

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
July 23, 2019**

Fillmore County Courthouse, 101 Fillmore Street West - Preston, MN

Mitch Lentz - First District

Vacant - Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

.....

Pledge of Allegiance

- 9:00 a.m. Approve agenda
 Approve Consent Agenda:
 1. July 9, 2019 County Board minutes.

 Approve Commissioners' Warrants
 Review Auditor's Warrants

- 9:05 a.m. Ron Gregg, Highway Engineer
 1. Request approval of Thompson Pit Agreement.
 2. Consider awarding the Bridge No. 23514 replacement project SAP 023-601-030 to the lowest responsible bidder.

- 9:15 a.m. Cristal Adkins, Zoning Administrator
 1. Consider an access permit for new field drive for Philip & Ruth Abrahamson, section 2 of Holt Township
 2. Consider an access permit for new drive for Beverly O'Byrne, section 33 of Jordan Township
 3. Discussion with possible action regarding updated Floodplain Ordinance and FEMA maps

9:30 a.m. Citizen's Input

- 9:35 a.m. Kristina Kohn, Human Resources
 1. Second reading with possible action of draft changes to Severance Pay policy
 2. Request to hire replacement Child Support Officer at Grade 9/Step 1 effective August 16, 2019 as recommended by the Hiring Committee.
 3. Request to reclassify Vicky Topness, Office Support Specialist, to Office Support Specialist, Sr. effective the first pay period of 2020 as recommended by David Drown & Associates.
 4. Request to hire replacement Office Support Specialist, Sr. at Grade 6/Step 1 effective August 13, 2019 as requested by the Coordinator and recommended by the Hiring Committee
 5. Discussion with possible action regarding the creation of a Finance Department effective August 1, 2019 as recommended by the Personnel Committee
 6. Discussion with possible action regarding resolution to create and define authority of Finance Department
 7. Request to submit Finance Director job description to David Drown & Associates for evaluation and placement on current pay plan
 8. Request to promote Lori Affeldt, Accounting Technician Lead, to the position of Finance Director at step 1 effective August 1, 2019
 9. Request to transfer Sarah Mensink, Accounting Technician, from the Assessor's Office to the Finance Department effective August 1, 2019

FILLMORE COUNTY BOARD OF COMMISSIONERS

July 23, 2019 Meeting Agenda

Page 2

Calendar review, announcements and committee reports

MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

Monday, July 22	9:00 a.m.	Resource Conservation and Development Authority, Olmsted County Public Works, Rochester	<i>Lentz</i>
Tuesday, July 23	7:30 a.m.	Highway Committee, Highway Office Building, Preston	<i>Bakke/Prestby</i>
	7:30 a.m.	Community Services, Conference Rm. across from the Commissioners' Boardroom, Courthouse, Preston	<i>Dahl/Lentz</i>
	9:00 a.m.	County Board – Special Meeting, Commissioners' Boardroom, Courthouse, Preston	
Thursday, July 25	7:00 p.m.	Planning Commission, Commissioners' Boardroom, Courthouse, Preston	<i>Bakke</i>
Tuesday, August 6	9:00 a.m.	County Board - Special Meeting, Commissioners' Boardroom, Courthouse, Preston	
	12:30 p.m.	Benefits Committee	<i>Bakke/Prestby</i>

FILLMORE COUNTY COMMISSIONERS' MINUTES

July 9, 2019

This is a preliminary draft of the July 9, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 9th day of July, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Kevin Olson, Social Services Manager, Jessica Erickson, Director of Nursing; Kristina Kohn, Human Resources Officer; Lance Boyum, Chief Deputy; Brian Hoff, Land Records Director; Brett Corson, County Attorney; Kari Berg, Probation Officer; Kristine Frisby, Probation Officer; Jennifer Mann, Program Manager, DFO Community Correction; Star Polzin; Case Manager; Kevin Beck; Bonita Underbakke; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican Leader.

The Pledge of Allegiance was recited.

On motion by Lentz, seconded by Dahl, the Board unanimously approved the amended agenda.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. July 2, 2019 County Board minutes as presented.
2. Use of Generator/Light Towers during Fillmore County Fair, July 15-21, 2019.
3. Payment of 3rd qtr. invoice for 2019 of \$9,825.50 to Community and Economic Development Associates (CEDA) for economic development staffing services.
4. Closure of County 33 from CR 8 to Hwy 52 in Fountain, for the 150th celebration, July 27th from 8:00 am – 11:00 pm, as requested by the Fountain City Council and approved by the County Engineer and the Sheriff.
5. Successful completion of probation for Bailey Peterson, paralegal, effective July 16, 2019 as recommended by the County Attorney.
6. Successful completion of probation for Katie Isenberg, Accounting Technician, effective June 29, 2019 as recommended by the Sheriff and Chief Deputy.
7. Successful completion of probation for Roxane Alden, Property Appraiser, effective July 30, 2019 as recommended by the Land Records Director.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the Commissioner warrants.

The Auditor's warrants were reviewed.

Kevin Olson, Social Services Manager, was present.

On motion by Dahl, seconded by Lentz, the Board unanimously approved Olmsted County as the fiscal agent for the 2019-2021 "Whatever it Takes" grant.

On motion by Prestby and seconded by Dahl, the following resolution was unanimously adopted:
RESOLUTION 2019-029: Managed Care Procurement

Jennifer Mann, Program Manager, Dodge-Fillmore-Olmsted (DFO) Community Correction was present.

On motion by Lentz, seconded by Prestby, the Board voted unanimously to pronounce the Proclamation of Probation and Parole week July 21-28, 2019.

FILLMORE COUNTY COMMISSIONERS' MINUTES

July 9, 2019

Kristina Kohn, Human Resources Officer, was present.

Human Resources Officer Kohn presented the first reading of the draft updates to the Severance Pay policy. She will bring the policy back for a second reading.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the retirement request for Ronald Vikre, Property Appraiser, effective July 10, 2019. The Board thanked him for his 13 years of service.

On motion by Dahl, seconded by Lentz, the Board unanimously approved proposed changes in the Land Records department which included repositioning the Land Records Director to County Assessor, from grade 16 to grade 15.

On motion by Dahl, seconded by Lentz, the Board unanimously approved to amend the agenda to add an agenda item to advertise for a Fillmore County Assessor, due to Brian Hoff's request to move back to Property Appraiser.

On motion by Dahl, seconded by Prestby, the Board unanimously approved to advertise for County Assessor until filled.

On motion by Dahl, seconded by Lentz, the Board unanimously approved to send a reclassification request to David Drown & Associates (DDA) from Office Support Specialist to Case Aide as requested by the Director of Nursing.

Citizens input portion of the meeting was opened and closed at 9:35 a.m.

Bobbie Vickerman, County Coordinator, was present.

On motion by Lentz, seconded by Prestby, the Board unanimously approved the 2018 Reserve Fund Balance Report.

On motion by Dahl, seconded by Lentz, the Board unanimously approved attendance and overnight stay for Minnesota Association of County Administrators (MACA) work session.

A review of the calendar was done and the following committee reports and announcements were given: Where are we at with porta potties at Park? County Coordinator was asked to look into porta potty companies, Storlie and B&S, for cost estimates, liability information. Bakke noted Southeast Water Resources Board is next Monday not yesterday. Lentz – Development Achievement Center (DAC). Lentz/Bakke/Prestby - Wellness/Activities/Emergency Management/Safety – discussing putting together a health and safety fair next spring, combining all aspects.

On motion by Dahl and seconded by Lentz, the Chair adjourned the meeting at 9:58 a.m.

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1	DEPT				General Government			
	382	Chatfield City						
		01-001-000-0000-6350		10,841.00	2019 Tax Abatement	2019.07.26 FC	Unallocated Operating Expenses	N
					07/15/2019 07/15/2019			
	382	Chatfield City		10,841.00	1 Transactions			
	84638	MN Counties Intergovernmental Trust-M						
		01-001-000-0000-6354		1,435.00	2018 Automobile Audit	PCAUTO369	Property Casualty Insurance	N
					06/27/2019 06/27/2019			
	84638	MN Counties Intergovernmental Trust-M		1,435.00	1 Transactions			
1	DEPT Total:			12,276.00	General Government	2 Vendors	2 Transactions	
3	DEPT				Board Of Commissioners			
	82132	Fillmore Co Journal, Sethre Media Group						
		01-003-000-0000-6233		10.00	6/25/2019 Board Minutes	101981	Publications	N
					07/08/2019 07/08/2019			
	82132	Fillmore Co Journal, Sethre Media Group		10.00	1 Transactions			
3	DEPT Total:			10.00	Board Of Commissioners	1 Vendors	1 Transactions	
14	DEPT				Law Library			
	4072	LexisNexis Matthew Bender						
		01-014-000-0000-6451		1,520.67	Dunnell Digest	1194616001	Reference Materials	N
					05/31/2019 05/31/2019			
	4072	LexisNexis Matthew Bender		1,520.67	1 Transactions			
	437	Thomson Reuters-West Payment Center						
		01-014-000-0000-6451		612.00	West Information	840215628	Reference Materials	N
					04/01/2019 04/30/2019			
		01-014-000-0000-6451		612.00	May 19 West info charges	840376471	Reference Materials	N
					05/01/2019 05/31/2019			
		01-014-000-0000-6451		291.50	Discount Plan May 2019	840450257	Reference Materials	N
					05/05/2019 06/04/2019			
		01-014-000-0000-6451		831.01	Discount Plan Subs Pro June 19	840621247	Reference Materials	N
					06/05/2019 07/04/2019			
	437	Thomson Reuters-West Payment Center		2,346.51	4 Transactions			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
14	DEPT Total:		3,867.18	Law Library	2 Vendors	5 Transactions	
34	DEPT			Policy Coordinator			
111	Fillmore Co Treasurer- Credit Card/ACH						
	01-034-000-0000-6337		130.27	Lodge Exp-RV-June Training	4722	Other Travel Expense	N
				05/08/2019 05/09/2019			
	111 Fillmore Co Treasurer- Credit Card/ACH		130.27	1 Transactions			
84638	MN Counties Intergovernmental Trust-M						
	01-034-000-0000-6245		65.00	Data Practices Training - BV	SEM820	Registration Fees	N
				06/28/2019 06/28/2019			
84638	MN Counties Intergovernmental Trust-M		65.00	1 Transactions			
34	DEPT Total:		195.27	Policy Coordinator	2 Vendors	2 Transactions	
41	DEPT			Auditor/Treasurer			
82132	Fillmore Co Journal, Sethre Media Group						
	01-041-000-0000-6241		98.01	Tax Notice Publication	100234	Advertising	N
				05/06/2019 05/06/2019			
82132	Fillmore Co Journal, Sethre Media Group		98.01	1 Transactions			
5197	Government Forms and Supplies LLC						
	01-041-000-0000-6402		47.35	Auctioneer License-MN	314873	Stationary And Forms	N
				04/17/2019 04/17/2019			
5197	Government Forms and Supplies LLC		47.35	1 Transactions			
41	DEPT Total:		145.36	Auditor/Treasurer	2 Vendors	2 Transactions	
45	DEPT			Accounting Services			
6648	Clifton Larson Allen LLP						
	01-045-000-0000-6285		3,000.00	Professional Serv-2018 Audit	2178210	Professional Fees	N
				06/26/2019 06/26/2019			
6648	Clifton Larson Allen LLP		3,000.00	1 Transactions			
45	DEPT Total:		3,000.00	Accounting Services	1 Vendors	1 Transactions	
60	DEPT			Information Systems			
111	Fillmore Co Treasurer- Credit Card/ACH						

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-060-000-0000-6285		80.00	June Siteground 2019	7379	Professional Fees	N
				06/01/2019 06/03/2019			
111	Fillmore Co Treasurer- Credit Card/ACH		80.00	1 Transactions			
5874	Jaguar Communications, Inc.						
	01-060-000-0000-6285		83.70	June 2019 Locates	171690	Professional Fees	N
				06/30/2019 06/30/2019			
5874	Jaguar Communications, Inc.		83.70	1 Transactions			
2545	Marco, Inc						
	01-060-000-0000-6285		11,796.00	Managed IT 7/9 - 8/8/2019	6541299	Professional Fees	N
				07/09/2019 08/08/2019			
2545	Marco, Inc		11,796.00	1 Transactions			
60	DEPT Total:		11,959.70	Information Systems	3 Vendors	3 Transactions	
61	DEPT			Data Processing			
3288	MCCC, MI 33						
	01-061-000-0000-6377		1,466.52	Firmware Renewal 2019-2020	1904198	Fees And Service Charges	N
				07/01/2019 04/30/2020			
	01-061-000-0000-6362		8,277.00	Prop Tax Support 2nd QTR	1907083	Property Tax Support	N
				07/01/2019 09/30/2019			
	01-061-000-0000-6362		412.50	Beta 3rd QTR	1907083	Property Tax Support	N
				07/01/2019 09/30/2019			
	01-061-000-0000-6371		600.00	Enhancement 3rd QTR	1907083	Cama	N
				07/01/2019 09/30/2019			
	01-061-000-0000-6371		3,060.00	Cama 3rd QTR	1907083	Cama	N
				07/01/2019 09/30/2019			
	01-061-000-0000-6639		383.25	Capital Assets 3rd QTR	1907083	Asset Inventory	N
				07/01/2019 09/30/2019			
3288	MCCC, MI 33		14,199.27	6 Transactions			
5893	The Master's Touch, LLC						
	01-061-000-0000-6377		10,174.42	Mailing Stmts/Valuation Mar/Ap	62673	Fees And Service Charges	N
				04/02/2019 04/02/2019			
5893	The Master's Touch, LLC		10,174.42	1 Transactions			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
61	DEPT Total:		24,373.69	Data Processing	2 Vendors	7 Transactions	
62	DEPT			Elections			
9015	Election Systems & Software (ES & S)						
	01-062-000-0000-6852		2,450.00	ElectWare Reporting 2019-2020	1092777	Hava Grant Expenses	N
				10/01/2019 05/31/2020			
9015	Election Systems & Software (ES & S)		2,450.00	1 Transactions			
82132	Fillmore Co Journal, Sethre Media Group						
	01-062-000-0000-6241		88.21	Election Pub Sample Ballot	100217	Advertising	N
				05/06/2019 05/06/2019			
	01-062-000-0000-6241		117.62	Election Publ-Notice Prim Elec	100218	Advertising	N
				05/06/2019 05/06/2019			
	01-062-000-0000-6241		44.11	Election Pub Accuracy Testing	100222	Advertising	N
				05/06/2019 05/06/2019			
82132	Fillmore Co Journal, Sethre Media Group		249.94	3 Transactions			
3288	MCCC, MI 33						
	01-062-000-0000-6852		2,704.02	Election Maintenance 2019-2020	1904198	Hava Grant Expenses	N
				07/01/2019 04/30/2020			
3288	MCCC, MI 33		2,704.02	1 Transactions			
7712	MN Dept Of Human Services						
	01-062-000-0000-6377		228.48	PVC Mailing	A300IC23190I	Fees And Service Charges	N
				03/19/2019 03/19/2019			
	01-062-000-0000-6377		206.74	PVC Mailing	A300IC23193I	Fees And Service Charges	N
				05/01/2019 05/01/2019			
7712	MN Dept Of Human Services		435.22	2 Transactions			
62	DEPT Total:		5,839.18	Elections	4 Vendors	7 Transactions	
103	DEPT			Land Records / Assessor			
6435	Alden / Roxane						
	01-103-000-0000-6335		202.42	Mileage Reimbursement		Employee Automobile Allowance	N
				07/07/2019 07/11/2019			
	01-103-000-0000-6337		58.09	Meals Reimbursement		Other Travel Expense	N
				07/07/2019 07/11/2019			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
6435	Alden / Roxane		260.51		2 Transactions		
4252	Blagsvedt/Cindy						
	01-103-000-0000-6273		2,425.00	Assessor-June Contract Hours		Professional Fees	N
				06/04/2019 06/25/2019			
4252	Blagsvedt/Cindy		2,425.00		1 Transactions		
6645	David Enright						
	01-103-000-0000-6337		90.76	Meals Reimbursement		Other Travel Expense	N
				07/07/2019 07/11/2019			
	01-103-000-0000-6337		15.25	Gas Reimbursement		Other Travel Expense	N
				07/11/2019 07/11/2019			
6645	David Enright		106.01		2 Transactions		
106	Fillmore Co Treasurer						
	01-103-000-0000-6561		47.25	Assessor Fuel - RA		Gasoline Diesel And Other Fuels	N
				06/10/2019 06/26/2019			
106	Fillmore Co Treasurer		47.25		1 Transactions		
111	Fillmore Co Treasurer- Credit Card/ACH						
	01-103-000-0000-6637		84.78	Tablet Styles-Pen-DE	5045	Software Expenses	N
				06/10/2019 06/11/2019			
	01-103-000-0000-6244		200.00-	Appraisal Inst Memb Credit DE	8299	Continuing Education	N
				06/19/2019 06/21/2019			
111	Fillmore Co Treasurer- Credit Card/ACH		115.22-		2 Transactions		
83550	Kelly Printing & Signs LLC						
	01-103-000-0000-6402		121.97	Assessor-Env&Bus Cards-RA	33916	Stationary And Forms	N
				06/28/2019 06/28/2019			
83550	Kelly Printing & Signs LLC		121.97		1 Transactions		
3288	MCCC, MI 33						
	01-103-000-0000-6244		270.00	Legal Description Class RA &KP	1904235	Continuing Education	N
				04/29/2019 04/30/2019			
3288	MCCC, MI 33		270.00		1 Transactions		
103	DEPT Total:		3,115.52	Land Records / Assessor	7 Vendors	10 Transactions	
111	DEPT			Facilities Mtce			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6567	A-1 All Brand Vacuums of Rochester, Inc						
	01-111-000-0000-6580		37.90	Maint-purchase vacuum bags	8794	Other Repair And Maintenance Suppl	N
				06/05/2019 06/05/2019			
	01-111-000-0000-6580		300.00	Maint-Repairs for Vacuum	8836	Other Repair And Maintenance Suppl	N
				06/14/2019 06/14/2019			
6567	A-1 All Brand Vacuums of Rochester, Inc		337.90	2 Transactions			
9403	Menards Rochester South						
	01-111-000-0000-6317		47.88	air filters-air handlers FCOB	790	Building Maintenance	N
				07/11/2019 07/11/2019			
9403	Menards Rochester South		47.88	1 Transactions			
3448	Reliable Pest Management						
	01-111-000-0000-6377		45.00	Rodent control at FCOB	7471	Fees And Service Charges	Y
				06/11/2019 06/11/2019			
3448	Reliable Pest Management		45.00	1 Transactions			
5050	Tufte/Blaine						
	01-111-000-0000-6335		12.76	Mileage Reimbursement		Employee Automobile Allowance	N
				06/03/2019 06/28/2019			
5050	Tufte/Blaine		12.76	1 Transactions			
111	DEPT Total:		443.54	Facilites Mtce	4 Vendors	5 Transactions	
125	DEPT			Veteran Services			
83550	Kelly Printing & Signs LLC						
	01-125-000-0000-6420		575.76	Grant - Grizzly cups	33503	State Grant Expenses	N
				05/22/2019 05/22/2019			
	01-125-000-0000-6420		390.00	Grant - pens	33504	State Grant Expenses	N
				05/22/2019 05/22/2019			
83550	Kelly Printing & Signs LLC		965.76	2 Transactions			
125	DEPT Total:		965.76	Veteran Services	1 Vendors	2 Transactions	
149	DEPT			Other General Government			
4928	1 Source						
	01-149-000-0000-6408		2,011.36	County Supplies -4 invoices	242819-0	County Shared Office Supplies	Y
				07/02/2019 07/15/2019			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
4928	1 Source		2,011.36	1 Transactions			
6641	Advanced First Aid Inc						
	01-149-000-0000-6408		3,180.00	AED replacemnt pads all county	619-344	County Shared Office Supplies	N
				06/18/2019 06/18/2019			
6641	Advanced First Aid Inc		3,180.00	1 Transactions			
5888	David Drown Associates Inc/DDA Humar						
	01-149-000-0000-6285		150.00	Professional Consulting Servic	131	Professional Fees	N
				07/11/2019 07/11/2019			
5888	David Drown Associates Inc/DDA Humar		150.00	1 Transactions			
111	Fillmore Co Treasurer- Credit Card/ACH						
	01-149-000-0000-6408		149.31	AED Batteries	5942	County Shared Office Supplies	N
				06/03/2019 06/04/2019			
111	Fillmore Co Treasurer- Credit Card/ACH		149.31	1 Transactions			
6651	John Remington, Arbitrator						
	01-149-000-0000-6285		2,251.36	Arbitrator Fees and Expenses		Professional Fees	N
				07/16/2019 07/16/2019			
6651	John Remington, Arbitrator		2,251.36	1 Transactions			
5988	Preston Auto Parts						
	01-149-000-0000-6580		47.98	Brake pads-pool car	586241	Other Repair And Maintenance Suppl	N
				05/06/2019 05/06/2019			
5988	Preston Auto Parts		47.98	1 Transactions			
3975	Ultimate Safety Concepts Inc						
	01-149-000-0000-6377		146.00	Supplies for 1st Aid Kits	183509	Fees And Service Charges	N
				06/28/2019 06/28/2019			
3975	Ultimate Safety Concepts Inc		146.00	1 Transactions			
149	DEPT Total:		7,936.01	Other General Government	7 Vendors	7 Transactions	
202	DEPT			Sheriff			
	2492 Chatfield Body Shop Inc						
	01-202-000-0000-6311		40.00	Sheriff-2014 Dodge Truck Serv	5089	Miscellaneous Repairs And Maintenai	N
				06/05/2019 06/05/2019			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
2492	Chatfield Body Shop Inc		40.00		1 Transactions		
82133	Fillmore Co Auditor-Treasurer						
	01-202-000-0000-6561		2,845.90	Sheriff-May 2019 Fuel		Gasoline Diesel And Other Fuels	N
				05/01/2019 05/31/2019			
82133	Fillmore Co Auditor-Treasurer		2,845.90		1 Transactions		
83550	Kelly Printing & Signs LLC						
	01-202-000-0000-6455		59.00	Sheriff-Business Cards Dornink	33911	Law Enforcement Supplies	N
				06/28/2019 06/28/2019			
83550	Kelly Printing & Signs LLC		59.00		1 Transactions		
2343	Kingsley Mercantile Inc.						
	01-202-000-0000-6580		21.99	Sheriff-padlocks	5	Other Repair And Maintenance Suppl	N
				06/25/2019 06/25/2019			
2343	Kingsley Mercantile Inc.		21.99		1 Transactions		
5618	Pit Stop Service						
	01-202-000-0000-6311		283.70	Sheriff- 2016 Impala Service	6034	Miscellaneous Repairs And Maintenar	Y
				04/10/2019 04/10/2019			
	01-202-000-0000-6311		354.11	Sheriff - 2016 Impala Service	6052	Miscellaneous Repairs And Maintenar	Y
				04/18/2019 04/18/2019			
5618	Pit Stop Service		637.81		2 Transactions		
4487	Preston Service Plus						
	01-202-000-0000-6311		62.58	Sheriff-2017 Durango Service	12482	Miscellaneous Repairs And Maintenar	Y
				06/06/2019 06/06/2019			
	01-202-000-0000-6311		63.28	Sheriff-2016 Durango Service	12487	Miscellaneous Repairs And Maintenar	Y
				06/06/2019 06/06/2019			
4487	Preston Service Plus		125.86		2 Transactions		
3500	Severson Oil Company						
	01-202-000-0000-6561		321.81	Sheriff-June 2019 Gas	20248	Gasoline Diesel And Other Fuels	N
				06/01/2019 06/29/2019			
3500	Severson Oil Company		321.81		1 Transactions		
202	DEPT Total:		4,052.37	Sheriff	7 Vendors	9 Transactions	
251	DEPT			County Jail			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
4855	B&B Olympic Bowl						
	01-251-000-0000-6379		4,320.00	Inmate Meals June 2019		Board Of Prisoners	N
				06/01/2019 06/30/2019			
4855	B&B Olympic Bowl		4,320.00	1 Transactions			
4026	Bob Barker Company, Inc						
	01-251-000-0000-6455		38.92	Sheriff-Jail Inmate Supplies	613342	Law Enforcement Supplies	N
				06/28/2019 06/28/2019			
	01-251-000-0000-6455		588.84	Sheriff-Jail Inmate Supplies	613385	Law Enforcement Supplies	N
				06/28/2019 06/28/2019			
4026	Bob Barker Company, Inc		627.76	2 Transactions			
9170	Bureau of Criminal Apprehens-State Of M						
	01-251-000-0000-6310		390.00	CJDN Access Fee	551904	Contract Repairs And Maintenance	N
				06/30/2019 06/30/2019			
9170	Bureau of Criminal Apprehens-State Of M		390.00	1 Transactions			
9403	Menards Rochester South						
	01-251-000-0000-6416		19.90	Sheriff-Jail Supplies	186	Misc Supplies	N
				07/01/2019 07/01/2019			
9403	Menards Rochester South		19.90	1 Transactions			
4866	MEEnD CORRECTIONAL CARE, PLLC						
	01-251-000-0000-6429		2,255.06	July 2019-Jail Healthcare	4091	Nurse/Medical Service Agreement	N
				07/01/2019 07/01/2019			
4866	MEEnD CORRECTIONAL CARE, PLLC		2,255.06	1 Transactions			
5988	Preston Auto Parts						
	01-251-000-0000-6580		47.84	Jail Maintenance Supplies	4 invoices	Other Repair And Maintenance Suppl	N
				06/05/2019 06/24/2019			
5988	Preston Auto Parts		47.84	1 Transactions			
4487	Preston Service Plus						
	01-251-000-0000-6311		30.75	Sheriff-2013 Dodge Van Service	12424	Miscellaneous Repairs And Maintena	Y
				05/29/2019 05/29/2019			
4487	Preston Service Plus		30.75	1 Transactions			
251	DEPT Total:		7,691.31	County Jail	7 Vendors	8 Transactions	

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
441	DEPT		Public Health			
6619	Angela Serfling					
	01-441-000-0000-6447		June 2019 LPH Mileage		LPHA Grant Expenses	N
		414.12	06/03/2019 06/28/2019			
6619	Angela Serfling		1 Transactions			
		414.12				
4637	Erickson/Jessica					
	01-441-000-0000-6447		June 2019 LPH Mileage		LPHA Grant Expenses	N
		187.92	06/03/2019 06/27/2019			
4637	Erickson/Jessica		1 Transactions			
		187.92				
111	Fillmore Co Treasurer- Credit Card/ACH					
	01-441-000-0000-6447		Pub Hlth LPH Equipment Expense		LPHA Grant Expenses	N
		187.68	06/19/2019 06/20/2019			
	01-441-000-0000-6449		PH-B Pohlman travel meal	5812	Preparedness Grant	N
		19.13	06/06/2019 06/10/2019			
	01-441-000-0000-6448		PH-SHIP Survey	5968	Ship Grant Expenses	N
		384.00	06/17/2019 06/18/2019			
	01-441-000-0000-6437		PH- C & TC expenses	7399	CTC Expenses	N
		1,226.66	06/14/2019 06/17/2019			
	01-441-000-0000-6447		PH-A Serfling car seat trn reg	8299	LPHA Grant Expenses	N
		225.00	06/13/2019 06/14/2019			
	01-441-000-0000-6448		Pub Hlth -June 2019 SHIP phone	9833287282	Ship Grant Expenses	N
		30.05	06/03/2019 07/02/2019			
111	Fillmore Co Treasurer- Credit Card/ACH		6 Transactions			
		2,072.52				
5238	GOODHUE COUNTY HEALTH & HUMAN S					
	01-441-000-0000-6449		PH-MRC Conference 2019	MRC Conf	Preparedness Grant	N
		27.62	04/13/2019 04/13/2019			
5238	GOODHUE COUNTY HEALTH & HUMAN S		1 Transactions			
		27.62				
5710	Holst/Jessica					
	01-441-000-0000-6448		June 2019 SHIP Mileage		Ship Grant Expenses	N
		30.74	06/11/2019 06/11/2019			
5710	Holst/Jessica		1 Transactions			
		30.74				
4752	Logsdon/Linda					
	01-441-000-0000-6437		June 2019 CTC Mileage		CTC Expenses	N
		53.36	06/14/2019 06/14/2019			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-441-000-0000-6445		309.43	June 2019 TANF Mileage		TANF Expenses N
				06/03/2019 06/20/2019		
	01-441-000-0000-6447		149.64	June 2019 LPH Mileage		LPHA Grant Expenses N
				06/04/2019 06/25/2019		
4752	Logsdon/Linda		512.43	3 Transactions		
7320	Sanofi Pasteur Inc					
	01-441-000-0000-6449		275.47	Pub Hlth-Laboratory Supplies	912487217	Preparedness Grant Y
				07/02/2019 07/02/2019		
7320	Sanofi Pasteur Inc		275.47	1 Transactions		
441	DEPT Total:		3,520.82	Public Health	7 Vendors	14 Transactions
442	DEPT			Wic Program		
6619	Angela Serfling					
	01-442-000-0000-6335		33.64	June 2019 WIC Mileage		Employee Automobile Allowance N
				06/06/2019 06/06/2019		
6619	Angela Serfling		33.64	1 Transactions		
5710	Holst/Jessica					
	01-442-000-0000-6335		12.76	June 2019 WIC Mileage		Employee Automobile Allowance N
				06/06/2019 06/06/2019		
5710	Holst/Jessica		12.76	1 Transactions		
2187	Topness/Vicky L					
	01-442-000-0000-6335		4.64	June 2019 WIC Mileage		Employee Automobile Allowance N
				06/06/2019 06/06/2019		
	01-442-000-0000-6639		7.85	WIC postage reimbursement		Equipment Purchased N
				06/25/2019 06/25/2019		
2187	Topness/Vicky L		12.49	2 Transactions		
442	DEPT Total:		58.89	Wic Program	3 Vendors	4 Transactions
443	DEPT			Nursing Service		
2138	Baker/Jan					
	01-443-000-0000-6335		161.24	June 2019 Mileage		Employee Automobile Allowance N
				06/05/2019 06/26/2019		

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2138	Baker/Jan		161.24	1 Transactions			
5934	Bakke Cement & Masonry Const						
	01-443-000-0000-6433		750.00	PH-client waiver reimb #6646		Waiver Reimbursables	N
				06/28/2019 06/28/2019			
5934	Bakke Cement & Masonry Const		750.00	1 Transactions			
82132	Fillmore Co Journal, Sethre Media Group						
	01-443-000-0000-6241		23.90	PH-June 2019 Nurse Advertisem	100671	Advertising	N
				06/03/2019 06/03/2019			
82132	Fillmore Co Journal, Sethre Media Group		23.90	1 Transactions			
106	Fillmore Co Treasurer						
	01-443-000-0000-6561		12.60	Pub Hlth - June 2019 Fuel		Gasoline Diesel And Other Fuels	N
				06/26/2019 06/26/2019			
106	Fillmore Co Treasurer		12.60	1 Transactions			
111	Fillmore Co Treasurer- Credit Card/ACH						
	01-443-000-0000-6433		92.89	PH-client waiver Reimb #6229	5942	Waiver Reimbursables	N
				06/11/2019 06/12/2019			
	01-443-000-0000-6433		25.30	PH-client waiver reimb #4145	5942	Waiver Reimbursables	N
				06/13/2019 06/14/2019			
	01-443-000-0000-6433		12.49	PH-client waiver reimb #0796	5942	Waiver Reimbursables	N
				06/13/2019 06/14/2019			
	01-443-000-0000-6433		29.48	PH-client waiver reimb #6809	5942	Waiver Reimbursables	N
				06/13/2019 06/14/2019			
	01-443-000-0000-6433		9.99	PH-client waiver reimb #4818	5942	Waiver Reimbursables	N
				06/21/2019 06/24/2019			
	01-443-000-0000-6433		20.98	PH-client waiver reimb #3259	5942	Waiver Reimbursables	N
				06/21/2019 06/24/2019			
	01-443-000-0000-6433		66.53	PH-client waiver reimb #0739	5942	Waiver Reimbursables	N
				06/21/2019 06/25/2019			
	01-443-000-0000-6337		229.98	PH-Hotel A Hall & J Baker conf	7011	Other Travel Expense	N
				05/29/2019 05/31/2019			
	01-443-000-0000-6245		260.00	PH-Reg Dues A Hall & J Baker	8398	Registration Fees	N
				05/29/2019 05/31/2019			
	01-443-000-0000-6203		31.44	Pub Hlth-June 2019 nurse phone	9833287282	Telephone	N
				06/03/2019 07/02/2019			

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
111	Fillmore Co Treasurer- Credit Card/ACH		779.08		10 Transactions		
4177	GATZKE/MICHELE						
	01-443-000-0000-6335		157.76	June 2019 Mileage		Employee Automobile Allowance	N
				06/03/2019	06/28/2019		
4177	GATZKE/MICHELE		157.76		1 Transactions		
4749	Grabau/Samantha						
	01-443-000-0000-6335		56.26	June 2019 Mileage		Employee Automobile Allowance	N
				06/17/2019	06/18/2019		
4749	Grabau/Samantha		56.26		1 Transactions		
5428	Hall/Alexis						
	01-443-000-0000-6335		238.38	June 2019 Mileage		Employee Automobile Allowance	N
				06/06/2019	06/27/2019		
5428	Hall/Alexis		238.38		1 Transactions		
6186	Johnson/Breanna						
	01-443-000-0000-6335		113.10	June 2019 Mileage		Employee Automobile Allowance	N
				06/03/2019	06/21/2019		
6186	Johnson/Breanna		113.10		1 Transactions		
1089	Loven/Julie						
	01-443-000-0000-6335		143.26	June 2019 Mileage		Employee Automobile Allowance	N
				06/03/2019	06/21/2019		
1089	Loven/Julie		143.26		1 Transactions		
3288	MCCC, MI 33						
	01-443-000-0000-6419		5,516.50	PH- 3rd Quarter Doc support	1907084	PH Doc Software Support	N
				07/01/2019	09/30/2019		
3288	MCCC, MI 33		5,516.50		1 Transactions		
3315	Melver/Paula						
	01-443-000-0000-6335		345.27	June 2019 Mileage		Employee Automobile Allowance	N
				06/03/2019	06/28/2019		
3315	Melver/Paula		345.27		1 Transactions		
4841	ROCHESTER CITY LINES						
	01-443-000-0000-6433		234.00	PH-client trans waiver R #3455	06282019	Waiver Reimbursables	N

kapenhorst

7/18/19 2:11PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4841	ROCHESTER CITY LINES		234.00	06/28/2019 06/28/2019 1 Transactions		
86085	Semcac Transportation 01-443-000-0000-6433		130.75	PH-Trans client #0739 Waiver R 05/10/2019 05/31/2019 1 Transactions	3449	Waiver Reimbursables N
86085	Semcac Transportation		130.75			
2187	Topness/Vicky L 01-443-000-0000-6335		0.58	Mail Mileage 06/25/2019 06/25/2019 1 Transactions		Employee Automobile Allowance N
2187	Topness/Vicky L		0.58			
443	DEPT Total:		8,662.68	Nursing Service	15 Vendors	24 Transactions
506	DEPT			County Library Fund		
4322	Selco 01-506-000-0000-6812		58,452.25	3rd Quart 2019 County Funding 07/03/2019 07/03/2019 1 Transactions	46636	Selco - Walk In N
4322	Selco		58,452.25			
506	DEPT Total:		58,452.25	County Library Fund	1 Vendors	1 Transactions
603	DEPT			Feedlot		
106	Fillmore Co Treasurer 01-603-000-0000-6561		122.22	Fuel - June Zoning (Feedlot) 06/05/2019 06/28/2019 1 Transactions		Gasoline Diesel And Other Fuels N
106	Fillmore Co Treasurer		122.22			
603	DEPT Total:		122.22	Feedlot	1 Vendors	1 Transactions
1	Fund Total:		156,687.75	County Revenue Fund		115 Transactions

kapenhorst
 7/18/19 2:11PM
 12 INFRA FUND

*** Fillmore County ***



	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
610	DEPT				Greenleafton Septic System District			
	5147	Gopher Septic Service INC						
		12-610-000-0000-6623		1,568.60	Mowing/Mont Greenleaft Wast W	34065	Greenleafton Septic System Expenses	N
					05/22/2019 05/22/2019			
	5147	Gopher Septic Service INC		1,568.60	1 Transactions			
610	DEPT Total:			1,568.60	Greenleafton Septic System District	1 Vendors	1 Transactions	
12	Fund Total:			1,568.60	INFRA FUND		1 Transactions	

kapenhorst

7/18/19 2:11PM

13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 17

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
300	DEPT		Highway Administration			
6650	Avenu					
	13-300-000-0000-6270		6,135.69	New Roads annual service agmt	INVB-004762	Data Processing N
6650	Avenu		6,135.69	1 Transactions		
6020	FSSolutions					
	13-300-000-0000-6377		248.10	drug tests	L10038	Fees And Service Charges N
6020	FSSolutions		248.10	1 Transactions		
83550	Kelly Printing & Signs LLC					
	13-300-000-0000-6408		86.25	supplies	33940	Other Office Supplies N
83550	Kelly Printing & Signs LLC		86.25	1 Transactions		
300	DEPT Total:		6,470.04	Highway Administration	3 Vendors	3 Transactions
310	DEPT		Highway Maintenance			
6150	Cintas Corporation No.2					
	13-310-000-0000-6293		8.80	uniforms	4023049519	Uniform Expense N
	13-310-000-0000-6293		9.86	uniforms	4023049591	Uniform Expense N
	13-310-000-0000-6293		33.12	uniforms	4023241803	Uniform Expense N
	13-310-000-0000-6293		8.73	uniforms	4023434019	Uniform Expense N
	13-310-000-0000-6293		24.67	uniforms	4023438914	Uniform Expense N
	13-310-000-0000-6293		8.82	uniforms	4023438963	Uniform Expense N
	13-310-000-0000-6293		8.80	uniforms	4023490741	Uniform Expense N
	13-310-000-0000-6293		9.86	uniforms	4023490805	Uniform Expense N
	13-310-000-0000-6293		14.65	uniforms	4023717851	Uniform Expense N
	13-310-000-0000-6293		8.73	uniforms	4023883978	Uniform Expense N
	13-310-000-0000-6293		8.82	uniforms	4023885321	Uniform Expense N
	13-310-000-0000-6293		24.67	uniforms	4023885445	Uniform Expense N
	13-310-000-0000-6293		8.80	uniforms	4023941486	Uniform Expense N
	13-310-000-0000-6293		9.86	uniforms	4023941489	Uniform Expense N
	13-310-000-0000-6293		17.65	uniforms	4024166222	Uniform Expense N
	13-310-000-0000-6293		8.73	uniforms	4024358695	Uniform Expense N
	13-310-000-0000-6293		24.67	uniforms	4024360390	Uniform Expense N
	13-310-000-0000-6293		8.82	uniforms	4024360458	Uniform Expense N
	13-310-000-0000-6293		8.80	uniforms	4024423361	Uniform Expense N
	13-310-000-0000-6293		9.86	uniforms	4024423428	Uniform Expense N
	13-310-000-0000-6293		14.65	uniforms	4024615400	Uniform Expense N
	13-310-000-0000-6293		8.73	uniforms	4024802327	Uniform Expense N

kapenhorst

7/18/19 2:11PM

13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 18

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	13-310-000-0000-6293		8.82	uniforms	4024804070	Uniform Expense N
	13-310-000-0000-6293		24.67	uniforms	4024804133	Uniform Expense N
6150	Cintas Corporation No.2		323.59	24 Transactions		
9481	Norby Tree Service LLC					
	13-310-000-0000-6580		500.00	tree removal		Other Repair And Maintenance Suppl N
9481	Norby Tree Service LLC		500.00	1 Transactions		
5471	Precise MRM LLC					
	13-310-000-0000-6580		36.59	truck data plan	200-1021607	Other Repair And Maintenance Suppl N
5471	Precise MRM LLC		36.59	1 Transactions		
310	DEPT Total:		860.18	Highway Maintenance	3 Vendors	26 Transactions
320	DEPT			Highway Construction		
6044	Braun Intertec Corporation Inc					
	13-320-000-0000-6377		3,111.75	services & testing	B175218	Fees And Service Charges N
6044	Braun Intertec Corporation Inc		3,111.75	1 Transactions		
2343	Kingsley Mercantile Inc.					
	13-320-000-0000-6501		55.96	supplies	39	Engineering And Surveying Supplies N
2343	Kingsley Mercantile Inc.		55.96	1 Transactions		
320	DEPT Total:		3,167.71	Highway Construction	2 Vendors	2 Transactions
330	DEPT			Equipment Maintenance Shops		
5142	Ancom Technical Center, Inc.					
	13-330-000-0000-6576		62.00	supplies	88763	Shop Supplies & Tools N
5142	Ancom Technical Center, Inc.		62.00	1 Transactions		
6150	Cintas Corporation No.2					
	13-330-000-0000-6576		149.70	supplies	4023885392	Shop Supplies & Tools N
	13-330-000-0000-6576		149.70	supplies	4024803980	Shop Supplies & Tools N
6150	Cintas Corporation No.2		299.40	2 Transactions		
1221	Connaughty Sales Inc					
	13-330-000-0000-6575		3.64	parts	39764	Machinery Parts N
	13-330-000-0000-6575		5.79	parts	39827	Machinery Parts N

kapenhorst

7/18/19 2:11PM

13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 19

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	13-330-000-0000-6575		31.82	parts	39907	Machinery Parts	N
	13-330-000-0000-6575		187.50	labor	39907	Machinery Parts	N
1221	Connaughty Sales Inc		228.75	4 Transactions			
2965	Diamond Mowers LLC						
	13-330-000-0000-6575		470.00	parts	0160404-IN	Machinery Parts	N
	13-330-000-0000-6575		287.58	parts	0160432-IN	Machinery Parts	N
	13-330-000-0000-6575		516.00-	parts	0161355-CM	Machinery Parts	N
2965	Diamond Mowers LLC		241.58	3 Transactions			
5751	Fastenal Company						
	13-330-000-0000-6576		23.43-	supplies	79196	Shop Supplies & Tools	N
	13-330-000-0000-6576		329.58	supplies	79808	Shop Supplies & Tools	N
	13-330-000-0000-6576		28.39	supplies	79839	Shop Supplies & Tools	N
	13-330-000-0000-6576		19.04	supplies	80150	Shop Supplies & Tools	N
5751	Fastenal Company		353.58	4 Transactions			
155	Hammell Equipment Inc						
	13-330-000-0000-6561		80.55	additive	I112817	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		96.66	additive	RI61087	Gasoline Diesel And Other Fuels	N
155	Hammell Equipment Inc		177.21	2 Transactions			
2669	Hammell Equipment Inc						
	13-330-000-0000-6561		109.45	additive	HI46472	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		111.44	additive	HI46673	Gasoline Diesel And Other Fuels	N
2669	Hammell Equipment Inc		220.89	2 Transactions			
3714	Hovey Oil Co Inc						
	13-330-000-0000-6561		5,257.50	gas	100953	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,209.23	#2 diesel	100995	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		439.00	gas	100995	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		548.75	gas	101001	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,976.82	#2 diesel	101001	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,689.99	#2 diesel	99382	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,779.16	#2 diesel	99387	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		2,018.88	#2 diesel	99406	Gasoline Diesel And Other Fuels	N
3714	Hovey Oil Co Inc		14,919.33	8 Transactions			
170	Hyland Motor Company						

kapenhorst

7/18/19 2:11PM

13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 20

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	13-330-000-0000-6575		237.00	parts	140925	Machinery Parts N
	13-330-000-0000-6575		543.80	parts	140970	Machinery Parts N
	13-330-000-0000-6575		309.25	parts	141039	Machinery Parts N
	13-330-000-0000-6575		132.00	parts	141140	Machinery Parts N
170	Hyland Motor Company		1,222.05	4 Transactions		
83550	Kelly Printing & Signs LLC					
	13-330-000-0000-6575		12.00-	parts	33290	Machinery Parts N
	13-330-000-0000-6575		48.00	parts	34020	Machinery Parts N
83550	Kelly Printing & Signs LLC		36.00	2 Transactions		
3514	Mid-American Research Chemical Corp.					
	13-330-000-0000-6576		184.56	supplies	668490-IN	Shop Supplies & Tools N
3514	Mid-American Research Chemical Corp.		184.56	1 Transactions		
137	Praxair Distribution Inc					
	13-330-000-0000-6576		724.95	5 year lease renewal O2 tanks	90386901	Shop Supplies & Tools N
137	Praxair Distribution Inc		724.95	1 Transactions		
303	Preston Equipment Company					
	13-330-000-0000-6565		14.34	misc oil	01-74133	Motor Oil And Lubricants N
	13-330-000-0000-6575		43.75	parts	01-75176	Machinery Parts N
	13-330-000-0000-6575		180.61	parts	01-75426	Machinery Parts N
	13-330-000-0000-6575		72.97-	parts	01-75482	Machinery Parts N
	13-330-000-0000-6576		70.82	supplies	01-75969	Shop Supplies & Tools N
303	Preston Equipment Company		236.55	5 Transactions		
3989	Ronco Engineering Sales Co, Inc					
	13-330-000-0000-6575		99.00	parts	3171573	Machinery Parts N
	13-330-000-0000-6575		268.00	parts	3172155	Machinery Parts N
	13-330-000-0000-6575		335.49	parts	3174667	Machinery Parts N
	13-330-000-0000-6575		617.50	labor	3174667	Machinery Parts N
3989	Ronco Engineering Sales Co, Inc		1,319.99	4 Transactions		
6600	Solberg Welding Inc					
	13-330-000-0000-6575		26.78	parts	12008	Machinery Parts N
6600	Solberg Welding Inc		26.78	1 Transactions		
3242	Titan Machinery Inc.					

kapenhorst

7/18/19 2:11PM

13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 21

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	13-330-000-0000-6575		1,753.81	labor	1050432CL	Machinery Parts	N
	13-330-000-0000-6575		32.09	parts	1050432CL	Machinery Parts	N
	13-330-000-0000-6575		233.51	parts	12643187	Machinery Parts	N
3242	Titan Machinery Inc.		2,019.41	3 Transactions			
4079	Village Farm & Home						
	13-330-000-0000-6576		33.63	supplies	42169	Shop Supplies & Tools	N
4079	Village Farm & Home		33.63	1 Transactions			
6286	World Fuel Services Inc						
	13-330-000-0000-6565		563.05	transmission oil	117502	Motor Oil And Lubricants	N
6286	World Fuel Services Inc		563.05	1 Transactions			
330	DEPT Total:		22,869.71	Equipment Maintenance Shops	18 Vendors	49 Transactions	
13	Fund Total:		33,367.64	County Road & Bridge		80 Transactions	

kapenhorst
7/18/19 2:11PM
14 Sanitation Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 22

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
390	DEPT		Resource Recovery Center			
6150	Cintas Corporation No.2 14-390-000-0000-6377		13.38	RRC - Uniforms 07/05/2019 07/05/2019 1 Transactions	4025269607	Fees And Service Charges N
6150	Cintas Corporation No.2		13.38			
5988	Preston Auto Parts 14-390-000-0000-6311		14.99	Outlets Repair 07/15/2019 07/15/2019 1 Transactions	595025	Miscellaneous Repairs And Maintenan N
5988	Preston Auto Parts		14.99			
3206	S & A Petroleum 14-390-000-0000-6561		34.99	RRC - Forklift LP 06/24/2019 06/24/2019 1 Transactions	187235	Gasoline Diesel And Other Fuels N
3206	S & A Petroleum		34.99			
1472	Stericycle Inc 14-390-000-0000-6862		41.20	RRC-Sharps 06/30/2019 06/30/2019 1 Transactions	4008711834	Management Of Problem Wastes N
1472	Stericycle Inc		41.20			
3242	Titan Machinery Inc. 14-390-000-0000-6311		635.02	RRC-Payloader Accumulator Rep 07/05/2019 07/05/2019 1 Transactions	1049149 CL	Miscellaneous Repairs And Maintenan N
3242	Titan Machinery Inc.		635.02			
7385	Veolia Environmental Services 14-390-000-0000-6862		9,598.16	RRC-Spring HHW 06/21/2019 06/21/2019 1 Transactions	915158135	Management Of Problem Wastes N
7385	Veolia Environmental Services		9,598.16			
390	DEPT Total:		10,337.74	Resource Recovery Center	6 Vendors	6 Transactions
391	DEPT			Score Grant Program		
6333	Dynamic Lifecycle Innovations Inc. 14-391-000-0000-6861		2,081.62	RRC-TV Recycling 06/26/2019 06/26/2019 1 Transactions	I-40705	Recycling Operation Expense N
6333	Dynamic Lifecycle Innovations Inc.		2,081.62			

kapenhorst
7/18/19 2:11PM
14 Sanitation Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 23

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
391	DEPT Total:		Score Grant Program	1 Vendors	1 Transactions	
14	Fund Total:		Sanitation Fund		7 Transactions	

kapenhorst

7/18/19 2:11PM

87 State Revenue And School

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 24

	Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT				...			
	6311	Port Authority of the City of Saint Paul						
		87-000-000-0000-2100		12,005.99	Disb Assess 1st H 22.0170.000		Due To Other Governmental Agencie: N	
					05/22/2019 05/22/2019			
	6311	Port Authority of the City of Saint Paul		12,005.99	1 Transactions			
0	DEPT Total:			12,005.99	...	1 Vendors	1 Transactions	
87	Fund Total:			12,005.99	State Revenue And School Func		1 Transactions	
	Final Total:			216,049.34	114 Vendors	204 Transactions		

kapenhorst
7/18/19 2:11PM

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 25

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	156,687.75	County Revenue Fund	
	12	1,568.60	INFRA FUND	
	13	33,367.64	County Road & Bridge	
	14	12,419.36	Sanitation Fund	
	87	12,005.99	State Revenue And School Fund	
	All Funds	216,049.34	Total	Approved by,
			
			

ddunn
7/10/19 3:21PM
1 County Revenue Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
85440	Centurylink 01-149-000-0000-6203		1,410.26	6/26-7/25 Local Service		Telephone	N
85440	Centurylink		1,410.26	1 Transactions			
3888	ESRI-Environmental Systems Research In 01-106-000-0000-6637		9,343.00	Annual Maint ESRI Arc Map	93642435	Software Expenses	N
3888	ESRI-Environmental Systems Research In		9,343.00	1 Transactions			
5745	Flexible Benefit Consulting, Inc 01-149-000-0000-6285		1,643.21	July 2019 Consulting Service	20190702-02	Professional Fees	N
5745	Flexible Benefit Consulting, Inc		1,643.21	1 Transactions			
84358	Mayo Clinic-Mrl 01-230-000-0000-6285		15,677.59	2nd Qtr 2019 Autopsy Service	0000003349	Professional Fees	N
84358	Mayo Clinic-Mrl		15,677.59	1 Transactions			
6094	MN Energy Resources Corporation 01-111-000-0000-6255		412.66	Natural Gas Courthouse/FCOB	2712736015-000	Gas	N
6094	MN Energy Resources Corporation		412.66	1 Transactions			
1 Fund Total:			28,486.72	County Revenue Fund	5 Vendors	5 Transactions	

ddunn
7/10/19 3:21PM
91 Economic Development Au

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt							
No.	Account/Formula	Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099	
						Paid On Bhf #	On Behalf of Name		
2910	Community And Economic Development .								
	91-705-000-0000-6285		9,825.50	3rd Quarter EDA Support			Professional Fees	N	
2910	Community And Economic Development .		9,825.50		1 Transactions				
91 Fund Total:			9,825.50	Economic Development Authori		1 Vendors		1 Transactions	
Final Total:			38,312.22	6 Vendors		6 Transactions			

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	28,486.72	County Revenue Fund	
	91	9,825.50	Economic Development Authori	
All Funds		38,312.22	Total	Approved by,
			
			

ddunn
 7/18/19 11:00AM
 1 County Revenue Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt						
No.	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099	
				Service Dates	Paid On Bhf #	On Behalf of Name		
3219	Centurylink							
	01-149-000-0000-6203		1,355.42	July 2019	1471994607	Telephone		N
3219	Centurylink		1,355.42	1 Transactions				
5397	MN Office Of Enterprise Technology							
	01-149-000-0000-6203		1,300.00	June WAN 2019	DV19060400	Telephone		N
5397	MN Office Of Enterprise Technology		1,300.00	1 Transactions				
308	Preston Public Utilities							
	01-111-000-0000-6251		2,542.33	Utilities Invoice for FCOB		Electricity		N
308	Preston Public Utilities		2,542.33	1 Transactions				
1 Fund Total:			5,197.75	County Revenue Fund	3 Vendors	3 Transactions		

ddunn
7/18/19 11:00AM
13 County Road & Bridge

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
7542	Fillmore Co Treasurer					
	13-330-000-0000-6561		767.51	June fuel tax		Gasoline Diesel And Other Fuels N
7542	Fillmore Co Treasurer		767.51	1 Transactions		
3956	Icon Constructors, LLC					
	13-320-000-0000-6341		95,448.13	599-150 T/B #6		Township Bridge Construction Y
3956	Icon Constructors, LLC		95,448.13	1 Transactions		
5536	MiEnergy Cooperative					
	13-330-000-0000-6251		70.01	electricity	302875004	Electricity N
	13-300-000-0000-6306		42.93	electricity	302875008	Radio Tower Repair & Services N
	13-310-000-0000-6251		42.00	electricity	302875011	Electricity N
	13-330-000-0000-6251		127.11	electricity	302875012	Electricity N
	13-330-000-0000-6251		27.20	electricity	302875013	Electricity N
	13-330-000-0000-6251		22.40	electricity	333377001	Electricity N
	13-330-000-0000-6251		69.83	electricity	333377002	Electricity N
5536	MiEnergy Cooperative		401.48	7 Transactions		
308	Preston Public Utilities					
	13-330-000-0000-6251		536.84	utilities	4458327	Electricity N
	13-330-000-0000-6251		41.86	utilities	4473A342	Electricity N
	13-330-000-0000-6251		720.84	utilities	4473B341	Electricity N
308	Preston Public Utilities		1,299.54	3 Transactions		
13 Fund Total:			97,916.66	County Road & Bridge	4 Vendors	12 Transactions

ddunn
7/18/19 11:00AM
14 Sanitation Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5882	Winneshiek County Landfill							
	14-390-000-0000-6374			2,595.60	Tipping Fees	23354	Landfill Tipping Fees	N
5882	Winneshiek County Landfill			2,595.60	1 Transactions			
14 Fund Total:				2,595.60	Sanitation Fund	1 Vendors	1 Transactions	

ddunn
 7/18/19 11:00AM
 73 Greenleafon Septic Projec

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5536	MiEnergy Cooperative							
	73-611-000-0000-6251			299.58	Greenleafon Wastewater Plant		Electricity	N
	73-611-000-0000-6251			44.26	GreenleafonWastewater Grinder		Electricity	N
5536	MiEnergy Cooperative			343.84	2 Transactions			
73 Fund Total:				343.84	Greenleafon Septic Project	1 Vendors	2 Transactions	

ddunn
 7/18/19 11:00AM
 76 Trust And Agency Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

Vendor	Name		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
110	Fillmore Co Treasurer						
	76-000-000-0000-2006		1,191.00	RRC Sales & Use Tax		Commercial Sw Mgmt Tax	N
	76-000-000-0000-2007		168.00	041, 101 & 602 Sales & Use Tax		Sales Tax Collected	N
110	Fillmore Co Treasurer		1,359.00	2 Transactions			
76 Fund Total:			1,359.00	Trust And Agency Fund	1 Vendors	2 Transactions	

ddunn
 7/18/19 11:00AM
 87 State Revenue And School

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1859	MN Department Of Finance					
	87-000-000-0000-2100		2,027.00	June 2019 Vitals		Due To Other Governmental Agenci N
	87-000-000-0000-2313		3,895.50	RE Surcharge June 2019 vitals		Real Estate Surcharge N
1859	MN Department Of Finance		5,922.50	2 Transactions		
5993	Mn Dept Of Health					
	87-000-000-0000-2312		707.00	June 2019 Vitals		Well Management Funds N
5993	Mn Dept Of Health		707.00	1 Transactions		
87 Fund Total:			6,629.50	State Revenue And School Fund	2 Vendors	3 Transactions
Final Total:			114,042.35	12 Vendors	23 Transactions	

ddunn
7/18/19 11:00AM

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	5,197.75	County Revenue Fund	
	13	97,916.66	County Road & Bridge	
	14	2,595.60	Sanitation Fund	
	73	343.84	Greenleafon Septic Project	
	76	1,359.00	Trust And Agency Fund	
	87	6,629.50	State Revenue And School Fund	
	All Funds	114,042.35	Total	Approved by,
			
			

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/23/2019

Amount of time requested (minutes): 10 minutes for discussion

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Highway Department

1. Request Board approval of Thompson Pit Agreement.
2. Consider awarding the Bridge No. 23514 replacement project SAP 023-601-030 to the lowest responsible bidder.

Airport Department

Check e-mail for supporting documentation. **See attached documents.** Bids results will be available after the bid opening at 1:00 pm July 22nd.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

THOMPSON PIT AGREEMENT

THIS AGREEMENT, made this 12th day of JULY, 2019 by and between Ordell H. Thompson, Lyle C. Thompson (OWNERS) or successors and the County of Fillmore, MN, (COUNTY)

PIT LOCATED AS FOLLOWS: Fillmore County parcel No. 05.0248.010

THE COUNTY shall screen and stockpile sand for the use on the county road system. County will secure the pit with a gate to restrict access other than the Owners and County.

THE COUNTY AGREES to work with the Owners to develop the pit it best suits both parties.

REIMBURSEMENT by the County to the Owners for material removed from the premises shall be at the rate of \$3.01 per ton using a loader scale, and periodically verified at the local elevator. The unit price of \$3.01 per ton is for the years of 2019,2020 and 2021 at which time the material will be removed from the premises or removed at a later time using a new negotiated price.

OWNERS:



Signature: Ordell H. Thompson



Signature: Lyle C. Thompson

COUNTY:



Signature: County Board Chair



Signature: County Engineer

REQUEST FOR COUNTY BOARD ACTION

Agenda Date 7/23/2019

Amount of time requested (minutes):

5

Dept.: Zoning

Prepared By:

Kristi Ruesink

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation
(Yes/No):

1.

Regular Agenda:

Documentation
(Yes/No):

1. Consider an access permit for new field drive for Philip & Ruth Abrahamson,
section 29 of Holt Township. YES
2. Consider an access permit for new drive for Beverly O'Byrne,
section 33 of Jordan Township. YES
3. Discussion with possible action regarding updated Floodplain Ordinance and FEMA maps
- The updated FEMA floodplain maps will be effective August 15, 2019 pending approval of an
updated floodplain ordinance.

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us

ACCESS PERMIT APPLICATION

FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Philip Abrahamson Phone #: 507-467-3701
Ruth Abrahamson Phone #: 507-467-3701

Phone #: _____

Mailing Address: 23227 County 21, Lanesboro, MN 55949

Address City State Zip

(2) Parcel #: 110239000 Permit # _____

To be filled out by the Zoning Office

(3) Legal Description (from deed, abstract, or Recorder's Office): 33.56 AC SW 1/4 SW 1/4

EX 9 7/16 A SW 3 AC OF SW OF RD OF SE 1/4 SW 1/4

Section: 29 (4) Township: Holt 103 (5) Range: 009

Permission is being applied for to construct an access to County Road 21 at the following location

(qtr/qtr) SF Section 29 Township Name Holt

Reason for Access Safer traveling between the two farms.

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: Philip Abrahamson Date: 5/8/2019
Ruth Abrahamson Date: 5/8/2019

Date: _____

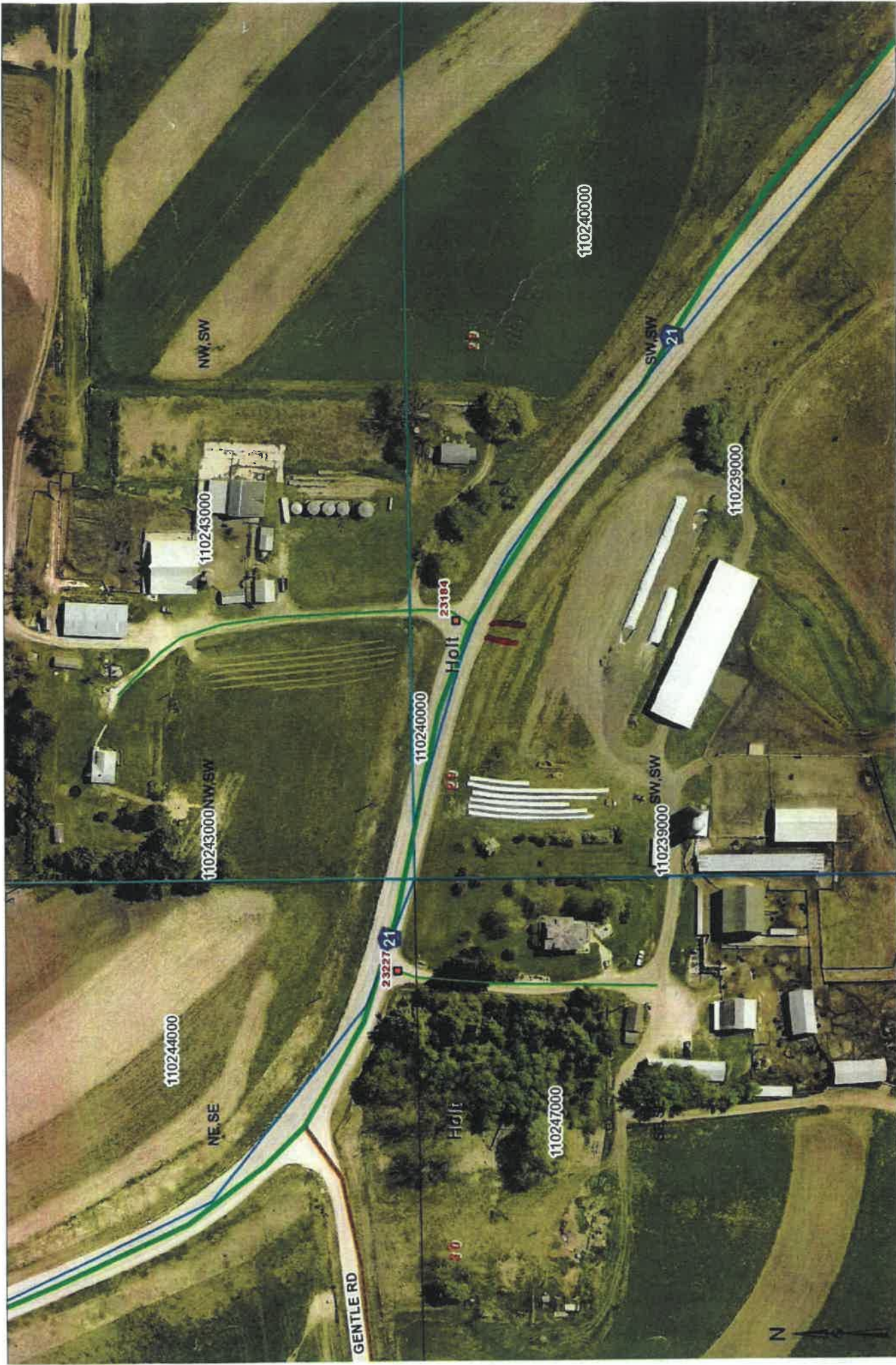
After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). SIGHT DISTANCE IS GOOD AND PROVIDES SAFER MOVEMENT BETWEEN FARMS

Specifications/Conditions: DRIVEWAY ACCESS SHALL BE 20 FT WIDE, 4:1 SLOPES AND 60 FT OF 18" CULVERT

[Signature] 7-5-2019 _____
County Engineer Date Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

Board Chairman Date County Auditor Date



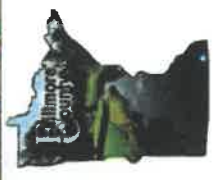
These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Keith Ekstrom *Phil Abramson*

Date: 12/10/2018

KR

This map is not a substitute for accurate field estimates of the location of actual property lines and any adjacent features.



ACCESS PERMIT APPLICATION

FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Beverly J. O'Byrne Phone #: 507-352-2151

Phone #: _____

email address: mbobyne@hmtel.com Phone #: _____

Mailing Address: 29099 County 5 Wykoff MN 55990
Address City State Zip

(2) Parcel #: R 31 0281 000 Permit # _____

To be filled out by the Zoning Office

(3) Legal Description (from deed, abstract, or Recorder's Office): _____

Section: 33 (4) Township: 104 (5) Range: 012

Permission is being applied for to construct an access to County Road 5 at the following location

(qtr/qtr) _____ Section 33 Township Name Jordan

Reason for Access No driveway access available

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: Beverly O'Byrne Date: 5-31-19

Date: _____

Date: _____

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). NEEDS ACCESS TO PROPERTY. GOOD SIGHT DISTANCE

Specifications/Conditions: DRIVEWAY ACCESS SHALL BE 20 FT WIDE, 4:1 SLOPES AND REQUIRE 60 FT OF 18" CULVERT

[Signature] 7-5-2019
County Engineer Date

Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

Board Chairman Date

County Auditor Date



REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/23/2019

Amount of time requested (minutes):

20 Minutes

Dept.: Coordinator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Regular Agenda:

Documentation
(Yes/No):

1. Second reading with possible action of draft changes to Severance Pay policy Yes
2. Request to hire replacement Child Support Officer at Grade 9/Step 1 effective August 16, 2019 as recommended by the Hiring Committee. No
 - a. [REDACTED]
 - b. [REDACTED]
 - c. Employee is subject to new probationary period in accordance with personnel policy 2.05
3. Request to reclassify Vicky Topness, Office Support Specialist, to Office Support Specialist, Sr. effective the first pay period of 2020 as recommended by David Drown & Associates. Yes
 - a. This reclassification request was approved to be sent in at the 7/9/19 Board meeting
 - b. Original request by DON was for reclassification to Case Aide
 - c. If approved, employee would be moved from Grade 5/Step 9 to Grade 6/Step 3
 - d. Effective date is consistent with personnel policy 4.01
4. Request to hire replacement Office Support Specialist, Sr. at Grade 6/Step 1 effective August 13, 2019 as requested by the Coordinator and recommended by the Hiring Committee
 - a. [REDACTED]
 - b. [REDACTED]
5. Discussion with possible action regarding the creation of a Finance Department effective August 1, 2019 as recommended by the Personnel Committee Yes
6. Discussion with possible action regarding resolution to create and define authority of Finance Department Yes
7. Request to submit Finance Director job description to David Drown & Associates for evaluation and placement on current pay plan Yes

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us

8. Request to promote Lori Affeldt, Accounting Technician Lead, to the position of Finance Director at step 1 effective August 1, 2019 No
 - a. Employee is currently at Grade 9/Step 2 (\$23.23).
 - b. Internal promotion is in compliance with personnel policy 2.01
 - c. Employee is subject to new probationary period in accordance with personnel policy 2.05
9. Request to transfer Sarah Mensink, Accounting Technician, from the Assessor's Office to the Finance Department effective August 1, 2019 No
 - a. Lateral transfer to the same position and step
 - b. Transfer is consistent with personnel policy 2.01

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us

Policy Statement

When employment with Fillmore County ends, staff that ~~has saved~~have unused paid time off ~~and/or sick bank during their years of service is/are~~ remunerated in the following manner unless contracts state otherwise.

A. Paid Time Off and/or Banked Sick Leave

Upon termination of employment, whether voluntary or involuntary, with Fillmore County, any accrued Paid Time Off up to the cap of ~~500800~~ hours shall be paid to employees at the rate of pay effective immediately prior to severance. Cash out hours shall not be included in this maximum.

1. When any employee is laid off ~~they/he/she~~ shall be paid for accrued Paid Time Off up to the cap of ~~500800~~ hours in cash at the rate of pay effective immediately prior to lay-off. Cash out hours shall not be included in this maximum.

~~2.—An employee can be paid for 50% of their banked sick leave provided that the total time when combined with paid time off does not exceed 800 hours.~~

- ~~3.2.~~ Each employee may designate, at any time, a person(s) to receive ~~their/his/her~~ accumulated Paid Time Off upon ~~their/his or her~~ death. If no such designation is made, then upon death of an employee, all Paid Time Off accumulated by an employee, where applicable, shall be paid first to that person's surviving spouse, then to the children of the deceased employee in equal shares, and otherwise to the estate, heir or beneficiary of the employee.

- ~~4.3.~~ Employees subject to the Health Care Savings Plan shall not be treated as described above but as Health Care Savings Plan language dictates.

B. Overtime and/or Compensatory Time

Upon termination of employment, whether voluntary or involuntary, with Fillmore County, any accrued overtime and/or compensatory time hours shall be paid to employees at the rate of pay effective immediately prior to severance. Cash out hours shall not be included in this maximum.

C. Health Care Savings Plan1. BACKGROUND

Fillmore County recognizes that its employees and elected officials may/will have medical expenses after they leave County employment. In an effort to prepare employees for these medical care needs, the County is providing this ~~policy which~~policy, which allows specific groups the ability to contribute pre-tax dollars to the Minnesota State Retirement Systems (MSRS) "Post-Employment Health Care Savings Plan." The Health Care Savings Plan (HCSP) is an employer-sponsored program that allows employees to set aside funds, tax-free, to use upon termination of employment to pay for eligible health care expenses.

Laws of Minnesota 2001, Chapter 352.98, authorized the Minnesota State Retirement System (MSRS) to offer this program to state employees, as well as all other governmental subdivisions. MSRS received its private letter ruling establishing the HCSP as a tax-exempt benefit on July 29, 2002. While deferred compensation plans or retirement accounts provide a tax-deferred benefit, amounts paid out are considered taxable income. Under the HCSP, amounts contributed are tax-free and no taxes are paid on amounts used to pay eligible health, dental and long-term care insurance

premiums, as well as, ~~out-of~~out of pocket medical expenses.

2. EMPLOYEE ELIGIBILITY

- a. Only regular, full-time and salaried part-time employees who work at least 30 hours/week will be eligible to participate in the HCSP in accordance to Fillmore County Personnel Policies related to medical insurance.
- b. Temporary, seasonal and intermittent employees are not entitled to paid time off ~~and/or Banked Sick Leave~~ and shall not be entitled to HCSP benefits.
- c. Employee groups covered by collective bargaining agreements must negotiate participation in the HCSP through the collective bargaining process.

3. PLAN CONTRIBUTIONS

- a. Fillmore County participation in MSRS HCSP will be funded by payments at severance. Fillmore County will make a payment, on a participant's behalf, due to the participant's retirement/resignation from employment with Fillmore County, to the MSRS HCSP in accordance with applicable laws. This payment will be a percentage of any unused paid time off ~~and/or Banked Sick Leave~~ as outlined in this County policy. All lump-sum payments made on a participant's behalf to the MSRS HCSP are exempt from Federal and Minnesota state income taxes, FICA and Medicare taxes.
- b. Employees ~~can not~~cannot voluntarily contribute to the HCSP.
- c. At severance, employees within the following specific categories of service shall contribute the respective amounts of accrued paid time off ~~and/or Banked Sick Leave~~ to the HCSP and receive the remainder in cash. Contributions and cash ~~pay-outs~~payouts shall not exceed ~~500~~800 hours. Accruals of eighty (80) hours or less will be exempt from this policy and shall be paid in cash.

Years of Service	Contribution to HCSP (% of PTO/Banked Sick)	Cash pay-out (% of PTO/Banked Sick)
0 - 10 years	0%	100%
11 – 15 years	25%	75%
16- 20 years	50%	50%
21 – 24 years	75%	25%
25 or more years	100%	0%

- d. Contributions will be invested in the Money Market, an interest bearing account, until designated otherwise. Participants will be able to choose among different investment options provided by the State Board of Investment. Assets in the account will accumulate tax-free and since payouts are used for approved health care expenses, they will remain tax-free.

4. EXEMPTION RULES

Employees may waive participation with documentation that they are:

- a. Eligible for Tri-Care
- b. A foreign national

- c. Have substantial health insurance coverage through spouse or another employer for your lifetime.

5. PLAN AMENDMENTS

With the approval of the plan by the Minnesota State Retirement Systems, this policy can be amended and/or will accept other groups every two years as allowed by statute and approved by the Fillmore County Board of Commissioners.

6. ELIGIBILITY TO USE HEALTH CARE SAVINGS ACCOUNT

Employees may use Health Care Savings Accounts for eligible expenses if they terminate employment from Fillmore County, retire, collect a disability, are on a medical leave of six months or longer or on a leave of absence of one year or longer. Participants can request payments for either one-time expenses or on-going expenses. Upon employee's death, the employee's spouse and legal dependents continue to use the account for health care reimbursements and the reimbursements remain tax-free. If the employee has no spouse or dependents, the designated beneficiaries will receive taxable reimbursement for the remaining account balance when used for eligible medical expenses.

7. FEES

Administrative fees are deducted from each participant's account. For up to date percentage rates and caps, contact the Minnesota State Retirement Association.

NOTE: Plan details are provided for information only. State and Federal Laws supersede plan Information.



DDA

Human Resources, Inc.
a David Drown Associates Company

TO: KRISTINIA KOHN, HUMAN RESOURCES OFFICER

FROM: TESSIA MELVIN, DDA MANAGEMENT CONSULTANT

DATE: JULY 9, 2019

SUBJECT: CLASSIFICATION OF VICKY TOPNESS

Under the County's current system, Vicky Topness is classified as an Office Support Specialist and a Grade 5. Per the reclassification request of Jessica Erickson, Director of Nursing, I would reclassify Vicky to an Office Support Specialist Senior, not a Case Aide. Per the reclassification form, less than 1/3 of the job responsibilities are specific to Case Aide and the remaining job responsibilities are similar to the position of an Office Support Specialist Senior. I would recommend that Vicky Topness be reclassified to Office Support Specialist Senior, Grade 6.

I would recommend a specific addendum be written to include all duties not included in the global position of an Office Support Specialist Senior. An addendum may include:

- Determines eligibility for community service programs and maintains complete and accurate records on client data.
- Reviews case records or completion of required agency forms.
- Explains and educates regarding social service, income maintenance, public health, and other community programs and services to individuals or groups.
- Explains application procedures to individuals or groups and assists in completing application forms.
- Interviews clients to obtain and verify necessary information.
- Makes appropriate referrals.
- Assists social workers and public health works with clerical duties and processing of paperwork.

Tessia Melvin, DDA Management Consultant

tessia@daviddrown.com

Personnel Suggestions for an Action Plan:

- Move EDA position up into Zoning area – access to the public for taxpayer services and correlates with the upstairs function **Done**
- Move Land Records Director/Assessor down a grade and position – Back to Assessor Role **Done**
- Still utilize the overall title of “Taxpayer Services” as truly the upper level has access for all Taxpayer – outside needs **Done**
- Create a two- FTE Finance Department – this department should be lone standing that reports to the Fillmore County Board
- Restructure internally as we currently have a staff member at an Account Tech Lead that would be the ideal candidate due to experience
- Transfer an Account Technician from Land Records/Assessor to the Finance Department – lateral move
- With restructure keep LA in her current office space
- Move lateral transfer Account Technician into office that the EDA held
- This allows utilization of support staff within Coordinator’s office to assist during possible absences
- Transition old Zoning/Feedlot offices – main area into a usable conference room, wall off and create door access to the hallway and put Victim Services and possible Women’s Shelter (for a rental fee) in the two offices. No HVAC transition is necessary, only cost of electrician. To put a door in may cost some dollars, other work done by Sentence to Serve, may be able to install door as well
- Old Victim Services can serve as an Election Room or Doctor on Demand/Breastfeeding Room
- There is also some area across the breakroom that could be utilized in those ways as well.
- Train Kayla Pierce in for GIS, not complete position but the ability to assist with GIS as needed.
- Contract GIS with either ProWest (current contractor – some concerns) or a fellow County, meeting with both Goodhue (also concerns) who has a

current contract with Dodge and Winona County. **Survey has been distributed**

What would this mean?

A/T would be responsible for Elections, Tax Calculations, Receipt of Property Tax Payments, Deeds, Licenses, Land Transfers and Passports. See Legal Opinion from Ann Georing of Ratwik..

Assessors office would go back to normal function, we would still have provided one additional staff member for work load.

Finance would be responsible for all fiscal transactions such as receipts, warrants and payroll. Also responsible for all audit functions relating to the General Ledger and Bank Reconciliation

What would this do for us?

Currently there is a request for at least one if not two additional staff members in the A/T office through personnel hire requests and now budget. Discussions over the past 9 years have included Finance and Centralized Finance.

Discussions have occurred and the original plan was to go the Land Records route. During that transition, the Board was able to have a Taxpayer Services on the main level of the Courthouse.

By converting to a Finance Department we would only be promoting within, so the additional dollars would be only as much as the change of position that the Account Tech Lead to Finance Director would be, rather than the full salary and benefits of another position.

The Board would outline with a resolution what you want to see happen such as: Finance Director Warrants rather than Auditor's Warrants and the other items that Ann Goering outlined in her letter.

Basic Duties of the Fillmore County A/T

This office has the responsibilities to calculate tax rates and taxes due based on the levy request submitted by the county, cities, school districts, and special taxing districts. This office also prepares the Truth in Taxation Notices, and Property Tax Statements for every taxable real and personal property in the county. The A/T is responsible for maintaining and collecting property taxes and spreading the tax collections to the proper taxing district. This requires working with tax credits and special tax deferments. This office also must maintain special assessments for cities and townships, applies the payments for collection, and remits the annual installments to the proper taxing district. The A/T administers Tax Increment Financing as it pertains to tax calculation and conducts Tax Forfeiture Land Sales on behalf of the county. This office is responsible for maintaining the tax roll through updates to ownership, splits and transfers.

The Auditor/Treasurer is the Chief Elections Administrator for the County that tallies all of the voting results for Fillmore County. As Registrar of Voters and Chief Custodian of the County's official voter registration records, this office must train all election judges, prepare ballots and provide election supplies to the County's voting precincts and conduct and supervise all county elections.

This office is responsible for the issuance of liquor, wine, beer, auctioneer, fireworks, gambling and other licenses issued by the County as appropriate.

The office is required by law to maintain a set of records for all funds received and expended. Similar records are kept by the Fillmore County Finance Department, to provide a checks and balances necessary in all financial administration.

The Auditor/Treasurer is a member, by statute, of the County Board of Equalization and the County Canvassing Board and sits on various other committees and boards as appointed or directed by the County Board. This office maintains liaison with townships, cities, school districts and various state and federal offices and agencies.

AMC – District 9; Finance & A/T Offices

Dodge: Both Auditor/Treasurer (2006) and Recorder (2012) are appointed, actually no longer have the A/T Title, there is a Finance Director, Land Records Director and a Taxpayer Services Director.

Freeborn: Elected A/T but this year's legislative will allow them to appoint. Finance Department was implemented while there was an elected A/T. Overall operations of day to day fiscal operations.

Goodhue: Both A/T and Recorder appointed before 2002. Finance Department has been in existence the entire time and actually has the Assessors Department as part of Finance.

Houston: Recently combined the Auditor and Treasurer positions. They have both positions elected A/T and Recorder. Also have a Finance Department. Finance Director does all financial day to day functions. Also, since the Auditor left she has been doing tax calculations as well.

Mower: Elected A/T and Finance Department. A/T does tax calc, tax collections, elections, licenses and splits. Finance handles all tax disbursements, warrants, payables, investments, budget capital improvement, audit, credit cards and fiscal questions from other departments.

Olmsted: Olmsted has a CFO (Chief Financial Officer), a Finance Department, an Elections Department, etc.

Rice: Appointed A/T as they have their own CFO and Director of Property Tax & Elections.

Steele:

Wabasha: Elected positions for both A/T and Recorder. They are planning to appoint the A/T due to a recent resignation. Currently brand new Admin. serving in that capacity as well. They have a Finance Department and have had for a long time. Similar to Mower and Houston for job functions. Moving to centralized Finance similar to Winona.

Winona: Elected positions for both A/T and Recorder. Have had Finance Department for a long-time. Centralized Finance Operations. Division of Duties similar to that of Mower, Houston and Wabasha.

Fillmore County Finance Department

Under the direction of the County Board, the Finance Department develops and evaluates financial policies and procedures to ensure the county is compliant with laws, rules and regulations. The Finance Department provides financial assistance and information to the County Board, other county departments and the public as requested.

The Finance Department is responsible for processing payroll and maintaining payroll records. It is also responsible for receipting of all incoming county funds and issuing all warrants on behalf of the Fillmore County Board. This department is responsible for debt management, grant accounting and governmental financial reporting. It must maintain county inventory and capital asset records.

The Finance Department must manage investments and depositories, along with providing monthly reconciliation of all county funds. The Department also has complete oversight of the county financial record system and provides financial statement information. The Finance Department leads the audit function annually and provides an internal audit monthly. The Finance Department assists with the annual budget preparation.



Department:	Finance Department
Reports To:	County Board
Supervisory Duties:	Account Technician
FLSA Status:	
Union Status:	
Last Updated:	June 2019

Position Details

The Finance Director oversees the County's financial affairs by implementing, directing and supervising a program of fiscal management. This position directs the development and implementation of countywide accounting policies, manages debt and coordinates financing, develops internal accounts controls and performs internal audit functions. The position supervises staff and participates in professional staff development.

Essential Duties and Responsibilities

- Oversees leads, manages and directs the operations of the Finance Department.
- Coordinates, implements, enforces and maintains County financial systems.
- Provides direction and control over the County's cash management requirements, accounting and investment portfolios. Monitors and sustains adequate cash flow to meet necessary current and future expenditure needs.
- Directs the preparation of the Comprehensive Annual Financial Report (CFR), internal control narratives and financial statements and ensures compliance with generally accepted accounting principles.
- Develops internal accounting control and performs internal audit functions.
- Formulates policies and procedures to increase the effectiveness of the County's fiscal management practices and other support services.
- Works with department heads and accounting employees to determine financial system needs and develops systems to accommodate financial processing and accounting.
- Manages the County's accounts receivable, accounts payable and payroll.
- Directs and performs account analysis. Analyzes accounts and ensures fund reconciliation between departments.
- Coordinates and is the main contact for the annual audit.
- Analyze financial data and present financial reports in an accurate and timely manner; clearly communicate monthly, quarterly and annual financial statements to the Board and department heads as appropriate.
- Manages fixed assets.
- With selected Department Heads, cooperatively supervises accounting personnel assigned to remote departments.

Serves as Department Head

- Prepares, plans and administers department budget.
- Reviews staff timekeeping and reimbursement requests.
- Conducts annual performance evaluations of department staff.

While these are the primary focus of the position, we believe strongly in teamwork and employees will be called upon to perform a variety of duties as part of their role with the County.

Position Requirements

Knowledge, Skills and Abilities

- Ability to analyze and categorize data and information to determine the relationship of the data with reference to established criteria/confidentiality standards.
- Ability to compare, count, differentiate, measure and/or sort data, as well as assemble, copy and record and transcribe data and information.
- Ability to classify, compute and tabulate data.
- Ability to advise and provide interpretation to others how to apply policies, procedures and standards to specific situations.
- Ability to add and subtract, multiply and divide, and calculate percentages, fractions, and decimals.
- Ability to provide high-quality customer service.
- Working knowledge of Minnesota Statutes and Rules relating to accounting.
- Must possess ability to exercise judgment, decisiveness and creativity in situations involving a variety of duties subject to frequent interruption.
- Ability to supervise others.

Education

Bachelor's Degree in Accounting or relevant field and five years' relevant work experience; or equivalent combination of experience and training.

Must have a valid Driver's license

Physical and Mental Requirements

Positions in this job typically require: sitting, standing, feeling, manual dexterity, grasping, talking, hearing, typing, and seeing. This position encounters exposure to computer keyboards and video screens. This position is generally light-duty and may require the exertion up to 10 pounds of force on occasion and the ability to lift, carry, push, pull and move objects.

The physical demands described here are representative to those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations can be made to enable individuals with disabilities to perform the essential functions.

Working Conditions

Most work is performed in an office environment. Some travel for training is required.

The work environment characteristics described here are representative to those an employee encounters while performing essential functions of this job. Reasonable accommodations can be made to enable individuals with disabilities to perform the essential functions.

Competencies Common to All County Positions

- Develop, maintain a thorough working knowledge of, and comply with all departmental and applicable County policies and procedures
- Demonstration by personal example the spirit of service, excellence, and integrity expected from all staff.

- Develop respectful and cooperative working relationships with co-workers, including willing assistance to newer staff so job responsibilities can be performed with confidence as quickly as possible.
- Confer regularly with and keep immediate supervisor informed of all important matters which pertain to the applicable job functions and responsibilities.
- Represent Fillmore County in a professional manner to the public, outside contacts and constituencies.

NEWS RELEASE

BUREAU OF LABOR STATISTICS

U. S. D E P A R T M E N T O F L A B O R



**Transmission of material in this release is embargoed until
8:30 a.m. (EDT) May 10, 2019**

USDL-19-0776

Technical information: (202) 691-7000 • cpi_info@bls.gov • www.bls.gov/cpi
Media Contact: (202) 691-5902 • PressOffice@bls.gov

CONSUMER PRICE INDEX – APRIL 2019

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.3 percent in April on a seasonally adjusted basis after rising 0.4 percent in March, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 2.0 percent before seasonal adjustment.

The gasoline index continued to increase, rising 5.7 percent and accounting for over two-thirds of the seasonally adjusted all items monthly increase. The index for energy rose 2.9 percent, although the index for natural gas declined and the index for electricity was unchanged. The food index fell in April, its first monthly decline since June 2017.

The index for all items less food and energy increased 0.1 percent for the third consecutive month. The indexes for shelter, medical care, education, and new vehicles all rose in April. The indexes for used cars and trucks, apparel, and household furnishings and operations were among those that declined over the month.

The all items index increased 2.0 percent for the 12 months ending April, the largest 12-month increase since the period ending November 2018. The index for all items less food and energy rose 2.1 percent over the last 12 months, and the food index rose 1.8 percent. The energy index increased 1.7 percent over the past year after posting 12-month declines the past 4 months.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Apr. 2018 - Apr. 2019
Percent change

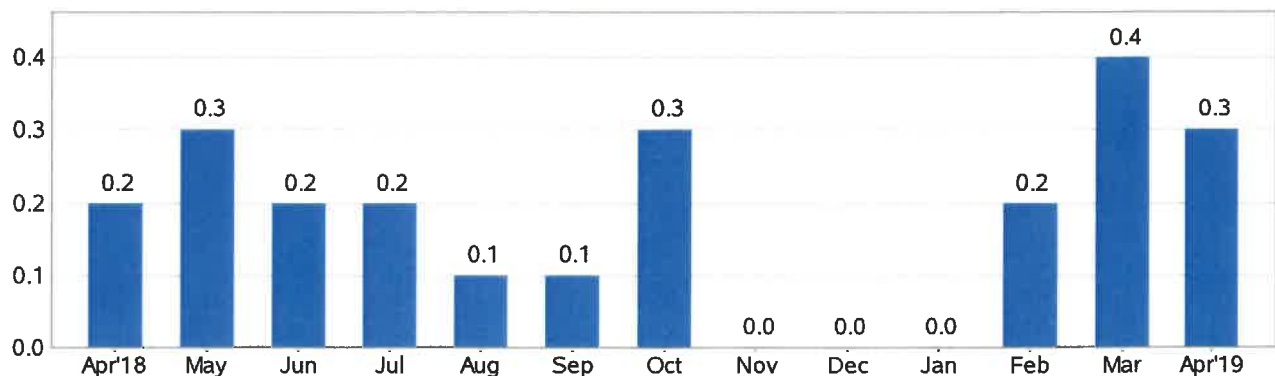


Chart 2. 12-month percent change in CPI for All Urban Consumers (CPI-U), not seasonally adjusted, Apr. 2018 - Apr. 2019
Percent change

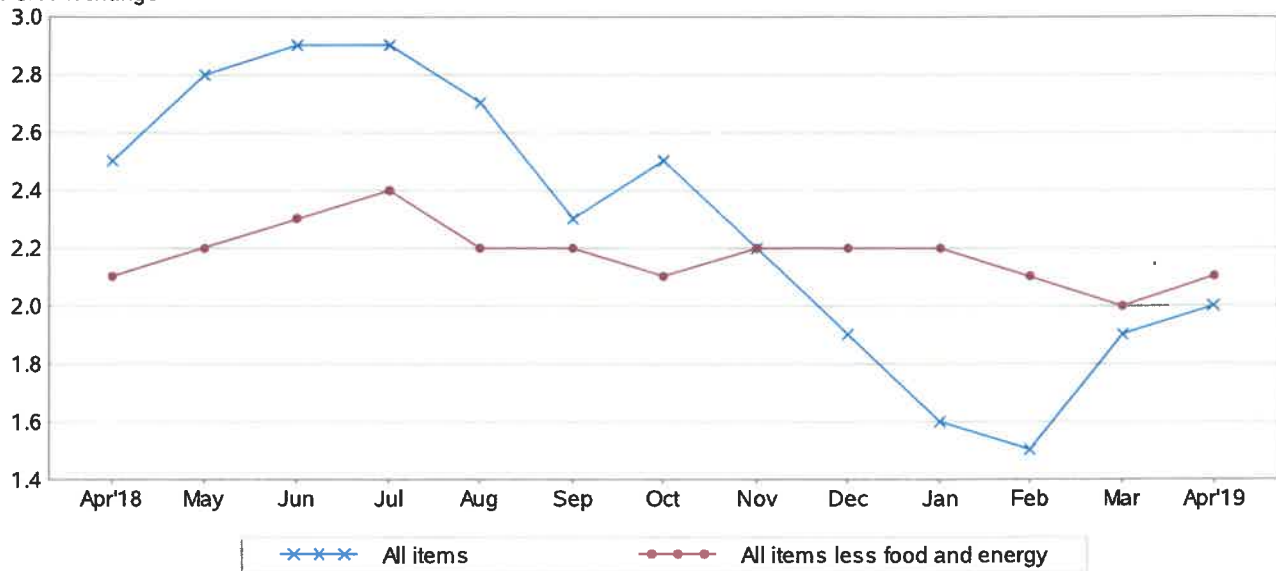


Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Apr. 2019
	Oct. 2018	Nov. 2018	Dec. 2018	Jan. 2019	Feb. 2019	Mar. 2019	Apr. 2019	
All items3	.0	.0	.0	.2	.4	.3	2.0
Food0	.2	.3	.2	.4	.3	-.1	1.8
Food at home	-.1	.1	.3	.1	.4	.4	-.5	.7
Food away from home ¹1	.3	.4	.3	.4	.2	.3	3.1
Energy	2.1	-2.8	-2.6	-3.1	.4	3.5	2.9	1.7
Energy commodities	2.6	-5.0	-5.7	-5.3	1.5	6.2	5.4	2.9
Gasoline (all types)	2.7	-5.2	-5.8	-5.5	1.5	6.5	5.7	3.1
Fuel oil	3.2	-2.9	-9.4	-1.3	2.6	2.1	1.3	-.9
Energy services	1.3	.2	1.5	-.5	-.8	.3	-.1	.0
Electricity	1.8	.2	.4	-.6	-.3	.4	.0	.6
Utility (piped) gas service	-.5	.2	5.1	-.3	-2.4	-.1	-.8	-1.9
All items less food and energy2	.2	.2	.2	.1	.1	.1	2.1
Commodities less food and energy								
commodities3	.2	.0	.4	-.2	-.2	-.3	-.2
New vehicles	-.2	.0	.0	.2	-.2	.4	.1	1.2
Used cars and trucks	2.5	2.5	-.5	.1	-.7	-.4	-1.3	.8
Apparel2	-.6	.0	1.1	.3	-1.9	-.8	-3.0
Medical care commodities	-.1	.5	-.4	.1	-1.0	.4	.9	.2
Services less energy services2	.2	.2	.2	.2	.3	.3	2.8
Shelter2	.3	.3	.3	.3	.4	.4	3.4
Transportation services1	.0	-.1	-.2	-.1	.0	.1	1.1
Medical care services2	.4	.4	.3	.0	.3	.2	2.3

¹ Not seasonally adjusted.

Food

The food index declined 0.1 percent in April. The index for food at home, which rose 0.4 percent in March, fell 0.5 percent in April. Five of the six major grocery store food group indexes decreased in April. The index for fruits and vegetables declined 0.9 percent in April after rising in February and March. The index for nonalcoholic beverages also declined 0.9 percent in April, and the index for other food at home declined 0.6 percent.

The index for meats, poultry, fish, and eggs fell 0.2 percent in April, the same decrease as in March, and the index for cereals and bakery products declined 0.1 percent. The only major grocery store food group index to rise in April was dairy and related products, which increased 0.1 percent after rising 0.6 percent in March.

The index for food away from home rose 0.3 percent in April. The index for full service meals rose 0.4 percent, and the index for limited service meals increased 0.3 percent.

The food index rose 1.8 percent over the past year, with the food at home index increasing 0.7 percent. The indexes for fruits and vegetables and nonalcoholic beverages increased the most among the major grocery store food groups, each rising 2.2 percent. The index for meats, poultry, fish, and eggs was the only one to decline over the year, falling 1.1 percent. The index for food away from home rose 3.1 percent over the past year, its largest 12-month increase since February 2015.

Energy

The energy index rose 2.9 percent in April. The gasoline index rose 5.7 percent in April following a 6.5-percent increase in March. (Before seasonal adjustment, gasoline prices rose 10.3 percent in April.) The electricity index, which increased in March, was unchanged in April. The index for natural gas continued to fall; its 0.8-percent decrease in April was its fourth consecutive monthly decline.

The energy index increased 1.7 percent over the past 12 months, with its major component indexes mixed. The gasoline index increased 3.1 percent over the past year and the electricity index rose 0.6 percent. The index for natural gas declined 1.9 percent and the index for fuel oil fell 0.9 percent.

All items less food and energy

The index for all items less food and energy increased 0.1 percent in April. The shelter index rose 0.4 percent, the same increase as in March. The index for rent increased 0.4 percent and the index for owners' equivalent rent rose 0.3 percent. The index for lodging away from home rose 1.6 percent in April, its fifth consecutive monthly increase.

The medical care index rose 0.3 percent in April, the same increase as in March. The index for hospital services fell 0.5 percent, but the index for prescription drugs rose 0.7 percent and the index for physicians' services advanced 0.2 percent. The education index increased 0.2 percent in April, and the new vehicles index rose 0.1 percent. The indexes for recreation, for communication, and for personal care were all unchanged in April.

The index for used cars and trucks fell 1.3 percent in April, its third consecutive monthly decrease. The apparel index decreased 0.8 percent in April following a 1.9-percent decline in March. The index for

household furnishings and operations fell 0.3 percent in April, its first monthly decline since June 2018. The indexes for alcoholic beverages, for tobacco, and for airline fares also declined in April.

The index for all items less food and energy rose 2.1 percent over the past 12 months. The 12-month change has remained in the range of 1.6 percent to 2.4 percent since June 2011. The shelter index rose 3.4 percent over the year, with the rent index rising 3.8 percent. The medical care index increased 1.9 percent over the past 12 months.

Not seasonally adjusted CPI measures

The Consumer Price Index for All Urban Consumers (CPI-U) increased 2.0 percent over the last 12 months to an index level of 255.548 (1982-84=100). For the month, the index increased 0.5 percent prior to seasonal adjustment.

The Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) increased 1.9 percent over the last 12 months to an index level of 249.332 (1982-84=100). For the month, the index increased 0.6 percent prior to seasonal adjustment.

The Chained Consumer Price Index for All Urban Consumers (C-CPI-U) increased 1.8 percent over the last 12 months. For the month, the index increased 0.5 percent on a not seasonally adjusted basis. Please note that the indexes for the past 10 to 12 months are subject to revision.

The Consumer Price Index for May 2019 is scheduled to be released on Wednesday, June 12, 2019 at 8:30 a.m. (EDT).