

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
March 12, 2019**

Fillmore County Courthouse, 101 Fillmore Street West - Preston, MN

Mitch Lentz - First District

Vacant -Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

Pledge of Allegiance

- 9:00 a.m. Approve agenda
 Approve Consent Agenda:
 1. March 5, 2019 County Board minutes.
 2. Payment of 2nd qtr. invoice #126361 in the sum of \$109,821.50 to Olmsted County
 Community Services for Dodge-Fillmore-Olmsted (DFO) Community Corrections 2019
 appropriation in accordance with Joint Powers agreement.
 3. Merit increase for Ashley Rinn, Case Aide, to Grade 7/Step 2 effective March 30, 2019 as
 recommended by the Social Services Manager.
- Approve Commissioners' Warrants
 Review Auditor's Warrants
- 9:05 a.m. Brett Corson, County Attorney
 1. Consider update to Abatement Policy
- 9:20 a.m. Anne Detlefsen, Women's Shelter
 1. Consider having empty shoes memorial on the lower level of the Courthouse the week of
 March 25, 2019 through March 29, 2019
- 9:30 a.m. Citizen Input
- 9:35 a.m. Ron Gregg, Highway Engineer
 1. Request Board approval to advertise for the Concrete Overlay project on CSAH 1 from
 CSAH 39 to the Mower County Line, SP 023-601-033
 2. Consider awarding the 2019 fuel contract
- 9:45 a.m. Kevin Olson, Social Services Manager
 1. Request approval of proclamation recognizing March as Social Workers Month
 2. Request to provide results of the Claims Training provided by Mary Klinhagan
- 10:05 a.m. Cristal Adkins, Zoning Administrator
 1. Consider an access permit for Jeff Brogle for a new field drive in Section 22, Arendahl
 Township
 2. Consider resolution for Conditional Use Permit for a Telecommunications Tower by
 MiEnergy Cooperative, Arendahl Township
 3. Consider resolution for Conditional Use Permit for a Telecommunications Tower by
 MiEnergy Cooperative, Fountain Township
 4. Consider resolution for Conditional Use Permit for a Telecommunications Tower by
 MiEnergy Cooperative, Spring Valley Township

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- 10:20 a.m. Bobbie Vickerman, Coordinator, and Terry Schultz, Building Maintenance Supervisor
1. Discussion with possible action regarding upgrade to pneumatic controls for Law Enforcement Building
 2. Discussion with possible action regarding Taxpayer Services
 3. Discussion with possible action regarding Courthouse Upstairs construction
- 10:35 a.m. Kristina Kohn, Human Resources
1. Request to hire intermittent deputy in the Sheriff's department at Grade 11/Step 1 effective April 1, 2019
 2. Request to hire replacement Accounting Technician in the Auditor/Treasurer's Office at Grade 7/Step 1 effective April 1, 2019
 3. Request to hire replacement Accounting Technician in the Auditor/Treasurer's Office at Grade 7/Step 1 effective no later than April 1, 2019

OTHER ADMINISTRATIVE ITEMS:

1. Discussion with possible action regarding awarding of audit

Calendar review, announcements and committee reports

MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

Monday, March 11	9:00 a.m.	SE MN Water Resources Joint Board Powers, Eagle Bluff	Bakke
	5:00 p.m.	Winneshiek County Solid Waste Committee, Decorah	
	6:00 p.m.	Development Achievement Center, Preston	Lentz
	6:30 p.m.	Semcac, St. Charles	Dahl
Tuesday, March 12	7:30 a.m.	Safety/Emergency Management	Dahl/Prestby
	9:00 a.m.	County Board - Regular Meeting, Commissioners' Boardroom, Courthouse, Preston	
	12:00 p.m.	Department Head (Meet right after Board meeting)	Bakke/Prestby
Wednesday, March 13	12:00 p.m.	Dodge-Fillmore-Olmsted Joint Powers Board, Rochester	Bakke
Thursday, March 14	9:00 a.m.	Fillmore County Family Services Collaboration, Conf. 108, Fillmore County Office Building (FCOB), Preston	
	4:30 p.m.	Soil and Water Conservation District (SWCD), SWCD Office, Preston	Bakke
Tuesday, March 19	8:00 a.m.	Law Enforcement	Lentz/Prestby
Wednesday, March 20	4:30 p.m.	Economic Development Authority	Lentz
Thursday, March 21	1:00 p.m.	Historical Society, Fountain	Bakke

FILLMORE COUNTY COMMISSIONERS' MINUTES

March 5, 2019

This is a preliminary draft of the March 5, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 5th day of March, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Jessica Erickson, Director of Nursing; Brett Corson, County Attorney; Heidi Jones, Auditor/Treasurer; David Kiehne, Recorder; John DeGeorge, Sheriff; Bonita Underbakke; Gretchen Mensink, Republican Leader; Karen Reisner, Fillmore County Journal; Duane Sahr; Timothy White; Mitch Boyum; John Zanmiller; Eric Atherton, Rochester Post Bulletin; Gary Feine; Todd Fraberg; Kevin Beck; Jordan Fontenello; and George Spangler.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Prestby, the Board unanimously approved the amended agenda.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. February 26, 2019 County Board minutes as presented.
2. Gambling permit for Lanesboro Clay Dusters for raffle.
3. Successful completion of probation for Christina Bothun, Social Worker, effective March 30, 2019 as recommended by the Social Services Manager.
4. Merit increase for Christina Bothun, Social Worker, to Grade 12/Step 2 effective March 30, 2019 as recommended by the Social Services Manager.
5. Merit increase for Traci Corson, Social Worker, to Grade 12/Step 3 effective March 27, 2019 as recommended by the Social Services Manager.

On motion by Lentz and seconded by Dahl, the Board unanimously approved payment of the following Commissioner warrants:

WARRANTS

The Auditor's warrants were reviewed.

Jessica Erickson, Director of Nursing, was present.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the Consumer Support Grant Application.

On motion by Dahl and seconded by Prestby, the Board unanimously supports Statewide Health Improvement Partnership (SHIP) and the effort from Local Public Health Agencies (LPHA) for continuing to obtain it.

Bobbie Vickerman, County Coordinator, was present and gave an update on the Taxpayer Services restructuring project as far as painting and room transitions that have occurred so far.

A review of the calendar was done with the following committee reports and announcements given:

Dahl and Vickerman – Facilities - reviewed the items discussed at the meeting.

Bakke - One Watershed, One Plan - plan in place, evolving and working on continued funding;

Planning Commission – approved conditional use permits for communication towers, discussed renewable

energy ordinances, discussed CER restrictions, noting that some of the new Planning Commission members would like to loosen up restrictions; however, Bakke noted that Fillmore County is one of the less restrictive counties. March 28th will be the next hearing for the renewable energy ordinance and other discussions.

Citizens input portion of the meeting opened at 9:35 a.m.

Bonita Underbakke – Holt Township – she asked the Board to revisit the opportunity to allow the DNR to access the County land for an effective strategy to address the largest concentration of Chronic Waste Disease (CWD) positive tests. Reviewed how the sharp shooters have successful experience in removing diseased deer at Fort Snelling. She asked the Board to allow a controlled removal process.

George Spangler – Chatfield resident – discussed current efforts by State Wildlife officials to control the CWD issue. As a retired Professor of Fish and Wildlife, Spangler discussed how the disease is spread. Preventing the contact of diseased and non-diseased animals is the only way to solve the issue. In a letter provided, he outlined his talking points. Spangler urges the Board to rescind the action taken on February 26, 2019 and to move forward working with the Department of Natural Resources (DNR).

John Zanmiller – Volunteer for the Bluffland Whitetails Association – CWD affects the value of recreational value. It was noted that based upon real estate agents, that there could be up to a 15% decline in the values where an animal epidemic is in place.

Mitch Boyum – Conservation Officer for Fillmore County – present to answer any questions anyone may have. The bike trail is 90 feet wide; therefore, not enough room to shoot deer. It also is a cross country ski trail so that is why the hunting is not being done there. Boyum asked the Board to reconsider the decision to not allow the United States Department of Agriculture (USDA) staff to conduct disease management on the property.

Commissioner Bakke noted that he sent a packet to the Board members regarding the issues at hand. He noted that Bob Meier, DNR Assistant Commissioner, wanted to attend today's meeting but Commissioner Bakke stated the motion passed at the last meeting would not allow him to do so. The packet that was provided contained the following:

- 1) An email from Bob Meier, DNR Assistant Commissioner
- 2) An email from Rob Gross, Executive Director of the State Cemetery on behalf of Minnesota Department of Veterans Affairs (MDVA)
- 3) An email from Jim Vagts, Bluffland Whitetails Association
- 4) 5 maps with correlating information regarding location of deer in Fillmore County and issues in Wisconsin

A question was asked regarding what will happen with the meat from the carcasses, it was noted that it will be donated to those on a list and landowners, once tested.

Tim White – A wildlife biologist from the USDA stated the sharp shooters are trained to use shot placement, noting that they aim for the neck/high shoulder as it is safest and most effective with instant death. He also noted that non-toxic ammunition is being used.

FILLMORE COUNTY COMMISSIONERS' MINUTES

March 5, 2019

It was noted that corn should remain in tubs and not on ground. USDA responded that they bait in the tubs, further explaining that when a deer tests positive with CWD those tubs are removed. Carcasses that test positive are brought back to lab and put through chemical process and then properly disposed of.

USDA and DNR responded to all questions that were asked by the Board members.

Citizens input portion of the meeting closed at 10:40 a.m.

A motion was made by Bakke and seconded by Dahl, to adopt a resolution to allow DNR access to some of the County Farm land for the purpose of disease control on the health of deer in Fillmore County for the time frame of March 5, 2019 to March 29, 2019. The Chair called for a vote: Commissioners voting "aye": Bakke, Dahl, and Prestby. Commissioners' voting "nay": Lentz. The motion to adopt the following resolution prevailed.

RESOLUTION 2019-010: DNR access to some of the County Farm land for the purpose of disease control

On motion by Lentz and seconded by Prestby, the Chair adjourned the meeting at 10:41 a.m.



Invoice

Date: 12/31/2018

Invoice #: 126361

Account #: 101314

Human Services

FILLMORE COUNTY COORDINATOR
AUDRY INGLET
PO BOX 466
101 FILLMORE STREET
PRESTON MN 55965

REMIT PAYMENT TO:
Olmsted County Health, Housing, and Human Services
Attn: Finance
2117 Campus Dr. SE Suite 200
Rochester, MN 55904-4825

Date of Service	Services Rendered To	Facility Name
03/31-06/30/19	FILLMORE COUNTY DFO TAX LEVY	
Description		Amount
Fillmore County Appropriation		\$109,821 50
Total Due		\$109,821 50
Terms		Net-30
Notes		

Please reference the above Invoice # when making payment.

Questions?

PHONE 507-328-6523

FAX: 507-328-6734

E-MAIL csaccountsreceivable@co.olmsted.mn.us

WEB SITE: <http://www.olmstedcounty.com>

~ A dynamic, world class County delivering excellence every day ~

kfranzen
3/8/19 10:29AM
1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1	DEPT				General Government			
	2343	Kingsley Mercantile Inc.						
		01-001-000-0000-6350		190.86	Paint & Supplies/A/T & Assesso		Unallocated Operating Expenses	N
					02/21/2019 02/21/2019			
	2343	Kingsley Mercantile Inc.		190.86	1 Transactions			
1	DEPT Total:			190.86	General Government	1 Vendors	1 Transactions	

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3	Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	DEPT				Board Of Commissioners			
	3804	Bakke/Duane						
		01-003-000-0000-6335		249.40	Mileage		Employee Automobile Allowance	N
					02/04/2019 02/28/2019			
	3804	Bakke/Duane		249.40	1 Transactions			
	82132	Fillmore Co Journal						
		01-003-000-0000-6233		7.75	2/12/2019 Board Meeting	98730	Publications	N
					03/04/2019 03/04/2019			
	82132	Fillmore Co Journal		7.75	1 Transactions			
	2081	Lentz/Mitch						
		01-003-000-0000-6335		213.44	Mileage		Employee Automobile Allowance	N
					02/01/2019 02/28/2019			
	2081	Lentz/Mitch		213.44	1 Transactions			
3	DEPT Total:			470.59	Board Of Commissioners	3 Vendors	3 Transactions	

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
11	DEPT			District Court			
	4145 Luhmann Law, LLC						
	01-011-000-0000-6261		150.00	Court file No. 23-FA-15-223	10460	Court Appointed Attorneys	Y
				02/21/2019 02/21/2019			
	4145 Luhmann Law, LLC		150.00	1 Transactions			
11	DEPT Total:		150.00	District Court	1 Vendors	1 Transactions	

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	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
34	DEPT				Policy Coordinator			
	82132	Fillmore Co Journal						
		01-034-000-0000-6241		30.70	Help wanted/Property Appraiser	98695	Advertising	N
					02/11/2019 02/11/2019			
		01-034-000-0000-6241		30.70	Help wanted/Property Appraiser	98696	Advertising	N
					02/18/2019 02/18/2019			
		01-034-000-0000-6241		30.70	Help wanted/Property Appraiser	98697	Advertising	N
					02/25/2019 02/25/2019			
	82132	Fillmore Co Journal		92.10	3 Transactions			
34	DEPT Total:			92.10	Policy Coordinator	1 Vendors	3 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
105	DEPT		Planning And Zoning			
5479	Bisek/Andrew R					
	01-105-000-0000-6104		45.00	Per Diem		Per Diem N
				02/28/2019 02/28/2019		
	01-105-000-0000-6335		2.32	Mileage		Employee Automobile Allowance N
				02/28/2019 02/28/2019		
5479	Bisek/Andrew R		47.32	2 Transactions		
2540	Duxbury/Steve					
	01-105-000-0000-6104		45.00	Per Diem		Per Diem N
				02/28/2019 02/28/2019		
	01-105-000-0000-6335		40.02	Mileage		Employee Automobile Allowance N
				02/26/2019 02/28/2019		
2540	Duxbury/Steve		85.02	2 Transactions		
834	Hovey/Arlynn					
	01-105-000-0000-6104		45.00	Per Diem		Per Diem N
				02/28/2019 02/28/2019		
	01-105-000-0000-6335		7.54	Mileage		Employee Automobile Allowance N
				02/28/2019 02/28/2019		
834	Hovey/Arlynn		52.54	2 Transactions		
4874	JOHNSON/TRINITY					
	01-105-000-0000-6104		45.00	Per Diem		Per Diem N
				02/28/2019 02/28/2019		
	01-105-000-0000-6335		24.36	Mileage		Employee Automobile Allowance N
				02/28/2019 02/28/2019		
4874	JOHNSON/TRINITY		69.36	2 Transactions		
6904	Ruskell/Gary L					
	01-105-000-0000-6104		45.00	Per Diem		Per Diem N
				02/28/2019 02/28/2019		
	01-105-000-0000-6335		19.72	Mileage		Employee Automobile Allowance N
				02/28/2019 02/28/2019		
6904	Ruskell/Gary L		64.72	2 Transactions		
6315	Thompson/Thomas A					
	01-105-000-0000-6104		45.00	Per Diem		Per Diem N
				02/28/2019 02/28/2019		

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-105-000-0000-6335		12.76	Mileage		Employee Automobile Allowance	N
				02/28/2019 02/28/2019			
6315	Thompson/Thomas A		57.76	2 Transactions			
105	DEPT Total:		376.72	Planning And Zoning	6 Vendors	12 Transactions	

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
111	DEPT			Facilities Mtce			
1340	Mensink Landscaping						
	01-111-000-0000-6580		199.00	1,000 lbs Ice melt/sidewalks		Other Repair And Maintenance Suppl	Y
				02/28/2019 02/28/2019			
1340	Mensink Landscaping		199.00	1 Transactions			
6094	MN Energy Resources Corporation						
	01-111-000-0000-6255		3,412.99	Courthouse & FCOB	2618972575	Gas	N
				01/26/2019 02/26/2019			
6094	MN Energy Resources Corporation		3,412.99	1 Transactions			
85924	Schilling Supply Company						
	01-111-000-0000-6411		478.44	Custodial supplies	705896-00	Custodial Supplies	N
				03/05/2019 03/05/2019			
85924	Schilling Supply Company		478.44	1 Transactions			
5050	Tufte/Blaine						
	01-111-000-0000-6335		13.92	Mileage/24 miles		Employee Automobile Allowance	N
				02/01/2019 02/28/2019			
5050	Tufte/Blaine		13.92	1 Transactions			
9206	Winona Heating & Ventilating Co, Inc.						
	01-111-000-0000-6317 AP E		2,431.72	Repairs on CHP 6&motor on HP8	17361	Building Maintenance	N
				12/26/2018 02/14/2019			
	01-111-000-0000-6317		405.00	Data room AC repair	17401	Building Maintenance	N
				02/22/2019 02/22/2019			
9206	Winona Heating & Ventilating Co, Inc.		2,836.72	2 Transactions			
111	DEPT Total:		6,941.07	Facilities Mtce	5 Vendors	6 Transactions	

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
125	DEPT			Veteran Services			
106	Fillmore Co Treasurer						
	01-125-000-0000-6561	DTF U	137.38	Veterans December 2018 Fuel		Gasoline Diesel And Other Fuels	N
				12/03/2018 12/21/2018			
	01-125-000-0000-6561		125.00	Veterans January 2019 Fuel		Gasoline Diesel And Other Fuels	N
				01/03/2019 01/29/2019			
106	Fillmore Co Treasurer		262.38	2 Transactions			
125	DEPT Total:		262.38	Veteran Services	1 Vendors	2 Transactions	

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
149	DEPT			Other General Government			
82132	Fillmore Co Journal						
	01-149-000-0000-6241		2.26	Bids for Audit of Financial St	98728	Advertising	N
				02/25/2019 03/04/2019			
82132	Fillmore Co Journal		2.26	1 Transactions			
3185	Kohn/Kristina						
	01-149-000-0000-6377		21.10	Cert mail for 1095C/dept treas		Fees And Service Charges	Y
				02/28/2019 02/28/2019			
3185	Kohn/Kristina		21.10	1 Transactions			
149	DEPT Total:		23.36	Other General Government	2 Vendors	2 Transactions	

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Vendor		<u>Name</u>	<u>Rpt</u>			<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
201	DEPT				Enhanced 911 System				
	4441	Independent Emergency Services, LLC			Monthly 911 service		2000223	Contract Repairs And Maintenance	Y
		01-201-000-0000-6310		100.00	03/01/2019	03/15/2019			
	4441	Independent Emergency Services, LLC		100.00	1 Transactions				
201	DEPT Total:			100.00	Enhanced 911 System		1 Vendors	1 Transactions	

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
202	DEPT			Sheriff			
111	Fillmore Co Treasurer- Credit Card/ACH						
	01-202-000-0000-6561		18.18	Kwik Trip Chaska MN		Gasoline Diesel And Other Fuels	N
				01/30/2019	01/30/2019		
111	Fillmore Co Treasurer- Credit Card/ACH		18.18	1 Transactions			
3047	Green & Associates						
	01-202-000-0000-6285		230.00	Evaluation & Testing		Professional Fees	Y
				02/06/2019	02/06/2019		
	01-202-000-0000-6285		230.00	Evaluation & Testing		Professional Fees	Y
				02/06/2019	02/06/2019		
	01-202-000-0000-6285		230.00	Evaluation & Testing		Professional Fees	Y
				02/05/2019	02/05/2019		
	01-202-000-0000-6285		230.00	Evaluation & Testing		Professional Fees	Y
				02/07/2019	02/07/2019		
3047	Green & Associates		920.00	4 Transactions			
5988	Preston Auto Parts						
	01-202-000-0000-6580		79.82	Squad car equipment/wiper blad	2100	Other Repair And Maintenance Suppl	N
				02/04/2019	02/27/2019		
5988	Preston Auto Parts		79.82	1 Transactions			
3569	Uniforms Unlimited Inc						
	01-202-000-0000-6173		49.05	Uniforms	012026973	Uniform Allowance	N
				02/20/2019	02/20/2019		
	01-202-000-0000-6173		108.50	Uniform badges	012048604	Uniform Allowance	N
				02/22/2019	02/22/2019		
	01-202-000-0000-6173		157.00	Uniform badges	12048608	Uniform Allowance	N
				02/22/2019	02/22/2019		
3569	Uniforms Unlimited Inc		314.55	3 Transactions			
202	DEPT Total:		1,332.55	Sheriff	4 Vendors	9 Transactions	

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
251	DEPT			County Jail			
	9 AmeriPride Services, Inc						
	01-251-000-0000-6377		82.65	Jail Laundry	2801000456	Fees And Service Charges	N
				03/06/2019 03/06/2019			
	9 AmeriPride Services, Inc		82.65	1 Transactions			
251	DEPT Total:		82.65	County Jail	1 Vendors	1 Transactions	

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
602	DEPT			County Extension Service			
2988	Bluff Country Newspaper Group						
	01-602-000-0000-6233		48.00	2 yr subscription		Publications	N
2988	Bluff Country Newspaper Group		48.00	1 Transactions			
3504	Fillmore Co Social Services						
	01-602-000-0000-6377		100.00	2019 FC Family Services		Fees And Service Charges	N
				01/18/2019 01/18/2019			
3504	Fillmore Co Social Services		100.00	1 Transactions			
602	DEPT Total:		148.00	County Extension Service	2 Vendors	2 Transactions	
1	Fund Total:		10,170.28	County Revenue Fund		43 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt						
No.	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099	
				Service Dates	Paid On Bhf #	On Behalf of Name		
300	DEPT			Highway Administration				
3357	Concrete Paving Association Of Mn							
	13-300-000-0000-6245		230.00	registration	19-5433	Registration Fees	N	
3357	Concrete Paving Association Of Mn		230.00		1 Transactions			
82132	Fillmore Co Journal							
	13-300-000-0000-6241		2.76	fuel ad		Advertising	N	
82132	Fillmore Co Journal		2.76		1 Transactions			
110	Fillmore Co Treasurer							
	13-300-000-0000-6205		4.30	postage	February	Postage And Postal Box Rent	N	
110	Fillmore Co Treasurer		4.30		1 Transactions			
111	Fillmore Co Treasurer- Credit Card/ACH							
	13-300-000-0000-6270		167.38	Adobe subscription renewal		Data Processing	N	
	13-300-000-0000-6337		36.00	parking		Other Travel Expense	N	
	13-300-000-0000-6337		545.00	lodging		Other Travel Expense	N	
	13-300-000-0000-6337		95.76	meals		Other Travel Expense	N	
111	Fillmore Co Treasurer- Credit Card/ACH		844.14		4 Transactions			
300	DEPT Total:		1,081.20	Highway Administration	4 Vendors	7 Transactions		

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
310	DEPT		Highway Maintenance			
1891	Bruening Rock Products, Inc.					
	13-310-000-0000-6505		2,786.87	rock	114260	Aggregate N
	13-310-000-0000-6505		139.87	rock	114590	Aggregate N
	13-310-000-0000-6505		573.18	rock	114809	Aggregate N
1891	Bruening Rock Products, Inc.		3,499.92	3 Transactions		
5168	Dyreson/Jeff					
	13-310-000-0000-6466		169.95	safety boots		Safety Materials N
5168	Dyreson/Jeff		169.95	1 Transactions		
5751	Fastenal Company					
	13-310-000-0000-6466		17.17	safety vest	78375	Safety Materials N
	13-310-000-0000-6515		106.38	supplies	78391	Traffic Signs N
5751	Fastenal Company		123.55	2 Transactions		
111	Fillmore Co Treasurer- Credit Card/ACH					
	13-310-000-0000-6580		25.00	call out minutes		Other Repair And Maintenance Suppl N
111	Fillmore Co Treasurer- Credit Card/ACH		25.00	1 Transactions		
272	Newman Signs					
	13-310-000-0000-6515		2,171.58	signs	TRFINV009620	Traffic Signs N
272	Newman Signs		2,171.58	1 Transactions		
3541	Nuss Truck & Equipment					
	13-310-000-0000-6640		107,623.30	truck chasis	16094	Equipment Purchased N
3541	Nuss Truck & Equipment		107,623.30	1 Transactions		
3675	Sukalski/Troy					
	13-310-000-0000-6466		200.00	safety boots		Safety Materials N
3675	Sukalski/Troy		200.00	1 Transactions		
310	DEPT Total:		113,813.30	Highway Maintenance	7 Vendors	10 Transactions

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Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
320	DEPT			Highway Construction				
3357	Concrete Paving Association Of Mn							
	13-320-000-0000-6245		100.00	registration	19-5433	Registration Fees		N
3357	Concrete Paving Association Of Mn		100.00	1 Transactions				
111	Fillmore Co Treasurer- Credit Card/ACH							
	13-320-000-0000-6337		1,909.19	lodging		Other Travel Expense		N
	13-320-000-0000-6377		100.00	DNR permit		Fees And Service Charges		N
111	Fillmore Co Treasurer- Credit Card/ACH		2,009.19	2 Transactions				
347	State Of Mn							
	13-320-000-0000-6245		100.00	registration	fillmoresp1	Registration Fees		N
	13-320-000-0000-6245		50.00	registration	fillmoresp2	Registration Fees		N
347	State Of Mn		150.00	2 Transactions				
320	DEPT Total:		2,259.19	Highway Construction	3 Vendors	5 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
330	DEPT		Equipment Maintenance Shops			
4380	ABM Equipment & Supply Inc					
	13-330-000-0000-6575		625.00	labor	0158798-IN	Machinery Parts N
	13-330-000-0000-6575		356.04	parts	0158798-IN	Machinery Parts N
4380	ABM Equipment & Supply Inc		981.04	2 Transactions		
5142	Ancom Technical Center, Inc.					
	13-330-000-0000-6575		319.00	radio batteries	85311	Machinery Parts N
5142	Ancom Technical Center, Inc.		319.00	1 Transactions		
4096	Canton Heating & Cooling LLC					
	13-330-000-0000-6317		70.00	bldg maint	2261	Building Maintenance N
4096	Canton Heating & Cooling LLC		70.00	1 Transactions		
5005	Cintas Corporation- First Aid & Safety					
	13-330-000-0000-6576		138.08	supplies	50126970265	Shop Supplies & Tools N
5005	Cintas Corporation- First Aid & Safety		138.08	1 Transactions		
8165	Dave Syverson Freightliner					
	13-330-000-0000-6575		212.71	parts	309403	Machinery Parts N
	13-330-000-0000-6575		286.18	parts	309590	Machinery Parts N
	13-330-000-0000-6575		106.37	parts	309724	Machinery Parts N
	13-330-000-0000-6575		1,390.00	parts	309836	Machinery Parts N
	13-330-000-0000-6575		20.52	parts	309930	Machinery Parts N
	13-330-000-0000-6575		500.00-	parts	CM307447	Machinery Parts N
8165	Dave Syverson Freightliner		1,515.78	6 Transactions		
6507	Delegard Tool Co					
	13-330-000-0000-6576		2,756.00	supplies-A/C unit	103876	Shop Supplies & Tools N
6507	Delegard Tool Co		2,756.00	1 Transactions		
111	Fillmore Co Treasurer- Credit Card/ACH					
	13-330-000-0000-6561		94.28	gas		Gasoline Diesel And Other Fuels N
111	Fillmore Co Treasurer- Credit Card/ACH		94.28	1 Transactions		
2669	Hammell Equipment Inc					
	13-330-000-0000-6561		93.53	additive	HI44888	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6576		66.00	supplies	HI44888	Shop Supplies & Tools N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
2669	Hammell Equipment Inc		159.53	2 Transactions		
6508	Interstate Motor Trucks					
	13-330-000-0000-6575		133.32	parts	2031092	Machinery Parts N
	13-330-000-0000-6575		140.80	parts	2031123	Machinery Parts N
	13-330-000-0000-6575		278.18	parts	2031134	Machinery Parts N
	13-330-000-0000-6575		394.48	parts	2031149	Machinery Parts N
	13-330-000-0000-6575		108.83	parts	2031215	Machinery Parts N
6508	Interstate Motor Trucks		1,055.61	5 Transactions		
3541	Nuss Truck & Equipment					
	13-330-000-0000-6575		110.38	parts	1182460P	Machinery Parts N
	13-330-000-0000-6565		347.60	anti-freeze	1182511P	Motor Oil And Lubricants N
	13-330-000-0000-6575		12.77	parts	1182554P	Machinery Parts N
	13-330-000-0000-6575		172.32	parts	1182671P	Machinery Parts N
	13-330-000-0000-6575		176.02	parts	1182970P	Machinery Parts N
	13-330-000-0000-6575		212.58	parts	1183056P	Machinery Parts N
	13-330-000-0000-6575		93.52	parts	1183057P	Machinery Parts N
	13-330-000-0000-6575		46.00-	parts	CM1178939PA	Machinery Parts N
	13-330-000-0000-6575		35.00-	parts	CM1182214P	Machinery Parts N
3541	Nuss Truck & Equipment		1,044.19	9 Transactions		
8080	Plunkett's Pest Control, Inc					
	13-330-000-0000-6317		68.76	pest control	6191810	Building Maintenance N
	13-330-000-0000-6317		50.84	pest control	6191811	Building Maintenance N
8080	Plunkett's Pest Control, Inc		119.60	2 Transactions		
5567	Run Right Power Equipment LLC					
	13-330-000-0000-6576		41.95	supplies	9613	Shop Supplies & Tools N
5567	Run Right Power Equipment LLC		41.95	1 Transactions		
618	Scharf Auto Supply Inc					
	13-330-000-0000-6575		131.28	filters	001-608588	Machinery Parts N
	13-330-000-0000-6575		38.25	filters	001-608689	Machinery Parts N
	13-330-000-0000-6575		18.54	filters	001-608723	Machinery Parts N
	13-330-000-0000-6576		420.84	supplies	001-608817	Shop Supplies & Tools N
	13-330-000-0000-6575		32.08	filters	001-608849	Machinery Parts N
	13-330-000-0000-6575		31.88	filters	001-608859	Machinery Parts N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
618	Scharf Auto Supply Inc		672.87	6 Transactions		
3500	Severson Oil Company					
	13-330-000-0000-6561		777.78	#2 diesel	661723	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		902.97	#1 diesel	661723	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		1,019.98	#2 diesel	661724	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		1,199.67	#1 diesel	661724	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		968.53	#2 diesel	663485	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		498.10	#1 diesel	663485	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		637.22	#1 diesel	663487	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		1,063.16	#2 diesel	663487	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		1,335.85	#2 diesel	663528	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		655.10	#1 diesel	663528	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		681.85	#2 diesel	663529	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		341.50	#1 diesel	663529	Gasoline Diesel And Other Fuels N
3500	Severson Oil Company		10,081.71	12 Transactions		
3634	Spring Valley Overhead Door Company Ii					
	13-330-000-0000-6317		301.50	bldg maint	45803	Building Maintenance N
3634	Spring Valley Overhead Door Company Ii		301.50	1 Transactions		
6286	World Fuel Services Inc					
	13-330-000-0000-6565		171.12	additive	117502	Motor Oil And Lubricants N
	13-330-000-0000-6565		1,688.85	hydraulic oil	117502	Motor Oil And Lubricants N
	13-330-000-0000-6565		172.24	transmission oil	117502	Motor Oil And Lubricants N
6286	World Fuel Services Inc		2,032.21	3 Transactions		
330	DEPT Total:		21,383.35	Equipment Maintenance Shops	16 Vendors	54 Transactions
13	Fund Total:		138,537.04	County Road & Bridge		76 Transactions

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 14 Sanitation Fund

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
390	DEPT			Resource Recovery Center			
3691	Bauer Built Inc						
	14-390-000-0000-6311		370.00	Trailer tire replacement	740035042	Miscellaneous Repairs And Maintenar	N
				02/11/2019 02/11/2019			
3691	Bauer Built Inc		370.00	1 Transactions			
6150	Cintas Corporation No.2						
	14-390-000-0000-6377		13.38	Uniforms	4017506822	Fees And Service Charges	N
				03/01/2019 03/01/2019			
6150	Cintas Corporation No.2		13.38	1 Transactions			
390	DEPT Total:		383.38	Resource Recovery Center	2 Vendors	2 Transactions	

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	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
391	DEPT				Score Grant Program			
	6351	Southern Minnesota Recycling						
		14-391-000-0000-6861		145.00	Appliance recycling		Recycling Operation Expense	N
					01/10/2019	01/10/2019		
	6351	Southern Minnesota Recycling		145.00	1 Transactions			
391	DEPT Total:			145.00	Score Grant Program	1 Vendors	1 Transactions	
14	Fund Total:			528.38	Sanitation Fund		3 Transactions	

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91 Economic Development Au

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
705	DEPT		Economic Development			
5226	Brown/Michael					
	91-705-000-0000-6104	45.00	EDA Meeting		Per Diem	N
			02/27/2019 02/27/2019			
	91-705-000-0000-6335	9.28	Mileage/16 miles		Employee Automobile Allowance	N
			02/27/2019 02/27/2019			
5226	Brown/Michael	54.28	2 Transactions			
8055	Marzolf/Corwin					
	91-705-000-0000-6104	45.00	EDA board meeting		Per Diem	N
			02/27/2019 02/27/2019			
	91-705-000-0000-6335	23.20	Mileage/ 40 miles		Employee Automobile Allowance	N
			02/28/2019 02/28/2019			
8055	Marzolf/Corwin	68.20	2 Transactions			
1870	Reisner/Karen					
	91-705-000-0000-6104	45.00	EDA Meeting		Per Diem	N
			02/27/2019 02/27/2019			
	91-705-000-0000-6335	11.02	Mileage/ 19 miles		Employee Automobile Allowance	N
			02/27/2019 02/27/2019			
1870	Reisner/Karen	56.02	2 Transactions			
7653	Underbakke/Bonita A					
	91-705-000-0000-6104	45.00	EDA Meetting		Per Diem	N
			02/27/2019 02/27/2019			
	91-705-000-0000-6335	11.60	Mileage/20 miles		Employee Automobile Allowance	N
			02/27/2019 02/27/2019			
7653	Underbakke/Bonita A	56.60	2 Transactions			
705	DEPT Total:	235.10	Economic Development	4 Vendors	8 Transactions	
91	Fund Total:	235.10	Economic Development Author		8 Transactions	
	Final Total:	149,470.80	65 Vendors	130 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	10,170.28	County Revenue Fund	
	13	138,537.04	County Road & Bridge	
	14	528.38	Sanitation Fund	
	91	235.10	Economic Development Authori	
	All Funds	149,470.80	Total	Approved by,
			
			

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1 County Revenue Fund

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9	AmeriPride Services, Inc 01-111-000-0000-6377		46.32	Dust Mop service 02/28/2019 02/28/2019	2800992046	Fees And Service Charges	N
9	AmeriPride Services, Inc		46.32	1 Transactions			
4855	B&B Olympic Bowl 01-251-000-0000-6379		3,636.00	February Prisoner meals 02/01/2019 02/28/2019		Board Of Prisoners	N
4855	B&B Olympic Bowl		3,636.00	1 Transactions			
3219	Centurylink 01-251-000-0000-6203		29.65	Sheriff Office phone 02/23/2019 02/23/2019	1462891518	Telephone	N
3219	Centurylink		29.65	1 Transactions			
85440	Centurylink 01-203-000-0000-6203		47.00	Spring Valley 26 phone 02/26/2019 03/25/2019	301264120	Telephone	N
	01-102-000-0000-6203		53.86	Telephone 02/26/2019 02/26/2019	301269931	Telephone	N
	01-251-000-0000-6203		70.50	Sheriff phones 02/01/2019 02/28/2019	406899378	Telephone	N
85440	Centurylink		171.36	3 Transactions			
5660	De Lage Landen Financial Services 01-149-000-0000-6288		1,534.15	Copy machine lease 03/12/2019 04/11/2019	62670605	Copy Machine - Lease	N
5660	De Lage Landen Financial Services		1,534.15	1 Transactions			
1479	Loffler Companies, Inc 01-149-000-0000-6235		624.55	Copy machine 02/01/2019 02/28/2019	3049589	Copy Machine - Copies BW and Col	N
1479	Loffler Companies, Inc		624.55	1 Transactions			
2545	Marco, Inc 01-060-000-0000-6640		284.41	Printer 02/27/2019 02/27/2019	INV6088796	Equipment Purchased	N
	01-060-000-0000-6639		5,955.72	Monitors, parts, keyboard & mo 02/28/2019 02/28/2019	INV6093443	Asset Inventory	N

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2545	Marco,Inc		6,240.13				
				2 Transactions			
6094	MN Energy Resources Corporation						
	01-251-000-0000-6255		1,280.90	Natural gas	0502907328	Gas	N
				01/25/2019 02/26/2019			
6094	MN Energy Resources Corporation		1,280.90				
				1 Transactions			
5988	Preston Auto Parts						
	01-111-000-0000-6580		33.25	Paint supplies/Brian Hoff offi	400003344	Other Repair And Maintenance Supp	N
				03/06/2019 03/06/2019			
5988	Preston Auto Parts		33.25				
				1 Transactions			
5294	RELX Inc.DBA LexisNexis						
	01-091-000-0000-6451		195.00	LexisNexis subscription	3091898194	Reference Materials	N
				02/01/2019 02/28/2019			
5294	RELX Inc.DBA LexisNexis		195.00				
				1 Transactions			
1 Fund Total:			13,791.31	County Revenue Fund	10 Vendors	13 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
4369	AcenTek						
	13-300-000-0000-6203		113.42	telephone	11232906	Telephone	N
	13-300-000-0000-6203		98.33	telephone	11233875	Telephone	N
4369	AcenTek		211.75	2 Transactions			
2208	Canton City						
	13-330-000-0000-6251		78.89	utilities	124276	Electricity	N
2208	Canton City		78.89	1 Transactions			
3219	Centurylink						
	13-300-000-0000-6203		20.23	telephone	1462894517	Telephone	N
3219	Centurylink		20.23	1 Transactions			
85440	Centurylink						
	13-300-000-0000-6203		118.42	telephone	301264100	Telephone	N
	13-300-000-0000-6203		202.77	telephone	301269901	Telephone	N
	13-300-000-0000-6203		228.60	telephone	301269908	Telephone	N
85440	Centurylink		549.79	3 Transactions			
288	City Of Peterson						
	13-330-000-0000-6251		254.58	utilities	108A	Electricity	N
288	City Of Peterson		254.58	1 Transactions			
1829	Frontier Communications						
	13-300-000-0000-6203		73.88	telephone	5079373211	Telephone	N
1829	Frontier Communications		73.88	1 Transactions			
197	Kruegel's Inc						
	13-330-000-0000-6255		645.50	propane	36889	Gas	N
197	Kruegel's Inc		645.50	1 Transactions			
6094	MN Energy Resources Corporation						
	13-330-000-0000-6255		1,597.65	natural gas	0502458275	Gas	N
	13-330-000-0000-6255		742.88	natural gas	0507313281	Gas	N
	13-330-000-0000-6255		878.10	natural gas	0507351562	Gas	N
6094	MN Energy Resources Corporation		3,218.63	3 Transactions			
343	Spring Valley Public Utilities						
	13-330-000-0000-6251		475.88	utilities	1124	Electricity	N

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
343	Spring Valley Public Utilities		475.88	1 Transactions		
13 Fund Total:			5,529.13	County Road & Bridge	9 Vendors	14 Transactions

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14 Sanitation Fund

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
85440	Centurylink 14-390-000-0000-6203		142.49	Internet/Phone 02/26/2019 02/26/2019 1 Transactions	301270054	Telephone N
85440	Centurylink		142.49			
5882	Winneshiek County Landfill 14-390-000-0000-6374		4,003.38	Tipping fees 02/12/2019 02/26/2019 1 Transactions	23047	Landfill Tipping Fees N
5882	Winneshiek County Landfill		4,003.38			
14 Fund Total:			4,145.87	Sanitation Fund	2 Vendors	2 Transactions

kfranzen
3/8/19 9:08AM
23 County Airport Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
85440 Centurylink 23-350-000-0000-6203		135.51	Phone 02/26/2019 03/25/2019 1 Transactions	301269537 Telephone	N
85440 Centurylink		135.51			
618 Scharf Auto Supply Inc 23-350-000-0000-6305		259.42	Battery for snow blower 02/14/2019 02/14/2019 1 Transactions	608225 Machinery And Equipment Repairs	N
618 Scharf Auto Supply Inc		259.42			
23 Fund Total:		394.93	County Airport Fund	2 Vendors	2 Transactions

kfranz
3/8/19 9:08AM
76 Trust And Agency Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
382	Chatfield City							
	76-705-000-0000-2319	AP	P	122.08	4th Qtr. 2018 lodging tax		Chatfield Lodging Tax	N
382	Chatfield City			122.08	1 Transactions			
7070	SE MN Historic Bluff Country							
	76-705-000-0000-2318	AP	P	272.71	4th Qtr 2018 Lodging tax		95% Lodging Tax	N
7070	SE MN Historic Bluff Country			272.71	1 Transactions			
76 Fund Total:				394.79	Trust And Agency Fund	2 Vendors	2 Transactions	

kfranz
 3/8/19 9:08AM
 87 State Revenue And School

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1859	MN Department Of Finance							
	87-000-000-0000-2100			1,160.00	Feb. 2019 Vitals		Due To Other Governmental Agenci	N
					02/01/2019 02/28/2019			
	87-000-000-0000-2313			945.00	Feb RE Surcharge		Real Estate Surcharge	N
					02/01/2019 02/28/2019			
	87-000-000-0000-2404			1.50	Feb. State Assurance		State Assurance	N
					02/01/2019 02/28/2019			
1859	MN Department Of Finance			2,106.50	3 Transactions			
87 Fund Total:				2,106.50	State Revenue And School Fund	1 Vendors	3 Transactions	
Final Total:				26,362.53	26 Vendors	36 Transactions		

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>		
	1	13,791.31	County Revenue Fund		
	13	5,529.13	County Road & Bridge		
	14	4,145.87	Sanitation Fund		
	23	394.93	County Airport Fund		
	76	394.79	Trust And Agency Fund		
	87	2,106.50	State Revenue And School Fund		
	All Funds	26,362.53	Total	Approved by,
				
				

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: Amount of time requested (minutes): 15 minutes
Dept.: County Attorney's Office Prepared By: Bailey Peterson

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation:

1.

Regular Agenda:

Documentation:

1. Abatement Policy
 - 2015 policy changes for an updated 2019 policy

Yes

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us

Fillmore County Abatement Policy

Delegation of Authority

The County Board of Commissioners delegates the authority, power, and responsibilities for approving the abatements/additions described in this policy under \$10,000.00 in tax to the County Assessor and County Auditor jointly

Policy

The purpose of this policy is to ensure that all taxpayers and properties in Fillmore County are treated fairly and equitably, and have equal access and consideration under the statutory procedures.

The Board of Commissioners authorizes the County Assessor and County Auditor to jointly administer abatements, reductions of market value, classification changes, or taxes.

It is important to note that abatement is not part of the appeals process for market valuation challenges, but shall be an administrative process by which corrections can be made to property and tax.

Abatements for consideration by the County Assessor and County Auditor shall be approved or denied jointly and do not require County Board action pursuant to Minnesota Statutes MS 375.192, Subd. 2. Pursuant to Minnesota Statutes MS 375.192, Subd. 4, approval authority is delegated to the County Assessor and County Auditor, except if the total amount abated exceeds \$10,000.00. The delegation of authority will provide for the efficient, responsive, and timely processing of taxpayer and public requests. The County Auditor shall make available to the Board of Commissioners the abatement requests and action taken periodically as needed or requested.

Copies of all abatements shall be retained in the Office of the County Auditor and will be available for inspection upon request in accordance with the Fillmore County record retention policy.

Definitions

Abatement: Action to reduce or abate the market value, taxes, or to change the property classification, following a written request by the taxpayer of record, the property owner, or owners agent.

Addition: Action to increase or add market value, taxes, or to change the property classification as a result of a change to the current year only.

Clerical Errors

An error made by a Fillmore County staff while entering data into the county tax system, an arithmetic calculation, omission of data, incorrect classification, etc.

Disaster Relief Abatement (local option abatement)

A reduction of taxes on property that has been accidentally or unintentionally damaged due to a disaster, and the property is uninhabitable or not usable, and the damage is at least fifty (50%) percent of the structure value as determined by the county assessor. In order to qualify the owner must rebuild on the site.

Hardship

Hardship is defined as an event or circumstance beyond the control of the taxpayer. Examples of hardship include, but are not limited to, the physical or mental incapacity of the taxpayer. To prove hardship documentation must be provided. Hardship shall not include financial hardship.

Types of Abatements

Market Value Reduction changes

Classification changes

Special Assessments

Disaster Relief

Economic Development (not included in this policy)

Restrictions to Fillmore County Abatement Policy

Abatements shall be considered as they relate to taxes payable in the current year. The prior two tax years shall be considered only in case of documented hardship as defined in this policy. Taxes only, will be considered for abatement under this policy. Penalty, interest, and costs shall continue to be in force, due and payable to the date the abatement application is delivered to the County Assessor or County Auditor.

An owner of homestead or non-homestead property that has been damaged or destroyed may apply for a disaster (local option) abatement to reduce taxes in the year the damage occurred and in the following year until rebuilt. Documentation of the damage must accompany the abatement application. To qualify for local option disaster abatement, the property owner must meet the following criteria:

- The property must be unoccupied for at least one calendar month
- The property must be rebuilt on site unless not allowed by local zoning or building authorities.

While any abatement application is pending approval or processing, it is required that any tax installments, penalties, or interest which become due must be paid in full regardless of the out come of the abatement process.

Abatements for the current tax year shall be considered, but not processed, when prior year taxes remain unpaid—unless the abatement is based on hardship as defined in this policy.

Abatement for market value changes shall be considered if the following factors are met:

- The property owner can show that a notice of market value and a truth in taxation notice were not received prior to the mailing of the tax statement
- The assessor's estimated market value is substantially higher than the property's actual market value

Classification changes shall be considered based on ownership and occupancy of the property. The following documentation may be accepted as proof:

A recordable deed

Certificate of Real Estate Value filed with the County Assessor

A signed homestead application

Documentation proving the date of occupancy

Property owners will be required to provide two forms of proof of occupancy, e.g., electric and/or utility services to the homesteaded address for the assessment year in question.

Exemption from taxation is predicated upon ownership and qualifying use. Documentation supporting these requirements must be submitted upon request of the County Assessor.

Abatement for Special Assessments shall be approved upon written authorization of the governing body. Any portion of the Special Assessment already paid will not be considered or refunded.

Any abatement resulting in a tax reduction or refund of less than \$10.00 shall be denied.

Economic Development Abatements shall not be included in this policy. The provisions for this type of abatement are contained in Minnesota Statutes, MS chapter 469.

Deadline

The deadline for all abatements shall be November 30th of the year in which the tax is payable. Abatement applications post marked or delivered to the County Assessor or County Auditor by November 30th will be considered.

Appeals Process

Applicants may appeal the determination of the County Assessor and County Auditor by submitting a written request to the County Board of Commissioners within twenty days of the date of denial notification.

Procedure

The County Assessor and County Auditor shall develop, implement, and maintain all necessary forms.

No abatement shall be approved without joint concurrence of the County Assessor and County Auditor.

Any abatement, which results in a refund of tax of \$10.00 or more, shall be disbursed by Fillmore County within thirty days of approval.

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Fillmore County Policy for Abatement of Valuation or Taxes

Delegation of Authority

Pursuant to Minn. Stat. Sec. 375.192 and Minn. Stat. Sec. 279.01, the Fillmore County Board of Commissioners delegates to the Fillmore County Assessor and Fillmore County Auditor/Treasurer jointly the authority, power, and responsibility to approve the abatements described in this policy which have a total value less than \$10,000.00. Delegation of this authority will allow for the efficient, responsive, and timely processing of taxpayer requests.

Policy

The purpose of this policy is to ensure that all taxpayers and properties in Fillmore County are treated fairly and equitably, have equal access, and are given fair consideration under the statutory procedures.

The Board of Commissioners authorizes the County Assessor and County Auditor/Treasurer to jointly administer abatement of property taxes, reductions of market value, classification changes, and other items under this policy.

Abatement pursuant to this policy is not part of the appeals process for market valuation challenges, but is instead an administrative process by which corrections can be made to property taxes.

Abatements for consideration by the County Assessor and County Auditor/Treasurer shall be approved or denied jointly and do not require County Board action pursuant to Minnesota Statutes MS 375.192, Subd. 2 and Minn. Stat. Sec. 279.01 Subd. 2. Pursuant to those statutes, approval authority is delegated to the County Assessor and County Auditor/Treasurer, as long as the total amount of the abatement is less than \$10,000.00. The delegation of authority will provide for the efficient, responsive, and timely processing of taxpayer requests. The County Auditor/Treasurer shall make available to the Board of Commissioners the abatement requests and actions taken periodically as needed or requested.

Copies of all abatement applications and decisions shall be retained in the Office of the County Auditor and will be available for inspection upon request in accordance with the Fillmore County record retention policy.

Definitions

Abatement: Action to reduce or abate the market value of a property, taxes, penalties, interest, costs, or to change a property classification, following a written request by the taxpayer of record, the property owner, or their agent/representative.

Addition: Action to increase or add market value, taxes, penalties, interests, costs, or to change the property classification as a result of a change to the current year only.

Classification: Each property in Minnesota is assigned a classification such as residential, homestead, apartment, commercial or industrial, etc., based on the type and use of the property.

Clerical Error: An error made by Fillmore County staff while performing clerical duties such as an error entering data or coding, a mathematical miscalculation, an omission of data, an incorrect classification, or similar mistake.

Disaster Relief Abatement (local option abatement): A reduction of taxes, penalties, or interest, on property that has been:

1. accidentally or unintentionally damaged due to a flood, tornado, or similar disaster which renders the property uninhabitable or not usable, **and**
2. which causes damage to at least fifty (50%) percent of the structure or which reduces the market value of the property by at least fifty percent (50%) as determined by the county assessor.

Hardship: Hardship is defined as an event or circumstance beyond the control of the taxpayer. Examples of hardship include, but are not limited to, the physical or mental incapacity of the taxpayer. To prove hardship documentation must be provided. Hardship shall not include financial hardship.

Market Value or Valuation: The Fillmore County Assessor's estimate of what a property is worth if it was sold in an "arms length" or business transaction.

Types of Abatements

Market Value Reduction Changes: Abatement for market value reduction changes shall be considered if the following factors are met:

1. The property owner or taxpayer can show that a notice of market value and a truth in taxation notice were not received prior to the mailing of the tax statement; and
2. The assessor's estimated market value is substantially higher than the property's actual market value.

Classification changes: Classification changes shall be considered based on ownership, type of property, principal use of the property, and occupancy of the property. The following documents may be provided with the written abatement application to support the proposed change:

1. A recorded deed
2. A copy of the electronic Certificate of Real Estate Valued filed with the County Assessor
3. A signed homestead application
4. Documentation proving the date of occupancy

Homestead: Ownership AND occupancy requirements must be met by December 1st of each year. For a homestead abatement where no homestead application has been properly signed and returned, property owners shall be required to provide two forms of proof of occupancy. Proof of occupancy may include a driver's license, voting registration, home insurance policy, listing in a phonebook or other directory, or electric and/or other utility bills which document services provided to the homestead for the assessment year in question. In addition, the following documentation may be submitted with the abatement application as proof of homesteading:

1. A recorded deed
2. A copy of the electronic Certificate of Real Estate Value filed with the County Assessor
3. A signed homestead application
4. Other documentation proving the date of occupancy

Disaster Relief: An owner of a homestead or non-homestead property that has been damaged or destroyed as a result of a disaster may apply for a disaster (local option) abatement to reduce taxes in the year the damage occurred and in the following year until rebuilt. To qualify, the property owner/taxpayer must show that the property:

1. Was accidentally or unintentionally damaged due to a disaster; and
2. Is uninhabitable or not usable, and
3. There is at least fifty percent (50%) damage to the structure or the market value of the property is reduced by at least fifty percent (50%) as determined by the county assessor.

Documentation of the damage to the property and/or structures must accompany the written abatement application. The application must also satisfy the following criteria:

1. The property must be unoccupied for at least one calendar month.
2. The structure and/or other damaged property must be rebuilt on the same site unless not allowed by local zoning or building authorities.

General Guidelines for all Abatement Requests:

1. The County Assessor and County Auditor/Treasurer shall develop and maintain all necessary forms to implement this policy. The forms shall be available to property owners upon request from the Assessor's Office.
2. An abatement request shall not be considered until a written application and all required documents are submitted to the County Assessor. The abatement application must be signed by the property owner, taxpayer, or their designated representative.
3. As per Minn. Stat.. Sec. 375.192, abatement requests shall be only be considered as they relate to taxes, interest, and penalties payable in the current year. The prior two tax years shall be considered for abatement only in cases where there is documented hardship or clerical error as defined in this policy.
4. Taxes, penalties, interest, and costs may be considered for abatement under this policy. Penalties, interest, and costs shall continue to be in force and shall be due and payable until the date a complete abatement application is delivered to the County Assessor.
5. On any abatement that exceeds the \$10,000.00 delegated authority of this policy, the Auditor-Treasurer shall give notice within twenty (20) days to any school board and municipality in which the property is located. The notice must describe the property involved, the actual amount of the abatement being sought, and the reasons for the abatement. The Auditor-Treasurer shall place the abatement request on the County Board agenda after allowing for the 20 day notice. The County Board will then either approve or deny the abatement request.
6. If an abatement application is denied by either the Assessor and Auditor-Treasurer or the County Board, written notification shall be provided to the applicant.
7. Economic Development Abatements shall not be included in this policy. The provisions for this type of abatement are contained in Minnesota Statutes, MS chapter 469.
8. Exemption from taxation is a separate process from this policy. Any application for exemption must be submitted to the Assessor in accordance with Minnesota law.
9. While any abatement application is pending approval or processing, it is required that any tax installments, penalties, or interest which become due must not be delinquent regardless of the outcome of the abatement process. No fees and payments can be delinquent while an abatement request is being considered.
10. Abatements for the current tax year shall not be considered or processed when prior year taxes remain unpaid unless the abatement is based on hardship as defined in this policy.
11. No abatement shall be approved under this policy without joint concurrence of the County Assessor and County Auditor/Treasurer.
12. Abatements are costly in terms of preparation and time expended on them. In order to eliminate nuisance type abatements, a reduction in taxes of \$25.00 or less per year will not be approved or refunded unless Minn. Stat. Sec. 279.01 Subd. 2(b) is applicable. Any approved abatement will be disbursed by Fillmore County within thirty (30) days of approval.

13. Taxpayers may also apply for a change in property valuation or a classification change with the Minnesota Tax Court. This is a separate process from the tax abatement process outlined in this policy. Any changes ordered by the Tax Court will be fully implemented within 10 days of receipt of the Order for Judgement.

Deadline

The deadline for submitting written abatement requests shall be November 30th of the year in which the tax is payable. Written abatement applications post marked or delivered to the County Assessor or County Auditor/Treasurer by November 30th will be considered. A written abatement request shall not be considered complete unless all necessary documents are submitted or attached to the application.

Appeals Process

Applicants may appeal the determination of the County Assessor and County Auditor/Treasurer by submitting a written request to the County Board of Commissioners within twenty days of the date of denial notification.

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279.01 DUE DATES; PENALTIES.

Subdivision 1. **Due dates; penalties.** (a) When the taxes against any tract or lot exceed \$100, one-half of the amount of tax due must be paid prior to May 16, and the remaining one-half must be paid prior to the following October 16. If either tax amount is unpaid as of its due date, a penalty is imposed at a rate of two percent on homestead property and four percent on nonhomestead property. If complete payment has not been made by the first day of the month following either due date, an additional penalty of two percent on homestead property and four percent on nonhomestead property is imposed. Thereafter, for both homestead and nonhomestead property, on the first day of each subsequent month through December, an additional penalty of one percent for each month accrues and is charged on all such unpaid taxes provided that the penalty must not exceed eight percent in the case of homestead property, or 12 percent in the case of nonhomestead property.

(b) If the property tax statement was not postmarked prior to April 25, the first half payment due date in paragraph (a) shall be 21 days from the postmark date of the property tax statement, and all penalties referenced in paragraph (a) shall be determined with regard to the later due date.

(c) In the case of a tract or lot with taxes of \$100 or less, the due date and penalties as specified in paragraph (a) or (b) for the first half payment shall apply to the entire amount of the tax due.

(d) For commercial use real property used for seasonal residential recreational purposes and classified as class 1c or 4c, and on other commercial use real property classified as class 3a, provided that over 60 percent of the gross income earned by the enterprise on the class 3a property is earned during the months of May, June, July, and August, the first half payment is due prior to June 1. For a class 3a property to qualify for the later due date, the owner of the property must attach an affidavit to the payment attesting to compliance with the income requirements of this paragraph.

(e) This section applies to payment of personal property taxes assessed against improvements to leased property, except as provided by section 277.01, subdivision 3.

(f) A county may provide by resolution that in the case of a property owner that has multiple tracts or parcels with aggregate taxes exceeding \$100, payments may be made in installments as provided in this subdivision.

(g) The county treasurer may accept payments of more or less than the exact amount of a tax installment due. Payments must be applied first to the oldest installment that is due but which has not been fully paid. If the accepted payment is less than the amount due, payments must be applied first to the penalty accrued for the year or the installment being paid. Acceptance of partial payment of tax does not constitute a waiver of the minimum payment required as a condition for filing an appeal under section 278.03 or any other law, nor does it affect the order of payment of delinquent taxes under section 280.39.

Subd. 2. **Abatement of penalty.** (a) The county board may, with the concurrence of the county treasurer, delegate to the county treasurer the power to abate the penalty provided for late payment of taxes in the current year. Notwithstanding section 270C.86, if any county board so elects, the county treasurer may abate the penalty on finding that the imposition of the penalty would be unjust and unreasonable.

(b) The county treasurer shall abate the penalty provided for late payment of taxes in the current year if the property tax payment is delivered by mail to the county treasurer and the envelope containing the payment is postmarked by the United States Postal Service within one business day of the due date prescribed under this section, but only if the property owner requesting the abatement has not previously received an abatement of penalty for late payment of tax under this paragraph. If the envelope containing the payment

does not contain a postmark of the United States Postal Service, or the postmark is illegible, proof of mailing within one business day of the due date may be provided by affidavit of the property owner requesting the abatement.

Subd. 3. Agricultural property. In the case of class 1b agricultural homestead, class 2a agricultural homestead property, class 2a agricultural nonhomestead property, and class 2b rural vacant land that is part of an agricultural homestead, no penalties shall attach to the second one-half property tax payment as provided in this section if paid by November 15. Thereafter, penalties shall attach as provided in subdivision 1.

If the owner of class 1b agricultural homestead or class 2a agricultural property receives a consolidated property tax statement that shows only an aggregate of the taxes and special assessments due on that property and on other property not classified as class 1b agricultural homestead or class 2a agricultural property, the aggregate tax and special assessments shown due on the property by the consolidated statement will be due on November 15.

Subd. 4. Seasonal residential recreational property. In the case of class 4c seasonal residential recreational property not used for commercial purposes, penalties shall accrue and be charged on unpaid taxes at the times and at the rates provided in subdivision 1 for homestead property.

Subd. 5. Federal active service exception. In the case of a homestead property owned by an individual who is on federal active service, as defined in section 190.05, subdivision 5c, as a member of the National Guard or a reserve component, a four-month grace period is granted for complying with the due dates imposed by subdivision 1. During this period, no late fees or penalties shall accrue against the property. The due date for property taxes owed under this chapter for an individual covered by this subdivision shall be September 15 for taxes due on May 15, and February 15 of the following year for taxes due on October 15. A taxpayer making a payment under this subdivision must accompany the payment with a signed copy of the taxpayer's orders or form DD214 showing the dates of active service which clearly indicate that the taxpayer was in active service as a member of the National Guard or a reserve component on the date the payment was due. This grace period applies to all homestead property owned by individuals on federal active service, as herein defined, for all of that property's due dates which fall on a day that is included in the taxpayer's federal active service.

History: (2104) RL s 903; 1923 c 324; 1925 c 155 s 1; 1931 c 316 s 1; 1933 c 121 s 1; 1963 c 18 s 1; 1974 c 459 s 1; 1980 c 437 s 10; 1983 c 342 art 7 s 13; 1984 c 502 art 3 s 17; 1985 c 300 s 12; 1Sp1985 c 14 art 4 s 82; 1986 c 444; 1Sp1986 c 1 art 4 s 34,51; 1987 c 268 art 6 s 43; art 7 s 48; 1988 c 719 art 6 s 13,14; 1989 c 277 art 2 s 43,44; 1990 c 480 art 8 s 10; 1991 c 291 art 12 s 15,16; 1992 c 511 art 2 s 25; 1995 c 264 art 3 s 19,20; 1997 c 7 art 1 s 111; 2002 c 377 art 9 s 5; 2005 c 151 art 2 s 17; 2008 c 154 art 13 s 43; 2009 c 88 art 2 s 23; 2010 c 389 art 1 s 20; art 8 s 13; 2013 c 143 art 4 s 19,20; 1Sp2017 c 1 art 2 s 21-23

375.192 REDUCTIONS OR ABATEMENTS OF VALUATION OR TAXES.

Subdivision 1. [Repealed, 1990 c 604 art 3 s 65]

Subd. 2. **Procedure, conditions.** Upon written application by the owner of any property, the county board may grant the reduction or abatement of estimated market valuation or taxes and of any costs, penalties, or interest on them as the board deems just and equitable and order the refund in whole or part of any taxes, costs, penalties, or interest which have been erroneously or unjustly paid. Except as provided in sections 469.1812 to 469.1815, no reduction or abatement may be granted on the basis of providing an incentive for economic development or redevelopment. Except as provided in section 375.194, the county board may consider and grant reductions or abatements on applications only as they relate to taxes payable in the current year and the two prior years; provided that reductions or abatements for the two prior years shall be considered or granted only for (i) clerical errors, or (ii) when the taxpayer fails to file for a reduction or an adjustment due to hardship, as determined by the county board. The application must include the Social Security number of the applicant. The Social Security number is private data on individuals as defined by section 13.02, subdivision 12. All applications must be approved by the county assessor, or, if the property is located in a city of the first or second class having a city assessor, by the city assessor, and by the county auditor before consideration by the county board, except that the part of the application which is for the abatement of penalty or interest must be approved by the county treasurer and county auditor. Approval by the county or city assessor is not required for abatements of penalty or interest. No reduction, abatement, or refund of any special assessments made or levied by any municipality for local improvements shall be made unless it is also approved by the board of review or similar taxing authority of the municipality. On any reduction or abatement when the reduction of taxes, costs, penalties, and interest exceed \$10,000, the county board shall give notice within 20 days to the school board and the municipality in which the property is located. The notice must describe the property involved, the actual amount of the reduction being sought, and the reason for the reduction.

An appeal may not be taken to the Tax Court from any order of the county board made in the exercise of the discretionary authority granted in this section.

The county auditor shall notify the commissioner of revenue of all abatements resulting from the erroneous classification of real property, for tax purposes, as nonhomestead property. For the abatements relating to the current year's tax processed through June 30, the auditor shall notify the commissioner on or before July 31 of that same year of all abatement applications granted. For the abatements relating to the current year's tax processed after June 30 through the balance of the year, the auditor shall notify the commissioner on or before the following January 31 of all applications granted. The county auditor shall submit a form containing the Social Security number of the applicant and such other information the commissioner prescribes.

Subd. 3. **Homestead status.** Subject to the approval of the commissioner of revenue, the county board shall authorize the county auditor to grant the classification denied under section 272.115, subdivision 4, if a certificate of value has been filed with the county auditor. The county board shall not hear any requests under this subdivision after May 31 of the year in which the taxes are payable.

Subd. 4. **Delegation by county board.** Notwithstanding any law to the contrary, the county board may delegate to the county auditor any authority, power, or responsibility assigned to the county board in this section. If delegation is granted under this subdivision, the county board shall prescribe the conditions for the delegation and may revoke delegation without good cause or prior notice. If the county auditor holds

elective office, no delegation shall be made under this subdivision unless the county auditor concurs in the delegation.

History: 1949 c 76 s 1; 1949 c 485 s 1; 1963 c 591 s 1; Ex1967 c 32 art 8 s 4; 1973 c 582 s 3; 1977 c 423 art 4 s 3; 1980 c 607 art 3 s 8; 1Sp1981 c 1 art 8 s 17; 1984 c 629 s 2; 1986 c 444; 1988 c 719 art 5 s 84; art 6 s 16; 1989 c 277 art 2 s 58; 1989 c 329 art 13 s 20; 1990 c 604 art 3 s 38; 1991 c 291 art 12 s 21; 1992 c 511 art 2 s 34; art 4 s 22; 1993 c 375 art 5 s 31; 1995 c 264 art 3 s 26; 1996 c 471 art 3 s 36; 1997 c 231 art 2 s 32; 1999 c 243 art 13 s 19; 2014 c 275 art 1 s 107

Subject: FW: Getting on the agenda for March 12th, 2019 meeting

From: Jones, Cami R <crjones14@winona.edu>

Sent: Tuesday, March 5, 2019 1:12 PM

To: Inglett, Audrey <ainglett@co.fillmore.mn.us>

Subject: Getting on the agenda for March 12th, 2019 meeting

I am Cami Jones, interning with Anne Detlefsen, we are requesting to be put on the agenda for the March 12th county meeting. We would need about ten minutes to talk about doing the empty shoes memorial on the lower level of the courthouse for the week of Monday, March 25th through Friday, March 29.

Thank you,

Cami Jones

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 3/12/2019

Amount of time requested (minutes): 10 minutes for discussion

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Highway Department

1. Request Board approval to advertise for the Concrete Overlay project on CSAH 1 from CSAH 39 to the Mower County Line, SP 023-601-033.
2. Consider awarding the 2019 fuel contract.

Airport Department

Check e-mail for supporting documentation. **Support documents are attached.**

Fuel bids will be available after the bid opening on March 7, 2019 at 1:30 pm

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

2019 ABSTRACT OF BIDS - GASOLINE AND DIESEL FUEL - MARCH 7, 2019

				HOVEY OIL CO. 125 HWY 52 E HARMONY, MN 55939 507-886-2550		SEVERSON OIL CO 508 LOUISA ST WINONA, MN 55987 507-452-4743	
LOCATION	ESTIMATED QUANTITY/YR	GRADE OF FUEL	TANK SIZE	OVERHEAD & PROFIT/GAL.		OVERHEAD & PROFIT/GAL.	
Peterson	6,500	#2 Diesel Premium	1,000	0.0700	\$ 455.00	0.0750	\$ 487.50
	1,000	#1 Diesel		0.0650	\$ 65.00	0.0650	\$ 65.00
	1,200	Ethanol Blend Gasoline	500	0.3100	\$ 372.00	0.3300	\$ 396.00
Total					\$ 892.00		\$ 948.50
Chatfield	6,500	#2 Diesel Premium	1,000	0.0500	\$ 325.00	0.0800	\$ 520.00
	600	#1 Diesel		0.0400	\$ 24.00	0.0800	\$ 48.00
	1,200	Ethanol Blend Gasoline	500	0.3100	\$ 372.00	0.3600	\$ 432.00
Total					\$ 721.00		\$ 1,000.00
Spring Valley	6,500	#2 Diesel Premium	1,000	0.0500	\$ 325.00	0.0800	\$ 520.00
	700	#1 Diesel		0.0400	\$ 28.00	0.0800	\$ 56.00
	1,200	Ethanol Blend Gasoline	500	0.3100	\$ 372.00	0.3600	\$ 432.00
Total					\$ 725.00		\$ 1,008.00
Cherry Grove	6,500	#2 Diesel Premium	1,000	0.0500	\$ 325.00	0.0800	\$ 520.00
	700	#1 Diesel		0.0400	\$ 28.00	0.0800	\$ 56.00
	1,500	Ethanol Blend Gasoline	500	0.3100	\$ 465.00	0.3600	\$ 540.00
Total					\$ 818.00		\$ 1,116.00
Canton	10,000	#2 Diesel Premium	1,000	0.0500	\$ 500.00	0.1000	\$ 1,000.00
	1,400	#1 Diesel		0.0400	\$ 56.00	0.1000	\$ 140.00
	2,000	Ethanol Blend Gasoline	500	0.3100	\$ 620.00	0.3800	\$ 760.00
Total					\$ 1,176.00		\$ 1,900.00
Preston shops	13,000	#2 Diesel Premium	1,000	0.0350	\$ 455.00	0.0800	\$ 1,040.00
	1,300	#1 Diesel		0.0300	\$ 39.00	0.0800	\$ 104.00
	23,000	Ethanol Blend Gasoline	2,000	0.3100	\$ 7,130.00	0.3600	\$ 8,280.00
Total					\$ 7,624.00		\$ 9,424.00

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: Click or tap to enter a date.

Amount of time requested (minutes): 20

Dept.: Social Services

Prepared By: Kevin Olson

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation
(Yes/No):

1.

Regular Agenda:

Documentation
(Yes):

1. Request to approve the proclamation recognizing March as Social Workers Month.
2. Request to provide results of the Claims Training provided by Mary Klinhagan.

(No)

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us

PROCLAMATION



Whereas, the Social Work Profession is dedicated to enhancing well-being and helping meet the basic needs of all people, especially those who are vulnerable, oppressed and living in poverty;

Whereas, this year’s Social Work Month theme, “Elevate Social Work” embodies the need to recognize the extraordinary contributions of the profession to our society;

Whereas, Social Workers elevate and empower people, giving them the ability to solve problems, cope with personal roadblocks and get the resources they need to succeed;

Whereas, the Social Work profession is deeply weaved into our society with social workers active in government, schools, universities, social service agencies, communities, corporations, the military and in health care and mental health care settings;

Whereas, Social Workers stand ready to help our society overcome current pressing issues, including equal rights for all, the need for improved availability of health care and mental health services immigration reform; voting rights and the environmental impact of global warming;

Whereas, the Social Work Profession for more than a century has been on the cutting edge of helping create changes to make our society a better place to live, including voting rights, improved workplace safety, a minimum wage and social safety net programs that ameliorate poverty and hunger;

Now

Therefore, I, Duane Bakke, Chair of the Fillmore County Board of Commissioners hereby proclaim March as Social Work Month in Fillmore County and call upon all citizens to join the National Association of Social Workers in recognition and support of the numerous contributions made by social workers and the social work profession.

FILLMORE COUNTY SOCIAL WORK MONTH

IN WITNESS WHEREOF, I have here unto set my hand caused the corporate (official) seal of the Fillmore County Board of Commissioners to be affixed this XXth day of March in the year two thousand and nineteen.

Duane Bakke
Fillmore County Board of Commissioners

Claim Batch Search - Claim Batch Search Results

Batch Status: Receipt acknowledged
Owner: Hershberger, Amy

Claim Category	Batch Start Date	Batch End Date	Batch Status	Generated Date	Submitted Date	Owner	Claims Total	# of Claims
CW-TCM	02/01/2018	01/31/2019	Receipt acknowledged	02/28/2019 09:03:05 AM	02/28/2019 09:03:24 AM	Hershberger, Amy	\$12,254.00	23
MH-TCM	02/01/2018	01/31/2019	Receipt acknowledged	02/28/2019 09:05:01 AM	02/28/2019 09:05:09 AM	Hershberger, Amy	\$2,253.00	3
Rule 5	02/01/2018	01/31/2019	Receipt acknowledged	02/28/2019 09:06:18 AM	02/28/2019 09:06:24 AM	Hershberger, Amy	\$18,690.34	3
VA/DD-TCM	02/01/2018	01/31/2019	Receipt acknowledged	02/28/2019 09:07:03 AM	02/28/2019 09:07:08 AM	Hershberger, Amy	\$976.00	1
Waiver and AC	02/01/2018	01/31/2019	Receipt acknowledged	02/28/2019 09:07:38 AM	02/28/2019 09:07:44 AM	Hershberger, Amy	\$626.13	7
Void	01/01/2018	01/31/2019	Receipt acknowledged	02/28/2019 03:13:00 PM	02/28/2019 03:13:00 PM	Hershberger, Amy		

Claims Total - \$34,799.47
 - MAK Consulting - \$4,146.99
 Total \$30,652.48

Bill to:

Fillmore County Human Services
902 Houston Street NW
Preston, MN 55965

Remit payment to:

MAK Consulting, LLC
Mary Klinghagen
7795 195th Street
Milaca, MN 56353

6536
11-430-700-0000-6331 \$ 4,146.99 Claiming Training-
Consultant

Consultation services provided 02/19/19 – 02/21/19

02/19/19

Mileage	204 miles @ .545	\$ 111.18
Time		
Travel &		
Consultation	12 hours @ \$125/hr	\$ 1,500.00
Meals		\$ 26.00
Lodging		\$ 77.21

02/20/19

Consultation	8.5 hours @ \$125/hr	\$ 1,062.50
Meals		\$ 24.00
Lodging		\$ 77.21

02/21/19

Mileage	204 miles @ .545	\$ 111.18
Time		
Travel &		
Consultation	8.5 hours @ \$125/hr	\$ 1,062.50
Meals		\$ 18.00
Lodging		\$ 77.21

Total Due

\$ 4,146.99

Thank you!
Mary Klinghagen

OK
1/14 3/1/19

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: Click or tap to enter a date.

Amount of time requested (minutes):

5

Dept.: Zoning

Prepared By:

Cristal Adkins

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Regular Agenda:

Documentation
(Yes/No):

1. The Zoning Office would like the County Commissioners to review an Access Permit for Jeff Brogle. Mr. Brogle has requested a new driveway access to his land for a new building site. Fillmore County Highway Engineer Ron Gregg has reviewed the site and recommended approval with the following specifications:
 - May be constructed 20 feet in width;
 - Must have 40' of 18" diameter culvert;
 - Must be constructed with 4:1 inslopes.
2. The Zoning Office would like the County Commissioners to review three Conditional Use Permit Applications for MiEnergy Cooperative for Telecommunications Towers. The sites are located in Arendahl Township;
3. Fountain Township; and
4. Spring Valley Township.

All three sites will have 120' monopole towers with no guyed wires. All three sites have also been granted variances to property line setbacks for the location of the monopole structures due to the small size of the parcels which are currently owned and operated by MiEnergy Coop.

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us

ACCESS PERMIT APPLICATION

FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: JEFF BROGUE Phone #: 952 454 8112

Phone #: _____

Phone #: _____

Mailing Address: 30805 381st AVE Peterson MN 55962
Address City State Zip

(2) Parcel #: 13.0177.030 Permit # _____

(3) Legal Description (from deed, abstract, or Recorder's Office): _____
To be filled out by the Zoning Office

SW/SE

Section: 104 (4) Township: 22 (5) Range: 9

Permission is being applied for to construct an access to County Road 105 at the following location

(qtr/qtr) SW/SE Section 22 Township Name Arendale

Reason for Access DRIVE TO CABIN

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: J. Brogue Date: 1/14/19

Date: _____

Date: _____

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s).

THE LOCATION OF THE DRIVEWAY ACCESS HAS ADEQUATE SIGHT DISTANCE IN BOTH DIRECTIONS
THE DRIVEWAY ACCESS SHALL BE CONSTRUCTED WITH A 20 FEET DRIVEWAY WIDTH,
Specifications/Conditions: 4:1 SLOPES AND MUST HAVE A 40'-18" DIAMETER CULVERT.

Paul [Signature]
County Engineer

2/8/2019
Date

Zoning Administrator

Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

Board Chairman

Date

County Auditor

Date

RESOLUTION

**FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965**

Date _____ Resolution No. 2019-_____

Motion by Commissioner _____ Second by Commissioner _____

WHEREAS; MiEnergy Cooperative, 31110 Cooperative Way, Rushford, MN 55971, has petitioned for a Conditional Use Permit for a Telecommunications Tower located in the NW ¼ of the NW ¼ Section 32, Arendahl Township; and

WHEREAS; the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on February 28, 2019; and

WHEREAS; the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved.

NOW THEREFORE BE IT RESOLVED; that the Fillmore County Board of Commissioners hereby issue to MiEnergy Cooperative, 31110 Cooperative Way, Rushford, MN 55971 a Conditional Use Permit for a Telecommunications Tower located in the NW ¼ of the NW ¼ Section 32, Arendahl Township.

VOTING AYE

Commissioners Bakke ☐ Prestby ☐ Dahl ☐ Lentz ☐

VOTING NAY

Commissioners Bakke ☐ Prestby ☐ Dahl ☐ Lentz ☐

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the ____ day of _____, 2019.

Witness my hand and official seal at Preston, Minnesota the day of , 2019.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

FILLMORE COUNTY PLANNING COMMISSION

Criteria for Granting Conditional Use Permits

In the matter of the MiEnergy Cooperative Telecommunications Tower, Arendahl Township, Conditional Use Permit
Date: February 28, 2019

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not put a burden on streets or other public facilities.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

The Fillmore County Planning Commission finds that:

The use is compatible with other uses in the area.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not adversely affect adjacent properties.

4. The use in the opinion of the County Board is reasonably related to the overall needs of the County and to the existing land use.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower does meet a need in the county.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

The Fillmore County Planning Commission finds that:

The use of the Telecommunications Tower is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

The Fillmore County Planning Commission finds that:

The Telecommunications Tower will not adversely affect nearby neighbors or nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

The Fillmore County Planning Commission finds that:

The owner has complied with these conditions.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower is not in a Shore land area.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:
- a. the environment; or
 - b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or
 - c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
 - d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
 - e. the value of property.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area.

11. Other Matters Considered:

The Fillmore County Planning Commission finds that

No other issues were considered.

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

The Fillmore County Planning Commission finds that:

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by MiEnergy Cooperative with no conditions.

RESOLUTION

**FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965**

Date _____ Resolution No. 2019-_____

Motion by Commissioner _____ Second by Commissioner _____

WHEREAS; MiEnergy Cooperative, 31110 Cooperative Way, Rushford, MN 55971, has petitioned for a Conditional Use Permit for a Telecommunications Tower located in the NE ¼ of the NW ¼ of Section 15, Fountain Township; and

WHEREAS; the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on February 28, 2019; and

WHEREAS; the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved.

NOW THEREFORE BE IT RESOLVED; that the Fillmore County Board of Commissioners hereby issue to MiEnergy Cooperative, 31110 Cooperative Way, Rushford, MN 55971 a Conditional Use Permit for a Telecommunications Tower located in the NE ¼ of the NW ¼ of Section 15, Fountain Township.

VOTING AYE

Commissioners

Bakke ☐

Prestby ☐

Dahl ☐

Lentz ☐

VOTING NAY

Commissioners

Bakke ☐

Prestby ☐

Dahl ☐

Lentz ☐

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the ____ day of _____, 2019.

Witness my hand and official seal at Preston, Minnesota the ____ day of _____, 2019.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

FILLMORE COUNTY PLANNING COMMISSION

Criteria for Granting Conditional Use Permits

In the matter of the MiEnergy Cooperative Telecommunications Tower, Fountain Township, Conditional Use Permit
Date: February 28, 2019

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not put a burden on streets or other public facilities.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

The Fillmore County Planning Commission finds that:

The use is compatible with other uses in the area.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not adversely affect adjacent properties.

4. The use in the opinion of the County Board is reasonably related to the overall needs of the County and to the existing land use.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower does meet a need in the county.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

The Fillmore County Planning Commission finds that:

The use of the Telecommunications Tower is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

The Fillmore County Planning Commission finds that:

The Telecommunications Tower will not adversely affect nearby neighbors or nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

The Fillmore County Planning Commission finds that:

The owner has complied with these conditions.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower is not in a Shore land area.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:
- a. the environment; or
 - b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or
 - c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
 - d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
 - e. the value of property.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area.

11. Other Matters Considered:

The Fillmore County Planning Commission finds that

No other issues were considered.

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

The Fillmore County Planning Commission finds that:

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by MiEnergy Cooperative with no conditions.

RESOLUTION

**FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965**

Date _____ Resolution No. 2019-_____

Motion by Commissioner _____ Second by Commissioner _____

WHEREAS; MiEnergy Cooperative, 31110 Cooperative Way, Rushford, MN 55971, has petitioned for a Conditional Use Permit for a Telecommunications Tower located in the NW ¼ of the SE ¼ of Section 24, Spring Valley Township; and

WHEREAS; the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on February 28, 2019; and

WHEREAS; the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved.

NOW THEREFORE BE IT RESOLVED; that the Fillmore County Board of Commissioners hereby issue to MiEnergy Cooperative, 31110 Cooperative Way, Rushford, MN 55971 a Conditional Use Permit for a Telecommunications Tower located in the NW ¼ of the SE ¼ of Section 24, Spring Valley Township.

VOTING AYE

Commissioners Bakke ☐ Prestby ☐ Dahl ☐ Lentz ☐

VOTING NAY

Commissioners Bakke ☐ Prestby ☐ Dahl ☐ Lentz ☐

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the ____ day of _____, 2019.

Witness my hand and official seal at Preston, Minnesota the day of , 2019.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

FILLMORE COUNTY PLANNING COMMISSION

Criteria for Granting Conditional Use Permits

In the matter of the MiEnergy Cooperative Telecommunications Tower, Spring Valley Township, Conditional Use Permit
Date: February 28, 2019

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not put a burden on streets or other public facilities.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

The Fillmore County Planning Commission finds that:

The use is compatible with other uses in the area.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not adversely affect adjacent properties.

4. The use in the opinion of the County Board is reasonably related to the overall needs of the County and to the existing land use.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower does meet a need in the county.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

The Fillmore County Planning Commission finds that:

The use of the Telecommunications Tower is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

The Fillmore County Planning Commission finds that:

The Telecommunications Tower will not adversely affect nearby neighbors or nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

The Fillmore County Planning Commission finds that:

The owner has complied with these conditions.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower is not in a Shore land area.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:
- a. the environment; or
 - b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or
 - c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
 - d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
 - e. the value of property.

The Fillmore County Planning Commission finds that:

This Telecommunications Tower will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area.

11. Other Matters Considered:

The Fillmore County Planning Commission finds that

No other issues were considered.

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

The Fillmore County Planning Commission finds that:

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by MiEnergy Cooperative with no conditions.



Winona Office
374 East Second St.
P.O. Box 77
Winona, MN 55987

Phone 507.452.2064
Fax 507.452.6320
www.whvr.com

Rochester Office
1712 Third Ave. SE
Rochester, MN 55904

Phone 507.280.4201
Fax 507.281.7694
www.whvr.com

La Crosse Office
1202 Caledonia St.
La Crosse, WI 54603

Phone 608.782.6550
Fax 608.782.1219
www.whvr.com

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• HVAC Design/Build • Roofing • Service/Controls • Testing & Balancing • Specialty Metals • Architectural Sheet Metal

Proposal

Date: March 7, 2019

Contact: Terry Schultz

Project: Fillmore Co. Law Enforcement Building

Scope of Work:

Upgrade the pneumatic temperature controls for two air handling units to direct digital controls, the following are included:

- Remove and dispose of existing pneumatic controls
- Furnish and install (1) Automated Logic Router for system access, owner is responsible for providing a network connection, once this is in place remote access will be available like it is at the County Office Building and Courthouse
- Furnish and install Automated Logic Hardware & Direct Digital Controls, this includes fan start/stop, fan status, DX start/stop, coil pump start/stop, coil pump status, SAT, RAT, MAT & zone temperature
- Furnish and install new return and outside air damper actuators
- Furnish and install hot water control valves to the heating coils on each AHU
- Provide programming for sequence of operation
- Provide owner training

Amount: \$10,930.00

Not Included:

- Replacement of the control cabinet, existing will be re-used
- Replacement of the freeze-stats, the existing for each air handler will be re-used
- Network connection or IT support
- End user workstation

Paul Kruckow

Cell: (507) 458-8853 // Company Main: 507.452.2064 // Email: pkruckow@whvr.com

{Accepted: _____ Date: _____}

Proposal is valid for 30-days.

Members of: Sheet Metal, Air Conditioning and Roofing Contractors Association of Minnesota
National Roofing Contractors Association | Midwest Roofing Contractors Association

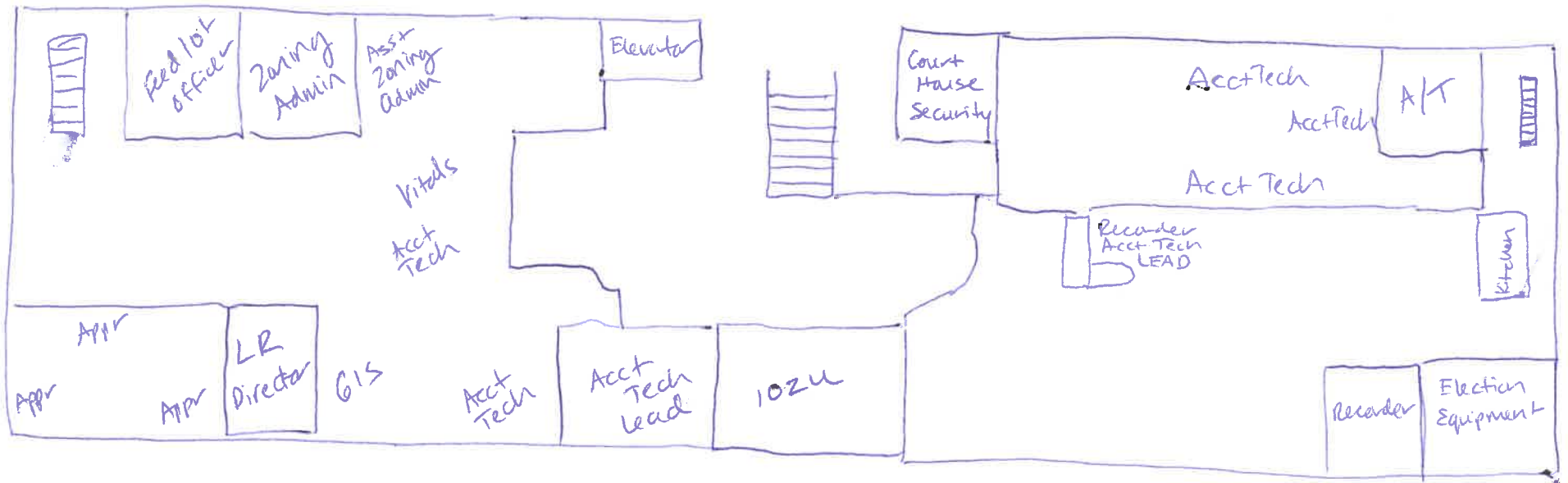
Michael Gostomski, President
An Equal Opportunity Employer

Elected Recorder		Land Services						Elected Auditor/Treasurer	
		Land Services Director/Assessor							
Susan Philips		Danea Murphy		Ron Vikre - Property Appraiser		Sheila Buenger		Karla Franzen	
Account Tech Lead				Roxanne Alden - Property Appraiser				Account Tech Lead	
				New hire, Property Appraiser				Sara Mensink	
						Account Tech		New hire	
						Kayla Pierce		Account Tech	
						Account Tech		New hire	
								Account Tech	

Court

West
entrance I

I East Entrance

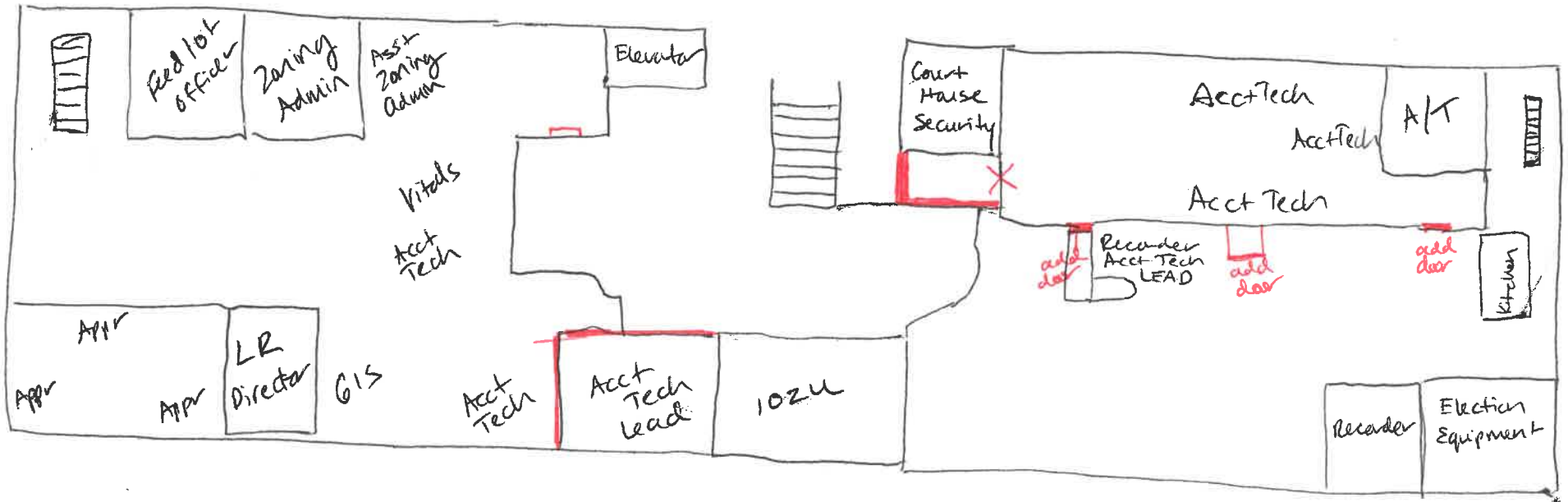


Car +

Option #1

West entrance I

I East Entrance



* Heidi's request

- This one keeps the office area

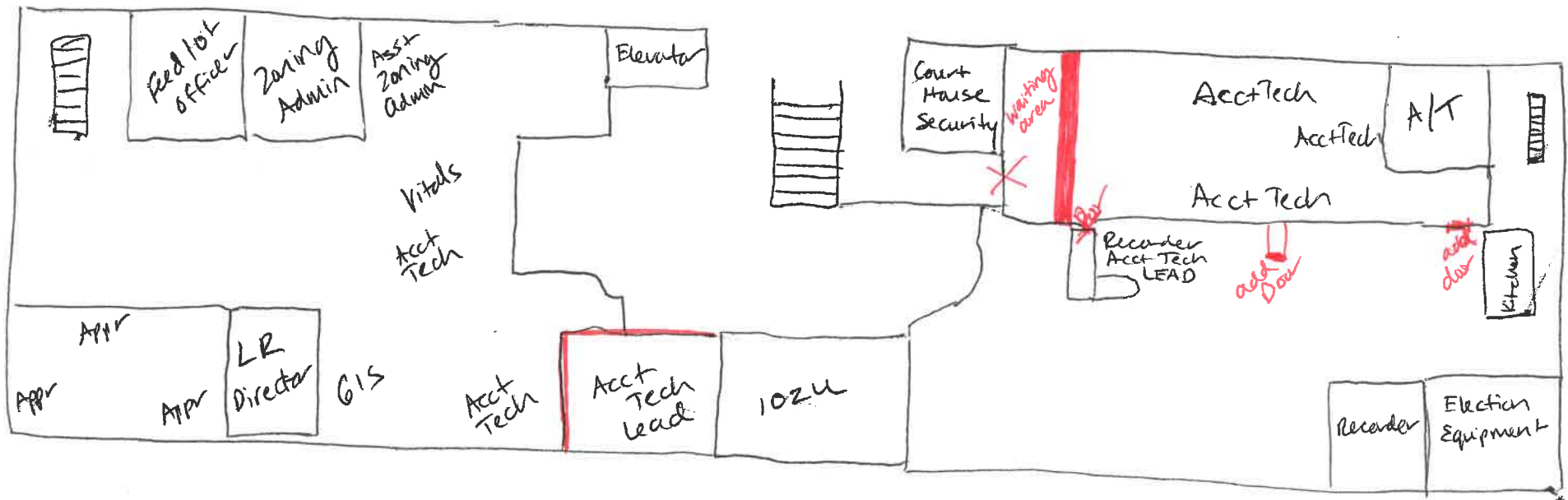
* all 3 include Heidi's request for accesses from Recorders to have doors - w/ badge readers

Court

Option #2

West entrance I

I East Entrance



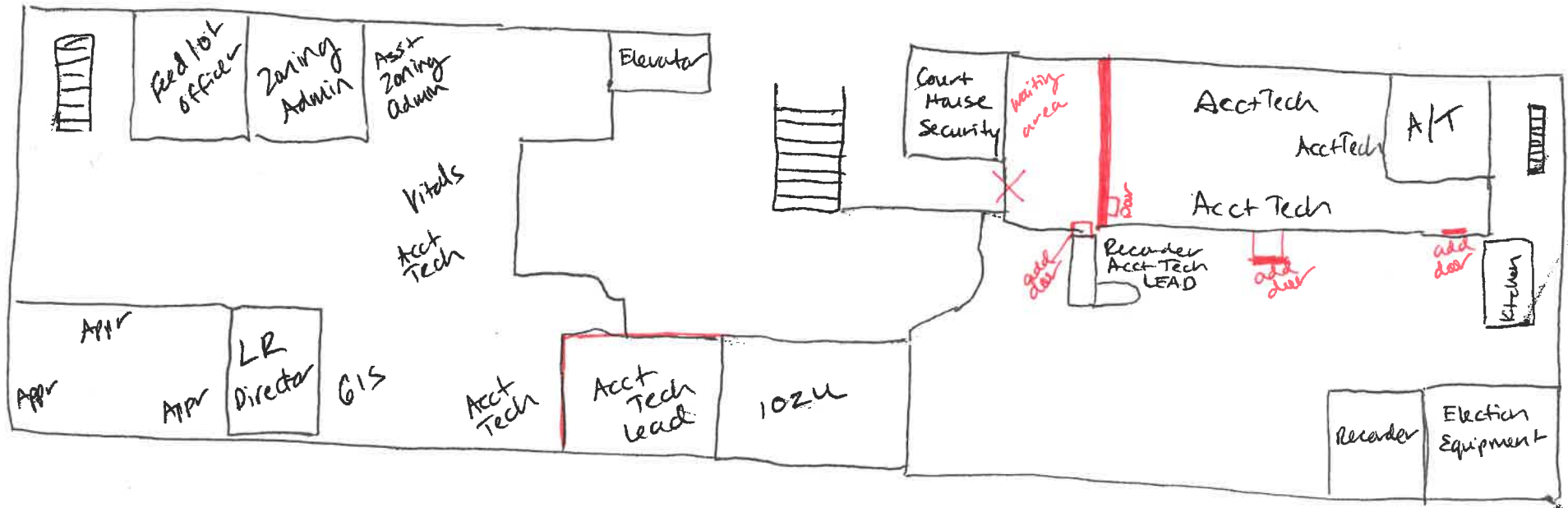
- This one takes additional office space but still allows a waiting area.

Law +

option #3

West entrance I

I East Entrance



- This would take away a lot of office space
- and would require additional door

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 3/12/2019

Amount of time requested (minutes):

10 Minutes

Dept.: Coordinator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation
(Yes/No):

1. Merit increase for Ashley Rinn, Case Aide, to Grade 7/Step 2 effective 3/30/19

No

Regular Agenda:

Documentation
(Yes/No):

1. Request to hire intermittent deputy in the Sheriff's department at Grade 11/Step 1 effective April 1, 2019 as requested by the Sheriff and recommended by the Hiring Committee
a.
b.
2. Request to hire replacement Accounting Technician in the Auditor/Treasurer's Office at Grade 7/Step 1 effective April 1, 2019 as requested by the Auditor/Treasurer and recommended by the Hiring Committee
a.
b.
3. Request to hire replacement Accounting Technician in the Auditor/Treasurer's Office at Grade 7/Step 1 effective no later than April 1, 2019 as requested by the Auditor/Treasurer and recommended by the Hiring Committee
a.
b.

No

No

No

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us