

CONDITIONAL USE PERMIT APPLICATION

FILLMORE COUNTY

Landowners Portion

(This application must be fully completed to be processed. Failure to complete the form in its entirety will result in further delays.)

This Conditional Use Permit is for: _____
(Feedlot, Rock Quarry, Telecommunications Tower, Other)

(1) Name of all Landowners: _____ Phone #: _____

_____ Phone #: _____

email address: _____

Mailing Address of Applicants: _____

City, State, Zip _____

Section: _____ (4) Township: _____ (5) Range: _____

Township Name: _____

(2) Parcel Number: _____ Permit # _____
To be filled out by the Land Use Department

(3) Legal Description *(from deed, abstract or Records Office)*:

(6) Signature of all Landowners: _____ Date: _____

_____ Date: _____

CONDITIONAL USE PERMIT APPLICATION

FILLMORE COUNTY

Applicants Portion - *IF DIFFERENT THAN LANDOWNER*

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

This Conditional Use Permit is for: _____
(Feedlot, Rock Quarry, Telecommunications Tower, Other)

Name of Applicant _____ Phone #: _____

Company Name _____

Mailing Address of Applicants: _____
Address City State Zip

Date: _____ Phone #: _____

Provide a complete description of the project you are proposing. This must include a typed or written narrative of what you plan to do.

Provide a complete site development plan and building or structure plan. This must include:

1. Name, Address, North Arrow, and Date.
2. Aerial photograph of the site. (*Copies obtained at SWCD or Assessors Office*)
3. Soils maps of the site. (*Copies obtained at SWCD or Assessors Office*)
4. Setbacks from the centerline of all public roads and front, side and rear property lines.
5. Location and dimensions of all structures on the site.
6. Driveways and accesses to the property.
7. Locations of any proposed new construction to include drawings of new structures.
8. Parking Areas. (*In the case of campgrounds, all campsites*)
9. Sinkholes and direction of water runoff.
10. Location of all wells on the property and tile inlets if on the site.
11. Location of any sewer systems located on the site.
12. Locations of rivers, bluffs, trails and public roadways.

Fee: \$550.00

Late Fee: \$500.00, if applicable

Signature of Applicant _____ Date: _____

Instructions for filling out a Conditional Use Permit Application

- (1) The landowner(s) must list all the names that are on the abstract for this particular piece of land. This would include husband **and** wife's names if both are on the abstract plus any other names.
- (2) The parcel number is a 9-digit number found on a tax statement that specially designates a number for this particular piece of land. It starts with an R and is set up as such; R99.9999.999.
- (3) The legal description is a very detailed description of the boundaries of the parcel of land where an applicant plans to build. This description is found on an abstract or a deed or may also be obtained by coming into the County Recorders Office and asking for a copy. This copy should also contain all the names of the landowners who have an interest in this parcel of land.
- (4) The township number is found in a plat book. It is a number that begins with a capital T and ends with a capital N. It will either be T101N, T102N, T103N or T104N. This number is the tier of townships starting at the Iowa border and going north.
- (5) The Range number is also found in a plat book. It is a number that starts with a capital R and ends with a capital W. It will either be R08W, R09W, R10W, R11W, R12W, or R13W. The number is the column of townships starting from 08 and going to 13 from east to west.
- (6) The signature block must contain the signatures of all landowners who are listed on the legal description, abstract or deed.