | FREEBORN    | TWP BANCROFT      | 13.111.0040   | Trans Pipeline               | 3,097,031        | 1,307,855              | 1,307,900                                 |
| 038 0191           | FREEBORN    | TWP BANCROFT      | 13.111.0030   | Trans Pipeline               | 443,886          | 187,450                | 187,500                                   |
| 038 0192           | FREEBORN    | TWP BATH          | 18.111.0050   | Trans Pipeline               | 4,353,716        | 1,838,544              | 1,838,500                                 |
| 038 0193           | FREEBORN    | TWP BATH          | 18.111.0060   | Trans Pipeline               | 5,664,262        | 2,391,978              | 2,392,000                                 |
| 038 0194           | FREEBORN    | TWP BATH          | 18.111.0010   | Trans Pipeline               | 504,381          | 212,997                | 213,000                                   |
| 038 0195           | FREEBORN    | TWP CARLSTON      | 15.111.0030   | Trans Pipeline               | 43,320           | 18,294                 | 18,300                                    |
| 038 0196           | FREEBORN    | TWP CARLSTON      | 15.111.0010   | Trans Pipeline               | 481,401          | 203,292                | 203,300                                   |
| 038 0197           | FREEBORN    | TWP GENEVA        | 17.111.0020   | Trans Pipeline               | 543,634          | 229,573                | 229,600                                   |
| 038 0198           | FREEBORN    | TWP GENEVA        | 17.111.0010   | Trans Pipeline               | 390,452          | 164,885                | 164,900                                   |
| 038 0199           | FREEBORN    | TWP HARTLAND      | 19.111.0010   | Trans Pipeline               | 96,224           | 40,635                 | 40,600                                    |
| 038 0200           | FREEBORN    | TWP HAYWARD       | 07.111.0020   | Trans Pipeline               | 841,509          | 355,363                | 355,400                                   |
| 038 0201           | FREEBORN    | TWP MANCHESTER    | 14.111.0030   | Trans Pipeline               | 8,289,418        | 3,500,563              | 3,500,600                                 |
| 038 0202           | FREEBORN    | TWP MANCHESTER    | 14.111.0050   | Trans Pipeline               | 155,150          | 65,519                 | 65,500                                    |
| 038 0204           | FREEBORN    | TWP NUNDA         | 04.111.0020   | Trans Pipeline               | 262,896          | 111,019                | 111,000                                   |
| 038 0205           | FREEBORN    | TWP NUNDA         | 04.111.0070   | Trans Pipeline               | 10,063,724       | 4,249,840              | 4,249,800                                 |
| 038 0206           | FREEBORN    | TWP OAKLAND       | 06.111.0020   | Trans Pipeline               | 64,612           | 27,285                 | 27,300                                    |
| 038 0207           | FREEBORN    | TWP OAKLAND       | 06.111.0110   | Trans Pipeline               | 64,870           | 27,394                 | 27,400                                    |
| 038 0208           | FREEBORN    | TWP OAKLAND       | 06.111.0050   | Trans Pipeline               | 649,338          | 274,211                | 274,200                                   |
| 038 0209           | FREEBORN    | TWP PICKEREL LAKE | 09.111.0050   | Trans Pipeline               | 1,124,703        | 474,954                | 475,000                                   |
| 038 0210           | FREEBORN    | TWP PICKEREL LAKE | 09.111.0060   | Trans Pipeline               | 9,189,875        | 3,880,820              | 3,880,800                                 |
| 038 0211           | FREEBORN    | TWP PICKEREL LAKE | 09.111.0010   | Trans Pipeline               | 397,399          | 167,819                | 167,800                                   |
| 038 0212           | FREEBORN    | CITY ALDEN        | 21.900.0030   | Trans Pipeline               | 3,285            | 1,387                  | 1,400                                     |
| 038 0213           | FREEBORN    | CITY TWIN LAKES   | 33.111.0020   | Trans Pipeline               | 75,510           | 31,887                 | 31,900                                    |
| 038 0810           | FREEBORN    | CITY ALBERT LEA   | 342570170     | Other Machinery              | 273,623          | 115,549                | 115,500                                   |
| 038 0810           | FREEBORN    | CITY ALBERT LEA   | 342570170     | Structure, Owned Land        | 71,746           | 30,298                 | 30,300                                    |
| 038 0812           | FREEBORN    | TWP HARTLAND      | 190160050     | Other Machinery              | 36,337           | 15,345                 | 15,300                                    |
| 038 0812           | FREEBORN    | TWP HARTLAND      | 190160050     | Structure, Owned Land        | 1,134            | 479                    | 500                                       |
| 038 0813           | FREEBORN    | TWP NUNDA         | 041110010     | Other Machinery              | 23,478           | 9,915                  | 9,900                                     |
| 038 0813           | FREEBORN    | TWP NUNDA         | 041110010     | Structure, Leased Land       | 27,558           | 11,638                 | 11,600                                    |
| 038 0814           | FREEBORN    | TWP HAYWARD       | 070080020     | Other Machinery              | 30,490           | 12,876                 | 12,900                                    |
| 038 0814           | FREEBORN    | TWP HAYWARD       | 070080020     | Structure, Owned Land        | 804              | 340                    | 300                                       |
| 038 0817           | FREEBORN    | TWP PICKEREL LAKE | 090120030     | Other Machinery              | 547,093          | 231,034                | 231,000                                   |
| 038 0817           | FREEBORN    | TWP PICKEREL LAKE | 090120030     | Structure, Owned Land        | 311,518          | 131,552                | 131,600                                   |

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date May 12, 2020 Resolution No. 2020-XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS**, Fillmore County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board effective June 26, 2020; and

**WHEREAS**, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Fillmore County; and

**WHEREAS**, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;

**THEREFORE, BE IT RESOLVED THAT**, the Fillmore County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.

**VOTING AYE**

Commissioners

Prestby ☐

Dahl ☐

Lentz ☐

Hindt ☐

Bakke ☐

**VOTING NAY**

Commissioners

Prestby ☐

Dahl ☐

Lentz ☐

Hindt ☐

Bakke ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 12<sup>th</sup> day of May, 2020.

Witness my hand and official seal at Preston, Minnesota the 12<sup>th</sup> day of May, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

## **2020 Presidential Nomination Primary Reimbursement Memo and Application Materials**

In accordance with the requirements of  
Minnesota Statutes section 207A.15

### **Contents**

- A. Overview of State Law and Rules Regarding Presidential Nomination Primary Reimbursement – Page 1
- B. Application Instructions and Documents Necessary for Submission – Page 5
  - 1. Cover Sheet – Page 6
  - 2. Summary of Expenses Submitted for Reimbursement – Page 7
  - 3. Certification Statement – Page 8
  - 4. Supporting Documentation – Page 9
- C. Frequently Asked Questions – Page 10

### **Section A. Overview of State Law and Rules Regarding Presidential Nomination Primary Reimbursement**

In 2016, the Minnesota Legislature passed a law establishing a new Presidential Nomination Primary (PNP) for the allocation of delegates to the national conventions of major political parties. In passing the legislation, the legislature made clear that the state must reimburse local governments for the costs of administering the presidential nomination primary. *See Minn. Stat. § 207A.15.*

The law establishing the PNP sets out specific items that are eligible for reimbursement, and places a maximum reimbursable cost for some items. *See Minn. Stat. § 207A.15, subd. 2.* The law also allowed for reimbursement of additional expenses if approved by the Office of the Secretary of State (OSS). In order to formalize the list of reimbursable expenses, and to properly exercise the discretion afforded to the OSS by the legislature, the OSS engaged in a rulemaking process. *See State Register, August 5, 2019; Revisor ID No. R- 04620.* The rules will not be finalized until early 2020, and therefore the OSS will not be able to affirmatively approve additional expenses until those rules are approved by an administrative law judge. However, for the purpose of this memo, the OSS is assuming that the full scope of reimbursable expenses proposed by the OSS in the rulemaking will be approved.

**Our office will contact local jurisdictions immediately if the Administrative Law Judge does not approve the full list of items for reimbursement.**

Requests for reimbursement must be submitted by each county and municipality to the OSS within 60 days of the certification of the results of the PNP. The due date for submitting PNP expenses is **Monday, May 11, 2020 at 4:30 p.m.**

All counties and municipalities must separately certify expenses incurred and must individually submit an application requesting reimbursement for those expenses. Importantly, reimbursement requests must include itemized description of actual county or municipal expenditures, including copies of invoices, to support all expenses submitted for reimbursement. See Minn. Stat. § 207A.15, subd. 2(b).

The following expenses eligible for reimbursement, as authorized in Minn. Stat. 207A.15 and the proposed rules in Minn. R. 8215.0700:

**Balloting Costs:**

- A. **Ballot Preparation Costs:** preparation and printing of ballots;
- B. **UOCAVA Costs:** costs, including envelopes, printing, postage, and associated courier fees related to the distribution and processing of military and overseas voter ballots and ballot materials.
- C. **Mail Balloting Costs:** costs, including envelopes, printing, postage, and associated courier fees related to the distribution and processing of mail ballots and ballot materials;
- D. **Absentee Balloting Costs:** costs, including envelopes, printing, postage, and associated courier fees related to the distribution and processing of absentee ballot materials; and
- E. **Permanent Absentee List Costs:** costs, including envelopes, printing, and postage, for distribution of absentee ballot applications for voters on the permanent absentee list, as described in Minnesota Statutes, section 203B.04, subdivision 5.

**Polling Place and Voting Equipment Costs:**

- F. **Preparation of Polling Place Costs not to Exceed \$150 Per Polling Place:** costs associated with preparation of polling places, including costs associated with the preparation of an absentee voting location as a polling place, not to exceed \$150 per polling place;
- G. **Electronic Voting System Costs not to Exceed \$100 Per Precinct:** costs associated with preparation of electronic voting systems for polling places, including costs associated with the preparation of electronic voting systems for absentee polling places, not to exceed \$100 per precinct;
- H. **Vehicle Rental Fee Costs for Transporting Equipment and Polling Place Materials:** costs including car or truck rental or trucking fees, related to the transportation of election equipment or polling place materials;

- I. **Polling Place Safety and Security Costs:** costs associated with ensuring the security and safety of the public at the polling place;
- J. **Polling Place Supplies Costs:** costs associated with supplies purchased or rented for the assembly and support of the polling place; and
- K. **Polling Place Internet and Phone Connection Costs:** costs, including secured Internet and phone connections, associated with securing communications at the polling place.

**Costs Associated with Election Judges and Staff**

- L. **Election Judge Salary Costs:** salaries of election judges, including:
  - compensation for election judges completing required election judge training for preparation for the presidential nomination primary, not to exceed three hours;
  - compensation for election judges completing required health care facility training, not to exceed one hour;
- M. **Election Judge Training Materials Costs:** costs for purchase of materials for any additional election judge training specific to the presidential nomination primary and costs, including envelopes, printing, and postage, for the distribution of election judge materials;
- N. **Mileage Reimbursement:** mileage for travel associated with delivering materials and traveling between polling places and government buildings in preparation of and on election day;
- O. **Parking Reimbursement Costs:** parking reimbursement for election judges on election day;
- P. **Temporary and Overtime Staff Compensation:** compensation for temporary staff or overtime payments; and
- Q. **Canvassing Board Compensation:** compensation of county canvassing board members.

**Miscellaneous Costs**

- R. **Statutory Notice Costs:** costs for distribution and publication of statutorily mandated public notices, including publication of the sample ballot; and
- S. **Post-Election Materials Storage Costs:** costs, including storage rental fees associated with the physical storage of presidential nomination primary records for at least 22 months from the date of the election, as prescribed in Minnesota Statutes, section 204B.40.



In order to receive reimbursement for these approved PNP expenses, counties and municipalities need to itemize expenses incurred and provide documentation or invoices to support the submitted expenses. Section B of this memo contains the necessary documentation for submitting a reimbursement. Counties and municipalities applying for reimbursement must submit these completed forms and additional required documentation in order for their application to be processed:

**Cover Sheet** – the cover sheet for each application for reimbursement contains the necessary contact and tax identification information for processing the reimbursement request;

**Summary of Expenses Submitted for Reimbursement** – this contains a summary of all of the expenses the jurisdiction is submitting for reimbursement, aggregated from the supporting documentation.

**Certification Statement** – this document must contain a signature of the applicant, certifying that the expenses submitted were incurred by the jurisdiction for the administration of the 2020 Presidential Nomination Primary.

**Supporting Documentation** – the remainder of the application must contain the documentation supporting the expenses submitted.

**The application for reimbursement must be received by the OSS no later than May 11, 2020 at 4:30 p.m.** and the OSS must complete the reimbursements by June 8, 2020.

If you have any questions about your application or related materials, please contact the OSS Elections Division at 651-201-1338 or [elections.dept@state.mn.us](mailto:elections.dept@state.mn.us)

# Presidential Nomination Primary Reimbursement Request

|    | Fillmore County City/Township | Invoice Submitted: | Application Amount: |
|----|-------------------------------|--------------------|---------------------|
| 1  | Mabel City                    | Yes - 4/20/2020    | 1,054.40            |
| 2  | Norway Township               | Yes - 5/5/2020     | 1,112.80            |
| 3  | City of Rushford Village      | Yes - 4/20/2020    | 1,342.93            |
| 4  | Rushford City                 | Yes - 4/17/2020    | 1,477.74            |
| 5  | Amherst Township              | Yes - 4/30/2020    | 824.56              |
| 6  | Holt Township                 | Yes - 4/30/2020    | 667.50              |
| 7  | Arendahl Township             | Yes - 4/28/2020    | 1,048.50            |
| 8  | Harmony Township              | Yes - 4/29/2020    | 717.95              |
| 9  | Harmony City                  | Yes - 4/20/2020    | 867.34              |
| 10 | Preston Township              | Yes - 4/29/2020    | 1,193.75            |
| 11 | Preston City                  | Yes - 4/24/2020    | 631.85              |
| 12 | Carrolton Township            | Yes - 4/10/2020    | 989.85              |
| 13 | Lanesboro City                | Yes - 4/20/2020    | 647.70              |
| 14 | Pilot Mound Township          | Yes - 4/30/2020    | 1,082.68            |
| 15 | Bristol Township              | Yes - 5/7/2020     | 824.50              |
| 16 | Carimona Township             | Yes - 4/28/2020    | 1,017.00            |
| 17 | Chatfield Township            | Yes - 4/29/2020    | 1,393.05            |
| 18 | Chatfield City                | Yes - 4/21/2020    | 2,075.73            |
| 19 | York Township                 | Yes - 4/10/2020    | 2,495.37            |
| 20 | Forestville Township          | Yes - 4/29/2020    | 671.86              |
| 21 | Fillmore Township             | Yes - 4/24/2020    | 1,408.16            |
| 22 | Wykoff City                   | Yes - 4/20/2020    | 985.70              |
| 23 | Jordan Township               | Yes - 4/30/2020    | 777.84              |
| 24 | Beaver Township               | Yes - 4/20/2020    | 1,550.99            |
| 25 | Spring Valley Township        | Yes - 4/23/2020    | 1,063.25            |
| 26 | Spring Valley City            | Yes - 4/29/2020    | 931.60              |
| 27 | Fillmore County               |                    | 20,769.27           |
|    |                               |                    | <u>\$ 49,623.87</u> |

Prev. Estimated  $\rightarrow$  61,115.95  
 Statutory  
 Expensed

|    | Mail Ballot Precincts |
|----|-----------------------|
| 1  | Bloomfield Township   |
| 2  | Canton City           |
| 3  | Canton Township       |
| 4  | Fountain City         |
| 5  | Fountain Township     |
| 6  | Newburg Township      |
| 7  | Ostrander City        |
| 8  | Peterson City         |
| 9  | Preble Township       |
| 10 | Sumner Township       |
| 11 | Whalan City           |

**FILLMORE COUNTY INCURRED  
 THE EXPENSES FOR THESE  
 PRECINCTS**



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/12/2020

Amount of time requested (minutes):

10

Dept.: Sanitation

Prepared By: Drew Hatzenbihler

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes/No):

1. Consider rate increase for hauling fees by Harter's Quick Clean-Up
  - a. Harter's Quick Cleanup is requesting a one-time increase in hauling fees for trash and recycling

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**Harter's Quick Clean-Up**  
**2850 Larson St**  
**La Crosse, WI 54603**



**Phone: (608) 782-2082**  
**Fax: (608) 782-5322**  
**[www.harters.net](http://www.harters.net)**

April 14, 2020

Fillmore County Resource Center  
727 US 52  
Preston, MN 55965

We at Harter's would like to thank you for your business over the past three years. We value the partnership we have developed and look forward to continuing to work with Fillmore County to further enhance your refuse and recycling program.

Given the high cost of trucking, we are asking for a one time overall increase of 8% on all hauling costs for both garbage and recycling. This price adjustment is necessary in order for Harter's to continue to cover the increasing cost of labor, trucking and equipment. This 8% increase is strictly on hauling costs, the processing fees and landfill fees remain the same. The new rates would be as follows:

Waste Hauling to Winneshek- \$29.21/ton  
Waste Hauling to Central Disposal-\$44.11/ton  
Recycling Hauling to Green Circle Recycling-\$36.77/ton  
Drop Site Hauling -\$4387.53 per month

We feel these are fair and justified rates for both Fillmore County Resource Center and Harter's. The new adjusted rates would begin on June 1st, 2020.

We would like to again thank you for the opportunity to serve Fillmore County and value the partnership we have developed over the past three years. We consider Harter's to be your one stop shop for serving your refuse and recycling needs. Please feel free to contact me anytime with questions you may have. Thank you for your time and consideration.

Sincerely,

Jeff Holmquist  
Sales Manager

#### Reasons for increase:

- Underbid original RFP based on assumptions that turned out to be untrue. As a result, the contract with Fillmore County was no longer profitable.
  - Expecting 20 ton trailer loads (can't get more than 18 ton due to highway weight restrictions)
  - Recycling compactor has trouble packing bulky materials beyond 16-18 tons
  - Took longer than expected to get compacted recycling.
- Recycling market prices fell dramatically
- NOT due to decreased tonnage or increased tipping fee at transfer station
  - Increased tonnage would be desirable but only after they are showing profits. This wasn't a factor influencing decision.

#### Options for increase:

- 8%, one-time increase (11% increase overall for 2020)
- 4% over two years + annual 4%/cpi increase (7% increase for 2020, 8% or less increase for 2021)
- 4% initial increase and 2% for next two years + annual 4%/CPI increase (7% this year and 6% or less for next two years)
- 2% over 5 years + annual 4%/cpi increase (5% increase this year and 6% or less for next 4 years. Larger 10% increase overall)

#### Risks:

- Accept increase and Harter's gives notice of termination anyways
- If we don't accept the increase we are open to uncertainty in 5 years, and potentially worse terms than we would have after the 8% increase.

**\*Note on charts on next page:** the 9<sup>th</sup> column titled "Increase (extra per ton over time period)" assumes a single ton hauled each year and is intended to show the cheapest option for the next 6 years with all other factors remaining equal.

| 8% One-Time Increase        |               |             |             |             |             |             |             |                                           |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------------------------------|
| Fees                        | Current Price | 2020        | 2021        | 2022        | 2023        | 2024        | 2025        | Increase (extra per ton over time period) |
| recycling (hauling trailer) | \$ 34.05      | \$ 36.77    | \$ 38.24    | \$ 39.77    | \$ 41.37    | \$ 43.02    | \$ 44.74    | \$ 18.07                                  |
| recycling (hauling rollofs) | \$ 37.15      | \$ 40.12    | \$ 41.73    | \$ 43.40    | \$ 45.13    | \$ 46.94    | \$ 48.81    | \$ 19.71                                  |
| Winneshiek hauling          | \$ 27.05      | \$ 29.21    | \$ 30.38    | \$ 31.60    | \$ 32.86    | \$ 34.18    | \$ 35.54    | \$ 14.35                                  |
| Lake Mills hauling          | \$ 40.84      | \$ 44.11    | \$ 45.87    | \$ 47.71    | \$ 49.61    | \$ 51.60    | \$ 53.66    | \$ 21.67                                  |
| remote sites                | \$ 3,959.33   | \$ 4,276.08 | \$ 4,447.12 | \$ 4,625.00 | \$ 4,810.00 | \$ 5,002.40 | \$ 5,202.50 | \$ 2,100.97                               |

| 4% Increase this Year and 4% in 2021 |               |             |             |             |             |             |             |                                           |
|--------------------------------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------------------------------|
| Fees                                 | Current Price | 2020        | 2021        | 2022        | 2023        | 2024        | 2025        | Increase (extra per ton over time period) |
| recycling (hauling trailer)          | \$ 34.05      | \$ 35.41    | \$ 38.24    | \$ 39.77    | \$ 41.37    | \$ 43.02    | \$ 44.74    | \$ 16.71                                  |
| recycling (hauling rollofs)          | \$ 37.15      | \$ 38.64    | \$ 41.73    | \$ 43.40    | \$ 45.13    | \$ 46.94    | \$ 48.81    | \$ 18.23                                  |
| Winneshiek hauling                   | \$ 27.05      | \$ 28.13    | \$ 30.38    | \$ 31.60    | \$ 32.86    | \$ 34.18    | \$ 35.54    | \$ 13.27                                  |
| Lake Mills hauling                   | \$ 40.84      | \$ 42.47    | \$ 45.87    | \$ 47.71    | \$ 49.61    | \$ 51.60    | \$ 53.66    | \$ 20.04                                  |
| remote sites                         | \$ 3,959.33   | \$ 4,117.70 | \$ 4,447.12 | \$ 4,625.00 | \$ 4,810.00 | \$ 5,002.40 | \$ 5,202.50 | \$ 1,942.60                               |

| 4% Increase this Year and 2% the Following Two Years |               |             |             |             |             |             |             |                                           |
|------------------------------------------------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------------------------------|
| Fees                                                 | Current Price | 2020        | 2021        | 2022        | 2023        | 2024        | 2025        | Increase (extra per ton over time period) |
| recycling (hauling trailer)                          | \$ 34.05      | \$ 35.41    | \$ 37.54    | \$ 39.79    | \$ 41.38    | \$ 43.04    | \$ 44.76    | \$ 16.06                                  |
| recycling (hauling rollofs)                          | \$ 37.15      | \$ 38.64    | \$ 40.95    | \$ 43.41    | \$ 45.15    | \$ 46.95    | \$ 48.83    | \$ 17.52                                  |
| Winneshiek hauling                                   | \$ 27.05      | \$ 28.13    | \$ 29.82    | \$ 31.61    | \$ 32.87    | \$ 34.19    | \$ 35.56    | \$ 12.76                                  |
| Lake Mills hauling                                   | \$ 40.84      | \$ 42.47    | \$ 45.02    | \$ 47.72    | \$ 49.63    | \$ 51.62    | \$ 53.68    | \$ 19.26                                  |
| remote sites                                         | \$ 3,959.33   | \$ 4,117.70 | \$ 4,364.77 | \$ 4,626.65 | \$ 4,811.72 | \$ 5,004.19 | \$ 5,204.35 | \$ 1,867.24                               |

| 2% Increase Each Year for 5 Years |               |             |             |             |             |             |             |                                           |
|-----------------------------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------------------------------|
| Fees                              | Current Price | 2020        | 2021        | 2022        | 2023        | 2024        | 2025        | Increase (extra per ton over time period) |
| recycling (hauling trailer)       | \$ 34.05      | \$ 34.73    | \$ 36.81    | \$ 39.02    | \$ 41.37    | \$ 43.85    | \$ 45.60    | \$ 15.53                                  |
| recycling (hauling rollofs)       | \$ 37.15      | \$ 37.89    | \$ 40.17    | \$ 42.58    | \$ 45.13    | \$ 47.84    | \$ 49.75    | \$ 16.94                                  |
| Winneshiek hauling                | \$ 27.05      | \$ 27.59    | \$ 29.25    | \$ 31.00    | \$ 32.86    | \$ 34.83    | \$ 36.23    | \$ 12.34                                  |
| Lake Mills hauling                | \$ 40.84      | \$ 41.66    | \$ 44.16    | \$ 46.81    | \$ 49.61    | \$ 52.59    | \$ 54.69    | \$ 18.63                                  |
| remote sites                      | \$ 3,959.33   | \$ 4,038.52 | \$ 4,280.83 | \$ 4,537.68 | \$ 4,809.94 | \$ 5,098.53 | \$ 5,302.48 | \$ 1,805.83                               |

| No Increase (Baseline)      |               |             |             |             |             |             |             |  |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|--|
| Fees                        | Current Price | 2020        | 2021        | 2022        | 2023        | 2024        | 2025        |  |
| recycling (hauling trailer) | \$ 34.05      | \$ 34.05    | \$ 35.41    | \$ 36.83    | \$ 38.30    | \$ 39.83    | \$ 41.43    |  |
| recycling (hauling rollofs) | \$ 37.15      | \$ 37.15    | \$ 38.64    | \$ 40.18    | \$ 41.79    | \$ 43.46    | \$ 45.20    |  |
| Winneshiek hauling          | \$ 27.05      | \$ 27.05    | \$ 28.13    | \$ 29.26    | \$ 30.43    | \$ 31.64    | \$ 32.91    |  |
| Lake Mills hauling          | \$ 40.84      | \$ 40.84    | \$ 42.47    | \$ 44.17    | \$ 45.94    | \$ 47.78    | \$ 49.69    |  |
| remote sites                | \$ 3,959.33   | \$ 3,959.33 | \$ 4,117.70 | \$ 4,282.41 | \$ 4,453.71 | \$ 4,631.86 | \$ 4,817.13 |  |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/12/2020

Amount of time requested (minutes):

5

Dept.: Administrator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

## Regular Agenda:

Documentation

1. Request to hire replacement Custodian at Grade 5/Step 1 effective May 29, 2020 as requested by the Building Maintenance Supervisor and recommended by the Hiring Committee

a.

b.

No

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

## **COVID-19 Update:**

We have quotes coming either yet today (Friday) or Monday for the sneeze guards and Plexiglas.

We have ordered the floor tape for the 6 foot distancing marking for counters.

The resolution you approved last week allows us to reopen if the Executive Orders given allow us to reopen.

We still have the capability of keeping staff telecommuting as needed and as able to for function of each department.

Wearing of masks was approved last meeting.

Terry Schultz, Building Maintenance Supervisor and Don Kullot, Emergency Manager spoke yesterday regarding supplies.

Blake Lea (new Feedlot Officer/Zoning Technician/GIS) was updated by the EM regarding farm community impacts.

Will have quotes for the stand-up sanitizer pumps for the main entrance for the public access for buildings.

Today will discuss what directives the Board has regarding current year budget, with possible cuts and projection as we begin 2021 budget.