

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA**

August 10, 2021

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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The Fillmore County Board continues to have in-person / virtual meetings so that the public can participate in the meeting by phone or virtually if they choose. To participate by phone Dial Toll Free 1-844-621-3956 or US Toll 1-415-655-0001 and enter Access Code 146 419 7120; to participate virtually go to [www.webex.com](http://www.webex.com), click on “join meeting” in top right corner of your screen; then enter the Meeting ID, 146 419 7120 may need password tRPinge5B35.

9:00 a.m. Pledge of Allegiance

Approve agenda

Approve Consent Agenda:

1. Approve August 3, 2021 County Board minutes
2. City of Lanesboro Street Closure for Coffee Street East from Hwy 250 to Alley East of Bank - Sept 18, 19, 25, 26 from 11:00 a.m. to 5:00 p.m. for History Alive event
3. City of Lanesboro Street Closure Coffee Street East from Hwy 250 to Old Village Hall - Sept 11, from 7 a.m. to 6 p.m. for Taste of the Trail event

Approve Commissioners’ Warrants

Review Finance Warrants

**9:00 a.m. Public Hearing for Tax Abatement for Lanesboro**

9:15 a.m. John DeGeorge, Sheriff

1. Consider Proposed 2022 Budgets for Sheriff, Jail and Emergency Management
2. Consider IES 911 Maintenance Quote for June 2021- June 2022

9:30 a.m. Citizen’s Input

9:35 a.m. Drew Hatzenbihler, Solid Waste Administrator

1. Consider Proposed 2022 Budgets for Solid Waste and Resource Recycling

9:50 a.m. Jessica Erickson, Public Health

1. Consider approval to apply for Public Health Workforce Grant
2. Discussion with possible action regarding COVID update

10:00 a.m. Ron Gregg, Highway and Airport

1. Consider passing a final payment resolution for the Township Bridge Replacement Project SAP 23-599-209 in Sumner Township
2. Consider passing a grant participation for Bridge Bonding Funds on County State Aid Highway No. 29. Bridge replacement project SAP 23-629-010 in Newburg Township
3. Consider entering into a Cooperative Agreement between Fillmore County and the City of Rushford for the design and construction of a Canoe Launch Access Road

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4. Consider an Amendment to the joint powers agreement between Fillmore County and MNDot for sharing the Chatfield Shop Facility

10:05 a.m. Lindsie Engle, Human Resources Officer

1. Consider request to transfer Roxane Alden to Recorder's Office as an Accounting Technician Lead effective October 1, 2021 as recommended by the Personnel Committee
2. Consider request to move Kayla Pierce Account Technician to Property Appraiser effective August 23, 2021 as recommended by the Hiring Committee
3. Consider request to seek an Accounting Technician for the Assessor's Office from the current Administration Accounting Technician candidate pool as recommended by the Personnel Committee
4. Consider request to advertise for a Part-time Temporary or Interim County Surveyor as recommended by the Personnel Committee
5. Consider resignation for Troy Soiney, Highway Maintenance Specialist
6. Consider request to advertise for replacement Highway Maintenance Specialist as recommended by the Personnel Committee

10:20 a.m. Bobbie Hillery, Administrator

1. Consider appointment of Ramona Johnson to the Extension Committee – District 2
2. Discussion with possible action regarding uniform quotes
3. Consider resolution approving property tax abatement related to G-Cubed Development, Inc. Housing Project 2021 in Lanesboro

## Calendar review, Committee Reports and Announcements

### Meetings:

|                                    |            |                                         |               |
|------------------------------------|------------|-----------------------------------------|---------------|
| Tuesday, August 10 <sup>th</sup>   | 8:00 a.m.  | Facilities (Law Library- Courthouse)    | Dahl/Hindt    |
| Tuesday, August 10 <sup>th</sup>   | 9:00 a.m.  | Board Meeting                           | ALL           |
| Thursday, August 12 <sup>th</sup>  | 10:30 a.m. | Workforce                               | Lentz         |
| Thursday, August 12 <sup>th</sup>  | 12:00 p.m. | FC Corrections Task Force (CR 102U)     | Bakke         |
| Tuesday, August 17 <sup>th</sup>   | 8:00 a.m.  | Law Enforcement (CR 102U)               | Prestby/Lentz |
| Tuesday, August 17 <sup>th</sup>   | 9:00 a.m.  | Technology (CR 102U)                    | Prestby/Lentz |
| Wednesday, August 18 <sup>th</sup> | 9:00 a.m.  | Basin Alliance (Rochester)              |               |
| Thursday, August 19 <sup>th</sup>  | 10:00 a.m. | Historical Society (Fountain)           | Bakke         |
| Thursday, August 19 <sup>th</sup>  | 4:30 p.m.  | SWCD Meeting (SWCD Building)            | Bakke         |
| Monday, August 23 <sup>rd</sup>    | 6:00 p.m.  | Zumbro Valley Health Center (Rochester) | Lentz         |
| Tuesday, August 24 <sup>th</sup>   | 7:30 a.m.  | Highway Department (Highway Office)     | Prestby/Bakke |
| Tuesday, August 24 <sup>th</sup>   | 9:00 a.m.  | Special Board Meeting                   | ALL           |

### COMMITTEE OPENINGS:

|                                               |                         |
|-----------------------------------------------|-------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon |
| Community Corrections Task Force – District 1 |                         |
| Community Corrections Task Force – At Large   |                         |

## FILLMORE COUNTY COMMISSIONERS' MINUTES

August 3, 2021

This is a preliminary draft of the August 3, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 3<sup>rd</sup> day of August, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Bobbie Hillery, Administrator/Clerk; Dave Kiehne, Recorder; John DeGeorge, Sherriff; Terry Schultz, Facilities Maintenance; Jason McCaslin, Assessor; Cristal Adkins, Zoning; Jill Huffman, Chief Operating Office at Harmony Telephone Company- Alissa Stelphlug; Nicole Schultz; Jerry Ritter; Susan Ritter; Lauren Hanson, Court Administrator; Bonita Underbakke; and Karen Reisner, Fillmore County Journal, Anna Nelson, Public; John B. DeVries, Jail Committee

Also, present via WebEx: Tara Kraling, Accounting Technician; Lindsie Engle; Human Resources Officer; Lori Affeldt, Finance Director; Kristi Ruesink, Accounting Technician;; Chris Hahn, CEDA; Bailey Peterson; Paralegal; Jessica Erickson, Director of Nursing; Tom Weber, consultant; Christy Smith, Auditor/Treasurer; and Tom Kaase

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Hindt, the Board unanimously approve the Agenda.

On motion by Prestby and seconded by Bakke, the Board unanimously approved the following Consent Agenda:

1. July 27, 2021 County Board minutes
2. Approve Application for Liquor License for Preston Servicemen's Club

On motion by Hint and seconded by Bakke, the Board unanimously approved the Commissioner's Warrants.

The Finance Department warrants were reviewed.

Second Public hearing regarding option for Recorder position to be appointed rather than elected, no public members provided input.

Jill Huffman and Alissa Stelphlug of Harmony Telephone Company were present.

Huffman reviewed the current projects that are taking place throughout Fillmore County. She noted that they are about to break ground on the Border to Border grant project that Fillmore County has already supported. She noted that they are currently in a waiting mode for other service areas to come available to possibly take over the internet projects to upgrade underserved areas in Fillmore County. She noted as they review the available grants they will certainly reach out to Fillmore County for possible partnerships.

Cristal Adkins, Zoning Administrator was present.

On motion by Bakke and seconded by Prestby, the Board unanimously approved an access permit for a new drive for Elliot Rustad, section 15 of Amherst Township.

Bobbie Hillery, County Administrator was present.

Hillery provided a review of MACA technical meeting. She noted that the meeting contained presentations on emergency management, redistricting, COVID response and ongoing operations and American Recovery Act dollars.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the resolution to appoint, rather than elect the Recorder position beginning January 2, 2023.

Citizens input opened 9:30 a.m.

Anna Nelson was present to make Commissioners aware of a dust control issue at her farm that she moved into in 2008.

She noted that she lives near a rock quarry operated by Bruening Rock Company. She stated that dust issues have been extreme for the past few years. She noted that complaints have been made directly to the company, to the drivers and to the County. She said that sometimes they do follow up with dust control near their home but it never is enough to control the dust. She stated trucks drive by their home at high rates of speed, which is also concerning. She did state that she called one of the owners and was hung up on once she mentioned the MPCA. She will provide videos to Administrator Hillery to share with the Board. She asked the Board if they could provide assistance for this issue.

Citizens input was closed at 9:43 a.m.

Jail Needs Assessment Committee members John Zanmiller and Sheriff John DeGeorge were present before the Board with other members present in the audience and on Webex.

John Zanmiller presented a summary power point that summarized the larger Jail Needs Assessment report.

Commissioners provided appreciation for the committee's work which consisted of a lot of data research, meetings and informational meetings for the public. It was noted that time is needed for the Commissioner to fully review the report and discuss at a later date.

Terry Schultz, Building Maintenance Supervisor was present.

Building Maintenance Supervisor Schultz presented his 2022 proposed Building Maintenance Budget and Infrastructure budget noting specific projects.

Jason McCaslin, Assessor was present.

Assessor McCaslin presented his 2022 proposed Assessor Budget.

The Board noted that they appreciated McCaslin's detailed report for line items for his budget.

A review of the calendar was made with the following committee reports and announcements given:

Hillery noted that the Fall Conference is September 16 & 17<sup>th</sup> asked members who would be attending. She also noted the Annual Conference is December 6<sup>th</sup> – 8<sup>th</sup> if they could also check calendars and let her know who can attend. It was noted that there has been a recent uptick in COVID cases. Some areas are requiring masks. Hillery asked Board members if they wish to require masks at this time, it was noted that they would discuss at the next meeting to see where we are at.

On motion by Prestby and seconded by Lentz, the Chair adjourned the meeting at 10:42 a.m.

bharmening

8/5/21 3:00PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|    | <u>Vendor Name</u>         | <u>Rpt</u>  |               | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|----|----------------------------|-------------|---------------|----------------------------|----------------------|----------------------------------|-------------|
|    | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 3  | DEPT                       |             |               | Board Of Commissioners     |                      |                                  |             |
|    | 3804 Bakke/Duane           |             |               |                            |                      |                                  |             |
|    | 01-003-000-0000-6335       |             | 109.76        | July Mileage               |                      | Employee Automobile Allowance    | N           |
|    |                            |             |               | 07/01/2021 07/29/2021      |                      |                                  |             |
|    | 3804 Bakke/Duane           |             | 109.76        | 1 Transactions             |                      |                                  |             |
|    | 6732 Hindt/Lawrence E      |             |               |                            |                      |                                  |             |
|    | 01-003-000-0000-6335       |             | 56.79         | July 2021 mileage          |                      | Employee Automobile Allowance    | N           |
|    |                            |             |               | 07/06/2021 07/27/2021      |                      |                                  |             |
|    | 6732 Hindt/Lawrence E      |             | 56.79         | 1 Transactions             |                      |                                  |             |
| 3  | DEPT Total:                |             | 166.55        | Board Of Commissioners     | 2 Vendors            | 2 Transactions                   |             |
| 11 | DEPT                       |             |               | District Court             |                      |                                  |             |
|    | 7314 Skipped Parts LLC     |             |               |                            |                      |                                  |             |
|    | 01-011-000-0000-6285       |             | 1,050.00      | Court assessment           | 23-CR-20-521         | Professional Fees                | N           |
|    |                            |             |               | 07/14/2021 07/14/2021      |                      |                                  |             |
|    | 7314 Skipped Parts LLC     |             | 1,050.00      | 1 Transactions             |                      |                                  |             |
| 11 | DEPT Total:                |             | 1,050.00      | District Court             | 1 Vendors            | 1 Transactions                   |             |
| 60 | DEPT                       |             |               | Information Systems        |                      |                                  |             |
|    | 2545 Marco,Inc             |             |               |                            |                      |                                  |             |
|    | 01-060-000-0000-6640       |             | 152.75        | Zix hosting                | INV8962714           | Equipment Purchased              | N           |
|    |                            |             |               | 07/26/2021 08/25/2021      |                      |                                  |             |
|    | 01-060-000-0000-6640       |             | 1,440.00      | UPS install                | INV8964582           | Equipment Purchased              | N           |
|    |                            |             |               | 07/14/2021 07/14/2021      |                      |                                  |             |
|    | 2545 Marco,Inc             |             | 1,592.75      | 2 Transactions             |                      |                                  |             |
| 60 | DEPT Total:                |             | 1,592.75      | Information Systems        | 1 Vendors            | 2 Transactions                   |             |
| 91 | DEPT                       |             |               | County Attorney            |                      |                                  |             |
|    | 7316 EXCEL IMAGES          |             |               |                            |                      |                                  |             |
|    | 01-091-000-0000-5612       |             | 501.00        | Office Apparel             | quote 14050961       | Forfeitures                      | N           |
|    |                            |             |               | 07/20/2021 07/20/2021      |                      |                                  |             |
|    | 7316 EXCEL IMAGES          |             | 501.00        | 1 Transactions             |                      |                                  |             |

bharmening

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|-----|---------------------------------------------|-------------|---------------|--------------------------------|----------------------|------------------------------------|-------------|
|     | <u>No. Account/Formula</u>                  | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>           | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |             |
| 91  | DEPT Total:                                 |             | 501.00        | County Attorney                | 1 Vendors            | 1 Transactions                     |             |
| 104 | DEPT                                        |             |               | Gis                            |                      |                                    |             |
|     | 272 Newman Signs                            |             |               |                                |                      |                                    |             |
|     | 01-104-000-0000-6514                        |             | 222.90        | Address signs                  | TRFINV032492         | Address Signs                      | N           |
|     |                                             |             |               | 07/06/2021 07/06/2021          |                      |                                    |             |
|     | 272 Newman Signs                            |             | 222.90        | 1 Transactions                 |                      |                                    |             |
| 104 | DEPT Total:                                 |             | 222.90        | Gis                            | 1 Vendors            | 1 Transactions                     |             |
| 105 | DEPT                                        |             |               | Planning And Zoning            |                      |                                    |             |
|     | 5432 Rupp,Anderson,Squires & Waldspurger,P. |             |               |                                |                      |                                    |             |
|     | 01-105-000-0000-6377                        |             | 266.50        | professional fees              | 13349                | Fees And Service Charges           | Y           |
|     |                                             |             |               | 05/06/2021 05/06/2021          |                      |                                    |             |
|     | 5432 Rupp,Anderson,Squires & Waldspurger,P. |             | 266.50        | 1 Transactions                 |                      |                                    |             |
| 105 | DEPT Total:                                 |             | 266.50        | Planning And Zoning            | 1 Vendors            | 1 Transactions                     |             |
| 111 | DEPT                                        |             |               | Facilites Mtce                 |                      |                                    |             |
|     | 5988 Preston Auto Parts                     |             |               |                                |                      |                                    |             |
|     | 01-111-000-0000-6580                        |             | 54.42         | paint supplies, shut off valve | 683959               | Other Repair And Maintenance Suppl | N           |
|     |                                             |             |               | 08/04/2021 08/04/2021          |                      |                                    |             |
|     | 5988 Preston Auto Parts                     |             | 54.42         | 1 Transactions                 |                      |                                    |             |
|     | 5050 Tufte/Blaine                           |             |               |                                |                      |                                    |             |
|     | 01-111-000-0000-6335                        |             | 12.88         | Employee auto allowance        |                      | Employee Automobile Allowance      | N           |
|     |                                             |             |               | 07/01/2021 07/27/2021          |                      |                                    |             |
|     | 5050 Tufte/Blaine                           |             | 12.88         | 1 Transactions                 |                      |                                    |             |
| 111 | DEPT Total:                                 |             | 67.30         | Facilites Mtce                 | 2 Vendors            | 2 Transactions                     |             |
| 202 | DEPT                                        |             |               | Sheriff                        |                      |                                    |             |
|     | 111 Fillmore Co Treasurer- Credit Card/ACH  |             |               |                                |                      |                                    |             |
|     | 01-202-000-0000-6205                        |             | 22.55         | Sheriffs postage               |                      | Postage And Postal Box Rent        | N           |
|     |                                             |             |               | 07/06/2021 07/17/2021          |                      |                                    |             |
|     | 01-202-000-0000-6357                        |             | 75.00         | DMT Training                   | 18626                | Peace Officer Training Expense     | N           |
|     |                                             |             |               | 06/20/2021 06/20/2021          |                      |                                    |             |
|     | 01-202-000-0000-6357                        |             | 500.00        | 2305,2311,2316,2318 training   | 29720159             | Peace Officer Training Expense     | N           |

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8/5/21 3:00PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



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| Vendor | Name                                   | Rpt       | Warrant Description                     | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|----------------------------------------|-----------|-----------------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                        | Accr      | Service Dates                           | Paid On Bhf # | On Behalf of Name                |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |           | 07/06/2021 07/06/2021<br>3 Transactions |               |                                  |      |
| 4998   | Southland Auto LLC                     |           |                                         |               |                                  |      |
|        | 01-202-000-0000-6310                   | 1,090.13  | 2306 squad maintenance                  | 6012          | Contract Repairs And Maintenance | N    |
|        |                                        |           | 07/22/2021 07/22/2021<br>1 Transactions |               |                                  |      |
| 4998   | Southland Auto LLC                     | 1,090.13  |                                         |               |                                  |      |
| 355    | Streicher's, Inc.                      |           |                                         |               |                                  |      |
|        | 01-202-000-0000-6173                   | 378.00    | M. Cox uniforms                         | I1516035      | Uniform Allowance                | N    |
|        |                                        |           | 07/16/2021 07/16/2021                   |               |                                  |      |
|        | 01-202-000-0000-6173                   | 151.99    | M.Cox uniforms                          | I1516037      | Uniform Allowance                | N    |
|        |                                        |           | 07/16/2021 07/16/2021<br>2 Transactions |               |                                  |      |
| 355    | Streicher's, Inc.                      | 529.99    |                                         |               |                                  |      |
| 7035   | Whitewater                             |           |                                         |               |                                  |      |
|        | 01-202-000-0000-6310                   | 599.38    | 2303 Squad repair                       | 6009285/2     | Contract Repairs And Maintenance | N    |
|        |                                        |           | 07/27/2021 07/27/2021<br>1 Transactions |               |                                  |      |
| 7035   | Whitewater                             | 599.38    |                                         |               |                                  |      |
| 202    | DEPT Total:                            | 2,817.05  | Sheriff                                 | 4 Vendors     | 7 Transactions                   |      |
| 230    | DEPT                                   |           | Medical Examiner                        |               |                                  |      |
| 84358  | Mayo Clinic-Mrl                        |           |                                         |               |                                  |      |
|        | 01-230-000-0000-6285                   | 16,302.61 | 2nd Qtr 2021 Autopsy Service            | 000003663     | Professional Fees                | N    |
|        |                                        |           | 04/01/2021 06/30/2021<br>1 Transactions |               |                                  |      |
| 84358  | Mayo Clinic-Mrl                        | 16,302.61 |                                         |               |                                  |      |
| 230    | DEPT Total:                            | 16,302.61 | Medical Examiner                        | 1 Vendors     | 1 Transactions                   |      |
| 251    | DEPT                                   |           | County Jail                             |               |                                  |      |
| 6978   | Aramark Uniform & Career Apparal Grou  |           |                                         |               |                                  |      |
|        | 01-251-000-0000-6377                   | 126.94    | Jail Laundry                            | 2560000011436 | Fees And Service Charges         | N    |
|        |                                        |           | 07/21/2021 07/21/2021<br>1 Transactions |               |                                  |      |
| 6978   | Aramark Uniform & Career Apparal Grou  | 126.94    |                                         |               |                                  |      |
| 7506   | Language Line Services                 |           |                                         |               |                                  |      |
|        | 01-251-000-0000-6285                   | 60.00     | Jail phone                              | 10272999      | Professional Fees                | N    |

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8/5/21 3:00PM

1 County Revenue Fund

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| Vendor | Name                         | Rpt      | Warrant Description       | Invoice #      | Account/Formula Descripti        | 1099 |
|--------|------------------------------|----------|---------------------------|----------------|----------------------------------|------|
| No.    | Account/Formula              | Accr     | Service Dates             | Paid On Bhf #  | On Behalf of Name                |      |
| 7506   | Language Line Services       |          | 06/30/2021 06/30/2021     | 1 Transactions |                                  |      |
| 4866   | MEnD CORRECTIONAL CARE, PLLC |          |                           |                |                                  |      |
|        | 01-251-000-0000-6429         | 2,346.16 | August 2021 jail medical  | 5930           | Nurse/Medical Service Agreement  | N    |
|        |                              |          | 08/01/2021 08/31/2021     | 1 Transactions |                                  |      |
| 4866   | MEnD CORRECTIONAL CARE, PLLC | 2,346.16 |                           |                |                                  |      |
| 9361   | MN Dept Of Corrections       |          |                           |                |                                  |      |
|        | 01-251-000-0000-6301         | 465.00   | Sept. 2020 STS            | 631791         | Icwc Wage Expense                | N    |
|        |                              |          | 09/05/2020 09/19/2020     |                |                                  |      |
|        | 01-251-000-0000-6301         | 60.00    | Oct. 2020 STS             | 631792         | Icwc Wage Expense                | N    |
|        |                              |          | 10/17/2020 10/17/2020     |                |                                  |      |
| 9361   | MN Dept Of Corrections       | 525.00   |                           | 2 Transactions |                                  |      |
| 4120   | Olmsted County               |          |                           |                |                                  |      |
|        | 01-251-000-0000-6384         | 1,860.00 | July prisoner boarding    | SHER-138282    | Out Of County Board Of Prisoners | N    |
|        |                              |          | 07/01/2021 07/31/2021     |                |                                  |      |
| 4120   | Olmsted County               | 1,860.00 |                           | 1 Transactions |                                  |      |
| 5988   | Preston Auto Parts           |          |                           |                |                                  |      |
|        | 01-251-000-0000-6310         | 155.13   | jail and squad supplies   | 680252,681058  | Contract Repairs And Maintenance | N    |
|        |                              |          | 07/07/2021 07/13/2021     |                |                                  |      |
| 5988   | Preston Auto Parts           | 155.13   |                           | 1 Transactions |                                  |      |
| 81511  | Preston Foods                |          |                           |                |                                  |      |
|        | 01-251-000-0000-6377         | 23.35    | jail supplies             |                | Fees And Service Charges         | N    |
|        |                              |          | 07/02/2021 07/02/2021     |                |                                  |      |
| 81511  | Preston Foods                | 23.35    |                           | 1 Transactions |                                  |      |
| 4487   | Preston Service Plus         |          |                           |                |                                  |      |
|        | 01-251-000-0000-6310         | 311.20   | Transport van maintenance | 17440          | Contract Repairs And Maintenance | Y    |
|        |                              |          | 07/02/2021 07/02/2021     |                |                                  |      |
| 4487   | Preston Service Plus         | 311.20   |                           | 1 Transactions |                                  |      |
| 251    | DEPT Total:                  | 5,407.78 | County Jail               | 8 Vendors      | 9 Transactions                   |      |
| 441    | DEPT                         |          | Public Health             |                |                                  |      |
|        | 6674 Draper/Erica            |          |                           |                |                                  |      |



bharmening

8/5/21 3:00PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

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| Vendor | Name                                   | Rpt  |          | Warrant Description            | Invoice #     | Account/Formula Descripti         | 1099 |
|--------|----------------------------------------|------|----------|--------------------------------|---------------|-----------------------------------|------|
| No.    | Account/Formula                        | Accr | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name                 |      |
|        | 01-441-000-0000-6054                   |      | 14.56    | Imm. Coop. Agree II 7/2021     |               | Immunization Cooperative Agreemer | N    |
|        |                                        |      |          | 07/01/2021 07/16/2021          |               |                                   |      |
| 6674   | Draper/Erica                           |      | 14.56    | 1 Transactions                 |               |                                   |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                                |               |                                   |      |
|        | 01-441-000-0000-6054                   |      | 377.81   | Imm Coop Agreement II supplies | 0065019       | Immunization Cooperative Agreemer | N    |
|        |                                        |      |          | 06/23/2021 06/23/2021          |               |                                   |      |
|        | 01-441-000-0000-6447                   |      | 134.75   | LPH supplies                   | 0065019       | LPHA Grant Expenses               | N    |
|        |                                        |      |          | 06/23/2021 06/23/2021          |               |                                   |      |
|        | 01-441-000-0000-6445                   |      | 213.16   | TANF Supplies                  | 1411467       | TANF Expenses                     | N    |
|        |                                        |      |          | 06/30/2021 06/30/2021          |               |                                   |      |
|        | 01-441-000-0000-6437                   |      | 1,032.75 | CETC incentives                | 531795        | CTC Expenses                      | N    |
|        |                                        |      |          | 05/24/2021 05/24/2021          |               |                                   |      |
|        | 01-441-000-0000-6054                   |      | 94.66    | Immuniz Coop Agmt supplies     | 7518625       | Immunization Cooperative Agreemer | N    |
|        |                                        |      |          | 07/09/2021 07/09/2021          |               |                                   |      |
|        | 01-441-000-0000-6445                   |      | 17.98    | TANF Supplies                  | 7956223       | TANF Expenses                     | N    |
|        |                                        |      |          | 06/25/2021 06/25/2021          |               |                                   |      |
|        | 01-441-000-0000-6448                   |      | 384.00   | Survey Monkey renewal fee      | 9712311154    | Ship Grant Expenses               | N    |
|        |                                        |      |          | 07/24/2021 07/24/2021          |               |                                   |      |
|        | 01-441-000-0000-6445                   |      | 129.92   | TANF coloring books            | crayola       | TANF Expenses                     | N    |
|        |                                        |      |          | 06/23/2021 06/23/2021          |               |                                   |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 2,385.03 | 8 Transactions                 |               |                                   |      |
| 4177   | GATZKE/MICHELE                         |      |          |                                |               |                                   |      |
|        | 01-441-000-0000-6054                   |      | 26.88    | Imm. Coop II July 21 mileage   |               | Immunization Cooperative Agreemer | N    |
|        |                                        |      |          | 07/09/2021 07/30/2021          |               |                                   |      |
| 4177   | GATZKE/MICHELE                         |      | 26.88    | 1 Transactions                 |               |                                   |      |
| 6665   | Gilbert/Sydney                         |      |          |                                |               |                                   |      |
|        | 01-441-000-0000-6445                   |      | 6.16     | TANF Mileage July 2021         |               | TANF Expenses                     | N    |
|        |                                        |      |          | 07/07/2021 07/29/2021          |               |                                   |      |
| 6665   | Gilbert/Sydney                         |      | 6.16     | 1 Transactions                 |               |                                   |      |
| 6186   | Johnson/Breanna                        |      |          |                                |               |                                   |      |
|        | 01-441-000-0000-6054                   |      | 12.88    | Imm. Coop Agreement II July 21 |               | Immunization Cooperative Agreemer | N    |
|        |                                        |      |          | 07/27/2021 07/27/2021          |               |                                   |      |
| 6186   | Johnson/Breanna                        |      | 12.88    | 1 Transactions                 |               |                                   |      |
| 4752   | Logsdon/Linda                          |      |          |                                |               |                                   |      |

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| Vendor | Name                                    | Rpt  | Warrant Description | Invoice #                     | Account/Formula Descripti | 1099                            |
|--------|-----------------------------------------|------|---------------------|-------------------------------|---------------------------|---------------------------------|
| No.    | Account/Formula                         | Accr | Amount              | Service Dates                 | Paid On Bhf #             | On Behalf of Name               |
|        | 01-441-000-0000-6445                    |      | 14.00               | TANF mileage July 2021        |                           | TANF Expenses N                 |
|        |                                         |      |                     | 07/01/2021 07/27/2021         |                           |                                 |
| 4752   | Logsdon/Linda                           |      | 14.00               | 1 Transactions                |                           |                                 |
| 441    | DEPT Total:                             |      | 2,459.51            | Public Health                 | 6 Vendors                 | 13 Transactions                 |
| 442    | DEPT                                    |      |                     | Wic Program                   |                           |                                 |
| 5710   | Holst/Jessica                           |      |                     |                               |                           |                                 |
|        | 01-442-000-0000-6335                    |      | 19.04               | WIC Mileage July 2021         |                           | Employee Automobile Allowance N |
|        |                                         |      |                     | 07/14/2021 07/14/2021         |                           |                                 |
| 5710   | Holst/Jessica                           |      | 19.04               | 1 Transactions                |                           |                                 |
| 442    | DEPT Total:                             |      | 19.04               | Wic Program                   | 1 Vendors                 | 1 Transactions                  |
| 443    | DEPT                                    |      |                     | Nursing Service               |                           |                                 |
| 111    | Fillmore Co Treasurer - Credit Card/ACH |      |                     |                               |                           |                                 |
|        | 01-443-000-0000-6445                    |      | 261.60              | TANF Supplies                 | 0065019                   | TANF Home Visits N              |
|        |                                         |      |                     | 06/23/2021 06/23/2021         |                           |                                 |
|        | 01-443-000-0000-6433                    |      | 29.99               | wrist BP monitor client #8036 | 0117039                   | Waiver Reimbursables N          |
|        |                                         |      |                     | 07/09/2021 07/09/2021         |                           |                                 |
|        | 01-443-000-0000-6433                    |      | 399.99              | wheelchair client #6507       | 1450644                   | Waiver Reimbursables N          |
|        |                                         |      |                     | 07/09/2021 07/09/2021         |                           |                                 |
|        | 01-443-000-0000-6445                    |      | 312.07              | TANF supplies                 | 3641849                   | TANF Home Visits N              |
|        |                                         |      |                     | 06/23/2021 06/23/2021         |                           |                                 |
|        | 01-443-000-0000-6445                    |      | 702.41              | TANF SUPplies                 | 5937861                   | TANF Home Visits N              |
|        |                                         |      |                     | 06/28/2021 06/28/2021         |                           |                                 |
| 111    | Fillmore Co Treasurer - Credit Card/ACH |      | 1,706.06            | 5 Transactions                |                           |                                 |
| 4177   | GATZKE/MICHELE                          |      |                     |                               |                           |                                 |
|        | 01-443-000-0000-6335                    |      | 29.12               | July 2021 Nursing Mileage     |                           | Employee Automobile Allowance N |
|        |                                         |      |                     | 07/09/2021 07/30/2021         |                           |                                 |
| 4177   | GATZKE/MICHELE                          |      | 29.12               | 1 Transactions                |                           |                                 |
| 6766   | Hall/Sarah J                            |      |                     |                               |                           |                                 |
|        | 01-443-000-0000-6335                    |      | 53.20               | July 2021 Nursing mileage     |                           | Employee Automobile Allowance N |
|        |                                         |      |                     | 07/12/2021 07/23/2021         |                           |                                 |
| 6766   | Hall/Sarah J                            |      | 53.20               | 1 Transactions                |                           |                                 |

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| Vendor | Name                                   | Rpt  | Amount   | Warrant Description       | Invoice #     | Account/Formula Descripti     | 1099 |
|--------|----------------------------------------|------|----------|---------------------------|---------------|-------------------------------|------|
| No.    | Account/Formula                        | Accr |          | Service Dates             | Paid On Bhf # | On Behalf of Name             |      |
| 7139   | Johnson/Dakota                         |      |          |                           |               |                               |      |
|        | 01-443-000-0000-6335                   |      | 119.28   | Nursing mileage July 2021 |               | Employee Automobile Allowance | N    |
|        |                                        |      |          | 07/15/2021 07/27/2021     |               |                               |      |
| 7139   | Johnson/Dakota                         |      | 119.28   | 1 Transactions            |               |                               |      |
| 4752   | Logsdon/Linda                          |      |          |                           |               |                               |      |
|        | 01-443-000-0000-6335                   |      | 117.32   | Nursing Mileage July 2021 |               | Employee Automobile Allowance | N    |
|        |                                        |      |          | 07/01/2021 07/27/2021     |               |                               |      |
| 4752   | Logsdon/Linda                          |      | 117.32   | 1 Transactions            |               |                               |      |
| 4327   | ROCHESTER PUBLIC TRANSIT               |      |          |                           |               |                               |      |
|        | 01-443-000-0000-6433                   |      | 156.00   | Bus pass client #7159     | 24840         | Waiver Reimbursables          | N    |
|        |                                        |      |          | 07/19/2021 07/19/2021     |               |                               |      |
| 4327   | ROCHESTER PUBLIC TRANSIT               |      | 156.00   | 1 Transactions            |               |                               |      |
| 443    | DEPT Total:                            |      | 2,180.98 | Nursing Service           | 6 Vendors     | 10 Transactions               |      |
| 446    | DEPT                                   |      |          | Mch Program               |               |                               |      |
| 6674   | Draper/Erica                           |      |          |                           |               |                               |      |
|        | 01-446-000-0000-6335                   |      | 19.04    | MCH mileage July 2021     |               | Employee Automobile Allowance | N    |
|        |                                        |      |          | 07/01/2021 07/16/2021     |               |                               |      |
|        | 01-446-000-0000-6335                   |      | 64.96    | MCH mileage July 2021     |               | Employee Automobile Allowance | N    |
|        |                                        |      |          | 07/15/2021 07/29/2021     |               |                               |      |
| 6674   | Draper/Erica                           |      | 84.00    | 2 Transactions            |               |                               |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |          |                           |               |                               |      |
|        | 01-446-000-0000-6257                   |      | 291.42   | EBHV Supplies             | 0065019       | EBHV Expense                  | N    |
|        |                                        |      |          | 06/23/2021 06/23/2021     |               |                               |      |
|        | 01-446-000-0000-6257                   |      | 589.91   | EBHV Supplies             | 1411467       | EBHV Expense                  | N    |
|        |                                        |      |          | 06/30/2021 06/30/2021     |               |                               |      |
|        | 01-446-000-0000-6257                   |      | 194.21   | EBHV Supplies             | 3641849       | EBHV Expense                  | N    |
|        |                                        |      |          | 06/23/2021 06/23/2021     |               |                               |      |
|        | 01-446-000-0000-6257                   |      | 18.57    | EBHV Supplies             | 5485829       | EBHV Expense                  | N    |
|        |                                        |      |          | 07/07/2021 07/07/2021     |               |                               |      |
|        | 01-446-000-0000-6257                   |      | 196.93   | Mesch toys                | WalMart.com   | EBHV Expense                  | N    |
|        |                                        |      |          | 06/30/2021 06/30/2021     |               |                               |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 1,291.04 | 5 Transactions            |               |                               |      |
| 6665   | Gilbert/Sydney                         |      |          |                           |               |                               |      |

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| Vendor | Name                         | Rpt  | Amount    | Warrant Description       | Invoice #      | Account/Formula Descripti          | 1099 |
|--------|------------------------------|------|-----------|---------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula              | Accr |           | Service Dates             | Paid On Bhf #  | On Behalf of Name                  |      |
|        | 01-446-000-0000-6257         |      | 29.68     | EBFHV/HFA Mileage July 21 |                | EBHV Expense                       | N    |
|        |                              |      |           | 07/07/2021 07/29/2021     |                |                                    |      |
|        | 01-446-000-0000-6335         |      | 75.60     | July 21 MCH Mileage       |                | Employee Automobile Allowance      | N    |
|        |                              |      |           | 07/07/2021 07/29/2021     |                |                                    |      |
| 6665   | Gilbert/Sydney               |      | 105.28    |                           | 2 Transactions |                                    |      |
| 1285   | Houston County Public Health |      |           |                           |                |                                    |      |
|        | 01-446-000-0000-6088         |      | 8,557.57  | TANF June 21              |                | Houston Grant Passthrough (01-446- | N    |
|        |                              |      |           | 07/30/2021 07/30/2021     |                |                                    |      |
|        | 01-446-000-0000-6088         |      | 19,576.81 | SHIP June 2021            |                | Houston Grant Passthrough (01-446- | N    |
|        |                              |      |           | 08/02/2021 08/02/2021     |                |                                    |      |
| 1285   | Houston County Public Health |      | 28,134.38 |                           | 2 Transactions |                                    |      |
| 446    | DEPT Total:                  |      | 29,614.70 | Mch Program               | 4 Vendors      | 11 Transactions                    |      |
| 1      | Fund Total:                  |      | 62,668.67 | County Revenue Fund       |                | 62 Transactions                    |      |

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12 INFRA FUND

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| Vendor |             | <u>Name</u>               | <u>Rpt</u>             | <u>Warrant Description</u> |               | <u>Invoice #</u>                    | <u>Account/Formula Descripti</u> | <u>1099</u>                           |
|--------|-------------|---------------------------|------------------------|----------------------------|---------------|-------------------------------------|----------------------------------|---------------------------------------|
|        |             | <u>No.</u>                | <u>Account/Formula</u> | <u>Accr</u>                | <u>Amount</u> | <u>Service Dates</u>                | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u>              |
| 610    | DEPT        |                           |                        |                            |               | Greenleafton Septic System District |                                  |                                       |
|        | 5147        | Gopher Septic Service Inc |                        |                            |               |                                     |                                  |                                       |
|        |             | 12-610-000-0000-6623      |                        |                            | 301.00        | Greenleafton mowing/chlorine        | 40813                            | Greenleafton Septic System Expenses N |
|        |             |                           |                        |                            |               | 07/10/2021 07/10/2021               |                                  |                                       |
|        | 5147        | Gopher Septic Service Inc |                        |                            | 301.00        | 1 Transactions                      |                                  |                                       |
| 610    | DEPT Total: |                           |                        |                            | 301.00        | Greenleafton Septic System District | 1 Vendors                        | 1 Transactions                        |
| 12     | Fund Total: |                           |                        |                            | 301.00        | INFRA FUND                          |                                  | 1 Transactions                        |

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13 County Road & Bridge

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| Vendor | Name                         | Rpt  |           | Warrant Description       | Invoice #      | Account/Formula Descripti          | 1099 |
|--------|------------------------------|------|-----------|---------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula              | Accr | Amount    | Service Dates             | Paid On Bhf #  | On Behalf of Name                  |      |
| 300    | DEPT                         |      |           | Highway Administration    |                |                                    |      |
| 110    | Fillmore Co Treasurer        |      |           |                           |                |                                    |      |
|        | 13-300-000-0000-6205         |      | 11.01     | 8/4 June postage          |                | Postage And Postal Box Rent        | N    |
| 110    | Fillmore Co Treasurer        |      | 11.01     |                           | 1 Transactions |                                    |      |
| 2273   | Olmsted Medical Center       |      |           |                           |                |                                    |      |
|        | 13-300-000-0000-6377         |      | 37.00     | 7/15 drug test            | 700000275      | Fees And Service Charges           | N    |
| 2273   | Olmsted Medical Center       |      | 37.00     |                           | 1 Transactions |                                    |      |
| 5988   | Preston Auto Parts           |      |           |                           |                |                                    |      |
|        | 13-300-000-0000-6367         |      | 17.97     | 6/23 park maint           | 678504         | County Park Maintenance            | N    |
| 5988   | Preston Auto Parts           |      | 17.97     |                           | 1 Transactions |                                    |      |
| 300    | DEPT Total:                  |      | 65.98     | Highway Administration    | 3 Vendors      | 3 Transactions                     |      |
| 310    | DEPT                         |      |           | Highway Maintenance       |                |                                    |      |
| 4902   | Midstates Equipment & Supply |      |           |                           |                |                                    |      |
|        | 13-310-000-0000-6528         |      | 2,906.15  | 7/27 Gap filling material | 221692         | Bituminous Materials               | N    |
|        | 13-310-000-0000-6528         |      | 14,653.65 | 7/27 Gap filling material | 221720         | Bituminous Materials               | N    |
| 4902   | Midstates Equipment & Supply |      | 17,559.80 |                           | 2 Transactions |                                    |      |
| 5325   | Severson Energy              |      |           |                           |                |                                    |      |
|        | 13-310-000-0000-6580         |      | 24.00     | 7/26 Gap filling supplies | 8213           | Other Repair And Maintenance Suppl | N    |
| 5325   | Severson Energy              |      | 24.00     |                           | 1 Transactions |                                    |      |
| 310    | DEPT Total:                  |      | 17,583.80 | Highway Maintenance       | 2 Vendors      | 3 Transactions                     |      |
| 320    | DEPT                         |      |           | Highway Construction      |                |                                    |      |
| 6682   | Midwest Natural Resources    |      |           |                           |                |                                    |      |
|        | 13-320-000-0000-6377         |      | 316.25    | 7/31 permit               | 2021-042-01    | Fees And Service Charges           | N    |
| 6682   | Midwest Natural Resources    |      | 316.25    |                           | 1 Transactions |                                    |      |
| 3388   | Minnowa Construction Inc     |      |           |                           |                |                                    |      |
|        | 13-320-000-0000-6341         |      | 8,128.79  | 599-209 T/B Final         | 421            | Township Bridge Construction       | N    |
|        |                              |      |           | 08/04/2021                | 08/04/2021     |                                    |      |
|        | 13-320-000-0000-6351         |      | 500.00    | 599-209 Sumner Final      | 421            | Local Cost Participation           | N    |
|        |                              |      |           | 08/04/2021                | 08/04/2021     |                                    |      |

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| Vendor | Name                        | Rpt  | Warrant Description | Invoice #                   | Account/Formula Descripti | 1099                                 |
|--------|-----------------------------|------|---------------------|-----------------------------|---------------------------|--------------------------------------|
| No.    | Account/Formula             | Accr | Amount              | Service Dates               | Paid On Bhf #             | On Behalf of Name                    |
| 3388   | Minnowa Construction Inc    |      | 8,628.79            | 2 Transactions              |                           |                                      |
| 6737   | Northern Wood Products Inc  |      |                     |                             |                           |                                      |
|        | 13-320-000-0000-6501        |      | 351.89              | 7/14 lath                   | 33363                     | Engineering And Surveying Supplies N |
| 6737   | Northern Wood Products Inc  |      | 351.89              | 1 Transactions              |                           |                                      |
| 347    | State Of Mn                 |      |                     |                             |                           |                                      |
|        | 13-320-000-0000-6377        |      | 10,170.37           | 7/22 material testing       | P00013461                 | Fees And Service Charges N           |
| 347    | State Of Mn                 |      | 10,170.37           | 1 Transactions              |                           |                                      |
| 320    | DEPT Total:                 |      | 19,467.30           | Highway Construction        | 4 Vendors                 | 5 Transactions                       |
| 330    | DEPT                        |      |                     | Equipment Maintenance Shops |                           |                                      |
| 5826   | Culligan Water              |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6317        |      | 32.95               | 7/31 drinking water         | 588X01134809              | Building Maintenance N               |
| 5826   | Culligan Water              |      | 32.95               | 1 Transactions              |                           |                                      |
| 3714   | Hovey Oil Co Inc            |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6561        |      | 4,128.30            | 7/14 gas                    | 3603                      | Gasoline Diesel And Other Fuels N    |
|        | 13-330-000-0000-6561        |      | 1,497.14            | 7/15 #2 diesel              | 3604                      | Gasoline Diesel And Other Fuels N    |
|        | 13-330-000-0000-6561        |      | 2,103.30            | 7/1 #2 diesel               | 4778                      | Gasoline Diesel And Other Fuels N    |
|        | 13-330-000-0000-6561        |      | 249.80              | 7/1 gas                     | 4778                      | Gasoline Diesel And Other Fuels N    |
|        | 13-330-000-0000-6561        |      | 643.63              | 7/13 #2 diesel              | 4830                      | Gasoline Diesel And Other Fuels N    |
|        | 13-330-000-0000-6561        |      | 275.22              | 7/13 gas                    | 4830                      | Gasoline Diesel And Other Fuels N    |
|        | 13-330-000-0000-6561        |      | 2,332.00            | 7/15 #2 diesel              | 4840                      | Gasoline Diesel And Other Fuels N    |
|        | 13-330-000-0000-6561        |      | 500.40              | 7/15 gas                    | 4840                      | Gasoline Diesel And Other Fuels N    |
| 3714   | Hovey Oil Co Inc            |      | 11,729.79           | 8 Transactions              |                           |                                      |
| 7100   | North Central International |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6575        |      | 134.33              | 7/6 parts                   | X22400249001              | Machinery Parts N                    |
| 7100   | North Central International |      | 134.33              | 1 Transactions              |                           |                                      |
| 5988   | Preston Auto Parts          |      |                     |                             |                           |                                      |
|        | 13-330-000-0000-6317        |      | 13.99               | 6/1 bldg maint              | 675245                    | Building Maintenance N               |
|        | 13-330-000-0000-6575        |      | 5.22                | 6/1 parts                   | 675274                    | Machinery Parts N                    |
|        | 13-330-000-0000-6575        |      | 6.49                | 6/1 parts                   | 675322                    | Machinery Parts N                    |
|        | 13-330-000-0000-6575        |      | 5.74                | 6/2 parts                   | 675553                    | Machinery Parts N                    |
|        | 13-330-000-0000-6317        |      | 18.48               | 6/3 bldg maint              | 675656                    | Building Maintenance N               |
|        | 13-330-000-0000-6575        |      | 162.57              | 6/7 parts                   | 676185                    | Machinery Parts N                    |

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| Vendor | Name                      | Rpt  |          | Warrant Description | Invoice #     | Account/Formula Descripti | 1099 |
|--------|---------------------------|------|----------|---------------------|---------------|---------------------------|------|
| No.    | Account/Formula           | Accr | Amount   | Service Dates       | Paid On Bhf # | On Behalf of Name         |      |
|        | 13-330-000-0000-6317      |      | 4.49     | 6/7 bldg maint      | 676192        | Building Maintenance      | N    |
|        | 13-330-000-0000-6575      |      | 7.99     | 6/8 parts           | 676344        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 325.94   | 6/8 parts           | 676413        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 41.00-   | 6/9 parts           | 676499        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 163.97-  | 6/9 parts           | 676523        | Machinery Parts           | N    |
|        | 13-330-000-0000-6576      |      | 242.99   | 6/10 supplies       | 676678        | Shop Supplies & Tools     | N    |
|        | 13-330-000-0000-6575      |      | 43.08    | 6/14 parts          | 677264        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 5.67     | 6/15 parts          | 677329        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 5.07     | 6/15 parts          | 677366        | Machinery Parts           | N    |
|        | 13-330-000-0000-6316      |      | 8.98     | 6/15 grounds maint  | 677402        | Grounds Maintenance       | N    |
|        | 13-330-000-0000-6575      |      | 356.21   | 6/15 parts          | 677473        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 4.44     | 6/16 parts          | 677526        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 41.78    | 6/16 parts          | 677611        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 8.20     | 6/22 parts          | 678309        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 24.60    | 6/22 parts          | 678311        | Machinery Parts           | N    |
|        | 13-330-000-0000-6565      |      | 65.97    | 6/24 oil            | 678610        | Motor Oil And Lubricants  | N    |
|        | 13-330-000-0000-6576      |      | 55.28    | 6/28 supplies       | 679104        | Shop Supplies & Tools     | N    |
|        | 13-330-000-0000-6575      |      | 29.47    | 6/29 parts          | 679286        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 4.99     | 6/30 parts          | 679366        | Machinery Parts           | N    |
| 5988   | Preston Auto Parts        |      | 1,242.67 | 25 Transactions     |               |                           |      |
| 303    | Preston Equipment Company |      |          |                     |               |                           |      |
|        | 13-330-000-0000-6575      |      | 84.00    | 6/28 parts          | 112552        | Machinery Parts           | N    |
|        | 13-330-000-0000-6576      |      | 75.35    | 6/30 supplies       | 112773        | Shop Supplies & Tools     | N    |
|        | 13-330-000-0000-6575      |      | 38.92    | 6/30 parts          | 112778        | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 313.33   | 6/30 parts          | 112800        | Machinery Parts           | N    |
| 303    | Preston Equipment Company |      | 511.60   | 4 Transactions      |               |                           |      |
| 5753   | RDO Equipment Co          |      |          |                     |               |                           |      |
|        | 13-330-000-0000-6576      |      | 745.59-  | 7/16 supplies       | CDIR2399      | Shop Supplies & Tools     | N    |
|        | 13-330-000-0000-6575      |      | 319.31-  | 7/1 parts           | P0005902      | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 19.38    | 7/1 parts           | P0047802      | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 31.84    | 7/1 parts           | P0069802      | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 39.47    | 7/15 parts          | P0072602      | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 87.43    | 7/15 parts          | P0242202      | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 614.87   | 7/15 parts          | P0248502      | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 112.25   | 7/15 parts          | P0250402      | Machinery Parts           | N    |
|        | 13-330-000-0000-6575      |      | 101.36-  | 7/15 parts          | P0304202      | Machinery Parts           | N    |
|        | 13-330-000-0000-6576      |      | 35.00    | 6/16 supplies       | P0550302      | Shop Supplies & Tools     | N    |



bharmening

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13 County Road & Bridge

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

| Vendor Name |                      | Rpt  | Warrant Description |                             | Invoice #     | Account/Formula Descripti | 1099 |
|-------------|----------------------|------|---------------------|-----------------------------|---------------|---------------------------|------|
| No.         | Account/Formula      | Accr | Amount              | Service Dates               | Paid On Bhf # | On Behalf of Name         |      |
|             | 13-330-000-0000-6575 |      | 21.09               | 7/14 parts                  | P0638702      | Machinery Parts           | N    |
|             | 13-330-000-0000-6575 |      | 1,159.74            | 7/16 parts                  | P0648302      | Machinery Parts           | N    |
|             | 13-330-000-0000-6575 |      | 90.52               | 7/13 parts                  | W1472502      | Machinery Parts           | N    |
|             | 13-330-000-0000-6575 |      | 603.50              | 7/13 labor                  | W1472502      | Machinery Parts           | N    |
| 5753        | RDO Equipment Co     |      | 1,648.83            | 14 Transactions             |               |                           |      |
| 330         | DEPT Total:          |      | 15,300.17           | Equipment Maintenance Shops | 6 Vendors     | 53 Transactions           |      |
| 13          | Fund Total:          |      | 52,417.25           | County Road & Bridge        |               | 64 Transactions           |      |

bharmening  
8/5/21 3:00PM  
14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|     | Vendor      | Name                       | Rpt  |          | Warrant Description      | Invoice #     | Account/Formula Descripti          | 1099 |
|-----|-------------|----------------------------|------|----------|--------------------------|---------------|------------------------------------|------|
|     | No.         | Account/Formula            | Accr | Amount   | Service Dates            | Paid On Bhf # | On Behalf of Name                  |      |
| 390 | DEPT        |                            |      |          | Resource Recovery Center |               |                                    |      |
|     | 6150        | Cintas Corporation No.2    |      |          |                          |               |                                    |      |
|     |             | 14-390-000-0000-6377       |      | 13.24    | uniforms                 | 4090914726    | Fees And Service Charges           | N    |
|     |             |                            |      |          | 07/23/2021 07/23/2021    |               |                                    |      |
|     | 6150        | Cintas Corporation No.2    |      | 13.24    | 1 Transactions           |               |                                    |      |
|     | 2050        | Liberty Tire Recycling LLC |      |          |                          |               |                                    |      |
|     |             | 14-390-000-0000-6862       |      | 3,451.75 | Tire disposal            | 2086755       | Management Of Problem Wastes       | N    |
|     |             |                            |      |          | 07/14/2021 07/14/2021    |               |                                    |      |
|     | 2050        | Liberty Tire Recycling LLC |      | 3,451.75 | 1 Transactions           |               |                                    |      |
|     | 3242        | Titan Machinery Inc.       |      |          |                          |               |                                    |      |
|     |             | 14-390-000-0000-6580       |      | 1,292.66 | Loader repair            | 15786006-GS   | Other Repair And Maintenance Suppl | N    |
|     |             |                            |      |          | 07/16/2021 07/16/2021    |               |                                    |      |
|     | 3242        | Titan Machinery Inc.       |      | 1,292.66 | 1 Transactions           |               |                                    |      |
| 390 | DEPT Total: |                            |      | 4,757.65 | Resource Recovery Center | 3 Vendors     | 3 Transactions                     |      |
| 14  | Fund Total: |                            |      | 4,757.65 | Sanitation Fund          |               | 3 Transactions                     |      |

bharmening

8/5/21 3:00PM

23 County Airport Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

| Vendor Name |                               | Rpt  | Warrant Description |                            | Invoice #     | Account/Formula Descripti | 1099 |
|-------------|-------------------------------|------|---------------------|----------------------------|---------------|---------------------------|------|
| No.         | Account/Formula               | Accr | Amount              | Service Dates              | Paid On Bhf # | On Behalf of Name         |      |
| 351         | DEPT                          |      |                     | Airport Fuel Sales         |               |                           |      |
| 5469        | Fillmore Co Auditor Treasurer |      |                     |                            |               |                           |      |
|             | 23-351-000-0000-6254          |      | 7,487.71            | 7/29/21 Aviation Fuel      | 015308627     | Airplane Fuel             | N    |
|             |                               |      |                     | 07/29/2021 07/29/2021      |               |                           |      |
| 5469        | Fillmore Co Auditor Treasurer |      | 7,487.71            | 1 Transactions             |               |                           |      |
| 4524        | SynTech Systems               |      |                     |                            |               |                           |      |
|             | 23-351-000-0000-6377          |      | 550.00              | Fuelmaster support renewal | 235506        | Fees And Service Charges  | N    |
|             |                               |      |                     | 09/09/2021 09/08/2022      |               |                           |      |
| 4524        | SynTech Systems               |      | 550.00              | 1 Transactions             |               |                           |      |
| 351         | DEPT Total:                   |      | 8,037.71            | Airport Fuel Sales         | 2 Vendors     | 2 Transactions            |      |
| 23          | Fund Total:                   |      | 8,037.71            | County Airport Fund        |               | 2 Transactions            |      |

bharmening  
 8/5/21 3:00PM  
 30 Chatfield Abatement

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor |             | <u>Name</u>            | <u>Rpt</u>  | <u>Warrant Description</u> |                       | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|--------|-------------|------------------------|-------------|----------------------------|-----------------------|----------------------|----------------------------------|-------------|
|        | <u>No.</u>  | <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>  | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 801    | DEPT        |                        |             |                            | Chatfield Abatement   |                      |                                  |             |
|        | 382         | City of Chatfield      |             |                            |                       |                      |                                  |             |
|        |             | 30-801-000-0000-6980   |             | 18,765.00                  | 2012A Tax Abatement   | 20210048             | Abatement Payback                | N           |
|        |             |                        |             |                            | 07/28/2021 07/28/2021 |                      |                                  |             |
|        | 382         | City of Chatfield      |             | 18,765.00                  | 1 Transactions        |                      |                                  |             |
| 801    | DEPT Total: |                        |             | 18,765.00                  | Chatfield Abatement   | 1 Vendors            | 1 Transactions                   |             |
| 30     | Fund Total: |                        |             | 18,765.00                  | Chatfield Abatement   |                      | 1 Transactions                   |             |

bharmening

8/5/21 3:00PM

73 Greenleafon Septic Project

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|     | <u>Vendor Name</u> |                                | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>      | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|-----|--------------------|--------------------------------|-------------|---------------|---------------------------------|----------------------|----------------------------------|-------------|
|     | <u>No.</u>         | <u>Account/Formula</u>         | <u>Accr</u> |               | <u>Service Dates</u>            | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 611 | DEPT               |                                |             |               | Greenleafon Maintenance Expense |                      |                                  |             |
|     | 4923               | MN Public Facilities Authority |             |               |                                 |                      |                                  |             |
|     |                    | 73-611-000-0000-6715           |             | 3,895.00      | Loan repayments G.O. Bond       |                      | Interest On Loan                 | N           |
|     |                    |                                |             |               | 07/28/2021 07/28/2021           |                      |                                  |             |
|     | 4923               | MN Public Facilities Authority |             | 3,895.00      | 1 Transactions                  |                      |                                  |             |
| 611 | DEPT Total:        |                                |             | 3,895.00      | Greenleafon Maintenance Expense | 1 Vendors            | 1 Transactions                   |             |
| 73  | Fund Total:        |                                |             | 3,895.00      | Greenleafon Septic Project      |                      | 1 Transactions                   |             |

bharmening

8/5/21 3:00PM

80 Taxes And Penalties Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                       | Rpt        | Warrant Description            | Invoice #        | Account/Formula Descripti      | 1099 |
|--------|----------------------------|------------|--------------------------------|------------------|--------------------------------|------|
| No.    | Account/Formula            | Accr       | Service Dates                  | Paid On Bhf #    | On Behalf of Name              |      |
| 888    | DEPT                       |            | School Districts               |                  |                                |      |
| 19     | Fillmore Central SD #2198  |            |                                |                  |                                |      |
|        | 80-888-000-0000-5224       | 9.49       | 30% Rent in Lieu Settlement    |                  | T79 Dot-R/W 30% Rent To County | N    |
|        |                            |            | 01/01/2021 06/30/2021          |                  |                                |      |
| 19     | Fillmore Central SD #2198  | 9.49       | 1 Transactions                 |                  |                                |      |
| 23659  | Kingsland School Dist 2137 |            |                                |                  |                                |      |
|        | 80-888-000-0000-5224       | 16.88      | 30% Rent in Lieu Settlement    |                  | T79 Dot-R/W 30% Rent To County | N    |
|        |                            |            | 01/01/2021 06/30/2021          |                  |                                |      |
| 23659  | Kingsland School Dist 2137 | 16.88      | 1 Transactions                 |                  |                                |      |
| 888    | DEPT Total:                | 26.37      | School Districts               | 2 Vendors        | 2 Transactions                 |      |
| 889    | DEPT                       |            | Townships And Cities           |                  |                                |      |
| 386    | City of Fountain           |            |                                |                  |                                |      |
|        | 80-889-000-0000-5224       | 52.01      | 30% Rent in Lieu Settlement    |                  | T79 Dot-R/W 30% Rent To County | N    |
|        |                            |            | 01/01/2021 06/30/2021          |                  |                                |      |
| 386    | City of Fountain           | 52.01      | 1 Transactions                 |                  |                                |      |
| 404    | City of Spring Valley      |            |                                |                  |                                |      |
|        | 80-889-000-0000-5224       | 83.61      | 30% Rent in Lieu of settlement |                  | T79 Dot-R/W 30% Rent To County | N    |
|        |                            |            | 01/01/2021 06/30/2021          |                  |                                |      |
| 404    | City of Spring Valley      | 83.61      | 1 Transactions                 |                  |                                |      |
| 889    | DEPT Total:                | 135.62     | Townships And Cities           | 2 Vendors        | 2 Transactions                 |      |
| 80     | Fund Total:                | 161.99     | Taxes And Penalties Fund       |                  | 4 Transactions                 |      |
|        | Final Total:               | 151,004.27 | 66 Vendors                     | 138 Transactions |                                |      |

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                |                    |
|---------------|-------------|---------------|----------------------------|--------------------|
|               | 1           | 62,668.67     | County Revenue Fund        |                    |
|               | 12          | 301.00        | INFRA FUND                 |                    |
|               | 13          | 52,417.25     | County Road & Bridge       |                    |
|               | 14          | 4,757.65      | Sanitation Fund            |                    |
|               | 23          | 8,037.71      | County Airport Fund        |                    |
|               | 30          | 18,765.00     | Chatfield Abatement        |                    |
|               | 73          | 3,895.00      | Greenleafon Septic Project |                    |
|               | 80          | 161.99        | Taxes And Penalties Fund   |                    |
|               | All Funds   | 151,004.27    | Total                      | Approved by, ..... |
|               |             |               |                            | .....              |
|               |             |               |                            | .....              |

bharmening

8/5/21 9:22AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor | Name                                                      | Rpt  |           | Warrant Description                                    | Invoice #     | Account/Formula Descripti   | 1099 |
|--------|-----------------------------------------------------------|------|-----------|--------------------------------------------------------|---------------|-----------------------------|------|
| No.    | Account/Formula                                           | Accr | Amount    | Service Dates                                          | Paid On Bhf # | On Behalf of Name           |      |
| 4855   | B&B Olympic Bowl<br>01-251-000-0000-6379                  |      | 2,652.00  | July Board of Prisoners<br>07/01/2021 07/31/2021       |               | Board Of Prisoners          | N    |
| 4855   | B&B Olympic Bowl                                          |      | 2,652.00  | 1 Transactions                                         |               |                             |      |
| 3219   | Centurylink<br>01-251-000-0000-6203                       |      | 2.48      | Jail long distance<br>07/12/2021 07/12/2021            | 235210339     | Telephone                   | N    |
| 3219   | Centurylink                                               |      | 2.48      | 1 Transactions                                         |               |                             |      |
| 5660   | De Lage Landen Financial Services<br>01-149-000-0000-6288 |      | 1,534.15  | copier lease 8/12-9/11/2021<br>08/12/2021 09/11/2021   | 73322013      | Copy Machine - Lease        | N    |
| 5660   | De Lage Landen Financial Services                         |      | 1,534.15  | 1 Transactions                                         |               |                             |      |
| 110    | Fillmore Co Treasurer<br>01-041-000-0000-6205             |      | 154.00    | cert postage-tax forfeitures<br>07/30/2021 07/30/2021  |               | Postage And Postal Box Rent | N    |
| 110    | Fillmore Co Treasurer                                     |      | 154.00    | 1 Transactions                                         |               |                             |      |
| 4723   | Mabel Canton Trail Busters<br>01-001-000-0000-6876        |      | 746.24    | 2021 Benchmark #4-reissue<br>06/16/2021 06/16/2021     |               | Snowmobile Trail Payments   | N    |
| 4723   | Mabel Canton Trail Busters                                |      | 746.24    | 1 Transactions                                         |               |                             |      |
| 6094   | MN Energy Resources Corporation<br>01-251-000-0000-6255   |      | 109.91    | Jail July natural gas<br>06/23/2021 07/26/2021         | 3793635132    | Gas                         | N    |
|        | 01-111-000-0000-6255                                      |      | 447.95    | Natural gas FCOB & courthouse<br>06/23/2021 07/25/2021 | 3799106191    | Gas                         | N    |
| 6094   | MN Energy Resources Corporation                           |      | 557.86    | 2 Transactions                                         |               |                             |      |
| 5294   | RELX Inc.DBA LexisNexis<br>01-091-000-0000-6451           |      | 198.00    | July LexisNexis Subscription<br>07/01/2021 07/31/2021  | 3093401147    | Reference Materials         | N    |
| 5294   | RELX Inc.DBA LexisNexis                                   |      | 198.00    | 1 Transactions                                         |               |                             |      |
| 4322   | Selco<br>01-506-000-0000-6812                             |      | 61,202.25 | 2021 3rd QTR Funding<br>07/28/2021 07/28/2021          | 049144        | Selco - Walk In             | N    |



bharmening

8/5/21 9:22AM

1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor        | Name                                | Rpt  |           | Warrant Description    | Invoice #     | Account/Formula Descripti         | 1099 |
|---------------|-------------------------------------|------|-----------|------------------------|---------------|-----------------------------------|------|
| No.           | Account/Formula                     | Accr | Amount    | Service Dates          | Paid On Bhf # | On Behalf of Name                 |      |
| 4322          | Selco                               |      | 61,202.25 |                        |               |                                   |      |
|               |                                     |      |           | 1 Transactions         |               |                                   |      |
| 437           | Thomson Reuters-West Payment Center |      |           |                        |               |                                   |      |
|               | 01-014-000-0000-6451                |      | 376.47    | West Info-August 2020  | 842921819     | Reference Materials               | N    |
|               |                                     |      |           | 08/01/2020 08/31/2020  |               |                                   |      |
|               | 01-014-000-0000-6451                |      | 376.47    | West Info-October 2020 | 843263901     | Reference Materials               | N    |
|               |                                     |      |           | 10/01/2020 10/31/2020  |               |                                   |      |
|               | 01-014-000-0000-6451                |      | 385.96    | West Info-June 2021    | 844617871     | Reference Materials               | N    |
|               |                                     |      |           | 06/09/2021 06/30/2021  |               |                                   |      |
| 437           | Thomson Reuters-West Payment Center |      | 1,138.90  |                        |               |                                   |      |
|               |                                     |      |           | 3 Transactions         |               |                                   |      |
| 2357          | Verizon Wireless                    |      |           |                        |               |                                   |      |
|               | 01-062-000-0000-6462                |      | 120.03    | Election Jetpacks      | 9884847088    | Other Election Supplies           | Y    |
|               |                                     |      |           | 07/25/2021 08/24/2021  |               |                                   |      |
|               | 01-202-000-0000-6206                |      | 652.54    | Deputy Cell Phones     | 9884847088    | Employee Electronic Device Reimbu | Y    |
|               |                                     |      |           | 07/25/2021 08/24/2021  |               |                                   |      |
|               | 01-202-000-0000-6652                |      | 40.01     | 2310 Data Line         | 9884847088    | Squad Car Equipment Purchased an  | Y    |
|               |                                     |      |           | 07/25/2021 08/24/2021  |               |                                   |      |
| 2357          | Verizon Wireless                    |      | 812.58    |                        |               |                                   |      |
|               |                                     |      |           | 3 Transactions         |               |                                   |      |
| 1 Fund Total: |                                     |      | 68,998.46 | County Revenue Fund    | 10 Vendors    | 15 Transactions                   |      |

bharmening

8/5/21 9:22AM

13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor         | Name                            | Rpt  | Warrant Description | Invoice #            | Account/Formula Descripti | 1099              |
|----------------|---------------------------------|------|---------------------|----------------------|---------------------------|-------------------|
| No.            | Account/Formula                 | Accr | Amount              | Service Dates        | Paid On Bhf #             | On Behalf of Name |
| 4369           | AcenTek                         |      |                     |                      |                           |                   |
|                | 13-300-000-0000-6203            |      | 110.00              | 8/1 telephone        | 11936667                  | Telephone N       |
|                | 13-300-000-0000-6203            |      | 99.50               | 8/1 telephone        | 11951369                  | Telephone N       |
| 4369           | AcenTek                         |      | 209.50              | 2 Transactions       |                           |                   |
| 3219           | Centurylink                     |      |                     |                      |                           |                   |
|                | 13-300-000-0000-6203            |      | 2.36                | 7/24 telephone       | 235206922                 | Telephone N       |
| 3219           | Centurylink                     |      | 2.36                | 1 Transactions       |                           |                   |
| 288            | City Of Peterson                |      |                     |                      |                           |                   |
|                | 13-330-000-0000-6251            |      | 218.76              | 7/28 utilities       | 108A                      | Electricity N     |
| 288            | City Of Peterson                |      | 218.76              | 1 Transactions       |                           |                   |
| 1829           | Frontier Communications         |      |                     |                      |                           |                   |
|                | 13-300-000-0000-6203            |      | 74.52               | 7/22 telephone       | 5079373211                | Telephone N       |
| 1829           | Frontier Communications         |      | 74.52               | 1 Transactions       |                           |                   |
| 6094           | MN Energy Resources Corporation |      |                     |                      |                           |                   |
|                | 13-330-000-0000-6255            |      | 30.73               | 7/23 natural gas     | 0502458275                | Gas N             |
|                | 13-330-000-0000-6255            |      | 51.19               | 7/26 natural gas     | 0502625354                | Gas N             |
|                | 13-330-000-0000-6255            |      | 45.73               | 7/16 natural gas     | 0505303491                | Gas N             |
|                | 13-330-000-0000-6255            |      | 61.97               | 7/22 natural gas     | 0506251865                | Gas N             |
|                | 13-330-000-0000-6255            |      | 52.51               | 7/21 natural gas     | 0507313281                | Gas N             |
|                | 13-330-000-0000-6255            |      | 12.95               | 7/22 natural gas     | 0507351562                | Gas N             |
| 6094           | MN Energy Resources Corporation |      | 255.08              | 6 Transactions       |                           |                   |
| 343            | Spring Valley Public Utilities  |      |                     |                      |                           |                   |
|                | 13-330-000-0000-6251            |      | 171.66              | 7/26 utilities       | 1124                      | Electricity N     |
| 343            | Spring Valley Public Utilities  |      | 171.66              | 1 Transactions       |                           |                   |
| 13 Fund Total: |                                 |      | 931.88              | County Road & Bridge | 6 Vendors                 | 12 Transactions   |

bharmening

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87 State Revenue And School

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| Vendor         | Name                              | Rpt  |            | Warrant Description           | Invoice #       | Account/Formula Descripti | 1099 |
|----------------|-----------------------------------|------|------------|-------------------------------|-----------------|---------------------------|------|
| No.            | Account/Formula                   | Accr | Amount     | Service Dates                 | Paid On Bhf #   | On Behalf of Name         |      |
| 5032           | Fillmore County Auditor-Treasurer |      |            |                               |                 |                           |      |
|                | 87-000-000-0000-2455              |      | 373,221.93 | 2021 May State Settlement     |                 | General State Tax         | N    |
|                |                                   |      |            | 07/29/2021 07/29/2021         |                 |                           |      |
| 5032           | Fillmore County Auditor-Treasurer |      | 373,221.93 | 1 Transactions                |                 |                           |      |
| 87 Fund Total: |                                   |      | 373,221.93 | State Revenue And School Fund | 1 Vendors       | 1 Transactions            |      |
| Final Total:   |                                   |      | 443,152.27 | 17 Vendors                    | 28 Transactions |                           |      |

\*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 68,998.46     | County Revenue Fund           |                    |
|               | 13          | 931.88        | County Road & Bridge          |                    |
|               | 87          | 373,221.93    | State Revenue And School Fund |                    |
|               | All Funds   | 443,152.27    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |



## CITY OF LANESBORO

202 Parkway Ave. S • P.O. Box 333 • Lanesboro, MN 55949 • (507) 467-3722 Fax (507) 467-2557 • lanesboro@acegroup.cc

[www.lanesboro-mn.gov](http://www.lanesboro-mn.gov)

August 3, 2021

Fillmore County Board of Commissioners  
Bobbie Hilllery, County Administrator  
101 Fillmore Street  
PO Box 466  
Preston, MN 55965

Re: Resolution Approving Property Tax Abatement related to G-Cubed Development, Inc Housing Project 2021

Commissioners Duane Bakke, Marc Prestby, Randy Dahl, Larry Hindt, and Mitch Lentz,

The Lanesboro City Council met Monday, August 2, 2021. During this meeting we also held a Public Hearing for the aforementioned Property Tax Abatement request. Financial Advisor Mike Bubany provided an overview of the proposal. No comments were heard from the Public. The paperwork for the annexation of these parcels was submitted to the state, however further clarification on one of the parcels legal description was needed. The concerns have been addressed and we are waiting for the final approval, and hope to have the annexation complete as soon as possible.

Since the annexation was not complete, our Council was not able to take action on the resolution creating the abatement. The Lanesboro City Council did unanimously pass a motion to submit a letter of recommendation to the Fillmore County Board of Commissioners in support of the property tax abatement for the G-Cubed Development, Inc Housing Project 2021.

Once we receive verification from the State that the annexation paperwork is complete our Council plans to call a special meeting to consider the Resolution creating the Abatement.

Myself and Mayor Resseman plan to attend your meeting Tuesday, August 10, 2021 at 9 a.m. and both of us are happy to answer any questions you have during that time or prior to the meeting.

Thank you,

Michele Peterson, MCMC  
City Administrator/Clerk

# City of Lanesboro & Fillmore County, Minnesota

## 2021 Cooperative Property Tax Abatement Plan (G-Cubed Development, Inc. Housing Project)

Public Hearings:

City: August 2, 2021

County: August 10, 2021



**DDA**

David Drown Associates, Inc.  
Public Finance Advisors

Minneapolis Office:  
5029 Upton Avenue South  
Minneapolis, MN 55410  
612-920-3320 (phone); 612-605-2375 (fax)  
[www.daviddrown.com](http://www.daviddrown.com)

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## 2021 COOPERATIVE TAX ABATEMENT PLAN

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## **Cooperative Property Tax Abatement Plan (G-Cubed Development, Inc. Housing Project)**

### **Introduction**

G-Cubed Development, Inc. (the “Developer”) is proposing to construct multiple phases of a single-family residential subdivision within the corporate limits of the City of Lanesboro. The location of the development requires significant public improvements to make the site accessible. According to the Developer, these costs (combined with the ever-increasing costs of the public infrastructure to be built within the development itself) will result in lot prices that are unmarketable. As such, the Developer has requested that the City of Lanesboro and Fillmore County, Minnesota provide tax abatement assistance to reimburse a portion of such costs on a pay as you go basis. The Developer is specifically requesting that each phase (or plat) located within the Project Area receive 15 years’ worth of assistance.

### **Section 1 Definitions**

The terms defined in this section have the meanings given herein, unless the context in which they are used indicates a different meaning:

“City” means the City of Lanesboro, Minnesota.

“County” means Fillmore County, Minnesota

“Developer” means G-Cubed Development, Inc., its successors and/or assigns.

“Plan” means the Tax Abatement Plan associated with assisting the Developer (this document).

“Project” means the installation of public infrastructure to serve multiple phases of single-family residential developments within the Project Area.

“Project Area” means the geographic area or tax parcels included in the Tax Abatement Project, specifically tax parcels no. 11.0156.000 and 11.0151.000 which have recently been annexed into the City (new parcels numbers will be assigned).

“State” means the State of Minnesota.

“Tax Abatement Law” means Minnesota Statutes, Sections 469.1812 to 469.1815, both inclusive, as amended from time to time).

### **Section 2 Statutory Authorization & Limitations**

The City and County are empowered under the provisions of Tax Abatement Law to authorize property tax abatement.

In accordance with Section 469.1813, subdivision 8 of the Tax Abatement Law, in no year shall the abatement, together with all other abatements approved by the City and County paid in that year exceed the greater of 10% of the respective jurisdiction’s Net Tax Capacity for that year or \$200,000 (the “Abatement Cap”). As it may apply to the Abatement Cap, the abatements contemplated in this Plan are subordinated to any previously approved abatements currently being administered by the respective jurisdictions.

Similarly, each jurisdiction may grant any other abatements permitted under the Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Cap, the allocation of Abatement Cap to such other abatements is subordinate to the abatements under this Plan.



**Section 3      Statement of Need and Public Purpose / Public Benefits**

Without property tax assistance, the Developer would be unable to move forward which would prevent the public benefits associated with the Project. The Project serves the following public purposes listed under State Statute 469.1813, Subdivision 1:

- 1. the cooperative tax abatement shall increase tax base, and
- 2. the cooperative tax abatement shall assist with the installation of public infrastructure.

Refer to Exhibit 2 for the estimated revenues. The City and County hereby expressly make the finding that the benefits to each of the respective political subdivisions shall exceed the costs of the abatement. Cumulatively for all phases combined, the City intends to reimburse no more than \$1,000,000 of costs plus 4% simple interest (capped at \$600,000) and the County intends to reimburse no more than \$250,000 of costs plus 4% simple interest (capped at \$170,000).

**Section 4      Specific Development Expected**

The Developer is expected to install public improvements to serve multiple phases of single-family residential developments with an estimated total of 80 lots. Said improvements shall be installed to the satisfaction of the City’s selected engineer.

**Section 5      Property to be Included**

The property to be included in this Plan is currently comprised of two tax parcels (11.0156.000 and 11.0151.000). All of said property has recently been annexed into the corporate limits of the City (new parcel numbers will be assigned as the Project moves forward). A map showing the location of the boundaries of the Project Area is included as Exhibit 1 of this document.

**Section 6      Estimated Sources and Uses of Funds (Public Costs)**

The tax abatement will be restricted to platted phases of the development only for a maximum of 15 years commencing with the second taxes payable year after each plat is approved. The initial year of the tax abatement for any phase will be no sooner than taxes payable 2023 and in no instance shall the final year for any phase be beyond taxes payable 2045, even if this results in less than 15 years for any given plat. The City intends to abate 100% of its share of taxes of platted property and the County will limit its contribution to 75% of its share. Below are the estimated sources and uses for this Plan. However, final figures may be lower depending upon actual future local tax rates and taxable market value increase of the site.

**Uses of Funds:**

|                                         |                    |
|-----------------------------------------|--------------------|
| Public Infrastructure to be reimbursed  | \$1,250,000        |
| Developer Interest (4% simple interest) | \$770,000          |
| Planning                                | \$4,000            |
| Legal                                   | \$2,500            |
| <b>Total Uses of Funds</b>              | <b>\$2,026,500</b> |

**Sources of Funds:**

|                                           |                    |
|-------------------------------------------|--------------------|
| City Tax Abatements (principal portion)   | \$1,000,000        |
| City Tax Abatements (interest portion)    | \$600,000          |
| County Tax Abatements (principal portion) | \$250,000          |
| County Tax Abatements (interest portion)  | \$170,000          |
| Developer Cash Contribution               | \$6,500            |
| <b>Total Sources of Funds</b>             | <b>\$2,026,500</b> |

**Section 7      Estimated Revenues**

Refer to Exhibit 2 for a breakdown of estimated revenues. Tax abatements are limited to platted phases only, with a maximum term of 15 years for each plat. However, in no instance shall abatements be provided beyond taxes payable 2045 even if this results in less than 15 years' worth of assistance for any given plat. The City intends to utilize 100% of its share of taxes generated by platted property within the development. The County will limit its share to 75% of taxes generated by platted property within the development. The City will limit its cumulative combined assistance for all phases to \$1 million plus 4% simple interest (capped at \$600,000). The County will limit its cumulative combined assistance for all phases to \$250,000 plus 4% simple interest (capped at \$170,000).

**Section 8      Duration Limit**

The cooperative abatement contemplated in this Plan shall be for a maximum of fifteen years for each plat within the development, commencing with the second year after a plat is approved. In no instance shall the tax abatement for any phase extend beyond taxes payable year 2045, even if this results in less than 15 years' worth of assistance for any given plat. All abatements shall immediately cease once the reimbursement amounts for the City and County (\$1 million and \$250,000 plus 4% simple interest respectively) are collected.

**Section 9      Funding Mechanism**

The County, via the approving resolution associated with this Plan, shall agree to annually calculate and budget for its share of the cooperative abatement in accordance with all the terms and conditions of this Plan, commencing no sooner than taxes payable year 2023 and forward said funds to the City as they are collected. The City shall act as the disperser of funds to the Developer.

The City, via the approving resolution associated with this Plan, will also calculate and budget its share of the cooperative abatement in accordance with all the terms and conditions of this Plan, commencing no sooner than taxes payable 2023. The City shall contract with the Developer to annually forward the cooperative property tax abatements to the Developer as previously described in this Plan.

**Section 10      Wage & Job Goals**

Minnesota Statutes Sections 116J.991 to 116J.993 (the "Business Subsidy Act") require a business receiving at least \$150,000 of state or local government assistance to create a net increase in jobs in Minnesota within two years of receiving assistance and meet wage level and job creation goals established by the funding agency. Businesses not meeting these conditions must repay the assistance to the funding agency.

Housing projects are exempted from the provisions of the Business Subsidy Act and therefore is not applicable to this Plan.

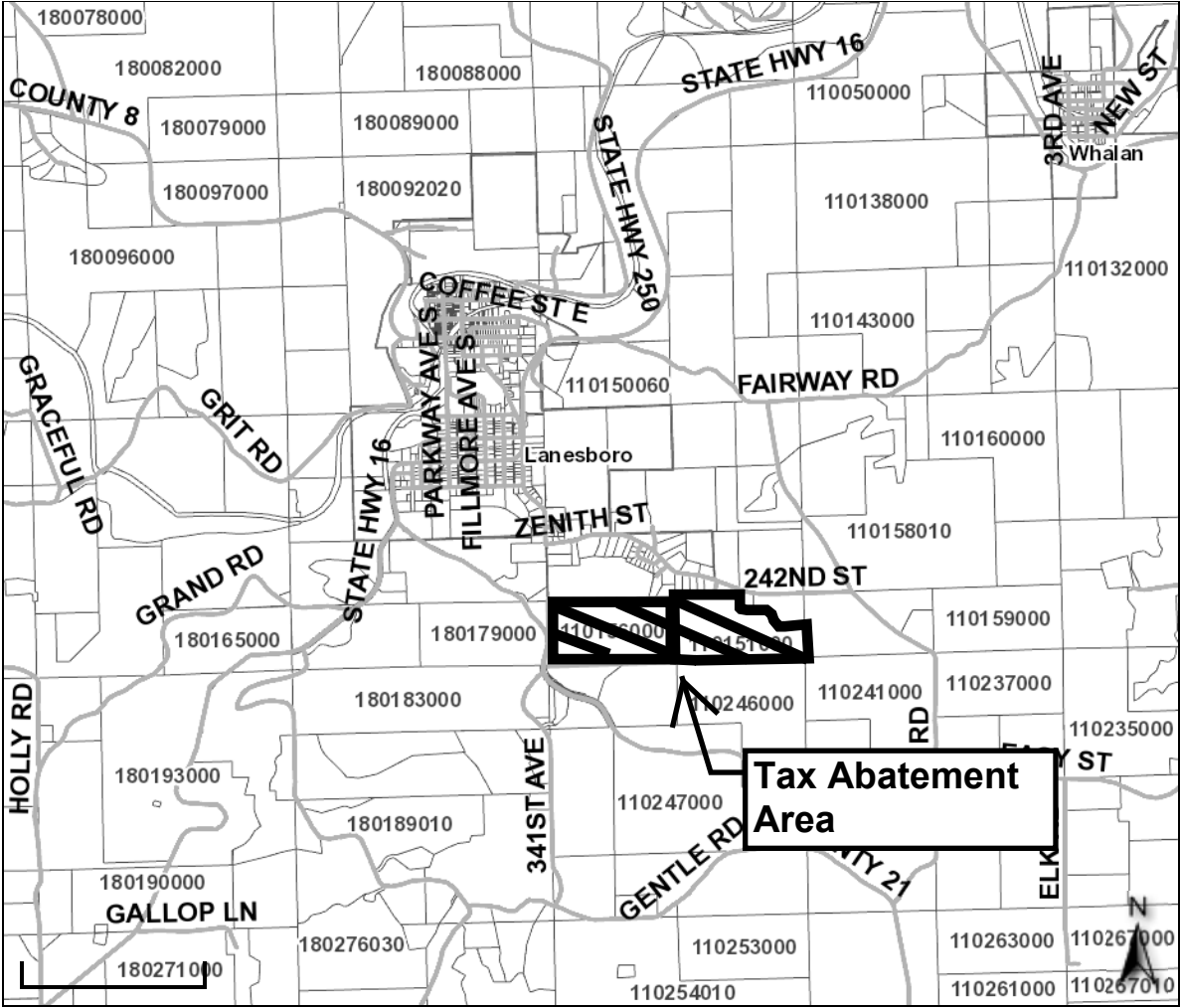
# Exhibits

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Map of Project Area..... Exhibit 1

Revenue Projections ..... Exhibit 2

City of Lanesboro, Minnesota  
Tax Abatement - G-Cubed Development, Inc. Housing Project 2021



**G-Cubed Development, Inc. Housing Project 2021**  
**City of Lanesboro and Fillmore County Joint Tax abatement**

**REVENUE PROJECTIONS**

**Development Assumptions**

80 Total # of Single Family Housing Units  
 10 # of Subdivision Phases  
 2 New Homes / Year per Phase  
 \$ 300,000 Avg. Taxable Valuation (after MVE)

**Tax Abatement Parcels (see Notes below)**

11.0156.000  
 11.0151.000

96% Estimated City Tax Rate  
 33% Estimate County Tax Rate  
 100% City Contribution %  
 75% County Contribution %

| ESTIMATED ANNUAL TAX ABATEMENTS (for single phase) |  |                  |              |  |        |               |                |  |          |                 |                  |
|----------------------------------------------------|--|------------------|--------------|--|--------|---------------|----------------|--|----------|-----------------|------------------|
| Abatement Year #                                   |  | Cumulative Units | Tax Capacity |  | City % | City Tax Rate | City Abatement |  | County % | County Tax Rate | County Abatement |
| 1                                                  |  | 2                | \$ 6,000     |  | 100%   | 96%           | \$ 5,760       |  | 75%      | 33%             | \$ 1,485         |
| 2                                                  |  | 4                | \$ 12,000    |  | 100%   | 96%           | \$ 11,520      |  | 75%      | 33%             | \$ 2,970         |
| 3                                                  |  | 6                | \$ 18,000    |  | 100%   | 96%           | \$ 17,280      |  | 75%      | 33%             | \$ 4,455         |
| 4                                                  |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 5                                                  |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 6                                                  |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 7                                                  |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 8                                                  |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 9                                                  |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 10                                                 |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 11                                                 |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 12                                                 |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 13                                                 |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 14                                                 |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |
| 15                                                 |  | 8                | \$ 24,000    |  | 100%   | 96%           | \$ 23,040      |  | 75%      | 33%             | \$ 5,940         |

| Abatement Year # | SUBDIVISION PHASES (estimated total abatements - City & County combined) |           |           |           |           |           |           |           |   |    | Annual Total Abatement | Present Value of Abatements 4% |
|------------------|--------------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|---|----|------------------------|--------------------------------|
|                  | 1                                                                        | 2         | 3         | 4         | 5         | 6         | 7         | 8         | 9 | 10 |                        |                                |
| 2023             | \$ 7,245                                                                 |           |           |           |           |           |           |           |   |    | \$ 7,245               | \$ 7,245                       |
| 2024             | \$ 14,490                                                                |           |           |           |           |           |           |           |   |    | \$ 14,490              | \$ 13,933                      |
| 2025             | \$ 21,735                                                                |           |           |           |           |           |           |           |   |    | \$ 21,735              | \$ 20,095                      |
| 2026             | \$ 28,980                                                                | \$ 7,245  |           |           |           |           |           |           |   |    | \$ 36,225              | \$ 32,204                      |
| 2027             | \$ 28,980                                                                | \$ 14,490 |           |           |           |           |           |           |   |    | \$ 43,470              | \$ 37,158                      |
| 2028             | \$ 28,980                                                                | \$ 21,735 |           |           |           |           |           |           |   |    | \$ 50,715              | \$ 41,684                      |
| 2029             | \$ 28,980                                                                | \$ 28,980 | \$ 7,245  |           |           |           |           |           |   |    | \$ 65,205              | \$ 51,532                      |
| 2030             | \$ 28,980                                                                | \$ 28,980 | \$ 14,490 |           |           |           |           |           |   |    | \$ 72,450              | \$ 55,056                      |
| 2031             | \$ 28,980                                                                | \$ 28,980 | \$ 21,735 |           |           |           |           |           |   |    | \$ 79,695              | \$ 58,232                      |
| 2032             | \$ 28,980                                                                | \$ 28,980 | \$ 28,980 | \$ 7,245  |           |           |           |           |   |    | \$ 94,185              | \$ 66,173                      |
| 2033             | \$ 28,980                                                                | \$ 28,980 | \$ 28,980 | \$ 14,490 |           |           |           |           |   |    | \$ 101,430             | \$ 68,522                      |
| 2034             | \$ 28,980                                                                | \$ 28,980 | \$ 28,980 | \$ 21,735 |           |           |           |           |   |    | \$ 108,675             | \$ 70,593                      |
| 2035             | \$ 28,980                                                                | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 7,245  |           |           |           |   |    | \$ 123,165             | \$ 76,928                      |
| 2036             | \$ 28,980                                                                | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 14,490 |           |           |           |   |    | \$ 130,410             | \$ 78,321                      |
| 2037             | \$ 28,980                                                                | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 21,735 |           |           |           |   |    | \$ 137,655             | \$ 79,492                      |
| 2038             |                                                                          | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 7,245  |           |           |   |    | \$ 123,165             | \$ 68,389                      |
| 2039             |                                                                          | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 14,490 |           |           |   |    | \$ 130,410             | \$ 69,627                      |
| 2040             |                                                                          | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 21,735 |           |           |   |    | \$ 137,655             | \$ 70,668                      |
| 2041             |                                                                          |           | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 7,245  |           |   |    | \$ 123,165             | \$ 60,798                      |
| 2042             |                                                                          |           | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 14,490 |           |   |    | \$ 130,410             | \$ 61,898                      |
| 2043             |                                                                          |           | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 21,735 |           |   |    | \$ 137,655             | \$ 62,824                      |
| 2044             |                                                                          |           |           | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 7,245  |   |    | \$ 123,165             | \$ 54,049                      |
| 2045             |                                                                          |           |           | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 28,980 | \$ 14,490 |   |    | \$ 130,410             | \$ 55,027                      |
| TOTALS >>        |                                                                          |           |           |           |           |           |           |           |   |    | \$ 2,122,785           | \$ 1,260,451                   |

|                                      |              |              |
|--------------------------------------|--------------|--------------|
| Maximum Cap per City Resolution >>   | \$ 1,600,000 | \$ 1,000,000 |
| Maximum Cap per County Resolution >> | \$ 420,000   | \$ 250,000   |
| Maximum Cap COMBINED >>              | \$ 2,020,000 | \$ 1,250,000 |

**NOTES:**

Maximum abatement term of 15 years per phase, commencing the second year after each plat is approved. In no event shall abatements be scheduled beyond taxes payable year 2045. City maximum abatement for all phases combined is \$1,600,000 (\$1,000,000 principal and \$600,000 interest). County maximum abatement for all phases combined is \$420,000 (\$250,000 principal and \$170,000 interest).

Parcels noted above are in the process of being annexed into the City and subdivided. New parcel numbers will be assigned as this takes place.

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 08/10/2021

Amount of time requested (minutes):

15

Dept.: Sheriff's Office

Prepared By:

John DeGeorge

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

IES 911 Maintenance Quote for June 2021-June 2022

Yes, attached

2022 Budget Proposal

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# Quotation



Quote Date: 7/13/2021  
Quote No: IES3518481-1  
Site: 104213

## Customer Information

**Organization:** FILLMORE COUNTY SHERIFF  
**Contact:** Leroy Eickhoff leickhoff@co.fillmore.mn.us

## IES Contact Information

**Contractor:** Independent Emergency Services (IES)  
**Contact:** Robert Madich  
**Phone:** (320) 234-5247  
**E-Mail:** [robert.madich@ies911.com](mailto:robert.madich@ies911.com)

**Contact:** Dave Taylor  
**Phone:** 320-234-3911  
**E-Mail:** [dave.taylor@ies911.com](mailto:dave.taylor@ies911.com)

### VESTA 9-1-1

| Qty.                        | Part No.         | Description                                                    | Unit Price | U/M | Total              |
|-----------------------------|------------------|----------------------------------------------------------------|------------|-----|--------------------|
| 2                           | 04000-68005-RNWL | <b>VESTA® 9-1-1 Servers</b><br>V-SVR BASIC RNWL SPT 1YR        | \$118.75   | EA  | \$237.50           |
| 2                           | SS-0SQ-VSSL-1Y   | <b>VESTA® 9-1-1 Basic Operations</b><br>SPT VS BSC 1YR         | \$1,300.00 | EA  | \$2,600.00         |
| 2                           | 809800-35110     | <b>VESTA® 9-1-1 IRR Module</b><br>V911 IRR SW SPT 1YR          | \$235.00   | EA  | \$470.00           |
| 4                           | 04000-00176      | <b>Peripherals &amp; Gateways</b><br>SW SPT ANALOG GATEWAY 1YR | \$75.00    | EA  | \$300.00           |
| 5                           | 809800-14152     | <b>Security Management (SM)</b><br>MGD SERV DEV & IMPL         | \$93.75    | EA  | \$468.75           |
| 5                           | 809800-16231     | SEC MGMT 3.1 SVC 1YR                                           | \$473.75   | EA  | \$2,368.75         |
| <b>VESTA 9-1-1 Subtotal</b> |                  |                                                                |            |     | <b>\$ 6,445.00</b> |

### IES Support

| Qty.                        | Part No.   | Description                                                 | Unit Price | U/M | Total             |
|-----------------------------|------------|-------------------------------------------------------------|------------|-----|-------------------|
| 1                           | IESMAINT01 | <b>IES TURN KEY LABOR SUPPORT</b><br>24X7X365 LABOR SUPPORT | \$6,066.08 | EA  | \$6,066.08        |
| <b>IES Support Subtotal</b> |            |                                                             |            |     | <b>\$6,066.08</b> |

Independent Emergency Services, Inc., 2000 1st St. SW, Hutchinson, MN 55350

(800) 922-8148  
FAX (320) 234-5224  
[www.ies911.com](http://www.ies911.com)  
Quote is valid for 120 days.

## Quotation

|                             |                    |
|-----------------------------|--------------------|
| <b>VESTA 9-1-1 Subtotal</b> | <b>\$6,445.00</b>  |
| <b>IES Support Subtotal</b> | <b>\$6,066.08</b>  |
| <b>GRAND TOTAL</b>          | <b>\$12,511.08</b> |

Independent Emergency Services, LLC, 235 Franklin St. SW, Hutchinson, MN 55350  
(800) 922-8148  
FAX (320) 234-5224  
[www.ies911.com](http://www.ies911.com)  
Quote is valid for 120 days.



| LABOR                | QTY | UOM   | HOURS | RATE     | TOTAL |
|----------------------|-----|-------|-------|----------|-------|
| Drive Time           | 0   | 3     | 0     | \$ 60.00 | \$ -  |
| Pull Cable           |     | 2     | 0     | \$ 60.00 | \$ -  |
| Terminate Cable      |     | 0.5   | 0     | \$ 60.00 | \$ -  |
| Test Cable           |     | 0.083 | 0     | \$ 60.00 | \$ -  |
| Place SIP Phones     |     | 0.25  | 0     | \$ 60.00 | \$ -  |
| System Configuration |     | 0.25  |       | \$ 60.00 | \$ -  |
|                      |     |       | 0     |          | \$ -  |

| MATERIALS                   | QTY | UOM  | COST      | TOTAL |
|-----------------------------|-----|------|-----------|-------|
| CAT6                        |     | feet | \$ 0.38   | \$ -  |
| Jacks                       |     | ea   | \$ 7.66   | \$ -  |
| Faceplates                  |     | ea   | \$ 2.00   | \$ -  |
| Patch Panel (24-port)       |     | ea   | \$ 203.00 | \$ -  |
| Siemon M4-2W amphenol block |     | ea   | \$ 73.27  | \$ -  |
|                             |     | ea   |           | \$ -  |
|                             |     | ea   |           | \$ -  |
|                             |     | ea   |           | \$ -  |
|                             |     | ea   |           | \$ -  |
| Misc                        | 1   | lot  | \$ -      | \$ -  |
|                             |     |      |           | \$ -  |

| Cost                   | Suggested Markup |
|------------------------|------------------|
| Less than \$25,000     | 40%              |
| \$25,000 to \$50,000   | 35%              |
| \$50,000 to \$75,000   | 30%              |
| \$75,000 to \$100,000  | 25%              |
| \$100,000 to \$200,000 | 20%              |
| \$200,000 to \$300,000 | 15%              |
| Greater than \$300,000 | 12.5%            |

|             |                |    |   |
|-------------|----------------|----|---|
|             | <b>Mileage</b> |    |   |
| <b>Days</b> | 0.555          | \$ | - |

**Model**

Panduit DP6 PLUS Patch panel - CAT 6 - 1U - Steel, plastic resin - 24 ports

## Red Lake C Hardware

|                                      |                                                                                                                  |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>Customer Information</b>          |                                                                                                                  |
| <b>Customer:</b>                     | IES                                                                                                              |
| <b>Contact:</b>                      | Joe Fick                                                                                                         |
| <b>Phone:</b>                        |                                                                                                                  |
| <b>Fax:</b>                          |                                                                                                                  |
| <b>E-Mail:</b>                       | <a href="mailto:joe.fick@ies911.com">joe.fick@ies911.com</a>                                                     |
| <b>Cassidian Contact Information</b> |                                                                                                                  |
| <b>Sales Configuration Spec:</b>     | Kimberly Eldridge                                                                                                |
| <b>Phone:</b>                        | 951-719-2254                                                                                                     |
| <b>Fax:</b>                          | 866-651-8173                                                                                                     |
| <b>E-Mail:</b>                       | <a href="mailto:kimberly.eldridge@cassidiancommunications.com">kimberly.eldridge@cassidiancommunications.com</a> |

## RescueSTAR

|   |                  | <p><i>Note: Hardware refresh for (2) RescueStar positions, (1) SMART workstation. Existing peripherals to be re-used.</i></p> <p><b>RescueStar SMART Workstation</b></p> <p><i>Note: XP Workstations are subject to availability.</i></p>                                                                                                                                                                                              |
|---|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | 61000-409603XP   | WKST HP Z220 XP                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1 | 65000-00151      | SRL 4S PCI EXP CARD                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 1 | 63002-192808     | MNTR W/SPKR BLK NEC 19IN                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1 | 71-GENERICONF-AA | GENERIC WKST FEE                                                                                                                                                                                                                                                                                                                                                                                                                       |
|   |                  | <p><b>Sentinel RescueSTAR Workstations</b></p> <p><i>Note: Replacement and spare workstations will be staged and configured with the Operating System only. The actual Sentinel Software and any ancilliary products will need to be loaded in the field unless the exact software versions are provided to Cassidian Communications with the purchase order.</i></p> <p><i>Note: XP Workstations are subject to availability.</i></p> |

|   |                   |                                                                                                                               |
|---|-------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 2 | 61000-409603XP    | WKST HP Z220 XP                                                                                                               |
| 2 | 65000-00151       | SRL 4S PCI EXP CARD                                                                                                           |
| 2 | 04000-0LX44       | SOUND CARD PCI 4-CHNL                                                                                                         |
| 2 | 71-NSD44ACBL-AA   | CBL DELTA44 NORSTAR                                                                                                           |
| 2 | 71-30631-AA       | IRR CB HLIM RJ11/3.5MM                                                                                                        |
| 2 | 63002-192808      | MNTR W/SPKR BLK NEC 19IN                                                                                                      |
| 2 | 71-30597-CB       | HLIM W/CML I/O & MOD 5.X                                                                                                      |
| 2 | 71-HLMDB9CBL-AA   | CBL DB9 HLIM 60IN<br><i>Note: HLIMs to be re-used</i>                                                                         |
| 2 | 71-GENERICCONF-AA | GENERIC WKST FEE                                                                                                              |
| 1 | 870890-07501      | CPR/SYSPREP IMAGING                                                                                                           |
| 3 | 71-HASPR-AU       | <b>Replacement HASP Keys</b><br>SENTINEL HASP REP - USB<br><i>Note: Specify what software is to be programmed on the key.</i> |

#### Extended V

|   |             |                                                                                                                                                         |
|---|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | 04000-01585 | <b>Workstation Extended Warranty</b><br>WARR 24X7 Z220 3YR<br><i>Note: Warranty upgrade from 3 yrs warranty 9x5 NBD to 3 yrs 24x7, 4 hour response.</i> |
| 3 | 04000-01586 | WARR 24X7 Z220 5YR<br><i>Note: Warranty upgrade from 3 yrs warranty 9x5 NBD to 5 yrs 24x7, 4 hour response.</i>                                         |

#### Cassidian Commu

|    |              |                                                                                                  |
|----|--------------|--------------------------------------------------------------------------------------------------|
| 32 | 809800-17101 | <b>Field Engineering Services</b><br>FIELD ENG-PRIMARY<br><br><b>Project Management Services</b> |
|----|--------------|--------------------------------------------------------------------------------------------------|

*Note: If Project Management services are not purchased, only project coordination services will be provided. This service option requires the channel to assume all project management responsibilities. Cassidian Communications will engage the Project Coordinator to act as a single point of contact whose responsibility is limited to assisting with the scheduling and coordinating of purchased services only.*

Quote Summary

**PRODUCT**  
RescueSTAR System  
Extended Warranties  
Cassidian Communications Services

**TOTAL QUOTE**

**GRAND TOTAL**

Power Draw

**Product**  
RescueSTAR System

Total Amps  
Total Watts/VA  
Total KVA  
BTU's

Configuration

Hardware refresh for 2 position RescueStar with 1 SMART workstation

**Refresh**

**E-Mail:** [frank.jarman@cassidiancommunications.com](mailto:frank.jarman@cassidiancommunications.com)

|            |    |            |
|------------|----|------------|
|            |    |            |
|            |    |            |
| \$1,645.00 | EA | \$1,645.00 |
| \$117.00   | EA | \$117.00   |
| \$290.00   | EA | \$290.00   |
| \$250.00   | EA | \$250.00   |

|            |    |            |
|------------|----|------------|
| \$1,645.00 | EA | \$3,290.00 |
| \$117.00   | EA | \$234.00   |
| \$548.00   | EA | \$1,096.00 |
| \$18.00    | EA | \$36.00    |
| \$11.00    | EA | \$22.00    |
| \$290.00   | EA | \$580.00   |
| \$1,580.00 | EA | Optional   |
| \$24.00    | EA | Optional   |
| \$250.00   | EA | \$500.00   |
| \$0.00     | EA | \$0.00     |
| \$40.00    | EA | \$120.00   |
|            |    |            |

**Warranties**

|          |    |          |
|----------|----|----------|
|          |    |          |
| \$198.00 | EA | Optional |
| \$452.00 | EA | Optional |
|          |    |          |

**Communications Services**

|          |    |            |
|----------|----|------------|
|          |    |            |
| \$100.00 | UN | \$3,200.00 |

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

## ummary

|  |                    |
|--|--------------------|
|  | <b>TOTAL</b>       |
|  | <b>\$8,180.00</b>  |
|  | <i>Optional</i>    |
|  | <b>\$3,200.00</b>  |
|  | <b>\$11,380.00</b> |
|  | <b>\$11,380.00</b> |

## Information

|                   |
|-------------------|
| <b>Total Amps</b> |
| 8.58              |
| <b>8.58</b>       |
| <b>1029.6</b>     |
| <b>1.0296</b>     |
| <b>2811.8376</b>  |

## tion Notes

tion



**2022 Budget Numbers**
**Jail, Dispatch and Office**

| JAIL       | Hourly/Salary | Gross Salaries | Life Insurance | PERA         | Social Security | Medicare    | Health Insurance | Total Cost    | FTE |
|------------|---------------|----------------|----------------|--------------|-----------------|-------------|------------------|---------------|-----|
| J Fenske   | \$ 42.94      | \$ 22,328.80   | \$ 9.60        | \$ 1,953.77  | \$ 1,384.39     | \$ 323.77   | \$ 18,848.66     | \$ 44,848.98  | 1   |
| 3/30/2022  | \$ 44.08      | \$ 68,764.80   |                | \$ 6,016.92  | \$ 4,263.42     | \$ 997.09   |                  | \$ 80,042.23  |     |
| Speck      | \$ 23.19      | \$ 24,581.40   | \$ 9.60        | \$ 2,150.87  | \$ 1,524.05     | \$ 356.43   | \$ 12,482.67     | \$ 41,105.02  | 1   |
| 7/9/2022   | \$ 23.97      | \$ 24,449.40   |                | \$ 2,139.32  | \$ 1,515.86     | \$ 354.52   |                  | \$ 28,459.10  |     |
| N Johnson  | \$ 24.62      | \$ 41,607.80   | \$ 9.60        | \$ 3,640.68  | \$ 2,579.68     | \$ 603.31   | \$ -             | \$ 48,441.08  | 1   |
| 10/23/2022 | \$ 24.74      | \$ 9,648.60    |                | \$ 844.25    | \$ 598.21       | \$ 139.90   |                  | \$ 11,230.97  |     |
| E Johnson  | \$ 30.15      | \$ 62,712.00   | \$ 9.60        | \$ 5,487.30  | \$ 3,888.14     | \$ 909.32   | \$ 12,482.67     | \$ 85,489.04  | 1   |
| C Merkel   | \$ 30.82      | \$ 59,975.72   | \$ 9.60        | \$ 5,247.88  | \$ 3,718.49     | \$ 869.65   | \$ 12,482.67     | \$ 82,304.01  | 1   |
| 12/5/2022  | \$ 31.63      | \$ 4,238.42    |                | \$ 370.86    | \$ 262.78       | \$ 61.46    |                  | \$ 4,933.52   |     |
| M Rowe     | \$ 29.38      | \$ 5,082.74    | \$ 9.60        | \$ 444.74    | \$ 315.13       | \$ 73.70    | \$ 12,482.67     | \$ 18,408.58  | 1   |
| 1/29/2022  | \$ 30.15      | \$ 57,496.05   |                | \$ 5,030.90  | \$ 3,564.76     | \$ 833.69   |                  | \$ 66,925.40  |     |
|            |               | \$ 380,885.73  | \$ 57.60       | \$ 33,327.50 | \$ 23,614.92    | \$ 5,522.84 | \$ 68,779.34     | \$ 512,187.93 | 6   |
|            |               |                |                | \$ 4,000.00  | \$ 3,720.00     | \$ 870.00   |                  |               |     |
|            |               |                |                | \$ 37,327.50 | \$ 27,334.92    | \$ 6,392.84 |                  |               |     |

waived

\*251\*

| Disptach       | Hourly/Salary | Gross Salaries | Life Insurance | PERA         | Social Security | Medicare    | Health Insurance | Total Cost    | FTE |
|----------------|---------------|----------------|----------------|--------------|-----------------|-------------|------------------|---------------|-----|
| L Eickhoff     | \$ 31.24      | \$ 60,918.00   | \$ 9.60        | \$ 4,568.85  | \$ 3,776.92     | \$ 883.31   | \$ 29,026.77     | \$ 99,183.45  | 1   |
| 12/11/2022     | \$ 32.14      | \$ 4,178.20    |                | \$ 313.37    | \$ 259.05       | \$ 60.58    |                  | \$ 4,811.20   |     |
| J Whitney      | \$ 28.70      | \$ 42,275.10   | \$ 9.60        | \$ 3,170.63  | \$ 2,621.06     | \$ 612.99   | \$ 27,857.49     | \$ 76,546.87  | 1   |
| 9/15/2022      | \$ 29.54      | \$ 17,930.78   |                | \$ 1,344.81  | \$ 1,111.71     | \$ 260.00   |                  | \$ 20,647.29  |     |
| K Melver       | \$ 27.01      | \$ 3,511.30    | \$ 9.60        | \$ 263.35    | \$ 217.70       | \$ 50.91    | \$ 12,899.31     | \$ 16,952.17  | 1   |
| 1/25/2022      | \$ 27.85      | \$ 54,307.50   |                | \$ 4,073.06  | \$ 3,367.07     | \$ 787.46   |                  | \$ 62,535.09  |     |
| S Skindelin PT | \$ 25.20      | \$ 26,208.00   | \$ -           | \$ 1,965.60  | \$ 1,624.90     | \$ 380.02   | \$ -             | \$ 30,178.51  |     |
| T Mulhern      | \$ 29.54      | \$ 51,192.82   | \$ 9.60        | \$ 3,839.46  | \$ 3,173.95     | \$ 742.30   | \$ 18,122.90     | \$ 77,081.03  | 1   |
| 10/31/2022     | \$ 30.39      | \$ 10,545.33   | \$ -           | \$ 790.90    | \$ 653.81       | \$ 152.91   | \$ -             | \$ 12,142.95  |     |
|                |               | \$ 271,067.03  | \$ 38.40       | \$ 20,330.03 | \$ 16,806.16    | \$ 3,930.47 | \$ 87,906.47     | \$ 400,078.56 | 4   |
|                |               |                |                |              | \$ 1,240.00     | \$ 290.00   |                  |               |     |
|                |               |                |                |              | \$ 18,046.16    | \$ 4,220.47 |                  |               |     |

PT

\*207\*

Reflects a 12% insurance increase

Reflects a 3% COLA/Market Rate

**Sheriff's Office - EM**

**EM**

| <b>Emergency Management</b> | <b>Hourly/Salary</b> | <b>Gross Salaries</b> | <b>Life Insurance</b> | <b>PERA</b> | <b>Medicare</b> | <b>Health Insurance</b> | <b>Total Cost</b> | <b>FTE</b> |
|-----------------------------|----------------------|-----------------------|-----------------------|-------------|-----------------|-------------------------|-------------------|------------|
| EM - Don K                  | \$ 37.99             | \$ 39,509.60          | \$ 4.80               | \$ 3,348.44 | \$ 286.44       | \$ 9,061.45             | \$ 52,210.73      | 1          |
| Sheriff - JD                |                      | \$ 6,000.00           |                       | \$ 300.00   | \$ 87.00        |                         | \$ 6,387.00       |            |
|                             |                      | \$ 45,509.60          | \$ 4.80               | \$ 3,648.44 | \$ 373.44       | \$ 9,061.45             | \$ 58,597.73      | 1          |

50%

**\*281\***

Reflects a 12% insurance increase

Reflects a 3% increase (CPI is 4.2%)

Sheriff's Office  
Based on Union Contract and Contract Requests

2022

SHERIFF

| Sheriff                | Hourly/Salary | Gross Salaries  | Life Insurance | PERA          |      | Medicare     | Health Insurance | Total Cost      | FTE |
|------------------------|---------------|-----------------|----------------|---------------|------|--------------|------------------|-----------------|-----|
| Sheriff John D         | \$6000 In EM  | \$ 109,330.00   | \$ 9.60        | \$ 19,351.41  |      | \$ 1,585.29  | \$ 12,482.67     | \$ 142,758.97   | 1   |
| Chief Deputy - Lance B |               | \$ 98,418.00    | \$ 9.60        | \$ 17,419.99  |      | \$ 1,427.06  | \$ 12,482.67     | \$ 129,757.32   | 1   |
| Captain Phil W         | \$ 39.95      | \$ 1,598.00     | \$ 9.60        | \$ 282.85     |      | \$ 23.17     | \$ 18,122.90     | \$ 20,036.52    | 1   |
| 1/8/2022               | \$ 41.00      | \$ 83,640.00    |                | \$ 14,804.28  |      | \$ 1,212.78  |                  | \$ 99,657.06    |     |
| Lieut. Brian M         | \$ 37.99      | \$ 79,019.20    | \$ 9.60        | \$ 13,986.40  |      | \$ 1,145.78  | \$ 12,899.31     | \$ 107,060.29   | 1   |
| Patrol S - Derek F     | \$ 37.99      | \$ 79,019.20    | \$ 9.60        | \$ 13,986.40  |      | \$ 1,145.78  | \$ 12,482.67     | \$ 106,643.65   | 1   |
| Patrol S - Jessie B    | \$ 37.99      | \$ 79,019.20    | \$ 9.60        | \$ 13,986.40  |      | \$ 1,145.78  | \$ 12,899.31     | \$ 107,060.29   | 1   |
| Narcotics - Jessie G   | \$ 37.99      | \$ 79,019.20    | \$ 9.60        | \$ 13,986.40  |      | \$ 1,145.78  | \$ 27,857.49     | \$ 122,018.47   | 1   |
| Invest - Dan D         | \$ 37.99      | \$ 79,019.20    | \$ 9.60        | \$ 13,986.40  |      | \$ 1,145.78  | \$ 12,482.67     | \$ 106,643.65   | 1   |
| EM - Don K             | \$ 37.99      | \$ 79,019.20    | \$ 4.80        | \$ 13,986.40  |      | \$ 572.89    | \$ 9,061.45      | \$ 102,644.74   | 1   |
| Tim R                  | \$ 35.90      | \$ 74,672.00    | \$ 9.60        | \$ 13,216.94  |      | \$ 1,082.74  | \$ 18,122.90     | \$ 107,104.19   | 1   |
| Lelf E                 | \$ 35.90      | \$ 74,672.00    | \$ 9.60        | \$ 13,216.94  |      | \$ 1,082.74  | \$ 12,482.67     | \$ 101,463.96   | 1   |
| Dalton B               | \$ 29.65      | \$ 10,258.90    | \$ 9.60        | \$ 1,815.83   |      | \$ 148.75    | \$ 12,482.67     | \$ 24,715.75    | 1   |
| 2/26/2022              | \$ 30.54      | \$ 52,956.36    |                | \$ 9,373.28   |      | \$ 767.87    |                  | \$ 63,097.50    |     |
| Bryan G                | \$ 35.90      | \$ 74,672.00    | \$ 9.60        | \$ 13,216.94  |      | \$ 1,082.74  | \$ 12,482.67     | \$ 101,463.96   | 1   |
|                        |               | \$ 1,054,332.46 | \$ 120.00      | \$ 186,616.85 | \$ - | \$ 14,714.93 | \$ 186,342.05    | \$ 1,442,126.29 | 13  |

50%

| Spring Valley          | Hourly/Salary | Gross Salaries | Life Insurance | PERA         |      | Medicare    | Health Insurance | Total Cost    | FTE |
|------------------------|---------------|----------------|----------------|--------------|------|-------------|------------------|---------------|-----|
| Mike H                 | \$ 35.90      | \$ 74,672.00   | \$ 9.60        | \$ 13,216.94 |      | \$ 1,082.74 | \$ 29,026.77     | \$ 118,008.06 | 1   |
| Scott S                | \$ 30.54      | \$ 52,925.82   | \$ 9.60        | \$ 9,367.87  |      | \$ 767.42   | \$ 27,857.49     | \$ 90,928.20  | 1   |
| 11/1/2022              | \$ 31.44      | \$ 10,909.68   |                | \$ 1,931.01  |      | \$ 158.19   |                  | \$ 12,998.88  |     |
| Jordan H               | \$ 29.65      | \$ 20,606.75   | \$ 9.60        | \$ 3,647.39  |      | \$ 298.80   | \$ 12,482.67     | \$ 37,045.21  | 1   |
| 5/3/2022               | \$ 30.54      | \$ 42,297.90   |                | \$ 7,486.73  |      | \$ 613.32   |                  | \$ 50,397.95  |     |
|                        |               | \$ 126,740.15  | \$ 19.20       | \$ 22,433.01 | \$ - | \$ 1,837.73 | \$ 40,340.16     | \$ 309,378.31 | 2   |
| Policy Coordinator Fee | \$300/month   | \$ 3,600.00    |                |              |      |             |                  |               |     |
|                        |               | \$ 130,340.15  |                |              |      |             |                  |               |     |

\*203\*

| Mabel - Canton - Harmony | Hourly/Salary | Gross Salaries  | Life Insurance | PERA          |      | Medicare     | Health Insurance | Total Cost    | FTE |
|--------------------------|---------------|-----------------|----------------|---------------|------|--------------|------------------|---------------|-----|
| Logan B                  | \$ 32.32      | \$ 46,217.60    | \$ 9.60        | \$ 8,180.52   |      | \$ 670.16    | \$ 12,482.67     | \$ 67,560.54  | 1   |
| 9/8/2022                 | \$ 33.22      | \$ 21,593.00    |                | \$ 3,821.96   |      | \$ 313.10    |                  | \$ 25,728.06  |     |
| Todd Ragan               | \$ 27.86      | \$ 5,014.80     | \$ 9.60        | \$ 887.62     |      | \$ 72.71     | \$ -             | \$ 5,984.73   |     |
| 2/4/2022                 | \$ 28.75      | \$ 54,625.00    |                | \$ 9,668.63   |      | \$ 792.06    |                  | \$ 65,085.69  |     |
| Jason H                  | \$ 35.89      | \$ 74,651.20    | \$ 9.60        | \$ 13,213.26  |      | \$ 1,082.44  | \$ 12,482.67     | \$ 101,439.17 | 1   |
|                          |               | \$ 1,856,413.77 | \$ 216.00      | \$ 304,877.83 | \$ - | \$ 24,402.98 | \$ 345,979.82    | \$ 265,798.20 | 22  |

\*204\*

|               |  |                 |           |               |  |              |               |                 |    |
|---------------|--|-----------------|-----------|---------------|--|--------------|---------------|-----------------|----|
| <b>Totals</b> |  | \$ 3,037,486.38 | \$ 355.20 | \$ 513,927.68 |  | \$ 40,955.64 | \$ 572,662.03 | \$ 2,017,302.79 | 37 |
|---------------|--|-----------------|-----------|---------------|--|--------------|---------------|-----------------|----|

| Office        | Hourly/Salary  | Gross Salaries  | Life Insurance | PERA          | Social Security | Medicare     | Health Insurance | Total Cost      | FTE |
|---------------|----------------|-----------------|----------------|---------------|-----------------|--------------|------------------|-----------------|-----|
| Shelly S      | \$ 24.47       | \$ 9,405.66     | \$ -           | \$ 705.42     | \$ 583.15       | \$ 136.38    | \$ -             | \$ 10,830.61    |     |
| Katie I       | \$ 24.41       | \$ 26,021.06    | \$ 9.60        | \$ 1,951.58   | \$ 1,613.31     | \$ 377.31    | \$ 12,899.31     | \$ 42,872.16    | 1   |
| 6/29/2022     | \$ 25.15       | \$ 26,809.90    |                | \$ 2,010.74   | \$ 1,662.21     | \$ 388.74    |                  | \$ 30,871.60    |     |
|               |                | \$ 62,236.62    | \$ 9.60        | \$ 4,667.75   | \$ 3,858.67     | \$ 902.43    | \$ 12,899.31     | \$ 84,574.37    |     |
| Sheriff Costs | w/o Courthouse | \$ 1,116,569.08 | \$ 129.60      | \$ 191,284.59 | \$ 3,858.67     | \$ 15,617.36 | \$ 199,241.36    | \$ 1,526,700.66 | 13  |

\*202\*

Additional Request:

| Court Security | Hourly/Salary | Gross Salaries | Life Insurance | PERA        | SS          | Medicare    | Health Insurance | Total Cost   | FTE |
|----------------|---------------|----------------|----------------|-------------|-------------|-------------|------------------|--------------|-----|
|                | \$ 26.64      | \$ 70,995.60   |                | \$ 3,894.00 | \$ 4,401.73 | \$ 1,029.44 | \$ -             | \$ 80,320.76 |     |

DB and TM retired, only TS at higher rate

|                                   |           |            |            |            |
|-----------------------------------|-----------|------------|------------|------------|
|                                   |           | 2020       | 2021       | 2022       |
| Reflects a 12% insurance increase | Sheriff   | \$ 102,880 | \$ 106,146 | \$ 109,330 |
| Reflects a 3% COLA/Market Rate    | Chief Dep | \$ 92,768  | \$ 95,551  | \$ 98,418  |

# \*\*\* Fillmore County \*\*\*



## USER-SELECTED BUDGET REPORT

01 FUND County Revenue Fund

Page 2  
Report Basis: Modified Accrual

| <u>Account Number</u> |      | <u>Account Description</u>                              | <u>2020<br/>Budget</u> | <u>2020<br/>Actual<br/>Mo. 01 - 12</u> | <u>2021<br/>Budget</u> | <u>2021<br/>Actual<br/>Mo. 01 - 06</u> | <u>2022<br/>Budget</u> |
|-----------------------|------|---------------------------------------------------------|------------------------|----------------------------------------|------------------------|----------------------------------------|------------------------|
| 201                   | DEPT | Enhanced 911 System                                     |                        |                                        |                        |                                        |                        |
|                       |      | 01-201-000-0000-5370 State 911 Program Grant            | 95,200 -               | 92,264 -                               | 95,200 -               | 61,340 -                               | 95,200 -               |
|                       |      | 01-201-000-0000-6239 Training Expenses                  | 2,000                  | 0                                      | 2,000                  | 343                                    | 2,000                  |
|                       |      | 01-201-000-0000-6310 Contract Repairs And Maintenance   | 80,700                 | 84,349                                 | 80,700                 | 53,545                                 | 80,700                 |
|                       |      | 01-201-000-0000-6640 Equipment Purchased                | 5,500                  | 21                                     | 5,500                  | 0                                      | 5,500                  |
|                       |      | 01-201-000-0000-6648 Regional Voice Logging             | 7,000                  | 6,000                                  | 7,000                  | 5,000                                  | 7,000                  |
| DEPT                  | 201  | Enhanced 911 System                                     |                        |                                        |                        |                                        |                        |
|                       |      | Revenue                                                 | 95,200 -               | 92,264 -                               | 95,200 -               | 61,340 -                               | 95,200 -               |
|                       |      | Expend.                                                 | 95,200                 | 90,370                                 | 95,200                 | 58,888                                 | 95,200                 |
|                       |      | Net                                                     | 0                      | 1,894 -                                | 0                      | 2,452 -                                | 0                      |
| 202                   | DEPT | Sheriff                                                 |                        |                                        |                        |                                        |                        |
|                       |      | 01-202-000-0000-5212 Police State Aid                   | 88,946 -               | 129,067 -                              | 130,000 -              | 0                                      | 130,000 -              |
|                       |      | 01-202-000-0000-5372 Mn - Boat & Water Safety Grant     | 2,000 -                | 1,500 -                                | 2,000 -                | 0                                      | 1,000 -                |
|                       |      | 01-202-000-0000-5373 Mn - Peace Officers Training Grant | 15,000 -               | 22,582 -                               | 15,000 -               | 0                                      | 15,000 -               |
|                       |      | 01-202-000-0000-5416 Tzd 20.600 Safe Roads              | 2,500 -                | 1,778 -                                | 2,500 -                | 721 -                                  | 2,500 -                |
|                       |      | 01-202-000-0000-5501 Fees And Charges                   | 25,000 -               | 400 -                                  | 15,000 -               | 0                                      | 10,000 -               |
|                       |      | 01-202-000-0000-5532 Police Service Contracts           | 48,000 -               | 48,000 -                               | 48,000 -               | 12,000 -                               | 50,880 -               |
|                       |      | 01-202-000-0000-5832 Refunds & Reimbursements           | 5,000 -                | 0                                      | 2,500 -                | 0                                      | 2,500 -                |
|                       |      | 01-202-000-0000-5931 Enterprise Resale of Squad Cars    | 2,000 -                | 0                                      | 2,000 -                | 9,800 -                                | 2,000 -                |
|                       |      | 01-202-000-0000-6105 Gross Salaries                     | 1,025,606              | 986,471                                | 1,093,717              | 477,729                                | 1,116,569              |
|                       |      | 01-202-000-0000-6106 Differential Pay                   | 8,000                  | 7,598                                  | 8,000                  | 4,390                                  | 8,000                  |
|                       |      | 01-202-000-0000-6110 Overtime Salaries                  | 25,000                 | 22,116                                 | 25,000                 | 8,034                                  | 25,000                 |
|                       |      | 01-202-000-0000-6117 Parttime Bailiffs                  | 3,500                  | 1,241                                  | 3,500                  | 1,756                                  | 3,500                  |
|                       |      | 01-202-000-0000-6119 Parttime Deputies                  | 20,000                 | 29,064                                 | 25,000                 | 11,310                                 | 25,000                 |
|                       |      | 01-202-000-0000-6120 On Call                            | 500                    | 0                                      | 500                    | 0                                      | 500                    |
|                       |      | 01-202-000-0000-6121 On Call Holiday                    | 200                    | 0                                      | 200                    | 0                                      | 200                    |
|                       |      | 01-202-000-0000-6122 Holiday Pay                        | 40,000                 | 53,450                                 | 50,000                 | 27,440                                 | 55,000                 |
|                       |      | 01-202-000-0000-6152 Life Insurance                     | 130                    | 128                                    | 130                    | 64                                     | 130                    |
|                       |      | 01-202-000-0000-6162 P.E.R.A. - Employer                | 175,910                | 189,653                                | 187,553                | 87,187                                 | 191,285                |
|                       |      | 01-202-000-0000-6171 Social Security-Employer           | 3,417                  | 9,160                                  | 3,668                  | 4,379                                  | 3,859                  |
|                       |      | 01-202-000-0000-6172 Medicare-Employer                  | 14,599                 | 16,115                                 | 15,303                 | 7,357                                  | 15,617                 |
|                       |      | 01-202-000-0000-6173 Uniform Allowance                  | 7,260                  | 8,734                                  | 7,260                  | 5,277                                  | 8,500                  |
|                       |      | 01-202-000-0000-6174 Co.Health Contribution             | 160,170                | 153,276                                | 186,500                | 86,008                                 | 199,241                |
|                       |      | 01-202-000-0000-6205 Postage And Postal Box Rent        | 250                    | 107                                    | 150                    | 68                                     | 150                    |
|                       |      | 01-202-000-0000-6206 Employee Electronic Device Reimbr  | 9,200                  | 10,072                                 | 9,200                  | 4,586                                  | 9,500                  |
|                       |      | 01-202-000-0000-6241 Advertising                        | 300                    | 206                                    | 300                    | 0                                      | 150                    |

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01 FUND County Revenue Fund

|                                 |                                    | 2020      | 2020        | 2021      | 2021        | 2022      |
|---------------------------------|------------------------------------|-----------|-------------|-----------|-------------|-----------|
|                                 |                                    | Budget    | Actual      | Budget    | Actual      | Budget    |
|                                 |                                    |           | Mo. 01 - 12 |           | Mo. 01 - 06 |           |
| Account Number                  | Account Description                |           |             |           |             |           |
| 01-202-000-0000-6242            | Membership Dues                    | 6,300     | 6,362       | 6,300     | 7,551       | 6,300     |
| 01-202-000-0000-6245            | Registration Fees                  | 4,250     | 1,250       | 4,250     | 819         | 4,250     |
| 01-202-000-0000-6285            | Professional Fees                  | 2,000     | 824         | 2,000     | 918         | 2,000     |
| 01-202-000-0000-6310            | Contract Repairs And Maintenance   | 25,000    | 20,555      | 25,000    | 15,837      | 25,000    |
| 01-202-000-0000-6311            | Miscellaneous Repairs And Maintenr | 0         | 579         | 0         | 0           | 0         |
| 01-202-000-0000-6335            | Employee Automobile Allowance      | 200       | 0           | 200       | 0           | 200       |
| 01-202-000-0000-6337            | Other Travel Expense               | 3,500     | 1,277       | 3,500     | 91          | 2,000     |
| 01-202-000-0000-6356            | Boat & Water Expenditures          | 2,000     | 0           | 2,000     | 0           | 1,000     |
| 01-202-000-0000-6357            | Peace Officer Training Expense     | 12,000    | 11,889      | 12,000    | 3,867       | 12,000    |
| 01-202-000-0000-6377            | Fees And Service Charges           | 3,000     | 597         | 3,000     | 617         | 2,000     |
| 01-202-000-0000-6402            | Stationary And Forms               | 0         | 0           | 0         | 21          | 0         |
| 01-202-000-0000-6408            | Other Office Supplies              | 300       | 329         | 300       | 114         | 300       |
| 01-202-000-0000-6455            | Law Enforcement Supplies           | 12,500    | 13,267      | 12,500    | 10,310      | 14,000    |
| 01-202-000-0000-6561            | Gasoline Diesel And Other Fuels    | 35,000    | 24,656      | 35,000    | 17,569      | 35,000    |
| 01-202-000-0000-6640            | Equipment Purchased                | 5,000     | 0           | 2,500     | 0           | 2,500     |
| 01-202-000-0000-6650            | Enterprise Vehicle Payments        | 99,000    | 83,518      | 99,000    | 41,889      | 89,000    |
| 01-202-000-0000-6652            | Squad Car Equipment Purchased ar   | 8,000     | 9,978       | 8,000     | 7,429       | 15,000    |
| 01-202-000-0000-6802            | Appropriations                     | 7,500     | 7,649       | 7,500     | 7,649       | 7,650     |
| 01-202-222-0000-5379            | State Bullet Prrof Vest            | 2,500 -   | 0           | 3,700 -   | 4,700 -     | 3,700 -   |
| 01-202-222-0000-5479            | CFDA 16.607 Federal Bullet Proof v | 2,500 -   | 5,300 -     | 3,700 -   | 0           | 3,700 -   |
| DEPT 202 Sheriff                | Revenue                            | 193,446 - | 208,627 -   | 224,400 - | 27,221 -    | 221,280 - |
|                                 | Expend.                            | 1,719,592 | 1,670,121   | 1,839,031 | 840,266     | 1,880,401 |
|                                 | Net                                | 1,526,146 | 1,461,494   | 1,614,631 | 813,045     | 1,659,121 |
| 203 DEPT Spring Valley Contract |                                    |           |             |           |             |           |
| 01-203-000-0000-5212            | Police State Aid                   | 20,526 -  | 20,526 -    | 20,526 -  | 0           | 20,526 -  |
| 01-203-000-0000-5416            | Tzd 20.600 Safe Roads              | 250 -     | 2,310 -     | 250 -     | 529 -       | 250 -     |
| 01-203-000-0000-5532            | Police Service Contracts           | 286,273 - | 288,628 -   | 304,369 - | 71,469 -    | 304,369 - |
| 01-203-000-0000-6105            | Gross Salaries                     | 176,783   | 192,902     | 184,776   | 88,249      | 205,012   |
| 01-203-000-0000-6106            | Differential Pay                   | 1,261     | 2,014       | 1,960     | 931         | 1,960     |
| 01-203-000-0000-6110            | Overtime Salaries                  | 3,000     | 5,569       | 4,000     | 2,532       | 4,000     |
| 01-203-000-0000-6119            | Parttime Deputies                  | 15,000    | 12,581      | 10,000    | 2,057       | 10,000    |
| 01-203-000-0000-6120            | On Call                            | 240       | 0           | 240       | 0           | 240       |
| 01-203-000-0000-6121            | On Call Holiday                    | 240       | 0           | 240       | 0           | 240       |
| 01-203-000-0000-6122            | Holiday Pay                        | 12,118    | 11,852      | 14,000    | 5,198       | 14,000    |
| 01-203-000-0000-6152            | Life Insurance                     | 29        | 29          | 29        | 14          | 29        |

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## USER-SELECTED BUDGET REPORT

01 FUND County Revenue Fund

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Report Basis: Modified Accrual

|                      |                                   |         | 2020      | 2020        | 2021      | 2021        | 2022      |
|----------------------|-----------------------------------|---------|-----------|-------------|-----------|-------------|-----------|
|                      |                                   |         | Budget    | Actual      | Budget    | Actual      | Budget    |
|                      |                                   |         |           | Mo. 01 - 12 |           | Mo. 01 - 06 |           |
| Account Number       | Account Description               |         |           |             |           |             |           |
| 01-203-000-0000-6162 | P.E.R.A. - Employer               |         | 29,355    | 36,853      | 32,068    | 17,153      | 35,650    |
| 01-203-000-0000-6171 | Social Security-Employer          |         | 1,000     | 5,830       | 0         | 2,006       | 4,500     |
| 01-203-000-0000-6172 | Medicare-Employer                 |         | 2,511     | 3,786       | 2,627     | 1,447       | 2,921     |
| 01-203-000-0000-6173 | Uniform Allowance                 |         | 1,980     | 1,165       | 1,980     | 900         | 1,800     |
| 01-203-000-0000-6174 | Co.Health Contribution            |         | 56,281    | 53,745      | 65,222    | 23,787      | 69,367    |
| 01-203-000-0000-6203 | Telephone                         |         | 700       | 578         | 700       | 300         | 700       |
| 01-203-000-0000-6206 | Employee Electronic Device Reimbu |         | 780       | 0           | 1,532     | 0           | 1,500     |
| 01-203-000-0000-6357 | Peace Officer Training Expense    |         | 1,500     | 0           | 1,500     | 0           | 1,500     |
| 01-203-000-0000-6652 | Squad Car Technology              |         | 4,271     | 0           | 4,271     | 0           | 1,300     |
| DEPT 203             | Spring Valley Contract            | Revenue | 307,049 - | 311,464 -   | 325,145 - | 71,998 -    | 325,145 - |
|                      |                                   | Expend. | 307,049   | 326,904     | 325,145   | 144,574     | 354,719   |
|                      |                                   | Net     | 0         | 15,440      | 0         | 72,576      | 29,574    |
| 204 DEPT             | Harmony-Mabel-Canton Contract     |         |           |             |           |             |           |
| 01-204-000-0000-5212 | Police State Aid                  |         | 20,526 -  | 20,526 -    | 20,526 -  | 0           | 20,526 -  |
| 01-204-000-0000-5416 | Tzd 20.600 Safe Roads             |         | 250 -     | 1,151 -     | 250 -     | 681 -       | 250 -     |
| 01-204-000-0000-5533 | Police Service Contract - Mabel   |         | 92,725 -  | 95,175 -    | 110,725 - | 0           | 110,725 - |
| 01-204-000-0000-5534 | Police Service Contract - Canton  |         | 24,000 -  | 24,000 -    | 24,000 -  | 6,000 -     | 24,000 -  |
| 01-204-000-0000-5535 | Police Service Contract - Harmony |         | 92,725 -  | 102,261 -   | 110,725 - | 15,568 -    | 110,725 - |
| 01-204-000-0000-6105 | Gross Salaries                    |         | 188,727   | 190,488     | 196,100   | 89,126      | 202,102   |
| 01-204-000-0000-6106 | Differential Pay                  |         | 1,261     | 2,359       | 1,960     | 1,226       | 1,960     |
| 01-204-000-0000-6110 | Overtime Salaries                 |         | 6,000     | 5,475       | 4,000     | 2,657       | 4,000     |
| 01-204-000-0000-6119 | Parttime Deputies                 |         | 15,000    | 11,096      | 10,000    | 673         | 10,000    |
| 01-204-000-0000-6120 | On Call                           |         | 240       | 0           | 240       | 0           | 240       |
| 01-204-000-0000-6121 | On Call Holiday                   |         | 240       | 0           | 240       | 0           | 240       |
| 01-204-000-0000-6122 | Holiday Pay                       |         | 12,118    | 12,528      | 14,000    | 6,996       | 14,000    |
| 01-204-000-0000-6152 | Life Insurance                    |         | 29        | 28          | 29        | 14          | 29        |
| 01-204-000-0000-6162 | P.E.R.A. - Employer               |         | 31,989    | 37,869      | 34,710    | 17,701      | 35,772    |
| 01-204-000-0000-6171 | Social Security-Employer          |         | 600       | 8,811       | 0         | 3,809       | 7,000     |
| 01-204-000-0000-6172 | Medicare-Employer                 |         | 2,737     | 3,313       | 2,844     | 1,452       | 2,931     |
| 01-204-000-0000-6173 | Uniform Allowance                 |         | 1,980     | 1,870       | 1,980     | 715         | 1,800     |
| 01-204-000-0000-6174 | Co.Health Contribution            |         | 31,479    | 30,842      | 35,967    | 12,072      | 24,965    |
| 01-204-000-0000-6206 | Employee Electronic Device Reimbu |         | 780       | 0           | 1,532     | 0           | 1,500     |
| 01-204-000-0000-6337 | Other Travel Expense-Meals        |         | 0         | 11          | 0         | 0           | 0         |
| 01-204-000-0000-6357 | Peace Officer Training Expense    |         | 1,500     | 0           | 1,500     | 0           | 1,500     |
| 01-204-000-0000-6652 | Squad Car Technology              |         | 4,271     | 0           | 4,271     | 0           | 1,300     |

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Report Basis: Modified Accrual

|                       |                                    |         | <u>2020</u>   | <u>2020</u>        | <u>2021</u>   | <u>2021</u>        | <u>2022</u>   |
|-----------------------|------------------------------------|---------|---------------|--------------------|---------------|--------------------|---------------|
|                       |                                    |         | <u>Budget</u> | <u>Actual</u>      | <u>Budget</u> | <u>Actual</u>      | <u>Budget</u> |
|                       |                                    |         |               | <u>Mo. 01 - 12</u> |               | <u>Mo. 01 - 06</u> |               |
| <u>Account Number</u> | <u>Account Description</u>         |         |               |                    |               |                    |               |
| DEPT 204              | Harmony-Mabel-Canton Contract      | Revenue | 230,226 -     | 243,113 -          | 266,226 -     | 22,249 -           | 266,226 -     |
|                       |                                    | Expend. | 298,951       | 304,690            | 309,373       | 136,441            | 309,339       |
|                       |                                    | Net     | 68,725        | 61,577             | 43,147        | 114,192            | 43,113        |
| 205 DEPT              | Sheriff Contingent Funds           |         |               |                    |               |                    |               |
| 01-205-000-0000-5199  | Gun Permit                         |         | 20,000 -      | 0                  | 20,000 -      | 0                  | 20,000 -      |
| 01-205-000-0000-5501  | Contingency Fees                   |         | 2,500 -       | 1,040 -            | 2,500 -       | 475 -              | 2,500 -       |
| 01-205-000-0000-5647  | Vehicle Forfeitures (Ms 169A.63)   |         | 5,000 -       | 0                  | 5,000 -       | 0                  | 5,000 -       |
| 01-205-000-0000-6382  | Vehicle Forfeiture Exp Ms169A.63   |         | 5,000         | 601                | 5,000         | 245                | 5,000         |
| 01-205-000-0000-6383  | Sheriff Contingent Funds           |         | 2,300         | 0                  | 2,300         | 0                  | 2,300         |
| 01-205-000-0000-6386  | Jail Phone Comm 16A.72             |         | 200           | 0                  | 200           | 0                  | 200           |
| 01-205-000-0000-6387  | Gun Permit Expenses                |         | 20,000        | 5,979              | 20,000        | 2,398              | 20,000        |
| DEPT 205              | Sheriff Contingent Funds           | Revenue | 27,500 -      | 1,040 -            | 27,500 -      | 475 -              | 27,500 -      |
|                       |                                    | Expend. | 27,500        | 6,580              | 27,500        | 2,643              | 27,500        |
|                       |                                    | Net     | 0             | 5,540              | 0             | 2,168              | 0             |
| 206 DEPT              | D.A.R.E. Program                   |         |               |                    |               |                    |               |
| 01-206-000-0000-5649  | Controlled Substance Fines Ss609.1 |         | 3,000 -       | 188 -              | 3,000 -       | 63 -               | 3,000 -       |
| 01-206-000-0000-5760  | Restricted Private Donations       |         | 2,000 -       | 1,970 -            | 2,000 -       | 225 -              | 2,000 -       |
| 01-206-000-0000-6416  | Misc Supplies                      |         | 5,000         | 0                  | 5,000         | 1,538              | 5,000         |
| DEPT 206              | D.A.R.E. Program                   | Revenue | 5,000 -       | 2,158 -            | 5,000 -       | 288 -              | 5,000 -       |
|                       |                                    | Expend. | 5,000         | 0                  | 5,000         | 1,538              | 5,000         |
|                       |                                    | Net     | 0             | 2,158 -            | 0             | 1,250              | 0             |
| 207 DEPT              | Dispatch                           |         |               |                    |               |                    |               |
| 01-207-000-0000-6105  | Gross Salaries                     |         | 239,045       | 251,483            | 256,288       | 109,289            | 271,067       |
| 01-207-000-0000-6106  | Differential Pay                   |         | 3,000         | 3,706              | 3,600         | 1,624              | 3,600         |
| 01-207-000-0000-6110  | Overtime Salaries                  |         | 5,000         | 2,726              | 5,000         | 1,817              | 5,000         |
| 01-207-000-0000-6118  | Parttime Dispatchers               |         | 20,000        | 17,107             | 20,000        | 10,773             | 20,000        |
| 01-207-000-0000-6122  | Holiday Pay                        |         | 12,500        | 14,168             | 14,000        | 6,760              | 14,000        |
| 01-207-000-0000-6152  | Life Insurance                     |         | 38            | 38                 | 38            | 19                 | 39            |
| 01-207-000-0000-6162  | P.E.R.A. - Employer                |         | 17,928        | 21,146             | 19,222        | 9,349              | 20,330        |
| 01-207-000-0000-6171  | Social Security-Employer           |         | 16,061        | 17,202             | 15,890        | 7,739              | 18,046        |
| 01-207-000-0000-6172  | Medicare-Employer                  |         | 3,756         | 4,023              | 3,716         | 1,810              | 4,221         |
| 01-207-000-0000-6173  | Uniform Allowance                  |         | 1,920         | 2,065              | 1,920         | 960                | 1,920         |
| 01-207-000-0000-6174  | Co.Health Contribution             |         | 71,148        | 46,034             | 77,432        | 23,588             | 87,906        |
| 01-207-000-0000-6310  | Contract Repairs And Maintenance   |         | 0             | 0                  | 0             | 52                 | 0             |
| DEPT 207              | Dispatch                           | Revenue | 0             | 0                  | 0             | 0                  | 0             |

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USER-SELECTED BUDGET REPORT

01 FUND County Revenue Fund

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| <u>Account Number</u> |      | <u>Account Description</u>         | <u>2020<br/>Budget</u> | <u>2020<br/>Actual<br/>Mo. 01 - 12</u> | <u>2021<br/>Budget</u> | <u>2021<br/>Actual<br/>Mo. 01 - 06</u> | <u>2022<br/>Budget</u> |
|-----------------------|------|------------------------------------|------------------------|----------------------------------------|------------------------|----------------------------------------|------------------------|
|                       |      | <b>Expend.<br/>Net</b>             | 390,396                | 379,698                                | 417,106                | 173,780                                | 446,129                |
| 240                   | DEPT | Courthouse Security                | 390,396                | 379,698                                | 417,106                | 173,780                                | 446,129                |
| 01-240-000-0000-6119  |      | Courthouse Security Deputies PT    | 63,907                 | 62,550                                 | 66,812                 | 28,342                                 | 70,996                 |
| 01-240-000-0000-6162  |      | P.E.R.A. - Employer                | 3,000                  | 2,610                                  | 3,894                  | 1,445                                  | 3,894                  |
| 01-240-000-0000-6171  |      | Social Security-Employer           | 3,962                  | 4,074                                  | 4,143                  | 1,757                                  | 4,402                  |
| 01-240-000-0000-6172  |      | Medicare-Employer                  | 927                    | 953                                    | 969                    | 411                                    | 1,030                  |
| 01-240-000-0000-6173  |      | Uniform Allowance                  | 1,000                  | 0                                      | 1,000                  | 0                                      | 1,000                  |
| 01-240-000-0000-6337  |      | Other Travel Expense - Meals       | 0                      | 17                                     | 0                      | 0                                      | 0                      |
| DEPT 240              |      | Courthouse Security                | <b>Revenue</b>         | 0                                      | 0                      | 0                                      | 0                      |
|                       |      |                                    | <b>Expend.<br/>Net</b> | 72,796                                 | 76,818                 | 31,955                                 | 81,322                 |
|                       |      |                                    | 72,796                 | 70,204                                 | 76,818                 | 31,955                                 | 81,322                 |
| 251                   | DEPT | County Jail                        |                        |                                        |                        |                                        |                        |
| 01-251-000-0000-5301  |      | Icwc Inmate Boarding               | 62,000 -               | 83,741 -                               | 72,000 -               | 19,320 -                               | 50,000 -               |
| 01-251-000-0000-5344  |      | Mn Sentencing To Service Revenue   | 5,000 -                | 0                                      | 0                      | 0                                      | 5,000 -                |
| 01-251-000-0000-5501  |      | Fees And Charges                   | 5,000 -                | 11,016 -                               | 2,500 -                | 0                                      | 2,500 -                |
| 01-251-000-0000-5536  |      | Drugs, Meds, Prof Fees - Other Cou | 500 -                  | 1,912 -                                | 500 -                  | 146 -                                  | 500 -                  |
| 01-251-000-0000-5537  |      | Home Detention Fees                | 3,000 -                | 2,703 -                                | 3,000 -                | 0                                      | 2,500 -                |
| 01-251-000-0000-5538  |      | Work Release Fees                  | 15,000 -               | 10,010 -                               | 15,000 -               | 0                                      | 15,000 -               |
| 01-251-000-0000-5832  |      | Refunds & Reimbursements           | 2,500 -                | 384 -                                  | 5,000 -                | 1,279 -                                | 5,000 -                |
| 01-251-000-0000-6105  |      | Gross Salaries                     | 362,001                | 332,511                                | 362,764                | 156,049                                | 380,886                |
| 01-251-000-0000-6106  |      | Differential Pay                   | 4,000                  | 2,950                                  | 4,000                  | 1,429                                  | 3,500                  |
| 01-251-000-0000-6110  |      | Overtime Salaries                  | 3,000                  | 1,460                                  | 3,000                  | 538                                    | 3,000                  |
| 01-251-000-0000-6113  |      | Parttime Transport                 | 10,000                 | 2,015                                  | 5,000                  | 0                                      | 5,000                  |
| 01-251-000-0000-6116  |      | Parttime Jailer                    | 52,000                 | 62,145                                 | 55,000                 | 33,983                                 | 55,000                 |
| 01-251-000-0000-6122  |      | Holiday Pay                        | 18,000                 | 18,997                                 | 20,000                 | 9,712                                  | 20,000                 |
| 01-251-000-0000-6152  |      | Life Insurance                     | 58                     | 56                                     | 58                     | 29                                     | 58                     |
| 01-251-000-0000-6162  |      | P.E.R.A. - Employer                | 35,675                 | 34,874                                 | 35,742                 | 15,684                                 | 37,328                 |
| 01-251-000-0000-6171  |      | Social Security-Employer           | 26,164                 | 25,933                                 | 26,211                 | 12,041                                 | 27,335                 |
| 01-251-000-0000-6172  |      | Medicare-Employer                  | 6,119                  | 6,065                                  | 6,130                  | 2,816                                  | 6,393                  |
| 01-251-000-0000-6173  |      | Uniform Allowance                  | 3,400                  | 1,944                                  | 2,700                  | 879                                    | 2,700                  |
| 01-251-000-0000-6174  |      | Co.Health Contribution             | 57,160                 | 55,516                                 | 61,669                 | 30,900                                 | 68,779                 |
| 01-251-000-0000-6203  |      | Telephone                          | 2,000                  | 1,194                                  | 1,500                  | 477                                    | 1,500                  |
| 01-251-000-0000-6205  |      | Postage And Postal Box Rent        | 250                    | 137                                    | 250                    | 11                                     | 250                    |
| 01-251-000-0000-6206  |      | Employee Electronic Device Reimbu  | 600                    | 480                                    | 480                    | 240                                    | 480                    |



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## USER-SELECTED BUDGET REPORT

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01 FUND County Revenue Fund

| Account Number                   | Account Description              | 2020<br>Budget | 2020<br>Actual<br>Mo. 01 - 12 | 2021<br>Budget | 2021<br>Actual<br>Mo. 01 - 06 | 2022<br>Budget |
|----------------------------------|----------------------------------|----------------|-------------------------------|----------------|-------------------------------|----------------|
| 01-251-000-0000-6241             | Advertising                      | 200            | 209                           | 300            | 0                             | 300            |
| 01-251-000-0000-6242             | Membership Dues                  | 150            | 0                             | 150            | 0                             | 150            |
| 01-251-000-0000-6245             | Registration Fees                | 1,000          | 0                             | 1,000          | 0                             | 1,000          |
| 01-251-000-0000-6251             | Electricity                      | 26,000         | 25,294                        | 26,000         | 10,248                        | 26,000         |
| 01-251-000-0000-6255             | Gas                              | 7,000          | 4,821                         | 7,000          | 2,549                         | 7,000          |
| 01-251-000-0000-6285             | Professional Fees                | 2,500          | 1,936                         | 2,500          | 112                           | 2,500          |
| 01-251-000-0000-6301             | Icwc Wage Expense                | 7,000          | 40,891                        | 7,000          | 1,524                         | 7,000          |
| 01-251-000-0000-6305             | Machinery And Equipment Repairs  | 0              | 400                           | 0              | 0                             | 0              |
| 01-251-000-0000-6310             | Contract Repairs And Maintenance | 13,000         | 14,588                        | 15,000         | 11,375                        | 15,000         |
| 01-251-000-0000-6335             | Employee Automobile Allowance    | 200            | 0                             | 200            | 0                             | 200            |
| 01-251-000-0000-6337             | Other Travel Expense             | 2,000          | 314                           | 1,500          | 53                            | 1,500          |
| 01-251-000-0000-6377             | Fees And Service Charges         | 3,600          | 16,357                        | 4,800          | 3,977                         | 5,000          |
| 01-251-000-0000-6379             | Board Of Prisoners               | 60,000         | 33,696                        | 55,000         | 9,912                         | 55,000         |
| 01-251-000-0000-6381             | Sentence To Serve Expenditure    | 68,000         | 35,042                        | 73,000         | 31,247                        | 73,000         |
| 01-251-000-0000-6384             | Out Of County Board Of Prisoners | 10,000         | 420                           | 10,000         | 141                           | 7,500          |
| 01-251-000-0000-6408             | Other Office Supplies            | 250            | 148                           | 250            | 63                            | 250            |
| 01-251-000-0000-6411             | Custodial Supplies               | 100            | 0                             | 100            | 0                             | 100            |
| 01-251-000-0000-6429             | Nurse/Medical Service Agreement  | 31,000         | 25,126                        | 31,000         | 13,847                        | 31,000         |
| 01-251-000-0000-6431             | Drugs And Medicine               | 10,000         | 5,177                         | 10,000         | 1,012                         | 7,500          |
| 01-251-000-0000-6455             | Law Enforcement Supplies         | 0              | 703                           | 0              | 0                             | 0              |
| 01-251-000-0000-6580             | Other Repair And Maintenance Sup | 2,000          | 771                           | 2,000          | 1,034                         | 2,000          |
| 01-251-000-0000-6640             | Equipment Purchased              | 4,000          | 0                             | 4,000          | 0                             | 4,000          |
| DEPT 251 County Jail             | Revenue                          | 93,000 -       | 109,766 -                     | 98,000 -       | 20,745 -                      | 80,500 -       |
|                                  | Expend.                          | 828,427        | 752,170                       | 835,304        | 351,882                       | 858,209        |
|                                  | Net                              | 735,427        | 642,404                       | 737,304        | 331,137                       | 777,709        |
| 281 DEPT Emergency Mgmt Services |                                  |                |                               |                |                               |                |
| 01-281-000-0000-5379             | Mn - Other State Grants          | 21,000 -       | 20,864 -                      | 21,000 -       | 0                             | 21,000 -       |
| 01-281-000-0000-6105             | Gross Salaries                   | 43,596         | 24,938                        | 44,345         | 22,294                        | 45,510         |
| 01-281-000-0000-6110             | Overtime Salaries                | 1,000          | 1,817                         | 1,000          | 415                           | 1,000          |
| 01-281-000-0000-6122             | Holiday Pay                      | 2,000          | 2,277                         | 3,000          | 1,106                         | 3,000          |
| 01-281-000-0000-6152             | Life Insurance                   | 5              | 7                             | 5              | 4                             | 5              |
| 01-281-000-0000-6162             | P.E.R.A. - Employer              | 3,486          | 11,194                        | 3,550          | 4,215                         | 3,648          |
| 01-281-000-0000-6172             | Medicare - Employer              | 360            | 828                           | 365            | 301                           | 374            |
| 01-281-000-0000-6174             | Co.Health Contribution           | 7,611          | 11,186                        | 8,062          | 6,068                         | 9,062          |
| 01-281-000-0000-6203             | Telephone                        | 840            | 1,050                         | 840            | 350                           | 840            |

Bobbie  
8/5/21 12:39PM

# \*\*\* Fillmore County \*\*\*



## USER-SELECTED BUDGET REPORT

01 FUND County Revenue Fund

Page 8  
Report Basis: Modified Accrual

| <u>Account Number</u> |     | <u>Account Description</u> | <u>2020<br/>Budget</u> | <u>2020<br/>Actual</u> | <u>2021<br/>Budget</u> | <u>2021<br/>Actual</u> | <u>2022<br/>Budget</u> |             |
|-----------------------|-----|----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------|
|                       |     |                            |                        | <u>Mo. 01 - 12</u>     |                        | <u>Mo. 01 - 06</u>     |                        |             |
| 01-281-000-0000-6242  |     | Membership Dues            | 2,000                  | 1,300                  | 2,000                  | 2,800                  | 2,800                  |             |
| 01-281-000-0000-6245  |     | Registration Fees          | 3,000                  | 796                    | 3,000                  | 0                      | 2,000                  |             |
| DEPT                  | 281 | Emergency Mgmt Services    | Revenue                | 21,000 –               | 20,864 –               | 21,000 –               | 0                      | 21,000 –    |
|                       |     |                            | Expend.                | 63,898                 | 55,393                 | 66,167                 | 37,553                 | 68,239      |
|                       |     |                            | Net                    | 42,898                 | 34,529                 | 45,167                 | 37,553                 | 47,239      |
| FUND                  | 01  | County Revenue Fund        | Revenue                | 972,421 –              | 989,296 –              | 1,062,471 –            | 204,316 –              | 1,041,851 – |
|                       |     |                            | Expend.                | 3,808,809              | 3,656,130              | 3,996,644              | 1,779,520              | 4,126,058   |
|                       |     |                            | Net                    | 2,836,388              | 2,666,834              | 2,934,173              | 1,575,204              | 3,084,207   |
| Final Totals          |     | Revenue                    | 972,421 –              | 989,296 –              | 1,062,471 –            | 204,316 –              | 1,041,851 –            |             |
|                       |     | Expend.                    | 3,808,809              | 3,656,130              | 3,996,644              | 1,779,520              | 4,126,058              |             |
|                       |     | Net                        | 2,836,388              | 2,666,834              | 2,934,173              | 1,575,204              | 3,084,207              |             |

2022

## SANITATION

| Solid Waste       | Hourly/Salary | Gross Salaries | Life Insurance | PERA        | Social Security | Medicare    | Health Insurance | Total Cost    | FTE  |
|-------------------|---------------|----------------|----------------|-------------|-----------------|-------------|------------------|---------------|------|
| AH - SW Admin.    | \$ 34.49      | \$ 44,837.00   | \$ 9.60        | \$ 3,362.78 | \$ 2,779.89     | \$ 650.14   | \$ -             | \$ 51,639.41  | 1    |
| 8/11/2022         | \$ 35.55      | \$ 27,729.00   |                | \$ 2,079.68 | \$ 1,719.20     | \$ 402.07   |                  | \$ 31,929.94  |      |
|                   |               | \$ 72,566.00   | \$ 9.60        | \$ 5,442.45 | \$ 4,499.09     | \$ 1,052.21 | \$ -             | \$ 83,569.35  |      |
| JK - TS Attendant | \$ 21.31      | \$ 9,227.23    | \$ 9.60        | \$ 692.04   | \$ 572.09       | \$ 133.79   | \$ 12,482.67     | \$ 23,117.43  | 1    |
| 3/17/2022         | \$ 22.02      | \$ 36,266.94   |                | \$ 2,720.02 | \$ 2,248.55     | \$ 525.87   |                  | \$ 41,761.38  |      |
|                   |               | \$ 45,494.17   | \$ 9.60        | \$ 3,412.06 | \$ 2,820.64     | \$ 659.67   | \$ 12,482.67     | \$ 64,878.81  |      |
|                   |               | \$ 118,060.17  | \$ 19.20       | \$ 8,854.51 | \$ 7,319.73     | \$ 1,711.87 | \$ 12,482.67     | \$ 148,448.16 | 2    |
| Summer Part-time  | \$ 13.65      | \$ 8,190.00    | \$ -           | \$ -        | \$ 507.78       | \$ 118.76   | \$ -             | \$ 8,816.54   | 0.25 |
| Total             |               | \$ 126,250.17  | \$ 19.20       | \$ 8,854.51 | \$ 7,827.51     | \$ 1,830.63 | \$ 12,482.67     | \$ 157,264.69 | 2.25 |

Reflects a 12% insurance increase

Reflects a 3% COLA/Market Rate

Bobbie  
8/5/21 10:09AM

# \*\*\* Fillmore County \*\*\*



## USER-SELECTED BUDGET REPORT

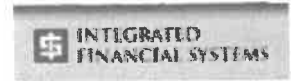
14 FUND Sanitation Fund

Page 2  
Report Basis: Modified Accrual

| Account Number                    | Account Description               | 2020<br>Budget | 2020<br>Actual<br>Mo. 01 - 12 | 2021<br>Budget | 2021<br>Actual<br>Mo. 01 - 06 | 2022<br>Budget |
|-----------------------------------|-----------------------------------|----------------|-------------------------------|----------------|-------------------------------|----------------|
| 390 DEPT Resource Recovery Center |                                   |                |                               |                |                               |                |
| 14-390-000-0000-5001              | Current Taxes                     | 280,597 -      | 264,334 -                     | 233,885 -      | 0                             | 0              |
| 14-390-000-0000-5004              | Delinquent Taxes                  | 0              | 2,291 -                       | 0              | 0                             | 0              |
| 14-390-000-0000-5007              | Mobile Home Tax - Current         | 0              | 36 -                          | 0              | 0                             | 0              |
| 14-390-000-0000-5008              | Mobile Home Tax - Prior & Delinqu | 0              | 14 -                          | 0              | 0                             | 0              |
| 14-390-000-0000-5379              | Mn - Other State Grants           | 0              | 0                             | 18,000 -       | 9,814 -                       | 18,000 -       |
| 14-390-000-0000-5385              | MN - Winneshiek City Waste Agenc  | 2,900 -        | 1,179 -                       | 0              | 0                             | 0              |
| 14-390-000-0000-5551              | Tipping Fees                      | 265,000 -      | 140,323 -                     | 150,000 -      | 69,911 -                      | 150,000 -      |
| 14-390-000-0000-5554              | Commercial Sw Mgmt Taxable 17%    | 90,000 -       | 105,477 -                     | 100,000 -      | 45,979 -                      | 100,000 -      |
| 14-390-000-0000-5832              | Misc Revenue                      | 1,000 -        | 2,793 -                       | 1,000 -        | 805 -                         | 1,000 -        |
| 14-390-000-0000-5932              | Sale Of Materials                 | 1,000 -        | 2,146 -                       | 2,000 -        | 1,555 -                       | 2,000 -        |
| 14-390-000-0000-6105              | Gross Salaries                    | 161,932        | 140,842                       | 123,872        | 59,708                        | 118,060        |
| 14-390-000-0000-6110              | Overtime Salaries                 | 0              | 662                           | 0              | 137                           | 1,000          |
| 14-390-000-0000-6115              | Parttime Salaries                 | 0              | 0                             | 0              | 0                             | 8,190          |
| 14-390-000-0000-6152              | Life Insurance                    | 32             | 25                            | 19             | 9                             | 19             |
| 14-390-000-0000-6162              | P.E.R.A. - Employer               | 11,541         | 11,066                        | 8,690          | 4,084                         | 8,855          |
| 14-390-000-0000-6171              | Social Security-Employer          | 10,040         | 8,271                         | 7,680          | 3,386                         | 7,828          |
| 14-390-000-0000-6172              | Medicare-Employer                 | 2,348          | 1,934                         | 1,796          | 792                           | 1,831          |
| 14-390-000-0000-6174              | Co.Health Contribution            | 33,642         | 31,312                        | 26,216         | 10,227                        | 12,483         |
| 14-390-000-0000-6203              | Telephone                         | 2,400          | 1,718                         | 1,800          | 881                           | 1,800          |
| 14-390-000-0000-6206              | Employee Electronic Device Reimbu | 480            | 480                           | 480            | 240                           | 0              |
| 14-390-000-0000-6241              | Advertising                       | 3,000          | 527                           | 3,000          | 568                           | 2,500          |
| 14-390-000-0000-6242              | Membership Dues                   | 250            | 0                             | 200            | 200                           | 200            |
| 14-390-000-0000-6245              | Registration Fees                 | 500            | 365                           | 500            | 100                           | 500            |
| 14-390-000-0000-6251              | Electricity                       | 7,000          | 5,585                         | 7,000          | 3,061                         | 7,000          |
| 14-390-000-0000-6311              | Miscellaneous Repairs And Mainte  | 15,000         | 7,068                         | 10,000         | 3,999                         | 10,000         |
| 14-390-000-0000-6335              | Employee Automobile Allowance     | 400            | 137                           | 400            | 0                             | 400            |
| 14-390-000-0000-6337              | Other Travel Expense              | 400            | 27                            | 200            | 0                             | 200            |
| 14-390-000-0000-6374              | Landfill Tipping Fees             | 310,000        | 158,466                       | 161,000        | 63,028                        | 165,000        |
| 14-390-000-0000-6377              | Fees And Service Charges          | 1,500          | 947                           | 1,500          | 398                           | 1,500          |
| 14-390-000-0000-6402              | Stationary And Forms              | 500            | 1,284                         | 1,000          | 0                             | 1,000          |
| 14-390-000-0000-6416              | Misc Supplies                     | 1,000          | 713                           | 1,000          | 0                             | 1,000          |
| 14-390-000-0000-6456              | Recycling Materials               | 2,500          | 0                             | 2,500          | 642                           | 2,500          |
| 14-390-000-0000-6466              | Safety Materials                  | 800            | 292                           | 800            | 41                            | 800            |
| 14-390-000-0000-6561              | Gasoline Diesel And Other Fuels   | 2,000          | 1,934                         | 2,000          | 514                           | 2,000          |
| 14-390-000-0000-6565              | Motor Oil And Lubricants          | 300            | 0                             | 300            | 0                             | 300            |

Bobbie  
8/5/21 10:09AM

# \*\*\* Fillmore County \*\*\*



## USER-SELECTED BUDGET REPORT

Page 3

14 FUND Sanitation Fund

Report Basis: Modified Accrual

|                       |      |                          | 2020          | 2020               | 2021          | 2021               | 2022          |           |
|-----------------------|------|--------------------------|---------------|--------------------|---------------|--------------------|---------------|-----------|
| <u>Account Number</u> |      |                          | <u>Budget</u> | <u>Actual</u>      | <u>Budget</u> | <u>Actual</u>      | <u>Budget</u> |           |
|                       |      |                          |               | <u>Mo. 01 - 12</u> |               | <u>Mo. 01 - 06</u> |               |           |
| 14-390-000-0000-6580  |      |                          | 0             | 4,305              | 0             | 1,791              | 0             |           |
| 14-390-000-0000-6640  |      |                          | 0             | 0                  | 0             | 176                | 0             |           |
| 14-390-000-0000-6862  |      |                          | 10,000        | 24,332             | 10,000        | 20,400             | 20,000        |           |
| DEPT                  | 390  | Resource Recovery Center | Revenue       | 640,497 –          | 518,593 –     | 504,885 –          | 128,064 –     | 271,000 – |
|                       |      |                          | Expend.       | 577,565            | 402,292       | 371,953            | 174,382       | 374,966   |
|                       |      |                          | Net           | 62,932 –           | 116,301 –     | 132,932 –          | 46,318        | 103,966   |
|                       |      |                          |               |                    |               |                    |               |           |
| 391                   | DEPT | Score Grant Program      |               |                    |               |                    |               |           |
| 14-391-000-0000-5376  |      |                          | 69,654 -      | 69,692 -           | 69,654 -      | 34,846 -           | 69,654 -      |           |
| 14-391-000-0000-5830  |      |                          | 17,414 -      | 0                  | 17,414 -      | 0                  | 17,414 -      |           |
| 14-391-000-0000-6861  |      |                          | 150,000       | 214,879            | 220,000       | 85,458             | 220,000       |           |
| DEPT                  | 391  | Score Grant Program      | Revenue       | 87,068 –           | 69,692 –      | 87,068 –           | 34,846 –      | 87,068 –  |
|                       |      |                          | Expend.       | 150,000            | 214,879       | 220,000            | 85,458        | 220,000   |
|                       |      |                          | Net           | 62,932             | 145,187       | 132,932            | 50,612        | 132,932   |
| FUND                  | 14   | Sanitation Fund          | Revenue       | 727,565 –          | 588,285 –     | 591,953 –          | 162,910 –     | 358,068 – |
|                       |      |                          | Expend.       | 727,565            | 617,171       | 591,953            | 259,840       | 594,966   |
|                       |      |                          | Net           | 0                  | 28,886        | 0                  | 96,930        | 236,898   |
|                       |      |                          |               |                    |               |                    |               |           |
| Final Totals          |      |                          | Revenue       | 727,565 –          | 588,285 –     | 591,953 –          | 162,910 –     | 358,068 – |
|                       |      |                          | Expend.       | 727,565            | 617,171       | 591,953            | 259,840       | 594,966   |
|                       |      |                          | Net           | 0                  | 28,886        | 0                  | 96,930        | 236,898   |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 8/10/2021      Amount of time requested (minutes):

5

Dept.: Fillmore County Public Health

Prepared By: Jessica Erickson

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

1. Consider approval to apply for Public Health Workforce Grant
2. COVID update

Documentation  
(Yes/No):

no

no

## Regular Agenda:

- 1.

Documentation  
(Yes/No):

All requests for County Board agenda must be in the Administrator's office **No later than noon Thursday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bhillery@co.fillmore.mn.us](mailto:bhillery@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 8/10/2021

Amount of time requested (minutes): 10 minutes

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## Highway Department

1. Consider passing a final payment resolution for the Township Bridge Replacement Project SAP 23-599-209 in Sumner Township.
2. Consider passing a grant participation resolution for Bridge Bonding Funds on County State Aid Highway No. 29. Bridge replacement project SAP 23-629-010 in Newburg Township.
3. Consider entering into a Cooperative Agreement between Fillmore County and the City of Rushford for the design and construction of a Canoe Launch Access Road.
4. Consider an Amendment to the Joint Powers Agreement between Fillmore County and MNDot for sharing the Chatfield Shop Facility

## Airport Department

Check e-mail for supporting documentation. **See attached documents.** Bid results will be available on Monday after the bid opening.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date August 10, 2021 Resolution No. \_\_\_\_\_

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS, Minnowa Construction, Inc.**, has in all things completed **SAP 23-599-209**, in Sumner Township; and the County Board being fully advised in the premise.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 10th day of August, 2021

Contract Price:       \$       177,326.96

Value of Work:       \$       172,575.84

**Final Payment:       \$       8,628.79**

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners      Dahl ☐              Lentz ☐              Bakke ☐              Hindt ☐              Prestby ☐

**VOTING NAY**

Commissioners      Dahl ☐              Lentz ☐              Bakke ☐              Hindt ☐              Prestby ☐

---

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Administrator of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the \_\_\_\_ day of \_\_\_\_\_, 2021.

Witness my hand and official seal at Preston, Minnesota the \_\_\_\_ day of \_\_\_\_\_, 2021.

SEAL

Bobbie Hillery, Administrator  
Fillmore County Board of Commissioners



**LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP)**  
**GRANT AGREEMENT**

**This Agreement** between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.50, pursuant to Minn. Laws 2018, Chapter 214 - H.F. 4425, and pursuant to Minn. Laws 2020, 5th Special Session, Chapter 3- H.F. 1. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement. This Agreement will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

1. Public Entity (Grantee) name, address and contact person:

Fillmore County  
909 Houston St NW  
Preston MN 55965  
  
Contact: Ron Gregg

2. Project(s):

| Name of Project &<br>Project Number<br>(See Exhibit C for<br>location) | Amount of<br>LBRP Funds | Amount of Required<br>Matching Funds | Completion Date   |
|------------------------------------------------------------------------|-------------------------|--------------------------------------|-------------------|
| SAP 23-629-010                                                         | \$77,052.00             | \$103,939.50                         | December 31, 2023 |
|                                                                        |                         |                                      |                   |
|                                                                        |                         |                                      |                   |
|                                                                        |                         |                                      |                   |

3. Total Amount of LBRP Grant for all projects under this Agreement: \$ 77,052.00
4. The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

|           |                                              |
|-----------|----------------------------------------------|
| Exhibit A | Completed Sources and Uses of Funds Schedule |
| Exhibit B | Project Completion Schedule                  |
| Exhibit C | Bond Financed Property Certification         |
| Exhibit D | Grant Application                            |
| Exhibit E | Grantee Resolution Approving Grant Agreement |
| Exhibit F | General Terms and Conditions                 |

5. Additional requirements, if any: NONE
6. Any modification of this Agreement must be in writing and signed by both parties.  
NONE

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**PUBLIC ENTITY (GRANTEE)**

By: \_\_\_\_\_

Title: Fillmore County Engineer

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: Fillmore County Board Chair

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**  
*Approval and Certifying Encumbrance*

By: \_\_\_\_\_

Title: State Aid Programs Engineer

Date: \_\_\_\_\_

**Office of Financial Management, Grant Unit**

By: \_\_\_\_\_

Agency Grant Supervisor

Date: \_\_\_\_\_

**OFFICE OF CONTRACT MANAGEMENT**

By: \_\_\_\_\_

Contract Administrator

Date: \_\_\_\_\_

**EXHIBIT A**

**SOURCES AND USES OF FUNDS SCHEDULE**

| <b>SOURCES OF FUNDS</b>       |               | <b>USES OF FUNDS</b>                             |               |
|-------------------------------|---------------|--------------------------------------------------|---------------|
| <b>Entity Supplying Funds</b> | <b>Amount</b> | <b>Expenses</b>                                  | <b>Amount</b> |
| <b>State Funds:</b>           |               | <b>Items Paid for with LBRP</b>                  |               |
| LBRP Grant (acct 311)         | \$ 43,975.42  | <b>Grant Funds:</b>                              |               |
| LBRP Grant (acct 347)         | \$ 33,076.58  | <u>16X8 PC Concrete</u>                          |               |
| Other:                        |               | <u>Box Culvert</u>                               | \$ 77,052.00  |
|                               | \$            | <u>Concrete Culvert</u>                          | \$            |
|                               | \$            | <u>End Section</u>                               | \$            |
|                               | \$            |                                                  | \$            |
| Subtotal                      | \$ 77,052.00  | Subtotal                                         | \$ 77,052.00  |
| <b>Public Entity Funds:</b>   |               | <b>Items paid for with Non-LBRP Grant Funds:</b> |               |
| Matching Funds                | \$            | <u>Bridge Construction</u>                       | \$ 103,939.50 |
|                               |               |                                                  | \$            |
| Local Match                   | \$ 103,939.50 |                                                  | \$            |
|                               | \$            |                                                  | \$            |
|                               | \$            |                                                  |               |
| Subtotal                      | \$ 103,939.50 | Subtotal                                         | \$ 103,939.50 |
|                               |               |                                                  |               |
|                               |               |                                                  |               |
|                               |               |                                                  |               |
|                               |               |                                                  |               |
|                               |               |                                                  |               |
| <b>TOTAL FUNDS</b>            | \$ 180,991.50 | <b>TOTAL PROJECT COSTS</b>                       | \$ 180,991.50 |

**EXHIBIT B**

**PROJECT COMPLETION SCHEDULE**

(Provide for enough time to final the project through the MnDOT state aid pay request process.)

**Proposed Project Schedule:**

Construction Start date: On or before September 13, 2021

Construction Completion date: On or before June 2, 2022

Project Closeout date: On or before December 31, 2023

## EXHIBIT C

### BOND FINANCED PROPERTY CERTIFICATION

State of Minnesota  
General Obligation Bond Financed Property

The undersigned states that it has a fee simple, leasehold and/or easement interest in the real property located in the County(ies) of Fillmore, State of Minnesota that is generally described or illustrated graphically in **Attachment 1** attached hereto and all improvements thereon (the "Restricted Property") and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is State bond-financed property under Minn. Stat. Sec. 16A.695, is subject to the requirements imposed by that statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget; and
- B. The Restricted Property is subject to the provisions of the Local Bridge Replacement Program Grant Agreement between the Minnesota Department of Transportation and the undersigned dated \_\_\_\_\_, 20\_\_\_\_; and
- C. The Restricted Property shall continue to be deemed State bond-financed property for 37.5 years or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: \_\_\_\_\_, 20\_\_\_\_

Fillmore County  
*[name of Public Entity grantee]*, a political  
subdivision of the State of Minnesota

By: \_\_\_\_\_  
Name: Ron Gregg  
Title: Highway Engineer

By: \_\_\_\_\_  
Name: Randy Dahl  
Title: Fillmore County Board Chair

**Attachment 1 to Exhibit C**

**GENERAL DESCRIPTION OF RESTRICTED PROPERTY**

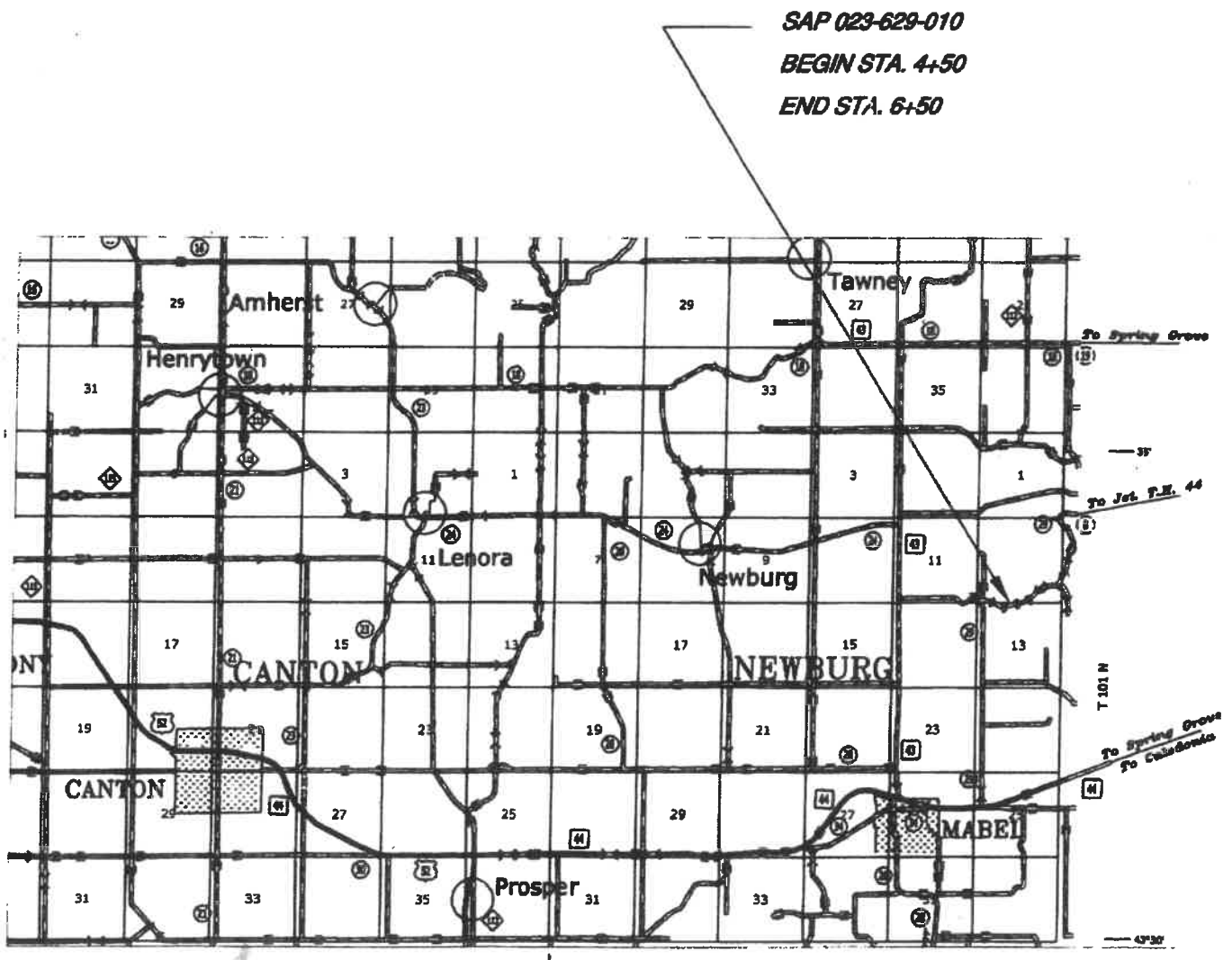
(Insert a narrative or graphic description of the Restricted Property for the project. It need not be a legal description if a legal description is unavailable.)

Existing bridge #9938

New bridge #23K37

On CSAH 29: 2.68 Miles Northeast of the JCT. of TH 44 and CSAH29

Beginning at a point 954.13' bearing S 64 degrees 14'35.20" E from the Northeast corner of Section 14-101-08 W and ending at a point 1153.29' bearing S 63 degrees 36' 24.78" E from the northeast corner of section 14-101-08.



**EXHIBIT D**  
**GRANT APPLICATION**



MnDOT 30809(11/2014)



# APPLICATION FOR BRIDGE FUNDS

State of Minnesota - Department of Transportation  
State Aid for Local Transportation

|                                               |                                                                                                                                                                                                                  |                                                                                                                                             |                                                                                                             |         |
|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------|
| Identification                                | Project Number                                                                                                                                                                                                   | SAP 023-629-010                                                                                                                             | Old Bridge Number                                                                                           | 9938    |
|                                               | New Bridge No.                                                                                                                                                                                                   | 23K37                                                                                                                                       | Over                                                                                                        | Stream  |
|                                               | County of                                                                                                                                                                                                        | Filmore                                                                                                                                     | Road or Street No.                                                                                          | CSAH 29 |
|                                               | Township of                                                                                                                                                                                                      | Newburg                                                                                                                                     | Road or Street Name                                                                                         |         |
| Eligibility                                   | Municipality of                                                                                                                                                                                                  |                                                                                                                                             | Proposed Const Year                                                                                         | 2022    |
|                                               | Does the municipality have a population of 5,000 or less? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                                                                    |                                                                                                                                             |                                                                                                             |         |
|                                               | Bridge Sufficiency Rating                                                                                                                                                                                        | 29.0                                                                                                                                        | Is this bridge hydraulically deficient? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
|                                               | Adequacy Status from Structure Inventory                                                                                                                                                                         | <input checked="" type="checkbox"/> Structurally Deficient <input type="checkbox"/> Functionally Obsolete <input type="checkbox"/> Adequate |                                                                                                             |         |
| Prioritization                                | Date of Council/Board action prioritizing this bridge November 12, 2019                                                                                                                                          |                                                                                                                                             |                                                                                                             |         |
|                                               | Is this a road-in-lieu of bridge project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                                                                                    |                                                                                                                                             |                                                                                                             |         |
|                                               | How many people are affected by this deficiency? 30                                                                                                                                                              |                                                                                                                                             | What is the ADT on this bridge? 60                                                                          |         |
|                                               | Describe the economic importance of replacing this bridge.<br>Farm to Market                                                                                                                                     |                                                                                                                                             |                                                                                                             |         |
| Cost Estimate                                 | Is the road designated or planned to be designated as a Minimum Maintenance road? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>(Attach additional sheets for explanation if necessary) |                                                                                                                                             |                                                                                                             |         |
|                                               | Is the township net tax capacity less than \$300,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                                                                        |                                                                                                                                             |                                                                                                             |         |
|                                               | Is the bridge listed on the National Register of Historic Places or been determined to be eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                          |                                                                                                                                             |                                                                                                             |         |
|                                               | National Register of Historic Places link here: <a href="http://www.nps.gov/history/nhrsearch/">http://www.nps.gov/history/nhrsearch/</a>                                                                        |                                                                                                                                             |                                                                                                             |         |
| Approval                                      | Eligible Amount                                                                                                                                                                                                  |                                                                                                                                             | Ineligible Amount                                                                                           |         |
|                                               | Structure Costs                                                                                                                                                                                                  | \$ 184,428.00                                                                                                                               |                                                                                                             | \$      |
|                                               | Approach Costs                                                                                                                                                                                                   | \$                                                                                                                                          |                                                                                                             | \$      |
|                                               | Engineering Costs                                                                                                                                                                                                | \$                                                                                                                                          |                                                                                                             | \$      |
| Total Costs                                   |                                                                                                                                                                                                                  | \$ 184,428.00                                                                                                                               |                                                                                                             | \$      |
| Total Project Cost                            |                                                                                                                                                                                                                  | \$ 184,428.00                                                                                                                               |                                                                                                             | \$      |
| County/City Engineer                          |                                                                                                                                                                                                                  | 3/22/2021<br>Date                                                                                                                           |                                                                                                             |         |
| DISTRICT STATE AID ENGINEER RECOMMENDATION    |                                                                                                                                                                                                                  |                                                                                                                                             |                                                                                                             |         |
| Replace <input checked="" type="checkbox"/> X |                                                                                                                                                                                                                  | Defer <input type="checkbox"/>                                                                                                              |                                                                                                             |         |
| Fausto Cabral                                 |                                                                                                                                                                                                                  | Fausto Cabral                                                                                                                               |                                                                                                             |         |
| 2021.04.13 15:43:22 -05'00'                   |                                                                                                                                                                                                                  | 2021.04.13 15:43:22 -05'00'                                                                                                                 |                                                                                                             |         |
| STATE AID USE ONLY                            |                                                                                                                                                                                                                  | District State Aid Engineer Signature Date                                                                                                  |                                                                                                             |         |
| Federal-Aid                                   |                                                                                                                                                                                                                  | \$                                                                                                                                          |                                                                                                             |         |
| State-Aid                                     |                                                                                                                                                                                                                  | \$                                                                                                                                          |                                                                                                             |         |
| Local/Other                                   |                                                                                                                                                                                                                  | \$                                                                                                                                          |                                                                                                             |         |
| Town Bridge                                   |                                                                                                                                                                                                                  | \$                                                                                                                                          |                                                                                                             |         |
| Unallocated Town Bridge                       |                                                                                                                                                                                                                  | \$                                                                                                                                          |                                                                                                             |         |
| State Bridge Funds                            |                                                                                                                                                                                                                  | \$                                                                                                                                          |                                                                                                             |         |
| Total                                         |                                                                                                                                                                                                                  | \$                                                                                                                                          |                                                                                                             |         |

**EXHIBIT E**  
**GRANTEE RESOLUTION APPROVING GRANT AGREEMENT**

Proposed Resolution dated 8/10/21 here

## **EXHIBIT F**

### **GENERAL TERMS AND CONDITIONS FOR LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP) GRANTS**

#### **Article I DEFINITIONS**

**Section 1.01 Defined Terms.** The following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined) unless the context specifically indicates otherwise:

“Advance(s)” - means an advance made or to be made by MnDOT to the Public Entity and disbursed in accordance with the provisions contained in Article VI hereof.

“Agreement” - means the Local Bridge Replacement Program Grant Agreement between the Public Entity and the Minnesota Department of Transportation to which this Exhibit is attached.

“Certification” - means the certification, in the form attached as **Exhibit C**, in which the Public Entity acknowledges that its interest in the Real Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695 and is subject to certain restrictions imposed thereby.

“Code” - means the Internal Revenue Code of 1986, as amended, and all treasury regulations, revenue procedures and revenue rulings issued pursuant thereto.

“Commissioner” - means the Commissioner of Minnesota Management & Budget.

“Commissioner’s Order” - means the “Fourth Order Amending Order of the Commissioner of Minnesota Management & Budget Relating to Use and Sale of State Bond Financed Property” dated July 30, 2012, as it may be amended or supplemented.

“Completion Date” - means the projected date for completion of the Project as indicated in the Agreement.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to MnDOT, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders, modifications thereof or supplements thereto, which collectively form the contract between the Public Entity and the Contractor(s) for the completion of the Construction Items on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Construction Items” - means the work to be performed under the Construction Contract Documents.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Construction Items including, if applicable, a general contractor.

“Draw Requisition” - means a draw requisition that the Public Entity, or its designee, submits to MnDOT when an Advance is requested, as referred to in Section 4.02.

“G.O. Bonds” - means the state general obligation bonds issued under the authority granted in Article XI, Sec. 5(a) of the Minnesota Constitution, the proceeds of which are used to fund the LBRP Grant, and any bonds issued to refund or replace such bonds.

“Grant Application” - means the grant application that the Public Entity submitted to MnDOT which is attached as **Exhibit D**.

“LBRP Grant” - means a grant from MnDOT to the Public Entity under the LBRP in the amount specified in the Agreement, as such amount may be modified under the provisions hereof.

“LBRP” - means the Local Bridge Replacement Program pursuant to Minn. Stat. Sec. 174.50 and rules relating thereto.

“MnDOT” - means the Minnesota Department of Transportation.

“Outstanding Balance of the LBRP Grant” - means the portion of the LBRP Grant that has been disbursed to the Public Entity minus any amounts returned to the Commissioner.

“Project” - means the Project identified in the Agreement to be totally or partially funded with a LBRP grant.

“Public Entity” - means the grantee of the LBRP Grant and identified as the Public Entity in the Agreement.

“Real Property” - means the real property identified in the Agreement on which the Project is located.

## **Article II**

### **GRANT**

**Section 2.01 Grant of Monies.** MnDOT shall make the LBRP Grant to the Public Entity, and disburse the proceeds in accordance with the terms and conditions herein.

**Section 2.02 Public Ownership.** The Public Entity acknowledges and agrees that the LBRP Grant is being funded with the proceeds of G.O. Bonds, and as a result all of the Real Property must be owned by one or more public entities. The Public Entity represents and warrants to MnDOT that it has one or more of the following ownership interests in the Real Property: (i) fee simple ownership, (ii) an easement that is for a term that extends beyond the date that is 37.5 years from the Agreement effective date, or such shorter term as authorized by statute, and which cannot be modified or terminated early without the prior written consent of MnDOT and the Commissioner; and/or (iii) a prescriptive easement for a term that extends beyond the date that is 37.5 years from the Agreement effective date.

**Section 2.03 Use of Grant Proceeds.** The Public Entity shall use the LBRP Grant solely to reimburse itself for expenditures it has already made, or will make, to pay the costs of one or more of the following activities: (i) constructing or reconstructing a bridge, (ii) abandoning an existing bridge that is deficient and in need of replacement, but where no replacement will be made, or (iii) constructing a road to facilitate the abandonment or removal of an existing bridge determined to be deficient. The Public Entity shall not use the LBRP Grant for any other purpose, including but not limited to, any work to be done on a state trunk highway or within a trunk highway easement. .

**Section 2.04 Operation of the Real Property.** The Real Property must be used by the Public Entity in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city

street and for other uses customarily associated therewith, such as trails and utility corridors, and for no other purposes or uses. The Public Entity shall have no intention on the effective date of the Agreement to use the Real Property as a trunk highway or any part of a trunk highway. The Public Entity must annually determine that the Real Property is being used for the purposes specified in this Section and, upon written request by either MnDOT or the Commissioner, shall supply a notarized statement to that effect.

**Section 2.05 Sale or Lease of Real Property.** The Public Entity shall not (i) sell or transfer any part of its ownership interest in the Real Property, or (ii) lease out or enter into any contract that would allow another entity to use or operate the Real Property without the written consent of both MnDOT and the Commissioner. The sale or transfer of any part of the Public Entity's ownership interest in the Real Property, or any lease or contract that would allow another entity to use or operate the Real Property, must comply with the requirements imposed by Minn. Stat. Sec. 16A.695 and the Commissioner's Order regarding such sale or lease.

**Section 2.06 Public Entity's Representations and Warranties.** The Public Entity represents and warrants to MnDOT that:

- A. It has legal authority to execute, deliver and perform the Agreement and all documents referred to therein, and it has taken all actions necessary to its execution and delivery of such documents.
- B. It has the ability and a plan to fund the operation of the Real Property for the purposes specified in Section 2.04, and will include in its annual budget all funds necessary for the operation of the Real Property for such purposes.
- C. The Agreement and all other documents referred to therein are the legal, valid and binding obligations of the Public Entity enforceable against the Public Entity in accordance with their respective terms.
- D. It will comply with all of the provisions of Minn. Stat. Sec. 16A.695, the Commissioner's Order and the LBRP. It has legal authority to use the G.O. Grant for the purpose or purposes described in this Agreement.
- E. All of the information it has submitted or will submit to MnDOT or the Commissioner relating to the LBRP Grant or the disbursement of the LBRP Grant is and will be true and correct.
- F. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property, or its ownership interest therein, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into the Agreement or any document referred to herein, or to perform any of the acts required of it in such documents.
- G. Neither the execution and delivery of the Agreement or any document referred to herein nor compliance with any of the provisions or requirements of any of such documents is prevented by, is a breach of, or will result in a breach of, any provision of any agreement or document to which it is now a party or by which it is bound.
- H. The contemplated use of the Real Property will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

- I. The Project will be completed and the Real Property will be operated in full compliance with all applicable laws, rules, ordinances, and regulations of any federal, state, or local political subdivision having jurisdiction over the Project and the Real Property.
- J. All applicable licenses, permits and bonds required for the performance and completion of the Project and for the operation of the Real Property as specified in Section 2.04 have been, or will be, obtained.
- K. It reasonably expects to possess its ownership interest in the Real Property described in Section 2.02 for at least 37.5 years, and it does not expect to sell such ownership interest.
- L. It does not expect to lease out or enter into any contract that would allow another entity to use or operate the Real Property.
- M. It will supply whatever funds are needed in addition to the LBRP Grant to complete and fully pay for the Project.
- N. The Construction Items will be completed substantially in accordance with the Construction Contract Documents by the Completion Date and all such items will be situated entirely on the Real Property.
- O. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its performance under the Construction Contract Documents.
- P. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested by either MnDOT or the Commissioner.
- Q. It has made no material false statement or misstatement of fact in connection with its receipt of the G.O. Grant, and all the information it has submitted or will submit to the State Entity or Commissioner of MMB relating to the G.O. Grant or the disbursement of any of the G.O. Grant is and will be true and correct.

**Section 2.07 Event(s) of Default.** The following events shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement upon either MnDOT or the Commissioner giving the Public Entity 30 days' written notice of such event and the Public Entity's failure to cure such event during such 30-day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Public Entity is using its best efforts to cure and is making reasonable progress in curing such Events of Default; however, in no event shall the time period to cure any Event of Default exceed six (6) months unless otherwise consented to, in writing, by MnDOT and the Commissioner.

- A. If any representation, covenant, or warranty made by the Public Entity herein or in any other document furnished pursuant to the Agreement, or to induce MnDOT to disburse the LBRP Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.
- B. If the Public Entity fails to fully comply with any provision, covenant, or warranty contained herein.

- C. If the Public Entity fails to fully comply with any provision, covenant or warranty contained in Minn. Stat. Sec. 16A.695, the Commissioner's Order, or Minn. Stat. Sec. 174.52 and all rules related thereto.
- D. If the Public Entity fails to use the proceeds of the LBRP Grant for the purposes set forth in Section 2.03, the Grant Application, and in accordance with the LBRP.
- E. If the Public Entity fails to operate the Real Property for the purposes specified in Section 2.04.
- F. If the Public Entity fails to complete the Project by the Completion Date.
- G. If the Public Entity sells or transfers any portion of its ownership interest in the Real Property without first obtaining the written consent of both MnDOT and the Commissioner.
- H. If the Public Entity fails to provide any additional funds needed to fully pay for the Project.
- I. If the Public Entity fails to supply the funds needed to operate the Real Property in the manner specified in Section 2.04.

Notwithstanding the foregoing, any of the above events that cannot be cured shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement immediately upon either MnDOT or the Commissioner giving the Public Entity written notice of such event.

**Section 2.08 Remedies.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of MnDOT, MnDOT or the Commissioner may enforce any or all of the following remedies.

- A. MnDOT may refrain from disbursing the LBRP Grant; provided, however, MnDOT may make such disbursements after the occurrence of an Event of Default without waiving its rights and remedies hereunder.
- B. If the Event of Default involves a sale of the Public Entity's interest in the Real Property in violation of Minn. Stat. Sec. 16A.695 or the Commissioner's Order, the Commissioner, as a third party beneficiary of the Agreement, may require that the Public Entity pay the amounts that would have been paid if there had been compliance with such provisions. For other Events of Default, the Commissioner may require that the Outstanding Balance of the LBRP Grant be returned to it.
- C. Either MnDOT or the Commissioner, as a third party beneficiary of the Agreement, may enforce any additional remedies it may have in law or equity.

The rights and remedies specified herein are cumulative and not exclusive of any rights or remedies that MnDOT or the Commissioner would otherwise possess.

If the Public Entity does not repay the amounts required to be paid under this Section or under any other provision contained herein within 30 days of demand by the Commissioner, or any amount ordered by a court of competent jurisdiction within 30 days of entry of judgment against the Public Entity and in favor of MnDOT and/or the Commissioner, then such amount may, unless precluded by law, be offset against any aids or other monies that the Public Entity is entitled to receive from the State of Minnesota.



**Section 2.09 Notification of Event of Default.** The Public Entity shall furnish to MnDOT and the Commissioner, as soon as possible and in any event within seven (7) days after it has obtained knowledge of the occurrence of each Event of Default, a statement setting forth details of each Event of Default and the action which the Public Entity proposes to take with respect thereto.

**Section 2.10 Effect of Event of Default.** The Agreement shall survive Events of Default and remain in full force and effect, even upon full disbursement of the LBRP Grant, and shall only be terminated under the circumstances set forth in Section 2.11.

**Section 2.11 Termination of Agreement and Modification of LBRP Grant.**

A. If the Project is not started within five (5) years after the effective date of the Agreement or the LBRP Grant has not been disbursed within four (4) years after the date the Project was started, MnDOT's obligation to fund the LBRP Grant shall terminate. In such event, (i) if none of the LBRP Grant has been disbursed by such date, MnDOT shall have no obligation to fund the LBRP Grant and the Agreement will terminate, and (ii) if some but not all of the LBRP Grant has been disbursed by such date, MnDOT shall have no further obligation to provide any additional funding for the LBRP Grant and the Agreement shall remain in force but shall be modified to reflect the amount of the LBRP Grant that was actually disbursed and the Public Entity is still obligated to complete the Project by the Completion Date.

B. The Agreement shall terminate upon the Public Entity's sale of its interest in the Real Property and transmittal of the required portion of the proceeds of the sale to the Commissioner in compliance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order, or upon the termination of the Public Entity's ownership interest in the Real Property if such ownership interest is an easement.

**Section 2.12 Excess Funds.** If the full amount of the G.O. Grant and any matching funds referred to in Section 5.13 are not needed to complete the Project, then, unless language in the G.O. Bonding Legislation indicates otherwise, the G.O. Grant shall be reduced by the amount not needed.

**Article III**  
**COMPLIANCE WITH MINNESOTA STATUTE, SEC. 16A.695**  
**AND THE COMMISSIONER'S ORDER**

**Section 3.01 State Bond Financed Property.** The Public Entity acknowledges that its interest in the Real Property is, or when acquired by it will be, "state bond financed property", as such term is used in Minn. Stat. Sec. 16A.695 and the Commissioner's Order and, therefore, the provisions contained in such statute and order apply, or will apply, to its interest in the Real Property, even if the LBRP Grant will only pay for a portion of the Project.

**Section 3.02 Preservation of Tax Exempt Status.** In order to preserve the tax-exempt status of the G.O. Bonds, the Public Entity agrees as follows:

- A. It will not use the Real Property or use or invest the LBRP Grant or any other sums treated as "bond proceeds" under Section 148 of the Code (including "investment proceeds," "invested sinking funds" and "replacement proceeds") in such a manner as to cause the G.O. Bonds to be classified as "arbitrage bonds" under Code Section 148.
- B. It will deposit and hold the LBRP Grant in a segregated non-interest-bearing account until such funds are used for payments for the Project.

- C. It will, upon written request, provide the Commissioner all information required to satisfy the informational requirements set forth in the Code, including Sections 103 and 148, with respect to the G.O. Bonds.
- D. It will, upon the occurrence of any act or omission by the Public Entity that could cause the interest on the G.O. Bonds to no longer be tax exempt and upon direction from the Commissioner, take such actions and furnish such documents as the Commissioner determines to be necessary to ensure that the interest to be paid on the G.O. Bonds is exempt from federal taxation, which such action may include: (i) compliance with proceedings intended to classify the G.O. Bonds as a “qualified bond” within the meaning of Code Section 141(e), or (ii) changing the nature of the use of the Real Property so that none of the net proceeds of the G.O. Bonds will be deemed to be used, directly or indirectly, in an “unrelated trade or business” or for any “private business use” within the meaning of Code Sections 141(b) and 145(a).
- E. It will not otherwise use any of the LBRP Grant or take, permit or cause to be taken, or omit to take, any action that would adversely affect the exemption from federal income taxation of the interest on the G.O. Bonds, and if it should take, permit or cause to be taken, or omit to take, as appropriate, any such action, it shall take all lawful actions necessary to correct such actions or omissions promptly upon obtaining knowledge thereof.

Section 3.03 **Changes to G.O. Compliance Legislation or the Commissioner’s Order.** If Minn. Stat. Sec. 16A.695 or the Commissioner’s Order is amended in a manner that reduces any requirement imposed against the Public Entity, or if the Public Entity’s interest in the Real Property becomes exempted from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order, then upon written request by the Public Entity, MnDOT shall execute an amendment to the Agreement to implement such amendment or exempt the Public Entity’s interest in the Real Property from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order.

#### **Article IV**

#### **DISBURSEMENT OF GRANT PROCEEDS**

Section 4.01 **The Advances.** MnDOT agrees, on the terms and subject to the conditions set forth herein, to make Advances of the LBRP Grant to the Public Entity from time to time in an aggregate total amount not to exceed the amount of the LBRP Grant. If the amount of LBRP Grant that MnDOT cumulatively disburses hereunder to the Public Entity is less than the amount of the LBRP Grant delineated in Section 1.01, then MnDOT and the Public Entity shall enter into and execute whatever documents MnDOT may request in order to amend or modify this Agreement to reduce the amount of the LBRP Grant to the amount actually disbursed. Provided, however, in accordance with the provisions contained in Section 2.11, MnDOT’s obligation to make Advances shall terminate as of the dates specified in Section 2.11 even if the entire LBRP Grant has not been disbursed by such dates.

Advances shall only be for expenses that (i) are for those items of a capital nature delineated in Source and Use of Funds that is attached as **Exhibit A**, (ii) accrued no earlier than the effective date of the legislation that appropriated the funds that are used to fund the LBRP Grant, or (iii) have otherwise been consented to, in writing, by the Commissioner.

It is the intent of the parties hereto that the rate of disbursement of the Advances shall not exceed the rate of completion of the Project or the rate of disbursement of the matching funds required, if any, under Section 5.13. Therefore, the cumulative amount of all Advances disbursed by the State Entity at any point in time shall not exceed the portion of the Project that has been completed and the percentage of the matching funds required, if any, under Section 5.13 that have been disbursed as of such point in time. This requirement is

expressed by way of the following two formulas:

Formula #1:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of matching funds, if any, required under Section 5.13 that have been disbursed})$$

Formula #2:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of Project completed})$$

**Section 4.02 Draw Requisitions.** Whenever the Public Entity desires a disbursement of a portion of the LBRP Grant the Public Entity shall submit to MnDOT a Draw Requisition duly executed on behalf of the Public Entity or its designee. Each Draw Requisition with respect to construction items shall be limited to amounts equal to: (i) the total value of the classes of the work by percentage of completion as approved by the Public Entity and MnDOT, plus (ii) the value of materials and equipment not incorporated in the Project but delivered and suitably stored on or off the Real Property in a manner acceptable to MnDOT, less (iii) any applicable retainage, and less (iv) all prior Advances.

Notwithstanding anything herein to the contrary, no Advances for materials stored on or off the Real Property will be made by MnDOT unless the Public Entity shall advise MnDOT, in writing, of its intention to so store materials prior to their delivery and MnDOT has not objected thereto.

At the time of submission of each Draw Requisition, other than the final Draw Requisition, the Public Entity shall submit to MnDOT such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the relevant Draw Requisition or to substantiate all payments then made with respect to the Project.

The final Draw Requisition shall not be submitted before completion of the Project, including any correction of material defects in workmanship or materials (other than the completion of punch list items). At the time of submission of the final Draw Requisition the Public Entity shall submit to MnDOT: (I) such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the final Draw Requisition or to substantiate all payments then made with respect to the Project, and (ii) satisfactory evidence that all work requiring inspection by municipal or other governmental authorities having jurisdiction has been duly inspected and approved by such authorities and that all requisite certificates and other approvals have been issued.

If on the date an Advance is desired the Public Entity has complied with all requirements of this Agreement and MnDOT approves the relevant Draw Requisition, then MnDOT shall disburse the amount of the requested Advance to the Public Entity.

**Section 4.03 Additional Funds.** If MnDOT shall at any time in good faith determine that the sum of the undisbursed amount of the LBRP Grant plus the amount of all other funds committed to the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the Project, then MnDOT may send written notice thereof to the Public Entity specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Public Entity agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in MnDOT's notice.

**Section 4.04 Condition Precedent to Any Advance.** The obligation of MnDOT to make any Advance hereunder (including the initial Advance) shall be subject to the following conditions precedent:

- A. MnDOT shall have received a Draw Requisition for such Advance specifying the amount of funds being requested, which such amount when added to all prior requests for an Advance shall not exceed the amount of the LBRP Grant set forth in Section 1.01.
- B. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.
- C. No determination shall have been made by MnDOT that the amount of funds committed to the Project is less than the amount required to pay all costs and expenses of any kind that may reasonably be anticipated in connection with the Project, or if such a determination has been made and notice thereof sent to the Public Entity under Section 4.03, then the Public Entity has supplied, or has caused some other entity to supply, the necessary funds in accordance with such section or has provided evidence acceptable to MnDOT that sufficient funds are available.
- D. The State Entity shall have received evidence, in form and substance acceptable to the State Entity, that the Public Entity has sufficient funds to fully and completely pay for the Project and all other expenses that may occur in conjunction therewith.
- E. The Public Entity has supplied to the State Entity all other items that the State Entity may reasonably require

**Section 4.05 Processing and Disbursement of Advances.** The Public Entity acknowledges and agrees as follows:

- A. Advances are not made prior to completion of work performed on the Project.
- B. All Advances are processed on a reimbursement basis.
- C. The Public Entity must first document expenditures to obtain an Advance.
- D. Reimbursement requests are made on a partial payment basis or when the Project is completed.
- E. All payments are made following the “Delegated Contract Process or State Aid Payment Request” as requested and approved by the appropriate district state aid engineer.

**Section 4.06 Construction Inspections.** The Public Entity shall be responsible for making its own inspections and observations regarding the completion of the Project, and shall determine to its own satisfaction that all work done or materials supplied have been properly done or supplied in accordance with all contracts that the Public Entity has entered into regarding the completion of the Project.

## **Article V MISCELLANEOUS**

**Section 5.01 Insurance.** If the Public Entity elects to maintain general comprehensive liability insurance regarding the Real Property, then the Public Entity shall have MnDOT named as an additional named insured therein.

**Section 5.02 Condemnation.** If, after the Public Entity has acquired the ownership interest set forth in Section 2.02, all or any portion of the Real Property is condemned to an extent that the Public Entity can no longer comply with Section 2.04, then the Public Entity shall, at its sole option, either: (i) use the

condemnation proceeds to acquire an interest in additional real property needed for the Public Entity to continue to comply with Section 2.04 and to provide whatever additional funds that may be needed for such purposes, or (ii) submit a request to MnDOT and the Commissioner to allow it to sell the remaining portion of its interest in the Real Property. Any condemnation proceeds which are not used to acquire an interest in additional real property shall be applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order as if the Public Entity's interest in the Real Property had been sold. If the Public Entity elects to sell its interest in the portion of the Real Property that remains after the condemnation, such sale must occur within a reasonable time period after the date the condemnation occurred and the cumulative sum of the condemnation and sale proceeds applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order.

If MnDOT receives any condemnation proceeds referred to herein, MnDOT agrees to or pay over to the Public Entity all of such condemnation proceeds so that the Public Entity can comply with the requirements of this Section.

**Section 5.03 Use, Maintenance, Repair and Alterations.** The Public Entity shall not, without the written consent of MnDOT and the Commissioner, (i) permit or allow the use of any of the Real Property for any purpose other than the purposes specified in Section 2.04, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in Section 2.04, (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Public Entity fails to maintain the Real Property in accordance with this Section, MnDOT may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Public Entity irrevocably authorizes MnDOT to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by MnDOT shall be at its sole discretion, and nothing contained herein shall require MnDOT to take any action or incur any expense and MnDOT shall not be responsible, or liable to the Public Entity or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by MnDOT pursuant to this Section shall be due and payable on demand by MnDOT and will bear interest from the date of payment by MnDOT at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

**Section 5.04 Recordkeeping and Reporting.** The Public Entity shall maintain books and records pertaining to Project costs and expenses needed to comply with the requirements contained herein, Minn. Stat. Sec. 16A.695, the Commissioner's Order, and Minn. Stat. Sec. 174.52 and all rules related thereto, and upon request shall allow MnDOT, its auditors, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract all of such items. The Public Entity shall use generally accepted accounting principles in the maintenance of such items, and shall retain all of such books and records for a period of six years after the date that the Project is fully completed and placed into operation.

**Section 5.05 Inspections by MnDOT.** The Public Entity shall allow MnDOT to inspect the Real Property upon reasonable request by MnDOT and without interfering with the normal use of the Real Property.

**Section 5.06 Liability.** The Public Entity and MnDOT agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of MnDOT and the Commissioner is governed by the

provisions of Minn. Stat. Sec. 3.736. If the Public Entity is a “municipality” as that term is used in Minn. Stat. Chapter 466, then the liability of the Public Entity is governed by the provisions of Chapter 466. The Public Entity’s liability hereunder shall not be limited to the extent of insurance carried by or provided by the Public Entity, or subject to any exclusion from coverage in any insurance policy.

**Section 5.07 Relationship of the Parties.** Nothing contained in the Agreement is to be construed as establishing a relationship of co-partners or joint venture among the Public Entity, MnDOT, or the Commissioner, nor shall the Public Entity be considered to be an agent, representative, or employee of MnDOT, the Commissioner, or the State of Minnesota in the performance of the Agreement or the Project.

No employee of the Public Entity or other person engaging in the performance of the Agreement or the Project shall be deemed have any contractual relationship with MnDOT, the Commissioner, or the State of Minnesota and shall not be considered an employee of any of those entities. Any claims that may arise on behalf of said employees or other persons out of employment or alleged employment, including claims under the Workers’ Compensation Act of the State of Minnesota, claims of discrimination against the Public Entity or its officers, agents, contractors, or employees shall in no way be the responsibility of MnDOT, the Commissioner, or the State of Minnesota. Such employees or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from MnDOT, the Commissioner, or the State of Minnesota, including tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

**Section 5.08 Notices.** In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party specified below or to such different address as may in the future be specified by a party by written notice to the others:

To the Public Entity: At the address indicated on the first page of the Agreement.

To MnDOT at: Minnesota Department of Transportation  
Office of State Aid  
395 John Ireland Blvd., MS 500  
Saint Paul, MN 55155  
Attention: Marc Briesse, State Aid Programs Engineer

To the Commissioner at: Minnesota Management & Budget  
400 Centennial Office Bldg.  
658 Cedar St.  
St. Paul, MN 55155  
Attention: Commissioner

**Section 5.09 Assignment or Modification.** Neither the Public Entity nor MnDOT may assign any of its rights or obligations under the Agreement without the prior written consent of the other party.

**Section 5.10 Waiver.** Neither the failure by the Public Entity, MnDOT, or the Commissioner, as a third party beneficiary of the Agreement, in one or more instances to insist upon the complete observance or performance of any provision hereof, nor the failure of the Public Entity, MnDOT, or the Commissioner to exercise any right or remedy conferred hereunder or afforded by law shall be construed as waiving any breach of such provision or the right to exercise such right or remedy thereafter. In addition, no delay by any of the Public Entity, MnDOT, or the Commissioner in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

**Section 5.11 Choice of Law and Venue.** All matters relating to the validity, interpretation, performance, or enforcement of the Agreement shall be determined in accordance with the laws of the State of Minnesota. All legal actions arising from any provision of the Agreement shall be initiated and venued in the State of Minnesota District Court located in St. Paul, Minnesota.

**Section 5.12 Severability.** If any provision of the Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

**Section 5.13 Matching Funds.** Any matching funds as shown on Page 1 of the Grant Agreement that are required to be obtained and supplied by the Public Entity must either be in the form of (i) cash monies, (ii) legally binding commitments for money, or (iii) equivalent funds or contributions, including equity, which have been or will be used to pay for the Project. The Public Entity shall supply to MnDOT whatever documentation MnDOT may request to substantiate the availability and source of any matching funds.

**Section 5.14 Sources and Uses of Funds.** The Public Entity represents to MnDOT and the Commissioner that the Sources and Uses of Funds Schedule attached as **Exhibit A** accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. The Public Entity will supply any other information and documentation that MnDOT or the Commissioner may request to support or explain any of the information contained in the Sources and Uses of Funds Schedule. If any of the funds shown in the Sources and Uses of Funds Schedule have conditions precedent to the release of such funds, the Public Entity must provide to MnDOT a detailed description of such conditions and what is being done to satisfy such conditions.

**Section 5.15 Project Completion Schedule.** The Public Entity represents to MnDOT and the Commissioner that the Project Completion Schedule attached as **Exhibit B** correctly and accurately sets forth the projected schedule for the completion of the Project.

**Section 5.16 Third-Party Beneficiary.** The Governmental Program will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the State Entity and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

**Section 5.17 Public Entity Tasks.** Any tasks that the Agreement imposes upon the Public Entity may be performed by such other entity as the Public Entity may select or designate, provided that the failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Public Entity.

**Section 5.18 Data Practices.** The Public Entity agrees with respect to any data that it possesses regarding the G.O. Grant or the Project to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as such may subsequently be amended or replaced from time to time.

**Section 5.19 Non-Discrimination.** The Public Entity agrees to not engage in discriminatory employment practices regarding the Project and it shall fully comply with all of the provisions contained in Minnesota Statutes Chapters 363A and 181, as such may subsequently be amended or replaced from time to time.

**Section 5.20 Worker's Compensation.** The Public Entity agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. Secs. 176.181 subd. 2 and 176.182, as they may be amended or replaced from time to time with respect to the Project.

**Section 5.21 Antitrust Claims.** The Public Entity hereby assigns to MnDOT and the Commissioner of MMB all claims it may have for over charges as to goods or services provided with respect to the Project that arise under the antitrust laws of the State of Minnesota or of the United States of America.

**Section 5.22 Prevailing Wages.** The Public Entity agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, the Public Entity is not acknowledging or agreeing that the cited provisions apply to the Project.

**Section 5.23 Entire Agreement.** The Agreement and all of the exhibits attached thereto embody the entire agreement between the Public Entity and MnDOT, and there are no other agreements, either oral or written, between the Public Entity and MnDOT on the subject matter hereof.

**Section 5.24 E-Verification.** The Public Entity agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

**Section 5.25 Telecommunications Certification.** If federal funds are included in Exhibit A, by signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.

**Section 5.26 Title VI/Non-discrimination Assurances.** Public Entity agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: [https://edocs-public.dot.state.mn.us/edocs\\_public/DMResultSet/download?docId=11149035](https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035). Public Entity will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. MnDOT may conduct a review of the Public Entity's compliance with this provision. The Public Entity must cooperate with MnDOT throughout the review process by supplying all requested information and documentation to MnDOT, making Public Entity staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by MnDOT.



**FILLMORE COUNTY BOARD OF COMMISSIONERS**  
**Preston, Minnesota 55965**

Date August 10, 2021 Resolution No. \_\_\_\_\_

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**RESOLUTION**  
**For Agreement to State Transportation Fund**  
**Local Bridge Replacement Program**  
**Grant Terms and Conditions**  
**SAP 23-629-010**  
**August 10, 2021**

**WHEREAS**, Fillmore County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 23K37 in Newburg Township; and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this bridge is available; and

**WHEREAS**, the amount of the grant has been determined to be \$ 77,052.00 by reason of the lowest responsible bid;

**NOW THEREFORE**, be it resolved that Fillmore County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners      Dahl ☐      Lentz ☐      Bakke ☐      Hindt ☐      Prestby ☐

**VOTING NAY**

Commissioners      Dahl ☐      Lentz ☐      Bakke ☐      Hindt ☐      Prestby ☐

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Administrator of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the \_\_\_\_ day of \_\_\_\_\_, 2021.

Witness my hand and official seal at Preston, Minnesota the \_\_\_\_ day of \_\_\_\_\_, 2021.

SEAL

Bobbie Hillery, Administrator  
Fillmore County Board of Commissioners

**COOPERATIVE AGREEMENT  
BETWEEN  
FILLMORE COUNTY AND THE CITY OF RUSHFORD  
FOR  
DESIGN AND CONSTRUCTION  
OF  
CANOE LAUNCH ACCESS ROAD WITHIN RUSHFORD CITY LIMITS**

THIS AGREEMENT, made and entered into by and between the City of Rushford, a municipal corporation, organized under the laws of the State of Minnesota, party of the first part, hereinafter referred to as "City", and the County of Fillmore, Minnesota, a municipal corporation organized under the laws of the State of Minnesota, party of the second part, hereinafter referred to as "County";

WITNESSETH:

WHEREAS, The City desires to construct a new local access roadway between Minnesota Trunk Highway 43 and a point along the north bank of the Root River. The location of the new access road is indicated in Attachment A. The new access road is hereinafter referred to as the "Project", and;

WHEREAS, The City applied for State Park Road Account Funding and has received notice that \$99,200.00 of State Park Road Account Funding was authorized to Fillmore County for construction of the Project. Such notice is included as Attachment B, and;

WHEREAS, Usage of State Park Road Account funding will require the County to serve as a fiscal agent for the City, for disbursement of eligible State Park Road Account funding to the City.

NOW, THEREFORE, Pursuant to Minnesota Statutes 471.59 and in consideration of the mutual covenants and promises hereinafter contained, it is agreed by and between the City of Rushford and Fillmore County as follows:

1. The City shall:
  - A. Prepare project plans, specifications, engineer's estimate, and bidding and contract documents for the Project by a Licensed Professional Engineer in the State of Minnesota in accordance with applicable MnDOT State Aid requirements. The City shall be responsible for solicitation of bids/proposals and execution of the construction contract.
  - B. Obtain all permits and approvals required for the project.
  - C. Provide contract administration, preparation of pay estimates and payments to the Contractor, construction engineering, construction staking and construction inspection by qualified staff for the project.
  - D. Eligible construction costs for reimbursement through the State Park Road Account funding will be submitted to the County for submittal of MnDOT State Aid pay requests.

2. The County shall:
  - A. Serve as the fiscal agent for the routing of State Park Road Account funds authorized for this Project. Responsibilities will include submittal of State Aid Pay requests and disbursement of funds received to the City.
3. Cost participation:
  - A. The County's cost participation in the project shall be limited to authorized State Park Road Account funding and shall not exceed \$99,200.00.
  - B. The City shall fund all construction, legal, administrative, engineering or other costs related to the Project. The City will be fully responsible for funding of any Project costs that are ineligible for State Park Road Account funding or any costs exceeding the funding award of \$99,200.00.
4. Maintenance upon completion of this project:
  - A. The City shall maintain, at its own expense, newly constructed roads and drainage improvements constructed with the project.
7. Additional Provisions
  - A. The City of Rushford agrees to save, hold harmless and indemnify Fillmore County and the County's officers, agents, employees, and volunteer workers against any and all claims, losses, damages, or law suits for damages arising from, allegedly arising from, or related to the provisions of services hereunder, and further the City agrees to defend on its own sole cost and expense any action for proceeding commenced for the purpose of asserting any claim whatsoever character arising as a result of the provision of services hereunder.
  - B. The County agrees to save, hold harmless and indemnify the City of Rushford and the City's officers, agents, employees, and volunteer workers against any and all claims, losses, damages, or law suits for damages arising from, allegedly arising from, or related to the provisions of services hereunder, and further the County agrees to defend on its own sole cost and expense any action for proceeding commenced for the purpose of asserting any claim whatsoever character arising as a result of the provision of services hereunder.
  - C. Pursuant to Minnesota Statute 16C.05, Subd. 5, the City agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, etc., which are pertinent to the accounting practices and procedures of the County and involve transactions relating to this Agreement.
  - D. The City agrees to maintain these records for a period of six years from the date of termination of this Agreement.
  - E. Pursuant to Minnesota Statute 16C.05, Subd. 5, the County agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as

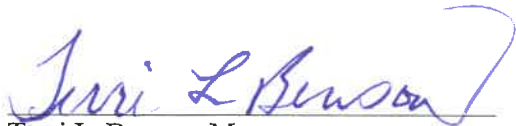
often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, etc., which are pertinent to the accounting practices and procedures of the City and involve transactions relating to this Agreement.

- F. The County agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- G. During the performance of this Agreement, the City and County agree to the following:
  - i. No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment right in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- H. Each party agrees that any modification of this agreement will be in writing and will be signed by the parties hereto.
- I. This Agreement is effective on the date all required signatures have been obtained and will remain in effect until terminated by written Agreement of the parties.

IN TESTIMONY WHEREOF, The parties hereto have caused these present to be executed.

City of Rushford, Minnesota

Fillmore County, Minnesota

  
Terri L. Benson, Mayor

Date: 7-25-21

  
Kathy Zacher, City Clerk/Treasurer

Date: 7-25-21

\_\_\_\_\_  
Fillmore County Board Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Fillmore County Engineer

Date: \_\_\_\_\_



## ATTACHMENT B



### Minnesota Department of Natural Resources

Operations Services Division  
1601 Minnesota Drive  
Brainerd, MN 56401  
(218) 203-4369

April 7, 2016

Charles A. Zelle  
Commissioner  
Minnesota Department of Transportation  
395 John Ireland Blvd.  
St. Paul, MN 55155

Dear Commissioner Zelle:

Minnesota Statutes Section 162.06 Subdivision 5 authorizes funds for "...the reconstruction, improvement, repair and maintenance of county roads, city streets and town roads that provide access to public lakes, rivers, state parks, and state campgrounds... the Commissioner of Natural Resources shall obtain a written comment on the project from the county engineer of the county requested to undertake the project." State Park Road Account funds are to be used for access road construction/maintenance and necessary supporting infrastructure to state recreational units. Improvements to recreational facilities (parking lots, trails, boat ramps, etc.) cannot utilize this funding. County State Aid Highways must be approved by the County State Aid Screening Board.

This letter serves as notice that \$99,200.00 of State Park Road Account Funding is hereby authorized to Fillmore County for construction of an aggregate surface road from (TH 43), south to the Root River. This will be a City Street when complete. The City will provide funding to construct a parking lot and ramp for boat access.

The following criteria must be met before authorization to proceed to letting and award of contract can be issued:

1. The unit of government (county, township, city) initiating this project must review the project with the DNR Area Hydrologist and Wildlife Manager to determine if the project has any adverse effect on protected waters or lands currently enrolled in the Reinvest in Minnesota (RIM) program.
2. A plan must be developed, signed by a registered engineer and submitted to the MN/DOT District State Aid Engineer through the County Engineer.
3. The Department of Transportation, Office of State Aid, will review the plan and if acceptable will notify the county engineer and the local unit of government to proceed with letting, force account or negotiated agreement.
  - A. The County shall administer the contract, force account or negotiated agreement.
  - B. For projects managed by the County, the County Engineer will supervise the construction and budget as the work progresses.
  - C. On all projects, the District State Aid Engineer will monitor the progress of the project according to the specifications and proposals.

An Equal Opportunity Employer Who Values Diversity

DNR Information: 651-296-6157

1-888-646-6367

TTY: 651-296-5484

1-800-657-3929

## ATTACHMENT B

Page 2

4. Payment requests as submitted by the County Engineer and based on estimates or force account agreements, shall be administered in accordance with State Aid rules and payments will be made to the County Treasurer.
5. Overruns are the responsibility of the local unit of government unless approved by the Department of Natural Resources and the State Aid Engineer.
6. Right-of-way costs (payments to land owners) are a reimbursable cost.
7. Preliminary and construction engineering costs are the responsibility of the local unit of government.
8. The minimum standards for any improvement must be designed as shown on the attached sheet.

Sincerely,



Sarah Strommen  
Assistant Commissioner

Attachments: Minimum Standards

CC: Paul Stine, Office of State Aid  
Ronald Gregg, County Engineer, Fillmore County  
Stephen Sarvi, Rushford City Administrator  
Craig Blommer, DNR Parks & Trails Supv., Rochester  
Fausto Cabral, District 6 Asst. State Aid Engineer  
Steve Hennessy, DNR Acquisition & Development Coordinator  
Jesse Roberts, NR Program Consultant, FAW  
Deb Pitt, Roads & Tree Improvement Programs Coordinator, Forestry  
File, SAU 705

An Equal Opportunity Employer Who Values Diversity

DNR Information: 651-298-6157

1-888-646-6367

TTY: 651-296-5484

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# ATTACHMENT B

## PARK ROAD ACCOUNT PROJECTS Minimum Geometric Design Standards <sup>(1)</sup>

| Minimum Geometric Design Standards For New / Reconstruction |                         |                    |                            |                           |                    |                         |                                    |
|-------------------------------------------------------------|-------------------------|--------------------|----------------------------|---------------------------|--------------------|-------------------------|------------------------------------|
| Park Road Account Projects                                  |                         |                    |                            |                           |                    |                         |                                    |
| Not On The State Aid System <sup>(1)</sup>                  |                         |                    |                            |                           |                    |                         |                                    |
| Surface Type                                                | Design Speed<br>MPH (2) | Lane Width<br>Feet | Shoulder Width<br>Feet (3) | In-Slope Rise: Run<br>(4) | Clear Zone<br>Feet | Design Strength<br>Tons | Bridge to Remain Width<br>Feet (5) |
| Aggregate<br>ADT < 100                                      | 30                      | 11                 | 1                          | 1:3                       | 3                  | —                       | 22                                 |
| Paved<br>ADT < 100                                          | 30                      | 11                 | 2                          | 1:3                       | 6                  | 7                       | 22                                 |
| Aggregate<br>ADT < 300                                      | 30                      | 11                 | 2                          | 1:3                       | 9                  | —                       | 22                                 |
| Paved<br>ADT < 300                                          | 40                      | 11                 | 3                          | 1:4                       | 9                  | 7                       | 22                                 |
| Aggregate<br>ADT < 750                                      | 30                      | 12                 | 3                          | 1:4                       | 10                 | —                       | 24                                 |
| Paved<br>ADT < 750                                          | 30                      | 12                 | 4                          | 1:4                       | 10                 | 7                       | 24                                 |
| Paved<br>ADT < 750                                          | 40                      | 12                 | 4                          | 1:4                       | 15                 | 7                       | 24                                 |

Engineering judgment may be used to choose dimensions other than the widths indicated in the chart for roadways. Factors to consider may be safety, speed, population, land use, benefit/cost analysis, traffic mix, farm equipment, environmental impacts, terrain limitations, bicycle traffic, pedestrian traffic, other non-motorized uses, functional classification, or other factors. Widths less than those indicated in the chart require a variance from the Commissioners of Department of Transportation and Natural Resources.

(1) Rural design sections with ADT greater than 750 must meet the minimum requirements for state aid highways (8820.9920). Urban design sections must meet the minimum requirements for state aid streets (8820.9936).

(2) Based on stopping sight distance.

(3) The designer will provide a four-foot minimum paved shoulder if the route is a popular bicycle route.

(4) Applies to slope within clear zone area only. Obstacle-free area measured from edge of traffic lane. Guardrail is required at all bridges where the design speed exceeds 40 mph, and either the ADT exceeds 400 or the bridge width is less than the sum of the lane and shoulder widths. Mailbox supports must be in accordance with 8818.

(5) Inventory rating of HS 15 is required. A bridge narrower than these widths may remain in place if the bridge does not qualify for federal-aid bridge funds. HS 25 loading with AASHTO Standard Specifications or HL-93 loading with load and resistance factor design (LRFD) is required for new or reconstructed bridges. HS 18 loading is required for all rehabilitated bridges. The curb-to-curb minimum width for new or reconstructed bridges must be no less than either the minimum required lane plus shoulder width or the proposed lane plus shoulder width, whichever is greater, but in no case less than the minimum lane widths plus four feet, and in no case less than required per Minnesota Statutes, section [165.04](#).

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date August 10, 2021 Resolution No. \_\_\_\_\_

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS**, MnDOT and Fillmore County has a Joint Powers Agreement to share the Fillmore County shop Located in Chatfield, MN, and

**WHEREAS**, The Agreement #74903 has the Expired date of the agreement at 8/26/2021, and

**WHEREAS**, Both Fillmore County and MnDOT wish to extend the expired date to 8/26/2023 by an amendment to the Joint Powers Agreement #74903, and

**NOW THEN BE IT RESOLVED:** Fillmore County agrees to extend the Joint Powers Agreement #74903 expiration date to 8/26/2023.

Dated at Preston, Minnesota, this 10th day of August, 2021

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners      Dahl ☐      Lentz ☐      Bakke ☐      Hindt ☐      Prestby ☐

**VOTING NAY**

Commissioners      Dahl ☐      Lentz ☐      Bakke ☐      Hindt ☐      Prestby ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Administrator of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the \_\_\_\_ day of \_\_\_\_\_, 2021.

Witness my hand and official seal at Preston, Minnesota the \_\_\_\_ day of \_\_\_\_\_, 2021.

SEAL

Bobbie Hillery, Administrator  
Fillmore County Board of Commissioners

# REQUEST FOR COUNTY BOARD ACTION

|                        |                                     |              |
|------------------------|-------------------------------------|--------------|
| Agenda Date: 8/10/2021 | Amount of time requested (minutes): | 15           |
| Dept.: Administration  | Prepared By:                        | Lindsi Engle |

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

## Regular Agenda:

## Documentation

- |                                                                                                                                                                                               |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 1. Consider request to transfer Roxane Alden to Recorder's Office as an Accounting Technician Lead effective October 1, 2021 as recommended by the Personnel Committee                        | YES |
| 2. Consider the request to move Kayla Pierce Account Technician to Property Appraiser effective August 23, 2021 as recommended by the Hiring Committee                                        | NO  |
| 3. Consider request to seek an Accounting Technician for the Assessor's Office from the current Administration Accounting Technician candidate pool as recommended by the Personnel Committee | NO  |
| 4. Consider request to advertise for a Part Time Temporary or Interim County Surveyor as recommended by the personnel committee                                                               | NO  |
| 5. Consider resignation for Troy Soiney, Highway Maintenance, effective 8/17/21 after 19 months of employment<br>a. Two week notice given                                                     | NO  |
| 6. Consider request to advertise for replacement Highway Maintenance Specialist as recommended by the Personnel Committee                                                                     | YES |

All requests for County Board agenda must be in the Administrator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will not** be placed on the Board agenda. All requests should be sent to: [bhillery@co.fillmore.mn.us](mailto:bhillery@co.fillmore.mn.us); [lengle@co.fillmore.mn.us](mailto:lengle@co.fillmore.mn.us); and [tkraling@co.fillmore.mn.us](mailto:tkraling@co.fillmore.mn.us)

**AMENDMENT # 01 TO MnDOT JOINT POWERS AGREEMENT #: 74903.**

|                           |           |                           |        |
|---------------------------|-----------|---------------------------|--------|
| Contract Start Date:      | 8/27/1996 | Original Contract Amount: | \$0.00 |
| Orig. Contract Exp. Date: | 8/26/2021 | Prev. Amendment(s) Total: | \$0.00 |
| Amended Exp. Date :       | 8/26/2023 | Current Amendment Amount: | \$0.00 |
|                           |           | Current Contract Total:   | \$0.00 |

**Project Identification:** Joint Sharing of Maintenance Facilities located at Chatfield, Minnesota

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation ("MN/DOT") and by the County of Fillmore by and through its Board of Commissioners ("Fillmore County").

**Recitals**

1. MN/DOT has an agreement with Fillmore County identified as MN/DOT Contract No. 74903 ("Original Contract") to share a storage building, open land and equipment at or near the City of Chatfield.
2. The Original Contract will expire on 8/26/2021. The parties wish to amend the expiration date.
3. MN/DOT and Fillmore County are willing to amend the Original Contract as stated below.

**Contract Amendment**

In this Amendment deleted contract terms will be ~~struck out~~ and the added contract terms will be underlined.

**REVISION 1.** Article 1. **"TERM OF AGREEMENT"** is amended as follows:

**1. TERM OF THE AGREEMENT**

This Agreement shall be effective upon execution and approval by the appropriate Fillmore County, MN/DOT and State officials pursuant to Minnesota law and shall remain in effect ~~for a period of twenty-five (25) years thereafter~~ until 08/26/2023.

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

**[THE BALANCE OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK]**

**FILLMORE COUNTY**

Fillmore County certifies that the appropriate person(s) have executed the contract on behalf of Fillmore County as required by applicable articles, bylaws, resolutions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COMMISSIONER OF TRANSPORTATION**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_

Date: \_\_\_\_\_

## Fillmore County HR Proposed Staffing Changes:

### **Request to move Roxane Alden from Property Appraiser in the Assessor's Office to a new position in the Recorder's Office Accounting Technician Lead:**

- Dave Kiehne, County Recorder had noted that he was not going to rerun in the election in 2022 for the office of Recorder for the 2023-2026 term.
- Roxane Alden a current Property Appraiser (Grade 9) in the Assessor's Office had expressed interest about the Recorder position last year. She spoke with Dave Kiehne and myself regarding the position and what it entails and noted that she would be interested in learning more in this area.
- Discussions have occurred with Dave Kiehne, Recorder; Jason McCaslin, Assessor, Roxane Alden, Property Appraiser and myself regarding this possible option.
- Jason McCaslin, Assessor noted that he supports this option as Roxane has been a great employee for the Property Appraiser position and understands how the different departments function and that her attributes of being detail-orientated and black and white would serve the County well in this role.
- Dave Kiehne, Recorder also feels that Roxane Alden would be a good fit for this training opportunity and stated that he would like at least a year to train someone to learn the different facets of his role.
- Currently, the staff of the Recorder's Office is Dave Kiehne, Recorder; Susan Phillips, Accounting Technician Lead (Deputy Recorder) and Sandy Solberg, Part-time Office Support that focuses on Abstracts.
- The Personnel Committee reviewed the recommendations provided by the three department heads and is recommending to move Roxanne Alden from an Assessor's Office Property Appraiser to the Recorder's Office in a new position that Dave Kiehne has proposed in his 2022 budget as Accounting Technician Lead. No pay change would occur as both positions are in Grade 9.

### **Request to appoint Kayla Pierce, Accounting Technician in the Appraiser's Office to a Property Appraiser position:**

- Kayla Pierce, Accounting Technician had applied for the Property Appraiser position, as it was open until filled, after the recommendation to hire was made for the two replacement appraisers. She took the test, filled out the application and interviewed, due to the timing.
- With the hires of the two persons on the Board agenda, there was not an open position left, it was noted that Kayla enjoyed her position as an Accounting Technician and wasn't sure about applying as she liked her working relationship that she had and the processes she worked with Sheila Buenger on, that is why she waited to apply.
- If Roxane Alden would move over to Recorder's office, the hiring committee recommends the hire of Kayla Pierce for the open Property Appraiser position. They are recommending the August 23<sup>rd</sup> date due to a Prism report that Kayla would need to complete by September 1<sup>st</sup> noting that one of the Appraisers will not start until no later than November 1<sup>st</sup>.

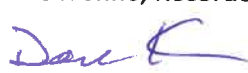
### **Request to hire from existing Accounting Technician pool:**

- Interviews are being held on August 10<sup>th</sup> at 1pm for the Accounting Technician position in the Administration Office. If the processes listed prior are approved, the Personnel Committee is recommending to hire from the pool of candidates if two viable candidates are available.

Bobbie Hillery, Administrator



Dave Kiehne, Recorder



Jason McCaslin, Assessor



**Hire Analysis Form**  
**(All sections must be completed.)**

Date:  Department:

Requested By:  Title of Position being requested:

Requested date to post:

Is the position currently in the budget? ☒ Yes ☐ No If yes, how many hours per week is the position currently?

Number of hours requested:

Replacement position: ☒ Yes ☐ No

Date position vacated:

If the request is for a new position, what has created the need for the position?

Why would this position be filled rather than absorbing the job duties within the department?

Position has its own route and truck and roads maintained.

Has an assessment been made regarding the need for full-time vs. part-time? Explain.

This is a Union Job and that would have to be negotiated.

Where does the specific funding for this position originate?

County Road and Bridge

What real or permanent savings can be generated by this position?

Time savings by having enough drivers to cover roads in a timely manner and a much quicker response time.

Has this position, including job description, been reviewed with HR?

Yes

Are similar duties being performed in the County? If yes, could other positions/departments share in completing these tasks? Explain how this might work.

No

Reviewed by Personnel Committee:

☒ Recommended for Board Approval

☐ No Recommendation Made

☐ Not Recommended for Board Approval

Reason:

Date on Board Agenda:

☐ Approved by Board

☐ Not Approved by Board

Reason:

## 2021 Uniform Quotes

|         | <u>Item #</u> | <u>Item Name</u>                                                                                                                          | <u>Number of<br/>Pieces</u> | <u>Unit Price</u> |
|---------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------|
| CINTAS  | 2160          | SM Shop Towel-Red                                                                                                                         | 150                         | \$ 0.09           |
| CINTAS  | 2160          | SM Shop Towel-Red                                                                                                                         | 14                          | \$ 0.60           |
| ARAMARK |               | Shop Towel, 18 x 18 Red                                                                                                                   | 100                         | \$ 0.05           |
| CINTAS  | 84050         | 3 X 10 Brown Mat                                                                                                                          | 1                           | \$ 9.10           |
| ARAMARK |               | 3 X 10 Brown Mat                                                                                                                          | 2                           | \$ 5.25           |
| CINTAS  | 84350         | 3 X 5 Brown Mat                                                                                                                           | 3                           | \$ 5.70           |
| ARAMARK |               | 3 X 4 Brown Mat *                                                                                                                         | 2                           | \$ 1.98           |
| CINTAS  | 84450         | 4 X 6 Brown Mat                                                                                                                           | 5                           | \$ 7.40           |
| ARAMARK |               | 4 X 6 Brown Mat                                                                                                                           | 6                           | \$ 3.90           |
| CINTAS  | 382           | Carhartt Carpenter Jean                                                                                                                   | 94                          | \$ 0.45           |
| ARAMARK |               | Dickies Carpenter Jean                                                                                                                    | 11                          | \$ 0.32           |
| CINTAS  | 394           | Cintas Denim Jean                                                                                                                         | 49                          | \$ 0.45           |
| ARAMARK |               | Aramark Jeans                                                                                                                             | 11                          | \$ 0.27           |
| CINTAS  | 935           | Comfort Shirt                                                                                                                             | 264                         | \$ 0.20           |
| ARAMARK |               | Aramark FlexFit Men's Rip Stop Shirt, SS<br>Shirt, Work, Striped, 65/35 Blend-Medium<br>Blue/Navy Stripe *similar to current for<br>quote | 11                          | \$ 0.22           |
| ARAMARK |               |                                                                                                                                           | 11                          | \$ 0.15           |



## RESOLUTION

### FILLMORE COUNTY BOARD OF COMMISSIONERS

Preston, Minnesota 55965

Date August 10, 2021 Resolution No. 2021 - XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

#### **RESOLUTION APPROVING PROPERTY TAX ABATEMENT RELATED TO G-CUBED DEVELOPMENT, INC. HOUSING PROJECT 2021**

BE IT RESOLVED by the Board of Commissioners (the “Board”) of Fillmore County, Minnesota (the “County”) as follows:

##### Section 1. Recitals.

1.01. The County has contemplated granting a property tax abatement in order to assist with the cost of constructing public improvements associated with multiple phases of a single-family residential development (each phase shall contain single-family residential lots hereinafter called “Abatement Parcels”) located in the City of Lanesboro, Minnesota (the “City”), pursuant to Minnesota Statutes Sections 469.1812 through 469.1815 (the “Act”).

1.02. Pursuant to Section 469.1813, subd. 2(a) of the Act, the County may identify particular parcels and provide, by resolution, that the County will transfer to another political subdivision all or a portion of the County’s share of taxes from the tax parcel in question to reduce all or part of the property tax amount for the political subdivision of the parcel.

1.03. The County has identified certain parcels, specifically tax parcel no’s. 11.0156.000 and 11.0151.000 (the “Abatement Property”), recently annexed into the City of Lanesboro, Minnesota (new parcel numbers to be assigned) from which the County proposes to collect 75% of the County’s share of taxes of platted property and forward those dollars to the City, which is cooperating with the County in this Tax Abatement, to reimburse G-Cubed Development, Inc. (the “Developer”) on a pay as you go basis for public improvement expenses, subject to all the terms and conditions of this resolution.

1.04 The Developer intends to subdivide the Abatement Property into single-family residential properties in multiple phases. The Developer has requested each phase of the development be provided with up to 15 years of Tax Abatement assistance, commencing with the second year after a plat is approved, on a pay as you go basis to reimburse public infrastructure costs. However, in no event shall the Tax Abatement extend beyond taxes payable year 2045 even if this results in less than 15 years of Tax Abatement for any given phase.

1.05. The County understands that the City intends to annually reimburse the Developer the property tax abatements received by the County and the City commencing no earlier than taxes payable year 2023, and no later than taxes payable year 2045. The abatement reimbursement term for any of the Abatement Parcels shall not exceed 15-years.

1.06 The County Abatements on all Abatement Parcels shall not exceed \$250,000 with 4% simple interest (interest portion is capped at \$170,000).

1.07. On August 10<sup>th</sup>, 2021, the Board conducted a duly noticed public hearing on the Abatement at which the views of all interested persons were heard.

##### Section 2. Findings.

2.01. It is hereby found and determined that the benefits to the County from the abatement will be at least

equal to the costs to the County of the Abatement, because the project would not happen without public assistance. The present value of future taxes with the project is greater than the present value of future taxes with bare land. Further, the project shall increase employment opportunities within the County.

2.02. It is hereby found and determined that the abatement is in the public interest for the following reasons:

- (a) the abatement will increase tax base by assisting in the construction of commercial facility improvements.
- (b) the abatement shall increase employment opportunities within the County.

Section 3. Actions Ratified; Abatement Approved.

3.01. The Board hereby ratifies all actions of the County's staff and consultants in arranging for approval of this resolution in accordance with the Act.

3.02. Subject to the provisions of the Act, the Abatement is hereby approved and adopted subject to the terms and conditions noted in the attached Cooperative Property Tax Abatement Plan, hereby incorporated into this Resolution.

3.03 In accordance with Section 469.1813, subdivision 8 of the Act, in no year shall the abatement, together with all other abatements approved by the County under the Act and paid in that year exceed the greater of 10% of the County's levy for that year or \$200,000 (the "Abatement Cap"). The County may grant any other abatements permitted under the Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Cap, the allocation of Abatement Cap to such other abatements is subordinate to the Abatements under this Resolution.

3.04. This resolution is effective and contingent upon approval by the City of Lanesboro of an abatement resolution substantially similar to this resolution.

Adopted this 10<sup>th</sup> day of August, 2021 by the Fillmore County Board of Commissioners.

By: \_\_\_\_\_  
Randy Dahl, Board Chair

**VOTING AYE**

Commissioners

Dahl ☐

Lentz ☐

Hindt ☐

Bakke ☐

Prestby ☐

**VOTING NAY**

Commissioners

Dahl ☐

Lentz ☐

Hindt ☐

Bakke ☐

Prestby ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 10<sup>th</sup> day of August, 2021.

Witness my hand and official seal at Preston, Minnesota the 10<sup>th</sup> day of August, 2021.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

**City of Lanesboro & Fillmore County, Minnesota  
G-Cubed Development, Inc. Housing Project 2021**

**Basic Terms of Agreement**

**Developer:**

G-Cubed Development Inc.  
c/o Geoff Griffin, CEO  
14070 Highway 52 SE  
Chatfield, MN 55923  
507-867-1666 x102

**Tax Abatement Area\*:**

Parcels 11.056.000 and 11.0151.000

*\* These parcels in process of being annexed into the City and subdivided. New parcels will be assigned as part of that process. City and County will not approve abatement until after annexation is officially completed.*

**Developer agrees to:**

1. Extend and construct required public improvements to serve the Tax Abatement Area as required by the City Engineer (as well as all public improvements within the future subdivision themselves).
2. Cover all administrative and legal costs associated with processing the Tax Abatement and drafting the contract(s).
3. Submit copies of paid invoices for public improvements equaling at least \$1.25 million.
4. Indemnify the City and County for the project.

**The City agrees to:**

1. Abate 100% of City taxes generated by all platted subdivisions within the Tax Abatement Area for a term not to exceed 15 years commencing with the second year after each subdivision is platted. In no event shall abatements extend beyond taxes payable year 2045.
2. On a pay as you go basis, use the aforementioned tax abatements to reimburse the Developer for up to \$1,000,000 of public improvement expenses plus 4% simple interest (interest payments are capped at \$600,000).
3. Abatement payments will be made once per year (February 1<sup>st</sup>). Final payment might occur earlier depending upon revenue, but in no case shall be later than 2/1/2046.
4. Process all permit applications in a timely fashion.

**The County agrees to:**

1. Abate 75% of County taxes generated by all platted subdivisions within the Tax Abatement Area for a term not to exceed 15 years commencing with the second year after each subdivision is platted. In no event shall abatements extend beyond taxes payable year 2045.
2. Via a revenue sharing agreement with the City, use the aforementioned tax abatements to reimburse the Developer for up to \$250,000 of public improvement expenses plus 4% simple interest (interest payments are capped at \$170,000).
3. Abatement payments will be forwarded to the City once per year (January 1st). Final payment might occur earlier depending upon revenue, but in no case shall be later than 2/1/2046.