

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
August 11, 2020**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**The Fillmore County Board continues to have in-person / virtual meetings so that the public can  
participate in the meeting by phone if they choose.**

**To participate by phone: Dial 1-408-418-9388 and then enter the Access Code: 146 916 9976**

9:00 a.m.     Pledge of Allegiance

Approve agenda

Approve Consent Agenda:

1. August 4, 2020 County Board minutes
2. Successful completion of probation for Brianna Reed, Support Enforcement Aide, effective 8/12/2020 as recommended by the Social Services Manager
3. Successful completion of probation for Kristine Oman, Office Support Specialist, Sr. effective 8/12/2020 as recommended by the County Administrator

Approve Commissioners' Warrants

Review Finance Warrants

9:05 a.m.     Jessica Erickson, Public Health

1. Consider resolution for Grant Agreement with MDPS, traffic safety projects
2. Discussion with possible action for RFPs for Influenza Vaccine Projects
3. Presentation of 2021 Department Budget

9:20 a.m.     Laura Christensen, Soil & Water Conservation District

1. Close out of the 2019 Wetland Conservation Act – NRBG funds
2. Presentation of 2021 SWCD Budget

9:30 a.m.     Citizens Input

9:35 a.m.     Cristal Adkins, Zoning

1. Consider an access permit for Tim & Erin Kloempken, section 30, Fountain Township
2. Consider an access permit for Clay Johnson, section 32, Rushford Village
3. Consider an access permit for Nathan Every, section 30, Preston Township

9:45 a.m.     Kevin Olson, Social Services

1. Presentation of 2021 Department Budget

9:55 a.m.     John DeGeorge, Sheriff

1. Discussion with possible action regarding quote for purchase of jail van.

# FILLMORE COUNTY BOARD OF COMMISSIONERS

August 11, 2020 Meeting Agenda

Page 2

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## 2. Presentation of 2021 Department Budget

10:25 a.m. Kristina Kohn, Human Resources

1. Second reading with possible action of draft changes to Employee Personnel Records policy
2. First reading of draft changes to Announcements, Recruitment and Selection policy

10:30 a.m. Bobbie Vickerman, Administrator

1. Consider request to renew ESRI ArcGIS maintenance agreement
2. Consider resolution for banking signatures and bank information access
3. Discussion with possible action for COVID-19
4. Discussion with possible action regarding office locations in the Courthouse

Calendar review, Committee Reports and Announcements

### Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

|                      |            |                                          |                |
|----------------------|------------|------------------------------------------|----------------|
| Tuesday, August 11   | 7:30 am    | Facilities                               | Dahl, Hindt    |
|                      | 9:00 am    | County Board, regular meeting, Boardroom | All            |
| Thursday, August 13  | 10:30 am   | Workforce Development, Preston           | Lentz          |
|                      | 12:00 noon | Corrections Task Force                   | Bakke          |
| Tuesday, August 18   | 8:00 am    | Law Enforcement                          | Prestby, Lentz |
|                      | 9:00 am    | Technology                               | Prestby, Lentz |
| Wednesday, August 19 | 9:00 am    | Basin Alliance, Rochester                | Bakke          |
| Thursday, August 20  | 10:00 am   | Historical Society, Fountain             | Bakke          |
|                      | 4:30 pm    | Economic Development Authority           | Lentz, Hindt   |
|                      | 4:30 pm    | SWCD, Preston                            | Bakke          |
|                      | 7:00 pm    | Planning & Zoning Commission, Boardroom  | Bakke          |
| Monday, August 24    | 6:00 pm    | Zumbro Valley Health Center, Rochester   | Lentz          |
| Tuesday, August 25   | 7:30 am    | Highway Committee, Preston               | Bakke          |
|                      | 9:00 am    | County Board, special meeting, Boardroom | All            |
|                      | 1:00 pm    | Joint Board of Health, Mabel             | All            |

### COMMITTEE OPENINGS:

|                                               |                                      |
|-----------------------------------------------|--------------------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon              |
| Community Corrections Task Force – District 1 |                                      |
| Community Corrections Task Force – At Large   |                                      |
| Extension – At-large                          | Meets quarterly at 7pm               |
| Zumbro Valley Health Center – At Large        | Meets Monthly, fourth Monday at 6 pm |
| Zumbro Valley Health Center – At Large        |                                      |

This is a preliminary draft of the August 4, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 4<sup>th</sup> day of August, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Cristal Adkins, Zoning; Drew Hatzenbihler, Solid Waste; Ron Gregg, Highway; Brett Corson, County Attorney; Kristina Kohn, Human Resources; Karen Reisner, Fillmore County Journal;

Also present via Webex: Kristi Ruesink, Office Support Specialist, Sr.; Jason Marquardt, Veteran Services; John DeGeorge, Sheriff; Chris Hahn, Economic Development Authority; Pam Schroeder, Office Manager; Kevin Olson, Social Services; Jessica Erickson, Director of Nursing; Gretchen Mensink Lovejoy, Chatfield Newspaper; Heidi Jones and Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the agenda.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. July 28, 2020 County Board minutes

On motion by Hindt and seconded by Bakke, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Jason Marquardt, Veteran Service Officer was present.

On motion by Lentz and seconded by Bakke, the following resolution was unanimously adopted:

**RESOLUTION 2020-036:** 2021 VSO/MNDVA grant of \$10,000.

Marquardt presented the proposed 2021 budget for the Veteran Services Department.

Cristal Adkins, Zoning Administrator was present.

On motion by Dahl and seconded by Bakke, the following resolution was unanimously adopted:

**RESOLUTION 2020-037:** Timberwolf Wind, LLC for a meteorological tower on property located in Section 15, Bristol Township.

On motion by Dahl and seconded by Lentz, the Board unanimously approved an addition of dust control be applied beginning at the intersection of Lantern Road and State Highway 16 to continue 200 feet North of the Johnson drive, 22539 Lantern Road, parcel #23.0210.000, to the conditions for the Conditional Use Permit request for a Rock Quarry located in Fountain Township.

Discussion ensued regarding the DNR conditions, clarification was given as to the conditions imposed by the MN Department of Natural Resources.

On motion by Dahl and seconded by Bakke, the following resolution was unanimously adopted, with the additional condition pertaining to dust control: **RESOLUTION 2020-038:** Skyline Materials, LTD for a rock quarry on property located in Section 30, Fountain Township.

The citizens input portion of the meeting was opened at 9:33 a.m.

Heidi Jones addressed the Board to formally read her letter of resignation as Auditor/Treasurer.

The citizens input portion of the meeting was closed at 9:35 a.m.

Drew Hatzenbihler, Solid Waste Administrator was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the 2020 haulers license for Hawkeye Sanitation.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the agreement to terminate the agreement with Winneshiek County Landfill.

John DeGeorge, Sheriff was present.

On motion by Dahl, seconded by Hindt, the Board unanimously approved the State of MN Annual County Boat and Water Safety Grant agreement renewal in the amount of \$1,756.00 for January 1, 2020 through June 30, 2021 as recommended by Sheriff DeGeorge.

Ron Gregg, Highway Engineer was present.

On motion by Bakke and seconded by Lentz, the following resolution was unanimously adopted:  
**RESOLUTION 2020-039:** final payment for bridge project in Harmony Township, Project No. SAP 023-599-207.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the Master Agreement between SEH Engineering and Fillmore County.

Pam Schroeder, Highway/Airport Office Manager was present.

Gregg presented the proposed 2021 Highway Department budgets.

The Chair recessed the meeting at 11:00 a.m. and resumed back in session at 11:05 a.m.

Gregg & Schroeder presented the proposed 2021 Airport Department budget.

Kristina Kohn, Human Resources was present.

Human Resources Officer Kohn presented the first reading of the draft updates to the "Employee Personnel Records" policy and the "Announcements, Recruitment and Selection" policy. She will bring the "Employee Personnel Records" policy back for a second reading and will bring the "Announcements, Recruitment and Selection" policy back as a first reading again with changes.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the resignation request from Heidi Jones, Auditor/Treasurer, effective August 3, 2020.

On motion by Lentz and seconded by Bakke, the Board unanimously approved the request to amend the agenda to appoint an interim Auditor/Treasurer and to discuss office change options.

On motion by Dahl and seconded by Bakke, the Board unanimously approved to offer an interim Auditor/Treasurer position to Char Meiners, at \$40/hour, up to 1040 hours, through December 31, 2020 as recommended by the County Administrator.

Hillery recommended Lori Affeldt, Finance Director, serve as the personnel supervisor for the Auditor/Treasurer staff.

Discussion ensued regarding office locations, it was the consensus of the Board to continue looking at options.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the retirement request from Kenny Highum, Highway Department, effective November 2, 2020 and thanked him for 18 years of service to Fillmore County.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the request to advertise for replacement Highway Maintenance Specialist as requested by the County Engineer and recommended by the Personnel Committee.

Bobbie Hillery, Administrator was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the engagement letter to CliftonLarsonAllen as it pertains to CARES for Business Assistance Grants due to COVID-19.

Vickerman discussed that with the recent virtual meetings regarding CARES that the Broadband category would not be an approvable expense. She noted that the payroll number needed to be increased and then other dollars could be assigned to the other grant options.

A review of the calendar was done with the following committee reports and announcements given:

Prestby – Personnel

Dahl – Personnel

Lentz – nothing

Hindt – nothing

Bakke – nothing

On motion by Hindt and seconded by Bakke, the Board chair adjourned the meeting at 12:27 p.m.

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8/6/20 3:18PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

|    | <u>Vendor Name</u>            | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>              | <u>Account/Formula Descripti</u> | <u>1099</u>                      |
|----|-------------------------------|-------------|----------------------------|-------------------------------|----------------------------------|----------------------------------|
|    | <u>No. Account/Formula</u>    | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>          | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u>         |
| 1  | DEPT                          |             | General Government         |                               |                                  |                                  |
|    | 6917 Weber, Thomas J.         |             |                            |                               |                                  |                                  |
|    | 01-001-000-0000-6350          |             | 1,000.00                   | Jail Assessment Services      | F01312020                        | Unallocated Operating Expenses N |
|    |                               |             |                            | 01/10/2020 01/18/2020         |                                  |                                  |
|    | 01-001-000-0000-6350          |             | 1,000.00                   | Jail Assessment Services      | F02292020                        | Unallocated Operating Expenses N |
|    |                               |             |                            | 02/03/2020 02/24/2020         |                                  |                                  |
|    | 01-001-000-0000-6350          |             | 1,000.00                   | Jail Assessment Services      | F03312020                        | Unallocated Operating Expenses N |
|    |                               |             |                            | 03/02/2020 03/13/2020         |                                  |                                  |
|    | 6917 Weber, Thomas J.         |             | 3,000.00                   | 3 Transactions                |                                  |                                  |
| 1  | DEPT Total:                   |             | 3,000.00                   | General Government            | 1 Vendors                        | 3 Transactions                   |
| 3  | DEPT                          |             | Board Of Commissioners     |                               |                                  |                                  |
|    | 5887 Dahl/Randy               |             |                            |                               |                                  |                                  |
|    | 01-003-000-0000-6335          |             | 28.75                      | July 2020 Mileage             |                                  | Employee Automobile Allowance N  |
|    |                               |             |                            | 07/14/2020 07/14/2020         |                                  |                                  |
|    | 5887 Dahl/Randy               |             | 28.75                      | 1 Transactions                |                                  |                                  |
|    | 2081 Lentz/Mitch              |             |                            |                               |                                  |                                  |
|    | 01-003-000-0000-6335          |             | 66.70                      | July 2020 Mileage             |                                  | Employee Automobile Allowance N  |
|    |                               |             |                            | 07/07/2020 07/28/2020         |                                  |                                  |
|    | 2081 Lentz/Mitch              |             | 66.70                      | 1 Transactions                |                                  |                                  |
| 3  | DEPT Total:                   |             | 95.45                      | Board Of Commissioners        | 2 Vendors                        | 2 Transactions                   |
| 45 | DEPT                          |             | Accounting Services        |                               |                                  |                                  |
|    | 6648 Clifton Larson Allen LLP |             |                            |                               |                                  |                                  |
|    | 01-045-000-0000-6285          |             | 1,000.00                   | Audit Services Yr Ending 2018 | 2520718                          | Professional Fees Y              |
|    |                               |             |                            | 06/16/2020 06/16/2020         |                                  |                                  |
|    | 01-045-000-0000-6285          |             | 3,500.00                   | Audit Services Yr Ending 2019 | 2579349                          | Professional Fees Y              |
|    |                               |             |                            | 07/31/2020 07/31/2020         |                                  |                                  |
|    | 6648 Clifton Larson Allen LLP |             | 4,500.00                   | 2 Transactions                |                                  |                                  |
| 45 | DEPT Total:                   |             | 4,500.00                   | Accounting Services           | 1 Vendors                        | 2 Transactions                   |
| 62 | DEPT                          |             | Elections                  |                               |                                  |                                  |
|    | 4928 1 Source                 |             |                            |                               |                                  |                                  |
|    | 01-062-000-0000-6462          |             | 116.00                     | Elections Supplies - COVID 19 | 256812-0                         | Other Election Supplies Y        |

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8/6/20 3:18PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

| Vendor | Name                                    | Rpt  | Warrant Description                  | Invoice #      | Account/Formula Descripti     | 1099 |
|--------|-----------------------------------------|------|--------------------------------------|----------------|-------------------------------|------|
| No.    | Account/Formula                         | Accr | Service Dates                        | Paid On Bhf #  | On Behalf of Name             |      |
| 4928   | 1 Source                                |      | 07/10/2020 07/10/2020                | 1 Transactions |                               |      |
| 62     | DEPT Total:                             |      | 116.00 Elections                     | 1 Vendors      | 1 Transactions                |      |
| 103    | DEPT                                    |      | Assessor                             |                |                               |      |
| 2584   | CDW Government Inc                      |      |                                      |                |                               |      |
|        | 01-103-000-0000-6401                    |      | 84.78 Surface Pen - SK               | ZGZ3763        | Office Specific Supplies      | N    |
|        |                                         |      | 06/30/2020 06/30/2020                |                |                               |      |
| 2584   | CDW Government Inc                      |      | 84.78                                | 1 Transactions |                               |      |
| 6910   | Kohn/Sarah                              |      |                                      |                |                               |      |
|        | 01-103-000-0000-6335                    |      | 135.13 July 2020 Assessment Mileage  |                | Employee Automobile Allowance | N    |
|        |                                         |      | 07/22/2020 07/29/2020                |                |                               |      |
| 6910   | Kohn/Sarah                              |      | 135.13                               | 1 Transactions |                               |      |
| 103    | DEPT Total:                             |      | 219.91 Assessor                      | 2 Vendors      | 2 Transactions                |      |
| 105    | DEPT                                    |      | Planning And Zoning                  |                |                               |      |
| 5479   | Bisek/Andrew R                          |      |                                      |                |                               |      |
|        | 01-105-000-0000-6104                    |      | 90.00 July PC Mtg & Tour Per Diem    |                | Per Diem                      | N    |
|        |                                         |      | 07/20/2020 07/23/2020                |                |                               |      |
|        | 01-105-000-0000-6335                    |      | 1.73 July PC Meeting Mileage         |                | Employee Automobile Allowance | N    |
|        |                                         |      | 07/20/2020 07/20/2020                |                |                               |      |
| 5479   | Bisek/Andrew R                          |      | 91.73                                | 2 Transactions |                               |      |
| 2540   | Duxbury/Steve                           |      |                                      |                |                               |      |
|        | 01-105-000-0000-6104                    |      | 90.00 July PC Mtg & Tour Per Diem    |                | Per Diem                      | N    |
|        |                                         |      | 07/20/2020 07/23/2020                |                |                               |      |
|        | 01-105-000-0000-6335                    |      | 23.00 July PC Meeting & Tour Mileage |                | Employee Automobile Allowance | N    |
|        |                                         |      | 07/20/2020 07/23/2020                |                |                               |      |
| 2540   | Duxbury/Steve                           |      | 113.00                               | 2 Transactions |                               |      |
| 82132  | Fillmore Co Journal, Sethre Media Group |      |                                      |                |                               |      |
|        | 01-105-000-0000-6241                    |      | 37.34 Legal Notice - Solar Project   | 110794         | Advertising                   | N    |
|        |                                         |      | 07/20/2020 07/20/2020                |                |                               |      |
| 82132  | Fillmore Co Journal, Sethre Media Group |      | 37.34                                | 1 Transactions |                               |      |

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8/6/20 3:18PM

1 County Revenue Fund

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Page 4

| Vendor | Name                                | Rpt  | Warrant Description | Invoice #                      | Account/Formula Descripti     | 1099                     |
|--------|-------------------------------------|------|---------------------|--------------------------------|-------------------------------|--------------------------|
| No.    | Account/Formula                     | Accr | Service Dates       | Paid On Bhf #                  | On Behalf of Name             |                          |
| 834    | Hovey/Arlynn                        |      |                     |                                |                               |                          |
|        | 01-105-000-0000-6104                |      | 90.00               | July PC Mtg & Tour Per Diem    | Per Diem                      | N                        |
|        |                                     |      |                     | 07/20/2020 07/23/2020          |                               |                          |
|        | 01-105-000-0000-6335                |      | 14.95               | July PC Mtg & Tour Mileage     | Employee Automobile Allowance | N                        |
|        |                                     |      |                     | 07/20/2020 07/23/2020          |                               |                          |
| 834    | Hovey/Arlynn                        |      | 104.95              | 2 Transactions                 |                               |                          |
| 4874   | JOHNSON/TRINITY                     |      |                     |                                |                               |                          |
|        | 01-105-000-0000-6104                |      | 90.00               | July PC Mtg & Tour Per Diem    | Per Diem                      | N                        |
|        |                                     |      |                     | 07/20/2020 07/23/2020          |                               |                          |
|        | 01-105-000-0000-6335                |      | 73.60               | July PC Mtg & Tour Mileage     | Employee Automobile Allowance | N                        |
|        |                                     |      |                     | 07/20/2020 07/23/2020          |                               |                          |
| 4874   | JOHNSON/TRINITY                     |      | 163.60              | 2 Transactions                 |                               |                          |
| 6904   | Ruskell/Gary L                      |      |                     |                                |                               |                          |
|        | 01-105-000-0000-6104                |      | 90.00               | July PC Mtg & Tour Per Diem    | Per Diem                      | N                        |
|        |                                     |      |                     | 07/20/2020 07/23/2020          |                               |                          |
|        | 01-105-000-0000-6335                |      | 64.40               | July PC Mtg & Tour Mileage     | Employee Automobile Allowance | N                        |
|        |                                     |      |                     | 07/20/2020 07/23/2020          |                               |                          |
| 6904   | Ruskell/Gary L                      |      | 154.40              | 2 Transactions                 |                               |                          |
| 105    | DEPT Total:                         |      | 665.02              | Planning And Zoning            | 6 Vendors                     | 11 Transactions          |
| 111    | DEPT                                |      |                     | Facilities Mtce                |                               |                          |
| 9      | AmeriPride Services, Inc            |      |                     |                                |                               |                          |
|        | 01-111-000-0000-6377                |      | 59.00               | Dust Mop Supplies              | 2801186679                    | Fees And Service Charges |
|        |                                     |      |                     | 07/29/2020 07/29/2020          |                               | N                        |
| 9      | AmeriPride Services, Inc            |      | 59.00               | 1 Transactions                 |                               |                          |
| 3370   | Haakenson Electric, Inc             |      |                     |                                |                               |                          |
|        | 01-111-000-0000-6317                |      | 93.00               | 4 Ballasts, 2 Emergency Lights | 5384                          | Building Maintenance     |
|        |                                     |      |                     | 07/28/2020 07/28/2020          |                               | N                        |
| 3370   | Haakenson Electric, Inc             |      | 93.00               | 1 Transactions                 |                               |                          |
| 6299   | Johnson Controls Fire Protection LP |      |                     |                                |                               |                          |
|        | 01-111-000-0000-6377                |      | 572.95              | Crthse Fire Alarm Inspection   | 21754605                      | Fees And Service Charges |
|        |                                     |      |                     | 07/23/2020 07/23/2020          |                               | N                        |
|        | 01-111-000-0000-6377                |      | 545.60              | FCOB Annual Fire Alarm Inspect | 21754607                      | Fees And Service Charges |
|        |                                     |      |                     | 07/23/2020 07/23/2020          |                               | N                        |



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8/6/20 3:18PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

| Vendor | Name                                  | Rpt  |          | Warrant Description            | Invoice #      | Account/Formula Descripti          | 1099 |
|--------|---------------------------------------|------|----------|--------------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula                       | Accr | Amount   | Service Dates                  | Paid On Bhf #  | On Behalf of Name                  |      |
| 6299   | Johnson Controls Fire Protection LP   |      | 1,118.55 |                                | 2 Transactions |                                    |      |
| 5988   | Preston Auto Parts                    |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6580                  |      | 13.47    | Airport Bowl Cleaner           | 638951         | Other Repair And Maintenance Suppl | N    |
|        |                                       |      |          | 07/29/2020 07/29/2020          |                |                                    |      |
|        | 01-111-000-0000-6580                  |      | 4.99     | Repair Parts for Hose          | 639127         | Other Repair And Maintenance Suppl | N    |
|        |                                       |      |          | 07/30/2020 07/30/2020          |                |                                    |      |
| 5988   | Preston Auto Parts                    |      | 18.46    |                                | 2 Transactions |                                    |      |
| 2621   | Schindler Elevator Corp.              |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6317                  |      | 420.41   | Reset Elevator after Power Out | 7153162181     | Building Maintenance               | N    |
|        |                                       |      |          | 07/17/2020 07/17/2020          |                |                                    |      |
| 2621   | Schindler Elevator Corp.              |      | 420.41   |                                | 1 Transactions |                                    |      |
| 5050   | Tufte/Blaine                          |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6335                  |      | 15.53    | July 2020 Mileage              |                | Employee Automobile Allowance      | N    |
|        |                                       |      |          | 07/01/2020 07/31/2020          |                |                                    |      |
| 5050   | Tufte/Blaine                          |      | 15.53    |                                | 1 Transactions |                                    |      |
| 9206   | Winona Heating & Ventilating Co, Inc. |      |          |                                |                |                                    |      |
|        | 01-111-000-0000-6317                  |      | 1,993.25 | Repair after Power Outage      | 103711         | Building Maintenance               | N    |
|        |                                       |      |          | 07/23/2020 07/23/2020          |                |                                    |      |
| 9206   | Winona Heating & Ventilating Co, Inc. |      | 1,993.25 |                                | 1 Transactions |                                    |      |
| 111    | DEPT Total:                           |      | 3,718.20 | Facilites Mtce                 | 7 Vendors      | 9 Transactions                     |      |
| 125    | DEPT                                  |      |          | Veteran Services               |                |                                    |      |
| 4928   | 1 Source                              |      |          |                                |                |                                    |      |
|        | 01-125-000-0000-6408                  |      | 466.01   | Toner for Heather's Printer    | 256515-0       | Other Office Supplies              | Y    |
|        |                                       |      |          | 06/23/2020 06/23/2020          |                |                                    |      |
| 4928   | 1 Source                              |      | 466.01   |                                | 1 Transactions |                                    |      |
| 106    | Fillmore Co Treasurer                 |      |          |                                |                |                                    |      |
|        | 01-125-000-0000-6561                  |      | 11.48    | June 2020 Veterans Fuel        |                | Gasoline Diesel And Other Fuels    | N    |
|        |                                       |      |          | 06/24/2020 06/24/2020          |                |                                    |      |
| 106    | Fillmore Co Treasurer                 |      | 11.48    |                                | 1 Transactions |                                    |      |
| 4574   | Hanson/Robert G.                      |      |          |                                |                |                                    |      |
|        | 01-125-000-0000-6377                  |      | 80.00    | Van Trip to VA Hospital        |                | Fees And Service Charges           | Y    |

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8/6/20 3:18PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

| Vendor | Name                                   | Rpt  | Warrant Description | Invoice #                    | Account/Formula Descripti | 1099                                 |
|--------|----------------------------------------|------|---------------------|------------------------------|---------------------------|--------------------------------------|
| No.    | Account/Formula                        | Accr | Amount              | Service Dates                | Paid On Bhf #             | On Behalf of Name                    |
| 4574   | Hanson/Robert G.                       |      | 80.00               | 07/17/2020 07/17/2020        | 1 Transactions            |                                      |
| 83550  | Kelly Printing & Signs LLC             |      |                     |                              |                           |                                      |
|        | 01-125-000-0000-6420                   |      | 499.50              | Grant - Golf Towels          | 36970                     | State Grant Expenses N               |
|        |                                        |      |                     | 06/18/2020 06/18/2020        | 1 Transactions            |                                      |
| 83550  | Kelly Printing & Signs LLC             |      | 499.50              |                              |                           |                                      |
| 4504   | Laughlin/Ronald D.                     |      |                     |                              |                           |                                      |
|        | 01-125-000-0000-6377                   |      | 400.00              | Van Trips to VA Hospital     |                           | Fees And Service Charges Y           |
|        |                                        |      |                     | 04/27/2020 07/29/2020        | 1 Transactions            |                                      |
| 4504   | Laughlin/Ronald D.                     |      | 400.00              |                              |                           |                                      |
| 4487   | Preston Service Plus                   |      |                     |                              |                           |                                      |
|        | 01-125-000-0000-6580                   |      | 187.85              | Rotors for Transit Vehicle   | 15162                     | Other Repair And Maintenance Suppl Y |
|        |                                        |      |                     | 07/16/2020 07/16/2020        | 1 Transactions            |                                      |
| 4487   | Preston Service Plus                   |      | 187.85              |                              |                           |                                      |
| 6963   | Sterling Solutions Inc                 |      |                     |                              |                           |                                      |
|        | 01-125-000-0000-6337                   |      | 750.00              | Annual Maintenance Agreement |                           | Other Travel Expense N               |
|        |                                        |      |                     | 08/03/2020 08/03/2020        | 1 Transactions            |                                      |
| 6963   | Sterling Solutions Inc                 |      | 750.00              |                              |                           |                                      |
| 125    | DEPT Total:                            |      | 2,394.84            | Veteran Services             | 7 Vendors                 | 7 Transactions                       |
| 149    | DEPT                                   |      |                     | Other General Government     |                           |                                      |
| 7183   | CCP Industries,Inc                     |      |                     |                              |                           |                                      |
|        | 01-149-000-0000-6408                   |      | 68.07               | Two New Soap Dispensers      | IN02580833                | County Shared Office Supplies N      |
|        |                                        |      |                     | 07/30/2020 07/30/2020        | 1 Transactions            |                                      |
| 7183   | CCP Industries,Inc                     |      | 68.07               |                              |                           |                                      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |                     |                              |                           |                                      |
|        | 01-149-000-0000-6405                   |      | 860.97              | COVID-19 Supplies            | 70836,380630              | COVID-19 Supplies N                  |
|        |                                        |      |                     | 06/30/2020 07/23/2020        | 1 Transactions            |                                      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 860.97              |                              |                           |                                      |
| 149    | DEPT Total:                            |      | 929.04              | Other General Government     | 2 Vendors                 | 2 Transactions                       |

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8/6/20 3:18PM  
1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

| Vendor | Name                                   | Rpt  |          | Warrant Description            | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|----------------------------------------|------|----------|--------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                        | Accr | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name                |      |
| 202    | DEPT                                   |      |          | Sheriff                        |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6455                   |      | 401.23   | Law Enforcement Supplies       | LNGS210       | Law Enforcement Supplies         | N    |
|        |                                        |      |          | 06/25/2020 07/23/2020          |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 401.23   | 1 Transactions                 |               |                                  |      |
| 202    | DEPT Total:                            |      | 401.23   | Sheriff                        | 1 Vendors     | 1 Transactions                   |      |
| 251    | DEPT                                   |      |          | County Jail                    |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                                |               |                                  |      |
|        | 01-251-000-0000-6377                   |      | 20.98    | Jail TV                        |               | Fees And Service Charges         | N    |
|        |                                        |      |          | 07/08/2020 07/08/2020          |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 20.98    | 1 Transactions                 |               |                                  |      |
| 6299   | Johnson Controls Fire Protection LP    |      |          |                                |               |                                  |      |
|        | 01-251-000-0000-6310                   |      | 518.18   | Fire Alarm Service             | 21754490      | Contract Repairs And Maintenance | N    |
|        |                                        |      |          | 07/23/2020 07/23/2020          |               |                                  |      |
| 6299   | Johnson Controls Fire Protection LP    |      | 518.18   | 1 Transactions                 |               |                                  |      |
| 4866   | MEnd CORRECTIONAL CARE, PLLC           |      |          |                                |               |                                  |      |
|        | 01-251-000-0000-6429                   |      | 2,300.16 | August 2020 Jail Healthcare    | 5001          | Nurse/Medical Service Agreement  | N    |
|        |                                        |      |          | 08/01/2020 08/31/2020          |               |                                  |      |
| 4866   | MEnd CORRECTIONAL CARE, PLLC           |      | 2,300.16 | 1 Transactions                 |               |                                  |      |
| 5988   | Preston Auto Parts                     |      |          |                                |               |                                  |      |
|        | 01-251-000-0000-6310                   |      | 81.71    | Jail Maintenance Supplies      | 638208,638949 | Contract Repairs And Maintenance | N    |
|        |                                        |      |          | 07/23/2020 07/29/2020          |               |                                  |      |
| 5988   | Preston Auto Parts                     |      | 81.71    | 1 Transactions                 |               |                                  |      |
| 4487   | Preston Service Plus                   |      |          |                                |               |                                  |      |
|        | 01-251-000-0000-6310                   |      | 45.28    | Jail Transport Van Maintenance | 15230         | Contract Repairs And Maintenance | Y    |
|        |                                        |      |          | 07/23/2020 07/23/2020          |               |                                  |      |
| 4487   | Preston Service Plus                   |      | 45.28    | 1 Transactions                 |               |                                  |      |
| 251    | DEPT Total:                            |      | 2,966.31 | County Jail                    | 5 Vendors     | 5 Transactions                   |      |
| 446    | DEPT                                   |      |          | Mch Program                    |               |                                  |      |
| 1285   | Houston County Public Health           |      |          |                                |               |                                  |      |

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8/6/20 3:18PM

1 County Revenue Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

| Vendor | Name                                   | Rpt  | Amount    | Warrant Description         | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|----------------------------------------|------|-----------|-----------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr |           | Service Dates               | Paid On Bhf # | On Behalf of Name                  |      |
|        | 01-446-000-0000-6088                   |      | 171.50    | TANF June 2020              |               | Houston Grant Passthrough (01-446- | N    |
|        |                                        |      |           | 07/30/2020 07/30/2020       |               |                                    |      |
|        | 01-446-000-0000-6088                   |      | 214.73    | WIC June 2020               |               | Houston Grant Passthrough (01-446- | N    |
|        |                                        |      |           | 07/31/2020 07/31/2020       |               |                                    |      |
| 1285   | Houston County Public Health           |      | 386.23    | 2 Transactions              |               |                                    |      |
| 446    | DEPT Total:                            |      | 386.23    | Mch Program                 | 1 Vendors     | 2 Transactions                     |      |
| 602    | DEPT                                   |      |           | County Extension Service    |               |                                    |      |
| 1671   | Regents Of The University Of Minnesota |      |           |                             |               |                                    |      |
|        | 01-602-000-0000-6277                   |      | 30,902.49 | April-June 2020 MOA Billing | 0300025200    | Alternative Funding Contract       | N    |
|        |                                        |      |           | 04/01/2020 06/30/2020       |               |                                    |      |
| 1671   | Regents Of The University Of Minnesota |      | 30,902.49 | 1 Transactions              |               |                                    |      |
| 602    | DEPT Total:                            |      | 30,902.49 | County Extension Service    | 1 Vendors     | 1 Transactions                     |      |
| 1      | Fund Total:                            |      | 50,294.72 | County Revenue Fund         |               | 48 Transactions                    |      |

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8/6/20 3:18PM

13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

| Vendor | Name                                   | Rpt  |           | Warrant Description      | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|----------------------------------------|------|-----------|--------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr | Amount    | Service Dates            | Paid On Bhf # | On Behalf of Name                  |      |
| 300    | DEPT                                   |      |           | Highway Administration   |               |                                    |      |
| 4529   | Grainger                               |      |           |                          |               |                                    |      |
|        | 13-300-000-0000-6408                   |      | 38.61     | 7/22 supplies            | 9597893396    | Other Office Supplies              | N    |
| 4529   | Grainger                               |      | 38.61     | 1 Transactions           |               |                                    |      |
| 300    | DEPT Total:                            |      | 38.61     | Highway Administration   | 1 Vendors     | 1 Transactions                     |      |
| 310    | DEPT                                   |      |           | Highway Maintenance      |               |                                    |      |
| 3632   | Milestone Materials Inc                |      |           |                          |               |                                    |      |
|        | 13-310-000-0000-6505                   |      | 94.53     | 7/15 rock                | 167238        | Aggregate                          | N    |
|        | 13-310-000-0000-6505                   |      | 464.80    | 7/17 rock                | 167988        | Aggregate                          | N    |
|        | 13-310-000-0000-6505                   |      | 596.37    | 7/17 rock                | 167989        | Aggregate                          | N    |
| 3632   | Milestone Materials Inc                |      | 1,155.70  | 3 Transactions           |               |                                    |      |
| 6849   | Winona County                          |      |           |                          |               |                                    |      |
|        | 13-310-000-0000-6505                   |      | 2,230.74  | 7/30 rock-Co 27          | 20200730      | Aggregate                          | N    |
| 6849   | Winona County                          |      | 2,230.74  | 1 Transactions           |               |                                    |      |
| 310    | DEPT Total:                            |      | 3,386.44  | Highway Maintenance      | 2 Vendors     | 4 Transactions                     |      |
| 320    | DEPT                                   |      |           | Highway Construction     |               |                                    |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |           |                          |               |                                    |      |
|        | 13-320-000-0000-6377                   |      | 400.00    | 7/21 MPCA permit         |               | Fees And Service Charges           | N    |
|        | 13-320-000-0000-6501                   |      | 302.74    | 7/16 level               |               | Engineering And Surveying Supplies | N    |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 702.74    | 2 Transactions           |               |                                    |      |
| 1084   | Forestry Suppliers Inc                 |      |           |                          |               |                                    |      |
|        | 13-320-000-0000-6501                   |      | 225.87    | 7/27 supplies            | 749051-00     | Engineering And Surveying Supplies | N    |
| 1084   | Forestry Suppliers Inc                 |      | 225.87    | 1 Transactions           |               |                                    |      |
| 3388   | Minnowa Construction Inc               |      |           |                          |               |                                    |      |
|        | 13-320-000-0000-6341                   |      | 12,327.05 | 599-207 FNL              |               | Township Bridge Construction       | N    |
|        |                                        |      |           | 08/14/2020 08/14/2020    |               |                                    |      |
|        | 13-320-000-0000-6351                   |      | 500.00    | 599-207 Canton Twp Share |               | Local Cost Participation           | N    |
|        |                                        |      |           | 08/14/2020 08/14/2020    |               |                                    |      |
| 3388   | Minnowa Construction Inc               |      | 12,827.05 | 2 Transactions           |               |                                    |      |
| 4097   | WHKS & Company                         |      |           |                          |               |                                    |      |

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8/6/20 3:18PM  
13 County Road & Bridge

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

| Vendor | Name                        | Rpt       | Warrant Description         | Invoice #     | Account/Formula Descripti | 1099 |
|--------|-----------------------------|-----------|-----------------------------|---------------|---------------------------|------|
| No.    | Account/Formula             | Accr      | Service Dates               | Paid On Bhf # | On Behalf of Name         |      |
|        | 13-320-000-0000-6265        | 13,647.01 | 7/27 consulting             | 41580         | Consulting                | N    |
| 4097   | WHKS & Company              | 13,647.01 | 1 Transactions              |               |                           |      |
| 320    | DEPT Total:                 | 27,402.67 | Highway Construction        | 4 Vendors     | 6 Transactions            |      |
| 330    | DEPT                        |           | Equipment Maintenance Shops |               |                           |      |
| 6617   | Chatfield Parts House       |           |                             |               |                           |      |
|        | 13-330-000-0000-6576        | 11.29     | 7/15 supplies               | 767784        | Shop Supplies & Tools     | N    |
| 6617   | Chatfield Parts House       | 11.29     | 1 Transactions              |               |                           |      |
| 5826   | Culligan Water Conditioning |           |                             |               |                           |      |
|        | 13-330-000-0000-6317        | 32.95     | 7/31 drinking water         | 588X01016303  | Building Maintenance      | N    |
| 5826   | Culligan Water Conditioning | 32.95     | 1 Transactions              |               |                           |      |
| 303    | Preston Equipment Company   |           |                             |               |                           |      |
|        | 13-330-000-0000-6575        | 8.86      | 7/30 parts                  | 01-96012      | Machinery Parts           | N    |
| 303    | Preston Equipment Company   | 8.86      | 1 Transactions              |               |                           |      |
| 5753   | RDO Equipment Co            |           |                             |               |                           |      |
|        | 13-330-000-0000-6576        | 62.77     | 7/22 supplies               | P9552402      | Shop Supplies & Tools     | N    |
| 5753   | RDO Equipment Co            | 62.77     | 1 Transactions              |               |                           |      |
| 330    | DEPT Total:                 | 115.87    | Equipment Maintenance Shops | 4 Vendors     | 4 Transactions            |      |
| 13     | Fund Total:                 | 30,943.59 | County Road & Bridge        |               | 15 Transactions           |      |

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8/6/20 3:18PM  
14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

|     | <u>Vendor</u> | <u>Name</u>             | <u>Rpt</u>  |               | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u>    | <u>1099</u> |
|-----|---------------|-------------------------|-------------|---------------|----------------------------|----------------------|-------------------------------------|-------------|
|     | <u>No.</u>    | <u>Account/Formula</u>  | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>            |             |
| 390 | DEPT          |                         |             |               | Resource Recovery Center   |                      |                                     |             |
|     | 6150          | Cintas Corporation No.2 |             |               |                            |                      |                                     |             |
|     |               | 14-390-000-0000-6377    |             | 40.94         | Uniforms                   | 4057438400           | Fees And Service Charges            | N           |
|     |               |                         |             |               | 07/31/2020 07/31/2020      |                      |                                     |             |
|     | 6150          | Cintas Corporation No.2 |             | 40.94         | 1 Transactions             |                      |                                     |             |
|     | 5988          | Preston Auto Parts      |             |               |                            |                      |                                     |             |
|     |               | 14-390-000-0000-6311    |             | 15.99         | Facility Repairs           | 638931               | Miscellaneous Repairs And Maintenar | N           |
|     |               |                         |             |               | 07/29/2020 07/29/2020      |                      |                                     |             |
|     | 5988          | Preston Auto Parts      |             | 15.99         | 1 Transactions             |                      |                                     |             |
| 390 | DEPT Total:   |                         |             | 56.93         | Resource Recovery Center   | 2 Vendors            | 2 Transactions                      |             |
| 391 | DEPT          |                         |             |               | Score Grant Program        |                      |                                     |             |
|     | 8757          | OSI Environmental, Inc  |             |               |                            |                      |                                     |             |
|     |               | 14-391-000-0000-6861    |             | 100.00        | Oil Filters                | 2086215              | Recycling Operation Expense         | N           |
|     |               |                         |             |               | 07/10/2020 07/10/2020      |                      |                                     |             |
|     |               | 14-391-000-0000-6861    |             | 50.00         | Oil Filters                | 2086296              | Recycling Operation Expense         | N           |
|     |               |                         |             |               | 07/10/2020 07/10/2020      |                      |                                     |             |
|     | 8757          | OSI Environmental, Inc  |             | 150.00        | 2 Transactions             |                      |                                     |             |
| 391 | DEPT Total:   |                         |             | 150.00        | Score Grant Program        | 1 Vendors            | 2 Transactions                      |             |
| 14  | Fund Total:   |                         |             | 206.93        | Sanitation Fund            |                      | 4 Transactions                      |             |

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8/6/20 3:18PM  
23 County Airport Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

| Vendor | Name                          | Rpt  |           | Warrant Description        | Invoice #       | Account/Formula Descripti | 1099 |
|--------|-------------------------------|------|-----------|----------------------------|-----------------|---------------------------|------|
| No.    | Account/Formula               | Accr | Amount    | Service Dates              | Paid On Bhf #   | On Behalf of Name         |      |
| 350    | DEPT                          |      |           | County Airport             |                 |                           |      |
| 4342   | Seabright Electric Inc        |      |           |                            |                 |                           |      |
|        | 23-350-000-0000-6317          |      | 148.67    | FBO & AD Light Repair      | 10002           | Building Maintenance      | N    |
|        |                               |      |           | 07/27/2020 07/27/2020      |                 |                           |      |
| 4342   | Seabright Electric Inc        |      | 148.67    | 1 Transactions             |                 |                           |      |
| 350    | DEPT Total:                   |      | 148.67    | County Airport             | 1 Vendors       | 1 Transactions            |      |
| 351    | DEPT                          |      |           | Airport Fuel Sales         |                 |                           |      |
| 5469   | Fillmore Co Auditor Treasurer |      |           |                            |                 |                           |      |
|        | 23-351-000-0000-6254          |      | 5,016.32  | 7/16/20 Aviation Fuel      | 013748778       | Airplane Fuel             | N    |
|        |                               |      |           | 07/16/2020 07/16/2020      |                 |                           |      |
| 5469   | Fillmore Co Auditor Treasurer |      | 5,016.32  | 1 Transactions             |                 |                           |      |
| 4524   | SynTech Systems               |      |           |                            |                 |                           |      |
|        | 23-351-000-0000-6377          |      | 550.00    | Fuel System Software Maint | 209916          | Fees And Service Charges  | N    |
|        |                               |      |           | 09/09/2020 09/08/2021      |                 |                           |      |
| 4524   | SynTech Systems               |      | 550.00    | 1 Transactions             |                 |                           |      |
| 351    | DEPT Total:                   |      | 5,566.32  | Airport Fuel Sales         | 2 Vendors       | 2 Transactions            |      |
| 23     | Fund Total:                   |      | 5,714.99  | County Airport Fund        |                 | 3 Transactions            |      |
|        | Final Total:                  |      | 87,160.23 | 54 Vendors                 | 70 Transactions |                           |      |



# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>          |                    |
|---------------|-------------|---------------|----------------------|--------------------|
|               | 1           | 50,294.72     | County Revenue Fund  |                    |
|               | 13          | 30,943.59     | County Road & Bridge |                    |
|               | 14          | 206.93        | Sanitation Fund      |                    |
|               | 23          | 5,714.99      | County Airport Fund  |                    |
|               | All Funds   | 87,160.23     | Total                | Approved by, ..... |
|               |             |               |                      | .....              |
|               |             |               |                      | .....              |

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8/6/20 11:36AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor | Name                                   | Rpt  |          | Warrant Description            | Invoice #     | Account/Formula Descripti | 1099 |
|--------|----------------------------------------|------|----------|--------------------------------|---------------|---------------------------|------|
| No.    | Account/Formula                        | Accr | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name         |      |
| 4855   | B&B Olympic Bowl                       |      |          |                                |               |                           |      |
|        | 01-251-000-0000-6379                   |      | 3,780.00 | July 2020 Board of Prisoners   |               | Board Of Prisoners        | N    |
|        |                                        |      |          | 07/01/2020 07/31/2020          |               |                           |      |
| 4855   | B&B Olympic Bowl                       |      | 3,780.00 | 1 Transactions                 |               |                           |      |
| 3219   | Centurylink                            |      |          |                                |               |                           |      |
|        | 01-251-000-0000-6203                   |      | 31.29    | Sheriff Long Distance 82944125 | 1495932407    | Telephone                 | N    |
|        |                                        |      |          | 06/23/2020 07/22/2020          |               |                           |      |
|        | 01-149-000-0000-6203                   |      | 1.83     | Courthouse Phone #83259885     | 1495932570    | Telephone                 | N    |
|        |                                        |      |          | 06/24/2020 07/23/2020          |               |                           |      |
|        | 01-149-000-0000-6203                   |      | 0.12     | FCOB Phone #83398668           | 1495933479    | Telephone                 | N    |
|        |                                        |      |          | 06/24/2020 07/23/2020          |               |                           |      |
| 3219   | Centurylink                            |      | 33.24    | 3 Transactions                 |               |                           |      |
| 85440  | Centurylink                            |      |          |                                |               |                           |      |
|        | 01-203-000-0000-6203                   |      | 50.43    | Spring Valley Sheriff Phone    | 301264120     | Telephone                 | N    |
|        |                                        |      |          | 07/26/2020 08/25/2020          |               |                           |      |
|        | 01-251-000-0000-6203                   |      | 70.50    | Sheriff's Office Phone         | 406899378     | Telephone                 | N    |
|        |                                        |      |          | 07/26/2020 08/25/2020          |               |                           |      |
| 85440  | Centurylink                            |      | 120.93   | 2 Transactions                 |               |                           |      |
| 5660   | De Lage Landen Financial Services      |      |          |                                |               |                           |      |
|        | 01-149-000-0000-6288                   |      | 1,534.15 | Copy Machine Lease 8/12 - 9/11 | 68936844      | Copy Machine - Lease      | N    |
|        |                                        |      |          | 08/12/2020 09/11/2020          |               |                           |      |
| 5660   | De Lage Landen Financial Services      |      | 1,534.15 | 1 Transactions                 |               |                           |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                                |               |                           |      |
|        | 01-202-000-0000-6652                   |      | 665.19   | Sheriff Data Lines             | 9851692467    | Squad Car Technology      | N    |
|        |                                        |      |          | 03/02/2020 04/01/2020          |               |                           |      |
|        | 01-281-000-0000-6203                   |      | 70.02    | Sheriff Data Lines             | 9851692467    | Telephone                 | N    |
|        |                                        |      |          | 03/02/2020 04/01/2020          |               |                           |      |
|        | 01-202-000-0000-6652                   |      | 665.23   | Sheriff Data Lines             | 9853753094    | Squad Car Technology      | N    |
|        |                                        |      |          | 04/02/2020 05/01/2020          |               |                           |      |
|        | 01-281-000-0000-6203                   |      | 70.02    | Sheriff Data Lines             | 9853753094    | Telephone                 | N    |
|        |                                        |      |          | 04/02/2020 05/01/2020          |               |                           |      |
|        | 01-202-000-0000-6652                   |      | 665.19   | Sheriff Data Lines             | 9855800407    | Squad Car Technology      | N    |
|        |                                        |      |          | 05/02/2020 06/01/2020          |               |                           |      |
|        | 01-281-000-0000-6203                   |      | 70.02    | Sheriff Data Lines             | 9855800407    | Telephone                 | N    |
|        |                                        |      |          | 05/02/2020 06/01/2020          |               |                           |      |
|        | 01-202-000-0000-6652                   |      | 665.19   | Sheriff Data Lines             | 9857842900    | Squad Car Technology      | N    |

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8/6/20 11:36AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor        | Name                                   | Rpt  |          | Warrant Description                         | Invoice #     | Account/Formula Descripti         | 1099 |
|---------------|----------------------------------------|------|----------|---------------------------------------------|---------------|-----------------------------------|------|
| No.           | Account/Formula                        | Accr | Amount   | Service Dates                               | Paid On Bhf # | On Behalf of Name                 |      |
|               | 01-281-000-0000-6203                   |      | 70.02    | 06/02/2020 07/01/2020<br>Sheriff Data Lines | 9857842900    | Telephone                         | N    |
| 111           | Fillmore Co Treasurer- Credit Card/ACH |      | 2,940.88 | 06/02/2020 07/01/2020<br>8 Transactions     |               |                                   |      |
| 4441          | Independent Emergency Services, LLC    |      |          |                                             |               |                                   |      |
|               | 01-201-000-0000-6310                   |      | 100.00   | 911 Service - August 2020                   | 200-0223      | Contract Repairs And Maintenance  | Y    |
|               |                                        |      |          | 08/01/2020 08/31/2020                       |               |                                   |      |
| 4441          | Independent Emergency Services, LLC    |      | 100.00   | 1 Transactions                              |               |                                   |      |
| 6094          | MN Energy Resources Corporation        |      |          |                                             |               |                                   |      |
|               | 01-251-000-0000-6255                   |      | 78.42    | Jail Natural Gas                            | 3011733725    | Gas                               | N    |
|               |                                        |      |          | 06/22/2020 07/23/2020                       |               |                                   |      |
|               | 01-111-000-0000-6255                   |      | 312.09   | Crthse & FCOB Natural Gas                   | 3015505890    | Gas                               | N    |
|               |                                        |      |          | 06/18/2020 07/21/2020                       |               |                                   |      |
| 6094          | MN Energy Resources Corporation        |      | 390.51   | 2 Transactions                              |               |                                   |      |
| 5294          | RELX Inc.DBA LexisNexis                |      |          |                                             |               |                                   |      |
|               | 01-091-000-0000-6451                   |      | 198.00   | LexisNexis July Subscription                | 3092764324    | Reference Materials               | N    |
|               |                                        |      |          | 07/01/2020 07/31/2020                       |               |                                   |      |
| 5294          | RELX Inc.DBA LexisNexis                |      | 198.00   | 1 Transactions                              |               |                                   |      |
| 2357          | Verizon Wireless                       |      |          |                                             |               |                                   |      |
|               | 01-202-000-0000-6206                   |      | 820.04   | Sheriff Deputy Cell Phones                  | 9859420274    | Employee Electronic Device Reimbu | Y    |
|               |                                        |      |          | 06/25/2020 07/24/2020                       |               |                                   |      |
| 2357          | Verizon Wireless                       |      | 820.04   | 1 Transactions                              |               |                                   |      |
| 1 Fund Total: |                                        |      | 9,917.75 | County Revenue Fund                         | 9 Vendors     | 20 Transactions                   |      |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor | Name                            | Rpt  | Warrant Description | Invoice #                | Account/Formula Descripti | 1099                                |
|--------|---------------------------------|------|---------------------|--------------------------|---------------------------|-------------------------------------|
| No.    | Account/Formula                 | Accr | Amount              | Service Dates            | Paid On Bhf #             | On Behalf of Name                   |
| 4369   | AcenTek                         |      |                     |                          |                           |                                     |
|        | 13-300-000-0000-6203            |      | 108.07              | 8/1 telephone            | 11633547                  | Telephone N                         |
|        | 13-300-000-0000-6203            |      | 99.04               | 8/1 telephone            | 11634460                  | Telephone N                         |
| 4369   | AcenTek                         |      | 207.11              | 2 Transactions           |                           |                                     |
| 5011   | Alcon Construction Corp         |      |                     |                          |                           |                                     |
|        | 13-320-000-0000-6344            |      | 249,237.90          | 605-035 MC #4            |                           | Sap Municipal Construction N        |
|        |                                 |      |                     | 08/07/2020 08/07/2020    |                           |                                     |
|        | 13-320-000-0000-6351            |      | 112,963.18          | 605-035 Wykoff City #4   |                           | Local Cost Participation N          |
|        |                                 |      |                     | 08/07/2020 08/07/2020    |                           |                                     |
| 5011   | Alcon Construction Corp         |      | 362,201.08          | 2 Transactions           |                           |                                     |
| 2208   | Canton City - Hwy dept          |      |                     |                          |                           |                                     |
|        | 13-330-000-0000-6251            |      | 58.71               | 7/29 utilities           | 127293                    | Electricity N                       |
| 2208   | Canton City - Hwy dept          |      | 58.71               | 1 Transactions           |                           |                                     |
| 3219   | Centurylink                     |      |                     |                          |                           |                                     |
|        | 13-300-000-0000-6203            |      | 3.67                | 7/23 telephone           | 1495933481                | Telephone N                         |
| 3219   | Centurylink                     |      | 3.67                | 1 Transactions           |                           |                                     |
| 85440  | Centurylink                     |      |                     |                          |                           |                                     |
|        | 13-300-000-0000-6203            |      | 115.82              | 7/26 telephone           | 301264100                 | Telephone N                         |
|        | 13-300-000-0000-6203            |      | 207.00              | 7/26 telephone           | 301269901                 | Telephone N                         |
| 85440  | Centurylink                     |      | 322.82              | 2 Transactions           |                           |                                     |
| 288    | City Of Peterson                |      |                     |                          |                           |                                     |
|        | 13-330-000-0000-6251            |      | 153.66              | 7/27 utilities           | 108A                      | Electricity N                       |
| 288    | City Of Peterson                |      | 153.66              | 1 Transactions           |                           |                                     |
| 6094   | MN Energy Resources Corporation |      |                     |                          |                           |                                     |
|        | 13-330-000-0000-6255            |      | 50.72               | 7/24 natural gas         | 0502625354                | Gas N                               |
| 6094   | MN Energy Resources Corporation |      | 50.72               | 1 Transactions           |                           |                                     |
| 324    | Rochester Sand & Gravel Inc     |      |                     |                          |                           |                                     |
|        | 13-320-000-0000-6343            |      | 821,376.33          | 605-036 R/C #2           |                           | Regular Construction Contracts N    |
|        |                                 |      |                     | 08/07/2020 08/07/2020    |                           |                                     |
| 324    | Rochester Sand & Gravel Inc     |      | 821,376.33          | 1 Transactions           |                           |                                     |
| 5736   | Scott Construction, Inc.        |      |                     |                          |                           |                                     |
|        | 13-340-000-0000-6614            |      | 541.35              | LOST Seal Coat Cnty Wide |                           | Local Sales Tax Road Improvements N |

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13 County Road & Bridge

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| Vendor         | Name                           | Rpt  | Warrant Description | Invoice #                                       | Account/Formula Descripti | 1099                    |
|----------------|--------------------------------|------|---------------------|-------------------------------------------------|---------------------------|-------------------------|
| No.            | Account/Formula                | Accr | Amount              | Service Dates                                   | Paid On Bhf #             | On Behalf of Name       |
|                | 13-360-000-0000-6613           |      | 962.43              | 08/07/2020 08/07/2020<br>WT Seal Coat Cnty Wide |                           | Wheelage Tax Expenses N |
| 5736           | Scott Construction, Inc.       |      | 1,503.78            | 08/07/2020 08/07/2020<br>2 Transactions         |                           |                         |
| 343            | Spring Valley Public Utilities |      |                     |                                                 |                           |                         |
|                | 13-330-000-0000-6251           |      | 159.99              | 7/27 utilities                                  | 1124                      | Electricity N           |
| 343            | Spring Valley Public Utilities |      | 159.99              | 1 Transactions                                  |                           |                         |
| 13 Fund Total: |                                |      | 1,186,037.87        | County Road & Bridge                            | 10 Vendors                | 14 Transactions         |

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8/6/20 11:36AM

23 County Airport Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

| <u>Vendor</u>  | <u>Name</u>            | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>            | <u>Account/Formula Descripti</u> | <u>1099</u>              |
|----------------|------------------------|-------------|----------------------------|-----------------------------|----------------------------------|--------------------------|
| <u>No.</u>     | <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>        | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |
| 85440          | Centurylink            |             |                            |                             |                                  |                          |
|                | 23-350-000-0000-6203   |             | 132.81                     | 7/26/20 - 8/25/20 Telephone | 301269537                        | Telephone N              |
|                |                        |             |                            | 07/26/2020 08/25/2020       |                                  |                          |
|                | 23-350-000-0000-6203   |             | 58.43                      | 7/26/20 - 8/25/20 Telephone | 301269908                        | Telephone N              |
|                |                        |             |                            | 07/26/2020 08/25/2020       |                                  |                          |
| 85440          | Centurylink            |             | 191.24                     | 2 Transactions              |                                  |                          |
| 23 Fund Total: |                        |             | 191.24                     | County Airport Fund         | 1 Vendors                        | 2 Transactions           |

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8/6/20 11:36AM

80 Taxes And Penalties Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

| Vendor         | Name                                               |      | Rpt |              | Warrant Description                                  | Invoice #       | Account/Formula Descripti      | 1099 |
|----------------|----------------------------------------------------|------|-----|--------------|------------------------------------------------------|-----------------|--------------------------------|------|
| No.            | Account/Formula                                    | Accr |     | Amount       | Service Dates                                        | Paid On Bhf #   | On Behalf of Name              |      |
| 386            | City of Fountain<br>80-889-000-0000-5224           |      |     | 52.24        | 30% Rent in Lieu Settlement<br>08/07/2020 08/07/2020 |                 | T79 Dot-R/W 30% Rent To County | N    |
| 386            | City of Fountain                                   |      |     | 52.24        | 1 Transactions                                       |                 |                                |      |
| 404            | City of Spring Valley<br>80-889-000-0000-5224      |      |     | 109.18       | 30% Rent in Lieu Settlement<br>08/07/2020 08/07/2020 |                 | T79 Dot-R/W 30% Rent To County | N    |
| 404            | City of Spring Valley                              |      |     | 109.18       | 1 Transactions                                       |                 |                                |      |
| 19             | Fillmore Central SD #2198<br>80-888-000-0000-5224  |      |     | 6.93         | 30% Rent in Lieu Settlement<br>08/07/2020 08/07/2020 |                 | T79 Dot-R/W 30% Rent To County | N    |
| 19             | Fillmore Central SD #2198                          |      |     | 6.93         | 1 Transactions                                       |                 |                                |      |
| 23659          | Kingsland School Dist 2137<br>80-888-000-0000-5224 |      |     | 25.36        | 30% Rent in Lieu Settlement<br>08/07/2020 08/07/2020 |                 | T79 Dot-R/W 30% Rent To County | N    |
| 23659          | Kingsland School Dist 2137                         |      |     | 25.36        | 1 Transactions                                       |                 |                                |      |
| 80 Fund Total: |                                                    |      |     | 193.71       | Taxes And Penalties Fund                             | 4 Vendors       | 4 Transactions                 |      |
| Final Total:   |                                                    |      |     | 1,196,340.57 | 24 Vendors                                           | 40 Transactions |                                |      |

# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>              |                    |
|---------------|-------------|---------------|--------------------------|--------------------|
|               | 1           | 9,917.75      | County Revenue Fund      |                    |
|               | 13          | 1,186,037.87  | County Road & Bridge     |                    |
|               | 23          | 191.24        | County Airport Fund      |                    |
|               | 80          | 193.71        | Taxes And Penalties Fund |                    |
|               | All Funds   | 1,196,340.57  | Total                    | Approved by, ..... |
|               |             |               |                          | .....              |
|               |             |               |                          | .....              |



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 8/11/2020

Amount of time requested (minutes):

10

Dept.: Fillmore County Public Health

Prepared By:

Jessica Erickson, DON

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

1. Public Health Budget
2. TZD Resolution
3. RFP for Influenza Vaccine Projects

Yes  
Yes  
No

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS**

**Preston, Minnesota 55965**

Date August 11, 2020 Resolution No. 2020-

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

Resolution  
Authorizing Execution of Grant Agreement

Be it resolved that Fillmore County Public Health enters into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2020 through September 30, 2021.

The Fillmore County Public Health Director, their appointee, or successor, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Fillmore County Public Health and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the Fillmore County Board of Commissioners for Fillmore County Public Health on Tuesday, August 11, 2020.

*SIGNED:*

*WITNESSETH:*

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

*Board Chair*  
\_\_\_\_\_  
(Title)

*County Administrator*  
\_\_\_\_\_  
(Title)

*August 11, 2020*  
\_\_\_\_\_  
(Date)

*August 11, 2020*  
\_\_\_\_\_  
(Date)

**VOTING AYE**

Commissioners      Prestby ☐      Dahl ☐      Lentz ☐      Hindt ☐      Bakke ☐

**VOTING NAY**

Commissioners      Prestby ☐      Dahl ☐      Lentz ☐      Hindt ☐      Bakke ☐

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 11<sup>th</sup> day of August, 2020.

Witness my hand and official seal at Preston, Minnesota the 11<sup>th</sup> day of August, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

## 2021 Public Health Budgets

### Public Health

| Account Number                 | Account Description                      | 2019 Budget         | 2019 Actual         | 2020 Budget         | 2020 Actual (1-6)   | 2021 Budget         |
|--------------------------------|------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 01-441-000-0000-5326           | COVID-19 Grant                           | 0.00                | 0.00                | 0.00                | (49,178.00)         | 0.00                |
| 01-441-000-0000-5354           | MN- LPH Grant                            | (98,647.00)         | (99,859.00)         | (98,647.00)         | (26,077.00)         | (98,647.00)         |
| 01-441-000-0000-5355           | MN - IFA Grant                           | (1,933.00)          | (2,142.00)          | (2,024.00)          | (530.00)            | (2,100.00)          |
| 01-441-000-0000-5356           | MN - Ship Grant                          | (84,776.00)         | (80,469.00)         | (84,776.00)         | (36,953.00)         | (84,776.00)         |
| 01-441-000-0000-5414           | Preparedness Grant                       | (25,389.00)         | (20,517.00)         | (24,143.00)         | (14,481.00)         | (24,207.50)         |
| 01-441-000-0000-5416           | TZD Save Rd 20.600                       | (13,971.00)         | (1,932.00)          | (13,624.00)         | (2,887.00)          | (13,158.00)         |
| 01-441-000-0000-5439           | CYSHN                                    | (3,000.00)          | (900.00)            | (2,000.00)          | (225.00)            | (1,500.00)          |
| 01-441-000-0000-5462           | 93.268 CFDA CASA IPI                     | (4,500.00)          | (6,500.00)          | (5,500.00)          | 0.00                | (7,000.00)          |
| 01-441-000-0000-5468           | Fed - 93.558 Nurse Home Visit TANF Grant | (22,158.00)         | (24,630.00)         | (24,373.00)         | (10,706.00)         | (25,481.00)         |
| 01-441-000-0000-5473           | MDH EHDI 93.314                          | 0.00                | (2,475.00)          | (1,500.00)          | 0.00                | (1,500.00)          |
| 01-441-000-0000-5503           | Other Fees                               | 0.00                | 0.00                | 0.00                | (1,251.00)          | (1,124.00)          |
| 01-441-000-0000-5563           | E.P.S. Nurse Reimb. & Imm Reg.           | (59,705.00)         | (64,105.00)         | (59,890.00)         | (16,757.00)         | (59,890.00)         |
| 01-441-000-0000-6088           | COVID-19 Grant Expense (with Houston Co) | 0.00                | 0.00                | 0.00                | 1,865.00            | -                   |
| 01-441-000-0000-6377           | Fees & Service Charges                   | 140.00              | (58.00)             | 0.00                | 2,247.00            | -                   |
| 01-441-000-0000-6390           | TZD Save Roads Basic 20.600              | 3,049.00            | 758.00              | 2,704.00            | 0.00                | 2,238.00            |
| 01-441-000-0000-6437           | CTC Expenses                             | 3,737.00            | 2,991.00            | 3,000.00            | 696.00              | 2,000.00            |
| 01-441-000-0000-6445           | TANF Expenses                            | 500.00              | 1,407.00            | 360.00              | 601.00              | 1,000.00            |
| 01-441-000-0000-6447           | LPHA Grant Expenses                      | 3,000.00            | 7,875.00            | 4,000.00            | 1,877.00            | 5,000.00            |
| 01-441-000-0000-6448           | Ship Grant Expenses                      | 26,000.00           | 22,575.00           | 30,000.00           | 14,675.00           | 30,000.00           |
| 01-441-000-0000-6449           | Preparedness Grant                       | 5,282.00            | 2,211.00            | 1,457.00            | 16.00               | 1,500.00            |
| <b>Total 441 Public Health</b> |                                          | <b>(272,371.00)</b> | <b>(265,770.00)</b> | <b>(274,956.00)</b> | <b>(137,068.00)</b> | <b>(277,645.50)</b> |

### WIC

| Account Number       | Account Description                      | 2019 Budget         | 2019 Actual         | 2020 Budget         | 2020 Actual (1-6)  | 2021 Budget         |
|----------------------|------------------------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|
| 01-442-000-0000-5418 | Fed-10.557 WIC Peer Breast Feeding       | (11,735.00)         | (11,576.00)         | (13,698.00)         | (5,810.00)         | (23,073.71)         |
| 01-442-000-0000-5452 | Fed - 10.557 WIC Grant                   | (90,000.00)         | (114,702.00)        | (90,000.00)         | (29,187.00)        | (90,000.00)         |
| 01-442-000-0000-6105 | Gross Salaries                           | 0.00                | 1,007.00            | 0.00                | 2,484.00           | 0.00                |
| 01-442-000-0000-6171 | Social Security-Employer                 | 0.00                | 62.00               | 0.00                | 154.00             | 0.00                |
| 01-442-000-0000-6172 | Medicare-Employer                        | 0.00                | 15.00               | 0.00                | 36.00              | 0.00                |
| 01-442-000-0000-6205 | Postage And Postal Box Rent              | 0.00                | 0.00                | 0.00                | 45.00              | 0.00                |
| 01-442-000-0000-6206 | Employee Electronic Device Reimbursement | 180.00              | 0.00                | 0.00                | 0.00               | 0.00                |
| 01-442-000-0000-6335 | Employee Automobile Allowance            | 750.00              | 933.00              | 750.00              | 112.00             | 750.00              |
| 01-442-000-0000-6408 | Other Office Supplies                    | 0.00                | 75.00               | 0.00                | 0.00               | 0.00                |
| 01-442-000-0000-6424 | WIC-Peer Breastfeeding Support Grant     | 0.00                | 183.00              | 371.00              | 356.00             | 3,318.46            |
| 01-442-000-0000-6639 | Equipment Purchased                      | 0.00                | 4,414.00            | 0.00                | (4,393.00)         | 0.00                |
| 01-442-000-0000-6859 | WIC Medical Supplies                     | 800.00              | 652.00              | 800.00              | 476.00             | 700.00              |
| <b>Total 442 WIC</b> |                                          | <b>(100,005.00)</b> | <b>(118,937.00)</b> | <b>(101,777.00)</b> | <b>(35,727.00)</b> | <b>(108,305.25)</b> |

### Nursing Services

| Account Number | Account Description | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|----------------|---------------------|-------------|-------------|-------------|-------------------|-------------|
|----------------|---------------------|-------------|-------------|-------------|-------------------|-------------|

|                      |                                          |              |             |              |             |              |
|----------------------|------------------------------------------|--------------|-------------|--------------|-------------|--------------|
| 01-443-000-0000-5503 | Other Fees                               | (5,000.00)   | (2,318.00)  | (6,100.00)   | (2,092.00)  | (6,000.00)   |
| 01-443-000-0000-5509 | LCTS                                     | (75,000.00)  | (45,706.00) | (60,000.00)  | (6,301.00)  | (60,000.00)  |
| 01-443-000-0000-5512 | School Health                            | (11,000.00)  | (11,290.00) | (11,000.00)  | (8,345.00)  | (11,000.00)  |
| 01-443-000-0000-5513 | Waiver Reimbursement                     | (60,000.00)  | (66,559.00) | (60,000.00)  | (30,139.00) | (60,000.00)  |
| 01-443-000-0000-5832 | Refunds & Reimbursements                 | (1,250.00)   | (3,361.00)  | (325.00)     | (114.00)    | (325.00)     |
| 01-443-000-0000-6104 | Per Diem                                 | 200.00       | 270.00      | 900.00       | 135.00      | 900.00       |
| 01-443-000-0000-6105 | Gross Salaries                           | 989,620.00   | 998,622.00  | 1,074,952.00 | 547,034.00  | 1,120,656.00 |
| 01-443-000-0000-6115 | Parttime Salaries                        | 29,598.00    | 0.00        | 0.00         | 0.00        | 0.00         |
| 01-443-000-0000-6152 | Life Insurance                           | 164.00       | 171.00      | 163.00       | 77.00       | 163.00       |
| 01-443-000-0000-6162 | P.E.R.A. - Employer                      | 76,442.00    | 74,353.00   | 77,032.00    | 40,534.00   | 84,049.00    |
| 01-443-000-0000-6171 | Social Security-Employer                 | 63,192.00    | 59,217.00   | 63,680.00    | 32,462.00   | 69,481.00    |
| 01-443-000-0000-6172 | Medicare-Employer                        | 14,779.00    | 13,849.00   | 14,893.00    | 7,592.00    | 16,250.00    |
| 01-443-000-0000-6174 | Co.Health Contribution                   | 206,190.00   | 181,945.00  | 201,111.00   | 96,588.00   | 236,050.00   |
| 01-443-000-0000-6203 | Telephone                                | 700.00       | 363.00      | 360.00       | 0.00        | 468.00       |
| 01-443-000-0000-6206 | Employee Electronic Device Reimbursement | 1,260.00     | 1,785.00    | 1,620.00     | 975.00      | 2,100.00     |
| 01-443-000-0000-6241 | Advertising                              | 100.00       | 264.00      | 100.00       | 32.00       | 100.00       |
| 01-443-000-0000-6242 | Membership Dues                          | 0.00         | 234.00      | 250.00       | 234.00      | 250.00       |
| 01-443-000-0000-6245 | Registration Fees                        | 300.00       | 1,246.00    | 150.00       | 180.00      | 150.00       |
| 01-443-000-0000-6310 | Contract Repairs & Maintenance           | 300.00       | 0.00        | 0.00         | 0.00        | 0.00         |
| 01-443-000-0000-6335 | Employee Automobile Allowance            | 20,000.00    | 16,632.00   | 20,000.00    | 3,663.00    | 13,000.00    |
| 01-443-000-0000-6337 | Other Travel Expense                     | 0.00         | 769.00      | 500.00       | 0.00        | 0.00         |
| 01-443-000-0000-6377 | Fees & Service Charges                   | 0.00         | 119.00      | 0.00         | 0.00        | 119.00       |
| 01-443-000-0000-6408 | Other Office Supplies                    | 0.00         | 157.00      | 0.00         | 295.00      | 0.00         |
| 01-443-000-0000-6419 | PH Doc Software Support                  | 26,766.00    | 26,335.00   | 26,766.00    | 15,118.00   | 26,887.00    |
| 01-443-000-0000-6431 | Drugs & Medicine                         | 10,000.00    | 22,667.00   | 15,000.00    | 78.00       | 15,000.00    |
| 01-443-000-0000-6432 | Public Health Supplies                   | 1,000.00     | 537.00      | 1,000.00     | 0.00        | 1,000.00     |
| 01-443-000-0000-6433 | Waiver Reimbursables                     | 60,000.00    | 39,303.00   | 60,000.00    | 57,320.00   | 60,000.00    |
| 01-443-000-0000-6561 | Gasoline Diesel And Other Fuels          | 300.00       | 454.00      | 300.00       | 23.00       | 500.00       |
| 01-443-000-0000-6825 | Collaborative/Time Study                 | 0.00         | 100.00      | 0.00         | 100.00      | 0.00         |
| 01-443-100-0000-5362 | MN SN MSC+                               | 0.00         | 0.00        | 0.00         | (229.00)    | 0.00         |
| 01-443-100-0000-5396 | PHNC Visit - MSHO                        | (45,000.00)  | (60,026.00) | (55,000.00)  | (12,253.00) | (45,000.00)  |
| 01-443-100-0000-5397 | PHNC Visit - MA                          | (4,000.00)   | (8,788.00)  | (5,000.00)   | (2,715.00)  | (6,750.00)   |
| 01-443-110-0000-5306 | Ucare CM MSHO                            | 0.00         | (47,490.00) | (60,000.00)  | (27,671.00) | (50,000.00)  |
| 01-443-110-0000-5307 | UCare CM MSC+                            | 0.00         | (4,582.00)  | (4,000.00)   | (5,011.00)  | (10,000.00)  |
| 01-443-110-0000-5358 | EW-CM-MSHO                               | (100,000.00) | (95,335.00) | (70,000.00)  | (32,456.00) | (64,000.00)  |
| 01-443-110-0000-5362 | EW-CM-MSC+                               | (20,000.00)  | (20,913.00) | (20,000.00)  | (6,038.00)  | (17,000.00)  |
| 01-443-113-0000-5308 | Ucare LTCC MSHO                          | 0.00         | (49,002.00) | (50,000.00)  | (23,444.00) | (50,000.00)  |
| 01-443-113-0000-5309 | Ucare LTCC MSC+                          | 0.00         | (16,578.00) | (20,000.00)  | (10,029.00) | (20,000.00)  |
| 01-443-113-0000-5358 | LTCC MSHO                                | (50,000.00)  | (46,302.00) | (45,000.00)  | (17,392.00) | (43,000.00)  |
| 01-443-113-0000-5362 | LTCC MSC+                                | (25,000.00)  | (26,652.00) | (25,000.00)  | (10,755.00) | (24,000.00)  |
| 01-443-113-0000-5566 | LTCC U-CARE Fund                         | (70,000.00)  | 0.00        | 0.00         | 0.00        | 0.00         |
| 01-443-114-0000-5359 | CM CAD1                                  | (73,000.00)  | (74,526.00) | (60,000.00)  | (22,985.00) | (75,000.00)  |
| 01-443-114-0000-5427 | FED-CM-CAD1                              | (73,000.00)  | (75,246.00) | (60,000.00)  | (27,973.00) | (75,000.00)  |
| 01-443-114-0000-5428 | FED-CM-AC(Alternative Care)              | (17,500.00)  | (14,302.00) | (15,000.00)  | (4,576.00)  | (12,500.00)  |
| 01-443-114-0000-5429 | FED-CM-EW(Elderly Waver)                 | (10,000.00)  | (4,511.00)  | (5,000.00)   | (3,225.00)  | (5,000.00)   |

|                                   |                                |             |             |             |            |             |
|-----------------------------------|--------------------------------|-------------|-------------|-------------|------------|-------------|
| 01-443-114-0000-5566              | CM U-CARE Fund                 | (65,000.00) | 0.00        | 0.00        | 0.00       | 0.00        |
| 01-443-115-0000-5506              | PP Immunization                | (3,000.00)  | (2,648.00)  | (2,500.00)  | (245.00)   | (2,500.00)  |
| 01-443-116-0000-5506              | MA Immunization                | (2,000.00)  | (1,907.00)  | (3,500.00)  | (1,038.00) | (2,000.00)  |
| 01-443-117-0000-5506              | MC Immunization                | (13,500.00) | (15,350.00) | (15,000.00) | (3,883.00) | (15,000.00) |
| 01-443-118-0000-5506              | Private Insurance Immunization | (4,500.00)  | (9,739.00)  | (10,000.00) | (254.00)   | (10,000.00) |
| <b>Total 443 Nursing Services</b> |                                | 773,161.00  | 736,261.00  | 896,352.00  | 543,277.00 | 983,048.00  |

#### Home Health

| Account Number               | Account Description | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|------------------------------|---------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-444-111-0000-5359         | Hmker CAD1          | 0.00        | (18.00)     | 0.00        | 0.00              | 0.00        |
| 01-444-111-0000-5427         | Fed-Hmker CAD1      | 0.00        | (18.00)     | 0.00        | 0.00              | 0.00        |
| <b>Total 444 Home Health</b> |                     | 0.00        | (36.00)     | 0.00        | 0.00              | 0.00        |

#### Community Health

| Account Number                    | Account Description | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|-----------------------------------|---------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-445-000-0000-6802              | Appropriations      | 31,500.00   | 31,500.00   | 31,500.00   | 31,500.00         | 31,500.00   |
| <b>Total 445 Community Health</b> |                     | 31,500.00   | 31,500.00   | 31,500.00   | 31,500.00         | 31,500.00   |

#### MCH Program

| Account Number               | Account Description                      | 2019 Budget | 2019 Actual | 2020 Budget  | 2020 Actual (1-6) | 2021 Budget  |
|------------------------------|------------------------------------------|-------------|-------------|--------------|-------------------|--------------|
| 01-446-000-0000-5325         | Houston Grant Revenue Portion            | 0.00        | (15,281.00) | 0.00         | (273,250.00)      | 0.00         |
| 01-446-000-0000-5453         | Fed - 93.994 MCH Grant                   | (25,394.00) | (36,120.00) | (25,307.00)  | (8,233.00)        | (25410.00)   |
| 01-446-000-0000-5502         | MCH Other                                | (25,000.00) | (63,604.00) | (100,000.00) | (14,919.00)       | (50000.00)   |
| 01-446-000-0000-5503         | EBHV-Other                               | 0.00        | (1,820.00)  | 0.00         | (3,757.00)        | (45000.00)   |
| 01-446-000-0000-5650         | EBHV 93.870                              | 0.00        | (15,576.00) | (101,425.00) | (59,706.00)       | (87492.50)   |
| 01-446-000-0000-6088         | Houston Grant Passthrough (01-446-5325)  | 0.00        | 49,995.00   | 0.00         | 227,095.00        | 0            |
| 01-446-000-0000-6206         | Employee Electronic Device Reimbursement | 180.00      | 0.00        | 180.00       | 0.00              | 0            |
| 01-446-000-0000-6245         | Registration Fees                        | 200.00      | 55.00       | 0.00         | 0.00              | -            |
| 01-446-000-0000-6257         | EBHV Expense                             | 0.00        | 10,622.00   | 23,825.00    | 4,701.00          | 11,381.00    |
| 01-446-000-0000-6335         | Employee Automobile Allowance            | 2,000.00    | 2,260.00    | 1,392.00     | 519.00            | 1,392.00     |
| 01-446-000-0000-6408         | Other Office Supplies                    | 0.00        | 124.00      | 100.00       | 0.00              | 100.00       |
| 01-446-000-0000-6432         | Public Health Supplies                   | 0.00        | 402.00      | 0.00         | 0.00              | -            |
| 01-446-000-0000-6640         | Equipment Purchased                      | 0.00        | 69.00       | 0.00         | 48.00             | -            |
| 01-446-000-0000-6825         | Collaborative/Time Study                 | 100.00      | 0.00        | 100.00       | 0.00              | 100.00       |
| <b>Total 446 MCH Program</b> |                                          | (47,914.00) | (68,874.00) | (201,135.00) | (127,502.00)      | (194,929.50) |

#### Total Net Public Health

384,371.00

314,108.00

349,984.00

274,480.00

433,667.75

Increase

83,683.75

| Public Health Nursing Department 443                                   |               |                 |                | PUBLIC HEALTH - NURSING |                 |              |                  |                 |      |  |
|------------------------------------------------------------------------|---------------|-----------------|----------------|-------------------------|-----------------|--------------|------------------|-----------------|------|--|
| Nursing 443                                                            | Hourly/Salary | Gross Salaries  | Life Insurance | PERA                    | Social Security | Medicare     | Health Insurance | Total Cost      | FTE  |  |
| B Hill                                                                 | \$ 30.56      | \$ 63,564.80    | \$ 9.60        | \$ 4,767.36             | \$ 3,941.02     | \$ 921.69    | \$ 11,989.00     | \$ 85,193.47    | 1    |  |
| A Hall                                                                 | \$ 29.25      | \$ 53,235.00    | \$ 9.60        | \$ 3,992.63             | \$ 3,300.57     | \$ 771.91    | \$ 11,989.00     | \$ 73,298.70    | 1    |  |
| 11/18/2021                                                             | \$ 30.17      | \$ 7,844.20     | \$ -           | \$ 588.32               | \$ 486.34       | \$ 113.74    | \$ -             | \$ 9,032.60     |      |  |
| J Erickson                                                             | \$ 41.12      | \$ 51,317.76    | \$ 9.60        | \$ 3,848.83             | \$ 3,181.70     | \$ 744.11    | \$ 11,989.00     | \$ 71,091.00    | 0.9  |  |
| 4/8/2021                                                               | \$ 42.40      | \$ 26,457.60    | \$ -           | \$ 1,984.32             | \$ 1,640.37     | \$ 383.64    | \$ -             | \$ 30,465.93    |      |  |
| B Pohlman                                                              | \$ 40.00      | \$ 72,800.00    | \$ 9.60        | \$ 5,460.00             | \$ 4,513.60     | \$ 1,055.60  | \$ 11,989.00     | \$ 95,827.80    | 1    |  |
| 10/13/2021                                                             | \$ 41.19      | \$ 10,709.40    |                | \$ 803.21               | \$ 663.98       | \$ 155.29    |                  | \$ 12,331.87    |      |  |
| E Draper                                                               | \$ 30.45      | \$ 44,852.85    | \$ 9.60        | \$ 3,363.96             | \$ 2,780.88     | \$ 650.37    | \$ -             | \$ 51,657.66    | 1    |  |
| 8/12/2021                                                              | \$ 31.46      | \$ 19,096.22    |                | \$ 1,432.22             | \$ 1,183.97     | \$ 276.90    | \$ -             | \$ 21,989.30    |      |  |
| J Holst                                                                | \$ 33.63      | \$ 69,950.40    | \$ 9.60        | \$ 5,246.28             | \$ 4,336.92     | \$ 1,014.28  | \$ 26,216.00     | \$ 106,773.49   | 1    |  |
| J Loven                                                                | \$ 37.56      | \$ 32,564.52    | \$ 9.60        | \$ 2,442.34             | \$ 2,019.00     | \$ 472.19    | \$ 11,989.00     | \$ 49,496.64    | 1    |  |
| 6/1/2021                                                               | \$ 38.57      | \$ 46,785.41    |                | \$ 3,508.91             | \$ 2,900.70     | \$ 678.39    |                  | \$ 53,873.40    |      |  |
| J Baker                                                                | \$ 33.63      | \$ 69,950.40    | \$ 9.60        | \$ 5,246.28             | \$ 4,336.92     | \$ 1,014.28  | \$ 11,989.00     | \$ 92,546.49    | 1    |  |
| M Gatske                                                               | \$ 31.91      | \$ 13,274.56    | \$ 9.60        | \$ 995.59               | \$ 823.02       | \$ 192.48    | \$ 12,272.00     | \$ 27,567.26    | 0.8  |  |
| 9/27/2021                                                              | \$ 32.77      | \$ 32,737.23    |                | \$ 2,455.29             | \$ 2,029.71     | \$ 474.69    |                  | \$ 37,696.92    |      |  |
| S Hall                                                                 | \$ 30.17      | \$ 47,065.20    | \$ 9.60        | \$ 3,529.89             | \$ 2,918.04     | \$ 682.45    | \$ 17,152.00     | \$ 71,357.18    | 1    |  |
| 4/1/2021                                                               | \$ 31.08      | \$ 16,161.60    |                | \$ 1,212.12             | \$ 1,002.02     | \$ 234.34    |                  | \$ 18,610.08    |      |  |
| REPLACEMENT -<br>Case Aide                                             | \$ 22.98      | \$ 27,874.74    | \$ 9.60        | \$ 2,090.61             | \$ 1,728.23     | \$ 404.18    | \$ 17,152.00     | \$ 49,259.36    | 1    |  |
| 8/1/2021                                                               | \$ 23.70      | \$ 20,547.90    |                | \$ 1,541.09             | \$ 1,273.97     | \$ 297.94    |                  | \$ 23,660.91    |      |  |
| L Logsdon                                                              | \$ 37.56      | \$ 29,296.80    | \$ 9.60        | \$ 2,197.26             | \$ 1,816.40     | \$ 424.80    | \$ 11,989.00     | \$ 45,733.87    | 1    |  |
| 5/15/2021                                                              | \$ 38.57      | \$ 50,141.00    |                | \$ 3,760.58             | \$ 3,108.74     | \$ 727.04    |                  | \$ 57,737.36    |      |  |
| P Melver                                                               | \$ 35.65      | \$ 74,152.00    | \$ 9.60        | \$ 5,561.40             | \$ 4,597.42     | \$ 1,075.20  | \$ 11,989.00     | \$ 97,384.63    | 1    |  |
| S Gilbert                                                              | \$ 31.46      | \$ 32,718.40    | \$ 9.60        | \$ 2,453.88             | \$ 2,028.54     | \$ 474.42    | \$ 11,989.00     | \$ 49,673.84    | 1    |  |
| 6/28/2021                                                              | \$ 32.48      | \$ 33,779.20    | \$ -           | \$ 2,533.44             | \$ 2,094.31     | \$ 489.80    | \$ -             | \$ 38,896.75    |      |  |
| B Johnson                                                              | \$ 31.46      | \$ 19,096.22    | \$ 9.60        | \$ 1,432.22             | \$ 1,183.97     | \$ 276.90    | \$ 17,152.00     | \$ 39,150.90    | 1    |  |
| 4/16/2021                                                              | \$ 32.48      | \$ 47,843.04    | \$ -           | \$ 3,588.23             | \$ 2,966.27     | \$ 693.72    | \$ -             | \$ 55,091.26    |      |  |
| A Rodger                                                               | \$ 28.46      | \$ 49,321.18    | \$ 9.60        | \$ 3,699.09             | \$ 3,057.91     | \$ 715.16    | \$ 26,216.00     | \$ 83,018.94    | 1    |  |
| 11/1/2021                                                              | \$ 29.33      | \$ 10,177.51    | \$ -           | \$ 763.31               | \$ 631.01       | \$ 147.57    | \$ -             | \$ 11,719.40    |      |  |
| V Topness                                                              | \$ 22.76      | \$ 47,340.80    | \$ 9.60        | \$ 3,550.56             | \$ 2,935.13     | \$ 686.44    | \$ 11,989.00     | \$ 66,511.53    | 1    |  |
|                                                                        |               | \$ 1,120,655.94 | \$ 163.20      | \$ 84,049.20            | \$ 69,480.67    | \$ 16,249.51 | \$ 236,050.00    | \$ 1,526,648.51 | 16.7 |  |
|                                                                        |               |                 |                |                         |                 |              |                  |                 |      |  |
|                                                                        |               |                 |                |                         |                 |              |                  |                 |      |  |
| * salary increases based on 2%                                         |               |                 |                |                         |                 |              |                  |                 |      |  |
| * health insurance increased based on 15% per Flex Benefits Consultant |               |                 |                |                         |                 |              |                  |                 |      |  |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/28/2020

Amount of time requested (minutes):

10 minutes

Dept.: Soil & Water Conservation  
District

Prepared By: Laura Christensen

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes/No):

1. Close out of the 2019 Wetland Conservation Act – NRBG funds:  
Approval and signature of the final financial report.

Yes

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)



# Financial Report

WCA-NRBG 2019

**Grant Title:** 2019 - Wetland Conservation Act - NRBG (Fillmore County)

**Grant ID:** P19-6291

**Organization:** Fillmore County

| Grant Revenue | Amount     |
|---------------|------------|
| Total Awarded | \$8,778.00 |

## Grant Expenditures

| Grant Activity Category     | Amount     |
|-----------------------------|------------|
| Administration/Coordination | \$8,778.00 |
| Total Spent                 | \$8,778.00 |
| Returned Amount             | \$0.00     |
| Balance Remaining           | \$0.00     |
| Percent Spent               | 100%       |

*This is to certify that the information is a true and accurate representation of the grant program accounts for the 2019 - Wetland Conservation Act - NRBG (Fillmore County)- Fillmore County. We believe our records are complete and subject to an audit.*

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

***Please forward this completed form to your Board Conservationist.***

***If returning program funds, please use the Returned Check form.***

***Make checks payable and mail to:***  
*Board of Water and Soil Resources*  
*520 Lafayette Road N.*  
*St. Paul, MN 55155*



**2021 Budget****Soil Conservation**

| Account Number       | Account Description                      | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021       |
|----------------------|------------------------------------------|-------------|-------------|-------------|-------------------|------------|
| 01-604-000-0000-6802 | Appropriations                           | 215,000.00  | 215,000.00  | 215,000.00  | 215,000.00        | 220,000.00 |
| 01-604-000-0000-6823 | County Match - Buffer Law Administration | 2,000.00    | 2,000.00    | 2,000.00    | 2,000.00          | 2,000.00   |
| 01-604-552-0000-5360 | R9P Water/Soil Res                       | (8,778.00)  | (8,778.00)  | (8,778.00)  | 0.00              | 0.00       |
| 01-604-552-0000-6804 | For Other Agencies                       | 8,778.00    | 8,778.00    | 8,778.00    | 8,778.00          | 8,778.00   |
| 01-604-552-0000-6823 | County Match                             | 4,389.00    | 4,389.00    | 4,389.00    | 4,389.00          | 4,389.00   |
|                      |                                          | 221,389.00  | 221,389.00  | 221,389.00  | 230,167.00        | 235,167.00 |

**Water Quality**

| Account Number       | Account Description          | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021      |
|----------------------|------------------------------|-------------|-------------|-------------|-------------------|-----------|
| 01-606-000-0000-6814 | Local Water Management Grant | 14,278.00   | 14,278.00   | 14,278.00   | 14,278.00         | 14,278.00 |
| 01-606-000-0000-6823 | County Match                 | 6,862.00    | 6,862.00    | 6,862.00    | 6,862.00          | 6,862.00  |
| 01-606-550-0000-5278 | Natural Resources Grant      | (14,278.00) | (14,278.00) | (14,278.00) | 0.00              | 0.00      |
|                      |                              | 6,862.00    | 6,862.00    | 6,862.00    | 21,140.00         | 21,140.00 |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 8/11/2020

Amount of time requested (minutes):

10

Dept.: Zoning

Prepared By:

Kristi Ruesink

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

Consider approval of an Access Permit request for Tim & Erin Kloempken on property located in Section 30, Fountain Township. YES

Consider approval of an Access Permit request for Clay Johnson on property located in Section 32, Rushford Village. YES

Consider approval of an Access Permit request for Nathan Every on property located in Section 30, Preston Township. YES

All requests for County Board agenda must be in the Coordinator's office **No later than noon Wednesday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us) and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# ACCESS PERMIT APPLICATION

## FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Erin Kloempken Phone #: 507 993 7695

Tim Kloempken Phone #: 763 244 9411

email address: Ekraling92@gmail.com

Mailing Address: 16222 Nature Road Spring Valley MN 55925  
Address City State Zip

(2) Parcel #: 23020 8020 Permit # \_\_\_\_\_

(3) Legal Description (from deed, abstract, or Recorder's Office): \_\_\_\_\_  
To be filled out by the Zoning Office

Section: 30 (4) Township: Fountain (5) Range: 11

Permission is being applied for to construct an access to County Road 117 at the following location

(qtr/qtr) \_\_\_\_\_ Section 30 Township Name Fountain

Reason for Access Residential Property Access

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: Erin Kloempken Date: 7/31/20

Tim Kloempken Date: 7/31/20

\_\_\_\_\_  
Date: \_\_\_\_\_

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). BEST LOCATION POSSIBLE FOR THIS PARCEL OF LAND. SIGHT DISTANCE TO THE WEST IS GOOD, TO THE EAST THE SIGHT DISTANCE CAN BE IMPROVED WITH THE REMOVAL OF SOME SMALL TREE NORTH EAST OF THE PROPOSED DRIVEWAY ON THE NORTH SIDE OF CR 117

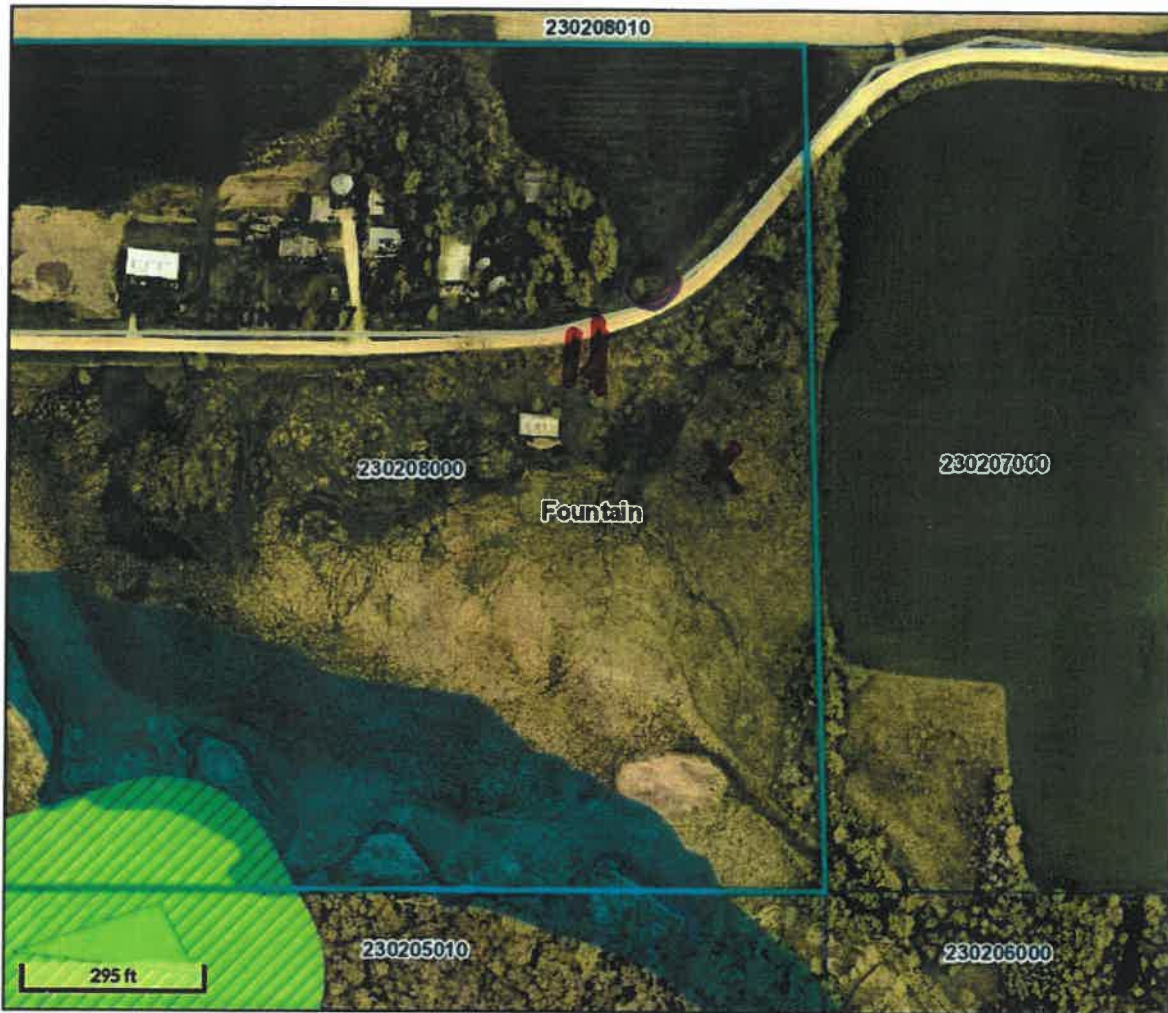
Specifications/Conditions: CONSTRUCT THE ACCESS 24 FT IN WIDTH, 4:1 SLOPES AND NO CULVERT NEEDED

[Signature] 8/4/2020  
County Engineer Date

Cristal Adkins 8/5/20  
Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.












\_\_\_\_\_  
Board Chairman Date



### Overview



### Legend

- Road Centerlines
-  Parcels
-  Municipalities
-  Townships
- FEMA Flood Zone**
-  0.2 PCT ANNUAL CHANCE FLOOD HAZARD
-  A
-  AE
-  AE, FLOODWAY
-  X PROTECTED BY LEVEE
- Bluffland**
-  Bluffland
-  200ft Buffer of Bluffland
-  Bordering Countie

|                              |                                                                                                    |                     |                   |                      |                       |
|------------------------------|----------------------------------------------------------------------------------------------------|---------------------|-------------------|----------------------|-----------------------|
| <b>Parcel ID</b>             | 230208000                                                                                          | <b>Alternate ID</b> | n/a               | <b>Owner Address</b> | LINDSAY RAE BERNARD & |
| <b>Sec/Twp/Rng</b>           | 30-103-011                                                                                         | <b>Class</b>        | 201 - RESIDENTIAL |                      | JACOB GAYNOR          |
| <b>Property Address</b>      | 22701 COUNTY 117                                                                                   | <b>Acreage</b>      | 13.28             |                      | 22701 CO RD 117       |
|                              | PRESTON                                                                                            |                     |                   |                      | PRESTON, MN 55965     |
| <b>District</b>              | FOUNTAIN/SD #2137                                                                                  |                     |                   |                      |                       |
| <b>Brief Tax Description</b> | Sect-30 Twp-103 Range-011 13.28 AC THAT PART OF THE NW 1/4 SE 1/4 LYING NORTH OF CTY RD CENTERLINE |                     |                   |                      |                       |
|                              | (Note: Not to be used on legal documents)                                                          |                     |                   |                      |                       |

Date created: 7/31/2020  
Last Data Uploaded: 7/30/2020 9:52:49 PM

Developed by  **Schneider**  
GEOSPATIAL

NO CULVERT NEEDED  
TO IMPROVE SIGHT DISTANCE REMOVE TREE ACROSS ROAD  
24' TOP  
4:1 SLOPES



# ACCESS PERMIT APPLICATION FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Clay Johnson Phone #: 507-458-2847  
\_\_\_\_\_  
Phone #: \_\_\_\_\_  
\_\_\_\_\_  
Phone #: \_\_\_\_\_

Mailing Address: 42044 Hunt Spring Lane Pelican MI 55962  
Address City State Zip

(2) Parcel #: 050269010 Permit # \_\_\_\_\_

(3) Legal Description (from deed, abstract, or Recorder's Office): See attached Exhibit A  
*To be filled out by the Zoning Office*

Section: 32 (4) Township: Rushford Village (5) Range: 008

Permission is being applied for to construct an access to County Road 107 at the following location

(qtr/qtr) SW 1/4 of SE 1/4 Section 32 Township Name Rushford Village

Reason for Access New home build

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: Clay Johnson Date: 07-26-20  
\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). GIVE ACCESS TO THE PROPERTY AND THE LOCATION HAS VERY GOOD SIGHT DISTANCE.

Specifications/Conditions: CONSTRUCT THE DRIVEWAY 24' WIDE, 4:1 SLOPES AND NO  
COLLECT RAIN WATER.  
\_\_\_\_\_  
County Engineer Date 8/4/2020 Cristal Adkins 8/5/20  
Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

Board Chairman

Date

## **EXHIBIT A**

---

That part of the Southwest Quarter of the Southeast Quarter of Section 32, Township 104, Range 8, Fillmore County, Minnesota, lying and being North and East of the Township Road (Cedar Road).

For informational purposes only

Property Address: TBD Cedar Rd, Peterson, MN 55962

Tax Key No.: 05.0269.010





#### Overview



#### Legend

- Road Centerlines
- ▭ Parcels
- ▭ Municipalities
- ▭ Townships
- ▭ Sections
- ▭ Quarter-Quarters
- FEMA Flood Zone**
  - 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
  - A
  - AE
  - AE, FLOODWAY
  - X PROTECTED BY LEVEE
- ▨ Bordering Countie

|                              |                                                                        |                     |                         |                      |                         |
|------------------------------|------------------------------------------------------------------------|---------------------|-------------------------|----------------------|-------------------------|
| <b>Parcel ID</b>             | 050269010                                                              | <b>Alternate ID</b> | n/a                     | <b>Owner Address</b> | CLAY JOHNSON            |
| <b>Sec/Twp/Rng</b>           | 32-104-008                                                             | <b>Class</b>        | 111 - RURAL VACANT LAND |                      | 42294 TROUT SPRING LANE |
| <b>Property Address</b>      |                                                                        | <b>Acreage</b>      | 28                      |                      | PETERSON, MN 55962      |
| <b>District</b>              | RUSHFORD VILL/SD0239                                                   |                     |                         |                      |                         |
| <b>Brief Tax Description</b> | Sect-32 Twp-104 Range-008 28.00 AC PT OF SW1/4 SE1/4 LYING N OF TWP RD |                     |                         |                      |                         |
|                              | (Note: Not to be used on legal documents)                              |                     |                         |                      |                         |

Date created: 7/27/2020  
Last Data Uploaded: 7/24/2020 9:35:28 PM

Developed by **Schneider**  
GEOSPATIAL

*ALL READY IN*



# ACCESS PERMIT APPLICATION

## FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Nathan C. Every Phone #: 507-251-5405  
Stacy M. Every Phone #: 507-358-5254  
Phone #: \_\_\_\_\_

Mailing Address: 800 Grand St. SE Chatfield, MN 55923  
Address City State Zip

(2) Parcel #: R16.0218.000 Permit # \_\_\_\_\_

(3) Legal Description (from deed, abstract, or Recorder's Office): Attached  
*To be filled out by the Zoning Office*

Section: 30 (4) Township: T102N (5) Range: R10W

Permission is being applied for to construct an access to County Road 22 at the following location

(qtr/qtr) SW/SW Section 30 Township Name Preston

Reason for Access Driveway for House to be constructed

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: Nathan Every Date: 7/22/20  
Stacy Every Date: 7/22/20  
Date: \_\_\_\_\_

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). VERY GOOD SIGHT DISTANCES

Specifications/Conditions: USE EXISTING ACCESS, 24FT WIDE TOP, 4:1 SLOPES AND NO CULVERT NEEDED.

[Signature] 8/6/2020  
County Engineer Date

Cristal Adkins 8/6/2020  
Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

Board Chairman \_\_\_\_\_ Date \_\_\_\_\_

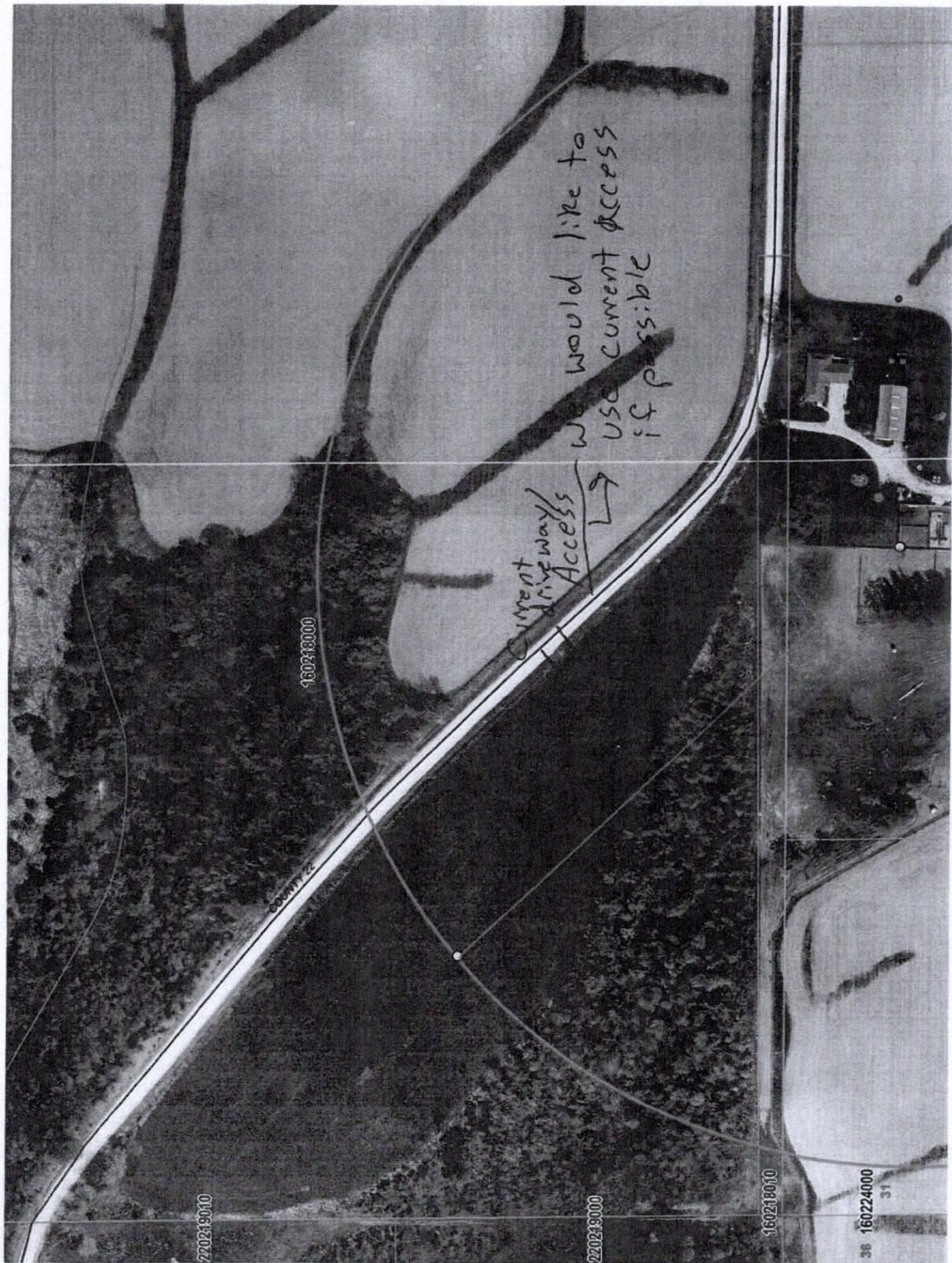


## EXHIBIT A

### LEGAL DESCRIPTION - 19.40 Acres

That part of the Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4) and that part of the Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) of Section 30, Township 102 North, Range 10 West, Fillmore County, Minnesota, described as follows: Commencing at the Southwest Corner of said SW 1/4 SW 1/4; thence North 00 degrees 03 minutes 46 seconds West (assumed bearing) along the West line of said SW 1/4 SW 1/4, 1241.19 feet to the centerline of County Road No. 22 and to the point of beginning of the tract of land to be herein described; thence South 00 degrees 03 minutes 46 seconds East along said West line, 1124.98 feet; thence South 46 degrees 28 minutes 11 seconds East, 109.45 feet; thence South 89 degrees 36 minutes 27 seconds East, 1312.62 feet to said centerline County Road No. 22; thence Northerly and Westerly along said centerline to the point of beginning and containing 19.40 acres, more or less. Subject to easement for County Road No. 22 across the Northerly and Easterly line thereof. Subject to any other easements of record.





220213010

160213000

County 2

Current driveway Access

we would like to use current access if possible

220213000

160213010

36 160224000

31



**Fund 11 Social Services and Fund 75 Local Collaborative**  
**SOCIAL SERVICES - INCOME MAINTENANCE - 420**

| Account Number       | Account Description                      | 2019 Budget  | 2019 Actual  | 2020 Budget  | 2020 Actual | 2021 Budget |
|----------------------|------------------------------------------|--------------|--------------|--------------|-------------|-------------|
| 11-420-600-0000-5001 | Property Taxes-Current                   | (733,571.00) | (686,643.00) | (593,111.00) | 0.00        | 0.00        |
| 11-420-600-4800-6105 | Oh Salaries                              | 127,656.00   | 138,657.00   | 123,565.00   | 72,910.00   | 128,858.00  |
| 11-420-600-4800-6110 | Overtime Salaries                        | 0.00         | 81.00        | 0.00         | 16.00       | 0.00        |
| 11-420-600-4800-6152 | Life Insurance                           | 24.00        | 27.00        | 19.00        | 12.00       | 19.00       |
| 11-420-600-4800-6162 | Pera-Employer Share-Oh                   | 9,572.00     | 10,380.00    | 9,267.00     | 5,470.00    | 9,664.00    |
| 11-420-600-4800-6171 | Fica-Employer Share-Oh                   | 7,913.00     | 8,026.00     | 7,661.00     | 4,240.00    | 7,989.00    |
| 11-420-600-4800-6172 | Medicare-Employer Share-Oh               | 1,851.00     | 1,877.00     | 1,792.00     | 991.00      | 1,868.00    |
| 11-420-600-4800-6174 | Co. Health Contribution                  | 36,552.00    | 36,551.00    | 33,132.00    | 19,279.00   | 38,205.00   |
| 11-420-600-4800-6203 | Communications-Telephone                 | 2,329.00     | 1,826.00     | 2,317.00     | 412.00      | 824.00      |
| 11-420-600-4800-6205 | Im Postage Charges                       | 6,396.00     | 5,971.00     | 6,727.00     | 2,379.00    | 6,385.00    |
| 11-420-600-4800-6206 | Employee Electronic Device Reimbursement | 240.00       | 420.00       | 240.00       | 120.00      | 240.00      |
| 11-420-600-4800-6241 | Advertising                              | 75.00        | 0.00         | 65.00        | 0.00        | 0.00        |
| 11-420-600-4800-6242 | Membership Dues & Registration Fees      | 220.00       | 220.00       | 220.00       | 220.00      | 220.00      |
| 11-420-600-4800-6243 | General Administrative Expense           | 655.00       | 1,033.00     | 726.00       | 305.00      | 773.00      |
| 11-420-600-4800-6245 | Registration Fees                        | 375.00       | 238.00       | 482.00       | 0.00        | 0.00        |
| 11-420-600-4800-6262 | State Auditor Charges                    | 3,300.00     | 0.00         | 3,300.00     | 0.00        | 0.00        |
| 11-420-600-4800-6265 | Consulting Fees-Professional             | 1,500.00     | 1,500.00     | 1,500.00     | 0.00        | 0.00        |
| 11-420-600-4800-6270 | Data Processing Prof Fees                | 2,524.00     | 0.00         | 2,655.00     | 0.00        | 0.00        |
| 11-420-600-4800-6273 | Professional Fees IM E-Doc               | 30,434.00    | 32,805.00    | 31,326.00    | 19,508.00   | 36,753.00   |
| 11-420-600-4800-6305 | Equipment Repairs & Maintenance          | 207.00       | 0.00         | 207.00       | 0.00        | 100.00      |
| 11-420-600-4800-6311 | Misc Repairs & Maintenance               | 30.00        | 0.00         | 45.00        | 0.00        | 45.00       |
| 11-420-600-4800-6331 | Staff Development Travel                 | 1,500.00     | 1,398.00     | 2,500.00     | 194.00      | 1,300.00    |
| 11-420-600-4800-6335 | Travel                                   | 156.00       | 270.00       | 253.00       | 80.00       | 208.00      |
| 11-420-600-4800-6337 | Oh Meals-Travel Expense                  | 20.00        | 18.00        | 116.00       | 0.00        | 0.00        |
| 11-420-600-4800-6342 | Equipment Rental & Leasing               | 1,678.00     | 0.00         | 1,795.00     | 0.00        | 1,795.00    |
| 11-420-600-4800-6353 | Cost Of Space                            | 9,360.00     | 9,120.00     | 9,300.00     | 4,884.00    | 9,768.00    |
| 11-420-600-4800-6354 | Property, Liability Insurance            | 3,633.00     | 0.00         | 3,633.00     | 5,230.00    | 5,230.00    |
| 11-420-600-4800-6355 | Worker's Comp Ins                        | 1,483.00     | 0.00         | 1,436.00     | 1,441.00    | 1,441.00    |
| 11-420-600-4800-6408 | Office Supplies                          | 2,832.00     | 2,475.00     | 1,750.00     | 152.00      | 1,750.00    |
| 11-420-600-4800-6639 | Asset Inventory                          | 2,532.00     | 0.00         | 2,532.00     | 0.00        | 0.00        |
| 11-420-600-4801-6105 | Salaries-Income Maintenance              | 637,791.00   | 645,471.00   | 639,115.00   | 328,444.00  | 650,360.00  |
| 11-420-600-4801-6110 | Overtime Pay-Fin Workers                 | 0.00         | 3,596.00     | 0.00         | 145.00      | 0.00        |
| 11-420-600-4801-6152 | Life Insurance                           | 106.00       | 118.00       | 106.00       | 50.00       | 106.00      |
| 11-420-600-4801-6162 | Pera-Employer Share-Im                   | 47,834.00    | 47,158.00    | 47,934.00    | 23,899.00   | 48,777.00   |
| 11-420-600-4801-6171 | Fica-Employer Share-Im                   | 39,543.00    | 36,555.00    | 39,625.00    | 18,434.00   | 40,322.00   |
| 11-420-600-4801-6172 | Medicare-Employer Share-Im               | 9,248.00     | 8,549.00     | 9,267.00     | 4,311.00    | 9,430.00    |
| 11-420-600-4801-6174 | Co. Health Contribution                  | 153,315.00   | 153,309.00   | 160,975.00   | 78,265.00   | 185,454.00  |
| 11-420-600-4801-6243 | General Administrative Expense           | 2,474.00     | 2,797.00     | 2,422.00     | 1,653.00    | 3,052.00    |
| 11-420-600-4801-6331 | Staff Development                        | 1,000.00     | 3,364.00     | 0.00         | 0.00        | 0.00        |
| 11-420-600-4801-6337 | Meal Reimb Financial Workers             | 75.00        | 19.00        | 0.00         | 0.00        | 0.00        |
| 11-420-601-0000-5421 | Federal Grants-Admin                     | (3,072.00)   | (4,137.00)   | (6,536.00)   | (1,456.00)  | (4,474.00)  |
| 11-420-610-0000-5421 | Fed Reimb-Admin                          | (36,133.00)  | (37,024.00)  | (39,404.00)  | (12,888.00) | (40,468.00) |

|                      |                                       |              |              |              |              |              |
|----------------------|---------------------------------------|--------------|--------------|--------------|--------------|--------------|
| 11-420-610-0000-5835 | Adc Max Recoveries                    | (2,988.00)   | (1,116.00)   | (3,613.00)   | 625.00       | (2,837.00)   |
| 11-420-610-0000-6002 | Payments To State-Co Share Maxis      | 2,241.00     | 1,129.00     | 2,710.00     | 156.00       | 2,128.00     |
| 11-420-620-0000-5835 | Ga Recoveries                         | (8,355.00)   | (7,243.00)   | (9,338.00)   | (4,505.00)   | (8,724.00)   |
| 11-420-620-0000-5844 | Ga Non Max Recoveries                 | (1,629.00)   | 0.00         | (800.00)     | (1,389.00)   | (750.00)     |
| 11-420-620-0000-6002 | Payments To State, County Share Maxis | 7,755.00     | 10,392.00    | 9,000.00     | 25.00        | 8,600.00     |
| 11-420-620-0000-6009 | Burials                               | 8,987.00     | 11,200.00    | 9,580.00     | 4,800.00     | 11,200.00    |
| 11-420-630-0000-5421 | Fed - Admin Reimbursement Grants      | (133,084.00) | (150,114.00) | (167,128.00) | (50,167.00)  | (157,825.00) |
| 11-420-630-0000-5835 | Fs Recoveries                         | (1,800.00)   | (3,507.00)   | (1,666.00)   | (1,283.00)   | (2,238.00)   |
| 11-420-630-0000-6002 | Pmt To State-County Share Maxis       | 1,440.00     | 903.00       | 1,333.00     | 237.00       | 1,790.00     |
| 11-420-640-0000-5222 | State Reimbursement-Program Inc       | (5,923.00)   | (6,547.00)   | (5,870.00)   | (1,506.00)   | (6,411.00)   |
| 11-420-640-0000-5421 | Fed Reimb-Administration              | (125,225.00) | (136,298.00) | (147,197.00) | (54,902.00)  | (127,348.00) |
| 11-420-640-0000-5422 | Fed Reimb-Program Incentive           | (47,196.00)  | (45,397.00)  | (47,018.00)  | (12,263.00)  | (47,085.00)  |
| 11-420-640-0000-5501 | Fees Npa                              | (950.00)     | (825.00)     | (842.00)     | (315.00)     | (821.00)     |
| 11-420-640-0000-5503 | Fees-Project Intercept                | (1,199.00)   | (950.00)     | (1,119.00)   | (400.00)     | (994.00)     |
| 11-420-640-0000-6105 | Salaries-Child Support                | 127,129.00   | 114,590.00   | 155,328.00   | 53,064.00    | 161,525.00   |
| 11-420-640-0000-6110 | Overtime salaries-CS                  | 0.00         | 67.00        | 0.00         | 90.00        | 0.00         |
| 11-420-640-0000-6152 | Life Insurance                        | 20.00        | 21.00        | 29.00        | 10.00        | 29.00        |
| 11-420-640-0000-6162 | Pera-Employer Share-Cs                | 9,535.00     | 8,383.00     | 11,650.00    | 3,987.00     | 12,114.00    |
| 11-420-640-0000-6171 | Fica-Employer Share-Cs                | 7,882.00     | 6,459.00     | 9,630.00     | 3,050.00     | 10,015.00    |
| 11-420-640-0000-6172 | Medicare-Employer Share-Cs            | 1,843.00     | 1,511.00     | 2,252.00     | 713.00       | 2,342.00     |
| 11-420-640-0000-6174 | Co. Health Contribution               | 19,988.00    | 19,154.00    | 31,479.00    | 10,425.00    | 35,967.00    |
| 11-420-640-0000-6241 | Admin Expense-Publicity Ads           | 0.00         | 144.00       | 0.00         | 0.00         | 0.00         |
| 11-420-640-0000-6243 | General Administrative Expense        | 1,039.00     | 666.00       | 708.00       | 525.00       | 809.00       |
| 11-420-640-0000-6260 | Fed Offset Fees-Cs Tax Intercept      | 1,392.00     | 1,207.00     | 1,337.00     | 2,445.00     | 1,125.00     |
| 11-420-640-0000-6264 | Atty Legal Charges-Child Support      | 23,357.00    | 23,225.00    | 22,336.00    | 11,612.00    | 26,618.00    |
| 11-420-640-0000-6268 | Blood Test-Paternity Charges          | 829.00       | 702.00       | 594.00       | 54.00        | 495.00       |
| 11-420-640-0000-6273 | Professional Fees                     | 28,906.00    | 30,757.00    | 28,888.00    | 17,086.00    | 35,089.00    |
| 11-420-640-0000-6286 | Sheriff's Serv Fee Charges-Cs         | 4,817.00     | 2,513.00     | 3,800.00     | 862.00       | 3,389.00     |
| 11-420-640-0000-6331 | Staff Development Travel              | 905.00       | 3,190.00     | 1,588.00     | 12.00        | 600.00       |
| 11-420-640-0000-6335 | Travel                                | 33.00        | 34.00        | 26.00        | 0.00         | 33.00        |
| 11-420-640-0000-6337 | Cs Meals-Travel Expense               | 54.00        | 69.00        | 87.00        | 0.00         | 55.00        |
| 11-420-640-0000-6353 | Cost Of Space                         | 1,920.00     | 1,680.00     | 1,980.00     | 888.00       | 1,176.00     |
| 11-420-640-0000-6377 | Fees And Service Charges              | 0.00         | 3,413.00     | 0.00         | 6,485.00     | 0.00         |
| 11-420-640-0000-6408 | Office Supplies                       | 312.00       | 906.00       | 695.00       | 3.00         | 425.00       |
| 11-420-640-0000-6601 | Equipment Purchases                   | 597.00       | 0.00         | 0.00         | 0.00         | 0.00         |
| 11-420-640-1770-5503 | Ivd Legal Fees                        | (30.00)      | (324.00)     | (25.00)      | 0.00         | (106.00)     |
| 11-420-640-4700-5503 | Blood Test Fees-Cs                    | (200.00)     | (471.00)     | (298.00)     | (129.00)     | (322.00)     |
| 11-420-650-0000-5222 | State Reimb-Program & Health Ins      | (170,806.00) | (226,836.00) | (182,050.00) | (88,684.00)  | (215,248.00) |
| 11-420-650-0000-5326 | Periodic Data match Alloc             | (7,183.00)   | (7,772.00)   | (7,772.00)   | 0.00         | (7,867.00)   |
| 11-420-650-0000-5328 | State Incentive Income MA             | (9,817.00)   | (7,407.00)   | (8,220.00)   | (3,597.00)   | (8,270.00)   |
| 11-420-650-0000-5415 | Federal Incentive MA                  | (5,890.00)   | (4,444.00)   | (4,721.00)   | (2,158.00)   | (4,962.00)   |
| 11-420-650-0000-5421 | Fed Reimb-Administration              | (298,900.00) | (340,812.00) | (368,700.00) | (141,950.00) | (365,090.00) |
| 11-420-650-0000-5422 | Fed Reimb-Program & Health Ins        | (136,594.00) | (190,241.00) | (147,909.00) | (73,202.00)  | (173,508.00) |
| 11-420-650-0000-5835 | Ma Recoveries                         | (121,882.00) | (267,520.00) | (289,350.00) | (52,666.00)  | (221,967.00) |
| 11-420-650-0000-6003 | Ma Nh Under 65                        | 45,334.00    | 48,025.00    | 43,520.00    | 13,052.00    | 40,989.00    |

|                      |                                        |            |             |             |            |            |
|----------------------|----------------------------------------|------------|-------------|-------------|------------|------------|
| 11-420-650-0000-6004 | Ma Recoveries Due State                | 91,412.00  | 191,932.00  | 217,013.00  | 44,226.00  | 166,475.00 |
| 11-420-650-0000-6024 | Health Insurance Premium Pmts          | 186,583.00 | 309,062.00  | 218,940.00  | 132,559.00 | 270,137.00 |
| 11-420-650-0000-6025 | Medicare Qmb Pmts                      | 34,213.00  | 38,681.00   | 34,141.00   | 25,189.00  | 41,740.00  |
| 11-420-650-0000-6210 | Medical Transportation                 | 86,604.00  | 76,845.00   | 76,878.00   | 22,076.00  | 76,878.00  |
| 11-420-650-0000-6243 | Ma-Birth Certificate Cost              | 0.00       | 13.00       | 13.00       | 13.00      | 13.00      |
| 11-420-650-0000-6267 | Consulting Fee-County Based Purchasing | 7,946.00   | 8,190.00    | 8,190.00    | 8,770.00   | 8,770.00   |
| 11-420-650-4405-6003 | Ma lcf Mr Co Sh                        | 3,139.00   | 3,184.00    | 3,156.00    | 770.00     | 3,171.00   |
| 11-420-680-0000-5421 | Fed Reimb-Indochinese-Admin            | (218.00)   | (163.00)    | (103.00)    | 0.00       | (115.00)   |
| 11-420-740-4910-5421 | Children's & Adult Mental Health       | 0.00       | 0.00        | (12,096.00) | 0.00       | 0.00       |
|                      |                                        | 0.00       | (53,715.00) | 0.00        | 453,393.00 | 717,203.00 |

**SOCIAL SERVICES - SOCIAL SERVICES - 430**

| Account Number       | Account Description                      | 2019 Budget  | 2019 Actual  | 2020 Budget    | 2020 Actual | 2021 Budget  |
|----------------------|------------------------------------------|--------------|--------------|----------------|-------------|--------------|
| 11-430-000-0000-5001 | Property Taxes-Current                   | (740,377.00) | (692,158.00) | (1,000,606.00) | 0.00        | 0.00         |
| 11-430-000-0000-5004 | Property Taxes-Delinquent                | 0.00         | (17,349.00)  | 0.00           | 0.00        | 0.00         |
| 11-430-000-0000-5007 | Mobile Home Tax - Current                | 0.00         | (258.00)     | 0.00           | 0.00        | 0.00         |
| 11-430-000-0000-5008 | Mobile Home Tax - Delinquent             | 0.00         | (46.00)      | 0.00           | 0.00        | 0.00         |
| 11-430-700-0000-5331 | State Ccsa-Chn & Comm Serv Grant         | (220,701.00) | (220,701.00) | (223,677.00)   | 0.00        | (215,214.00) |
| 11-430-700-0000-5387 | LTSS SSTS (MNCHOICES)                    | (72,671.00)  | (82,072.00)  | (76,760.00)    | (23,361.00) | (84,346.00)  |
| 11-430-700-0000-5421 | Fed Grants-Admin                         | (35,526.00)  | (31,618.00)  | (33,430.00)    | (8,656.00)  | (32,212.00)  |
| 11-430-700-0000-5435 | Title Xx Grant                           | (119,198.00) | (119,198.00) | (119,193.00)   | (59,598.00) | (114,684.00) |
| 11-430-700-0000-5447 | 93778 LTSS SSTS(MNCHOICES)               | (76,000.00)  | (98,752.00)  | (84,538.00)    | (28,518.00) | (101,816.00) |
| 11-430-700-0000-6105 | Salaries-Social Services                 | 774,526.00   | 825,301.00   | 859,360.00     | 440,105.00  | 838,346.00   |
| 11-430-700-0000-6110 | Overtime Salaries                        | 0.00         | 1,314.00     | 0.00           | 16.00       | 0.00         |
| 11-430-700-0000-6152 | Life Insurance                           | 130.00       | 136.00       | 125.00         | 65.00       | 125.00       |
| 11-430-700-0000-6162 | Pera-Employer Share-Ss                   | 58,089.00    | 61,577.00    | 64,452.00      | 33,294.00   | 60,848.00    |
| 11-430-700-0000-6171 | Fica-Employer Share-Ss                   | 48,021.00    | 49,032.00    | 53,280.00      | 26,109.00   | 50,301.00    |
| 11-430-700-0000-6172 | Medicare-Employer Share-Ss               | 11,231.00    | 11,467.00    | 12,461.00      | 6,106.00    | 11,764.00    |
| 11-430-700-0000-6174 | Co. Health Contribution                  | 137,411.00   | 135,829.00   | 148,644.00     | 77,114.00   | 170,661.00   |
| 11-430-700-0000-6203 | Communications-Telephone                 | 2,329.00     | 1,826.00     | 2,317.00       | 412.00      | 824.00       |
| 11-430-700-0000-6205 | Ss Postage Charges                       | 2,654.00     | 2,904.00     | 2,623.00       | 1,189.00    | 2,645.00     |
| 11-430-700-0000-6206 | Employee Electronic Device Reimbursement | 1,260.00     | 1,425.00     | 1,620.00       | 810.00      | 1,620.00     |
| 11-430-700-0000-6241 | Advertising, Public Information          | 88.00        | 66.00        | 58.00          | 0.00        | 74.00        |
| 11-430-700-0000-6242 | Membership Dues & Registration Fees      | 2,123.00     | 2,246.00     | 2,246.00       | 2,462.00    | 2,462.00     |
| 11-430-700-0000-6243 | General Administrative Expense           | 3,965.00     | 4,814.00     | 4,023.00       | 2,321.00    | 4,240.00     |
| 11-430-700-0000-6245 | Registration Fees                        | 1,115.00     | 867.00       | 1,205.00       | 60.00       | 859.00       |
| 11-430-700-0000-6262 | State Auditor Charges                    | 755.00       | 0.00         | 755.00         | 0.00        | 0.00         |
| 11-430-700-0000-6270 | Data Processing Prof Fees                | 2,524.00     | 0.00         | 2,655.00       | 0.00        | 0.00         |
| 11-430-700-0000-6273 | Professional Fees- SS -EDOC              | 577.00       | 577.00       | 577.00         | 284.00      | 625.00       |
| 11-430-700-0000-6305 | Equipment Repairs & Maintenance          | 96.00        | 0.00         | 50.00          | 0.00        | 50.00        |
| 11-430-700-0000-6311 | Misc Repairs & Maintenance               | 37.00        | 0.00         | 45.00          | 0.00        | 45.00        |
| 11-430-700-0000-6331 | Staff Development Travel                 | 9,042.00     | 15,043.00    | 11,130.00      | 1,891.00    | 5,444.00     |
| 11-430-700-0000-6335 | Travel                                   | 21,787.00    | 20,958.00    | 19,520.00      | 5,140.00    | 22,131.00    |
| 11-430-700-0000-6337 | Meals-Other Travel Expense               | 266.00       | 79.00        | 198.00         | 12.00       | 164.00       |
| 11-430-700-0000-6342 | Equipment Rental & Leasing               | 1,678.00     | 0.00         | 1,795.00       | 0.00        | 1,795.00     |

|                      |                                          |             |             |             |            |             |
|----------------------|------------------------------------------|-------------|-------------|-------------|------------|-------------|
| 11-430-700-0000-6353 | Cost Of Space                            | 12,720.00   | 13,200.00   | 12,720.00   | 6,228.00   | 12,456.00   |
| 11-430-700-0000-6354 | Property,Liability Insurance             | 3,633.00    | 0.00        | 3,633.00    | 5,230.00   | 5,230.00    |
| 11-430-700-0000-6355 | Worker's Comp Ins                        | 1,483.00    | 0.00        | 1,436.00    | 1,441.00   | 1,441.00    |
| 11-430-700-0000-6408 | Office Supplies                          | 2,947.00    | 2,164.00    | 2,205.00    | 152.00     | 2,205.00    |
| 11-430-700-0000-6639 | Asset Inventory                          | 633.00      | 0.00        | 0.00        | 0.00       | 0.00        |
| 11-430-700-0000-6803 | Misc Expense                             | 761.00      | 486.00      | 565.00      | 0.00       | 661.00      |
| 11-430-700-1000-6269 | Computer Network Costs-Ssis Project      | 1,640.00    | 1,397.00    | 1,397.00    | 0.00       | 1,397.00    |
| 11-430-700-7000-6105 | Gross Salaries                           | 48,758.00   | 56,254.00   | 58,262.00   | 28,921.00  | 61,319.00   |
| 11-430-700-7000-6120 | On Call                                  | 10,400.00   | 10,400.00   | 10,400.00   | 5,200.00   | 10,400.00   |
| 11-430-700-7000-6152 | Life Insurance                           | 10.00       | 11.00       | 10.00       | 5.00       | 10.00       |
| 11-430-700-7000-6162 | P.E.R.A. - Employer                      | 3,657.00    | 4,377.00    | 4,370.00    | 2,274.00   | 4,599.00    |
| 11-430-700-7000-6171 | Social Security-Employer                 | 3,023.00    | 3,087.00    | 3,612.00    | 1,718.00   | 3,802.00    |
| 11-430-700-7000-6172 | Medicare-Employer                        | 707.00      | 722.00      | 845.00      | 402.00     | 889.00      |
| 11-430-700-7000-6174 | Co.Health Contribution                   | 14,160.00   | 14,117.00   | 14,867.00   | 7,458.00   | 17,153.00   |
| 11-430-700-7000-6206 | Employee Electronic Device Reimbursement | 180.00      | 180.00      | 180.00      | 90.00      | 180.00      |
| 11-430-700-7000-6337 | Meals - Travel Expense                   | 55.00       | 7.00        | 35.00       | 0.00       | 25.00       |
| 11-430-710-0000-5323 | State Reimb - Parental Support CHN       | (10,083.00) | (7,606.00)  | (4,107.00)  | (710.00)   | (5,046.00)  |
| 11-430-710-0000-5388 | Child Protection Grant- State            | 0.00        | (75,000.00) | 0.00        | 0.00       | 0.00        |
| 11-430-710-0000-5412 | Fed reimb - Parental Support - 93556     | 0.00        | (292.00)    | 0.00        | (27.00)    | 0.00        |
| 11-430-710-0000-5413 | Fed Reimb - Parental Support-CHN 93590   | (9,308.00)  | (4,387.00)  | (3,791.00)  | (2,009.00) | (4,657.00)  |
| 11-430-710-0000-5421 | Fed - Admin Reimbursement Grants         | (20,341.00) | (10,640.00) | (15,868.00) | (3,651.00) | (11,234.00) |
| 11-430-710-0000-5425 | 93.645 Fed Reimb - Parental Support      | 0.00        | (877.00)    | 0.00        | (82.00)    | 0.00        |
| 11-430-710-0000-5432 | 4E Foster Care Fed Reimb                 | (18,911.00) | (26,194.00) | (18,625.00) | (1,725.00) | (18,000.00) |
| 11-430-710-1040-6054 | Child Protection Grant Expenses          | 0.00        | 644.00      | 0.00        | 0.00       | 0.00        |
| 11-430-710-1060-6099 | Parent Support Outreach Assessment       | 0.00        | 200.00      | 0.00        | 0.00       | 0.00        |
| 11-430-710-1160-6099 | Children's Transportation                | 0.00        | 0.00        | 0.00        | 1,650.00   | 0.00        |
| 11-430-710-1180-5501 | Fees And Charges-toxicology testing      | (59.00)     | 0.00        | (50.00)     | 0.00       | (50.00)     |
| 11-430-710-1180-6099 | Health Related Serv-Testing              | 286.00      | 67.00       | 230.00      | 95.00      | 195.00      |
| 11-430-710-1190-6099 | Court Related Services & Activities      | 0.00        | 0.00        | 0.00        | 1,305.00   | 0.00        |
| 11-430-710-1410-5501 | Home monitoring recoveries               | (64.00)     | 0.00        | (84.00)     | 0.00       | (68.00)     |
| 11-430-710-1410-6099 | Adaptive Aids-Home Monitoring            | 4,810.00    | 2,150.00    | 2,503.00    | 0.00       | 1,700.00    |
| 11-430-710-1460-5430 | Adolesc Life Skills-Self-Fed             | (4,800.00)  | (4,800.00)  | (4,800.00)  | (500.00)   | (2,000.00)  |
| 11-430-710-1460-6099 | Self Fund-Life Skills                    | 4,800.00    | 5,048.00    | 4,800.00    | 979.00     | 2,000.00    |
| 11-430-710-1640-5222 | FAMILY RESPONSE STATE GRANT              | (1,992.00)  | (1,494.00)  | (2,364.00)  | (498.00)   | (1,621.00)  |
| 11-430-710-1640-5412 | 93.556 Fed Reimb - FAMILY RESPONSE       | (3,246.00)  | (2,435.00)  | (3,853.00)  | (1,775.00) | (2,641.00)  |
| 11-430-710-1640-5448 | 93645 Fed Reimb-Family Resp              | 0.00        | (1,070.00)  | 0.00        | (535.00)   | 0.00        |
| 11-430-710-1640-6099 | Family Serv-Alternative Response         | 7,378.00    | 4,856.00    | 8,757.00    | 49.00      | 6,002.00    |
| 11-430-710-1670-6099 | Parent Support Outreach Services         | 19,391.00   | 19,205.00   | 7,898.00    | 1,940.00   | 9,703.00    |
| 11-430-710-1710-5845 | Recoveries-Foster Care Shelter           | (427.00)    | (310.00)    | 0.00        | 0.00       | 0.00        |
| 11-430-710-1710-6099 | Shelter Homes - Chn All Other Soc Ser    | 2,575.00    | 0.00        | 0.00        | 0.00       | 0.00        |
| 11-430-710-1750-6099 | Northstar Kinship Assistance Recon       | 1,973.00    | 0.00        | 1,523.00    | 0.00       | 540.00      |
| 11-430-710-1780-5327 | Northstar Foster Care Recon-State        | (9,731.00)  | (22,231.00) | (20,196.00) | (2,335.00) | (21,060.00) |
| 11-430-710-1780-6099 | Northstar Foster Care Reconciliation     | 11,025.00   | 0.00        | 3,417.00    | 0.00       | 3,417.00    |
| 11-430-710-1800-5501 | Parental fees- Treatment Foster care     | (3,967.00)  | (10,616.00) | (8,360.00)  | (3,269.00) | 0.00        |
| 11-430-710-1800-6099 | Treatment Foster care                    | 23,384.00   | 22,513.00   | 23,722.00   | 3,551.00   | 10,000.00   |

|                      |                                         |              |              |              |             |              |
|----------------------|-----------------------------------------|--------------|--------------|--------------|-------------|--------------|
| 11-430-710-1812-5501 | Foster Care Parental Fees               | (1,021.00)   | (9,442.00)   | (5,065.00)   | (2,875.00)  | (2,222.00)   |
| 11-430-710-1812-5834 | Foster Care Recoveries                  | (9,775.00)   | (4,602.00)   | (6,815.00)   | (3,050.00)  | (7,368.00)   |
| 11-430-710-1812-6052 | Child Family Foster Care                | 7,088.00     | 0.00         | 4,621.00     | 0.00        | 0.00         |
| 11-430-710-1812-6077 | Iv-E Foster Care Payments Cnug          | 44,228.00    | 50,813.00    | 39,766.00    | 17,931.00   | 46,924.00    |
| 11-430-710-1812-6099 | All Other Soc Serv (Excl Perm Planning) | 17,236.00    | 34,251.00    | 27,921.00    | 33,909.00   | 81,382.00    |
| 11-430-710-1830-5501 | Chn Group Home Fees                     | (5,392.00)   | (7,326.00)   | (5,729.00)   | (1,664.00)  | (4,463.00)   |
| 11-430-710-1830-5833 | Group Home Recoveries                   | 0.00         | 0.00         | 0.00         | (3,161.00)  | (6,322.00)   |
| 11-430-710-1830-6099 | All Other Soc Serv (Excl Perm Planning) | 50,000.00    | 116,306.00   | 68,577.00    | 52,766.00   | 89,953.00    |
| 11-430-710-1850-5501 | Chn Corr Fac Fees                       | (3,063.00)   | (2,804.00)   | (3,220.00)   | (237.00)    | (2,565.00)   |
| 11-430-710-1850-6099 | Correctional Fac -Chn All Other Soc Ser | 60,000.00    | 85,651.00    | 73,632.00    | 12,278.00   | 51,848.00    |
| 11-430-710-1860-5501 | Detention Parental Fees                 | (2,907.00)   | (2,369.00)   | (2,948.00)   | (1,126.00)  | (2,261.00)   |
| 11-430-710-1860-6099 | Detention-Children                      | 7,800.00     | 15,670.00    | 2,864.00     | 8,500.00    | 18,035.00    |
| 11-430-710-1880-6099 | Supervised Independent Living(18-21)    | 10,920.00    | 4,932.00     | 14,796.00    | 0.00        | 0.00         |
| 11-430-710-1890-6099 | Respite Care Child                      | 79.00        | 237.00       | 0.00         | 0.00        | 0.00         |
| 11-430-710-1910-5349 | CHN- CADI- STATE share                  | (3,579.00)   | (394.00)     | (2,889.00)   | (278.00)    | (2,100.00)   |
| 11-430-710-1910-5449 | CHN - CADI - Federal share              | (3,579.00)   | (394.00)     | (2,889.00)   | (278.00)    | (2,100.00)   |
| 11-430-710-1920-5432 | Fed Grant-Altern Response 93.645        | (2,410.00)   | (535.00)     | (2,542.00)   | 0.00        | (1,740.00)   |
| 11-430-710-1930-5421 | Child welfare- TCM- Fed Share only-NEW  | (66,804.00)  | (99,301.00)  | (80,454.00)  | (44,259.00) | (119,556.00) |
| 11-430-710-1930-6099 | MA CW TCM CV-NEW                        | 1,017.00     | 5,377.00     | 1,678.00     | 0.00        | 8,130.00     |
| 11-430-710-1970-6099 | Local Collaborative Services            | 100.00       | 100.00       | 100.00       | 100.00      | 100.00       |
| 11-430-710-7000-5388 | Child Protection Grant-State- Corrected | (60,000.00)  | (14,810.00)  | (75,000.00)  | 0.00        | (75,000.00)  |
| 11-430-720-0000-5221 | Ccbsf Admin-State                       | (5,329.00)   | (5,097.00)   | (5,319.00)   | (1,859.00)  | (5,819.00)   |
| 11-430-720-0000-5342 | Mfip Admin Cc-State                     | (15,261.00)  | (11,575.00)  | (15,543.00)  | (3,238.00)  | (15,026.00)  |
| 11-430-720-0000-5421 | Bsf Child Care Admin                    | (5,546.00)   | (6,231.00)   | (7,654.00)   | (2,272.00)  | (6,303.00)   |
| 11-430-720-0000-5441 | Mfip Tanf E & T-Fed                     | (133,128.00) | (101,574.00) | (136,031.00) | (29,845.00) | (123,081.00) |
| 11-430-720-0000-5442 | Mfip Admin-Child Care-Federal           | (1,990.00)   | (2,548.00)   | (2,470.00)   | (1,196.00)  | (2,684.00)   |
| 11-430-720-0000-5503 | Licensing,Backgrd Checks                | (5,413.00)   | (3,030.00)   | (5,050.00)   | 0.00        | (3,500.00)   |
| 11-430-720-2112-6073 | Bsf Ch Care Empl Out Of Home            | 9,773.00     | 9,774.00     | 9,773.00     | 4,070.00    | 9,773.00     |
| 11-430-720-2140-6077 | Ive Child Care                          | 0.00         | 1,892.00     | 2,622.00     | 0.00        | 895.00       |
| 11-430-720-2370-6099 | Stride/Mfip Empl & Training             | 98,193.00    | 110,701.00   | 98,193.00    | 44,280.00   | 95,247.00    |
| 11-430-730-0000-5345 | State Reimb-Cdtf Admin                  | (5,315.00)   | (5,005.00)   | (6,600.00)   | (858.00)    | (6,135.00)   |
| 11-430-730-0000-5421 | Fed Reimb-RI 25 Assess-Massts           | (15,852.00)  | (13,970.00)  | (14,932.00)  | (3,994.00)  | (14,651.00)  |
| 11-430-730-0000-5501 | Detox Fees                              | (19,986.00)  | (20,097.00)  | (20,679.00)  | (11,505.00) | (21,460.00)  |
| 11-430-730-0000-5833 | Cd Misc Recoveries-Ins                  | (254.00)     | (970.00)     | (1,000.00)   | 0.00        | 0.00         |
| 11-430-730-3050-6099 | CD Assessment Rule 25                   | 283.00       | 0.00         | 237.00       | 0.00        | 0.00         |
| 11-430-730-3590-6030 | Central Billing-Consolidated Fund       | 23,386.00    | 24,150.00    | 28,770.00    | 0.00        | 28,240.00    |
| 11-430-730-3711-6099 | Detoxification All Other Soc Ser        | 32,718.00    | 23,494.00    | 28,832.00    | 7,977.00    | 29,312.00    |
| 11-430-740-0000-5332 | Crest Mh Initiative                     | (99,625.00)  | (95,486.00)  | (95,986.00)  | (14,023.00) | (94,697.00)  |
| 11-430-740-4050-5501 | Parental Fee-Psychological Testing      | (936.00)     | 0.00         | 0.00         | 0.00        | 0.00         |
| 11-430-740-4050-6099 | Child Outpt Diagnostic Assessment       | 2,312.00     | 0.00         | 3,437.00     | 0.00        | 1,725.00     |
| 11-430-740-4080-6099 | Adult Outpatient Diagnostic Assessment  | 0.00         | 86.00        | 0.00         | 159.00      | 380.00       |
| 11-430-740-4160-6099 | Mh Adult Transportation                 | 3,072.00     | 2,815.00     | 3,176.00     | 580.00      | 3,313.00     |
| 11-430-740-4180-6099 | CREST Flex funds                        | 2,500.00     | 5,632.00     | 2,500.00     | 0.00        | 2,500.00     |
| 11-430-740-4302-5222 | Children's Mh-Integrated Fund-St Sh     | (11,270.00)  | (6,169.00)   | (23,173.00)  | 0.00        | (29,257.00)  |
| 11-430-740-4310-6099 | Ad Mh Crisis Assess & Intervention      | 0.00         | 18,288.00    | 0.00         | 0.00        | 18,288.00    |

|                      |                                          |             |             |             |             |             |
|----------------------|------------------------------------------|-------------|-------------|-------------|-------------|-------------|
| 11-430-740-4340-5335 | Adult Csp Rule 78                        | (51,786.00) | (51,786.00) | (51,786.00) | (8,626.00)  | (51,786.00) |
| 11-430-740-4340-6067 | Psy Rehab-Csp                            | 12,616.00   | 18,291.00   | 15,330.00   | 3,966.00    | 17,467.00   |
| 11-430-740-4341-6067 | Crest Community Support                  | 1,474.00    | 0.00        | 0.00        | 0.00        | 0.00        |
| 11-430-740-4360-6099 | Adult Crisis Stabilization               | 3,634.00    | 0.00        | 3,634.00    | 0.00        | 1,000.00    |
| 11-430-740-4431-6067 | Crest Housing Subsidy                    | 1,872.00    | 0.00        | 1,000.00    | 0.00        | 0.00        |
| 11-430-740-4520-5844 | Misc Collections Outpatient Treatment    | (12,608.00) | (21,390.00) | (12,880.00) | (5,011.00)  | (17,025.00) |
| 11-430-740-4520-6050 | Prim Outpatient Treatment Title Xx Pos   | 38,856.00   | 44,701.00   | 39,565.00   | 19,661.00   | 42,675.00   |
| 11-430-740-4521-5844 | Sex Offender Recoveries                  | (333.00)    | (419.00)    | (426.00)    | (476.00)    | (439.00)    |
| 11-430-740-4530-5501 | Par Fee-Child Outpatient Psychotherapy   | (290.00)    | 0.00        | 0.00        | 0.00        | 0.00        |
| 11-430-740-4530-6099 | Child Outpatient Psychotherapy           | 0.00        | 379.00      | 0.00        | 0.00        | 0.00        |
| 11-430-740-4540-6099 | All Other Soc Serv (Excl Perm Planning)  | 360.00      | 360.00      | 360.00      | 115.00      | 340.00      |
| 11-430-740-4620-6097 | Children's Mh In-Home Counseling         | 950.00      | 343.00      | 950.00      | 3,812.00    | 3,000.00    |
| 11-430-740-4720-5833 | Poor Relief Recoveries                   | 0.00        | (1,577.00)  | (1,207.00)  | (1,094.00)  | (1,100.00)  |
| 11-430-740-4720-6099 | Poor Relief-Mental Health Regl Trmt Ctr  | 0.00        | 32,004.00   | 0.00        | 0.00        | 8,000.00    |
| 11-430-740-4721-6099 | State Operated Inpatient-Sex Offender    | 19,048.00   | 15,549.00   | 18,064.00   | 5,974.00    | 17,950.00   |
| 11-430-740-4830-5421 | Title Ive Foster Care Maint Reimb        | (206.00)    | 0.00        | (3,116.00)  | 0.00        | (3,116.00)  |
| 11-430-740-4830-5436 | Fed-Chn Mh RI 5 Reimbursement            | 0.00        | 0.00        | 0.00        | (8,792.00)  | 0.00        |
| 11-430-740-4830-5501 | RI 5 Mh Recoveries                       | 0.00        | (5,236.00)  | (3,926.00)  | 0.00        | 0.00        |
| 11-430-740-4830-5833 | Rule 5 Mh Chn Recoveries                 | 0.00        | (174.00)    | 0.00        | (917.00)    | (700.00)    |
| 11-430-740-4830-6077 | Iv-E Foster Care Payments Rule 5         | 33,864.00   | 0.00        | 20,000.00   | 0.00        | 0.00        |
| 11-430-740-4830-6099 | Rule 5 Child Resid Treatment             | 20,000.00   | 200,748.00  | 169,890.00  | 63,861.00   | 173,350.00  |
| 11-430-740-4890-5393 | CMH Respite Grant                        | (20,000.00) | (4,988.00)  | 0.00        | (5,223.00)  | (11,855.00) |
| 11-430-740-4890-6099 | Child Respite Care-Mh                    | 20,000.00   | 11,781.00   | 16,865.00   | 7,901.00    | 11,855.00   |
| 11-430-740-4900-5421 | CHN MH TCM                               | (13,518.00) | 0.00        | (20,460.00) | 0.00        | 0.00        |
| 11-430-740-4900-5844 | Misc Collections - CHN Case Mgmt         | (1,919.00)  | 0.00        | (968.00)    | 0.00        | (930.00)    |
| 11-430-740-4900-6099 | Child Rule 79 Cs Mgmt                    | 39,564.00   | 45,995.00   | 51,358.00   | 21,168.00   | 51,176.00   |
| 11-430-740-4910-5421 | Adult Mh Tcm                             | (5,856.00)  | 0.00        | 0.00        | 0.00        | 0.00        |
| 11-430-740-4910-6067 | Community Outreach For Mi                | 37,183.00   | 48,344.00   | 42,644.00   | 19,950.00   | 45,844.00   |
| 11-430-740-4911-6099 | RI 79 Mh Contract Vendors                | 114,966.00  | 79,859.00   | 97,529.00   | 31,130.00   | 78,000.00   |
| 11-430-750-0000-5334 | State Reimb-Mr Waiver Case Mgt           | (62,335.00) | (48,264.00) | (46,965.00) | (17,608.00) | (45,203.00) |
| 11-430-750-0000-5434 | CFDA 93.778 Fed Share-Mr Waiver Case Mgt | (62,335.00) | (48,272.00) | (46,972.00) | (17,612.00) | (45,203.00) |
| 11-430-750-0000-5501 | MR/RC WAIVER FEE                         | (93.00)     | (13.00)     | (78.00)     | 6.00        | (65.00)     |
| 11-430-750-5160-6094 | Mental Retardation - Ma Waiver           | 12,304.00   | 15,792.00   | 15,513.00   | 4,837.00    | 17,570.00   |
| 11-430-750-5340-5332 | State-Sils Grant                         | (1,319.00)  | (1,328.00)  | (1,636.00)  | 0.00        | (1,280.00)  |
| 11-430-750-5340-6050 | Semi Indep Living Skills Title Xx Pos    | 1,884.00    | 1,585.00    | 2,337.00    | 0.00        | 1,506.00    |
| 11-430-750-5350-5336 | Mn - Mr Family Support Program Grant     | (25,000.00) | (36,380.00) | (25,000.00) | (12,035.00) | (48,140.00) |
| 11-430-750-5350-6053 | DD Family Support Prog (Family Subsidy)  | 25,000.00   | 36,847.00   | 25,000.00   | 37,865.00   | 48,140.00   |
| 11-430-750-5380-6099 | Extended Employment All Other Soc Servic | 5,231.00    | 5,055.00    | 5,000.00    | 1,603.00    | 5,000.00    |
| 11-430-750-5410-6094 | Mr Adaptive Aids Or Special Equipment    | 0.00        | 583.00      | 0.00        | 0.00        | 0.00        |
| 11-430-750-5660-6050 | Adult Day Trn And Habil-Title Xx Pos     | 723.00      | 789.00      | 972.00      | 182.00      | 754.00      |
| 11-430-750-5930-5421 | VA/DD TCM- FED SH new                    | (5,856.00)  | (6,421.00)  | (6,048.00)  | (565.00)    | (5,089.00)  |
| 11-430-750-5930-5501 | VA/DD TCM FEE- NEW                       | (3.00)      | (29.00)     | (38.00)     | 0.00        | (42.00)     |
| 11-430-750-5930-6099 | Adult RI 185 Case Mgt-Non Waiver         | 822.00      | 1,074.00    | 1,049.00    | 762.00      | 1,313.00    |
| 11-430-760-0000-5222 | Adult Protection Grant-State             | 0.00        | (4,023.00)  | (3,873.00)  | 0.00        | (6,078.00)  |
| 11-430-760-6020-6099 | Community Ed & Prevention                | 2,500.00    | 2,500.00    | 2,500.00    | 0.00        | 2,500.00    |



|                      |                                      |            |            |            |              |              |
|----------------------|--------------------------------------|------------|------------|------------|--------------|--------------|
| 11-430-760-6160-6099 | Alt Care Transp Services             | 8,218.00   | 7,950.00   | 7,723.00   | 2,907.00     | 8,250.00     |
| 11-430-760-6190-6099 | Court Related Adult Services         | 8,736.00   | 5,899.00   | 9,500.00   | 4,111.00     | 5,899.00     |
| 11-430-760-6910-5333 | Alt Care EW MA Elig-CADI- St sh-NEW  | (3,404.00) | (1,968.00) | (1,504.00) | (951.00)     | (1,958.00)   |
| 11-430-760-6910-5433 | Alt Care -EW Ma Elig-CADI-Fed sh-NEW | (3,404.00) | (1,968.00) | (1,504.00) | (951.00)     | (1,955.00)   |
| 11-430-760-6950-6099 | Guardianship/Conservatorship         | 55,499.00  | 56,329.00  | 55,873.00  | 25,033.00    | 58,082.00    |
|                      |                                      | 0.00       | 361,403.00 | 0.00       | 760,644.00   | 1,011,140.00 |
|                      | <b>Total Social Services</b>         | 0.00       | 307,688.00 | 0.00       | 1,214,037.00 | 1,728,343.00 |

LOCAL COLLABORATIVE

|                      |                                       |             |             |             |             |             |
|----------------------|---------------------------------------|-------------|-------------|-------------|-------------|-------------|
| 75-432-710-1970-5421 | Fed - Admin Reimbursement Grants      | (51,886.00) | (61,381.00) | (59,565.00) | (12,277.00) | (61,531.00) |
| 75-432-710-1970-5422 | Fed - Program Incentive Reimbursement | (33,430.00) | (20,504.00) | (27,945.00) | (5,286.00)  | (20,010.00) |
| 75-432-710-1970-5832 | Refunds & Reimbursements              | (2,075.00)  | (1,053.00)  | (1,950.00)  | (600.00)    | (600.00)    |
| 75-432-710-1970-6088 | Local Collaborative Unique Serv-Exp   | 87,391.00   | 84,705.00   | 89,460.00   | 2,772.00    | 82,141.00   |
|                      |                                       | 0.00        | 1,767.00    | 0.00        | (15,391.00) | 0.00        |

2021

## Office Support for Income Maintenance

| OVERALL          | Hourly/Salary | Gross Salaries | Life Insurance | PERA         | Social Security | Medicare    | Health Insurance | Total Cost    |
|------------------|---------------|----------------|----------------|--------------|-----------------|-------------|------------------|---------------|
| K Olson          | \$ 46.99      | \$ 48,869.60   | \$ 9.60        | \$ 3,665.22  | \$ 3,029.92     | \$ 708.61   | \$ 26,216.27     | \$ 82,499.21  |
| 7/5/2021         | \$ 48.34      | \$ 50,273.60   |                | \$ 3,770.52  | \$ 3,116.96     | \$ 728.97   |                  | \$ 57,890.05  |
| A Tufte          | \$ 22.07      | \$ 11,476.40   | \$ 9.60        | \$ 860.73    | \$ 711.54       | \$ 166.41   | \$ 11,989.03     | \$ 25,213.70  |
| 3/30/2021        | \$ 22.76      | \$ 35,505.60   |                | \$ 2,662.92  | \$ 2,201.35     | \$ 514.83   |                  | \$ 40,884.70  |
| D Olson          | \$ 31.81      | \$ 66,164.80   | \$ 9.60        | \$ 4,962.36  | \$ 4,102.22     | \$ 959.39   | \$ 11,989.03     | \$ 88,187.40  |
| G Schwichtenberg | \$ 21.38      | \$ 14,859.10   | \$ 9.60        | \$ 1,114.43  | \$ 921.26       | \$ 215.46   | \$ 26,216.27     | \$ 43,336.12  |
| 5/23/2021        | \$ 22.07      | \$ 30,566.95   |                | \$ 2,292.52  | \$ 1,895.15     | \$ 443.22   |                  | \$ 35,197.84  |
| TOTAL            |               | \$ 257,716.05  | \$ 38.40       | \$ 19,328.70 | \$ 15,978.40    | \$ 3,736.88 | \$ 76,410.60     | \$ 373,209.03 |

50% to each account as Bold Totals

| SS 420-600-4800  | Hourly/Salary | Gross Salaries | Life Insurance | PERA        | Social Security | Medicare    | Health Insurance | Total Cost    |
|------------------|---------------|----------------|----------------|-------------|-----------------|-------------|------------------|---------------|
| K Olson          | \$ 46.99      | \$ 48,869.60   | \$ 9.60        | \$ 3,665.22 | \$ 3,029.92     | \$ 708.61   | \$ 26,216.27     | \$ 82,499.21  |
| 7/5/2021         | \$ 48.34      | \$ 50,273.60   |                | \$ 3,770.52 | \$ 3,116.96     | \$ 728.97   |                  | \$ 57,890.05  |
|                  | 50%           | \$ 49,571.60   | \$ 4.80        | \$ 3,717.87 | \$ 3,073.44     | \$ 718.79   | \$ 13,108.14     | \$ 70,194.63  |
| A Tufte          | \$ 22.07      | \$ 11,476.40   | \$ 9.60        | \$ 860.73   | \$ 711.54       | \$ 166.41   | \$ 11,989.03     | \$ 25,213.70  |
| 3/30/2021        | \$ 22.76      | \$ 35,505.60   |                | \$ 2,662.92 | \$ 2,201.35     | \$ 514.83   |                  | \$ 40,884.70  |
|                  | 50%           | \$ 23,491.00   | \$ 4.80        | \$ 1,761.83 | \$ 1,456.44     | \$ 340.62   | \$ 5,994.52      | \$ 33,049.20  |
| D Olson          | \$ 31.81      | \$ 66,164.80   | \$ 9.60        | \$ 4,962.36 | \$ 4,102.22     | \$ 959.39   | \$ 11,989.03     | \$ 88,187.40  |
|                  | 50%           | \$ 33,082.40   | \$ 4.80        | \$ 2,481.18 | \$ 2,051.11     | \$ 479.69   | \$ 5,994.52      | \$ 44,093.70  |
| G Schwichtenberg | \$ 21.38      | \$ 14,859.10   | \$ 9.60        | \$ 1,114.43 | \$ 921.26       | \$ 215.46   | \$ 26,216.27     | \$ 43,336.12  |
| 5/23/2021        | \$ 22.07      | \$ 30,566.95   |                | \$ 2,292.52 | \$ 1,895.15     | \$ 443.22   |                  | \$ 35,197.84  |
|                  | 50%           | \$ 22,713.03   | \$ 4.80        | \$ 1,703.48 | \$ 1,408.21     | \$ 329.34   | \$ 13,108.14     | \$ 39,266.98  |
| TOTAL            |               | \$ 128,858.03  | \$ 19.20       | \$ 9,664.35 | \$ 7,989.20     | \$ 1,868.44 | \$ 38,205.30     | \$ 186,604.52 |

**2021****Income Maintenance Staff**

| <b>SS 420-600-4801</b> | <b>Hourly/Salary</b> | <b>Gross Salaries</b> | <b>Life Insurance</b> | <b>PERA</b>         | <b>Social Security</b> | <b>Medicare</b>    | <b>Health</b>        | <b>Total Cost</b>    | <b>FTE</b> |
|------------------------|----------------------|-----------------------|-----------------------|---------------------|------------------------|--------------------|----------------------|----------------------|------------|
| J Wetzel               | \$ 23.90             | \$ 41,466.50          | \$ 9.60               | \$ 3,109.99         | \$ 2,570.92            | \$ 601.26          | \$ 26,216.27         | \$ 73,974.54         | 1          |
| 11/4/2021              | \$ 24.65             | \$ 8,504.25           |                       | \$ 637.82           | \$ 527.26              | \$ 123.31          |                      | \$ 9,792.64          |            |
| S Johnson              | \$ 29.13             | \$ 60,590.40          | \$ 9.60               | \$ 4,544.28         | \$ 3,756.60            | \$ 878.56          | \$ 26,216.27         | \$ 95,995.72         | 1          |
| V Arnold               | \$ 23.90             | \$ 35,252.50          | \$ 9.60               | \$ 2,643.94         | \$ 2,185.66            | \$ 511.16          | \$ 17,152.43         | \$ 57,755.28         | 1          |
| 9/15/2021              | \$ 24.65             | \$ 14,913.25          | \$ -                  | \$ 1,118.49         | \$ 924.62              | \$ 216.24          | \$ -                 | \$ 17,172.61         |            |
| D Curry                | \$ 29.13             | \$ 60,590.40          | \$ 9.60               | \$ 4,544.28         | \$ 3,756.60            | \$ 878.56          | \$ 12,271.93         | \$ 82,051.38         | 1          |
| S Mandelko             | \$ 29.81             | \$ 62,004.80          | \$ 9.60               | \$ 4,650.36         | \$ 3,844.30            | \$ 899.07          | \$ 11,989.03         | \$ 83,397.16         | 1          |
| K McCabe               | \$ 29.81             | \$ 62,004.80          | \$ 9.60               | \$ 4,650.36         | \$ 3,844.30            | \$ 899.07          | \$ 12,271.93         | \$ 83,680.06         | 1          |
| D Peterson             | \$ 29.81             | \$ 62,004.80          | \$ 9.60               | \$ 4,650.36         | \$ 3,844.30            | \$ 899.07          | \$ 11,989.03         | \$ 83,397.16         | 1          |
| J Peterson             | \$ 29.13             | \$ 60,590.40          | \$ 9.60               | \$ 4,544.28         | \$ 3,756.60            | \$ 878.56          | \$ 11,989.03         | \$ 81,768.48         | 1          |
| D Ristau               | \$ 29.81             | \$ 62,004.80          | \$ 9.60               | \$ 4,650.36         | \$ 3,844.30            | \$ 899.07          | \$ 26,216.27         | \$ 97,624.40         | 1          |
| T Root                 | \$ 27.63             | \$ 22,656.60          | \$ 9.60               | \$ 1,699.25         | \$ 1,404.71            | \$ 328.52          | \$ 17,152.43         | \$ 43,251.10         | 1          |
| 5/23/2021              | \$ 28.39             | \$ 35,771.40          |                       | \$ 2,682.86         | \$ 2,217.83            | \$ 518.69          | \$ -                 | \$ 41,190.77         |            |
| D Zwart                | \$ 29.81             | \$ 62,004.80          | \$ 9.60               | \$ 4,650.36         | \$ 3,844.30            | \$ 899.07          | \$ 11,989.03         | \$ 83,397.16         | 1          |
|                        |                      | <b>\$ 650,359.70</b>  | <b>\$ 105.60</b>      | <b>\$ 48,776.98</b> | <b>\$ 40,322.30</b>    | <b>\$ 9,430.22</b> | <b>\$ 185,453.65</b> | <b>\$ 934,448.44</b> | <b>11</b>  |

**2021****CHILD SUPPORT**

| <b>Child Support</b> | <b>Hourly/Salary</b> | <b>Gross Salaries</b> | <b>Life Insurance</b> | <b>PERA</b>         | <b>Social Security</b> | <b>Medicare</b>    | <b>Health Insurance</b> | <b>Total Cost</b>    | <b>FTE</b> |
|----------------------|----------------------|-----------------------|-----------------------|---------------------|------------------------|--------------------|-------------------------|----------------------|------------|
| B Reed               | \$ 22.26             | \$ 28,938.00          | \$ 9.60               | \$ 2,170.35         | \$ 1,794.16            | \$ 419.60          | \$ 11,989.03            | \$ 45,320.74         | 1          |
| 8/12/2021            | \$ 22.98             | \$ 17,924.40          |                       | \$ 1,344.33         | \$ 1,111.31            | \$ 259.90          |                         | \$ 20,639.95         |            |
| A Herschberger       | \$ 24.29             | \$ 32,621.47          | \$ 9.60               | \$ 2,446.61         | \$ 2,022.53            | \$ 473.01          | \$ 11,989.03            | \$ 49,562.25         | 1          |
| 8/23/2021            | \$ 25.07             | \$ 18,476.59          |                       | \$ 1,385.74         | \$ 1,145.55            | \$ 267.91          |                         | \$ 21,275.79         |            |
| J Kraus              | \$ 30.56             | \$ 63,564.80          | \$ 9.60               | \$ 4,767.36         | \$ 3,941.02            | \$ 921.69          | \$ 11,989.03            | \$ 85,193.50         | 1          |
|                      |                      | <b>\$ 161,525.26</b>  | <b>\$ 28.80</b>       | <b>\$ 12,114.39</b> | <b>\$ 10,014.57</b>    | <b>\$ 2,342.12</b> | <b>\$ 35,967.09</b>     | <b>\$ 221,992.23</b> | <b>3</b>   |

2021

## Top Section Social Workers, Bottom Section Social Workers Office Support

| SS 430                  | Hourly/Salary | Gross Salaries | Life Insurance | PERA         | Social Security | Medicare     | Health Insurance | Total Cost      | FTE |               |     |
|-------------------------|---------------|----------------|----------------|--------------|-----------------|--------------|------------------|-----------------|-----|---------------|-----|
| C Bakken                | \$ 30.17      | \$ 18,313.19   | \$ 9.60        | \$ 1,373.49  | \$ 1,135.42     | \$ 265.54    | \$ -             | \$ 21,097.24    | 1   |               |     |
| 4/11/2021               | \$ 31.08      | \$ 45,780.84   |                | \$ 3,433.56  | \$ 2,838.41     | \$ 663.82    |                  | \$ 52,716.64    |     |               |     |
| K Sullivan              | \$ 27.43      | \$ 30,886.18   | \$ 9.60        | \$ 2,316.46  | \$ 1,914.94     | \$ 447.85    | \$ 11,989.03     | \$ 47,564.07    | 1   |               |     |
| 7/13/2020               | \$ 28.35      | \$ 27,045.90   |                |              |                 |              |                  |                 |     |               |     |
| K Cahill                | \$ 37.26      | \$ 77,500.80   | \$ 9.60        | \$ 5,812.56  | \$ 4,805.05     | \$ 1,123.76  | \$ -             | \$ 89,251.77    | 1   |               |     |
| T Corson                | \$ 30.17      | \$ 15,688.40   | \$ 9.60        | \$ 1,176.63  | \$ 972.68       | \$ 227.48    | \$ 11,989.03     | \$ 30,063.82    | 1   |               |     |
| 3/27/2021               | \$ 31.08      | \$ 48,484.80   |                | \$ 3,636.36  | \$ 3,006.06     | \$ 703.03    |                  | \$ 55,830.25    |     |               |     |
| W Ebner                 | \$ 45.48      | \$ 94,598.40   | \$ 9.60        | \$ 7,094.88  | \$ 5,865.10     | \$ 1,371.68  | \$ 11,989.03     | \$ 120,928.69   | 1   |               |     |
| E Fugelstad             | \$ 37.26      | \$ 77,500.80   | \$ 9.60        | \$ 5,812.56  | \$ 4,805.05     | \$ 1,123.76  | \$ 17,152.43     | \$ 106,404.20   | 1   |               |     |
| S Sullivan              | \$ 27.43      | \$ 30,886.18   | \$ 9.60        | \$ 2,316.46  | \$ 1,914.94     | \$ 447.85    | \$ 11,989.03     | \$ 47,564.07    | 1   |               |     |
| 7/13/2020               | \$ 28.35      | \$ 27,045.90   |                | \$ 2,028.44  | \$ 1,676.85     | \$ 392.17    |                  |                 |     |               |     |
| S Miller                | \$ 22.26      | \$ 30,874.62   | \$ 9.60        | \$ 2,315.60  | \$ 1,914.23     | \$ 447.68    | \$ 11,989.03     | \$ 47,550.75    | 1   |               |     |
| 10/16/2021              | \$ 22.98      | \$ 15,925.14   |                | \$ 1,194.39  | \$ 987.36       | \$ 230.91    |                  | \$ 18,337.80    |     |               |     |
| KJ Dornink              | \$ 30.17      | \$ 54,909.40   | \$ 9.60        | \$ 4,118.21  | \$ 3,404.38     | \$ 796.19    | \$ 17,152.43     | \$ 80,390.20    | 1   |               |     |
| 11/13/2020              | \$ 31.08      | \$ 8,080.80    |                | \$ 606.06    | \$ 501.01       | \$ 117.17    |                  | \$ 9,305.04     |     |               |     |
| A Rinn                  | \$ 22.98      | \$ 9,950.34    | \$ 9.60        | \$ 746.28    | \$ 616.92       | \$ 144.28    | \$ 11,989.03     | \$ 23,456.45    | 1   |               |     |
| 3/13/2021               | \$ 23.70      | \$ 39,033.90   |                | \$ 2,927.54  | \$ 2,420.10     | \$ 565.99    | \$ -             |                 |     |               |     |
| CBothun                 | \$ 29.25      | \$ 15,210.00   | \$ 9.60        | \$ 1,140.75  | \$ 943.02       | \$ 220.55    | \$ 26,216.27     | \$ 43,740.19    |     |               |     |
| 3/30/21                 | \$ 30.17      | \$ 47,065.20   |                | \$ 3,529.89  | \$ 2,918.04     | \$ 682.45    | \$ -             | \$ 54,195.58    | 1   |               |     |
|                         |               | \$ 714,780.79  | \$ 105.60      | \$ 51,580.12 | \$ 42,639.56    | \$ 9,972.16  | \$ 132,455.31    | \$ 848,396.75   | 11  |               |     |
| K Olson                 |               | \$ 47,234.46   | \$ 4.80        | \$ 3,542.58  | \$ 2,928.54     | \$ 684.90    | \$ 13,108.14     | \$ 67,503.42    | 0.5 |               |     |
| A Tufte                 |               | \$ 22,327.37   | \$ 4.80        | \$ 1,674.55  | \$ 1,384.30     | \$ 323.75    | \$ 5,994.52      | \$ 31,709.29    | 0.5 |               |     |
| D Olson                 |               | \$ 32,438.38   | \$ 4.80        | \$ 2,432.88  | \$ 2,011.18     | \$ 470.36    | \$ 5,994.52      | \$ 43,352.11    | 0.5 | SW Support    | FTE |
| G Schwichtenberg        |               | \$ 21,564.62   | \$ 4.80        | \$ 1,617.35  | \$ 1,337.01     | \$ 312.69    | \$ 13,108.14     | \$ 37,944.60    | 0.5 | \$ 180,509.42 | 2   |
|                         |               | \$ 123,564.83  | \$ 19.20       | \$ 9,267.36  | \$ 7,661.02     | \$ 1,791.69  | \$ 38,205.32     | \$ 180,509.42   |     |               |     |
|                         |               | \$ 838,345.62  | \$ 124.80      | \$ 60,847.48 | \$ 50,300.58    | \$ 11,763.85 | \$ 170,660.63    | \$ 1,028,906.17 |     |               |     |
| Child Protection Grant: |               |                |                |              |                 |              |                  |                 |     |               |     |
| N Lanz                  | \$ 29.25      | \$ 45,630.00   | \$ 9.60        | \$ 3,422.25  | \$ 2,829.06     | \$ 661.64    | \$ 17,152.43     | \$ 69,704.98    | 1   |               |     |
| 5/27/2021               | \$ 30.17      | \$ 15,688.40   |                | \$ 1,176.63  | \$ 972.68       | \$ 227.48    |                  | \$ 18,065.19    |     |               |     |
|                         |               | \$ 61,318.40   | \$ 9.60        | \$ 4,598.88  | \$ 3,801.74     | \$ 889.12    | \$ 17,152.43     | \$ 87,770.17    | 1   |               |     |

11-430-700-7000-6105

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 08/11/2020

Amount of time requested (minutes):

30

Dept.: Sheriff's Office

Prepared By: John DeGeorge

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

Quote from Enterprise Fleet Management for purchase of  
2020 Dodge Caravan Jail Van in the amount of \$26,091

Yes, attached

First draft of 2021 preliminary budget

Yes, attached

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**Prepared For:** Fillmore County  
Boyum, Lance

**Date** 07/02/2020  
**AE/AM** QDN/DJ3

**Unit #**

**Year** 2020 **Make** Dodge **Model** Grand Caravan

**Series** SE Front-wheel Drive Passenger Van

**Vehicle Order Type** In-Stock **Term** 60 **State** MN **Customer#** 583067

|              |                                                                                 |
|--------------|---------------------------------------------------------------------------------|
| \$ 25,716.00 | Capitalized Price of Vehicle <sup>1</sup>                                       |
| \$ 1,886.00  | * Sales Tax 6.8750% <b>State</b> MN                                             |
| \$ 62.00     | * Initial License Fee                                                           |
| \$ 0.00      | * Registration Fee                                                              |
| \$ 375.00    | Other: (See Page 2)                                                             |
| \$ 0.00      | Capitalized Price Reduction                                                     |
| \$ 0.00      | Tax on Capitalized Price Reduction                                              |
| \$ 0.00      | Gain Applied From Prior Unit                                                    |
| \$ 0.00      | * Tax on Gain On Prior                                                          |
| \$ 0.00      | * Security Deposit                                                              |
| \$ 0.00      | * Tax on Incentive( Taxable Incentive Total : \$0.00 )                          |
| \$ 26,091.00 | Total Capitalized Amount (Delivered Price)                                      |
| \$ 352.23    | Depreciation Reserve @ 1.3500%                                                  |
| \$ 99.99     | Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) <sup>2</sup> |

**\$ 452.22 Total Monthly Rental Excluding Additional Services**

**Additional Fleet Management**

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment (Estimate Only)  
Liability Limit \$0.00

\$ 0.00 Physical Damage Management (Estimate Only) Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program<sup>3</sup> Contract Miles 0 OverMileage Charge \$ 0.0500 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0 # Tires 0 Loaner Vehicle Not Included

**\$ 0.00 Additional Services SubTotal**

\$ 0.00 Sales Tax 6.8750% **State** MN

**\$ 452.22 Total Monthly Rental Including Additional Services**

\$ 4,957.20 Reduced Book Value at 60 Months

\$ 350.00 Service Charge Due at Lease Termination

**All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.**

**Order Information**

**Driver Name**

**Exterior Color** (0 P) Billet Clearcoat / Black Door Handles

**Interior Color** (0 I) Black/Light Graystone w/Cloth Low-Back

**Lic. Plate Type** Government

**GVWR** 0

Quote based on estimated annual mileage of 15,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

**Notes**

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

**ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.**

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

**LESSEE** Fillmore County

**BY**

**TITLE**

**DATE**

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

<sup>1</sup> Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

<sup>2</sup> Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

<sup>3</sup> The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

| Description                     | (B)illed or (C)apped | Price     |
|---------------------------------|----------------------|-----------|
| Transport                       | C                    | \$ 375.00 |
| Courtesy Delivery Fee           | C                    | \$ 0.00   |
|                                 |                      |           |
| Total Other Charges Billed      |                      | \$ 0.00   |
| Total Other Charges Capitalized |                      | \$ 375.00 |
| Other Charges Total             |                      | \$ 375.00 |



## VEHICLE INFORMATION:

2020 Dodge Grand Caravan SE Front-wheel Drive Passenger Van - US  
Series ID: RTKH53

### Pricing Summary:

|                    | INVOICE             | MSRP                |
|--------------------|---------------------|---------------------|
| Base Vehicle       | \$ 27,288.00        | \$ 27,530.00        |
| Total Options      | \$ 2,418.00         | \$ 2,705.00         |
| Destination Charge | \$ 1,495.00         | \$ 1,495.00         |
| <b>Total Price</b> | <b>\$ 31,201.00</b> | <b>\$ 31,730.00</b> |

## SELECTED COLOR:

Exterior: PSC / MNA - (0 P) Billet Clearcoat / Black Door Handles  
Interior: X1 - (0 I) Black/Light Graystone w/Cloth Low-Back Bucket Seats

## SELECTED OPTIONS:

| CODE   | DESCRIPTION                                               | INVOICE     | MSRP        |
|--------|-----------------------------------------------------------|-------------|-------------|
| 29S    | Quick Order Package 29S                                   | NC          | NC          |
| AAJ    | Uconnect Hands-Free Group (Fleet)                         | \$ 824.00   | \$ 915.00   |
| APA    | Monotone Paint Application                                | STD         | STD         |
| CWZ    | 3rd Row Stow 'N Go w/Tailgate Seats                       | Included    | Included    |
| CYC    | 2nd Row Stow 'N Go Bucket Seats (DISC)                    | \$ 1,242.00 | \$ 1,395.00 |
| DG2    | Transmission: 6-Speed Automatic 62TE                      | STD         | STD         |
| ERB    | Engine: 3.6L V6 24V VVT                                   | STD         | STD         |
| H7     | Cloth Low-Back Bucket Seats                               | STD         | STD         |
| JPE    | Power 2-Way Driver Lumbar Adjust                          | Included    | Included    |
| JPR    | Power 8-Way Driver Seat (Fleet) (DISC)                    | \$ 352.00   | \$ 395.00   |
| MNA    | Black Door Handles                                        | Included    | Included    |
| NAA    | Federal Emissions                                         | NC          | NC          |
| PSC_01 | (0 P) Billet Clearcoat                                    | NC          | NC          |
| RBZ    | Radio: 430                                                | STD         | STD         |
| RDZ    | Steering Wheel Mounted Audio Controls                     | Included    | Included    |
| RSC    | Sirius Satellite Radio                                    | Included    | Included    |
| RSL    | Bluetooth Streaming Audio                                 | Included    | Included    |
| RSP    | Uconnect Voice Command w/Bluetooth                        | Included    | Included    |
| RSX    | Remote USB Port                                           | Included    | Included    |
| SDC    | Touring Suspension                                        | STD         | STD         |
| STDAX  | 3.16 Axle Ratio                                           | STD         | STD         |
| TU3    | Tires: 225/65R17 BSW Touring                              | STD         | STD         |
| W7A    | 17" Wheel Covers                                          | Included    | Included    |
| W7U    | Wheels: 17" x 6.5" Steel                                  | STD         | STD         |
| X1_01  | (0 I) Black/Light Graystone w/Cloth Low-Back Bucket Seats | NC          | NC          |
| Z1A    | GVWR: 6,050 lbs                                           | STD         | STD         |

## **CONFIGURED FEATURES:**

### Body Exterior Features:

Number Of Doors 4  
Rear Driver Door: sliding rear passenger doors  
Rear Cargo Door Type: liftgate  
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors  
Spoiler: rear lip spoiler  
Door Handles: black  
Front And Rear Bumpers: body-coloured front and rear bumpers  
Rear Step Bumper: rear step bumper  
Body Material: galvanized steel/aluminum body material  
Grille: chrome grille

### Convenience Features:

Air Conditioning manual dual-zone front air conditioning  
Air Filter: air filter  
Rear Air Conditioning: rear air conditioning with separate controls  
Cruise Control: cruise control with steering wheel controls  
Power Windows: power windows with driver 1-touch down  
1/4 Vent Rear Windows: power rearmost window activation  
Remote Keyless Entry: keyfob (all doors) remote keyless entry  
Illuminated Entry: illuminated entry  
Integrated Key Remote: integrated key/remote  
Auto Locking: auto-locking doors  
Valet Key: valet function  
Steering Wheel: steering wheel with manual tilting, manual telescoping  
Day-Night Rearview Mirror: day-night rearview mirror  
Auto-dimming Rearview Mirror: auto-dimming rearview mirror  
Driver and Passenger Vanity Mirror: driver and passenger-side visor mirrors  
Front Cupholder: front and rear cupholders  
Overhead Console: mini overhead console with storage, conversation mirror  
Glove Box: locking glove box  
Driver Door Bin: driver and passenger door bins  
Seatback Storage Pockets: 2 seatback storage pockets  
Dashboard Storage: covered dashboard storage  
Interior Concealed Storage: interior concealed storage  
IP Storage: bin instrument-panel storage  
Driver Footrest: driver's footrest  
Retained Accessory Power: retained accessory power  
Power Accessory Outlet: 4 12V DC power outlets

### Entertainment Features:

radio SiriusXM AM/FM/Satellite with seek-scan, single in-dash CD player  
MP3 Player: CD-MP3 decoder  
Voice Activated Radio: voice activated radio  
Steering Wheel Radio Controls: steering-wheel mounted audio controls  
Speakers: 6 speakers  
1st Row LCD: 1 1st row LCD monitor  
Wireless Connectivity: wireless phone connectivity  
Antenna: fixed antenna

### Lighting, Visibility and Instrumentation Features:

Headlamp Type delay-off aero-composite halogen headlamps  
Front Wipers: variable intermittent wipers  
Rear Window wiper: fixed interval rear window wiper with heating wiper park  
Rear Window Defroster: rear window defroster  
Tinted Windows: deep-tinted windows  
Dome Light: dome light with fade  
Front Reading Lights: front reading lights  
Door Curb/Courtesy Lights: 2 door curb/courtesy lights  
Variable IP Lighting: variable instrument panel lighting  
Display Type: analog display  
Tachometer: tachometer  
Exterior Temp: outside-temperature display

Low Tire Pressure Warning: low-tire-pressure warning  
Trip Computer: trip computer  
Trip Odometer: trip odometer  
Water Temp Gauge: water temp. gauge  
Transmission Oil Temp Gauge: transmission oil temp. gauge  
Clock: in-radio display clock  
Rear Vision Camera: rear vision camera  
Oil Pressure Warning: oil-pressure warning  
Water Temp Warning: water-temp. warning  
Battery Warning: battery warning  
Low Coolant Warning: low-coolant warning  
Lights On Warning: lights-on warning  
Key in Ignition Warning: key-in-ignition warning  
Low Fuel Warning: low-fuel warning  
Low Washer Fluid Warning: low-washer-fluid warning  
Door Ajar Warning: door-ajar warning  
Trunk Ajar Warning: trunk-ajar warning  
Brake Fluid Warning: brake-fluid warning  
Turn Signal On Warning: turn-signal-on warning  
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

#### Safety And Security:

ABS four-wheel ABS brakes  
Number of ABS Channels: 4 ABS channels  
Brake Assistance: brake assist  
Brake Type: four-wheel disc brakes  
Vented Disc Brakes: front ventilated disc brakes  
Daytime Running Lights: daytime running lights  
Driver Front Impact Airbag: driver and passenger front-impact airbags  
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags  
Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag  
Knee Airbag: knee airbag  
Occupancy Sensor: front passenger airbag occupancy sensor  
Height Adjustable Seatbelts: height adjustable front and rear seatbelts  
Seatbelt Pretensioners: front seatbelt pre-tensioners  
Side Impact Bars: side-impact bars  
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights  
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks  
Rear Child Safety Locks: rear child safety locks  
Ignition Disable: Sentry Key immobilizer  
Panic Alarm: panic alarm  
Electronic Stability: electronic stability  
Traction Control: ABS and driveline traction control  
Front and Rear Headrests: manual adjustable front head restraints with tilt  
AntiWhiplashFrontHeadrests: anti-whiplash front head restraints  
Rear Headrest Control: 2 rear head restraints  
3rd Row Headrests: 3 fixed third row head restraints

#### Seats And Trim:

Seating Capacity max. seating capacity of 7  
Front Bucket Seats: front bucket seats  
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments  
Reclining Driver Seat: power reclining driver and manual reclining passenger seats  
Driver Lumbar: power 2-way driver and passenger lumbar support  
Driver Height Adjustment: power height-adjustable driver and passenger seats  
Driver Seat Mounted Armrest: driver and passenger seat mounted armrests  
Driver Fore/Aft: power driver and passenger fore/aft adjustment  
Driver Cushion Tilt: power driver and passenger cushion tilt  
Rear Seat Type: rear manual reclining captain seat  
Rear Seat Fore/Aft: manual rear seat fore/aft adjustment  
Rear Folding Position: rear seat tumble forward  
Rear Seat Fold into Floor: fold into floor rear seat  
Rear Seat Mounted Armrests: rear seat mounted armrest  
3rd Row Seat Type: fixed third row manual 60-40 Fold and Tumble split-bench seat

3rd Row Facing: front/rear facing third row seat

3rd Row Electric Control: Stow & Go fold into floor third row seat

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: simulated wood instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Air Compressor: tire mobility kit

Standard Engine:

Engine 283-hp, 3.6-liter V-6 (regular gas)

Standard Transmission:

Transmission 6-speed multi-speed automatic w/ OD and auto-manual

Sheriff

201 - Enhanced 911 System

| Account Number       | Account Description              | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|----------------------|----------------------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-201-000-0000-5370 | State 911 Program Grant          | (95,200.00) | (95,198.00) | (95,200.00) | (31,733.00)       | (95,200.00) |
| 01-201-000-0000-6239 | Training Expenses                | 2,000.00    | 0.00        | 2,000.00    | 0.00              | 2,000.00    |
| 01-201-000-0000-6310 | Contract Repairs And Maintenance | 87,700.00   | 56,321.00   | 80,700.00   | 70,119.00         | 80,700.00   |
| 01-201-000-0000-6640 | Equipment Purchased              | 500.00      | 146.00      | 5,500.00    | 0.00              | 5,500.00    |
| 01-201-000-0000-6648 | Regional Voice Logging           | 5,000.00    | 8,213.00    | 7,000.00    | 6,000.00          | 7,000.00    |
|                      |                                  | 0.00        | (30,518.00) | 0.00        | 44,386.00         | 0.00        |

202-Sheriff

| Account Number       | Account Description                | 2019 Budget | 2019 Actual  | 2020 Budget  | 2020 Actual (1-6) | 2021 Budget  |
|----------------------|------------------------------------|-------------|--------------|--------------|-------------------|--------------|
| 01-202-000-0000-5212 | Police State Aid                   | (85,000.00) | (130,215.00) | (88,946.00)  | 0.00              | (130,000.00) |
| 01-202-000-0000-5368 | Safe & Sober Grant                 | (9,500.00)  | 0.00         | 0.00         | 0.00              | 0.00         |
| 01-202-000-0000-5372 | Mn - Boat & Water Safety Grant     | (2,000.00)  | 0.00         | (2,000.00)   | 0.00              | (2,000.00)   |
| 01-202-000-0000-5373 | Mn - Peace Officers Training Grant | (7,500.00)  | (21,872.00)  | (15,000.00)  | 0.00              | (15,000.00)  |
| 01-202-000-0000-5416 | Tzd 20.600 Safe Roads              | (2,500.00)  | (7,958.00)   | (2,500.00)   | (861.00)          | (2,500.00)   |
| 01-202-000-0000-5501 | Fees And Charges                   | (25,000.00) | (14,537.00)  | (25,000.00)  | (400.00)          | (15,000.00)  |
| 01-202-000-0000-5532 | Police Service Contracts           | (48,000.00) | (54,000.00)  | (48,000.00)  | (12,000.00)       | (48,000.00)  |
| 01-202-000-0000-5832 | Refunds & Reimbursements           | (10,000.00) | (1,280.00)   | (5,000.00)   | 0.00              | (2,500.00)   |
| 01-202-000-0000-5931 | Sale Of Equipment                  | (6,000.00)  | 0.00         | (2,000.00)   | 0.00              | (2,000.00)   |
| 01-202-000-0000-6105 | Gross Salaries                     | 853,167.00  | 1,025,781.00 | 1,025,606.00 | 512,122.00        | 1,093,717.00 |
| 01-202-000-0000-6106 | Differential Pay                   | 5,749.00    | 9,170.00     | 8,000.00     | 3,545.00          | 8,000.00     |
| 01-202-000-0000-6110 | Overtime Salaries                  | 20,000.00   | 31,769.00    | 25,000.00    | 12,069.00         | 25,000.00    |
| 01-202-000-0000-6113 | Parttime Transport                 | 1,856.00    | 257.00       | 0.00         | 0.00              | 0.00         |
| 01-202-000-0000-6117 | Parttime Bailiffs                  | 3,500.00    | 3,462.00     | 3,500.00     | 654.00            | 3,500.00     |
| 01-202-000-0000-6119 | Parttime Deputies                  | 20,000.00   | 12,897.00    | 20,000.00    | 11,147.00         | 25,000.00    |
| 01-202-000-0000-6120 | On Call                            | 700.00      | 0.00         | 500.00       | 0.00              | 500.00       |
| 01-202-000-0000-6121 | On Call Holiday                    | 200.00      | 0.00         | 200.00       | 0.00              | 200.00       |
| 01-202-000-0000-6122 | Holiday Pay                        | 37,674.00   | 46,972.00    | 40,000.00    | 28,010.00         | 50,000.00    |
| 01-202-000-0000-6152 | Life Insurance                     | 125.00      | 142.00       | 130.00       | 64.00             | 130.00       |
| 01-202-000-0000-6162 | P.E.R.A. - Employer                | 130,120.00  | 167,000.00   | 175,910.00   | 91,831.00         | 187,553.00   |
| 01-202-000-0000-6171 | Social Security-Employer           | 7,000.00    | 7,730.00     | 3,417.00     | 4,178.00          | 3,668.00     |
| 01-202-000-0000-6172 | Medicare-Employer                  | 13,500.00   | 15,562.00    | 14,599.00    | 7,746.00          | 15,303.00    |
| 01-202-000-0000-6173 | Uniform Allowance                  | 8,750.00    | 14,935.00    | 7,260.00     | 4,776.00          | 7,260.00     |
| 01-202-000-0000-6174 | Co.Health Contribution             | 172,368.00  | 170,117.00   | 160,170.00   | 74,322.00         | 204,864.00   |
| 01-202-000-0000-6205 | Postage And Postal Box Rent        | 0.00        | 0.00         | 250.00       | 39.00             | 150.00       |
| 01-202-000-0000-6206 | Employee Electronic Device Reimb   | 2,700.00    | 3,390.00     | 9,200.00     | 4,028.00          | 9,200.00     |
| 01-202-000-0000-6241 | Advertising                        | 300.00      | 284.00       | 300.00       | 206.00            | 300.00       |
| 01-202-000-0000-6242 | Membership Dues                    | 6,000.00    | 6,910.00     | 6,300.00     | 6,362.00          | 6,300.00     |
| 01-202-000-0000-6245 | Registration Fees                  | 4,250.00    | 5,380.00     | 4,250.00     | 1,250.00          | 4,250.00     |
| 01-202-000-0000-6285 | Professional Fees                  | 4,000.00    | 2,785.00     | 2,000.00     | 720.00            | 2,000.00     |
| 01-202-000-0000-6310 | Contract Repairs And Maintenance   | 10,000.00   | 13,295.00    | 25,000.00    | 12,525.00         | 25,000.00    |

|                      |                                       |              |              |              |            |              |
|----------------------|---------------------------------------|--------------|--------------|--------------|------------|--------------|
| 01-202-000-0000-6311 | Miscellaneous Repairs And Maint       | 20,000.00    | 15,950.00    | 0.00         | 575.00     | 0.00         |
| 01-202-000-0000-6335 | Employee Automobile Allowance         | 200.00       | 41.00        | 200.00       | 0.00       | 200.00       |
| 01-202-000-0000-6337 | Other Travel Expense                  | 4,000.00     | 3,919.00     | 3,500.00     | 42.00      | 3,500.00     |
| 01-202-000-0000-6356 | Boat & Water Expenditures             | 2,000.00     | 0.00         | 2,000.00     | 0.00       | 2,000.00     |
| 01-202-000-0000-6357 | Peace Officer Training Expense        | 11,000.00    | 9,021.00     | 12,000.00    | 4,017.00   | 12,000.00    |
| 01-202-000-0000-6377 | Fees And Service Charges              | 4,000.00     | 1,108.00     | 3,000.00     | 492.00     | 3,000.00     |
| 01-202-000-0000-6382 | Vehicle Forfeiture Exp Ms169A.63      | 0.00         | 283.00       | 0.00         | 0.00       | 0.00         |
| 01-202-000-0000-6402 | Stationary And Forms                  | 0.00         | 726.00       | 0.00         | 0.00       | 0.00         |
| 01-202-000-0000-6408 | Other Office Supplies                 | 0.00         | 373.00       | 300.00       | 128.00     | 300.00       |
| 01-202-000-0000-6455 | Law Enforcement Supplies              | 7,000.00     | 15,242.00    | 12,500.00    | 2,664.00   | 12,500.00    |
| 01-202-000-0000-6561 | Gasoline Diesel And Other Fuels       | 35,000.00    | 34,139.00    | 35,000.00    | 10,471.00  | 35,000.00    |
| 01-202-000-0000-6580 | Other Repair And Maintenance Supplies | 0.00         | 124.00       | 0.00         | 0.00       | 0.00         |
| 01-202-000-0000-6639 | Asset Inventory                       | 3,000.00     | 0.00         | 0.00         | 0.00       | 0.00         |
| 01-202-000-0000-6640 | Equipment Purchased                   | 5,000.00     | 6,303.00     | 5,000.00     | 0.00       | 2,500.00     |
| 01-202-000-0000-6650 | Vehicles Purchased                    | 80,000.00    | 57,487.00    | 99,000.00    | 32,928.00  | 99,000.00    |
| 01-202-000-0000-6652 | Squad Car Technology                  | 17,100.00    | 19,099.00    | 8,000.00     | 1,330.00   | 8,000.00     |
| 01-202-000-0000-6802 | Appropriations                        | 7,000.00     | 7,426.00     | 7,500.00     | 7,649.00   | 7,500.00     |
| 01-202-222-0000-5379 | State Bullet Prrrof Vest              | (2,500.00)   | 0.00         | (2,500.00)   | 0.00       | (3,700.00)   |
| 01-202-222-0000-5479 | CFDA 16.607 Federal Bullet Proof Vest | (2,500.00)   | (1,028.00)   | (2,500.00)   | (600.00)   | (3,700.00)   |
|                      |                                       | 1,296,759.00 | 1,478,189.00 | 1,526,146.00 | 822,029.00 | 1,632,995.00 |

### 203 - Spring Valley Contract

| Account Number       | Account Description              | 2019 Budget  | 2019 Actual  | 2020 Budget  | 2020 Actual (1-6) | 2021 Budget  |
|----------------------|----------------------------------|--------------|--------------|--------------|-------------------|--------------|
| 01-203-000-0000-5212 | Police State Aid                 | (20,000.00)  | (20,000.00)  | (20,526.00)  | 0.00              | (20,526.00)  |
| 01-203-000-0000-5416 | Tzd 20.600 Safe Roads            | 0.00         | 0.00         | (250.00)     | (622.00)          | (250.00)     |
| 01-203-000-0000-5532 | Police Service Contracts         | (303,103.00) | (331,122.00) | (286,273.00) | 0.00              | (304,369.00) |
| 01-203-000-0000-6105 | Gross Salaries                   | 195,375.00   | 176,036.00   | 176,783.00   | 96,511.00         | 184,776.00   |
| 01-203-000-0000-6106 | Differential Pay                 | 1,200.00     | 1,842.00     | 1,261.00     | 979.00            | 1,960.00     |
| 01-203-000-0000-6107 | PTO Cash Out                     | 9,000.00     | 0.00         | 0.00         | 0.00              | 0.00         |
| 01-203-000-0000-6110 | Overtime Salaries                | 3,000.00     | 5,904.00     | 3,000.00     | 2,172.00          | 4,000.00     |
| 01-203-000-0000-6119 | Parttime Deputies                | 15,000.00    | 3,824.00     | 15,000.00    | 5,167.00          | 10,000.00    |
| 01-203-000-0000-6120 | On Call                          | 240.00       | 0.00         | 240.00       | 0.00              | 240.00       |
| 01-203-000-0000-6121 | On Call Holiday                  | 240.00       | 0.00         | 240.00       | 0.00              | 240.00       |
| 01-203-000-0000-6122 | Holiday Pay                      | 10,334.00    | 10,967.00    | 12,118.00    | 6,341.00          | 14,000.00    |
| 01-203-000-0000-6152 | Life Insurance                   | 29.00        | 33.00        | 29.00        | 15.00             | 29.00        |
| 01-203-000-0000-6162 | P.E.R.A. - Employer              | 33,116.00    | 32,767.00    | 29,355.00    | 17,048.00         | 32,068.00    |
| 01-203-000-0000-6171 | Social Security-Employer         | 1,200.00     | 7,110.00     | 1,000.00     | 3,161.00          | 0.00         |
| 01-203-000-0000-6172 | Medicare-Employer                | 3,500.00     | 2,676.00     | 2,511.00     | 1,763.00          | 2,627.00     |
| 01-203-000-0000-6173 | Uniform Allowance                | 1,980.00     | 935.00       | 1,980.00     | 425.00            | 1,980.00     |
| 01-203-000-0000-6174 | Co.Health Contribution           | 42,663.00    | 41,062.00    | 56,281.00    | 25,163.00         | 65,222.00    |
| 01-203-000-0000-6203 | Telephone                        | 700.00       | 614.00       | 700.00       | 283.00            | 700.00       |
| 01-203-000-0000-6206 | Employee Electronic Device Reimb | 540.00       | 270.00       | 780.00       | 0.00              | 1,532.00     |
| 01-203-000-0000-6357 | Peace Officer Training Expense   | 1,500.00     | 0.00         | 1,500.00     | 0.00              | 1,500.00     |

|                      |                          |          |             |          |            |          |
|----------------------|--------------------------|----------|-------------|----------|------------|----------|
| 01-203-000-0000-6377 | Fees And Service Charges | 0.00     | (260.00)    | 0.00     | 0.00       | 0.00     |
| 01-203-000-0000-6652 | Squad Car Technology     | 3,486.00 | 0.00        | 4,271.00 | 0.00       | 4,271.00 |
|                      |                          | 0.00     | (67,342.00) | 0.00     | 158,406.00 | 0.00     |

#### 204 - Harmony - Mabel-Canton Contract

| Account Number       | Account Description               | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget  |
|----------------------|-----------------------------------|-------------|-------------|-------------|-------------------|--------------|
| 01-204-000-0000-5212 | Police State Aid                  | (20,000.00) | (20,000.00) | (20,526.00) | 0.00              | (20,526.00)  |
| 01-204-000-0000-5416 | Tzd 20.600 Safe Roads             | 0.00        | 0.00        | (250.00)    | (418.00)          | (250.00)     |
| 01-204-000-0000-5533 | Police Service Contract - Mabel   | (93,034.00) | (90,467.00) | (92,725.00) | (26,560.00)       | (110,725.00) |
| 01-204-000-0000-5534 | Police Service Contract - Canton  | (24,000.00) | (24,000.00) | (24,000.00) | (6,000.00)        | (24,000.00)  |
| 01-204-000-0000-5535 | Police Service Contract - Harmony | (93,034.00) | (90,467.00) | (92,725.00) | (26,560.00)       | (110,725.00) |
| 01-204-000-0000-6105 | Gross Salaries                    | 195,375.00  | 191,119.00  | 188,727.00  | 91,563.00         | 196,100.00   |
| 01-204-000-0000-6106 | Differential Pay                  | 2,738.00    | 2,117.00    | 1,261.00    | 1,063.00          | 1,960.00     |
| 01-204-000-0000-6107 | PTO Cash Out                      | 9,000.00    | 0.00        | 0.00        | 0.00              | 0.00         |
| 01-204-000-0000-6110 | Overtime Salaries                 | 5,000.00    | 7,630.00    | 6,000.00    | 2,797.00          | 4,000.00     |
| 01-204-000-0000-6119 | Parttime Deputies                 | 15,000.00   | 9,477.00    | 15,000.00   | 5,014.00          | 10,000.00    |
| 01-204-000-0000-6120 | On Call                           | 240.00      | 0.00        | 240.00      | 0.00              | 240.00       |
| 01-204-000-0000-6121 | On Call Holiday                   | 240.00      | 0.00        | 240.00      | 0.00              | 240.00       |
| 01-204-000-0000-6122 | Holiday Pay                       | 10,334.00   | 10,712.00   | 12,118.00   | 6,413.00          | 14,000.00    |
| 01-204-000-0000-6152 | Life Insurance                    | 29.00       | 29.00       | 29.00       | 14.00             | 29.00        |
| 01-204-000-0000-6162 | P.E.R.A. - Employer               | 33,116.00   | 33,624.00   | 31,989.00   | 18,025.00         | 34,710.00    |
| 01-204-000-0000-6171 | Social Security-Employer          | 1,200.00    | 2,871.00    | 600.00      | 4,190.00          | 0.00         |
| 01-204-000-0000-6172 | Medicare-Employer                 | 3,500.00    | 3,191.00    | 2,737.00    | 1,547.00          | 2,844.00     |
| 01-204-000-0000-6173 | Uniform Allowance                 | 1,980.00    | 1,760.00    | 1,980.00    | 880.00            | 1,980.00     |
| 01-204-000-0000-6174 | Co.Health Contribution            | 42,663.00   | 29,015.00   | 31,479.00   | 15,204.00         | 35,967.00    |
| 01-204-000-0000-6206 | Employee Electronic Device Reimb  | 540.00      | 480.00      | 780.00      | 0.00              | 1,532.00     |
| 01-204-000-0000-6337 | Other Travel Expense-Meals        | 0.00        | 128.00      | 0.00        | 0.00              | 0.00         |
| 01-204-000-0000-6357 | Peace Officer Training Expense    | 1,500.00    | 0.00        | 1,500.00    | 0.00              | 1,500.00     |
| 01-204-000-0000-6652 | Squad Car Technology              | 3,486.00    | 0.00        | 4,271.00    | 0.00              | 4,271.00     |
|                      |                                   | 95,873.00   | 67,219.00   | 68,725.00   | 87,172.00         | 43,147.00    |

#### 205 - Sheriff Contingent Funds

| Account Number       | Account Description              | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|----------------------|----------------------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-205-000-0000-5199 | Gun Permit                       | (20,000.00) | (13,440.00) | (20,000.00) | 0.00              | (20,000.00) |
| 01-205-000-0000-5501 | Contingency Fees                 | (2,500.00)  | (1,300.00)  | (2,500.00)  | (315.00)          | (2,500.00)  |
| 01-205-000-0000-5647 | Vehicle Forfeitures (Ms 169A.63) | (5,000.00)  | 0.00        | (5,000.00)  | 0.00              | (5,000.00)  |
| 01-205-000-0000-6382 | Vehicle Forfeiture Exp Ms169A.63 | 1,500.00    | 1,169.00    | 5,000.00    | 387.00            | 5,000.00    |
| 01-205-000-0000-6383 | Sheriff Contingent Funds         | 3,000.00    | 0.00        | 2,300.00    | 0.00              | 2,300.00    |
| 01-205-000-0000-6386 | Jail Phone Comm 16A.72           | 200.00      | 0.00        | 200.00      | 0.00              | 200.00      |
| 01-205-000-0000-6387 | Gun Permit Expenses              | 10,000.00   | 6,966.00    | 20,000.00   | 2,237.00          | 20,000.00   |
|                      |                                  | (12,800.00) | (6,605.00)  | 0.00        | 2,309.00          | 0.00        |

#### 206 - DARE Program

| Account Number       | Account Description                  | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|----------------------|--------------------------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-206-000-0000-5649 | Controlled Substance Fines Ss609.101 | (3,000.00)  | (563.00)    | (3,000.00)  | (188.00)          | (3,000.00)  |
| 01-206-000-0000-5760 | Restricted Private Donations         | (2,000.00)  | (1,575.00)  | (2,000.00)  | (1,970.00)        | (2,000.00)  |
| 01-206-000-0000-6416 | Misc Supplies                        | 2,500.00    | 2,219.00    | 5,000.00    | 0.00              | 5,000.00    |
|                      |                                      | (2,500.00)  | 81.00       | 0.00        | (2,158.00)        | 0.00        |

#### 207 - Dispatch

| Account Number       | Account Description        | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|----------------------|----------------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-207-000-0000-6105 | Gross Salaries             | 231,803.00  | 245,453.00  | 239,045.00  | 132,025.00        | 256,288.00  |
| 01-207-000-0000-6106 | Differential Pay           | 2,738.00    | 3,505.00    | 3,000.00    | 1,772.00          | 3,600.00    |
| 01-207-000-0000-6110 | Overtime Salaries          | 2,500.00    | 10,681.00   | 5,000.00    | 2,095.00          | 5,000.00    |
| 01-207-000-0000-6118 | Parttime Dispatchers       | 20,000.00   | 25,368.00   | 20,000.00   | 6,563.00          | 20,000.00   |
| 01-207-000-0000-6122 | Holiday Pay                | 11,970.00   | 12,669.00   | 12,500.00   | 7,122.00          | 14,000.00   |
| 01-207-000-0000-6152 | Life Insurance             | 39.00       | 44.00       | 38.00       | 19.00             | 38.00       |
| 01-207-000-0000-6162 | P.E.R.A. - Employer        | 17,385.00   | 20,340.00   | 17,928.00   | 10,504.00         | 19,222.00   |
| 01-207-000-0000-6171 | Social Security-Employer   | 15,612.00   | 15,894.00   | 16,061.00   | 8,312.00          | 15,890.00   |
| 01-207-000-0000-6172 | Medicare-Employer          | 3,651.00    | 3,717.00    | 3,756.00    | 1,944.00          | 3,716.00    |
| 01-207-000-0000-6173 | Uniform Allowance          | 2,400.00    | 1,560.00    | 1,920.00    | 920.00            | 1,920.00    |
| 01-207-000-0000-6174 | Co.Health Contribution     | 75,163.00   | 76,296.00   | 71,148.00   | 22,774.00         | 82,374.00   |
| 01-207-000-0000-6337 | Other Travel Expense-Meals | 0.00        | 26.00       | 0.00        | 0.00              | 0.00        |
|                      |                            | 383,261.00  | 415,553.00  | 390,396.00  | 194,050.00        | 422,048.00  |

#### 240 - Court Security

| Account Number       | Account Description             | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|----------------------|---------------------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-240-000-0000-6119 | Courthouse Security Deputies PT | 56,795.00   | 63,484.00   | 63,907.00   | 31,743.00         | 66,812.00   |
| 01-240-000-0000-6162 | P.E.R.A. - Employer             | 9,627.00    | 1,918.00    | 3,000.00    | 987.00            | 3,894.00    |
| 01-240-000-0000-6171 | Social Security-Employer        | 3,521.00    | 3,936.00    | 3,962.00    | 1,968.00          | 4,143.00    |
| 01-240-000-0000-6172 | Medicare-Employer               | 824.00      | 921.00      | 927.00      | 460.00            | 969.00      |
| 01-240-000-0000-6173 | Uniform Allowance               | 1,200.00    | 166.00      | 1,000.00    | 0.00              | 1,000.00    |
| 01-240-000-0000-6337 | Other Travel Expense-Meals      | 0.00        | 36.00       | 0.00        | 17.00             | 0.00        |
|                      |                                 | 71,967.00   | 70,461.00   | 72,796.00   | 35,175.00         | 76,818.00   |

#### 251 - Jail

| Account Number       | Account Description                     | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual (1-6) | 2021 Budget |
|----------------------|-----------------------------------------|-------------|-------------|-------------|-------------------|-------------|
| 01-251-000-0000-5301 | lcwc Inmate Boarding                    | (54,920.00) | (78,872.00) | (62,000.00) | (58,321.00)       | (72,000.00) |
| 01-251-000-0000-5344 | Mn Sentencing To Service Revenue        | (5,000.00)  | (6,400.00)  | (5,000.00)  | 0.00              | 0.00        |
| 01-251-000-0000-5501 | Fees And Charges                        | (7,500.00)  | 0.00        | (5,000.00)  | 0.00              | (2,500.00)  |
| 01-251-000-0000-5536 | Drugs, Meds, Prof Fees - Other Counties | (500.00)    | 0.00        | (500.00)    | 0.00              | (500.00)    |
| 01-251-000-0000-5537 | Home Detention Fees                     | (2,500.00)  | (2,037.00)  | (3,000.00)  | 0.00              | (3,000.00)  |
| 01-251-000-0000-5538 | Work Release Fees                       | (25,000.00) | 0.00        | (15,000.00) | 0.00              | (15,000.00) |
| 01-251-000-0000-5832 | Refunds & Reimbursements                | (3,000.00)  | (2,034.00)  | (2,500.00)  | (80.00)           | (5,000.00)  |
| 01-251-000-0000-6105 | Gross Salaries                          | 366,494.00  | 343,117.00  | 362,001.00  | 158,732.00        | 362,764.00  |
| 01-251-000-0000-6106 | Differential Pay                        | 5,000.00    | 3,695.00    | 4,000.00    | 1,503.00          | 4,000.00    |



|                      |                                  |           |           |           |           |           |
|----------------------|----------------------------------|-----------|-----------|-----------|-----------|-----------|
| 01-251-000-0000-6110 | Overtime Salaries                | 5,000.00  | 1,481.00  | 3,000.00  | 693.00    | 3,000.00  |
| 01-251-000-0000-6113 | Parttime Transport               | 15,000.00 | 7,128.00  | 10,000.00 | 1,719.00  | 5,000.00  |
| 01-251-000-0000-6116 | Parttime Jailer                  | 40,000.00 | 47,479.00 | 52,000.00 | 29,455.00 | 55,000.00 |
| 01-251-000-0000-6118 | Parttime Dispatchers             | 0.00      | 900.00    | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6122 | Holiday Pay                      | 15,015.00 | 17,699.00 | 18,000.00 | 9,817.00  | 20,000.00 |
| 01-251-000-0000-6152 | Life Insurance                   | 63.00     | 64.00     | 58.00     | 27.00     | 58.00     |
| 01-251-000-0000-6162 | P.E.R.A. - Employer              | 38,947.00 | 35,849.00 | 35,675.00 | 17,165.00 | 35,742.00 |
| 01-251-000-0000-6171 | Social Security-Employer         | 26,443.00 | 25,329.00 | 26,164.00 | 12,129.00 | 26,211.00 |
| 01-251-000-0000-6172 | Medicare-Employer                | 6,184.00  | 5,942.00  | 6,119.00  | 2,837.00  | 6,130.00  |
| 01-251-000-0000-6173 | Uniform Allowance                | 3,400.00  | 2,277.00  | 3,400.00  | 1,080.00  | 2,700.00  |
| 01-251-000-0000-6174 | Co.Health Contribution           | 61,522.00 | 57,470.00 | 57,160.00 | 26,869.00 | 65,605.00 |
| 01-251-000-0000-6203 | Telephone                        | 8,000.00  | 1,145.00  | 2,000.00  | 581.00    | 1,500.00  |
| 01-251-000-0000-6205 | Postage And Postal Box Rent      | 500.00    | 182.00    | 250.00    | 0.00      | 250.00    |
| 01-251-000-0000-6206 | Employee Electronic Device Reimb | 180.00    | 480.00    | 600.00    | 0.00      | 480.00    |
| 01-251-000-0000-6233 | Publications                     | 125.00    | 0.00      | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6241 | Advertising                      | 200.00    | 257.00    | 200.00    | 151.00    | 300.00    |
| 01-251-000-0000-6242 | Membership Dues                  | 150.00    | 0.00      | 150.00    | 0.00      | 150.00    |
| 01-251-000-0000-6244 | Continuing Education             | 500.00    | 0.00      | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6245 | Registration Fees                | 500.00    | 800.00    | 1,000.00  | 0.00      | 1,000.00  |
| 01-251-000-0000-6251 | Electricity                      | 24,000.00 | 26,638.00 | 26,000.00 | 10,184.00 | 26,000.00 |
| 01-251-000-0000-6255 | Gas                              | 9,000.00  | 5,975.00  | 7,000.00  | 3,077.00  | 7,000.00  |
| 01-251-000-0000-6285 | Professional Fees                | 2,500.00  | 965.00    | 2,500.00  | 1,476.00  | 2,500.00  |
| 01-251-000-0000-6301 | Icwc Wage Expense                | 7,000.00  | 7,824.00  | 7,000.00  | 1,495.00  | 7,000.00  |
| 01-251-000-0000-6305 | Machinery And Equipment Repairs  | 6,000.00  | 3,361.00  | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6310 | Contract Repairs And Maintenance | 30,000.00 | 20,393.00 | 13,000.00 | 10,062.00 | 15,000.00 |
| 01-251-000-0000-6311 | Miscellaneous Repairs And Maint  | 0.00      | 861.00    | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6335 | Employee Automobile Allowance    | 250.00    | 81.00     | 200.00    | 0.00      | 200.00    |
| 01-251-000-0000-6337 | Other Travel Expense             | 2,000.00  | 1,383.00  | 2,000.00  | 118.00    | 1,500.00  |
| 01-251-000-0000-6377 | Fees And Service Charges         | 5,600.00  | 4,097.00  | 3,600.00  | 3,431.00  | 4,800.00  |
| 01-251-000-0000-6379 | Board Of Prisoners               | 65,700.00 | 49,956.00 | 60,000.00 | 14,196.00 | 55,000.00 |
| 01-251-000-0000-6381 | Sentence To Serve Expenditure    | 67,714.00 | 68,899.00 | 68,000.00 | 35,042.00 | 73,000.00 |
| 01-251-000-0000-6384 | Out Of County Board Of Prisoners | 10,000.00 | 3,927.00  | 10,000.00 | 0.00      | 10,000.00 |
| 01-251-000-0000-6402 | Stationary And Forms             | 750.00    | 192.00    | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6408 | Other Office Supplies            | 0.00      | 0.00      | 250.00    | 148.00    | 250.00    |
| 01-251-000-0000-6411 | Custodial Supplies               | 2,200.00  | 1,232.00  | 100.00    | 0.00      | 100.00    |
| 01-251-000-0000-6416 | Misc Supplies                    | 2,000.00  | 2,056.00  | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6429 | Nurse/Medical Service Agreement  | 31,212.00 | 26,840.00 | 31,000.00 | 13,575.00 | 31,000.00 |
| 01-251-000-0000-6431 | Drugs And Medicine               | 10,000.00 | 5,736.00  | 10,000.00 | 3,493.00  | 10,000.00 |
| 01-251-000-0000-6455 | Law Enforcement Supplies         | 3,500.00  | 4,076.00  | 0.00      | 451.00    | 0.00      |
| 01-251-000-0000-6561 | Gasoline Diesel And Other Fuels  | 0.00      | 47.00     | 0.00      | 0.00      | 0.00      |
| 01-251-000-0000-6580 | Other Repair And Maint Supplies  | 3,000.00  | 1,309.00  | 2,000.00  | 500.00    | 2,000.00  |
| 01-251-000-0000-6640 | Equipment Purchased              | 4,500.00  | 315.00    | 4,000.00  | 0.00      | 4,000.00  |
| 01-251-000-0000-6650 | Vehicles Purchased               | 5,000.00  | 420.00    | 0.00      | 0.00      | 0.00      |

786,729.00                      698,534.00                      735,427.00                      301,605.00                      741,240.00

**281 - EM**

| Account Number       | Account Description              | 2019 Budget         | 2019 Actual         | 2020 Budget         | 2020 Actual (1-6)   | 2021 Budget         |
|----------------------|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 01-281-000-0000-5379 | Mn - Other State Grants          | (21,000.00)         | (69,661.00)         | (21,000.00)         | 0.00                | (21,000.00)         |
| 01-281-000-0000-6105 | Gross Salaries                   | 41,100.00           | 64,092.00           | 43,596.00           | 38,533.00           | 44,345.00           |
| 01-281-000-0000-6110 | Overtime Salaries                | 0.00                | 1,750.00            | 1,000.00            | 1,268.00            | 1,000.00            |
| 01-281-000-0000-6122 | Holiday Pay                      | 2,159.00            | 2,593.00            | 2,000.00            | 1,301.00            | 3,000.00            |
| 01-281-000-0000-6152 | Life Insurance                   | 5.00                | 7.00                | 5.00                | 4.00                | 5.00                |
| 01-281-000-0000-6162 | P.E.R.A. - Employer              | 6,250.00            | 10,540.00           | 3,486.00            | 5,954.00            | 3,550.00            |
| 01-281-000-0000-6172 | Medicare-Employer                | 596.00              | 819.00              | 360.00              | 443.00              | 365.00              |
| 01-281-000-0000-6173 | Uniform Allowance                | 330.00              | 0.00                | 0.00                | 0.00                | 0.00                |
| 01-281-000-0000-6174 | Co.Health Contribution           | 7,080.00            | 14,149.00           | 7,611.00            | 5,593.00            | 8,576.00            |
| 01-281-000-0000-6203 | Telephone(Datalines)             | 850.00              | 630.00              | 840.00              | 140.00              | 840.00              |
| 01-281-000-0000-6206 | Employee Electronic Device Reimb | 180.00              | 0.00                | 0.00                | 0.00                | 0.00                |
| 01-281-000-0000-6242 | Membership Dues                  | 2,730.00            | 1,300.00            | 2,000.00            | 1,300.00            | 2,000.00            |
| 01-281-000-0000-6244 | Continuing Education             | 2,000.00            | 598.00              | 0.00                | 0.00                | 0.00                |
| 01-281-000-0000-6245 | Registration Fees                | 1,100.00            | 965.00              | 3,000.00            | 796.00              | 3,000.00            |
| 01-281-000-0000-6305 | Machinery And Equipment Repairs  | 0.00                | 752.00              | 0.00                | 0.00                | 0.00                |
| 01-281-000-0000-6337 | Other Travel Expense             | 0.00                | 726.00              | 0.00                | 0.00                | 0.00                |
| 01-281-000-0000-6561 | Gasoline Diesel And Other Fuels  | 0.00                | 15.00               | 0.00                | 0.00                | 0.00                |
| 01-281-000-0000-6650 | Vehicles Purchased               | 5,000.00            | 0.00                | 0.00                | 0.00                | 0.00                |
|                      |                                  | 48,380.00           | 29,275.00           | 42,898.00           | 55,332.00           | 45,681.00           |
| <b>Total Sheriff</b> |                                  | <b>2,667,669.00</b> | <b>2,654,847.00</b> | <b>2,836,388.00</b> | <b>1,698,306.00</b> | <b>2,961,929.00</b> |

**Sheriff's Office** **2021** **SHERIFF**  
**Based on Union Contract and Contract Requests**

| Sheriff                | Hourly/Salary | Gross Salaries  | Life Insurance | PERA          |      | Medicare     | Health Insurance | Total Cost      | FTE |
|------------------------|---------------|-----------------|----------------|---------------|------|--------------|------------------|-----------------|-----|
| Sheriff John D         | \$6000 in EM  | \$ 106,146.00   | \$ 9.60        | \$ 18,787.84  |      | \$ 1,539.12  | \$ 11,989.03     | \$ 138,471.59   | 1   |
| Chief Deputy - Lance B |               | \$ 95,551.00    | \$ 9.60        | \$ 16,912.53  |      | \$ 1,385.49  | \$ 11,989.03     | \$ 125,847.65   | 1   |
| Captain Phil W         | \$ 38.79      | \$ 1,551.60     | \$ 9.60        | \$ 274.63     |      | \$ 22.50     | \$ 17,152.43     | \$ 19,010.76    | 1   |
| 1/8/2021               | \$ 39.81      | \$ 81,212.40    |                | \$ 14,374.59  |      | \$ 1,177.58  |                  | \$ 96,764.57    |     |
| Lieut. Brian M         | \$ 36.87      | \$ 76,689.60    | \$ 9.60        | \$ 13,574.06  |      | \$ 1,112.00  | \$ 12,271.93     | \$ 103,657.19   | 1   |
| Patrol S - Derek F     | \$ 36.87      | \$ 76,689.60    | \$ 9.60        | \$ 13,574.06  |      | \$ 1,112.00  | \$ 11,989.03     | \$ 103,374.29   | 1   |
| Patrol S - Jessie B    | \$ 36.87      | \$ 76,689.60    | \$ 9.60        | \$ 13,574.06  |      | \$ 1,112.00  | \$ 12,271.93     | \$ 103,657.19   | 1   |
| Narcotics - Jessie G   | \$ 36.87      | \$ 76,689.60    | \$ 9.60        | \$ 13,574.06  |      | \$ 1,112.00  | \$ 26,216.27     | \$ 117,601.53   | 1   |
| Invest - Dan D         | \$ 36.87      | \$ 76,689.60    | \$ 9.60        | \$ 13,574.06  |      | \$ 1,112.00  | \$ 11,989.03     | \$ 103,374.29   | 1   |
| EM - Don K             | \$ 36.87      | \$ 76,689.60    | \$ 4.80        | \$ 13,574.06  |      | \$ 556.00    | \$ 8,576.22      | \$ 99,400.67    | 1   |
| Tim R                  | \$ 34.85      | \$ 72,488.00    | \$ 9.60        | \$ 12,830.38  |      | \$ 1,051.08  | \$ 17,152.43     | \$ 103,531.48   | 1   |
| Leif E                 | \$ 34.85      | \$ 72,488.00    | \$ 9.60        | \$ 12,830.38  |      | \$ 1,051.08  | \$ 11,989.03     | \$ 98,368.08    | 1   |
| Mike H                 | \$ 34.85      | \$ 72,488.00    | \$ 9.60        | \$ 12,830.38  |      | \$ 1,051.08  | \$ 27,016.67     | \$ 113,395.72   | 1   |
| Bryan G                | \$ 34.85      | \$ 72,488.00    | \$ 9.60        | \$ 12,830.38  |      | \$ 1,051.08  | \$ 11,989.03     | \$ 98,368.08    | 1   |
|                        |               | \$ 1,034,550.60 | \$ 120.00      | \$ 183,115.46 | \$ - | \$ 14,444.98 | \$ 192,592.06    | \$ 1,424,823.10 | 13  |

2020 2021  
 Sheriff 102880 106146  
 Chief Dep 92768 95551

50%

\*202\*

| Spring Valley          | Hourly/Salary | Gross Salaries | Life Insurance | PERA         |      | Medicare    | Health Insurance | Total Cost    | FTE |
|------------------------|---------------|----------------|----------------|--------------|------|-------------|------------------|---------------|-----|
| Alex H                 | \$ 28.78      | \$ 43,659.26   | \$ 9.60        | \$ 7,727.69  |      | \$ 633.06   | \$ 27,016.67     | \$ 79,046.28  | 1   |
| 9/21/2021              | \$ 29.65      | \$ 16,692.95   |                | \$ 2,954.65  |      | \$ 242.05   |                  | \$ 19,889.65  |     |
| Scott S                | \$ 29.46      | \$ 40,831.56   | \$ 9.60        | \$ 7,227.19  |      | \$ 592.06   | \$ 26,216.27     | \$ 74,876.67  | 1   |
| 9/3/2021               | \$ 29.65      | \$ 20,577.10   |                | \$ 3,642.15  |      | \$ 298.37   |                  | \$ 24,517.61  |     |
| Jordan H               | \$ 27.92      | \$ 14,518.40   | \$ 9.60        | \$ 2,569.76  |      | \$ 210.52   | \$ 11,989.03     | \$ 29,297.30  | 1   |
| 4/1/2021               | \$ 28.78      | \$ 44,896.80   |                | \$ 7,946.73  |      | \$ 651.00   |                  | \$ 53,494.54  |     |
|                        |               | \$ 181,176.07  | \$ 28.80       | \$ 32,068.16 | \$ - | \$ 2,627.05 | \$ 65,221.97     | \$ 281,122.06 | 3   |
| Policy Coordinator Fee | \$300/month   | \$ 3,600.00    |                |              |      |             |                  |               |     |
|                        |               | \$ 184,776.07  |                |              |      |             |                  |               |     |

\*203\*

| Mabel - Canton - Harmony | Hourly/Salary | Gross Salaries | Life Insurance | PERA         |      | Medicare    | Health Insurance | Total Cost    | FTE |
|--------------------------|---------------|----------------|----------------|--------------|------|-------------|------------------|---------------|-----|
| Dalton B                 | \$ 27.92      | \$ 9,660.32    | \$ 9.60        | \$ 1,709.88  |      | \$ 140.07   | \$ 11,989.03     | \$ 23,508.90  | 1   |
| 2/26/2021                | \$ 28.78      | \$ 49,904.52   |                | \$ 8,833.10  |      | \$ 723.62   |                  | \$ 59,461.24  |     |
| Logan B                  | \$ 30.52      | \$ 43,643.60   | \$ 9.60        | \$ 7,724.92  |      | \$ 632.83   | \$ 11,989.03     | \$ 63,999.98  | 1   |
| 9/8/2021                 | \$ 31.39      | \$ 20,403.50   |                | \$ 3,611.42  |      | \$ 295.85   |                  | \$ 24,310.77  |     |
| Jason H                  | \$ 34.85      | \$ 72,488.00   | \$ 9.60        | \$ 12,830.38 |      | \$ 1,051.08 | \$ 11,989.03     | \$ 98,368.08  | 1   |
|                          |               | \$ 196,099.94  | \$ 28.80       | \$ 34,709.69 | \$ - | \$ 2,843.45 | \$ 35,967.09     | \$ 269,648.97 | 3   |

\*204\*

|               |  |                        |                  |                      |  |                     |                      |                        |           |
|---------------|--|------------------------|------------------|----------------------|--|---------------------|----------------------|------------------------|-----------|
| <b>Totals</b> |  | <b>\$ 1,411,826.61</b> | <b>\$ 177.60</b> | <b>\$ 249,893.31</b> |  | <b>\$ 19,915.49</b> | <b>\$ 293,781.12</b> | <b>\$ 1,975,594.12</b> | <b>19</b> |
|---------------|--|------------------------|------------------|----------------------|--|---------------------|----------------------|------------------------|-----------|

| Office               | Hourly/Salary         | Gross Salaries         | Life Insurance   | PERA                 | Social Security    | Medicare            | Health Insurance     | Total Cost             | FTE       |
|----------------------|-----------------------|------------------------|------------------|----------------------|--------------------|---------------------|----------------------|------------------------|-----------|
| Shelly S             | \$ 24.47              | \$ 9,405.66            | \$ -             | \$ 705.42            | \$ 583.15          | \$ 136.38           | \$ -                 | \$ 10,830.61           |           |
| Katie I              | \$ 22.98              | \$ 24,496.68           | \$ 9.60          | \$ 1,837.25          | \$ 1,518.79        | \$ 355.20           | \$ 12,271.93         | \$ 40,489.46           | 1         |
| 6/29/2021            | \$ 23.70              | \$ 25,264.20           |                  | \$ 1,894.82          | \$ 1,566.38        | \$ 366.33           |                      | \$ 29,091.73           |           |
|                      |                       | \$ 59,166.54           | \$ 9.60          | \$ 4,437.49          | \$ 3,668.33        | \$ 857.91           | \$ 12,271.93         | \$ 80,411.80           |           |
| <b>Sheriff Costs</b> | <b>w/o Courthouse</b> | <b>\$ 1,093,717.14</b> | <b>\$ 129.60</b> | <b>\$ 187,552.95</b> | <b>\$ 3,668.33</b> | <b>\$ 15,302.90</b> | <b>\$ 204,863.99</b> | <b>\$ 1,505,234.89</b> | <b>13</b> |
|                      |                       |                        |                  |                      |                    |                     | \$ (10,000.00)       | Hartley                |           |

\*202\*

**Additional Request:**

| Court Security | Hourly/Salary | Gross Salaries | Life Insurance | PERA        | SS          | Medicare  | Health Insurance | Total Cost   | FTE |
|----------------|---------------|----------------|----------------|-------------|-------------|-----------|------------------|--------------|-----|
|                | \$ 25.07      | \$ 66,811.55   |                | \$ 3,894.00 | \$ 4,142.32 | \$ 968.77 | \$ -             | \$ 75,816.63 |     |

DB and TM retired, only TS at higher rate

**2021 Budget Numbers**
**Jail, Dispatch and Office**

| JAIL       | Hourly/Salary | Gross Salaries | Life Insurance | PERA         | Social Security | Medicare    | Health Insurance | Total Cost    | FTE |        |
|------------|---------------|----------------|----------------|--------------|-----------------|-------------|------------------|---------------|-----|--------|
| J Fenske   | \$ 40.56      | \$ 21,091.20   | \$ 9.60        | \$ 1,845.48  | \$ 1,307.65     | \$ 305.82   | \$ 17,649.23     | \$ 42,208.99  | 1   |        |
| 3/30/2021  | \$ 41.69      | \$ 65,036.40   |                | \$ 5,690.69  | \$ 4,032.26     | \$ 943.03   |                  |               |     |        |
| S Miner    | \$ 22.51      | \$ 7,788.46    | \$ 9.60        | \$ 681.49    | \$ 482.88       | \$ 112.93   | \$ 11,989.03     | \$ 21,064.40  | 1   |        |
| 2/28/2021  | \$ 23.27      | \$ 40,350.18   |                | \$ 3,530.64  | \$ 2,501.71     | \$ 585.08   |                  | \$ 46,967.61  |     |        |
| N Johnson  | \$ 23.15      | \$ 39,123.50   | \$ 9.60        | \$ 3,423.31  | \$ 2,425.66     | \$ 567.29   | \$ -             | \$ 45,549.35  | 1   | waived |
| 10/23/2021 | \$ 23.90      | \$ 9,321.00    |                | \$ 815.59    | \$ 577.90       | \$ 135.15   |                  | \$ 10,849.64  |     |        |
| E Johnson  | \$ 28.52      | \$ 27,179.56   | \$ 9.60        | \$ 2,378.21  | \$ 1,685.13     | \$ 394.10   | \$ 11,989.03     | \$ 43,635.64  | 1   |        |
| 6/13/2021  | \$ 29.27      | \$ 32,987.29   |                | \$ 2,886.39  | \$ 2,045.21     | \$ 478.32   |                  |               |     |        |
| C Merkel   | \$ 29.13      | \$ 56,686.98   | \$ 9.60        | \$ 4,960.11  | \$ 3,514.59     | \$ 821.96   | \$ 11,989.03     | \$ 77,982.27  | 1   |        |
| 12/5/2021  | \$ 29.92      | \$ 4,009.28    |                | \$ 350.81    | \$ 248.58       | \$ 58.13    |                  | \$ 4,666.80   |     |        |
| M Rowe     | \$ 27.76      | \$ 4,802.48    | \$ 9.60        | \$ 420.22    | \$ 297.75       | \$ 69.64    | \$ 11,989.03     | \$ 17,588.72  | 1   |        |
| 1/29/2021  | \$ 28.52      | \$ 54,387.64   |                | \$ 4,758.92  | \$ 3,372.03     | \$ 788.62   |                  | \$ 63,307.21  |     |        |
|            |               | \$ 362,763.97  | \$ 57.60       | \$ 31,741.85 | \$ 22,491.37    | \$ 5,260.08 | \$ 65,605.35     | \$ 373,820.64 | 6   | *251*  |
|            |               |                |                | \$ 4,000.00  | \$ 3,720.00     | \$ 870.00   |                  |               |     |        |
|            |               |                |                | \$ 35,741.85 | \$ 26,211.37    | \$ 6,130.08 |                  |               |     |        |

| Disptach       | Hourly/Salary | Gross Salaries | Life Insurance | PERA         | Social Security | Medicare    | Health Insurance | Total Cost    | FTE |       |
|----------------|---------------|----------------|----------------|--------------|-----------------|-------------|------------------|---------------|-----|-------|
| L Eickhoff     | \$ 29.47      | \$ 57,466.50   | \$ 9.60        | \$ 4,309.99  | \$ 3,562.92     | \$ 833.26   | \$ 27,016.67     | \$ 93,198.94  | 1   |       |
| 12/11/2021     | \$ 30.33      | \$ 3,942.90    |                | \$ 295.72    | \$ 244.46       | \$ 57.17    |                  | \$ 4,540.25   |     |       |
| J Whitney      | \$ 27.04      | \$ 39,829.92   | \$ 9.60        | \$ 2,987.24  | \$ 2,469.46     | \$ 577.53   | \$ 26,216.27     | \$ 72,090.02  | 1   |       |
| 9/15/2021      | \$ 27.87      | \$ 16,917.09   |                | \$ 1,268.78  | \$ 1,048.86     | \$ 245.30   |                  | \$ 19,480.03  |     |       |
| K Melver       | \$ 25.41      | \$ 3,303.30    | \$ 9.60        | \$ 247.75    | \$ 204.80       | \$ 47.90    | \$ 11,989.03     | \$ 15,802.38  | 1   |       |
| 1/25/2021      | \$ 26.22      | \$ 51,129.00   |                | \$ 3,834.68  | \$ 3,170.00     | \$ 741.37   |                  | \$ 58,875.04  |     |       |
| S Skindelin PT | \$ 24.47      | \$ 25,448.80   | \$ -           | \$ 1,908.66  | \$ 1,577.83     | \$ 369.01   | \$ -             | \$ 29,304.29  |     |       |
| T Mulhern      | \$ 27.87      | \$ 48,298.71   | \$ 9.60        | \$ 3,622.40  | \$ 2,994.52     | \$ 700.33   | \$ 17,152.43     | \$ 72,777.99  | 1   |       |
| 10/31/2021     | \$ 28.68      | \$ 9,951.96    | \$ -           | \$ 746.40    | \$ 617.02       | \$ 144.30   | \$ -             | \$ 11,459.68  |     |       |
|                |               | \$ 256,288.18  | \$ 38.40       | \$ 19,221.61 | \$ 15,889.87    | \$ 3,716.18 | \$ 82,374.40     | \$ 377,528.64 | 4   | *207* |
|                |               |                |                |              | \$ 1,240.00     | \$ 290.00   |                  |               |     |       |
|                |               |                |                |              | \$ 17,129.87    | \$ 4,006.18 |                  |               |     |       |

PT

**Sheriff's Office - EM**

**EM**

| <b>Emergency Management</b> | <b>Hourly/Salary</b> | <b>Gross Salaries</b> | <b>Life Insurance</b> | <b>PERA</b> | <b>Medicare</b> | <b>Health Insurance</b> | <b>Total Cost</b> | <b>FTE</b> |
|-----------------------------|----------------------|-----------------------|-----------------------|-------------|-----------------|-------------------------|-------------------|------------|
| EM - Don K                  | \$ 36.87             | \$ 38,344.80          | \$ 4.80               | \$ 3,249.72 | \$ 278.00       | \$ 8,576.22             | \$ 50,453.54      | 1          |
| Sheriff - JD                |                      | \$ 6,000.00           |                       | \$ 300.00   | \$ 87.00        |                         | \$ 6,387.00       |            |
|                             |                      | \$ 44,344.80          | \$ 4.80               | \$ 3,549.72 | \$ 365.00       | \$ 8,576.22             | \$ 56,840.54      | 1          |

50%

**\*281\***

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 8/11/2020

Amount of time requested (minutes):

5

Dept.: Administration

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

1. Successful completion of probation for Brianna Reed, Support Enforcement Aide, effective 8/12/2020 as recommended by the Social Services Manager
2. Successful completion of probation for Kristine Oman, Office Support Specialist, Sr. effective 8/12/2020 as recommended by the County Administrator

## Regular Agenda:

Documentation

- |                                                                                              |     |
|----------------------------------------------------------------------------------------------|-----|
| 1. Second reading with possible action of draft changes to Employee Personnel Records policy | Yes |
| 2. First reading of draft changes to Announcements, Recruitment and Selection policy         | Yes |

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

A. Policy Statement

It is the policy of Fillmore County to maintain a personnel file for each employee, consistent with the provisions of M.S. 15.162 through 15.167 (Privacy Act) and M.S. 177.30 (Fair Labor Standards Act).

B. Individual Personnel Records

1. The Human Resources Officer will be responsible for the maintenance and security of employee personnel files as a record of classification, qualifications, disciplinary actions, medical data, insurance, rewards and commendations, performance ratings and other pertinent personnel information. All files and records relating to and affecting payroll will be housed and maintained by the ~~Auditor/Treasurer's~~[Finance Department](#) ~~office~~.
2. The Department Head shall be responsible for submitting employment data to the Human Resources Officer. Department Heads, or their designee may maintain in their office, copies of employee personnel information which include a record of disciplinary actions, current time records, a record of paid time off accrual and usage and other information necessary to perform their managerial function. Department Heads shall be responsible for the security of these files.
3. The employee shall be responsible for keeping personal data current. Changes shall be reported to the Human Resources Officer.
4. Questions pertaining to personnel data on employees and the data's relationship to the Minnesota Data Practices Act (M. S. 13.43) should be directed to the ~~Coordinator~~[Administrator](#) or the Human Resources Officer
5. Employees have the right to challenge any information in their file with which they disagree by reviewing such information with their department head, supervisor and/or Human Resources Officer and placing an explanatory letter with the disputed information in the file; or by filing a grievance in accordance with policy.

C. Accessibility of Personnel Records

1. Any employee or his/her designated representative, when provided written authorization by the employee, may review the official personnel file located in the Coordinator's office during office hours. Access to these files shall be given by the Human Resources Officer or the ~~Coordinator~~[Administrator](#). Such records are subject to review by the appropriate Department Head, Supervisor, Coordinator or the Human Resources Officer.

Information from personnel files may not be removed from the premises unless authorized by the Human Resources Officer or ~~Coordinator~~[Administrator](#).

## RECRUITMENT, HIRING AND STATUS (2.00)

### Section 2.01 JOB ANNOUNCEMENTS, RECRUITMENT AND SELECTION

Date Approved by the County Board: ~~June 25, 2019~~

Supersedes Policy Dated: ~~June 25, 2019~~

#### A. Determination of Open Position

Departments Heads shall notify Human Resources when a vacancy exists. The personnel committee (made up of two County Board members, the County ~~Coordinator~~Administrator, Human Resources Officer) and the applicable Department Head shall meet, following the submission by the Department Head of a Hire Analysis form, to review all position openings to determine if the position will be rehired, how many hours the position will be hired at, any changes that are needed to the applicable position description and how the position will be recruited.

#### B. County Application

1. Applicants for any County position will complete the County job application and related forms as found on the County's web site and/or as provided by Human Resources. Candidates may include additional documentation/information for consideration but not as a replacement for the County required documentation.
2. The announcement shall include job title, skills, experience, education required, and closing date for the receipt of applications.

#### C. Recruitment

Open positions in Fillmore County shall be announced and recruited using any of the following recruitment methods or a combination of methods:

1. Internal Recruitment – Position vacancies shall be posted on the Intranet for a period of not less than 14 calendar days or other period of time as stated in a Collective Bargaining Agreement. ~~Employees who are in a probationary period are eligible to apply during an internal only posting.~~
2. External Recruitment – Announcements for positions shall be placed ~~in newspapers and other job recruitment resources~~ for a period of time necessary to attract qualified candidates, but not less than 14 calendar days. ~~Employees who are in a probationary period are eligible to apply for any positing which is open to the general public.~~

Positions may also be filled by Promotions, Transfers and Demotions.

1. Promotions - Vacancies in positions are encouraged to be filled by promotion of qualified County employees. ~~Request for promotions must be reviewed by the Personnel Committee and approved by the County Board. An employee requesting for promotion must meet the qualifications of the position, and that further training and development of the employee would both benefit the employee and be in the best interest of the County.~~
2. Transfers - An employee may be transferred to a similar position in a different department in which there is a vacancy. An employee desiring to be transferred should make a written request to Human Resources/~~Coordinator~~Administrator. The request must be reviewed by the Personnel Committee and approved by the County Board. Transfer of an employee may be permitted when it is determined that the employee meets the qualifications of the position,



that the transfer is in the best interest of the County, and that further training and development of the employee in the new position would be beneficial to the County.

3. Demotions - An employee may be demoted to a position of lower grade at the discretion of their department head, subject to the approval of the County Board. Reasons for the demotion shall be detailed in a written statement. Employees may request a demotion, subject to Board approval.

All promotions, transfers and demotions are subject to review by the Personnel committee and approval by the County Board.

#### D. Selection Process

The selection of applicants shall include, but not be limited to, the following:

1. Education, Training, and Experience – The Hiring Committee (consisting of the Department Head, Human Resources/County ~~Coordinator~~Administrator, ~~and~~ one member of the County Board) ~~and an additional supervisor/department head as desired~~ shall review all applications, resumes and other documentation submitted and apply points to each applicant based on qualifications for the job. Points shall be based on education, training, and experience prior to advertising the position. ~~and to~~ Eligible applicants will receive Veterans Preference points at this stage of recruitment in accordance with state and federal law. Those applicants who do not meet the minimum qualifications shall not be considered.
2. Eligibility List – Human Resources shall be responsible for the creation of an eligibility list of qualified persons. The eligibility list shall be valid from date of establishment for not more than 1 year.
3. Testing – Applicants meeting minimum qualifications may be asked to participate in further testing. This testing may vary depending upon the position but may include one or more of the following tests: ability; achievement; performance; physical agility; and/or dexterity. Human Resources shall make test scores available, upon request, to the individual who completes a test. Completed exams and/or answer keys to the exam shall not be provided to any applicant.
4. Interview - Upon completion of the rating, and any ~~applicable~~other testing, Human Resources should offer at least the top 3 candidates an interview, if available. The interview shall be conducted by the Hiring Committee and shall be based on the use of structured questions relating to the responsibilities and duties to be performed in the position.

Offers of employment are contingent upon successful completion of a background check; including applicable items such as employment, education, credit, and criminal checks; reference checks and approval of the County Board, which is the final hiring authority. Appointments may also be contingent upon the successful completion of a leadership assessment, psychological and/or pre-employment physical examination and other background investigation appropriate for the position and consistent with State and Federal laws.

#### E. Physical Exam

1. Job applicants may be required to complete a physical examination, but only after a conditional offer of employment is made. The conditional offer of employment is based upon whether the potential employee can complete the essential duties and functions of the position being filled with or without reasonable accommodation.
2. When requiring a physical examination, everyone applying for the position must be made aware

that such an examination will be required for the position finalist and that the offer of employment will be conditional and based in part upon the results of that examination.

3. All medical and ~~psychological~~physical examination information on an individual shall be confidential data and is to be kept in a secure file with Human Resources, separate file, independent of the individual's personnel file.
4. Job applicants requiring a Commercial Driver's License (CDL) shall be required to take and pass a pre-employment drug test.

#### F. Rejection of Applications

Causes for rejecting applications for positions may include, but are not limited to any of the following reasons:

1. Lack of specified minimum qualifications.
2. Intentionally making a false statement.
3. Where reference and/or investigation prove unsatisfactory.
4. Where applicant has directly or indirectly rendered or promised to give any money or valuables to any person in connection with the appointment.
5. Incomplete application form or untimely submission of application.
6. Applicant's score does not place them in the top group of candidates to be interviewed.
7. Applicant has a conflict of interest with regard to the position which is not able to be rectified.
8. Failure to receive final approval from the Fillmore County Board of Commissioners.

All applicants must be notified as soon as practicable after they have been eliminated from consideration for the position.

#### G. Appointment and Notification

The candidate selected for the position and approved for hire by the County Board, shall be notified in writing of the following information before the first day of work: 1) position offered; 2) anticipated starting date and time; 3) position classification (i.e. exempt/non-exempt, salaried/hourly, part-time/full-time, department head, etc.); 4) compensation; 5) their immediate supervisor's name; 6) any deviation from the personnel policies or collective bargaining agreement; and 7) other relevant information applicable to their position.

#### H. Selection of Department Heads

The full County Board shall be considered the Hiring committee in the selection and appointment of all non-elected Department Head positions.

#### I. Student Interns

Students ~~may apply~~who are applying for both unpaid and paid internships within the Fillmore County Departments:

1. Students may apply directly with the department in their field of study.
2. Students must provide basic information about themselves, their course of study and requirement(s) of the internship.
3. Students will complete an interview with the department head and/or supervisor and Human Resources.
4. Student interns will be selected based on the needs of the department as well as the availability of the department head/ supervisor.

5. Paid student internships must be approved by the County Board.

#### Student Orientation

1. The student will be provided with ~~the Student Intern Safety Responsibilities form and~~ will sign the policy acknowledgement form.
2. The student will be directed to the Fillmore County Employee Handbook, specifically the Code of Ethics, Policy on Offensive Conduct, and Dress Code policy.~~Policy on personal appearance.~~ Students will be expected to follow policies as if they were a Fillmore County Employee.
3. The student will receive and sign any Department specific policies.
4. The student intern will be expected to adhere to HIPAA Data Practices Policies and will sign the ~~Student Intern~~ Confidentiality Statement.
5. The student will be given general orientation to the department and tour of the department

#### Student Expectations

1. The student will create goals with their department head/supervisor
2. The student will have an agreement with the internship site concerning a specific work schedule (for example, number of hours per week)
3. Human Resources will provide a clear list of expectations and job duties
4. The internship site will spend a considerable amount of time in training and supervising the student's activities, therefore, the student will be expected to conduct themselves professionally at all times.
5. If the student is unable to attend scheduled hours, they will be expected to notify the agency as soon as possible (i.e. illness)

#### Student evaluation

1. The department head/supervisor will provide an evaluation of the student intern at the completion. The department head/supervisor will use the evaluation tool required by the school/university.
2. If the student fails to meet the reasonable expectations of the department and/or the internship site, the internship will be terminated immediately.

#### J. Veteran's Preference

Fillmore County complies with the provisions of the Veteran's Preference Act as outlined in Minnesota Statutes Chapter 197.

#### K. Reasonable Accommodations

Qualified individuals with disabilities have the right to ask for changes in procedures or other assistance, i.e., reasonable accommodation, in order to apply for jobs or perform their jobs. For purposes of this policy, individuals with disabilities are those who have a physical or mental condition, which interferes with or substantially limits, i.e., impairs, their major life activities as defined by the Americans with Disabilities Act.: ~~These activities may include: moving, talking, hearing, seeing, eating, breathing, sleeping, having healthy bodily functions, concentrating, interacting with others, and many other activities. A qualified individual with a disability is one who can perform the critical, i.e., essential, functions of a particular job with or without a reasonable accommodation.~~

1. Fillmore County will provide reasonable accommodations to qualified individuals with disabilities who are job applicants or employees, and prohibits retaliation against any applicant or employee for requesting a reasonable accommodation.

This policy applies to all qualified job applicants and all Fillmore County employees.

2. All job vacancy announcements will state that Fillmore County will provide reasonable accommodations to qualified applicants with disabilities.
3. Requests for reasonable accommodations may be presented to an immediate supervisor or the Human Resources Officer.~~Director~~.

#### L. Requesting a Reasonable Accommodation when an Applicant

You may request a reasonable accommodation to assist you in applying ~~for a job~~ or interviewing for a job.

1. When you request a reasonable accommodation, you may be asked to provide additional information that will help Fillmore County and DHS to decide if your accommodation can be granted.
2. You can make the request for reasonable accommodation to a supervisor or other management personnel, or Human Resources. The request can be made in person, over the phone, or in writing.



Esri Inc  
380 New York Street  
Redlands CA 92373

## **Subject: Renewal Quotation**

**Date:** 08/02/2020  
**To:** Dave Kiehne  
**Organization:** County of Fillmore  
GIS Dept  
**Fax #:** 507-765-2802 **Phone #:** 507-765-3852  
  
**From:** Pete Bennett  
**Fax #:** 909-307-3083 **Phone #:** 888-377-4575 Ext. 2063  
**Email:** pbennett@esri.com

Number of pages transmitted  
(including this cover sheet): 5

Quotation #25971890  
Document Date: 08/02/2020

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level  
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit  
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

**esri**<sup>®</sup>

380 New York Street  
Redlands, CA 92373  
Phone: 888-377-45752063  
Fax #: 909-307-3083

## Quotation

**Date:** 08/02/2020**Quotation Number:** 25971890**Contract Number:** 31574.0

County of Fillmore  
GIS Dept  
P.O. Box 465  
Preston MN 55965-0067  
**Attn:** Dave Kiehne

**Send Purchase Orders To:**

Environmental Systems Research Institute, Inc.  
380 New York Street  
Redlands, CA 92373-8100  
Attn: Pete Bennett

**Please include the following remittance address on your Purchase Order:**

Environmental Systems Research Institute, Inc.  
P.O. Box 741076  
Los Angeles, CA 90074-1076

**Customer Number:** 232689

For questions regarding this document, please contact Customer Service at 888-377-4575.

| Item | Qty | Material#                                                                                                                         | Unit Price | Extended Price |
|------|-----|-----------------------------------------------------------------------------------------------------------------------------------|------------|----------------|
| 10   | 6   | 87192<br>ArcGIS Desktop Basic Single Use Primary Maintenance<br>Start Date: 11/01/2020<br>End Date: 10/31/2021                    | 404.00     | 2,424.00       |
| 1010 | 2   | 93094<br>ArcGIS Desktop Basic with Extensions Single Use Primary Maintenance<br>Start Date: 11/01/2020<br>End Date: 10/31/2021    | 1,010.00   | 2,020.00       |
| 2010 | 1   | 93303<br>ArcGIS Desktop Standard Single Use Primary Maintenance<br>Start Date: 11/01/2020<br>End Date: 10/31/2021                 | 1,515.00   | 1,515.00       |
| 3010 | 1   | 93306<br>ArcGIS Desktop Standard with Extensions Single Use Primary Maintenance<br>Start Date: 11/01/2020<br>End Date: 10/31/2021 | 2,121.00   | 2,121.00       |
| 4010 | 1   | 161322                                                                                                                            | 1,263.00   | 1,263.00       |

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**Quotation is valid for 90 days from document date.**

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**Issued By:** Pete Bennett**Ext:** 2063

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



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380 New York Street  
Redlands, CA 92373  
Phone: 888-377-45752063  
Fax #: 909-307-3083

## Quotation

Page 2

**Date:** 08/02/2020

**Quotation Number:** 25971890

**Contract Number:** 31574.0

| Item | Qty | Material# | Unit Price | Extended Price |
|------|-----|-----------|------------|----------------|
|------|-----|-----------|------------|----------------|

ArcGIS Enterprise Workgroup Standard Up to Two Cores Maintenance

Start Date: 11/01/2020

End Date: 10/31/2021

|                      |                     |
|----------------------|---------------------|
| <b>Item Subtotal</b> | 9,343.00            |
| <b>Estimated Tax</b> | 0.00                |
| <b>Total</b>         | <b>USD 9,343.00</b> |

**DUNS/CEC: 06-313-4175 CAGE: 0AMS3**