

**STATE OF MINNESOTA**  
**COUNTY OF FILLMORE**  
**DEPARTMENT OF HIGHWAYS**  
**PROPOSAL FOR GASOLINE AND DIESEL FUEL**  
**CP 23-21-01**

The County Engineer will receive separate sealed proposals until 1:30 p.m. on February 18, 2021 at the Fillmore County Highway Department Office at 909 Houston St NW in Preston, Minnesota.

**GASOLINE & DIESEL**

**PROPOSAL OF:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City State Zip Code

Telephone No. \_\_\_\_\_

**NOTICE TO ALL BIDDERS:** In submitting a bid, you must return this complete proposal. Initial changes made in the Schedule of Prices.

I certify that this proposal was prepared by me or under my direct supervision, and that I am a registered Professional Engineer under the laws of the State of Minnesota.



Ronald Gregg, P.E.

Reg. No. 26799

DATE: 2/2/2021

**FILLMORE COUNTY**

**AFFIRMATIVE ACTION PROGRAM**

**B.M.S. 181 EMPLOYMENT: WAGES, CONDITIONS, HOURS, RESTRICTIONS**

181.59 DISCRIMINATION ON ACCOUNT OF RACE , CREED OR COLOR PROHIBITED IN CONTRACT. Every contract for or on behalf of the State of Minnesota, or any County, City, Town, Township, School, School District, or any other district in the state, for materials, supplies, or construction shall contain provisions by which the contractor agrees;

- (1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract hereunder, no contractor, material supplier, or vendor, shall by reason of race, creed, or color, discriminate against the person or persons who are citizens of the United States who are qualified and available to perform the work to which such employment relates;
- (2) That no contractor, material, supplier, or vendor shall in any manner, discriminate against, or intimidate, or prevent the employment of any such person or persons, or on being hired prevent or conspire to prevent any such person or persons from the performance of work under any contract on account of race, creed or color;
- (3) Any violation of this section shall be a misdemeanor; and
- (4) That this contract may be canceled or terminated by the State, county, City, Town, School Board, or any other person authorized to grant contracts for such employment, and all money due, or to become due hereunder, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.  
(1941 c 238; 1973 c 123 art 5 s 7)

We hereby certify that we will comply to the best of our ability with the standards of equal employment and anti-discrimination as cited in the Civil Rights Act of 1964 as amended in 1972 by the Equal Employment Opportunity Act.

*Date* \_\_\_\_\_ *Contractor* \_\_\_\_\_

*Date* \_\_\_\_\_ *Contractor* \_\_\_\_\_

**PROPOSAL**  
**FOR GASOLINE AND DIESEL FUEL**

To the Board of County Commissioners of Fillmore County, Minnesota:

In accordance with the advertisement of the County Engineer, inviting proposals for the furnishing of GASOLINE AND DIESEL FUEL and in conformity with the Specifications and Special Provisions pertaining thereto, on file in the office of the County Engineer:

- (I) (We) hereby certify that (I) (We) (am) (are) the only person(s) interested in this proposal as principal \_\_\_\_\_; that this proposal is made and submitted without fraud or collusion with any person, firm or corporation whatsoever; that an examination has been made of the site of Contract Form together with the Special Provisions pertaining thereto.
- (I) (We) understand that the quantities of gasoline and diesel fuel shown herein are approximately only and are subject to increase or decrease; that all quantities of work, whether increased or decreased within the limits specified in 1903 of the Specifications, are to be furnished at the bid price constant shown on the attached schedules.
- (I) (We) propose to furnish all gasoline and diesel fuel specified, in the manner and at the time prescribed, all in accordance with the terms of the Contract and the Plans, Specifications, and Special Provisions forming a part thereof.
- (I) (We) further propose to guarantee all gasoline and diesel fuel delivered under this Contract to be done in accordance with the Specifications and Special Provisions and to replace any gasoline or diesel fuel which may be rejected due to defective materials or workmanship, prior to final acceptance by the County Engineer.
- (I) (We) further propose to furnish the materials specified herein from the 27<sup>th</sup> day of February, 2021 through the 26<sup>th</sup> day of February, 2022.

## GASOLINE AND DIESEL FUEL

### SPECIAL PROVISIONS

1. Contract date effective from February 27<sup>th</sup>, 2021 through February 26<sup>th</sup>, 2022.
2. The County reserves the right to reject any or all bids.
3. The quoted price for gasoline shall include state tax but not any other taxes.  
The quoted price for diesel fuel shall **not** include state or federal excise taxes.
4. All prices shall be F.O.B. point of delivery.
5. Gasoline shall meet the generally accepted standards of the industry and shall be approved by the County. Dealers will be required to bid an alternate on 10% Ethanol Blend Oxygenated Gasoline. No. 1 Diesel Fuel shall conform to Grade No. 1-D of the State of Minnesota, Department of Transportation, Spec. 3916 dated Oct. 1, 1989, attached. No. 2 Regular Grade Diesel Fuel shall conform to Grade No. 2-D of the State of Minnesota, Department of Transportation, Spec. 3916, dated Oct. 1, 1985, attached. No. 2 Premium Grade Diesel Fuel shall conform to either Grade 2-DW or Grade 2-DP of the State of Minnesota, Department of Transportation, Spec. 3916, dated Oct. 1, 1985, attached. Bidder may bid product that meets either the 2-DW or 2-DP specification.
6. Contracts will be awarded separately for each fuel at each location and on the most favorable basis to Fillmore County. Low bid will be determined by comparing the “Bid Price Constant” (Overhead and Profit/Gallon) provided for each fuel type.
7. Daily Rack Average
  - **Fuel Pricing:**
    1. The method used to obtain a delivered price for gasoline and diesel fuels is based on the bulk loading terminal Daily Rack Averages, as quoted by the Computer Petroleum Company, plus a BID PRICE CONSTANT quotation which includes the bidders’ Overhead, Profit and Applicable Taxes as noted on the Bid Sheets.  
  
OR
    2. Proof of pre-delivery costs, plus a BID PRICE CONSTANT quotation, which includes the bidders’ Overhead, Profit and Applicable Taxes as noted on the Bid Sheets.
    3. *The daily rack average is an average of the prices posted by the companies using a terminal to store and load out their petroleum products. The **supplier** will*

provide a **Daily Rack Average that is posted no more than 24 hours prior to a weekly delivery.** Fillmore County will make fuel payments to the successful bidder based on that weekly rack average for all fuel delivered during that week.

4. 'Proof of delivery cost' will include the most recent invoices from fuel delivery companies listing 'rack' prices, as described above, and any delivery charges' to the bidders place of business.
5. Deliveries will be ordered in excess of 300 gallons by Fillmore County.

**NOTE:**

1. The Daily Rack Average is used for pricing purposes only.
2. The Daily Rack Average prices include the Federal Superfund amount per gallon.

**MINNESOTA DEPARTMENT OF TRANSPORTATION  
SPECIFICATION NO. 3916  
DIESEL FUEL OIL**

**SCOPE**

This specification covers four grades of diesel fuel oils. Grade 1-D is a volatile distillate fuel oil for engines in service requiring frequent speed and load changes.

No. 2-D is a distillate of low volatility for engines in industrial and heavy mobile use. No. 2-DW is similar to No. 2-D except that it contains additives to provide optimum performance in cold weather conditions. No. 2-DP is a distillate fuel similar to No. 2-D in heat content but with a higher cetane index.

**REQUIREMENTS**

The diesel fuel oils shall conform to ASTM D 975 with the following modifications:

Calculated

	Cloud Pt. of . Max	Pour Pt. of. Max	Copper Strip Corrosion. Max	Color(e) Max.	Cetane Index. Min
No. 1-D	-25	-30	No. 1	2.5	42-
No. 2-D(a)	0	-10	No. 1	2.5	40
No. 2-DW(a)(b)	0	-10	No. 1	2.5	40(c)
No. 2-DP(d)	0	-10	No. 1	2.5	46

(a) No. 2-D or No. 2-DW ordered for use from March 30<sup>th</sup> to November 1<sup>st</sup> may have a cloud point of 15 degrees Fahrenheit max and a pour point of 10 degrees Fahrenheit max if requested by the purchaser.

(b) No. 2-DW shall conform to all the properties of No. 2-D in ASTM D975 except as noted above. Additives shall be used to provide fuel characteristics equivalent to the No. 2-DP. The additives shall consist of cetane improvers, detergents, fuel stabilizers and dispersants such as Ethyl Corporations types DII, MPA-D, EDA or equivalent. The supplier shall certify as to the types and quantities of additives used.

(c) Calculated cetane index is for base fuel only. The finished No. 2-DW containing cetane improving additives shall have an engine cetane number of 45 minimum.

(d) No. 2-DP shall conform to all the properties of No. 2-D in ASTM D975 except as noted above.

(e) All diesel fuels delivered to Fillmore County must contain an approved **red dye**.

**TESTING**

Test procedures shall be according to ASTM D975. Alkyl nitrate shall be determined according to ASTM D4046.

**GASOLINE AND DIESEL FUEL**  
**BID SHEET**

LOCATION	ESTIMATED QUANTITY PER YEAR	GRADE OF FUEL	TANK SIZE	*OVERHEAD & PROFIT/GALLON (BID CONSTANT PRICE)
<u>PETERSON</u>	6,500	#2 Diesel Premium	1,000	_____
	1,500	#1 Diesel		_____
	1,000	Ethanol Blend Gasoline	500	_____
<u>CHATFIELD</u>	6,000	#2 Diesel Premium	1,000	_____
	1,200	#1 Diesel		_____
	1,000	Ethanol Blend Gasoline	500	_____
<u>SPRING VALLEY</u>	3,800	#2 Diesel Premium	1,000	_____
	1,500	#1 Diesel		_____
	1,000	Ethanol Blend Gasoline	500	_____
<u>CHERRY GROVE</u>	6,000	#2 Diesel Premium	1,000	_____
	1,400	#1 Diesel		_____
	800	Ethanol Blend Gasoline	500	_____
<u>CANTON</u>	11,500	#2 Diesel Premium	1,000 & 2,000	_____
	3,000	#1 Diesel		_____
	2,000	Ethanol Blend Gasoline	500	_____
<u>PRESTON SHOPS</u>	17,000	#2 Diesel Premium	1,000	_____
	3,500	#1 Diesel		_____
	25,000	Ethanol Blend Gasoline (2)	2,000	_____

**\*BID NOTE:** Diesel Bid shall not include State or Federal Excise Tax.  
 Gasoline Bid shall include State Tax but not any other taxes.  
 Fillmore County reserves the right to reject any and all bids  
 Bid awards will be made on the lowest total per location as listed above.