

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
January 26, 2021**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**The Fillmore County Board continues to have in-person / virtual meetings so that the public can  
participate in the meeting by phone if they choose.**

**To participate by phone: Dial Toll Free 1-844-621-3956 or US Toll 1-415-655-0001 and then enter the  
Access Code: 146 231 7343**

9:00 a.m.     Pledge of Allegiance

                 Approve agenda

                 Approve Consent Agenda:

1. January 12, 2021 County Board minutes
2. MN Application for County On-Sale Intoxicating Liquor License for Isle of Dreams LLC for 1/1/2021 to 12/31/2021
3. Request for extension of intermittent unpaid Administrative Leave for employee #1251 as recommended by the Personnel Committee

                 Approve Commissioners' Warrants

                 Review Finance Warrants

9:05 a.m.     Laura Christensen, District Administrator, Soil & Water Conservation District

1. Consider request to approve and sign 2020 Wetland Conservation Act NRBG fund report
2. Consider request to approve and sign 2020 Local Water Management NRBG funds report

9:15 a.m.     John DeGeorge, Sheriff and Lance Boyum, Chief Deputy

1. Review of Enterprise Lease program and associated expenses
2. 2021 ANCOM Motorola Service Contract

9:30 a.m.     Citizens Input

9:35 a.m.     David Kiehne, County Recorder

1. Present Annual Report for Compliance for recording requirements
2. Present preliminary requests for use of Allocated & Unallocated Accounts to pay budgeted annual software maintenance fees

9:45 a.m.     Drew Hatzenbihler, Sanitation

1. Discussion with possible action regarding total tonnage taken to Winneshiek County Landfill

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9:50 a.m. Ron Gregg, Highway

1. Request approval to advertise a bridge replacement in Arendahl Township SAP 023-599-206
2. Consider resolution for final payment to Minnowa Construction Inc., Project LOST 88927-102, County Road 102

10:05 a.m. Cristal Adkins, Zoning

1. Consider approval of Negative Declaration for an Environmental Impact Statement (EIS) for a Solar Farm by Fillmore County Solar Project, LLC, Beaver Township
2. Consider resolution for Conditional Use Permit application for a Solar Farm by Fillmore County Solar Project, LLC, Beaver Township

10:15 a.m. Kevin Olson, Social Services Manager

1. Consider approval of 2020-2021 Adult & Children's Mobile Crisis Grant Cooperative Agreement
2. Review of OnBase dashboard tool regarding ability to monitor utilization

10:30 a.m. Jessica Erickson, Public Health

1. COVID-19 Update

10:40 a.m. Kristina Kohn, Human Resources

1. Discussion with possible action regarding changes to County Overtime Policy
2. Request to promote Todd Ragan, Intermittent Deputy, to Full-Time Deputy effective 1/27/2021 as requested by the Sheriff and recommended by the Personnel Committee per policy
3. First reading of draft changes to Mileage and Travel policy
4. First reading of draft changes to Probationary Period policy
5. Resignation for Brianna Reed, Support Enforcement Aide, effective 1/28/2021 after 1½ years of service
6. Request to advertise internally only for replacement Support Enforcement Aide as requested by the Social Services Manager and recommended by the Personnel Committee
7. Discussion with possible action regarding MOU with LELS as recommended by the Sheriff and Personnel Committee
8. Request to hire four (4) Intermittent Jailers at Non-union Grade 8/Step 1 effective 2/1/2021 as recommended by the Hiring Committee

11:00 a.m. Bobbie Hillery, Administrator

1. Consider approval of Technology/Land Records/GIS members
2. Consider approval of Mark Sample, District 1 for the At-Large seat on the Extension Committee
3. Consider approval of extension of maintenance & support agreements for Tax and CAMA through 2023
4. Discussion with possible action regarding Law Library
5. Consider quote for Technology Equipment removal

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Calendar review, Committee Reports and Announcements

**Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

|                       |           |                                                |                |
|-----------------------|-----------|------------------------------------------------|----------------|
| Tuesday, January 26   | 7:30 a.m. | Highway Committee, Highway Shop                | Prestby, Bakke |
|                       | 9:00 a.m. | County Board – Special Meeting, Boardroom      | All            |
| Wednesday, January 27 | 8:30 a.m. | Wellness/Activities                            | Bakke, Lentz   |
| Thursday, January 28  | 4:30 p.m. | Economic Development Authority (EDA)           | Lentz          |
| Tuesday, February 2   | 9:00 a.m. | County Board – Special Meeting, Boardroom      | All            |
| Monday, February 8    | 6:00 p.m. | Developmental Achievement Center, DAC Building | Lentz          |
|                       | 6:30 p.m. | Semcac, St Charles                             | Dahl           |
| Tuesday, February 9   | 7:30 a.m. | Facilities                                     | Prestby, Hindt |
|                       | 9:00 a.m. | County Board – Regular Meeting, Boardroom      | All            |

**COMMITTEE OPENINGS:**

|                                               |                              |
|-----------------------------------------------|------------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon      |
| Community Corrections Task Force – District 1 |                              |
| Community Corrections Task Force – At Large   |                              |
| Extension – At-large                          | meets quarterly at 7:00 p.m. |
| Extension – District 2                        |                              |
| Extension – District 5                        |                              |

This is a preliminary draft of the January 12, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 12<sup>th</sup> day of January, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke; Bobbie Hillery, Administrator/Clerk; and Karen Reisner, Fillmore County Journal.

Present by WebEx: Kristi Ruesink, Accounting Technician; Todd Froberg, Department of Natural Resources; Lori Affeldt, Finance Director; John DeGeorge, Sheriff; Jason McCaslin, Assessor; Casey Patten, Property Appraiser; Chris Hahn, EDA; Kristina Kohn, Human Resources; Kristine Oman, Accounting Technician; and Bonita Underbakke.

A discussion with possible action regarding the annual Safety Award was added to the Agenda.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Bakke, the amended agenda was unanimously approved.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. January 5, 2021 County Board minutes

Inquiries and explanations were given regarding invoices from Schneider Geospatial, which was for E911 consulting to upgrade for the NextGeneration 911, Code Red, and MCIT invoice for the Fillmore/Houston Community Health Board.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Todd Froberg, Minnesota Department of Natural Resources was present virtually.

Todd Froberg from the Minnesota Department of Natural Resources updated the Board on the Chronic Wasting Disease (CWD) efforts in Fillmore County. Froberg presented a resolution to allow DNR access to some of the County Farm land for the purpose of disease control for deer in Fillmore County for the time frame of January 19, 2021 to April 2, 2021.

On motion by Bakke and seconded by Prestby, the following resolution was unanimously adopted:

**RESOLUTION 2021-003:** DNR access to some of the County Farm land for the purpose of disease control for deer.

Sheriff John DeGeorge was present virtually.

Sheriff DeGeorge updated the Board regarding the Jail Needs Assessment Committee meeting that was held on January 11<sup>th</sup>. DeGeorge explained the options that have been discussed and that the four subcommittees have been formed and have all met once or twice. He noted that he will be bringing back regular updates regarding the process and any communication documents that the committee would like to send out to the public.



The Citizen's Input portion of the meeting opened and closed at 9:38 a.m.

Jason McCaslin, Assessor and Casey Patten, Appraiser were present virtually.

McCaslin presented a request to purchase a soil clip tool from ProWest for use by the Assessor's Office, noting that the County Recorder stated that Technology Fund dollars could be used for the purchase.

Discussion ensued regarding the reason the Board would make a purchase from the GIS provider ProWest, which is the company we recently went away from. McCaslin and Patten noted that the current Schneider Geospatial soil clip tool was unable to be utilized by more than one staff member at a time, took more time to use the tool which effects his team's efficiency and had specific software requirements. The Board discussed options regarding seeking guidance from our existing contracted GIS provider to determine what could be done to our current tool for efficiency or if we would need to decrease the dollars given for the contract due to having to use a different company's soil clip tool.

On motion by Bakke and seconded by Hindt, the Board voted unanimously to form a committee of Commissioner Mitch Lentz, Blake Lea, Feedlot Officer/GIS, Bobbie Hillery, Administrator, Jason McCaslin, Assessor, Casey Patten, Property Appraiser and Louise Jennings, GIS Specialist from Schneider Geospatial to review these issues and report back to the Board with the most effective option.

Kristina Kohn, Human Resource Officer was present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the classification and wage grade for the Auditor/Treasurer position at Grade 16, as recommended by David Drown & Associates.

On motion by Bakke and seconded by Lentz, the Board unanimously approved to take the motion from the table during the January 4<sup>th</sup> meeting which was:

*A motion made by Bakke and seconded by Lentz to advertise for an appointed Auditor/Treasurer.*

The Board unanimously approved the previously tabled motion.

Hillery noted that at the Safety/Emergency Management meeting a discussion and vote took place and the Annual Safety Award was given to the entire Public Health department for their work during the pandemic. The group discussed award options and recommend to the Board to purchase zip up lightweight microfleece jackets

On motion by Prestby and seconded by Hindt, the Board voted unanimously to purchase the jackets for the entire Public Health Department for the 2020 Safety Award.

Bobbie Hillery, County Administrator was present.

Hillery reviewed the 2021 Appropriations, noting the SELCO amount is \$244,809.00, which was not filled into the spreadsheet. The Board of Commissioners recommended to increase the Southeast Minnesota Initiative Fund amount to \$2,000.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the following 2021 appropriations noting that the SEMCAC appropriation will be brought back before the Board once we have communicated the differences between their annual request categories and the annual appropriation categories and dollar amounts:

|                   |            |
|-------------------|------------|
| Root River Trails | \$2,000.00 |
|-------------------|------------|

|                                 |            |
|---------------------------------|------------|
| SE MN EMS                       | \$5,000.00 |
| Southern MN Tourism Association | \$1,056.10 |
| SE MN Initiative Fund (SMITF)   | \$2,000.00 |

On motion by Prestby and seconded by Bakke, the Board unanimously approved the Fillmore County Journal as the official newspaper for 2021 with legal notices and delinquent taxes at \$11.49 per square inch.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the Fillmore County Journal as the official newspaper for the publishing of the 2020 Financial Statement at \$5.00 per square inch.

Hillery reviewed the Commissioner Committee appointments lists.

A review of the calendar was done with the following committee reports and announcements given:

Bakke: Planning Commission

Hindt: Safety/EM

Lentz: Jail, DAC

Dahl: SEMCAC

Prestby: Safety/EM

On motion by Hindt and seconded by Prestby, the Chair adjourned the meeting at 10:48 p.m.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7510 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION FOR COUNTY ON-SALE  
INTOXICATING LIQUOR LICENSE**

**No license will be approved or released until MN Alcohol and Gambling Enforcement receives the \$20 retailer ID card fee.**  
To apply for MN Sales tax number call 651-296-6181

Workers compensation insurance company name Markel Insurance Company Policy Number MWC0178597-01

Licensee's MN sales and Use Tax ID # 7151264 Licensee's Federal Tax ID # 832775622

|                                                                                                                                                                                |                                     |                                                          |                                                                                                                            |                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| Applicants Name (Business, Partnerships, Corporation)<br>Isle of Dreams LLC                                                                                                    |                                     | DOB                                                      | SSN                                                                                                                        | Trade Name or DBA                               |
| Business Address<br>13029 County 3                                                                                                                                             |                                     | Business Phone<br>507-358-7399                           |                                                                                                                            | Applicant's Home Phone<br>507-358-7399          |
| City<br>Spring Valley                                                                                                                                                          | County<br>Fillmore                  | State                                                    | Zip Code<br>55975                                                                                                          | License Period<br>From 01/01/2021 To 12/31/2021 |
| Give information requested below for all partners, or the officers and directors of a partnership or corporation, and the percent of stock held by each officer if applicable. |                                     |                                                          |                                                                                                                            |                                                 |
| Name, title, and percent ownership<br>Linnea Weiser, Owner, 100%                                                                                                               |                                     | Address<br>29516 Grouse Rd, Lanesboro MN 55949           |                                                                                                                            | DOB<br>11-18-1975                               |
| Name, title, and percent ownership                                                                                                                                             |                                     | Address                                                  |                                                                                                                            | DOB                                             |
| Name, title, and percent ownership                                                                                                                                             |                                     | Address                                                  |                                                                                                                            | DOB                                             |
| Name, title, and percent ownership                                                                                                                                             |                                     | Address                                                  |                                                                                                                            | DOB                                             |
| Date of incorporation<br>12/10/2018                                                                                                                                            | State of incorporation<br>MN        | Certificate Number<br>1052998800023                      | Is corporation authorized to do business in Minnesota? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                                                 |
| Purpose of corporation<br>Venue Rental                                                                                                                                         |                                     | If a subsidiary of another corporation, give name<br>N/A |                                                                                                                            |                                                 |
| Describe the premises to be licensed<br>Former Golf Course Clubhouse Building                                                                                                  |                                     |                                                          |                                                                                                                            |                                                 |
| Floor establishment is located on<br>1st Floor                                                                                                                                 | Number of restaurant employees<br>2 | Seating capacity<br>100                                  | Hours food will be available<br>4pm - 1 am                                                                                 |                                                 |
| Number of months per year establishment will be open<br>12                                                                                                                     |                                     | Name of manager<br>Linnea Weiser                         |                                                                                                                            |                                                 |
| If the restaurant is in conjunction with another business (resort etc.), describe business<br>N/A                                                                              |                                     |                                                          |                                                                                                                            |                                                 |
| Name the nearest municipality on sale licenses are issued.<br>Ostrander, MN                                                                                                    |                                     |                                                          |                                                                                                                            |                                                 |

☐ Yes ☒ No Has applicant, partners, officers or employees ever had any felony convictions or liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

☐ Yes ☒ No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity? \_\_\_\_\_  
(if the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.

☐ Yes ☒ No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

☐ Yes ☒ No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.

☒ Yes ☐ No Will you serve liquor on Sunday? Amount of Sunday license fee \_\_\_\_\_

☒ Yes ☐ No Is this establishment located in an organized township? If so, attach township approval.

☐ Yes ☒ No Has a restaurant license been issued by the state or local health department for this establishment?

I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Linnea Weiser  
Name of applicant (please print or type)

Linnea Weiser  
Signature of Applicant

01/01/2021  
Date

The licensee must have one of the following:

- ☒ Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "**CERTIFICATE OF INSURANCE**" to this form.
- ☐ A surety bond from a surety company with minimum coverage as specified above.
- ☐ A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

**IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY**

☒ Yes ☐ No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

Brett Corson  
Signature County Attorney

Fillmore  
County

1/14/21  
Date

**REPORT BY POLICE OR SHERIFF'S DEPARTMENT**

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

[Signature]  
Signature

Fillmore County Sheriff  
Department and Title

01/20/21  
Date

**IMPORTANT NOTICE**

ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.  
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864

A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100 % of the value of the check, whichever is greater, plus interest and attorney fees.



Minnesota Department of Public Safety  
**Alcohol and Gambling Enforcement Division (AGED)**  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101-5133  
Telephone 651-201-7525 Fax 651-297-5259 TTY 651-282-6555

**Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License**

**Cities and Counties:** You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses  
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Fillmore License Period From: 01/01/2021 To: 12/31/2021

Circle One: New License License Transfer \_\_\_\_\_ Suspension \_\_\_\_\_ Revocation \_\_\_\_\_ Cancel \_\_\_\_\_  
(former licensee name) (Give dates)

License type: (check all that apply) ☒ On Sale Intoxicating ☒ Sunday Liquor ☐ 3.2% On sale ☐ 3.2% Off Sale

Fee(s): On Sale License fee: \$ 1200 Sunday License fee: \$ 50 3.2% On Sale fee: \$ \_\_\_\_\_ 3.2% Off Sale fee: \$ \_\_\_\_\_

Licensee Name: Isle of Dreams LLC DOB \_\_\_\_\_ Social Security # \_\_\_\_\_  
(corporation, partnership, LLC, or Individual)

Zip Code 55975 County Fillmore Business Phone 507-358-7399 Home Phone \_\_\_\_\_

Business Trade Name Isle of Dreams LLC Business Address 13029 County 3 City Spring Valley

Licensee's Federal Tax ID # 832775622  
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Home Address 29516 Grouse Rd City Lanesboro Licensee's MN Tax ID # 7151264

Linnea Weiser 11-18-1975 [REDACTED] 29516 Grouse Rd, Lanesboro, MN 55949

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.

2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

☐ Yes ☒ No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Markel Insurance Company Policy # MWC0178597-01

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(title)

**ON SALE INTOXICATING LIQUOR LICENSEES ONLY, must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7507, or visit our website at [www.dps.mn.gov](http://www.dps.mn.gov).**



DEPARTMENT OF PUBLIC SAFETY  
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION  
445 Minnesota Street Suite 1600  
St. Paul, MN 55101  
Phone (651) 201-7507 TDD (651) 282-6555  
Fax (651) 297-5259

CARD NUMBER

(Office Use Only)

APPLICATION FOR RETAILER'S (BUYER'S) CARD FOR LIQUOR AND WINE  
**PLEASE RETURN THIS APPLICATION WITH FEE \$20.00**

Issuing Authority

Type Code

Buyer's Card Expires

Identification #

Print Name of Licensee (As shown on license)

Isle of Dreams, LLC

Business Name (DBA)

Business Address

13029 County 3

County

Fillmore

Business Phone

507-358-7399

City, State, Zip Code

Spring Valley, MN 55975

Authorized Signature



ISLEOFD-01

COMMCSR

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/6/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                           |  |                                                                                                                     |  |
|-----------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b><br>Essig Agency, Inc.<br>101 N. Broadway<br>P.O. Box 1269<br>Spring Valley, MN 55975-1269 |  | <b>CONTACT</b><br>NAME:<br>PHONE (A/C, No, Ext): (507) 346-7244<br>E-MAIL ADDRESS:<br>FAX (A/C, No): (507) 346-7245 |  |
|                                                                                                           |  | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                |  |
|                                                                                                           |  | <b>INSURER A : Scottsdale Ins Co</b>                                                                                |  |
|                                                                                                           |  | <b>INSURER B :</b>                                                                                                  |  |
|                                                                                                           |  | <b>INSURER C :</b>                                                                                                  |  |
|                                                                                                           |  | <b>INSURER D :</b>                                                                                                  |  |
|                                                                                                           |  | <b>INSURER E :</b>                                                                                                  |  |
|                                                                                                           |  | <b>INSURER F :</b>                                                                                                  |  |

**INSURED**  
  
Isle of Dreams, LLC  
13029 County 3  
Spring Valley, MN 55975

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                             |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |           |          |               |                         |                         | EACH OCCURRENCE \$<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$<br>GENERAL AGGREGATE \$<br>PRODUCTS - COMP/OP AGG \$ |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                                      |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                    |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION \$                                                                                                      |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                 |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                       |           | N/A      |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                   |
| A        | Liquor Liability                                                                                                                                                                                                                                                 |           |          | CPS7121984    | 1/1/2021                | 1/1/2022                | Each Common Cause 1,000,000                                                                                                                                                        |
| A        | Liquor Liability                                                                                                                                                                                                                                                 |           |          | CPS7121984    | 1/1/2021                | 1/1/2022                | Aggregate 2,000,000                                                                                                                                                                |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Location of business 13029 County 3, Spring Valley, MN 55975

## CERTIFICATE HOLDER

## CANCELLATION

Fillmore County  
101 Fillmore St  
Preston, MN 55965

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

## Notes

THE BLOOMFIELD TOWN BOARD IS  
IN AGREEMENT FOR A LIQUOR  
LICENSE FOR USE OF DREAMS.

St Koch  
STUE KOEBKE

Don Rudy  
Don Rudy



smensink  
1/13/21 2:12PM  
1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



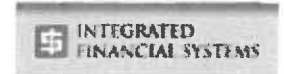
## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor | Name                                |      | Rpt |           | Warrant Description            | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|-------------------------------------|------|-----|-----------|--------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                     | Accr |     | Amount    | Service Dates                  | Paid On Bhf # | On Behalf of Name                |      |
| 7617   | Bluff Valley Riders Inc             |      |     |           |                                |               |                                  |      |
|        | 01-001-000-0000-6876                |      |     | 11,322.12 | Bluff Valley Rider Benchmk #1  |               | Snowmobile Trail Payments        | N    |
|        |                                     |      |     |           | 01/15/2021 01/15/2021          |               |                                  |      |
| 7617   | Bluff Valley Riders Inc             |      |     | 11,322.12 | 1 Transactions                 |               |                                  |      |
| 5166   | Hiawatha Sno Seekers                |      |     |           |                                |               |                                  |      |
|        | 01-001-000-0000-6876                |      |     | 14,139.78 | Hiawatha Snow - Benchmark #1   |               | Snowmobile Trail Payments        | N    |
|        |                                     |      |     |           | 01/15/2021 01/15/2021          |               |                                  |      |
| 5166   | Hiawatha Sno Seekers                |      |     | 14,139.78 | 1 Transactions                 |               |                                  |      |
| 4441   | Independent Emergency Services, LLC |      |     |           |                                |               |                                  |      |
|        | 01-201-000-0000-6310                |      |     | 100.00    | January 2021 911 Services      | 200-0223      | Contract Repairs And Maintenance | Y    |
|        |                                     |      |     |           | 01/01/2021 01/31/2021          |               |                                  |      |
| 4441   | Independent Emergency Services, LLC |      |     | 100.00    | 1 Transactions                 |               |                                  |      |
| 4723   | Mabel Canton Trail Busters          |      |     |           |                                |               |                                  |      |
|        | 01-001-000-0000-6876                |      |     | 6,716.07  | M- C Trailbusters Benchmark #1 |               | Snowmobile Trail Payments        | N    |
|        |                                     |      |     |           | 01/15/2021 01/15/2021          |               |                                  |      |
| 4723   | Mabel Canton Trail Busters          |      |     | 6,716.07  | 1 Transactions                 |               |                                  |      |
| 5536   | MiEnergy Cooperative                |      |     |           |                                |               |                                  |      |
|        | 01-251-000-0000-6251                | AP   | P   | 125.98    | Jail Electricity               |               | Electricity                      | N    |
|        |                                     |      |     |           | 12/01/2020 01/01/2021          |               |                                  |      |
| 5536   | MiEnergy Cooperative                |      |     | 125.98    | 1 Transactions                 |               |                                  |      |
| 6094   | MN Energy Resources Corporation     |      |     |           |                                |               |                                  |      |
|        | 01-111-000-0000-6255                | AP   | P   | 1,864.78  | Natural Gas - Crthse & FCOB    |               | Gas                              | N    |
|        |                                     |      |     |           | 11/20/2020 12/21/2020          |               |                                  |      |
| 6094   | MN Energy Resources Corporation     |      |     | 1,864.78  | 1 Transactions                 |               |                                  |      |
| 308    | Preston Public Utilities            |      |     |           |                                |               |                                  |      |
|        | 01-111-000-0000-6251                | AP   | P   | 1,548.46  | Utilities - FCOB               |               | Electricity                      | N    |
|        |                                     |      |     |           | 11/30/2020 12/23/2020          |               |                                  |      |
|        | 01-111-000-0000-6251                | AP   | P   | 4,158.68  | Utilities - Courthouse         |               | Electricity                      | N    |
|        |                                     |      |     |           | 11/25/2020 12/30/2020          |               |                                  |      |
|        | 01-251-000-0000-6251                | AP   | P   | 1,462.55  | Utilities - Jail               |               | Electricity                      | N    |
|        |                                     |      |     |           | 11/30/2020 12/23/2020          |               |                                  |      |
| 308    | Preston Public Utilities            |      |     | 7,169.69  | 3 Transactions                 |               |                                  |      |
| 7369   | Tri- County Trailblazers            |      |     |           |                                |               |                                  |      |

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1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| <u>Vendor Name</u>           | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>              | <u>Account/Formula Descripti</u> | <u>1099</u>                 |
|------------------------------|-------------|----------------------------|-------------------------------|----------------------------------|-----------------------------|
| <u>No. Account/Formula</u>   | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>          | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u>    |
| 01-001-000-0000-6876         |             | 8,504.45                   | Tri-County Trailblazers BM #1 |                                  | Snowmobile Trail Payments N |
|                              |             |                            | 01/15/2021 01/15/2021         |                                  |                             |
| 7369 Tri-County Trailblazers |             | 8,504.45                   | 1 Transactions                |                                  |                             |
| 1 Fund Total:                |             | 49,942.87                  | County Revenue Fund           | 8 Vendors                        | 10 Transactions             |

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13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



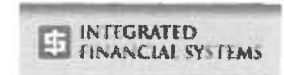
## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor         | Name                      |      | Rpt |          | Warrant Description     | Invoice #     | Account/Formula Descripti       | 1099 |
|----------------|---------------------------|------|-----|----------|-------------------------|---------------|---------------------------------|------|
| No.            | Account/Formula           | Accr |     | Amount   | Service Dates           | Paid On Bhf # | On Behalf of Name               |      |
| 7542           | Fillmore Co Treasurer     |      |     |          |                         |               |                                 |      |
|                | 13- 330- 000- 0000- 6561  | DTG  | O   | 823.37   | 12/31 December fuel tax |               | Gasoline Diesel And Other Fuels | N    |
| 7542           | Fillmore Co Treasurer     |      |     | 823.37   | 1 Transactions          |               |                                 |      |
| 5536           | MiEnergy Cooperative      |      |     |          |                         |               |                                 |      |
|                | 13- 330- 000- 0000- 6251  | AP   | P   | 150.68   | 1/7 electricity         | 302875004     | Electricity                     | N    |
|                | 13- 300- 000- 0000- 6306  | AP   | P   | 47.22    | 1/7 electricity         | 302875008     | Radio Tower Repair & Services   | N    |
|                | 13- 310- 000- 0000- 6251  | AP   | P   | 42.00    | 1/7 electricity         | 302875011     | Electricity                     | N    |
|                | 13- 330- 000- 0000- 6251  | AP   | P   | 244.99   | 1/7 electricity         | 302875012     | Electricity                     | N    |
|                | 13- 330- 000- 0000- 6251  | AP   | P   | 28.10    | 1/7 electricity         | 302875013     | Electricity                     | N    |
|                | 13- 330- 000- 0000- 6251  | AP   | P   | 28.62    | 1/7 electricity         | 333377001     | Electricity                     | N    |
|                | 13- 330- 000- 0000- 6251  |      | P   | 135.63   | 1/7 electricity         | 333377002     | Electricity                     | N    |
| 5536           | MiEnergy Cooperative      |      |     | 677.24   | 7 Transactions          |               |                                 |      |
| 308            | Preston Public Utilities  |      |     |          |                         |               |                                 |      |
|                | 13- 330- 000- 0000- 6251  |      | P   | 696.73   | 1/13 utilties           | 4458327       | Electricity                     | N    |
|                | 13- 330- 000- 0000- 6251  |      | P   | 47.43    | 1/13 utilties           | 4473A342      | Electricity                     | N    |
|                | 13- 330- 000- 0000- 6251  |      | P   | 889.31   | 1/13 utilties           | 4473B341      | Electricity                     | N    |
| 308            | Preston Public Utilities  |      |     | 1,633.47 | 3 Transactions          |               |                                 |      |
| 1487           | Waste Management - WI- MN |      |     |          |                         |               |                                 |      |
|                | 13- 330- 000- 0000- 6251  |      | P   | 75.37    | 1/3 utilties            | 37596353000   | Electricity                     | N    |
| 1487           | Waste Management - WI- MN |      |     | 75.37    | 1 Transactions          |               |                                 |      |
| 13 Fund Total: |                           |      |     | 3,209.45 | County Road & Bridge    | 4 Vendors     | 12 Transactions                 |      |

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14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| Vendor         | Name                           |      | Rpt |           | Warrant Description          | Invoice #     | Account/Formula Descripti   | 1099 |
|----------------|--------------------------------|------|-----|-----------|------------------------------|---------------|-----------------------------|------|
| No.            | Account/Formula                | Accr |     | Amount    | Service Dates                | Paid On Bhf # | On Behalf of Name           |      |
| 85440          | Centurylink                    |      |     |           |                              |               |                             |      |
|                | 14- 390- 000- 0000- 6203       |      |     | 145.63    | Phone/Internet 12/26 - 01/25 |               | Telephone                   | N    |
|                |                                |      |     |           | 12/26/2020 01/25/2021        |               |                             |      |
| 85440          | Centurylink                    |      |     | 145.63    | 1 Transactions               |               |                             |      |
| 5504           | HARTER'S TRASH & RECYCLING INC |      |     |           |                              |               |                             |      |
|                | 14- 390- 000- 0000- 6374       | AP   | P   | 13,361.01 | December Trash               | 0000420091    | Landfill Tipping Fees       | N    |
|                |                                |      |     |           | 12/01/2020 12/31/2020        |               |                             |      |
|                | 14- 391- 000- 0000- 6861       | AP   | P   | 13,899.61 | December Recycling           | 0000420091    | Recycling Operation Expense | N    |
|                |                                |      |     |           | 12/01/2020 12/31/2020        |               |                             |      |
| 5504           | HARTER'S TRASH & RECYCLING INC |      |     | 27,260.62 | 2 Transactions               |               |                             |      |
| 308            | Preston Public Utilities       |      |     |           |                              |               |                             |      |
|                | 14- 390- 000- 0000- 6251       | AP   | P   | 492.96    | Utilities - Transfer Station |               | Electricity                 | N    |
|                |                                |      |     |           | 11/30/2020 12/23/2020        |               |                             |      |
| 308            | Preston Public Utilities       |      |     | 492.96    | 1 Transactions               |               |                             |      |
| 14 Fund Total: |                                |      |     | 27,899.21 | Sanitation Fund              | 3 Vendors     | 4 Transactions              |      |

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 23 County Airport Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor         | <u>Name</u>              |             | <u>Rpt</u> |               | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|----------------|--------------------------|-------------|------------|---------------|----------------------------|----------------------|----------------------------------|-------------|
| <u>No.</u>     | <u>Account/Formula</u>   | <u>Accr</u> |            | <u>Amount</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 5536           | MiEnergy Cooperative     |             |            |               |                            |                      |                                  |             |
|                | 23- 350- 000- 0000- 6251 | AP          | P          | 546.71        | Electricity - 12/1 - 1/1   |                      | Electricity                      | N           |
|                |                          |             |            |               | 12/01/2020 01/01/2021      |                      |                                  |             |
|                | 23- 350- 000- 0000- 6251 | AP          | P          | 47.55         | Electricity 12/1 - 1/1     |                      | Electricity                      | N           |
|                |                          |             |            |               | 12/01/2020 01/01/2021      |                      |                                  |             |
| 5536           | MiEnergy Cooperative     |             |            | 594.26        | 2 Transactions             |                      |                                  |             |
| 23 Fund Total: |                          |             |            | 594.26        | County Airport Fund        | 1 Vendors            | 2 Transactions                   |             |

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 73 Greenleafon Septic Projec

# \*\*\* Fillmore County \*\*\*



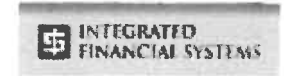
## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

| Vendor         | Name                     |      |     |        |                             |                       |               |                           |                |
|----------------|--------------------------|------|-----|--------|-----------------------------|-----------------------|---------------|---------------------------|----------------|
| No.            | Account/Formula          | Accr | Rpt | Amount | Warrant Description         | Service Dates         | Invoice #     | Account/Formula Descripti | 1099           |
|                |                          |      |     |        |                             |                       | Paid On Bhf # | On Behalf of Name         |                |
| 5536           | MiEnergy Cooperative     |      |     |        |                             |                       |               |                           |                |
|                | 73- 611- 000- 0000- 6251 | AP   | P   | 53.74  | Greenleafon Plant Grinder   |                       |               | Electricity               | N              |
|                |                          |      |     |        |                             | 12/01/2020 01/01/2021 |               |                           |                |
|                | 73- 611- 000- 0000- 6251 | AP   | P   | 310.40 | Greenleafon Treatment Plant |                       |               | Electricity               | N              |
|                |                          |      |     |        |                             | 12/01/2020 01/01/2021 |               |                           |                |
| 5536           | MiEnergy Cooperative     |      |     | 364.14 |                             | 2 Transactions        |               |                           |                |
| 73 Fund Total: |                          |      |     | 364.14 | Greenleafon Septic Project  |                       |               | 1 Vendors                 | 2 Transactions |

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76 Trust And Agency Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor No.     | Name<br>Account/Formula                                  | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates                                 | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|----------------|----------------------------------------------------------|-------------|-----------|----------------------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 382            | City of Chatfield<br>76- 705- 000- 0000- 2319            | DTG O       | 343.70    | Lodging Tax - 2019 & 2020<br>01/15/2021 01/15/2021<br>1 Transactions |                            | Chatfield Lodging Tax                          | N    |
| 382            | City of Chatfield                                        |             | 343.70    |                                                                      |                            |                                                |      |
| 7070           | SE MN Historic Bluff Country<br>76- 705- 000- 0000- 2318 | DTG O       | 645.73    | Lodging Tax - 2019 & 2020<br>01/15/2021 01/15/2021<br>1 Transactions |                            | 95% Lodging Tax                                | N    |
| 7070           | SE MN Historic Bluff Country                             |             | 645.73    |                                                                      |                            |                                                |      |
| 76 Fund Total: |                                                          |             | 989.43    | Trust And Agency Fund                                                | 2 Vendors                  | 2 Transactions                                 |      |
| Final Total:   |                                                          |             | 82,999.36 | 19 Vendors                                                           | 32 Transactions            |                                                |      |

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# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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## Recap by Fund

| <u>Fund</u>      | <u>AMOUNT</u>    | <u>Name</u>                 |
|------------------|------------------|-----------------------------|
| 1                | 49,942.87        | County Revenue Fund         |
| 13               | 3,209.45         | County Road & Bridge        |
| 14               | 27,899.21        | Sanitation Fund             |
| 23               | 594.26           | County Airport Fund         |
| 73               | 364.14           | Greenleifton Septic Project |
| 76               | 989.43           | Trust And Agency Fund       |
| <b>All Funds</b> | <b>82,999.36</b> | <b>Total</b>                |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

|   | <u>Vendor Name</u>                                               | <u>Accr</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u>                                                | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|---|------------------------------------------------------------------|-------------|------------|---------------|---------------------------------------------------------------------------|----------------------|----------------------------------|-------------|
|   | <u>No. Account/Formula</u>                                       |             |            |               | <u>Service Dates</u>                                                      | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 1 | 3219 Centurylink<br>01- 149- 000- 0000- 6203                     | AP          | P          | 1,412.50      | Phones #89549526 12/08 - 01/08<br>12/08/2020 01/08/2021<br>1 Transactions | 190617421            | Telephone                        | N           |
|   | 3219 Centurylink                                                 |             |            | 1,412.50      |                                                                           |                      |                                  |             |
| 2 | 4504 Laughlin/Ronald D.<br>01- 125- 000- 0000- 6377              | AP          | P          | 320.00        | Van Trips to VA Hospital<br>12/09/2020 12/29/2020<br>1 Transactions       |                      | Fees And Service Charges         | Y           |
|   | 4504 Laughlin/Ronald D.                                          |             |            | 320.00        |                                                                           |                      |                                  |             |
| 3 | 6676 Marco - Phones<br>01- 149- 000- 0000- 6203                  |             |            | 3,473.27      | January 2021 Phones<br>01/01/2021 01/31/2021<br>1 Transactions            | 28526045             | Telephone                        | Y           |
|   | 6676 Marco - Phones                                              |             |            | 3,473.27      |                                                                           |                      |                                  |             |
| 4 | 6040 Milne/Richard C<br>01- 125- 000- 0000- 6377                 | AP          | P          | 240.00        | Van Trips to VA Hospital<br>12/02/2020 12/23/2020<br>1 Transactions       |                      | Fees And Service Charges         | Y           |
|   | 6040 Milne/Richard C                                             |             |            | 240.00        |                                                                           |                      |                                  |             |
| 5 | 4344 OFFICE OF MNIT SERVICES<br>01- 149- 000- 0000- 6203         | AP          | P          | 1,300.00      | December 2020 WAN Services<br>12/01/2020 12/31/2020<br>1 Transactions     | DV20120353           | Telephone                        | N           |
|   | 4344 OFFICE OF MNIT SERVICES                                     |             |            | 1,300.00      |                                                                           |                      |                                  |             |
| 6 | 5960 SE MN Initiative Fund<br>01- 149- 000- 0000- 6802           |             |            | 2,000.00      | 2021 Appropriation<br>01/01/2021 12/31/2021<br>1 Transactions             |                      | Appropriations                   | N           |
|   | 5960 SE MN Initiative Fund                                       |             |            | 2,000.00      |                                                                           |                      |                                  |             |
| 7 | 4322 Selco<br>01- 506- 000- 0000- 6812                           |             |            | 61,202.25     | 2021 1st Qtr Funding<br>01/01/2021 03/31/2021<br>1 Transactions           | 048566               | Selco - Walk In                  | N           |
|   | 4322 Selco                                                       |             |            | 61,202.25     |                                                                           |                      |                                  |             |
| 8 | 3604 Southern MN Tourism Association<br>01- 149- 000- 0000- 6802 |             |            | 1,043.30      | 2021 Appropriation<br>01/01/2021 12/31/2021<br>1 Transactions             | 1121                 | Appropriations                   | N           |
|   | 3604 Southern MN Tourism Association                             |             |            | 1,043.30      |                                                                           |                      |                                  |             |

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1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u>              |
|----------------------------|-------------|----------------------------|----------------------|----------------------------------|--------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |
| 1 Fund Total:              |             | 70,991.32                  | County Revenue Fund  | 8 Vendors                        | 8 Transactions           |

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76 Trust And Agency Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor         | Name                                                  |       | Rpt |          | Warrant Description                                    | Invoice #     | Account/Formula Descripti | 1099 |
|----------------|-------------------------------------------------------|-------|-----|----------|--------------------------------------------------------|---------------|---------------------------|------|
| No.            | Account/Formula                                       | Accr  |     | Amount   | Service Dates                                          | Paid On Bhf # | On Behalf of Name         |      |
| 9              | 110 Fillmore Co Treasurer<br>76- 000- 000- 0000- 2006 | DTG O |     | 1,880.00 | RRC Sales & Use Tax<br>12/01/2020 12/31/2020           |               | Commercial Sw Mgmt Tax    | N    |
| 10             | 76- 000- 000- 0000- 2007                              | DTG O |     | 405.00   | 041,101 & 602 Sales & Use Tax<br>12/01/2020 12/31/2020 |               | Sales Tax Collected       | N    |
| 11             | 76- 300- 000- 0000- 2007                              | DTG O |     | 37.00    | R & B Sales Tax & Use Tax<br>12/01/2020 12/31/2020     |               | Sales Tax Collected       | N    |
|                | 110 Fillmore Co Treasurer                             |       |     | 2,322.00 | 3 Transactions                                         |               |                           |      |
| 76 Fund Total: |                                                       |       |     | 2,322.00 | Trust And Agency Fund                                  | 1 Vendors     | 3 Transactions            |      |

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87 State Revenue And School

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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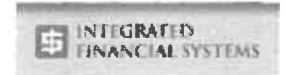
| Vendor No.     | Name Account/Formula                                  | Rpt Accr | Amount     | Warrant Description Service Dates                     | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|----------------|-------------------------------------------------------|----------|------------|-------------------------------------------------------|-------------------------|---------------------------------------------|------|
| 12             | 110 Fillmore Co Treasurer<br>87-000-000-0000-2470     | DTG O    | 50,630.44  | MRT - December 2020<br>12/01/2020 12/31/2020          |                         | Mortgage Reg Tax- State                     | N    |
| 13             | 87-000-000-0000-2471                                  | DTG O    | 46,348.17  | Deed Tax - December 2020<br>12/01/2020 12/31/2020     |                         | State Deed Tax- State                       | N    |
|                | 110 Fillmore Co Treasurer                             |          | 96,978.61  | 2 Transactions                                        |                         |                                             |      |
| 14             | 1859 MN Department Of Finance<br>87-000-000-0000-2100 | DTG O    | 1,578.00   | December 2020 Vitals<br>12/01/2020 12/31/2020         |                         | Due To Other Governmental Agenci            | N    |
| 15             | 87-000-000-0000-2313                                  | DTG O    | 8,872.50   | Dec 2020 Vitals RE Surcharge<br>12/01/2020 12/31/2020 |                         | Real Estate Surcharge                       | N    |
| 16             | 87-000-000-0000-2454                                  | DTG O    | 5.97       | December 2020 TIF<br>12/01/2020 12/31/2020            |                         | State Tif                                   | N    |
|                | 1859 MN Department Of Finance                         |          | 10,456.47  | 3 Transactions                                        |                         |                                             |      |
| 17             | 5993 Mn Dept Of Health<br>87-000-000-0000-2312        | DTG O    | 467.50     | December 2020 Well Certs<br>12/01/2020 12/31/2020     |                         | Well Management Funds                       | N    |
|                | 5993 Mn Dept Of Health                                |          | 467.50     | 1 Transactions                                        |                         |                                             |      |
| 87 Fund Total: |                                                       |          | 107,902.58 | State Revenue And School Fund                         | 3 Vendors               | 6 Transactions                              |      |
| Final Total:   |                                                       |          | 181,215.90 | 12 Vendors                                            | 17 Transactions         |                                             |      |

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# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 70,991.32     | County Revenue Fund           |                    |
|               | 76          | 2,322.00      | Trust And Agency Fund         |                    |
|               | 87          | 107,902.58    | State Revenue And School Fund |                    |
| All Funds     |             | 181,215.90    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |

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80 Taxes And Penalties Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

|    | <u>Vendor Name</u>                                  | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>                                                     | <u>Account/Formula Descripti</u> | <u>1099</u>              |
|----|-----------------------------------------------------|-------------|----------------------------|----------------------------------------------------------------------|----------------------------------|--------------------------|
|    | <u>No. Account/Formula</u>                          | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>                                                 | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |
| 11 | 373 Amherst Township<br>80- 889- 000- 0000- 6804    |             | 3,071.13                   | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |
| 12 | 374 Arendahl Township<br>80- 889- 000- 0000- 6804   |             | 3,693.35                   | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |
| 13 | 375 Beaver Township<br>80- 889- 000- 0000- 6804     |             | 4,316.51                   | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |
| 14 | 376 Bloomfield Township<br>80- 889- 000- 0000- 6804 |             | 3,411.86                   | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |
| 15 | 377 Bristol Township<br>80- 889- 000- 0000- 6804    |             | 2,560.91                   | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |
| 16 | 379 Canton Township<br>80- 889- 000- 0000- 6804     |             | 7,558.98                   | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |
| 17 | 380 Carimona Township<br>80- 889- 000- 0000- 6804   |             | 367.60                     | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |
| 18 | 381 Carrolton Township<br>80- 889- 000- 0000- 6804  |             | 3,079.74                   | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies               | N                        |

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80 Taxes And Penalties Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor | Name                                                        | Rpt  | Warrant Description | Invoice #                                                            | Account/Formula Descripti | 1099              |
|--------|-------------------------------------------------------------|------|---------------------|----------------------------------------------------------------------|---------------------------|-------------------|
| No.    | Account/Formula                                             | Accr | Amount              | Service Dates                                                        | Paid On Bhf #             | On Behalf of Name |
| 1      | 18 Chatfield Public School #227<br>80- 888- 000- 0000- 6804 |      | 26,243.19           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 18 Chatfield Public School #227                             |      | 26,243.19           |                                                                      |                           |                   |
| 19     | 383 Chatfield Township<br>80- 889- 000- 0000- 6804          |      | 2,807.43            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 383 Chatfield Township                                      |      | 2,807.43            |                                                                      |                           |                   |
| 34     | 378 City of Canton<br>80- 889- 000- 0000- 6804              |      | 1,639.91            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 378 City of Canton                                          |      | 1,639.91            |                                                                      |                           |                   |
| 47     | 382 City of Chatfield<br>80- 889- 000- 0000- 6804           |      | 12,751.19           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 382 City of Chatfield                                       |      | 12,751.19           |                                                                      |                           |                   |
| 35     | 386 City of Fountain<br>80- 889- 000- 0000- 6804            |      | 2,076.16            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 386 City of Fountain                                        |      | 2,076.16            |                                                                      |                           |                   |
| 36     | 388 City of Harmony<br>80- 889- 000- 0000- 6804             |      | 20,154.94           | 2020 Final Tax Settlement<br>01/22/2020 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 388 City of Harmony                                         |      | 20,154.94           |                                                                      |                           |                   |
| 37     | 392 City of Lanesboro<br>80- 889- 000- 0000- 6804           |      | 18,589.69           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 392 City of Lanesboro                                       |      | 18,589.69           |                                                                      |                           |                   |
| 38     | 393 City of Mabel<br>80- 889- 000- 0000- 6804               |      | 12,900.92           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 393 City of Mabel                                           |      | 12,900.92           |                                                                      |                           |                   |

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80 Taxes And Penalties Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor | Name                                                     | Rpt  | Warrant Description | Invoice #                                                            | Account/Formula Descripti | 1099              |
|--------|----------------------------------------------------------|------|---------------------|----------------------------------------------------------------------|---------------------------|-------------------|
| No.    | Account/Formula                                          | Accr | Amount              | Service Dates                                                        | Paid On Bhf #             | On Behalf of Name |
| 39     | 396 City of Ostrander<br>80- 889- 000- 0000- 6804        |      | 5,871.09            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 396 City of Ostrander                                    |      | 5,871.09            |                                                                      |                           |                   |
| 40     | 397 City of Peterson<br>80- 889- 000- 0000- 6804         |      | 2,640.98            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 397 City of Peterson                                     |      | 2,640.98            |                                                                      |                           |                   |
| 41     | 400 City of Preston<br>80- 889- 000- 0000- 6804          |      | 16,389.54           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 400 City of Preston                                      |      | 16,389.54           |                                                                      |                           |                   |
| 42     | 402 City of Rushford<br>80- 889- 000- 0000- 6804         |      | 21,254.35           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 402 City of Rushford                                     |      | 21,254.35           |                                                                      |                           |                   |
| 46     | 403 City of Rushford Village<br>80- 889- 000- 0000- 6804 |      | 9,447.70            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 403 City of Rushford Village                             |      | 9,447.70            |                                                                      |                           |                   |
| 43     | 404 City of Spring Valley<br>80- 889- 000- 0000- 6804    |      | 35,703.00           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 404 City of Spring Valley                                |      | 35,703.00           |                                                                      |                           |                   |
| 44     | 407 City of Whalan<br>80- 889- 000- 0000- 6804           |      | 6,145.68            | Final 2020 Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 407 City of Whalan                                       |      | 6,145.68            |                                                                      |                           |                   |
| 45     | 408 City of Wykoff<br>80- 889- 000- 0000- 6804           |      | 3,573.92            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 408 City of Wykoff                                       |      | 3,573.92            |                                                                      |                           |                   |



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80 Taxes And Penalties Fund

# \*\*\* Fillmore County \*\*\*



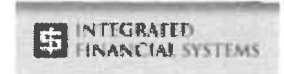
## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| Vendor | Name                                                         | Rpt  | Warrant Description | Invoice #                                                            | Account/Formula Descripti | 1099              |
|--------|--------------------------------------------------------------|------|---------------------|----------------------------------------------------------------------|---------------------------|-------------------|
| No.    | Account/Formula                                              | Accr | Amount              | Service Dates                                                        | Paid On Bhf #             | On Behalf of Name |
| 3      | 19 Fillmore Central SD #2198<br>80- 888- 000- 0000- 6804     |      | 28,803.33           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 19 Fillmore Central SD #2198                                 |      | 28,803.33           |                                                                      |                           |                   |
| 20     | 384 Fillmore Township<br>80- 889- 000- 0000- 6804            |      | 3,695.46            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 384 Fillmore Township                                        |      | 3,695.46            |                                                                      |                           |                   |
| 21     | 385 Forestville Township<br>80- 889- 000- 0000- 6804         |      | 2,765.71            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 385 Forestville Township                                     |      | 2,765.71            |                                                                      |                           |                   |
| 22     | 387 Fountain Township<br>80- 889- 000- 0000- 6804            |      | 4,023.77            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 387 Fountain Township                                        |      | 4,023.77            |                                                                      |                           |                   |
| 23     | 389 Harmony Township<br>80- 889- 000- 0000- 6804             |      | 5,023.45            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 389 Harmony Township                                         |      | 5,023.45            |                                                                      |                           |                   |
| 24     | 390 Holt Township<br>80- 889- 000- 0000- 6804                |      | 7,895.91            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 390 Holt Township                                            |      | 7,895.91            |                                                                      |                           |                   |
| 25     | 391 Jordan Township<br>80- 889- 000- 0000- 6804              |      | 2,850.12            | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 391 Jordan Township                                          |      | 2,850.12            |                                                                      |                           |                   |
| 9      | 23659 Kingsland School Dist 2137<br>80- 888- 000- 0000- 6804 |      | 61,570.05           | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions | For Other Agencies        | N                 |
|        | 23659 Kingsland School Dist 2137                             |      | 61,570.05           |                                                                      |                           |                   |

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80 Taxes And Penalties Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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|    | <u>Vendor Name</u>                                               | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>                                           | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|----|------------------------------------------------------------------|-------------|---------------|----------------------------------------------------------------------|----------------------|----------------------------------|-------------|
|    | <u>No. Account/Formula</u>                                       | <u>Accr</u> |               | <u>Service Dates</u>                                                 | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 4  | 23831 Lanesboro School Dist 229<br>80- 888- 000- 0000- 6804      |             | 21,431.18     | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 23831 Lanesboro School Dist 229                                  |             | 21,431.18     |                                                                      |                      |                                  |             |
| 5  | 420 Leroy- Ostrander School Dist 499<br>80- 888- 000- 0000- 6804 |             | 7,050.02      | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 420 Leroy- Ostrander School Dist 499                             |             | 7,050.02      |                                                                      |                      |                                  |             |
| 6  | 24161 Mabel- Canton SD 238<br>80- 888- 000- 0000- 6804           |             | 21,700.25     | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 24161 Mabel- Canton SD 238                                       |             | 21,700.25     |                                                                      |                      |                                  |             |
| 26 | 394 Newburg Township<br>80- 889- 000- 0000- 6804                 |             | 7,832.51      | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 394 Newburg Township                                             |             | 7,832.51      |                                                                      |                      |                                  |             |
| 27 | 395 Norway Township<br>80- 889- 000- 0000- 6804                  |             | 4,344.57      | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 395 Norway Township                                              |             | 4,344.57      |                                                                      |                      |                                  |             |
| 28 | 398 Pilot Mound Township<br>80- 889- 000- 0000- 6804             |             | 2,716.94      | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 398 Pilot Mound Township                                         |             | 2,716.94      |                                                                      |                      |                                  |             |
| 29 | 399 Preble Township<br>80- 889- 000- 0000- 6804                  |             | 3,509.59      | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 399 Preble Township                                              |             | 3,509.59      |                                                                      |                      |                                  |             |
| 30 | 401 Preston Township<br>80- 889- 000- 0000- 6804                 |             | 2,279.69      | 2020 Final Tax Settlement<br>01/22/2021 01/22/2021<br>1 Transactions |                      | For Other Agencies               | N           |
|    | 401 Preston Township                                             |             | 2,279.69      |                                                                      |                      |                                  |             |

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80 Taxes And Penalties Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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|                | <u>Vendor</u> | <u>Name</u>                        | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|----------------|---------------|------------------------------------|-------------|---------------|----------------------------|----------------------|----------------------------------|-------------|
|                | <u>No.</u>    | <u>Account/Formula</u>             | <u>Accr</u> |               | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 2              | 25809         | Rushford- Peterson School Dist 239 |             | 30,608.62     | 2020 Final Tax Settlement  |                      | For Other Agencies               | N           |
|                |               | 80- 888- 000- 0000- 6804           |             |               | 01/22/2021 01/22/2021      |                      |                                  |             |
|                | 25809         | Rushford- Peterson School Dist 239 |             | 30,608.62     | 1 Transactions             |                      |                                  |             |
| 31             | 405           | Spring Valley Township             |             | 1,304.75      | 2020 Final Tax Settlement  |                      | For Other Agencies               | N           |
|                |               | 80- 889- 000- 0000- 6804           |             |               | 01/22/2021 01/22/2021      |                      |                                  |             |
|                | 405           | Spring Valley Township             |             | 1,304.75      | 1 Transactions             |                      |                                  |             |
| 7              | 421           | St Charles School Dist 858         |             | 5.40          | 2020 Final Tax Settlement  |                      | For Other Agencies               | N           |
|                |               | 80- 888- 000- 0000- 6804           |             |               | 01/22/2021 01/22/2021      |                      |                                  |             |
|                | 421           | St Charles School Dist 858         |             | 5.40          | 1 Transactions             |                      |                                  |             |
| 8              | 419           | Stewartville School Dist 534       |             | 4,439.27      | 2020 Final Tax Settlement  |                      | For Other Agencies               | N           |
|                |               | 80- 888- 000- 0000- 6804           |             |               | 01/22/2021 01/22/2021      |                      |                                  |             |
|                | 419           | Stewartville School Dist 534       |             | 4,439.27      | 1 Transactions             |                      |                                  |             |
| 32             | 406           | Sumner Township                    |             | 6,893.66      | 2020 Final Tax Settlement  |                      | For Other Agencies               | N           |
|                |               | 80- 889- 000- 0000- 6804           |             |               | 01/22/2021 01/22/2021      |                      |                                  |             |
|                | 406           | Sumner Township                    |             | 6,893.66      | 1 Transactions             |                      |                                  |             |
| 33             | 409           | York Township                      |             | 2,708.02      | 2020 Final Tax Settlement  |                      | For Other Agencies               | N           |
|                |               | 80- 889- 000- 0000- 6804           |             |               | 01/22/2021 01/22/2021      |                      |                                  |             |
|                | 409           | York Township                      |             | 2,708.02      | 1 Transactions             |                      |                                  |             |
| 80 Fund Total: |               |                                    |             | 459,702.04    | Taxes And Penalties Fund   | 46 Vendors           | 46 Transactions                  |             |

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 87 State Revenue And School

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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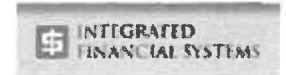
| Vendor         | <u>Name</u>                          | <u>Rpt</u>  |               | <u>Warrant Description</u>    | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|----------------|--------------------------------------|-------------|---------------|-------------------------------|----------------------|----------------------------------|-------------|
| <u>No.</u>     | <u>Account/Formula</u>               | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>          | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 10             | 82133 Fillmore Co Auditor- Treasurer |             |               |                               |                      |                                  |             |
|                | 87- 000- 000- 0000- 2455             |             | 12,050.31     | 2020 Final Tax Settlement     |                      | General State Tax                | N           |
|                |                                      |             |               | 01/22/2021 01/22/2021         |                      |                                  |             |
|                | 82133 Fillmore Co Auditor- Treasurer |             | 12,050.31     | 1 Transactions                |                      |                                  |             |
| 87 Fund Total: |                                      |             | 12,050.31     | State Revenue And School Fund | 1 Vendors            | 1 Transactions                   |             |
| Final Total:   |                                      |             | 471,752.35    | 47 Vendors                    | 47 Transactions      |                                  |             |

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# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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## Recap by Fund

| <u>Fund</u>      | <u>AMOUNT</u>     | <u>Name</u>                   |
|------------------|-------------------|-------------------------------|
| 80               | 459,702.04        | Taxes And Penalties Fund      |
| 87               | 12,050.31         | State Revenue And School Fund |
| <b>All Funds</b> | <b>471,752.35</b> | <b>Total</b>                  |

Approved by,

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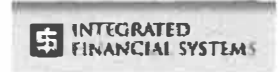
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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

|    | <u>Vendor Name</u>                         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>               | <u>Account/Formula Descripti</u> | <u>1099</u>               |
|----|--------------------------------------------|-------------|----------------------------|--------------------------------|----------------------------------|---------------------------|
|    | <u>No. Account/Formula</u>                 | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>           | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u>  |
| 3  | DEPT                                       |             | Board Of Commissioners     |                                |                                  |                           |
|    | 82132 Fillmore Co Journal                  |             |                            |                                |                                  |                           |
|    | 01- 003- 000- 0000- 6233                   |             | 212.57                     | Board Mtg Minutes - 12/22/2020 | 117422                           | Publications              |
|    |                                            |             |                            | 01/11/2021 01/11/2021          |                                  |                           |
|    | 82132 Fillmore Co Journal                  |             | 212.57                     | 1 Transactions                 |                                  |                           |
| 3  | DEPT Total:                                |             | 212.57                     | Board Of Commissioners         | 1 Vendors                        | 1 Transactions            |
| 11 | DEPT                                       |             | District Court             |                                |                                  |                           |
|    | 6551 Manion Law Firm LLC                   |             |                            |                                |                                  |                           |
|    | 01- 011- 000- 0000- 6261                   | AP P        | 230.00                     | Court Appointed Attorney       | 233                              | Court Appointed Attorneys |
|    |                                            |             |                            | 12/30/2020 01/04/2021          |                                  |                           |
|    | 6551 Manion Law Firm LLC                   |             | 230.00                     | 1 Transactions                 |                                  |                           |
| 11 | DEPT Total:                                |             | 230.00                     | District Court                 | 1 Vendors                        | 1 Transactions            |
| 34 | DEPT                                       |             | Policy Coordinator         |                                |                                  |                           |
|    | 82132 Fillmore Co Journal                  |             |                            |                                |                                  |                           |
|    | 01- 034- 000- 0000- 6241                   |             | 86.18                      | 2021 Budget                    | 117423                           | Advertising               |
|    |                                            |             |                            | 01/11/2021 01/11/2021          |                                  |                           |
|    | 82132 Fillmore Co Journal                  |             | 86.18                      | 1 Transactions                 |                                  |                           |
| 34 | DEPT Total:                                |             | 86.18                      | Policy Coordinator             | 1 Vendors                        | 1 Transactions            |
| 41 | DEPT                                       |             | Auditor/Treasurer          |                                |                                  |                           |
|    | 111 Fillmore Co Treasurer- Credit Card/ACH |             |                            |                                |                                  |                           |
|    | 01- 041- 000- 0000- 6245                   | AP P        | 275.00                     | MACO Conference - HJ           |                                  | Registration Fees         |
|    |                                            |             |                            | 12/27/2019 12/27/2019          |                                  |                           |
|    | 01- 041- 000- 0000- 6408                   | AP P        | 82.01                      | Stamp/Supplies                 |                                  | Other Office Supplies     |
|    |                                            |             |                            | 01/02/2020 01/02/2020          |                                  |                           |
|    | 111 Fillmore Co Treasurer- Credit Card/ACH |             | 357.01                     | 2 Transactions                 |                                  |                           |
| 41 | DEPT Total:                                |             | 357.01                     | Auditor/Treasurer              | 1 Vendors                        | 2 Transactions            |
| 60 | DEPT                                       |             | Information Systems        |                                |                                  |                           |
|    | 6677 CPS Technologies                      |             |                            |                                |                                  |                           |
|    | 01- 060- 000- 0000- 6640                   |             | 1,895.00                   | February 2021 ISeries Hosting  | 379742                           | Equipment Purchased       |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

| Vendor Name                                | <u>Rpt</u>  |               | <u>Warrant Description</u>                               | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|--------------------------------------------|-------------|---------------|----------------------------------------------------------|----------------------|----------------------------------|-------------|
| <u>No. Account/Formula</u>                 | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>                                     | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 6677 CPS Technologies                      |             | 1,895.00      | 02/01/2021 02/28/2021<br>1 Transactions                  |                      |                                  |             |
| 2545 Marco,Inc                             |             |               |                                                          |                      |                                  |             |
| 01- 060- 000- 0000- 6640                   | AP P        | 518.00        | DUO Subscription<br>12/01/2020 12/31/2020                | INV8325007           | Equipment Purchased              | N           |
| 01- 060- 000- 0000- 6640                   |             | 35.30         | Phone Equipment Purchased<br>01/12/2021 01/12/2021       | INV8337929           | Equipment Purchased              | N           |
| 01- 060- 000- 0000- 6285                   |             | 1,350.00      | Hdw Maint Agrmt 1/6/21- 1/5/22<br>01/06/2021 01/05/2022  | INV8352232           | Professional Fees                | N           |
| 01- 060- 000- 0000- 6285                   |             | 2,083.64      | HdwMaint Agmt 12/31/20- 12/3021<br>12/31/2020 12/30/2021 | INV8352233           | Professional Fees                | N           |
| 2545 Marco,Inc                             |             | 3,986.94      | 4 Transactions                                           |                      |                                  |             |
| 60 DEPT Total:                             |             | 5,881.94      | Information Systems                                      | 2 Vendors            | 5 Transactions                   |             |
| 91 DEPT                                    |             |               | County Attorney                                          |                      |                                  |             |
| 8576 Corson/Brett                          |             |               |                                                          |                      |                                  |             |
| 01- 091- 000- 0000- 6335                   |             | 17.92         | Mileage - City of Canton<br>01/13/2021 01/13/2021        |                      | Employee Automobile Allowance    | Y           |
| 8576 Corson/Brett                          |             | 17.92         | 1 Transactions                                           |                      |                                  |             |
| 111 Fillmore Co Treasurer- Credit Card/ACH |             |               |                                                          |                      |                                  |             |
| 01- 091- 000- 0000- 6242                   |             | 252.00        | Atty Registration 2021 - BC<br>12/01/2020 12/01/2020     |                      | Membership Dues                  | N           |
| 01- 091- 000- 0000- 6245                   |             | 200.00        | Attorney Annual CIE - BC<br>12/01/2020 12/01/2020        |                      | Registration Fees                | N           |
| 01- 091- 000- 0000- 6377                   | AP P        | 300.00        | Civil Filing Fee - Sealed Case<br>12/24/2020 12/24/2020  |                      | Fees And Service Charges         | N           |
| 01- 091- 000- 0000- 6377                   |             | 76.00         | Post Office Box Rent - 2021<br>12/16/2020 12/16/2020     |                      | Fees And Service Charges         | N           |
| 111 Fillmore Co Treasurer- Credit Card/ACH |             | 828.00        | 4 Transactions                                           |                      |                                  |             |
| 3288 MCCC, MI 33                           |             |               |                                                          |                      |                                  |             |
| 01- 091- 000- 0000- 6242                   |             | 8,445.00      | MCAPS Annual Fees<br>01/01/2021 12/31/2021               | 2101073              | Membership Dues                  | N           |
| 3288 MCCC, MI 33                           |             | 8,445.00      | 1 Transactions                                           |                      |                                  |             |
| 2826 MN County Attorney's Association      |             |               |                                                          |                      |                                  |             |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                             | Rpt | No. | Account/Formula          | Accr  | Amount    | Warrant Description           | Invoice #     | Account/Formula Descripti       | 1099 |
|--------|----------------------------------|-----|-----|--------------------------|-------|-----------|-------------------------------|---------------|---------------------------------|------|
|        |                                  |     |     |                          |       |           | Service Dates                 | Paid On Bhf # | On Behalf of Name               |      |
|        |                                  |     |     | 01- 091- 000- 0000- 6242 |       | 3,795.00  | 2021 MCAA Membership Dues     | 21947         | Membership Dues                 | N    |
|        |                                  |     |     |                          |       |           | 01/01/2021 12/31/2021         |               |                                 |      |
|        |                                  |     |     |                          |       |           | 1 Transactions                |               |                                 |      |
| 2826   | MN County Attorney's Association |     |     |                          |       | 3,795.00  |                               |               |                                 |      |
| 91     | DEPT Total:                      |     |     |                          |       | 13,085.92 | County Attorney               | 4 Vendors     | 7 Transactions                  |      |
| 103    | DEPT                             |     |     |                          |       |           | Assessor                      |               |                                 |      |
| 106    | Fillmore Co Treasurer            |     |     |                          |       |           |                               |               |                                 |      |
|        |                                  |     |     | 01- 103- 000- 0000- 6561 | DTF U | 10.56     | Dec Assessment Fuel - SK      |               | Gasoline Diesel And Other Fuels | N    |
|        |                                  |     |     |                          |       |           | 12/10/2020 12/31/2020         |               |                                 |      |
|        |                                  |     |     |                          |       |           | 1 Transactions                |               |                                 |      |
| 106    | Fillmore Co Treasurer            |     |     |                          |       | 10.56     |                               |               |                                 |      |
| 1191   | Hoff/Brian                       |     |     |                          |       |           |                               |               |                                 |      |
|        |                                  |     |     | 01- 103- 000- 0000- 6335 | AP P  | 152.95    | December Assessor Mileage     |               | Employee Automobile Allowance   | N    |
|        |                                  |     |     |                          |       |           | 12/08/2020 12/21/2020         |               |                                 |      |
|        |                                  |     |     |                          |       |           | 1 Transactions                |               |                                 |      |
| 1191   | Hoff/Brian                       |     |     |                          |       | 152.95    |                               |               |                                 |      |
| 7106   | Patten/Casey                     |     |     |                          |       |           |                               |               |                                 |      |
|        |                                  |     |     | 01- 103- 000- 0000- 6335 |       | 261.52    | January 2021 Employee Mileage |               | Employee Automobile Allowance   | N    |
|        |                                  |     |     |                          |       |           | 01/04/2021 01/08/2021         |               |                                 |      |
|        |                                  |     |     |                          |       |           | 1 Transactions                |               |                                 |      |
| 7106   | Patten/Casey                     |     |     |                          |       | 261.52    |                               |               |                                 |      |
| 103    | DEPT Total:                      |     |     |                          |       | 425.03    | Assessor                      | 3 Vendors     | 3 Transactions                  |      |
| 105    | DEPT                             |     |     |                          |       |           | Planning And Zoning           |               |                                 |      |
| 5479   | Bisek/Andrew R                   |     |     |                          |       |           |                               |               |                                 |      |
|        |                                  |     |     | 01- 105- 000- 0000- 6104 |       | 90.00     | Jan PC Tour & Mtg Per Diem    |               | Per Diem                        | N    |
|        |                                  |     |     |                          |       |           | 01/11/2021 01/14/2021         |               |                                 |      |
|        |                                  |     |     | 01- 105- 000- 0000- 6335 |       | 34.16     | Jan PC Tour Mileage           |               | Employee Automobile Allowance   | N    |
|        |                                  |     |     |                          |       |           | 01/11/2021 01/14/2021         |               |                                 |      |
|        |                                  |     |     |                          |       |           | 2 Transactions                |               |                                 |      |
| 5479   | Bisek/Andrew R                   |     |     |                          |       | 124.16    |                               |               |                                 |      |
| 2540   | Duxbury/Steve                    |     |     |                          |       |           |                               |               |                                 |      |
|        |                                  |     |     | 01- 105- 000- 0000- 6104 |       | 90.00     | Jan PC Tour & Mtg Per Diem    |               | Per Diem                        | N    |
|        |                                  |     |     |                          |       |           | 01/11/2021 01/14/2021         |               |                                 |      |
|        |                                  |     |     | 01- 105- 000- 0000- 6335 |       | 43.68     | Jan PC Tour & Mtg Mileage     |               | Employee Automobile Allowance   | N    |
|        |                                  |     |     |                          |       |           | 01/11/2021 01/14/2021         |               |                                 |      |



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| Vendor     | Name                     | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>    | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|------------|--------------------------|-------------|---------------|-------------------------------|----------------------|----------------------------------|-------------|
| <u>No.</u> | <u>Account/Formula</u>   | <u>Accr</u> |               | <u>Service Dates</u>          | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 2540       | Duxbury/Steve            |             | 133.68        | 2 Transactions                |                      |                                  |             |
| 82132      | Fillmore Co Journal      |             |               |                               |                      |                                  |             |
|            | 01- 105- 000- 0000- 6241 |             | 22.98         | Legal Notice - January PC Mtg | 117140               | Advertising                      | N           |
|            |                          |             |               | 01/04/2021 01/04/2021         |                      |                                  |             |
|            | 01- 105- 000- 0000- 6241 |             | 17.24         | Legal Notice - Jan PC Mtg     | 117141               | Advertising                      | N           |
|            |                          |             |               | 01/04/2021 01/04/2021         |                      |                                  |             |
|            | 01- 105- 000- 0000- 6241 |             | 68.94         | Legal Notice - Jan PC Mtg     | 117142               | Advertising                      | N           |
|            |                          |             |               | 01/04/2021 01/04/2021         |                      |                                  |             |
| 82132      | Fillmore Co Journal      |             | 109.16        | 3 Transactions                |                      |                                  |             |
| 834        | Hovey/Arlynn             |             |               |                               |                      |                                  |             |
|            | 01- 105- 000- 0000- 6104 |             | 90.00         | Jan PC Tour & Mtg Per Diem    |                      | Per Diem                         | N           |
|            |                          |             |               | 01/11/2021 01/14/2021         |                      |                                  |             |
|            | 01- 105- 000- 0000- 6335 |             | 47.04         | Jan PC Tour & Mtg Mileage     |                      | Employee Automobile Allowance    | N           |
|            |                          |             |               | 01/11/2021 01/14/2021         |                      |                                  |             |
| 834        | Hovey/Arlynn             |             | 137.04        | 2 Transactions                |                      |                                  |             |
| 4874       | JOHNSON/TRINITY          |             |               |                               |                      |                                  |             |
|            | 01- 105- 000- 0000- 6104 |             | 90.00         | Jan PC Tour & Mtg Per Diem    |                      | Per Diem                         | N           |
|            |                          |             |               | 01/11/2021 01/14/2021         |                      |                                  |             |
|            | 01- 105- 000- 0000- 6335 |             | 56.00         | Jan PC Tour Mileage           |                      | Employee Automobile Allowance    | N           |
|            |                          |             |               | 01/11/2021 01/11/2021         |                      |                                  |             |
| 4874       | JOHNSON/TRINITY          |             | 146.00        | 2 Transactions                |                      |                                  |             |
| 6904       | Ruskell/Gary L           |             |               |                               |                      |                                  |             |
|            | 01- 105- 000- 0000- 6104 |             | 90.00         | Jan PC Tour & Mtg Per Diem    |                      | Per Diem                         | N           |
|            |                          |             |               | 01/11/2021 01/14/2021         |                      |                                  |             |
|            | 01- 105- 000- 0000- 6335 |             | 70.56         | Jan PC Tour & Mtg Mileage     |                      | Employee Automobile Allowance    | N           |
|            |                          |             |               | 01/11/2021 01/14/2021         |                      |                                  |             |
| 6904       | Ruskell/Gary L           |             | 160.56        | 2 Transactions                |                      |                                  |             |
| 6315       | Thompson/Thomas A        |             |               |                               |                      |                                  |             |
|            | 01- 105- 000- 0000- 6104 |             | 45.00         | Jan PC Meeting Per Diem       |                      | Per Diem                         | N           |
|            |                          |             |               | 01/14/2021 01/14/2021         |                      |                                  |             |
| 6315       | Thompson/Thomas A        |             | 45.00         | 1 Transactions                |                      |                                  |             |
| 105        | DEPT Total:              |             | 855.60        | Planning And Zoning           | 7 Vendors            | 14 Transactions                  |             |

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| Vendor | Name                                      | Rpt  |          | Warrant Description            | Invoice #      | Account/Formula Descripti          | 1099 |
|--------|-------------------------------------------|------|----------|--------------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula                           | Accr | Amount   | Service Dates                  | Paid On Bhf #  | On Behalf of Name                  |      |
| 111    | DEPT                                      |      |          | Facilities Mtce                |                |                                    |      |
| 6978   | Aramark Uniform & Career Apparel Grou     |      |          | Dust Mop Supplies              | 2801245720     | Fees And Service Charges           | N    |
|        | 01- 111- 000- 0000- 6377                  |      | 59.00    | 01/13/2021 01/13/2021          |                |                                    |      |
|        |                                           |      |          | 1 Transactions                 |                |                                    |      |
| 6978   | Aramark Uniform & Career Apparel Grou     |      | 59.00    |                                |                |                                    |      |
| 3370   | Haakenson Electric, Inc                   |      |          | Handicap Door Opener Outlet    | 5586           | Building Maintenance               | N    |
|        | 01- 111- 000- 0000- 6317                  |      | 176.85   | 01/09/2021 01/09/2021          |                |                                    |      |
|        |                                           |      |          | 1 Transactions                 |                |                                    |      |
| 3370   | Haakenson Electric, Inc                   |      | 176.85   |                                |                |                                    |      |
| 3511   | State Industrial Products- State Chemical |      |          | Boiler Treatment - FCOB        | 901816253      | Other Repair And Maintenance Suppl | N    |
|        | 01- 111- 000- 0000- 6580                  |      | 312.32   | 01/06/2021 01/06/2021          |                |                                    |      |
|        |                                           |      |          | 1 Transactions                 |                |                                    |      |
| 3511   | State Industrial Products- State Chemical |      | 312.32   |                                |                |                                    |      |
| 7239   | Werner Electric                           |      |          | 25 Watt Tubes                  | S010420717.001 | Other Repair And Maintenance Suppl | N    |
|        | 01- 111- 000- 0000- 6580                  |      | 634.32   | 01/05/2021 01/05/2021          |                |                                    |      |
|        |                                           |      |          | 1 Transactions                 |                |                                    |      |
| 7239   | Werner Electric                           |      | 634.32   |                                |                |                                    |      |
| 111    | DEPT Total:                               |      | 1,182.49 | Facilities Mtce                | 4 Vendors      | 4 Transactions                     |      |
| 125    | DEPT                                      |      |          | Veteran Services               |                |                                    |      |
| 4487   | Preston Service Plus                      |      |          | Oil Change - 2016 Transit      | 16226          | Other Repair And Maintenance Suppl | Y    |
|        | 01- 125- 000- 0000- 6580                  | AP P | 46.04    | 12/16/2020 12/16/2020          |                |                                    |      |
|        |                                           |      |          | 1 Transactions                 |                |                                    |      |
| 4487   | Preston Service Plus                      |      | 46.04    |                                |                |                                    |      |
| 125    | DEPT Total:                               |      | 46.04    | Veteran Services               | 1 Vendors      | 1 Transactions                     |      |
| 149    | DEPT                                      |      |          | Other General Government       |                |                                    |      |
| 4928   | 1 Source                                  |      |          | County Shared Office Supplies  | 262478- 0      | County Shared Office Supplies      | Y    |
|        | 01- 149- 000- 0000- 6408                  |      | 367.46   | 01/08/2021 01/08/2021          |                |                                    |      |
|        |                                           |      |          | County Shared Custodial Supply | 262496- 0      | County Shared Cleaning Supplies    | Y    |
|        | 01- 149- 000- 0000- 6404                  |      | 922.19   | 01/08/2021 01/08/2021          |                |                                    |      |
|        |                                           |      |          | County Shared Custodial Supply | 262496- 1      | County Shared Cleaning Supplies    | Y    |
|        | 01- 149- 000- 0000- 6404                  |      | 60.93    |                                |                |                                    |      |

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| Vendor Name                                | Rpt  | Warrant Description                   | Invoice #                | Account/Formula Descripti          | 1099           |
|--------------------------------------------|------|---------------------------------------|--------------------------|------------------------------------|----------------|
| No. Account/Formula                        | Accr | Service Dates                         | Paid On Bhf #            | On Behalf of Name                  |                |
| 4928 1 Source                              |      | 01/11/2021 01/11/2021                 | 3 Transactions           |                                    |                |
| 6829 Gallagher Benefit Services, Inc.      |      |                                       |                          |                                    |                |
| 01- 149- 000- 0000- 6285                   |      | 1,643.21 Jan 2021 Benefit Consulting  | 220328                   | Professional Fees                  | N              |
|                                            |      | 01/01/2021 01/31/2021                 | 1 Transactions           |                                    |                |
| 6829 Gallagher Benefit Services, Inc.      |      | 1,643.21                              |                          |                                    |                |
| 4487 Preston Service Plus                  |      |                                       |                          |                                    |                |
| 01- 149- 000- 0000- 6580 AP P              |      | 47.26 Oil Change - 2001 E350          | 15997                    | Other Repair And Maintenance Suppl | Y              |
|                                            |      | 11/10/2020 11/10/2020                 |                          |                                    |                |
| 01- 149- 000- 0000- 6580 AP P              |      | 317.50 Two Tires - 2001 E350          | 16189                    | Other Repair And Maintenance Suppl | Y              |
|                                            |      | 12/11/2020 12/11/2020                 | 2 Transactions           |                                    |                |
| 4487 Preston Service Plus                  |      | 364.76                                |                          |                                    |                |
| 2809 SHRED RIGHT                           |      |                                       |                          |                                    |                |
| 01- 149- 000- 0000- 6285                   |      | 239.12 January 2021 Shredding         | 543517                   | Professional Fees                  | N              |
|                                            |      | 01/05/2021 01/05/2021                 | 1 Transactions           |                                    |                |
| 2809 SHRED RIGHT                           |      | 239.12                                |                          |                                    |                |
| 149 DEPT Total:                            |      | 3,597.67                              | Other General Government | 4 Vendors                          | 7 Transactions |
| 199 DEPT                                   |      |                                       |                          |                                    |                |
| 111 Fillmore Co Treasurer- Credit Card/ACH |      |                                       |                          |                                    |                |
| 01- 199- 000- 0000- 5480 AP P              |      | 795.90 CARES ACT (COVID- 19)          |                          |                                    |                |
|                                            |      | 12/01/2020 12/01/2020                 |                          | CARES - General Funds for COVID- 1 | N              |
| 01- 199- 000- 0000- 5480 AP P              |      | 75.00 CARES - Sanitizing Wipes        |                          | CARES - General Funds for COVID- 1 | N              |
|                                            |      | 12/01/2020 12/01/2020                 |                          |                                    |                |
| 01- 199- 000- 0000- 5480 AP P              |      | 38.43 CARES - Benedryl                |                          | CARES - General Funds for COVID- 1 | N              |
|                                            |      | 12/01/2020 12/01/2020                 |                          |                                    |                |
| 01- 199- 000- 0000- 5480 AP P              |      | 732.68 CARES - Supply(Gloves,Shields) |                          | CARES - General Funds for COVID- 1 | N              |
|                                            |      | 12/01/2020 12/01/2020                 | 4 Transactions           |                                    |                |
| 111 Fillmore Co Treasurer- Credit Card/ACH |      | 1,642.01                              |                          |                                    |                |
| 4177 GATZKE/MICHELE                        |      |                                       |                          |                                    |                |
| 01- 199- 000- 0000- 6886 AP P              |      | 5.75 CARES Mileage                    |                          | Payroll & Benefits for PH/LE/Admin | C N            |
|                                            |      | 12/07/2020 12/11/2020                 | 1 Transactions           |                                    |                |
| 4177 GATZKE/MICHELE                        |      | 5.75                                  |                          |                                    |                |

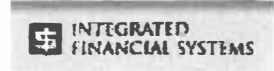
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| Vendor Name                               | <u>Rpt</u>  |               | <u>Warrant Description</u>  | <u>Invoice #</u>     | <u>Account/Formula Descripti</u>       | <u>1099</u> |
|-------------------------------------------|-------------|---------------|-----------------------------|----------------------|----------------------------------------|-------------|
| <u>No. Account/Formula</u>                | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>        | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>               |             |
| 6186 Johnson/Breanna                      |             |               |                             |                      |                                        |             |
| 01- 199- 000- 0000- 6886                  | AP P        | 46.00         | CARES                       |                      | Payroll & Benefits for PH/LE/Admin ( N |             |
|                                           |             |               | 12/03/2020                  | 12/18/2020           |                                        |             |
| 6186 Johnson/Breanna                      |             | 46.00         |                             | 1 Transactions       |                                        |             |
| 3315 Melver/Paula J                       |             |               |                             |                      |                                        |             |
| 01- 199- 000- 0000- 6886                  | AP P        | 43.13         | CARES - Vaccine Pickup      |                      | Payroll & Benefits for PH/LE/Admin ( N |             |
|                                           |             |               | 12/31/2020                  | 12/31/2020           |                                        |             |
| 3315 Melver/Paula J                       |             | 43.13         |                             | 1 Transactions       |                                        |             |
| 6884 Rodger/Aimee                         |             |               |                             |                      |                                        |             |
| 01- 199- 000- 0000- 6886                  | AP P        | 27.60         | CARES - December 2020       |                      | Payroll & Benefits for PH/LE/Admin ( N |             |
|                                           |             |               | 12/07/2020                  | 12/31/2020           |                                        |             |
| 6884 Rodger/Aimee                         |             | 27.60         |                             | 1 Transactions       |                                        |             |
| 199 DEPT Total:                           |             | 1,764.49      | CARES ACT (COVID- 19)       | 5 Vendors            | 8 Transactions                         |             |
| 201 DEPT                                  |             |               | Enhanced 911 System         |                      |                                        |             |
| 5389 CENTRALSQUARE                        |             |               |                             |                      |                                        |             |
| 01- 201- 000- 0000- 6310                  |             | 17,097.24     | LETG RMS Software 2021 Agmt | 301544               | Contract Repairs And Maintenance       | N           |
|                                           |             |               | 01/01/2021                  | 12/31/2021           |                                        |             |
| 5389 CENTRALSQUARE                        |             | 17,097.24     |                             | 1 Transactions       |                                        |             |
| 201 DEPT Total:                           |             | 17,097.24     | Enhanced 911 System         | 1 Vendors            | 1 Transactions                         |             |
| 202 DEPT                                  |             |               | Sheriff                     |                      |                                        |             |
| 5683 Axon Enterprise Inc                  |             |               |                             |                      |                                        |             |
| 01- 202- 000- 0000- 6455                  |             | 5,238.00      | Taser                       | SI- 1709024          | Law Enforcement Supplies               | N           |
|                                           |             |               | 01/13/2021                  | 01/13/2021           |                                        |             |
| 5683 Axon Enterprise Inc                  |             | 5,238.00      |                             | 1 Transactions       |                                        |             |
| 5389 CENTRALSQUARE                        |             |               |                             |                      |                                        |             |
| 01- 202- 000- 0000- 6310                  |             | 9,629.15      | LETG RMS Software 2021 Agmt | 301544               | Contract Repairs And Maintenance       | N           |
|                                           |             |               | 01/01/2021                  | 12/31/2021           |                                        |             |
| 5389 CENTRALSQUARE                        |             | 9,629.15      |                             | 1 Transactions       |                                        |             |
| 3550 Emergency Automotive Technology, Inc |             |               |                             |                      |                                        |             |
| 01- 202- 000- 0000- 6650                  | AP P        | 3,668.89      | New Squad Setup             | JOR20007A            | Enterprise Vehicle Payments            | N           |

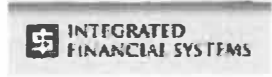
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

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| Vendor Name                                | Rpt   |           | Warrant Description                     | Invoice #     | Account/Formula Descripti         | 1099 |
|--------------------------------------------|-------|-----------|-----------------------------------------|---------------|-----------------------------------|------|
| No. Account/Formula                        | Accr  | Amount    | Service Dates                           | Paid On Bhf # | On Behalf of Name                 |      |
| 3550 Emergency Automotive Technology, Inc  |       | 3,668.89  | 01/11/2021 01/11/2021<br>1 Transactions |               |                                   |      |
| 82133 Fillmore Co Auditor- Treasurer       |       |           |                                         |               |                                   |      |
| 01- 202- 000- 0000- 6561                   | DTF U | 1,784.55  | December Sheriff Fuel                   |               | Gasoline Diesel And Other Fuels   | N    |
|                                            |       |           | 12/01/2020 12/31/2020<br>1 Transactions |               |                                   |      |
| 82133 Fillmore Co Auditor- Treasurer       |       | 1,784.55  |                                         |               |                                   |      |
| 111 Fillmore Co Treasurer- Credit Card/ACH |       |           |                                         |               |                                   |      |
| 01- 202- 000- 0000- 6652                   | AP P  | 665.25    | Data Lines                              | 9870377410    | Squad Car Equipment Purchased and | N    |
|                                            |       |           | 12/02/2020 01/01/2021<br>1 Transactions |               |                                   |      |
| 111 Fillmore Co Treasurer- Credit Card/ACH |       | 665.25    |                                         |               |                                   |      |
| 3500 Severson Oil Company                  |       |           |                                         |               |                                   |      |
| 01- 202- 000- 0000- 6561                   | AP P  | 266.91    | December 2020 Sheriff Fuel              |               | Gasoline Diesel And Other Fuels   | N    |
|                                            |       |           | 12/01/2020 12/31/2020<br>1 Transactions |               |                                   |      |
| 3500 Severson Oil Company                  |       | 266.91    |                                         |               |                                   |      |
| 2423 Sirchie Fingerprint Lab               |       |           |                                         |               |                                   |      |
| 01- 202- 000- 0000- 6455                   |       | 93.70     | Evidence Bags                           | 0477232- IN   | Law Enforcement Supplies          | N    |
|                                            |       |           | 01/18/2021 01/18/2021<br>1 Transactions |               |                                   |      |
| 2423 Sirchie Fingerprint Lab               |       | 93.70     |                                         |               |                                   |      |
| 4998 SOUTHLAND AUTO LLC                    |       |           |                                         |               |                                   |      |
| 01- 202- 000- 0000- 6310                   |       | 361.86    | #2306 Squad Maintenance                 | 4653          | Contract Repairs And Maintenance  | N    |
|                                            |       |           | 01/08/2021 01/08/2021<br>1 Transactions |               |                                   |      |
| 4998 SOUTHLAND AUTO LLC                    |       | 361.86    |                                         |               |                                   |      |
| 355 Streicher's, Inc.                      |       |           |                                         |               |                                   |      |
| 01- 202- 000- 0000- 6455                   |       | 299.75    | Law Enforcement Supplies                | 1474963       | Law Enforcement Supplies          | N    |
|                                            |       |           | 01/05/2021 01/05/2021<br>1 Transactions |               |                                   |      |
| 355 Streicher's, Inc.                      |       | 299.75    |                                         |               |                                   |      |
| 202 DEPT Total:                            |       | 22,008.06 | Sheriff                                 | 9 Vendors     | 9 Transactions                    |      |
| 230 DEPT                                   |       |           | Medical Examiner                        |               |                                   |      |
| 84358 Mayo Clinic- Mrl                     |       |           |                                         |               |                                   |      |
| 01- 230- 000- 0000- 6285                   | AP P  | 15,990.10 | 4th Qtr 2020 Autopsy Services           | 3598          | Professional Fees                 | N    |
|                                            |       |           | 10/01/2020 12/31/2020                   |               |                                   |      |

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| Vendor | Name                                   | Rpt  |           | Warrant Description          | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|----------------------------------------|------|-----------|------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                        | Accr | Amount    | Service Dates                | Paid On Bhf # | On Behalf of Name                |      |
| 84358  | Mayo Clinic- Mrl                       |      | 15,990.10 | 1 Transactions               |               |                                  |      |
| 230    | DEPT Total:                            |      | 15,990.10 | Medical Examiner             | 1 Vendors     | 1 Transactions                   |      |
| 251    | DEPT                                   |      |           | County Jail                  |               |                                  |      |
| 6978   | Aramark Uniform & Career Appara        |      |           |                              |               |                                  |      |
|        | 01- 251- 000- 0000- 6377               |      | 126.99    | Jail Laundry                 | 2801248149    | Fees And Service Charges         | N    |
|        |                                        |      |           | 01/20/2021                   | 01/20/2021    |                                  |      |
| 6978   | Aramark Uniform & Career Appara        |      | 126.99    | 1 Transactions               |               |                                  |      |
| 5389   | CENTRALSQUARE                          |      |           |                              |               |                                  |      |
|        | 01- 251- 000- 0000- 6310               |      | 9,818.99  | LETG RMS Software 2021 Agmt  | 301544        | Contract Repairs And Maintenance | N    |
|        |                                        |      |           | 01/01/2021                   | 12/31/2021    |                                  |      |
| 5389   | CENTRALSQUARE                          |      | 9,818.99  | 1 Transactions               |               |                                  |      |
| 4899   | HEALTHDIRECT #119                      |      |           |                              |               |                                  |      |
|        | 01- 251- 000- 0000- 6431               | AP P | 13.74     | Inmate Meds                  | 69716         | Drugs And Medicine               | N    |
|        |                                        |      |           | 12/08/2020                   | 12/29/2020    |                                  |      |
| 4899   | HEALTHDIRECT #119                      |      | 13.74     | 1 Transactions               |               |                                  |      |
| 9361   | MN Dept Of Corrections                 |      |           |                              |               |                                  |      |
|        | 01- 251- 000- 0000- 6301               |      | 31,246.83 | Jan - June 2021 STS Contract | 640713REV     | Icwc Wage Expense                | N    |
|        |                                        |      |           | 01/01/2021                   | 06/30/2021    |                                  |      |
| 9361   | MN Dept Of Corrections                 |      | 31,246.83 | 1 Transactions               |               |                                  |      |
| 251    | DEPT Total:                            |      | 41,206.55 | County Jail                  | 4 Vendors     | 4 Transactions                   |      |
| 281    | DEPT                                   |      |           | Emergency Mgmt Services      |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |           |                              |               |                                  |      |
|        | 01- 281- 000- 0000- 6203               | AP P | 70.02     | Data Lines                   | 9870377410    | Telephone                        | N    |
|        |                                        |      |           | 12/02/2020                   | 01/01/2021    |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 70.02     | 1 Transactions               |               |                                  |      |
| 281    | DEPT Total:                            |      | 70.02     | Emergency Mgmt Services      | 1 Vendors     | 1 Transactions                   |      |
| 441    | DEPT                                   |      |           | Public Health                |               |                                  |      |
| 82132  | Fillmore Co Journal                    |      |           |                              |               |                                  |      |
|        | 01- 441- 000- 0000- 6447               | AP P | 88.21     | Ad for Flu Vaccination       | 116330        | LPHA Grant Expenses              | N    |

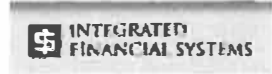
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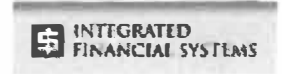
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| Vendor Name                                | Rpt      | Warrant Description        | Invoice #      | Account/Formula Descripti            | 1099 |
|--------------------------------------------|----------|----------------------------|----------------|--------------------------------------|------|
| No. Account/Formula                        | Accr     | Service Dates              | Paid On Bhf #  | On Behalf of Name                    |      |
| 82132 Fillmore Co Journal                  |          | 12/07/2020 12/07/2020      | 1 Transactions |                                      |      |
| 111 Fillmore Co Treasurer- Credit Card/ACH |          |                            |                |                                      |      |
| 01- 441- 000- 0000- 5354 AP P              | 23.93-   | Return Audio Wipes         |                | MN- LPH Grant                        | N    |
|                                            |          | 12/04/2020 12/04/2020      |                |                                      |      |
| 01- 441- 000- 0000- 6447 AP P              | 57.44    | Office Supplies            |                | LPHA Grant Expenses                  | N    |
|                                            |          | 12/09/2020 12/09/2020      |                |                                      |      |
| 01- 441- 000- 0000- 6447 AP P              | 956.55   | Precious Arrows - Supplies |                | LPHA Grant Expenses                  | N    |
|                                            |          | 12/08/2020 12/08/2020      |                |                                      |      |
| 01- 441- 000- 0000- 6447 AP P              | 169.95-  | Return Pulse Oximeter      |                | LPHA Grant Expenses                  | N    |
|                                            |          | 12/22/2020 12/22/2020      |                |                                      |      |
| 01- 441- 000- 0000- 6448 AP P              | 53.70    | SHIP Cell Phone            | 9870405358     | Ship Grant Expenses                  | N    |
|                                            |          | 12/03/2020 01/02/2021      |                |                                      |      |
| 111 Fillmore Co Treasurer- Credit Card/ACH | 873.81   | 5 Transactions             |                |                                      |      |
| 4177 GATZKE/MICHELE                        |          |                            |                |                                      |      |
| 01- 441- 000- 0000- 6420 AP P              | 29.90    | IVP                        |                | IVP Grant (01.441.5327)              | N    |
|                                            |          | 12/07/2020 12/11/2020      |                |                                      |      |
| 4177 GATZKE/MICHELE                        | 29.90    | 1 Transactions             |                |                                      |      |
| 7139 Johnson/Dakota                        |          |                            |                |                                      |      |
| 01- 441- 000- 0000- 5327 AP P              | 29.90    | IVP                        |                | Influenza Vaccine Projects           | N    |
|                                            |          | 12/17/2020 12/17/2020      |                |                                      |      |
| 7139 Johnson/Dakota                        | 29.90    | 1 Transactions             |                |                                      |      |
| 6884 Rodger/Aimee                          |          |                            |                |                                      |      |
| 01- 441- 000- 0000- 6445 AP P              | 88.61    | TANF Mileage December 2020 |                | TANF Expenses                        | N    |
|                                            |          | 12/07/2020 12/31/2020      |                |                                      |      |
| 6884 Rodger/Aimee                          | 88.61    | 1 Transactions             |                |                                      |      |
| 441 DEPT Total:                            | 1,110.43 | Public Health              | 5 Vendors      | 9 Transactions                       |      |
| 442 DEPT                                   |          | Wic Program                |                |                                      |      |
| 111 Fillmore Co Treasurer- Credit Card/ACH |          |                            |                |                                      |      |
| 01- 442- 000- 0000- 6424 AP P              | 38.62    | WIC PEER BF Cell Phone     | 9870405358     | WIC- Peer Breastfeeding Support Grar | N    |
|                                            |          | 12/03/2020 01/02/2021      |                |                                      |      |
| 111 Fillmore Co Treasurer- Credit Card/ACH | 38.62    | 1 Transactions             |                |                                      |      |

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| Vendor Name                                | No. | Account/Formula          | Accr | Rpt | Amount | Warrant Description            | Service Dates         | Invoice #  | Paid On Bhf # | Account/Formula Descripti     | 1099 |
|--------------------------------------------|-----|--------------------------|------|-----|--------|--------------------------------|-----------------------|------------|---------------|-------------------------------|------|
| DEPT Total:                                |     |                          |      |     | 38.62  | Wic Program                    |                       | 1 Vendors  |               | 1 Transactions                |      |
| DEPT                                       |     |                          |      |     |        | Nursing Service                |                       |            |               |                               |      |
| 2138 Baker/Jan                             |     | 01- 443- 000- 0000- 6335 | AP   | P   | 89.70  | Nursing Mileage December 2020  | 12/04/2020 12/22/2020 |            |               | Employee Automobile Allowance | N    |
| 2138 Baker/Jan                             |     |                          |      |     | 89.70  |                                | 1 Transactions        |            |               |                               |      |
| 3504 Fillmore Co Social Services           |     | 01- 443- 000- 0000- 6825 |      |     | 100.00 | 2021 CollaborativeContribution | 01/05/2021 01/05/2021 |            |               | Collaborative/Time Study      | N    |
| 3504 Fillmore Co Social Services           |     |                          |      |     | 100.00 |                                | 1 Transactions        |            |               |                               |      |
| 111 Fillmore Co Treasurer- Credit Card/ACH |     | 01- 443- 000- 0000- 6433 | AP   | P   | 24.99  | Handheld Shower Head #6810     | 12/14/2020 12/14/2020 |            |               | Waiver Reimbursables          | N    |
|                                            |     | 01- 443- 000- 0000- 6433 | AP   | P   | 37.82- | Return Shower Supply #7305     | 12/10/2020 12/10/2020 |            |               | Waiver Reimbursables          | N    |
|                                            |     | 01- 443- 000- 0000- 6203 | AP   | P   | 38.62  | Phone                          | 12/03/2020 01/02/2021 | 9870405358 |               | Telephone                     | N    |
| 111 Fillmore Co Treasurer- Credit Card/ACH |     |                          |      |     | 25.79  |                                | 3 Transactions        |            |               |                               |      |
| 4177 GATZKE/MICHELE                        |     | 01- 443- 000- 0000- 6335 | AP   | P   | 26.45  | Nursing Mileage December 2020  | 12/07/2020 12/11/2020 |            |               | Employee Automobile Allowance | N    |
| 4177 GATZKE/MICHELE                        |     |                          |      |     | 26.45  |                                | 1 Transactions        |            |               |                               |      |
| 6186 Johnson/Breanna                       |     | 01- 443- 000- 0000- 6335 | AP   | P   | 50.03  | Nursing Mileage December 2020  | 12/03/2020 12/18/2020 |            |               | Employee Automobile Allowance | N    |
| 6186 Johnson/Breanna                       |     |                          |      |     | 50.03  |                                | 1 Transactions        |            |               |                               |      |
| 4752 Logsdon/Linda                         |     | 01- 443- 000- 0000- 6335 | AP   | P   | 161.00 | Nursing Mileage Dec 2020       | 12/01/2020 12/31/2020 |            |               | Employee Automobile Allowance | N    |
| 4752 Logsdon/Linda                         |     |                          |      |     | 161.00 |                                | 1 Transactions        |            |               |                               |      |



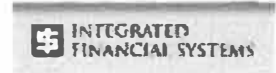
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|     | <u>Vendor Name</u>                | <u>Rpt</u>  |               | <u>Warrant Description</u>   | <u>Invoice #</u>     | <u>Account/Formula Descripti</u>      | <u>1099</u> |
|-----|-----------------------------------|-------------|---------------|------------------------------|----------------------|---------------------------------------|-------------|
|     | <u>No. Account/Formula</u>        | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>         | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>              |             |
| 443 | DEPT Total:                       |             | 452.97        | Nursing Service              | 6 Vendors            | 8 Transactions                        |             |
| 446 | DEPT                              |             |               | Mch Program                  |                      |                                       |             |
|     | 1285 Houston County Public Health |             |               |                              |                      |                                       |             |
|     | 01- 446- 000- 0000- 6088          | DTG O       | 8,625.38      | EBHV Jul- Sept 2020          |                      | Houston Grant Passthrough (01- 446- N |             |
|     |                                   |             |               | 07/01/2020 09/30/2020        |                      |                                       |             |
|     | 01- 446- 000- 0000- 6088          | DTG O       | 3,514.30      | MCH & FAP Nov- Dec           |                      | Houston Grant Passthrough (01- 446- N |             |
|     |                                   |             |               | 11/01/2020 12/31/2020        |                      |                                       |             |
|     | 01- 446- 000- 0000- 6088          | DTG O       | 2,216.74      | SHIP Nov                     |                      | Houston Grant Passthrough (01- 446- N |             |
|     |                                   |             |               | 11/01/2020 11/30/2020        |                      |                                       |             |
|     | 1285 Houston County Public Health |             | 14,356.42     | 3 Transactions               |                      |                                       |             |
|     | 6884 Rodger/Aimee                 |             |               |                              |                      |                                       |             |
|     | 01- 446- 000- 0000- 6257          | AP P        | 23.00         | EBFHV/HFA Mileage Dec 2020   |                      | EBHV Expense                          | N           |
|     |                                   |             |               | 12/07/2020 12/31/2020        |                      |                                       |             |
|     | 6884 Rodger/Aimee                 |             | 23.00         | 1 Transactions               |                      |                                       |             |
| 446 | DEPT Total:                       |             | 14,379.42     | Mch Program                  | 2 Vendors            | 4 Transactions                        |             |
| 602 | DEPT                              |             |               | County Extension Service     |                      |                                       |             |
|     | 3504 Fillmore Co Social Services  |             |               |                              |                      |                                       |             |
|     | 01- 602- 000- 0000- 6377          |             | 100.00        | 2021 FC Family Collaborative |                      | Fees And Service Charges              | N           |
|     |                                   |             |               | 01/05/2021 01/05/2021        |                      |                                       |             |
|     | 3504 Fillmore Co Social Services  |             | 100.00        | 1 Transactions               |                      |                                       |             |
| 602 | DEPT Total:                       |             | 100.00        | County Extension Service     | 1 Vendors            | 1 Transactions                        |             |
| 603 | DEPT                              |             |               | Feedlot                      |                      |                                       |             |
|     | 106 Fillmore Co Treasurer         |             |               |                              |                      |                                       |             |
|     | 01- 603- 000- 0000- 6561          | DTF U       | 37.03         | December Feedlot Fuel        |                      | Gasoline Diesel And Other Fuels       | N           |
|     |                                   |             |               | 12/10/2020 12/28/2020        |                      |                                       |             |
|     | 106 Fillmore Co Treasurer         |             | 37.03         | 1 Transactions               |                      |                                       |             |
| 603 | DEPT Total:                       |             | 37.03         | Feedlot                      | 1 Vendors            | 1 Transactions                        |             |
| 1   | Fund Total:                       |             | 140,215.38    | County Revenue Fund          |                      | 94 Transactions                       |             |

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| Vendor | Name                                   | Rpt  |        | Warrant Description    | Invoice #     | Account/Formula Descripti   | 1099 |
|--------|----------------------------------------|------|--------|------------------------|---------------|-----------------------------|------|
| No.    | Account/Formula                        | Accr | Amount | Service Dates          | Paid On Bhf # | On Behalf of Name           |      |
| 300    | DEPT                                   |      |        | Highway Administration |               |                             |      |
| 110    | Fillmore Co Treasurer                  |      |        |                        |               |                             |      |
|        | 13- 300- 000- 0000- 6205               | AP P | 75.35  | 12/30 postage          | Dec           | Postage And Postal Box Rent | N    |
| 110    | Fillmore Co Treasurer                  |      | 75.35  | 1 Transactions         |               |                             |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |        |                        |               |                             |      |
|        | 13- 300- 000- 0000- 6245               | AP P | 180.00 | 12/30 registrations    |               | Registration Fees           | N    |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 180.00 | 1 Transactions         |               |                             |      |
| 300    | DEPT Total:                            |      | 255.35 | Highway Administration | 2 Vendors     | 2 Transactions              |      |
| 310    | DEPT                                   |      |        | Highway Maintenance    |               |                             |      |
| 1891   | Bruening Rock Products, Inc.           |      |        |                        |               |                             |      |
|        | 13- 310- 000- 0000- 6505               | AP P | 201.86 | 12/31 rock             | 198214        | Aggregate                   | N    |
| 1891   | Bruening Rock Products, Inc.           |      | 201.86 | 1 Transactions         |               |                             |      |
| 6150   | Cintas Corporation No.2                |      |        |                        |               |                             |      |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.64   | 12/1 uniforms          | 4068883809    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.92   | 12/3 uniforms          | 4069100391    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.20   | 12/3 uniforms          | 4069100428    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 24.66  | 12/4 uniforms          | 4069235479    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 17.76  | 12/4 uniforms          | 4069235628    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 11.24  | 12/4 uniforms          | 4069235789    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 14.39  | 12/8 uniforms          | 4069537995    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 44.01  | 12/10 uniforms         | 4069750050    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.20   | 12/10 uniforms         | 4069750117    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 14.76  | 12/11 uniforms         | 4069900866    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 58.91  | 12/11 uniforms         | 4069900902    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 174.04 | 12/11 uniforms         | 4069901063    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.64   | 12/15 uniforms         | 4070129373    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 12.70  | 12/17 uniforms         | 4070434708    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.92   | 12/17 uniforms         | 4070434712    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 24.66  | 12/18 uniforms         | 4070580954    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 17.76  | 12/18 uniforms         | 4070580984    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 14.74  | 12/18 uniforms         | 4070581243    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.64   | 12/22 uniforms         | 4070833953    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 131.44 | 12/23 uniforms         | 4071024851    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 8.20   | 12/23 uniforms         | 4071024860    | Uniform Expense             | N    |
|        | 13- 310- 000- 0000- 6293               | AP P | 14.76  | 12/24 uniforms         | 4071224955    | Uniform Expense             | N    |

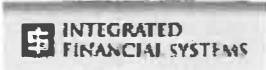
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| Vendor | Name                                   |      | Rpt |          | Warrant Description         | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|----------------------------------------|------|-----|----------|-----------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr |     | Amount   | Service Dates               | Paid On Bhf # | On Behalf of Name                  |      |
|        | 13-310-000-0000-6293                   | AP   | P   | 30.76    | 12/24 uniforms              | 4071224972    | Uniform Expense                    | N    |
|        | 13-310-000-0000-6293                   | AP   | P   | 36.79    | 12/24 uniforms              | 4071225085    | Uniform Expense                    | N    |
|        | 13-310-000-0000-6293                   | AP   | P   | 10.89    | 12/29 uniforms              | 4071511686    | Uniform Expense                    | N    |
|        | 13-310-000-0000-6293                   | AP   | P   | 14.67    | 12/30 uniforms              | 4071722923    | Uniform Expense                    | N    |
|        | 13-310-000-0000-6293                   | AP   | P   | 40.45    | 12/30 uniforms              | 4071722924    | Uniform Expense                    | N    |
|        | 13-310-000-0000-6293                   | AP   | P   | 55.41    | 12/31 uniforms              | 4071829805    | Uniform Expense                    | N    |
|        | 13-310-000-0000-6293                   | AP   | P   | 17.76    | 12/31 uniforms              | 4071829909    | Uniform Expense                    | N    |
|        | 13-310-000-0000-6293                   | AP   | P   | 8.64     | 12/31 uniforms              | 4071830069    | Uniform Expense                    | N    |
| 6150   | Cintas Corporation No.2                |      |     | 859.56   | 30 Transactions             |               |                                    |      |
| 1996   | Nutrien Ag Solutions Inc               |      |     |          |                             |               |                                    |      |
|        | 13-310-000-0000-6526                   | AP   | P   | 65.27    | 12/28 weed control          | 44170627      | Weed Control                       | N    |
| 1996   | Nutrien Ag Solutions Inc               |      |     | 65.27    | 1 Transactions              |               |                                    |      |
| 5471   | Precise MRM LLC                        |      |     |          |                             |               |                                    |      |
|        | 13-310-000-0000-6580                   | AP   | P   | 150.00   | 12/30 truck data plans      | 200-1029014   | Other Repair And Maintenance Suppl | N    |
| 5471   | Precise MRM LLC                        |      |     | 150.00   | 1 Transactions              |               |                                    |      |
| 1067   | Preston Dairy & Farm Assn              |      |     |          |                             |               |                                    |      |
|        | 13-310-000-0000-6526                   | AP   | P   | 16.80    | 12/11 weed control          | 214015        | Weed Control                       | N    |
|        | 13-310-000-0000-6529                   | AP   | P   | 114.00   | 12/11 seed                  | 214015        | Seeding                            | N    |
| 1067   | Preston Dairy & Farm Assn              |      |     | 130.80   | 2 Transactions              |               |                                    |      |
| 310    | DEPT Total:                            |      |     | 1,407.49 | Highway Maintenance         | 5 Vendors     | 35 Transactions                    |      |
| 320    | DEPT                                   |      |     |          | Highway Construction        |               |                                    |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |     |          |                             |               |                                    |      |
|        | 13-320-000-0000-6245                   | AP   | P   | 550.00   | 12/30 registrations         |               | Registration Fees                  | N    |
|        | 13-320-000-0000-6377                   | AP   | P   | 200.00   | 12/30 DNR permit            |               | Fees And Service Charges           | N    |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |     | 750.00   | 2 Transactions              |               |                                    |      |
| 320    | DEPT Total:                            |      |     | 750.00   | Highway Construction        | 1 Vendors     | 2 Transactions                     |      |
| 330    | DEPT                                   |      |     |          | Equipment Maintenance Shops |               |                                    |      |
| 3691   | Bauer Built Inc                        |      |     |          |                             |               |                                    |      |
|        | 13-330-000-0000-6516                   | AP   | P   | 15.00    | 12/29 tires/parts           | 43337         | Tires & Repairs                    | N    |
|        | 13-330-000-0000-6516                   | AP   | P   | 15.00    | 12/29 labor                 | 43337         | Tires & Repairs                    | N    |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name                                 | Rpt  |          | Warrant Description |                | Invoice #             | Account/Formula Descripti | 1099 |
|---------------------------------------------|------|----------|---------------------|----------------|-----------------------|---------------------------|------|
| No. Account/Formula                         | Accr | Amount   | Service Dates       | Paid On Bhf #  | On Behalf of Name     |                           |      |
| 3691 Bauer Built Inc                        |      | 30.00    |                     | 2 Transactions |                       |                           |      |
| 4545 Brown's Tire & Battery Inc             |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6516                    | AP P | 187.50   | 12/3 labor          | 211228         | Tires & Repairs       |                           | N    |
| 13- 330- 000- 0000- 6516                    | AP P | 187.71   | 12/3 tires/parts    | 211228         | Tires & Repairs       |                           | N    |
| 13- 330- 000- 0000- 6516                    | AP P | 893.04   | 12/9 tires/parts    | 211415         | Tires & Repairs       |                           | N    |
| 13- 330- 000- 0000- 6516                    | AP P | 218.75   | 12/9 labor          | 211415         | Tires & Repairs       |                           | N    |
| 4545 Brown's Tire & Battery Inc             |      | 1,487.00 |                     | 4 Transactions |                       |                           |      |
| 6150 Cintas Corporation No.2                |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6576                    | AP P | 213.26   | 12/11 supplies      | 4069900783     | Shop Supplies & Tools |                           | N    |
| 13- 330- 000- 0000- 6576                    | P    | 213.26   | 12/24 supplies      | 4071224852     | Shop Supplies & Tools |                           | N    |
| 6150 Cintas Corporation No.2                |      | 426.52   |                     | 2 Transactions |                       |                           |      |
| 5005 Cintas Corporation- First Aid & Safety |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6576                    |      | 79.55    | 1/5 supplies        | 5047423681     | Shop Supplies & Tools |                           | N    |
| 5005 Cintas Corporation- First Aid & Safety |      | 79.55    |                     | 1 Transactions |                       |                           |      |
| 8165 Dave Syverson Freightliner             |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6575                    | AP P | 39.72    | 12/28 parts         | 352802         | Machinery Parts       |                           | N    |
| 8165 Dave Syverson Freightliner             |      | 39.72    |                     | 1 Transactions |                       |                           |      |
| 2965 Diamond Mowers LLC                     |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6575                    |      | 166.24   | 1/7 parts           | 191157- IN     | Machinery Parts       |                           | N    |
| 2965 Diamond Mowers LLC                     |      | 166.24   |                     | 1 Transactions |                       |                           |      |
| 3550 Emergency Automotive Technology, Inc   |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6575                    |      | 171.33   | 1/7 parts           | MP010621- 58   | Machinery Parts       |                           | N    |
| 13- 330- 000- 0000- 6575                    |      | 145.00   | 1/8 parts           | MP01062158A    | Machinery Parts       |                           | N    |
| 13- 330- 000- 0000- 6575                    | AP P | 199.00   | 12/23 parts         | MP091420- 50   | Machinery Parts       |                           | N    |
| 3550 Emergency Automotive Technology, Inc   |      | 515.33   |                     | 3 Transactions |                       |                           |      |
| 5751 Fastenal Company                       |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6576                    | AP P | 166.33   | 12/30 supplies      | 86455          | Shop Supplies & Tools |                           | N    |
| 5751 Fastenal Company                       |      | 166.33   |                     | 1 Transactions |                       |                           |      |
| 83550 Kelly Printing & Signs LLC            |      |          |                     |                |                       |                           |      |
| 13- 330- 000- 0000- 6575                    | AP P | 48.00    | 12/30 parts         | 38619          | Machinery Parts       |                           | N    |
| 13- 330- 000- 0000- 6575                    | AP P | 30.00    | 12/30 parts         | 38620          | Machinery Parts       |                           | N    |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE



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| Vendor | Name                                  |      | Rpt |          | Warrant Description         | Invoice #     | Account/Formula Descripti | 1099 |
|--------|---------------------------------------|------|-----|----------|-----------------------------|---------------|---------------------------|------|
| No.    | Account/Formula                       | Accr |     | Amount   | Service Dates               | Paid On Bhf # | On Behalf of Name         |      |
| 83550  | Kelly Printing & Signs LLC            |      |     | 78.00    | 2 Transactions              |               |                           |      |
| 3541   | Nuss Truck & Equipment                |      |     |          |                             |               |                           |      |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 158.05   | 12/22 labor                 | 170576        | Machinery Parts           | N    |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 61.06    | 12/22 parts                 | 170576        | Machinery Parts           | N    |
| 3541   | Nuss Truck & Equipment                |      |     | 219.11   | 2 Transactions              |               |                           |      |
| 744    | Root River Hardwoods Inc              |      |     |          |                             |               |                           |      |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 180.39   | 12/1 parts                  | 16222         | Machinery Parts           | N    |
| 744    | Root River Hardwoods Inc              |      |     | 180.39   | 1 Transactions              |               |                           |      |
| 5567   | Run Right Power Equipment LLC         |      |     |          |                             |               |                           |      |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 95.18    | 12/2 parts                  | 19589         | Machinery Parts           | N    |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 7.00     | 12/2 parts                  | 19591         | Machinery Parts           | N    |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 14.62    | 12/17 parts                 | 19743         | Machinery Parts           | N    |
|        | 13- 330- 000- 0000- 6575              |      |     | 7.00     | 1/6 labor                   | 19782         | Machinery Parts           | N    |
|        | 13- 330- 000- 0000- 6575              |      |     | 75.02    | 1/5 parts                   | 19948         | Machinery Parts           | N    |
|        | 13- 330- 000- 0000- 6575              |      |     | 14.00    | 1/7 labor                   | 19971         | Machinery Parts           | N    |
| 5567   | Run Right Power Equipment LLC         |      |     | 212.82   | 6 Transactions              |               |                           |      |
| 6600   | Solberg Welding Inc                   |      |     |          |                             |               |                           |      |
|        | 13- 330- 000- 0000- 6576              | AP   | P   | 4.88     | 12/8 supplies               | 13525         | Shop Supplies & Tools     | N    |
| 6600   | Solberg Welding Inc                   |      |     | 4.88     | 1 Transactions              |               |                           |      |
| 3634   | Spring Valley Overhead Door Company L |      |     |          |                             |               |                           |      |
|        | 13- 330- 000- 0000- 6317              |      |     | 656.69   | 1/7 bldg maint              | 47583         | Building Maintenance      | N    |
| 3634   | Spring Valley Overhead Door Company L |      |     | 656.69   | 1 Transactions              |               |                           |      |
| 450    | Zep Sales & Service                   |      |     |          |                             |               |                           |      |
|        | 13- 330- 000- 0000- 6576              | AP   | P   | 249.10   | 12/21 supplies              | 9005821022    | Shop Supplies & Tools     | N    |
| 450    | Zep Sales & Service                   |      |     | 249.10   | 1 Transactions              |               |                           |      |
| 451    | Ziegler Inc                           |      |     |          |                             |               |                           |      |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 127.77   | 12/5 parts                  | PC090353686   | Machinery Parts           | N    |
|        | 13- 330- 000- 0000- 6575              | AP   | P   | 129.03   | 12/5 parts                  | PC090353687   | Machinery Parts           | N    |
| 451    | Ziegler Inc                           |      |     | 256.80   | 2 Transactions              |               |                           |      |
| 330    | DEPT Total:                           |      |     | 4,768.48 | Equipment Maintenance Shops | 16 Vendors    | 31 Transactions           |      |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

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| Vendor | Name                     | Rpt       | Warrant Description    | Invoice #      | Account/Formula Descripti         | 1099            |
|--------|--------------------------|-----------|------------------------|----------------|-----------------------------------|-----------------|
| No.    | Account/Formula          | Accr      | Service Dates          | Paid On Bhf #  | On Behalf of Name                 |                 |
| 340    | DEPT                     |           | Local Option Sales Tax |                |                                   |                 |
| 3388   | Minnowa Construction Inc |           | LOST 88927- 102 Final  |                | Local Sales Tax Road Improvements | N               |
|        | 13- 340- 000- 0000- 6614 | 86,316.50 | 01/29/2021             | 01/29/2021     |                                   |                 |
| 3388   | Minnowa Construction Inc | 86,316.50 |                        | 1 Transactions |                                   |                 |
| 340    | DEPT Total:              | 86,316.50 | Local Option Sales Tax | 1 Vendors      |                                   | 1 Transactions  |
| 13     | Fund Total:              | 93,497.82 | County Road & Bridge   |                |                                   | 71 Transactions |

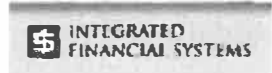
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14 Sanitation Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

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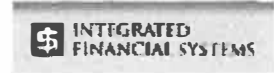
| Vendor | Name                        |      | Rpt |          | Warrant Description        | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|-----------------------------|------|-----|----------|----------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula             | Accr |     | Amount   | Service Dates              | Paid On Bhf # | On Behalf of Name                  |      |
| 390    | DEPT                        |      |     |          | Resource Recovery Center   |               |                                    |      |
| 6150   | Cintas Corporation No.2     |      |     |          |                            |               |                                    |      |
|        | 14- 390- 000- 0000- 6377    |      |     | 13.24    | Uniforms                   | 4072505294    | Fees And Service Charges           | N    |
|        |                             |      |     |          | 01/08/2021 01/08/2021      |               |                                    |      |
|        | 14- 390- 000- 0000- 6377    |      |     | 8.92     | Uniforms                   | 4073154160    | Fees And Service Charges           | N    |
|        |                             |      |     |          | 01/15/2021 01/15/2021      |               |                                    |      |
| 6150   | Cintas Corporation No.2     |      |     | 22.16    | 2 Transactions             |               |                                    |      |
| 8165   | Dave Syverson Freightliner  |      |     |          |                            |               |                                    |      |
|        | 14- 390- 000- 0000- 6311    | AP   | P   | 16.44    | RRC Truck Repair Parts     | 352322        | Miscellaneous Repairs And Maintena | N    |
|        |                             |      |     |          | 12/17/2020 12/17/2020      |               |                                    |      |
| 8165   | Dave Syverson Freightliner  |      |     | 16.44    | 1 Transactions             |               |                                    |      |
| 106    | Fillmore Co Treasurer       |      |     |          |                            |               |                                    |      |
|        | 14- 390- 000- 0000- 6561    | DTF  | U   | 126.75   | RRC December 2020 Diesel   |               | Gasoline Diesel And Other Fuels    | N    |
|        |                             |      |     |          | 12/01/2020 12/31/2020      |               |                                    |      |
|        | 14- 390- 000- 0000- 6561    | DTF  | U   | 38.25    | RRC December 2020 Gasoline |               | Gasoline Diesel And Other Fuels    | N    |
|        |                             |      |     |          | 12/28/2020 12/28/2020      |               |                                    |      |
| 106    | Fillmore Co Treasurer       |      |     | 165.00   | 2 Transactions             |               |                                    |      |
| 83550  | Kelly Printing & Signs LLC  |      |     |          |                            |               |                                    |      |
|        | 14- 390- 000- 0000- 6402    | AP   | P   | 1,274.30 | Register Forms & Stickers  | 38647,38648   | Stationary And Forms               | N    |
|        |                             |      |     |          | 12/30/2020 12/30/2020      |               |                                    |      |
| 83550  | Kelly Printing & Signs LLC  |      |     | 1,274.30 | 1 Transactions             |               |                                    |      |
| 2050   | Liberty Tire Recycling LLC  |      |     |          |                            |               |                                    |      |
|        | 14- 390- 000- 0000- 6862    | AP   | P   | 1,594.42 | Tire Disposal              | 1961204       | Management Of Problem Wastes       | N    |
|        |                             |      |     |          | 12/26/2020 12/26/2020      |               |                                    |      |
| 2050   | Liberty Tire Recycling LLC  |      |     | 1,594.42 | 1 Transactions             |               |                                    |      |
| 3206   | S & A Petroleum             |      |     |          |                            |               |                                    |      |
|        | 14- 390- 000- 0000- 6561    | AP   | P   | 34.99    | RRC Forklift LP            | 00648         | Gasoline Diesel And Other Fuels    | N    |
|        |                             |      |     |          | 12/31/2020 12/31/2020      |               |                                    |      |
| 3206   | S & A Petroleum             |      |     | 34.99    | 1 Transactions             |               |                                    |      |
| 390    | DEPT Total:                 |      |     | 3,107.31 | Resource Recovery Center   | 6 Vendors     | 8 Transactions                     |      |
| 391    | DEPT                        |      |     |          | Score Grant Program        |               |                                    |      |
| 9375   | Green Lights Recycling, Inc |      |     |          |                            |               |                                    |      |

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## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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14 Sanitation Fund

| Vendor | Name                        |      | Rpt |          | Warrant Description   | Invoice #      | Account/Formula Descripti   | 1099 |
|--------|-----------------------------|------|-----|----------|-----------------------|----------------|-----------------------------|------|
| No.    | Account/Formula             | Accr |     | Amount   | Service Dates         | Paid On Bhf #  | On Behalf of Name           |      |
|        | 14- 391- 000- 0000- 6861    | AP   | P   | 1,416.74 | Light Bulb Recycling  | 20- 8484       | Recycling Operation Expense | N    |
|        |                             |      |     |          | 12/17/2020 12/17/2020 |                |                             |      |
| 9375   | Green Lights Recycling, Inc |      |     | 1,416.74 |                       | 1 Transactions |                             |      |
| 8757   | OSI Environmental, Inc      |      |     |          |                       |                |                             |      |
|        | 14- 391- 000- 0000- 6861    | AP   | P   | 150.00   | Oil Disposal          | 2089322        | Recycling Operation Expense | N    |
|        |                             |      |     |          | 12/11/2020 12/11/2020 |                |                             |      |
|        | 14- 391- 000- 0000- 6861    | AP   | P   | 100.00   | Filter Disposal       | 2089365        | Recycling Operation Expense | N    |
|        |                             |      |     |          | 12/29/2020 12/29/2020 |                |                             |      |
|        | 14- 391- 000- 0000- 6861    | AP   | P   | 100.00   | Filter Disposal       | 2089366        | Recycling Operation Expense | N    |
|        |                             |      |     |          | 12/29/2020 12/29/2020 |                |                             |      |
| 8757   | OSI Environmental, Inc      |      |     | 350.00   |                       | 3 Transactions |                             |      |
| 391    | DEPT Total:                 |      |     | 1,766.74 | Score Grant Program   | 2 Vendors      | 4 Transactions              |      |
| 14     | Fund Total:                 |      |     | 4,874.05 | Sanitation Fund       |                | 12 Transactions             |      |



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91 Economic Development Au

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

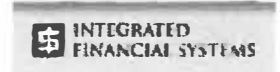
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| Vendor No. | Name Account/Formula     | Accr | Rpt | Amount     | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|------------|--------------------------|------|-----|------------|-----------------------------------|-------------------------|---------------------------------------------|------|
| 705        | DEPT                     |      |     |            | Economic Development              |                         |                                             |      |
| 1870       | Reisner/Karen            |      |     |            |                                   |                         |                                             |      |
|            | 91- 705- 000- 0000- 6104 | AP   | P   | 90.00      | Nov & Dec 2020 EDA Per Diem       |                         | Per Diem                                    | N    |
|            |                          |      |     |            | 11/19/2020 12/17/2020             |                         |                                             |      |
| 1870       | Reisner/Karen            |      |     | 90.00      | 1 Transactions                    |                         |                                             |      |
| 7653       | Underbakke/Bonita A      |      |     |            |                                   |                         |                                             |      |
|            | 91- 705- 000- 0000- 6104 | AP   | P   | 45.00      | November 2020 EDA Per Diem        |                         | Per Diem                                    | N    |
|            |                          |      |     |            | 11/19/2020 11/19/2020             |                         |                                             |      |
|            | 91- 705- 000- 0000- 6104 | AP   | P   | 45.00      | December 2020 EDA Per Diem        |                         | Per Diem                                    | N    |
|            |                          |      |     |            | 12/17/2020 12/17/2020             |                         |                                             |      |
| 7653       | Underbakke/Bonita A      |      |     | 90.00      | 2 Transactions                    |                         |                                             |      |
| 705        | DEPT Total:              |      |     | 180.00     | Economic Development              | 2 Vendors               | 3 Transactions                              |      |
| 91         | Fund Total:              |      |     | 180.00     | Economic Development Author:      |                         | 3 Transactions                              |      |
|            | Final Total:             |      |     | 238,767.25 | 101 Vendors                       | 180 Transactions        |                                             |      |

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# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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## Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                  |
|-------------|---------------|------------------------------|
| 1           | 140,215.38    | County Revenue Fund          |
| 13          | 93,497.82     | County Road & Bridge         |
| 14          | 4,874.05      | Sanitation Fund              |
| 91          | 180.00        | Economic Development Authori |
| All Funds   | 238,767.25    | Total                        |

Approved by,

.....  
.....  
.....

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021

Amount of time requested (minutes):

10 minutes

Dept.: Soil & Water Conservation  
District

Prepared By: Laura Christensen

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes/No):

1. Close out of the 2020 Wetland Conservation Act – NRBG funds:  
Approval and signature of the final financial report.
2. Close out of the 2020 Local Water Management – NRBG funds:  
Approval and signature of the final financial report

Yes

Yes

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)



## Financial Report

WCA-NRBG 2020

**Grant Title:** 2020 - Wetland Conservation Act - NRBG (Fillmore County)

**Grant ID:** P20-6640

**Organization:** Fillmore County

| Grant Revenue | Amount     |
|---------------|------------|
| Total Awarded | \$8,778.00 |

### Grant Expenditures

| Grant Activity Category     | Amount     |
|-----------------------------|------------|
| Administration/Coordination | \$8,778.00 |
| Total Spent                 | \$8,778.00 |
| Returned Amount             | \$0.00     |
| Balance Remaining           | \$0.00     |
| Percent Spent               | 100%       |

*This is to certify that the information is a true and accurate representation of the grant program accounts for the 2020 - Wetland Conservation Act - NRBG (Fillmore County)- Fillmore County. We believe our records are complete and subject to an audit.*

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

***Please forward this completed form to your Board Conservationist.***

***If returning program funds, please use the Returned Check form.***

***Make checks payable and mail to:***

***Board of Water and Soil Resources***

***520 Lafayette Road N.***

***St. Paul, MN 55155***



## Financial Report

LWM-NRBG 2020

**Grant Title:** 2020 - Local Water Management - NRBG (Fillmore County)

**Grant ID:** P20-6466

**Organization:** Fillmore County

| Grant Revenue | Amount      |
|---------------|-------------|
| Total Awarded | \$14,278.00 |

### Grant Expenditures

| Grant Activity Category     | Amount      |
|-----------------------------|-------------|
| Administration/Coordination | \$14,278.00 |
| Total Spent                 | \$14,278.00 |
| Returned Amount             | \$0.00      |
| Balance Remaining           | \$0.00      |
| Percent Spent               | 100%        |

*This is to certify that the information is a true and accurate representation of the grant program accounts for the 2020 - Local Water Management - NRBG (Fillmore County)- Fillmore County. We believe our records are complete and subject to an audit.*

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

***Please forward this completed form to your Board Conservationist.***

***If returning program funds, please use the Returned Check form.***

***Make checks payable and mail to:***

***Board of Water and Soil Resources***

***520 Lafayette Road N.***

***St. Paul, MN 55155***

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021      Amount of time requested (minutes): 10

Dept.: Sheriff's Office      Prepared By: John DeGeorge

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

|                        |                            |
|------------------------|----------------------------|
| <u>Consent Agenda:</u> | Documentation<br>(Yes/No): |
|------------------------|----------------------------|

|                        |                            |
|------------------------|----------------------------|
| <u>Regular Agenda:</u> | Documentation<br>(Yes/No): |
|------------------------|----------------------------|

|                                      |     |
|--------------------------------------|-----|
| 2021 ANCOM Motorola Service Contract | Yes |
|--------------------------------------|-----|

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**ANCOM**DELIVERS  
SOLUTIONS**SERVICE CONTRACT  
INVENTORY**

Date: **December 31, 2020**  
 Name: **Fillmore County Sheriff's Office**  
 Addr: **901 Houston Street,**  
 City: **Preston**  
 State: **MN** Zip: **55965**  
 Phon: **507-765-3874**

PO #: \_\_\_\_\_  
 Customer Contact: **John DeGeorge,**  
 Contract Start Date: **January 1, 2021**  
 Expiration Date: **December 31, 2021**  
 Automatic Renewal: ☒ Yes  
                                   ☐ No

**Page 1**

| QTY                                                                                                                                                                                | MODEL NUMBER<br>SERIAL NUMBER<br>DESCRIPTION      | PLACE OF SERVICE                                                                                                 |                      |                                                                   | ANNUAL SVC AMOUNT  |                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------|--------------------|----------------------|
|                                                                                                                                                                                    |                                                   | CUSTOMER<br>LOCATION                                                                                             | SVC CTER<br>DRIVE-IN | SVC CTER<br>MAIL-IN                                               | PER UNIT PER MONTH | EXTENDED<br>ANNUALLY |
| 1                                                                                                                                                                                  | Cambium Networks PTP 800/MUX (PSAP to Tower)      | XX                                                                                                               |                      |                                                                   | \$ 102.00          | \$ 1,224.00          |
| 1                                                                                                                                                                                  | Cambium Networks PTP 800/MUX (Tower to State)     | XX                                                                                                               |                      |                                                                   | \$ 102.00          | \$ 1,224.00          |
| 1                                                                                                                                                                                  | Cambium Networks PTP 100/Link VHF (PSAP to Tower) | XX                                                                                                               |                      |                                                                   | \$ 102.00          | \$ 1,224.00          |
| 1                                                                                                                                                                                  | MTR3000 Canton Reprtr                             | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR3000 Rushford Reprtr                           | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR3000 Wykoff Reprtr                             | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR2000 State Wide and PTP                        | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR3000 Chafield Control Base                     | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR3000 Preston Fire Base                         | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR3000 Rushford Control Base                     | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR3000 Spring Valley Control Base                | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | MTR3000 Wykoff Control Base                       | XX                                                                                                               |                      |                                                                   | \$ 28.56           | \$ 342.72            |
| 1                                                                                                                                                                                  | CDM750 Canton Control Base                        | XX                                                                                                               |                      |                                                                   | \$ 10.20           | \$ 122.40            |
| 1                                                                                                                                                                                  | CDM750 Lanesboro Control Base                     | XX                                                                                                               |                      |                                                                   | \$ 10.20           | \$ 122.40            |
| 4                                                                                                                                                                                  | XTL5000 Consolette ARMER                          | XX                                                                                                               |                      |                                                                   | \$ 35.70           | \$ 1,713.60          |
| 1                                                                                                                                                                                  | XTL5000 Mobile ARMER                              | XX                                                                                                               |                      |                                                                   | \$ 5.61            | \$ 67.32             |
| 22                                                                                                                                                                                 | XTL2500 Mobile ARMER                              | XX                                                                                                               |                      |                                                                   | \$ 4.59            | \$ 1,211.76          |
| 25                                                                                                                                                                                 | XTS2500 Portable ARMER                            | XX                                                                                                               |                      |                                                                   | \$ 4.59            | \$ 1,377.00          |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      |                                                                   |                    |                      |
| 22                                                                                                                                                                                 | OptimizeXTL2500 Mobile (2019)                     | XX                                                                                                               |                      |                                                                   | \$ 25.50           | \$ 561.00            |
| 25                                                                                                                                                                                 | OptimizeXTL2500 Portable (2019)                   | XX                                                                                                               |                      |                                                                   | \$ 25.50           | \$ 637.50            |
| 1                                                                                                                                                                                  | Optimize XTL5000 Mobile (2019)                    | XX                                                                                                               |                      |                                                                   |                    | \$ 25.50             |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      |                                                                   |                    |                      |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      |                                                                   |                    |                      |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      |                                                                   |                    |                      |
|                                                                                                                                                                                    | <b>SUB TOTAL PAGE 1</b>                           |                                                                                                                  |                      |                                                                   |                    | <b>\$ 12,594.96</b>  |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      |                                                                   |                    |                      |
| PAYMENT CYCLE:<br><input checked="" type="checkbox"/> Annually<br><input type="checkbox"/> Semi-Annually<br><input type="checkbox"/> Quarterly<br><input type="checkbox"/> Monthly |                                                   | TAX EXEMPT:<br><input checked="" type="checkbox"/> Yes, Attach exempt certificate<br><input type="checkbox"/> No |                      | THIS AMOUNT IS SUBJECT<br>TO STATE AND LOCAL<br>TAX JURISDICTIONS |                    |                      |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      | <b>SUB TOTAL</b>                                                  |                    |                      |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      | <b>TAX</b>                                                        |                    |                      |
|                                                                                                                                                                                    |                                                   |                                                                                                                  |                      | <b>TOTAL</b>                                                      |                    |                      |

**ANCOM**DELIVERS  
SOLUTIONS**SERVICE CONTRACT  
INVENTORY**

Date: December 31, 2020  
 Name: Fillmore County Sheriff's Office  
 Address: 901 Houston Street  
 City: Preston  
 State: MN Zip: 55965  
 Phone: 507-765-3874

PO #: \_\_\_\_\_  
 Customer Contact: John DeGeorge  
 Contract Start Date: January 1, 2021  
 Expiration Date: December 31, 2021  
 Automatic Renewal: ☒ Yes  
☐ No

**Page 2**

| QTY                                                                                                                                                                             | MODEL NUMBER<br>SERIAL NUMBER<br>DESCRIPTION                      | PLACE OF SERVICE                                                                                              |                      |                                                                   | ANNUAL SVC AMOUNT  |                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------|
|                                                                                                                                                                                 |                                                                   | CUSTOMER<br>LOCATION                                                                                          | SVC CTER<br>DRIVE-IN | SVC CTER<br>MAIL-IN                                               | PER UNIT PER MONTH | EXTENDED ANNUALLY                                                        |
|                                                                                                                                                                                 | Cambium Networks PTP 800/MUX (PSAP to Tower)                      |                                                                                                               |                      |                                                                   |                    |                                                                          |
| 1                                                                                                                                                                               | Extreme Networks Routers                                          | XX                                                                                                            |                      |                                                                   | \$ 45.90           | \$ 550.80                                                                |
|                                                                                                                                                                                 | Cambium Networks PTP 800/MUX (PSAP to Tower)                      |                                                                                                               |                      |                                                                   |                    |                                                                          |
| 2                                                                                                                                                                               | TC Comm Routers: Spare Included<br>(under warranty until 1-31-22) | XX                                                                                                            |                      |                                                                   | \$ 30.60           | \$ 734.40                                                                |
|                                                                                                                                                                                 | Dispatch:                                                         |                                                                                                               |                      |                                                                   |                    |                                                                          |
| 2                                                                                                                                                                               | APX Consolettes                                                   | XX                                                                                                            |                      |                                                                   | \$ 64.26           | \$ 1,542.24                                                              |
| 1                                                                                                                                                                               | CDM1550 Base w/Power Supply                                       | XX                                                                                                            |                      |                                                                   | \$ 28.56           | \$ 342.72                                                                |
| 1                                                                                                                                                                               | Zetron Model 5 Encoder                                            | XX                                                                                                            |                      |                                                                   | \$ 13.26           | \$ 159.12                                                                |
| 1                                                                                                                                                                               | MC2000 Remote w/Adapter                                           | XX                                                                                                            |                      |                                                                   | \$ 4.59            | \$ 55.08                                                                 |
|                                                                                                                                                                                 | Fillmore County Tower:                                            |                                                                                                               |                      |                                                                   |                    |                                                                          |
| 1                                                                                                                                                                               | MTR2000 (TX 2 Statewide)                                          | XX                                                                                                            |                      |                                                                   | \$ 64.26           | \$ 771.12                                                                |
| 1                                                                                                                                                                               | MTR2000 (TX 3 PT to PT)                                           | XX                                                                                                            |                      |                                                                   | \$ 64.26           | \$ 771.12                                                                |
| 1                                                                                                                                                                               | MTR2000 RX Only for TX 2                                          | XX                                                                                                            |                      |                                                                   | \$ 38.56           | \$ 462.72                                                                |
| 1                                                                                                                                                                               | MTR2000 RX only for TX 3                                          |                                                                                                               |                      |                                                                   | \$ 38.56           | \$ 462.72                                                                |
|                                                                                                                                                                                 | <b>SUB TOTAL PAGE 1</b>                                           |                                                                                                               |                      |                                                                   |                    | \$ 12,594.96                                                             |
|                                                                                                                                                                                 | <b>SUB TOTAL PAGE 2</b>                                           |                                                                                                               |                      |                                                                   |                    | \$ 5,852.04                                                              |
|                                                                                                                                                                                 | <b>GRAND SUB TOTAL</b>                                            |                                                                                                               |                      |                                                                   |                    | \$ 18,447.00                                                             |
|                                                                                                                                                                                 | Prepay Annual Consideration of 5%                                 |                                                                                                               |                      |                                                                   |                    | \$ (922.39)                                                              |
|                                                                                                                                                                                 | <b>ANNUAL GRAND TOTAL</b>                                         |                                                                                                               |                      |                                                                   |                    | \$ 17,524.65                                                             |
| PAYMENT CYCLE: <input checked="" type="checkbox"/> Annually<br><input type="checkbox"/> Semi-Annually<br><input type="checkbox"/> Quarterly<br><input type="checkbox"/> Monthly |                                                                   | TAX EXEMPT: <input type="checkbox"/> Yes, Attach exempt certificate<br><input checked="" type="checkbox"/> No |                      | THIS AMOUNT IS SUBJECT<br>TO STATE AND LOCAL<br>TAX JURISDICTIONS |                    | <b>SUB TOTAL</b> \$ 17,524.65<br><b>TAX</b><br><b>TOTAL</b> \$ 17,524.65 |

**Special Instructions**

All listed Infrastructure equipment serviced 24 hours a day and 7 days a week including Holidays.  
 Mobiles and Portables serviced during normal business. Contract includes one annual Preventative  
 Maintenance (PM) check on infrastructure equipment only..

\_\_\_\_\_  
AUTHORIZED CUSTOMER SIGNATURE\_\_\_\_\_  
TITLE\_\_\_\_\_  
DATE\_\_\_\_\_  
ANCOM COMMUNICATIONS, INC.\_\_\_\_\_  
Business Development\_\_\_\_\_  
TITLE\_\_\_\_\_  
DATE



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021      Amount of time requested (minutes):

Dept.:       Prepared By:

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes):

1. Present annual Report for Compliance for recording requirements
2. Present preliminary requests for use of Allocated & Unallocated Accounts to pay budgeted annual software maintenance fees

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**David Kiehne  
Fillmore County Recorder  
Registrar of Titles**

**Compliance with Recording Requirements  
Report to Fillmore County Board of Commissioner's**

Office of The Fillmore County Recorder, for calendar year **2020**,

**Certification of Compliance with Recording Requirements.**

Statute No. 357.182 , Subd. 6.

Effective beginning in 2007 for the 2008 county budget and in each year thereafter, the county recorder and registrar of titles for each county shall file with the county commissioners, as part of their budget request, a report that establishes the status for the previous year of their compliance with the requirements established in subdivision 3. If the office has not achieved compliance with the recording requirements, the report must include an explanation of the failure to comply, recommendations by the recorder or registrar to cure the noncompliance and to prevent a recurrence, and a proposal identifying actions, deadlines, and funding necessary to bring the county into compliance.

In 2020 the Fillmore County recorder's office, recorded a total of 5357 documents. Of that total, 2,222 were paper Abstract documents, 3127 were Electronic Abstract documents, 6 paper Torrens documents, and 2 Torrens documents filed electronically.

More than 97 % of all electronically recorded documents were returned to the submitter or the submitters requested return address, in 5 business days or less.

More Than 97 % of all paper documents submitted in recordable form were returned to the submitter or the submitters requested return address, in 10 business days or less.

I certify that this statement is true and correct.

David Kiehne

Dated: 1/15/2021

*David Kiehne*

Fillmore County Recorder

**David Kiehne**  
**Fillmore County Recorder**  
**Registrar of Titles**

Recordable form requirements:

Original document or certified copy, dated, signed and notarized, complete legal description, drafted by statement, well disclosure or statement and correct fees for recording, deed tax and mortgage registration tax, included.

Subd. 3. **Recording requirements.** Each county recorder and registrar of titles shall, within 15 business days after any instrument in recordable form accompanied by payment of applicable fees by customary means is delivered to the county for recording or is otherwise received by the county recorder or registrar of titles for that purpose, record and index the instrument in the manner provided by law and return it by regular mail or in person to the person identified in the instrument for that purpose, if the instrument does not require certification of no-delinquent taxes, payment of state deed tax, mortgage registry tax, or conservation fee. Each county must establish a policy for the timely handling of instruments that require certification of no-delinquent taxes, payment of state deed tax, mortgage registry tax, or conservation fee and that policy may allow up to an additional five business days at the request of the office or offices responsible to complete the payment and certification process.

For calendar years 2009 and 2010, the maximum time allowed for completion of the recording process for documents presented in recordable form will be 15 business days. For calendar year 2011 and thereafter, the maximum time allowed for completion of the recording process for documents presented in recordable form will be ten (10) business days.

Instruments recorded electronically must be returned no later than five (5) business days after receipt by the county in a recordable format.

Subd. 4. **Compliance with recording requirements.** For calendar year 2007, a county is in compliance with the recording requirements prescribed by subdivision 3 if at least 60 percent of all recordable instruments described in subdivision 3 and received by the county in that year are recorded and returned within the time limits prescribed in subdivision 3. In calendar year 2008, at least 70 percent of all recordable instruments must be recorded and returned in compliance with the recording requirements; for calendar year 2009, at least 80 percent of all recordable instruments must be recorded and returned in compliance with the recording requirements; and for calendar year 2010 and later years, at least 90 percent of all recordable instruments must be recorded and returned in compliance with the recording requirements.

Subd. 5. **Temporary suspension of compliance with recording requirements.** Compliance with the requirements of subdivision 4 may be suspended for up to six months when a county undertakes material enhancements to its systems for receipt, handling, paying of deed and mortgage tax and conservation fees, recording, indexing, certification, and return of instruments. The six-month suspension may be extended for up to an additional six months if a county board finds by resolution that the additional time is necessary because of the difficulties of implementing the enhancement.

# FILLMORE COUNTY

DAVID KIEHNE  
Fillmore County Recorder  
Preston MN 55965-0465  
P.O. 465  
[dkiehne@co.fillmore.mn.us](mailto:dkiehne@co.fillmore.mn.us)

Phone (507) 765 - 3852

1/15/2021

Preliminary approval of Annual budgeted expenditures to be paid in 2021  
from Recorder Allocated & Unallocated Accounts  
Subject to approval by Technology committee and County board

Allocated: **\$15487 total**

#6637 Recording Software Maintenance (Tyler -CSA) (\$8105  
#6310 Ricoh Copier maintenance Fee (\$624)  
#6637 Maintenance fee Redwing Accounting software (\$740)  
#6637 Maintenance Fee Application Extender software (\$6018)

Unallocated: **\$8400, total**

#6637 Arc View Annual fee \$8400(part reimbursed from sheriff and SWCD  
9-1-2021 next renewal

Budget for 2021

Allocated (\$46,000)

100-6310- \$3,000 (contracts)  
100-6637- \$26,500 (software  
100-6639- \$2,000 (asset  
100-6640- \$14,500 (equipment

UnAllocated (\$49,000)

106-6280- \$9,500 (Arc Map, ESRI-GIS)  
106-6340- \$2,000 (Section corners)  
106-6371- \$16,700 (cama & tax  
106-6637- \$15,800 (software  
106-6639- \$1,000 (asset  
106-6640- \$4,000 (equipment

Fillmore County recorder

| Year        | Abstract | Torrens | E-Record | e record % | Total | % change | Splits | W/ D | Q/Claim | Trust & estate | Foreclosure | Contract | mortgage | Mtg Sat | Other |
|-------------|----------|---------|----------|------------|-------|----------|--------|------|---------|----------------|-------------|----------|----------|---------|-------|
| 2006        | 6029     | 4       |          |            | 6033  |          |        |      |         |                |             |          |          |         |       |
| 2007        | 5808     | 12      | 0        |            | 5820  |          |        | 548  |         |                |             |          | 1461     |         |       |
| 2008        | 6094     | 9       | 0        |            | 6103  |          |        | 504  |         |                |             |          | 1513     | 1318    |       |
| 2009        | 8222     | 34      | 0        |            | 8256  |          |        | 427  | 279     | 77             | 46          | 56       | 1470     | 1508    | 4393  |
| 2010        | 5357     | 14      | 0        |            | 5371  |          |        | 428  | 285     | 86             | 72          | 69       | 1159     | 1129    | 2143  |
| 2011        | 4795     | 10      | 20       | 0.62%      | 4825  |          | 97     | 429  | 295     | 59             | 48          | 58       | 979      | 1100    | 1857  |
| 2012        | 5047     | 13      | 273      | 5.13%      | 5320  | 9.30%    | 145    | 488  | 283     | 93             | 50          | 76       | 1166     | 1263    | 1901  |
| 2013        | 4325     | 19      | 472      | 17.62%     | 5250  | -1.33%   | 125    | 445  | 267     | 91             | 31          | 55       | 1096     | 1253    | 2012  |
| <b>2014</b> | 3958     | 5       | 517      | 11.55%     | 4475  | -17.32%  | 135    | 462  | 253     | 101            | 30          | 77       | 876      | 861     | 1815  |
| <b>2015</b> | 3708     | 5       | 700      | 15.98%     | 4413  | -1.40%   | 124    | 484  | 290     | 89             | 19          | 68       | 935      | 884     | 1644  |
| <b>2016</b> | 3565     | 23      | 982      | 21.60%     | 4547  | 2.95%    | 106    | 533  | 279     | 84             | 16          | 46       | 985      | 936     | 1668  |
| <b>2017</b> | 3223     | 30      | 1422     | 30.61%     | 4675  | 2.74%    | 145    | 578  | 243     | 103            | 19          | 47       | 969      | 985     | 1731  |
| <b>2018</b> | 2913     | 19      | 1674     | 36.69%     | 4601  | -1.61%   | 124    | 590  | 257     | 75             | 13          | 37       | 944      | 976     | 1709  |
| <b>2019</b> | 2684     | 20      | 2060     | 43.66%     | 4764  | 3.42%    | 154    | 588  | 295     | 58             | 12          | 47       | 1014     | 1007    | 1743  |
| <b>2020</b> | 2222     | 8       | 3127     | 58.52%     | 5357  | 11.07%   | 167    | 586  | 283     | 66             | 7           | 46       | 1297     | 1292    | 1780  |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021      Amount of time requested (minutes): 5

Dept.: Sanitation      Prepared By: Drew Hatzenbihler

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes/No):

1. Discussion with possible action regarding total tonnage taken to Winneshiek County Landfill
  - a. Total tonnage brought from Fillmore County to Winneshiek County Landfill between December 11, 1991 and July 1, 2020.
  - b. Winneshiek County Solid Waste Agency agreed to 65,073.5 tons
  - c. After approval, the waste agency will pass a resolution at their February 8<sup>th</sup> meeting

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021

Amount of time requested (minutes): 15 minutes

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## Highway Department

1. Request Board approval to advertise a bridge replacement in Arendahl Township SAP 023-599-206.
- ~~2. Request Board approval to purchase a 2021 Pickup for the Fillmore County Highway Department.~~
3. Consider resolution for final payment to Minnowa Construction Inc, Project LOST 88927-102, County Road 102.

## Airport Department

Check e-mail for supporting documentation. **See attached documents.** Bid results will be available on Monday after the bid opening.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date January 26, 2021 Resolution No. 2021-xxx

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS, Minnowa Construction, Inc.**, has in all things completed **LOST 88927-102**, in Sumner Township; and the County Board being fully advised in the premise.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 26th day of January, 2021

Contract Price:       \$       89,357.50

Value of Work:       \$       86,316.50

**Final Payment:       \$       4,315.83**

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners      Dahl ☐                      Lentz ☐                      Bakke ☐                      Hindt ☐                      Prestby ☐

**VOTING NAY**

Commissioners      Dahl ☐                      Lentz ☐                      Bakke ☐                      Hindt ☐                      Prestby ☐

---

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Administrator of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 26<sup>th</sup> day of January 2021.

Witness my hand and official seal at Preston, Minnesota the 26<sup>th</sup> day of January 2021.

SEAL

Bobbie Hillery, Administrator  
Fillmore County Board of Commissioners



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2020

Amount of time requested (minutes):

5

Dept.: Zoning

Prepared By:

Kristi Ruesink

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

Consider approval of Negative Declaration for an Environmental Impact Statement  
(EIS) for a Solar Farm by Fillmore County Solar Project, LLC, Beaver Township Yes

Consider resolution for Conditional Use Permit application for a Solar Farm  
by Fillmore County Solar Project, LLC, Beaver Township Yes  
Full packet is available upon request from the Zoning Office

All requests for County Board agenda must be in the Coordinator's office **No later than noon Wednesday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us) and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**Fillmore County  
Findings of Fact and Conclusions  
Regarding Decision on Need for an  
Environmental Impact Statement (EIS)**

October 2020

Fillmore County Solar Project

Fillmore County  
Beaver Township on County Road 44

NW ¼ Section 14 Township 101 N Range 13 W  
N ½ SW ¼ Section 14 Township 101 N Range 13 W  
E ½ Section 14 Township 101 N Range 13 W *except* 5.76 acres of the SW ¼ SE ¼

Parcel ID's: 32.0085.000, 32.0086.010 and 32.0087.000

## **I PROJECT DESCRIPTION**

Fillmore County Solar Project, LLC, proposes to develop a Solar Energy Farm, known as the Fillmore County Solar Project in Beaver Township in Fillmore County, Minnesota. A Solar Energy Farm is defined in the Fillmore County Zoning Ordinance as:

*“A Solar Energy Farm, sometimes referred to as a photovoltaic power station, is a large-scale solar array supplying electricity to the power grid. Solar Energy Farms are distinguished from Accessory Solar Energy Systems, as they are the primary land use for the parcel on which the array is located”.*

The Project will be located on undeveloped agricultural land generally located south of 140<sup>th</sup> Street, west of 151<sup>st</sup> Avenue, north of County Road 44, and east of 141<sup>st</sup> Avenue. The Applicant is seeking a Conditional Use Permit from the County with the submission of this request pursuant to Section 740 Solar Energy Farms of the Zoning Ordinance.

The Project is a 45-megawatt alternating current (“MW AC”) SEF capable of providing clean, renewable electricity to approximately 12,000 Minnesota homes. The Project components will include photovoltaic (“PV”) solar panels (approximately 100,000 to 120,000) that will be mounted on a single-axis tracking system with a 60+/- degree tilt, along with the associated infrastructure of electric inverters and transformers, underground electrical collection systems (distribution equipment), electrical collector substation, point of interconnection switchyard (power control equipment), an approximately 200 feet overhead transmission line, a solar meteorological station, SCADA hardware, control house for protective relay panels and site controllers, and associated facilities private gravel access roads with gated ingress/egress points and security fencing. Temporary facilities associated with construction will include a construction laydown yard. Collectively, the components listed in this paragraph comprise the “Project Facilities”. The approximately 558-acre Project site is designed to comply with all requirements of the Zoning Ordinance as shown in this application. The 45 MW AC SEF would connect to the Midcontinent Independent System Operator (“MISO”) transmission system with an onsite line tap of the Dairyland Power Cooperative Cherry Grove to Chester Tap 69kV line. The site layout has been developed to optimize the solar resource while minimizing impacts on natural resources, see Attachment 2 – Preliminary Site Development Plan for all plan details. Project Facilities are concentrated primarily on open, undeveloped fields.

## **II ADMINISTRATIVE BACKGROUND**

1. The Solar Farm proposed by Fillmore County Solar Project, LLC would require the approval and issuance of a new CUP by Fillmore County. The proposed Solar Farm Conditional Use Permit would be approved and issued to Fillmore County Solar Project, LLC, pursuant to Section 740 of the Fillmore County Zoning Ordinance.
2. Fillmore County is designated the Responsible Government Unit (RGU) for this environmental review project, pursuant to Minnesota Rule 4410.4300, subp. 3.

3. An Environmental Assessment Worksheet (EAW) was prepared in accordance with Minnesota Administrative Rules 4410.4300, Subpart 1. The EAW is used to provide sufficient environmental documentation to determine the need for a state EIS or that a Negative Declaration is appropriate.
4. The EAW for this proposed Solar Energy Farm was completed and certified by Fillmore County as RGU.
5. Notice of the completed EAW was published in the Minnesota Environmental Quality Board's *Monitor* on July 13, 2020. The period of time for public comment on the EAW started on July 13, 2020, and ended on August 12, 2020.
6. During the 30-day comment period, Fillmore County received a total of two letters from governmental agencies on the proposed Solar Energy Farm and the EAW.
7. As part of the EAW process, Fillmore County sent copies of the EAW to 16 state and federal agencies requesting comments. The agencies selected are based on the EAW Distribution List dated April 2020 as dictated by the Minnesota Environmental Quality Board. The EAW was posted on the Fillmore County website and a public notice was printed in the *Fillmore County Journal*. Two state and local government agencies responded to the Fillmore County Solar Project EAW during the comment period, including the Minnesota Department of Agriculture (letter dated August 12, 2020) and the Minnesota Pollution Control Agency (letter dated August 10, 2020).
8. Following the comment period, Fillmore County Zoning and Fillmore County Solar Project, LLC reviewed the written comments and prepared responses to the comments.
9. Pursuant to Minnesota Rule 4410.1700, Fillmore County must make a decision on the need for an EIS on the proposed Solar Energy Farm. Based upon the information in the record, which consists of the EAW for the proposed project, the issues raised during the public comment period, the responses to the comments and other supporting documents, Fillmore County makes the following Findings of Fact and Conclusions:

### **III FINDINGS OF FACT**

1. Minnesota Rule 4410.1700, Subp. 7 provides that an EIS shall be ordered for projects that have the potential for significant environmental effects. *In deciding whether a project has the potential for significant environmental effects, the following factors shall be considered:*
  - A. *Types, extent, and reversibility of environmental impacts.*
  - B. *Cumulative potential effects. The RGU shall consider the following factors: whether the cumulative potential effect is significant; whether the contribution from the project is significant when viewed in connection with other contributions to the cumulative potential effect; the degree to which the project complies with approved*

*mitigation measures specifically designed to address the cumulative potential effect; and the efforts of the proposer to minimize the contributions from the project.*

*C. the extent to which the environmental effects are subject to mitigation by ongoing public regulatory authority. The RGU may rely only on mitigation measures that are specific and that can be reasonably expected to effectively mitigate the identified environmental impacts of the project.*

*D. the extent to which environmental effects can be anticipated and controlled as a result of other available environmental studies undertaken by public agencies or the project proposer, including other EIS.*

2. Based on the information contained in the Fillmore County Solar Project EAW, comments received on the EAW, and the criteria listed above, the findings of fact include:

**A. Types, extent, and reversibility of environmental impacts.**

1. Fillmore County staff have identified and analyzed potential environmental impacts presented by the proposed Fillmore County Solar Project, and disclosed in the EAW. The potential environmental impacts of the project would include:
  - Excessive glare from the solar panels on neighboring properties and traffic.
  - Possible discharge to restricted waters.
  - Potential for noise intrusion.
  - Concern for disruption of drainage tile networks in the area.
  - Soil disturbance mitigation.
2. Government agency commenters through the EAW identified these issues in their letters. Fillmore County Solar Project, LLC provided responses to these comments. Fillmore County provides the following findings and conclusions regarding the potential environmental impacts of the Fillmore County Solar Project disclosed in the EAW.
3. Fillmore County finds that the new Solar Energy Farms ordinance (Section 740 of the Fillmore County Zoning Ordinance) will substantially reduce potential environmental impacts of the Solar Energy Farm, in the following manner:
4. Excessive glare from the solar panels on neighboring properties and traffic. Fillmore County Solar Project, LLC has completed a glint and glare analysis which conform to, and are in accordance with, the FAA's interim policy for Solar Energy Systems Projects on Federally Obligated Airports. It concluded that there was no predicted glare for residences with an estimated single story viewing height of 8 feet or a second story viewing height of 16 feet as a result of the project. Additionally, there was also no predicted glare from the solar array along the routes surrounding the solar energy farm for cars or large trucks.

5. Possible discharge to restricted waters. Water demand for the project is anticipated to be very low and is estimated to be substantially less than 10,000 gallons daily/less than 1,000,000 gallons per year. The lack of wastewater discharge and subsurface sewage treatment system (SSTS) at the site indicate that groundwater quality will not be adversely impacted. Stormwater impacts from the project are anticipated to be localized and minimized due to the execution of stabilization techniques and the construction of stormwater ponds. Additionally, impervious surfaces associated with access roads, substation and inverters comprise approximately only 1.6 acres of the entire project area. Construction of the Project will be completed under an NPDES General Stormwater Permit for Construction activity.
6. Potential for noise intrusion. Noise standards in Minnesota Statute 116.07 will apply to the project. The land uses around the Project are primarily within Noise Area Classification 1. Sound modeling for the Project showed anticipated sound levels below applicable daytime and nighttime limits. The project will coordinate with MPCA regarding noise as required.
7. Concern for disruption of drainage tile networks in the area. Drain tile maps will be obtained from landowners where available. In addition, the project will analyze historical aerial imagery to approximate drain tile locations onsite. Drain tile mapping will be digitized and project design will avoid impacts to tiles as practicable. Construction procedures will include identification of damaged tiles, and necessary repairs will be completed post-construction. During operations, crews will monitor the site for signs of damaged tile (i.e. saturated soils or areas of ponding) and will perform repairs as needed.
8. Soil disturbance mitigation. Construction best management practices will be determined according to final project design and will be utilized to minimize impacts to the soil resource. MPCA's recommendation is to address the soil disturbance in the reclamation and decommissioning plan. The Fillmore County Zoning Ordinance requires a Decommissioning Plan, and outlines decommissioning and restoration requirements, including specifications for grading, topsoil, and reseeding, and references the USDA Natural Resources Conservation Service (NRCS) or Soil and Water Conservation District (SWCD) technical recommendations.

**B. Cumulative potential effects of related or anticipated future projects. In determining whether the proposed project has the potential for cumulative effects, the RGU must consider the following factors: whether the cumulative potential effect is significant; whether the contribution from the project is significant when viewed in connection with other contributions to the cumulative potential effect; the degree to which the project complies with approved mitigation measures specifically designed to address the cumulative potential effect; and the efforts of the proposer to minimize the contributions from the project.**

1. No other Solar Energy Farms have been proposed or anticipated within Fillmore County. This area is completely surrounded by farm properties and rural residences. This site is

unique because the need for an electrical transmission line for which to connect to the power grid. The area where this type of solar energy farm can be proposed lies only in this area of Fillmore County, along County 44 where the electrical transmission line runs parallel to County 44.

2. No cumulative potential effects of related or anticipated future projects exist that would pose significant environmental effects. Fillmore County does not believe the Fillmore County Solar Project will create or contribute to any significant cumulative potential effects.

**C. Extent to which the environmental effects are subject to mitigation by ongoing public regulatory authority. The RGU may rely only on mitigation measures that are specific and that can be reasonably expected to effectively mitigate the identified environmental impacts of the project.**

The environmental impacts of this project have been addressed in the EAW and will be subject to permit conditions and standards as provided by or created in the future from regulatory authorities such as Fillmore County, the Minnesota Pollution Control Agency, Department of Agriculture, Department of Natural Resources, Soil and Water Conservation District and the Board of Water and Soil Resources.

**D. Extent to which environmental effects can be anticipated and controlled as a result of other environmental studies.**

The anticipated environmental effects are minimal because of the mitigating procedures outlined in the Fillmore County Zoning Ordinance Section 740. This is the first solar energy farm of its kind in Fillmore County, so there are no other environmental studies in Fillmore County, which can be utilized for comparison. Stormwater management and erosion and sediment control measures will be put in place, as well as discontinuation, decommissioning and restoration plans.

#### **IV. CONCLUSIONS AND DETERMINATIONS**

Fillmore County makes the following conclusions and determinations regarding environmental review of the Fillmore County Solar Project:

1. Fillmore County has proper jurisdiction over this environmental review matter pursuant to Minnesota Rule 4410.4300, subp. 3B, which designates Fillmore County as the RGU for mandatory environmental review of proposed electric power generating plant and associated facilities designed for and capable of operating at a capacity of 25 megawatts or more but less than 50 megawatts, the local governmental unit is the RGU.
2. All notice and due process requirements for environmental review of the proposed project have been satisfied and complied with by Fillmore County.

3. The environmental review and permit processes related to the project accomplished to date have generated sufficient information to enable Fillmore County to determine whether the project has the potential for significant environmental impacts.
4. Based on the criteria contained in Minnesota Rule 4410.1700, the proposed Fillmore County Solar Project does not have the potential for significant environment effects.
5. Fillmore County approves a negative declaration for the proposed Fillmore County Solar Project and determines that the proposed project does not require the preparation of an EIS.
6. Potential environmental effects have been identified and addressed in the responses provided to commenters. The conditional use permitting process can further address environmental concerns. Mitigative measures will be incorporated into the conditional use permit, if such a permit is approved, and will be coordinated with the appropriate agencies during the permit process.



## RESOLUTION

### FILLMORE COUNTY BOARD OF COMMISSIONERS

Preston, Minnesota 55965

Date January 26, 2021 Resolution No. 2020-XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS;** Fillmore County Solar Project, LLC, represented by Mark Mauersberger, of 422 Admiral Blvd., Kansas City, MO 64106, has petitioned for a Conditional Use Permit for a Solar Farm on property owned by Dettmer Farm Trust, Barbara A. and Jim Ressler and Sandra S. Eickhoff, located in Section 14 in Beaver Township; and

**WHEREAS;** the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on January 14, 2021; and

**WHEREAS;** the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved with the following conditions:

- 1) The CUP and all conditions and restrictions shall run with the land and be transferable to a successor or an assign of the Applicant. The Applicant shall provide written notice to the County of such transfer at least 60 days prior to completion of the transfer of ownership. Upon such transfer, all obligations of compliance with the terms and conditions of the CUP shall be upon the transferee.
- 2) The Conditional Use Permit shall be considered to be acted on for the purpose of a Solar Energy Farm and shall remain valid for the life of the Project so long as Applicant provides the County evidence of Applicant's diligence in pursuing pre-construction approvals and financial commitments for the Project interconnection and obtains building permits and commences construction within thirty-six (36) months of the County's approval of the Conditional Use Permit and remains in compliance with these conditions of approval.
- 3) The Applicant shall submit to the County a final site plan indicating the location of all Project facilities with the application for building permits.
- 4) To protect drainage tile on the Project site, the Applicant will use commercially reasonable methods to (a) identify locations prior to Project construction, (b) mitigate impacts from Project construction and (c) repair tile damaged by Project construction promptly upon completion of Project construction, and for the lifetime of the project.
- 5) The Applicant shall be responsible for managing noxious weeds on the Project site during Project operation including tree control within the drainage ditch and the 30' buffer to the satisfaction of the Fillmore County Zoning Office.
- 6) The applicant shall site solar panels a minimum of 30 feet from the drainage structures identified on Exhibit A as measured from the centerline of the drainage structure at the time of the initial submission to the County of Project building permit applications to the closest edge of a Project solar panel.
- 7) In accordance with Section 740.03(5)(a), permittee shall submit a Performance Bond in the amount of \$1,125,000.00 for a 45MW project.
- 8) Must provide proof of liability insurance to the Fillmore County Zoning Office.

**NOW THEREFORE BE IT RESOLVED;** that the Fillmore County Board of Commissioners hereby issue to Fillmore County Solar Project, LLC, represented by Mark Mauersberger 422 Admiral Blvd., Kansas City, MO 64106 a Conditional Use Permit for a Solar Farm on property owned by Dettmer Farm Trust, Barbara A. and Jim Ressler and Sandra S. Eikhoff, located in Section 14 in Beaver Township.

**VOTING AYE**

Commissioners

Dahl ☐Lentz ☐Bakke ☐Hindt ☐Prestby ☐**VOTING NAY**

Commissioners

Dahl ☐Lentz ☐Bakke ☐Hindt ☐Prestby ☐

STATE OF MINNESOTA

COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 26<sup>th</sup> day of January, 2021.

Witness my hand and official seal at Preston, Minnesota the 26<sup>th</sup> day of January, 2021.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

## **FILLMORE COUNTY PLANNING COMMISSION**

### **Criteria for Granting Conditional Use Permits**

In the matter of the Fillmore County Solar Project, LLC Conditional Use Permit

Date: January 14, 2021

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

**The Fillmore County Planning Commission finds that:**

This Solar Farm will not put a burden on streets or other public facilities.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

**The Fillmore County Planning Commission finds that:**

The use is compatible with other uses in the area and is permissible by Conditional Use in the Ag District.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

**The Fillmore County Planning Commission finds that:**

This Solar Farm meets all setbacks and measures have been taken so it will not adversely affect adjacent properties.

4. The use in the opinion of the Planning Commission Board is reasonably related to the overall needs of the County and to the existing land use.

**The Fillmore County Planning Commission finds that:**

This Solar Farm is in accordance with the Fillmore County Zoning Ordinance.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

**The Fillmore County Planning Commission finds that:**

The construction of this Solar Farm is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

**The Fillmore County Planning Commission finds that:**

This Solar Farm is not open for public use and will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

**The Fillmore County Planning Commission finds that:**

The facility will not adversely affect nearby neighbors and there are no nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

**The Fillmore County Planning Commission finds that:**

The owner has complied with these conditions.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

**The Fillmore County Planning Commission finds that:**

This Solar Farm is not in a Shore land area.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:
- a. the environment; or
  - b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or
  - c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
  - d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
  - e. the value of property.

**The Fillmore County Planning Commission finds that:**

This Solar Farm went through the EAW process and it was determined that it will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area.

11. Other Matters Considered:

**The Fillmore County Planning Commission finds that:**

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

**The Fillmore County Planning Commission finds that:**

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by Fillmore County Solar Project, LLC with the following conditions:

- 1) The CUP and all conditions and restrictions shall run with the land and be transferable to a successor or an assign of the Applicant. The Applicant shall provide written notice to the County of such transfer at least 60 days prior to completion of the transfer of ownership. Upon such transfer, all obligations of compliance with the terms and conditions of the CUP shall be upon the transferee.
- 2) The Conditional Use Permit shall be considered to be acted on for the purpose of a Solar Energy Farm and shall remain valid for the life of the Project so long as Applicant provides the County evidence of Applicant's diligence in pursuing pre-construction approvals and financial commitments for the Project interconnection and obtains building permits and commences construction within thirty-six (36) months of the County's approval of the Conditional Use Permit and remains in compliance with these conditions of approval.
- 3) The Applicant shall submit to the County a final site plan indicating the location of all Project facilities with the application for building permits.
- 4) To protect drainage tile on the Project site, the Applicant will use commercially reasonable methods to (a) identify locations prior to Project construction, (b) mitigate impacts from Project construction and (c) repair tile damaged by Project construction promptly upon completion of Project construction, and for the lifetime of the project.
- 5) The Applicant shall be responsible for managing noxious weeds on the Project site during Project operation including tree control within the drainage ditch and the 30' buffer to the satisfaction of the Fillmore County Zoning Office.

- 6) The applicant shall site solar panels a minimum of 30 feet from the drainage structures identified on Exhibit A as measured from the centerline of the drainage structure at the time of the initial submission to the County of Project building permit applications to the closest edge of a Project solar panel.
- 7) In accordance with Section 740.03(5)(a), permittee shall submit a Performance Bond in the amount of \$1,125,000.00 for a 45MW project.
- 8) Must provide proof of liability insurance to the Fillmore County Zoning Office.

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021      Amount of time requested (minutes): 30  
Dept.: Social Services      Prepared By: Kevin Olson

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes):

1. Consider approval of 2020/21 Adult & Children's Mobile Crisis Grant Cooperative Agreement
2. Review of ONBase dashboard tool.
- .

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

FileHomeDashboard Viewer

Create New Dashboard

Copy to New

Delete

History

Properties

Design

Full Screen

Clear All Filters

Parameters

Refresh

Share Dashboard

Send To

Copy to Clipboard

Print

Export Data

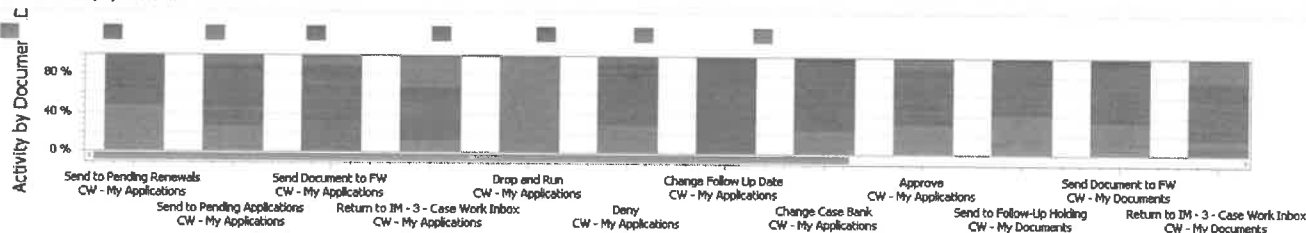
Dashboard Gallery

IM - Worker Activity in IM-5

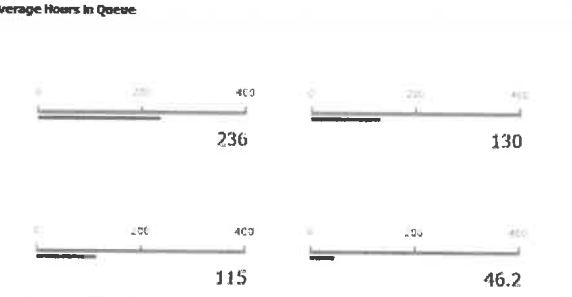
Workflow Activity

| Life Cycle Name       | Queue Name           | Ad Hoc Task | Document ID | Exit User Name | Entry Time | Exit Time  | Time In Queue by Hour |
|-----------------------|----------------------|-------------|-------------|----------------|------------|------------|-----------------------|
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9093998     |                | 12/28/2020 | 12/28/2020 | 1.95                  |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9118802     |                | 10/14/2020 | 10/14/2020 | 0.009                 |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9123376     |                | 10/13/2020 | 10/13/2020 | 2.17                  |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9133231     |                | 10/1/2020  | 10/2/2020  | 18.4                  |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9149497     |                | 10/7/2020  | 10/8/2020  | 21.6                  |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9154505     |                | 11/23/2020 | 11/23/2020 | 0.484                 |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9155452     |                | 12/14/2020 | 12/16/2020 | 45.5                  |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9156357     |                | 10/12/2020 | 10/12/2020 | 6.52                  |
| IM - 5 - My Case Work | CW - My Applications | Approve     | 9160153     |                | 10/2/2020  | 10/8/2020  | 145                   |

Workflow Activity by User Name



Average Hours in Queue



Maximum Hours in Queue

|     |       |       |
|-----|-------|-------|
| 885 | 1.82K | 1.18K |
| 640 | 701   | 1.34K |

Life Cycle Tree

- Deny
- Drop and Run
- Move to My Renewals
- Return to IM - 3 - Case Work Inbox
- Send Document to FW
- Send to Interview Follow-Up
- Send to Pending Applications
- Send to Pending Renewals
- Send to Waiting Expedites/Emergencies
- CW - My Documents
  - Change Case Bank
  - Mark to be Deleted
  - Move to My Renewals
  - Remove from Workflow
  - Return to IM - 3 - Case Work Inbox
  - Send Document to FW
  - Send to Follow-Up Holding
  - Send to My Applications
- CW - My Renewals
  - Approve
  - Change Case Bank
  - Deny
  - Drop and Run
  - Return to IM - 3 - Case Work Inbox
  - Send Document to FW
  - Send to Pending Renewals

User Name Selection

Parameters

IM - Worker Activity in IM-5

11:18 AM 1/21/2021

FileHomeDashboard Viewer

OnBase (OnBase17\_Prod\_Fillmore\_IL)

Create New DashboardNewDeleteHistoryPropertiesDesignFull ScreenClear All FiltersParametersRefreshShare DashboardSend ToCopy to ClipboardPrintExport Data

ViewIM - Worker Activity in IM-5IM - Workflow Activity Report

Dashboard Gallery

Search...

IM - Application & Renewal Processing

Public Dashboards

Shared With Me

Child Support Dashboards

Income Maintenance Dashboards

IM - Application & Renewal Processing

IM - Application & Renewal Processing

IM - Worker Activity in IM-5

IM - Workflow Activity Report

METS Dashboards

METS - Applications & Renewal Processing

METS - Workflow Activity by Worker

METS - Timeliness of Completion

mWorkflow Activities Report

Workflow Activity

| Document ID | Life Cycle Name       | Queue Name           | Ad Hoc Task                  | Exit User Name | Entry Time | Exit Time  | Time In Queue by Hour |
|-------------|-----------------------|----------------------|------------------------------|----------------|------------|------------|-----------------------|
| 8457186     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/19/2020 | 10/19/2020 | 0                     |
| 8794073     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/19/2020 | 10/19/2020 | 0                     |
| 8858474     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/5/2020  | 10/5/2020  | 0                     |
| 8977334     | IM - 5 - My Case Work | CW - My Applications | Deny                         |                | 10/20/2020 | 10/20/2020 | 0                     |
| 9093998     | IM - 5 - My Case Work | CW - My Applications | Send to Pending Applications |                | 10/30/2020 | 11/4/2020  | 115                   |
| 9093998     | IM - 5 - My Case Work | CW - My Applications | Send to Pending Applications |                | 10/14/2020 | 10/26/2020 | 294                   |
| 9101776     | IM - 5 - My Case Work | CW - My Documents    | Send to Pending Applications |                | 10/6/2020  | 10/12/2020 | 137                   |
| 9106576     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/1/2020  | 11/4/2020  | 818                   |
| 9106576     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/5/2020  | 10/5/2020  | 0                     |
| 9113913     | IM - 5 - My Case Work | CW - My Documents    | Send to Follow-Up Holding    |                | 10/2/2020  | 10/2/2020  | 0                     |
| 9118902     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/30/2020 | 10/30/2020 | 0                     |
| 9118902     | IM - 5 - My Case Work | CW - My Applications | Approve                      |                | 10/14/2020 | 10/14/2020 | 0                     |
| 9121597     | IM - 5 - My Case Work | CW - My Documents    | Send to Follow-Up Holding    |                | 10/19/2020 | 10/19/2020 | 1                     |
| 9123376     | IM - 5 - My Case Work | CW - My Applications | Approve                      |                | 10/13/2020 | 10/13/2020 | 2                     |
| 9125720     | IM - 5 - My Case Work | CW - My Applications | Send to Pending Applications |                | 10/9/2020  | 10/12/2020 | 66                    |
| 9126033     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/1/2020  | 11/4/2020  | 818                   |
| 9131415     | IM - 5 - My Case Work | CW - My Documents    | Remove from Workflow         |                | 10/14/2020 | 10/14/2020 | 0                     |
| 9133231     | IM - 5 - My Case Work | CW - My Applications | Deny                         |                | 10/1/2020  | 10/14/2020 | 285                   |
| 9134126     | IM - 5 - My Case Work | CW - My Applications | Approve                      |                | 10/1/2020  | 10/2/2020  | 18                    |
|             |                       |                      | Deny                         |                | 10/27/2020 | 10/27/2020 | 6                     |

Life Cycle Queue

☒ (All)

☒ IM - 1 - Incoming Documents

☒ ID - Missing Information

☒ IM - 3 - Case Work Inbox

☒ CWI - Appeals

☒ CWI - Application Evaluation

☒ CWI - Applications

☒ CWI - Documents Received

☒ CWI - Earned Income Verif - CEI

☒ CWI - Expedited Applications

☒ CWI - HCAPP's

☒ CWI - PHAP

☒ CWI - Reimb Medical Access Services

☒ CWI - Renewals

☒ IM - 5 - My Case Work

☒ CW - Applications to Review

☒ CW - My Applications

☒ CW - My Documents

☒ CW - My Renewals

☒ CW - My Subscriptions

Aggregate Average Hours in Queue

050100

Aggregate Average Hours in Queue82.6

Average Hours in Queue by Worker

|      |      |     |
|------|------|-----|
| 312  | 163  | 128 |
| 49.8 | 32.5 | 222 |
| 99.7 | 22.1 |     |

User Name Selection

Dashboard GalleryAdministration

IM - Workflow Activity Report

Parameters

11:21 AM1/21/2021





# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021

Amount of time requested (minutes):

10

Dept.: Fillmore County Public Health

Prepared By: Jessica Erickson

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

Documentation  
(Yes/No):

1.

## Regular Agenda:

Documentation  
(Yes/No):

1. COVID-19 Update

no

All requests for County Board agenda must be in the Administrator's office **No later than noon Thursday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bhillery@co.fillmore.mn.us](mailto:bhillery@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 1/26/2021

Amount of time requested (minutes):

10

Dept.: Administration

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

1. Request for extension of intermittent unpaid Administrative Leave for employee #1251 as recommended by the Personnel Committee

## Regular Agenda:

## Documentation

1. Discussion with possible action regarding changes to County Overtime policy
  - a. Discussion on whether non-union employees should receive OT for hours worked in excess of 8 hours per day as opposed to current policy of 40 hours in a week Yes
  - b. Personnel Committee recommends keeping current language
2. Request to promote Todd Ragan, Intermittent Deputy, to Full-Time Deputy effective 1/27/2021 as requested by the Sheriff and recommended by the Personnel Committee per policy Yes
  - a. Currently at Non-union Grade 11/Step 1 (\$25.88)
  - b. Move to LELS Deputy/ Step 1 (\$27.05)
3. First reading of draft changes to Mileage and Travel policy Yes
4. First reading of draft changes to Probationary Period policy Yes
5. Resignation for Brianna Reed, Support Enforcement Aide, effective 1/28/2021 No
  - a. Following 1-1/2 years' service
  - b. 2- weeks' notice was given
6. Request to advertise for replacement Support Enforcement Aide as requested by the Social Services Manager and recommended by the Personnel Committee No
  - a. Internal posting only
7. Discussion with possible action regarding MOU with LELS as recommended by the Sheriff and Personnel Committee Yes
8. Request to hire four (4) Intermittent Jailers at Non-union Grade 8/Step 1 effective 2/1/2021 as recommended by the Hiring Committee No
  - a. All hires are within Sheriff's Office pre-approved intermittent levels
  - b. [REDACTED]
  - c. [REDACTED]
  - d. [REDACTED]
  - e. [REDACTED]
  - f. \$22.41

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# **Fillmore County Highway Department**

909 Houston Street NW, Preston, MN 55965

(P) (507) 765-3854  
(F) (507) 765-4476

RONALD GREGG, P.E.  
COUNTY ENGINEER

DARRELL SCHMITT  
ENGINEERING SUPERVISOR

BRENT KOHN  
MAINTENANCE SUPERINTENDENT

## **RESOLUTION**

### **Highway Department Overtime Policy**

Whereas: The full time non-union employees within the Highway Department are paid Overtime pay based on a 40 hour work week.

Whereas: The full time non-union employees are subject to the contractors work schedules to perform inspection and staking needs, which normally exceed 10 hour work days. Daily work schedules in the Highway Construction season are out of the control of the Highway Department and must adapt.

Whereas: Currently full time non-union employees are not compensated for overtime paid over an 8 hour work day.

Now Therefore: The full time non-union employees within the Highway Department shall be paid time and one half (1 ½) for hours worked in excess of an eight (8) hour day and for all work on Saturday. This Policy applies while performing inspection duties on construction projects which is a requirement of State Aid funding. Policy is to be executed between March 15<sup>th</sup> and November 30<sup>th</sup>.

**A. Policy Statement**

It is the policy of Fillmore County to compensate eligible employees for required work time in excess of forty (40) hours in a regular workweek. The period of Friday through the following Thursday shall be considered a regular work week.. Overtime shall be paid in the form of compensatory time off or paid compensation according to section 10.2 of this policy. This policy is in accordance with the Minnesota Fair Labor Standards Act (M.S. 177.25).

**B. Eligibility and Compensation**

1. Professional and administrative salaried employees ("exempt") shall be eligible for compensatory time off:
  - a. For each hour worked in excess of forty (40) hours a week, an exempt employee shall receive one (1) hour of compensatory time off up to a sixty (60) hour maximum balance or they may choose to receive one (1) hour of regular pay.
2. Employees covered by a union agreement:
  - a. These employees shall adhere to contract language relative to overtime pay and compensatory time.
3. All other employees ("non-exempt"), including full time, part time and intermittent employees, shall be eligible for compensatory time off or paid compensation according to the following:
  - a. A non-exempt employee shall receive compensatory time off at one and one half (1-1/2) hours for each hour in excess of forty (40) hours in a regular workweek, with a maximum accrual of sixty (60) hours of compensatory time. However, highway engineering technicians, building maintenance and eligible sanitation employees whose workload is directly affected by weather and/or seasonal changes or staffing, may receive cash payments, in lieu of compensatory time, with Department Head approval. An election for cash payment must be done by December 1st of each year.
  - b. When the maximum hours of compensatory time off have been accrued, all employees shall be paid at the rate according to their status for each additional hour worked.

**C. Guidelines**

1. Overtime hours must be approved in advance by the Department Head.
2. Exempt and non-exempt employees must accurately report hours worked in the timekeeping system. All times must be verified by the department head prior to processing.
3. Unless otherwise stated in a collective bargaining agreement, accrued compensatory time off should be used within six (6) months of the time in which it was earned. For employees who elect the cash option, overtime payments shall be paid as accrued.
4. Overtime provisions do not apply to elected officials.
5. Department Heads will distribute overtime as equally as is possible among employees.

6. Department Heads are responsible for scheduling the work in their departments in order to minimize overtime, and so that the functionality of the office is not disrupted.
7. Rest and lunch periods, if scheduled and not taken, shall not count toward the calculation of overtime or compensatory time off. Department heads should ensure that rest and lunch periods are taken in order to reduce the amount of overtime by employees.
8. Those County employees serving as volunteer fire fighters and ambulance personnel can answer calls during working hours with the approval of their department head. For the time away from their job, employees must use accumulated PTO hours, compensatory time, or make up the time with the approval of the department head in such a manner that it will not qualify as overtime.
9. If PTO is used during a regular workweek and the total hours show that overtime/comp time is due the employee, then the PTO will be reduced until the total no longer creates overtime/comp time scenario.
10. Hours participating in supervisor approved attendance at training or conferences must comply with the Fair Labor Standards Act. After deducting normal commuting time, supervisors shall consider training time in excess of 40 hours to be eligible for overtime. If office hours can be maintained, supervisors may consider utilizing a flexible schedule to avoid overtime requirements for that employee. For more information on flex time, see the Work Hours and Attendance policy 3.07. Training or conferences that require an overnight stay are generally exempt from overtime requirements.

APPOINTING AUTHORITY means the County Board of Commissioners or other officer or board authorized by statute or lawfully delegated authority to make appointments to positions under the County policies.

APPOINTMENT means the appointment of an individual to a position within the County.

CLASSIFICATION means the assignment of a position to an appropriate class or grade on the basis of the type, educational requirements, difficulty, decision level and responsibility of the work performed in the position.

COUNTY BOARD means the Fillmore County Board of Commissioners.

DAYS mean working days, unless otherwise indicated.

DEMOTION means a change by an employee from a position in one class/grade to a position in another class/grade with less responsible duties and/or a lower salary range.

DEPARTMENT HEAD means a duly elected, appointed or hired county official duly authorized and responsible to supervise the activities of a department or agency under their jurisdiction.

EMPLOYEE means any individual employed by Fillmore County in a position covered by these rules who is paid a salary or wage.

EMPLOYER means the Fillmore County Board of Commissioners.

EXEMPT POSITIONS mean positions of a managerial, administrative, or professional nature, or for elected officials, as prescribed by federal and state labor statutes, which are exempt from mandatory overtime payments.

INTERMITTENT EMPLOYMENT includes employees who work on a fluctuating or as needed schedule OR employees whose positions are basically seasonal or temporary in character and 1) are not for more than 67 working days in a calendar year or 2) are not for more than 100 working days in any calendar year, are under 22 years, and are full time students enrolled in a nonprofit or public educational institution prior to being hired and have indicated or intend to continue as a student following the temporary employment.

LAYOFF means the termination of employment because of shortage of funds, curtailment of services or other reason not reflecting negatively on the employee's performance.

MILITARY LEAVE means the leave of absence granted by state law to employees entering active duty or required training in the armed forces of the State of Minnesota or the United States of America.

NON-EXEMPT POSITIONS mean positions of a clerical, technical, or service nature as prescribed by federal and state labor statutes, which are covered by provisions for overtime payments.

REGULAR FULL-TIME EMPLOYEE means an employee who is regularly scheduled to work thirty (30) or more hours per week and who has successfully completed the required probationary period of twelve (12) months in an advertised position.

REGULAR PART-TIME EMPLOYEE means an employee who regularly works less than thirty (30) hours per week, is not an intermittent employee, and who has successfully completed the required probationary period of twelve (12) months in a competitively obtained position.

PROBATIONARY PERIOD means a working test period of twelve (12) months during which a newly hired or appointed employee is required to demonstrate their fitness for the position to which they are employed by the actual performance of the duties in the position.

PROMOTION means a change of an employee from a position in one class/grade to a position in another class/grade with more responsible duties and/or a higher salary range.

RECLASSIFICATION means a reassignment or reclassification of a position by raising it to a higher class of positions, reducing it to a lower class of positions, or moving it to another class of positions at the same level, on the basis of significant changes in the type, difficulty, decision level or responsibility of the work performed in the position.

RESIGNATION means the termination of employment made at the request of an employee.

SUSPENSION means an involuntary leave of absence with or without pay for disciplinary purposes, or for investigation of charges made against an employee.

TEMPORARY FULL-TIME EMPLOYEE means an employee who works thirty (30) or more hours per week for a period not to exceed six (6) consecutive months in a department or employees whose positions are basically seasonal or temporary in character and 1) are not for more than 67 working days in a calendar year or 2) are not for more than 100 working days in any calendar year, are under 22 years, and are full time students enrolled in a nonprofit or public educational institution prior to being hired and have indicated or intend to continue as a student following the temporary employment.

TEMPORARY PART-TIME EMPLOYEE means an employee who works less than thirty (30) hours per week for a period not to exceed six (6) consecutive months per calendar year in a department and includes part-time employees who work the lesser of 14 hours per week or 35 percent of the normal work week in that unit OR employees whose positions are basically seasonal or temporary in character and 1) are not for more than 67 working days in a calendar year or 2) are not for more than 100 working days in any calendar year, are under 22 years, and are full time students enrolled in a nonprofit or public educational institution prior to being hired and have indicated or intend to continue as a student following the temporary employment.

TERMINATION means any separation, whether voluntary or involuntary, of employment from County service.

TRANSFER means a change of an employee from one position to another position in the same grade.

VETERAN means an applicant and employee who is entitled to Veteran's Preference as outlined in M.S. 197.46 et seq. (Veteran's Preference Act)



## RECRUITMENT, HIRING AND STATUS (2.00)

### Section 2.01 JOB ANNOUNCEMENTS, RECRUITMENT AND SELECTION

Date Approved by the County Board: June 25, 2019

Supersedes Policy Dated:

#### A. Determination of Open Position

Departments Heads shall notify Human Resources when a vacancy exists. The Personnel Committee (made up of two County Board members, the County Coordinator, Human Resources Officer) and the applicable Department Head shall meet following the submission by the Department Head of a Hire Analysis form to review all position openings to determine if the position will be rehired, how many hours the position will be hired at, any changes that are needed to the applicable position description and how the position will be recruited.

#### B. County Application

1. Applicants for any County position will complete the County job application and related forms as found on the County's web site and/or as provided by Human Resources. Candidates may include additional documentation/information for consideration but not as a replacement for the County required documentation.
2. The announcement shall include job title, skills, experience, education required, and closing date for the receipt of applications.

#### C. Recruitment

Open positions in Fillmore County shall be announced and recruited using any of the following recruitment methods or a combination of methods:

1. Internal Recruitment – Position vacancies shall be posted on the Intranet for a period of not less than 14 calendar days or other period of time as stated in a Collective Bargaining Agreement.
2. External Recruitment – Announcements for positions shall be placed in newspapers and other job recruitment resources for a period of time necessary to attract qualified candidates, but not less than 14 calendar days.

Positions may also be filled by Promotions, Transfers and Demotions.

1. Promotions - Vacancies in positions are encouraged to be filled by promotion of qualified County employees.
2. Transfers - An employee may be transferred to a similar position in a different department in which there is a vacancy. An employee desiring to be transferred should make a written request to Human Resources/Coordinator. The request must be reviewed by the Personnel Committee and approved by the County Board. Transfer of an employee may be permitted when it is determined that the employee meets the qualifications of the position, that the transfer is in the best interest of the County, and that further training and development of the employee in the new position would be beneficial to the County.
3. Demotions - An employee may be demoted to a position of lower grade at the discretion of their department head, subject to the approval of the County Board. Reasons for the demotion shall be detailed in a written statement. Employees may request a demotion,

subject to Board approval.

All promotions, transfers and demotions are subject to review by the Personnel Committee and approval by the County Board.

#### D. Selection Process

The selection of applicants shall include, but not be limited to, the following:

1. Education, Training, and Experience – The Hiring Committee (consisting of the Department Head, Human Resources/County Coordinator, one member of the County Board and an additional supervisor/department head as desired) shall review all applications, resumes and other documentation submitted and apply points to each applicant based on qualifications for the job. Points shall be based on education, training, and experience prior to advertising the position and to Veterans Preference. Those applicants who do not meet the minimum qualifications shall not be considered.
2. Eligibility List – Human Resources shall be responsible for the creation of an eligibility list of qualified persons. The eligibility list shall be valid from date of establishment for not more than 1 year.
3. Testing – Applicants meeting minimum qualifications may be asked to participate in further testing. This testing may vary depending upon the position but may include one or more of the following tests: ability; achievement; performance; physical agility; and/or dexterity. Human Resources shall make test scores available, upon request, to the individual who completes a test. Completed exams and/or answer keys to the exam shall not be provided to any applicant.
4. Interview – Upon completion of the rating, and any other testing, Human Resources should offer at least the top 3 candidates an interview, if available. The interview shall be conducted by the Hiring Committee and shall be based on the use of structured questions relating to the responsibilities and duties to be performed in the position.

Offers of employment are contingent upon successful completion of a background check; including applicable items such as employment, education, credit, and criminal checks and approval of the County Board, which is the final hiring authority. Appointments may also be contingent upon the successful completion of a leadership assessment, psychological and/or pre-employment physical examination and other background investigation appropriate for the position and consistent with State and Federal laws.

#### E. Physical Exam

1. Job applicants may be required to complete a physical examination, but only after a conditional offer of employment is made. The conditional offer of employment is based upon whether the potential employee can complete the essential duties and functions of the position being filled with or without reasonable accommodation.
2. When requiring a physical examination, everyone applying for the position must be made aware that such an examination will be required for the position finalist and that the offer of employment will be conditional and based upon the results of that examination.
3. All medical and physical examination information on an individual shall be confidential data and is to be kept in a separate file, independent of the individual's personnel file.
4. Job applicants requiring a Commercial Driver's License (CDL) shall be required to take and pass

a pre-employment drug test.

#### F. Rejection of Applications

Causes for rejecting applications for positions may include, but are not limited to any of the following reasons:

1. Lack of specified minimum qualifications.
2. Intentionally making a false statement.
3. Where reference and/or investigation prove unsatisfactory.
4. Where applicant has directly or indirectly rendered or promised to give any money or valuables to any person in connection with the appointment.
5. Incomplete application form or untimely submission of application.

All applicants must be notified as soon as practicable after they have been eliminated from consideration for the position.

#### G. Appointment and Notification

The candidate selected for the position and approved for hire by the County Board, shall be notified in writing of the following information before the first day of work: 1) position offered; 2) anticipated starting date and time; 3) position classification (i.e. exempt/non-exempt, salaried/hourly, part-time/full-time, department head, etc.); 4) compensation; 5) their immediate supervisor's name; 6) any deviation from the personnel policies or collective bargaining agreement; and 7) other relevant information applicable to their position.

#### H. Selection of Department Heads

The County Board shall be considered the Hiring committee in the selection and appointment of all non-elected Department Head positions.

#### I. Student Interns

Students may apply for both unpaid and paid internships within the Fillmore County Departments

1. Students may apply directly with the department in their field of study.
2. Students must provide basic information about themselves.
3. Students will complete an interview with the department head and/or supervisor.
4. Student interns will be selected based on the needs of the department as well as the availability of the department head/ supervisor.
5. Paid student internships must be approved by the County Board.

#### Student Orientation

1. The student will be provided with the Student Intern Safety Responsibilities form and will sign the policy acknowledgement form.
2. The student will be directed to the Fillmore County Employee Handbook, specifically the Code of Ethics, Policy on Offensive Conduct, and Policy on personal appearance. Students will be expected to follow policies as if they were a Fillmore County Employee.
3. The student will receive and sign any Department specific policies.

4. The student intern will be expected to adhere to HIPAA Data Practices Policies and will sign the Student Intern Confidentiality Statement.
5. The student will be given general orientation to the department and tour of the department.

#### Student Expectations

1. The student will create goals with their department head/supervisor.
2. The student will have an agreement with the internship site concerning a specific work schedule (for example, number of hours per week).
3. Human Resources will provide a clear list of expectations and job duties.
4. The internship site will spend a considerable amount of time in training and supervising the student's activities; therefore, the student will be expected to conduct themselves professionally at all times.
5. If the student is unable to attend scheduled hours, they will be expected to notify the agency as soon as possible (i.e. illness).

#### Student Evaluation

1. The department head/supervisor will provide an evaluation of the student intern at the completion. The department head/supervisor will use the evaluation tool required by the school/university.
2. If the student fails to meet the reasonable expectations of the department and/or the internship site, the internship will be terminated immediately.

#### J. Veteran's Preference

Fillmore County complies with the provisions of the Veteran's Preference Act as outlined in Minnesota Statutes Chapter 197.

#### K. Reasonable Accommodations

Qualified individuals with disabilities have the right to ask for changes in procedures or other assistance, i.e., reasonable accommodation, in order to apply for jobs or perform their jobs. For purposes of this policy, individuals with disabilities are those who have a physical or mental condition, which interferes with or substantially limits, i.e., impairs, their major life activities. These activities may include: moving, talking, hearing, seeing, eating, breathing, sleeping, having healthy bodily functions, concentrating, interacting with others, and many other activities. A qualified individual with a disability is one who can perform the critical, i.e., essential, functions of a particular job with or without a reasonable accommodation.

1. Fillmore County will provide reasonable accommodations to qualified individuals with disabilities who are job applicants or employees, and prohibits retaliation against any applicant or employee for requesting a reasonable accommodation.

This policy applies to all qualified job applicants and all Fillmore County employees.

2. All job vacancy announcements will state that Fillmore County will provide reasonable accommodations to qualified applicants with disabilities.
3. Requests for reasonable accommodations may be presented to an immediate supervisor or the Human Resources Director.

#### L. Requesting a Reasonable Accommodation when an Applicant

You may request a reasonable accommodation to assist you in applying for a job or interviewing for a job.

1. When you request a reasonable accommodation, you may be asked to provide additional information that will help DHS to decide if your accommodation can be granted.
2. You can make the request for reasonable accommodation to a supervisor or other management personnel, or Human Resources. The request can be made in person, over the phone, or in writing.

**A. PURPOSE**

It is the purpose of this policy to establish procedures which will serve as a guide concerning activities for Fillmore County employees. Such policies will also provide for uniform and consistent treatment of all employees.

**B. POLICY**

Employees are to utilize County vehicles when conducting County business whenever possible. If a County vehicle is not available, employees who are required to use their personal vehicles for County business shall be reimbursed at the rate set annually by the County Board for the use of their private vehicles. Employees who utilize their private vehicle when a County vehicle is available will receive one-half (1/2) of the approved mileage rate. A request form must be submitted for mileage reimbursement in accordance with the Reimbursed Expenses policy and approved by the appropriate supervisor/department head(s) before being paid.

**1. HOME TO WORK / WORK TO HOME TRAVEL**

An employee who travels from home before the regular workday and returns to their home at the end of the workday is engaged in ordinary home to work travel, which is a normal incident of employment. This is true whether the employee works at a fixed location or at different job sites. *See 29 CFR 785.35*

**Exception:** If mileage to the first visit/appointment exceeds mileage from the employee's home to their respective Fillmore County work site (hereafter work site), or if mileage from the last visit/appointment to the employee's home exceeds the mileage to the work site, the difference will be reimbursed.

*Example:* If the work site is 10 miles from the employee's home and the first visit/appointment is 32 miles from the employee's home, 22 miles will be eligible for reimbursement.

**2. TRAVEL DURING THE WORKDAY**

Travel time spent by an employee as part of their principal activity, such as travel from visit/appointment to the next visit/appointment during the workday, is work time and must be counted as hours worked. Miles accrued during this time is eligible for reimbursement.

**3. OTHER TRAVEL**

In order to receive job-related training, an employee may be required to travel to another city or outside of the County in order to attend lectures, training sessions and/or courses of instruction. When the training is required and/or approved by the employee's Supervisor, mileage and travel time will be reimbursed from the employee's home to the training or from the work site to the training, whichever is closer. *See 29 CFR 785.38*

**4. MANDATORY STAFF TRAINING AND MEETINGS**

When employees are required to attend a mandatory staff meeting or training session, such staff meeting or training session will be regarded as being the same as any other travel and will be paid according to the provisions outlined above.

*Example:* If a mandatory staff meeting is scheduled for the end of an employee's normally scheduled work day, they will be paid mileage and travel time from their last appointment to the location of the staff meeting. For compensation and mileage purposes, their work day will end at the completion of the staff meeting.

If the same meeting is scheduled for the beginning of the work day, the time and mileage from home to the work site is not compensable time or mileage. Upon completion of the training, if the employee travels to a visit/ appointment, their time and mileage is compensable.

**A. Policy Statement**

The probationary or working test period shall be regarded as an extension of the examination process. It shall be used by department heads and supervisors for closely observing the employee's work and rejecting any employee whose performance does not meet the required work standards. This time also enables the new employee to evaluate ~~their~~his/her interest in continuing their employment with the County.

**B. Duration**

~~Effective June 9, 2009, e~~Employees hired, re-hired, appointed, transferred to a new position, or promoted shall be required to successfully complete a one (1) year probationary period from the date of employment status change unless federal or state statutes or union contracts require otherwise. Refer to individual labor contracts for length of probation for each union group.

**C. Extension of Probationary Period**

In rare or unusual circumstances or conditions that prevent the making of a full and fair determination as a basis for granting regular status or terminating the employee, a three (3) month extension of the probationary period may be granted. Any request for extension from a department head must be approved by the County Board. This request must be made by the beginning of the twelfth (12) month by completing a request for Board Action- form and submitting it to the ~~Coordinator's~~Administrator's office. A copy of the request shall be provided to the probationary employee.

**D. Probationary Performance Evaluation**

1. A written evaluation indicating the general progression/performance of the employee must be completed by the department head or supervisor at six (6) months of service as well as three (3) weeks prior to completion of the one (1) year probation period.
2. The evaluation procedure in the personnel manual shall be followed. Request for Board Action must also be completed and submitted, along with the evaluation form, to the County ~~Administrator~~Coordinator for approval by the Board prior to any change in an employee's employment status.
3. The new employee should be properly orientated and trained so as to be aware of what the standards of performance are for the position. Each employee should be given every opportunity to have all questions answered regarding work assignments. It is the responsibility of each department head and supervisor to inform the new employee how they are doing during this qualifying period.

**E. Termination**

A probationary employee may be terminated at any time during the working test period, if in the department head's opinion; the employee is unable or unwilling to perform the duties of the position satisfactorily.

**F. Compensation**

No raises, except cost of living adjustments, shall be enacted for probationary employees during the working test period unless present in union contract.

**G. Benefits During the Probationary Period**

Leave benefits, as authorized under these policies, shall accrue to the employee during the probationary

period, and, once earned, can be used at any time during the probationary period, subject to supervisor's approval. Benefit eligible employees shall receive applicable benefits on the first of the month ~~following their initial date of employment~~ in which they become eligible.



Bobbie Hillery, Administrator

1. The Technology/Land Records/GIS Commissioners met and determined that they would like to see the following as members of this committee:
  - a. Technology –Administrator and Marco Contracted Service
  - b. Land Records – Recorder, Assessor and Auditor/Treasurer
  - c. GIS – Feedlot Officer/GIS
2. Mark Sample lives in District 1, but filled out the application to fill the At Large seat on the Extension Committee
3. Enclosed find the documents to extend. These programs will be replaced in the next few years.
4. Law Library – We had moved the computer terminal in the open area near Court Administration to see what usage is. Not one person has asked for it in the last month. That being said the Law Library Committee would like to move the Minnesota Practice (Green) books into the small conference room by the Courtroom, continue to have the computer terminal where it is and have Maintenance or maybe even STS to box and move all of the rest of the books and shelving to storage. Working to see which ones the Historical Society might be interested in. Would like to ask the Board to convert the room to an additional conference room.
5. This quote is for removal of all the outdated computers and equipment in the County Office Building as E-waste. They will shred hard drives as requested by our insurance and data practices through the state.

TO: Avenu Tax and CAMA Counties

FROM: Lisa Meredith, MnCCC Executive Director  
[lisa@mncccc.org](mailto:lisa@mncccc.org), 651-401-4201

DATE: January 14, 2021

RE: Avenu Tax and CAMA Support Contract Extensions

The Tax and CAMA User Groups, as well as the MnCCC Board, have met and approved the attached contract amendments to extend support for both Tax and CAMA through December 31, 2023. Board Ratifications are attached for each system. As the user groups have approved, counties are not required to participate for the full term of the contract extension, however they are required to meet the notification requirements and pay the approved early departure fees as set by the user groups.

Notification of cancellation shall be provided no less than 12 month prior and no later than May 15<sup>th</sup> of the prior calendar year. Notification must be provided to MnCCC and Avenu.

Early departure fees are a discounted maintenance and support rate set to cover any costs incurred for providing support for less than the minimum number of counties. The approved early departure fees for counties are \$29,325 per year for Tax and \$9200 per year for CAMA.

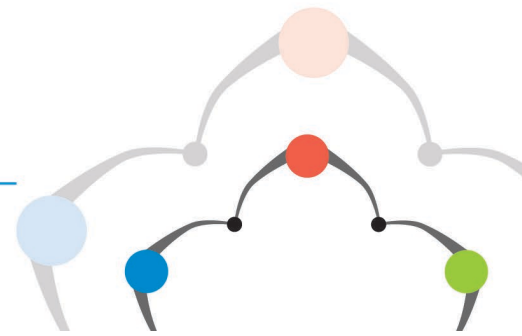
Please have Board Ratifications signed and returned to MnCCC no later than February 17<sup>th</sup>, 2021. Signed board ratifications should be returned to [emily@mncccc.org](mailto:emily@mncccc.org) and [lisa@mncccc.org](mailto:lisa@mncccc.org). And, please note that early departure notification for 2022 will be due on May 15, 2021.

More information on the new Tax and CAMA system contracts and implementation will be coming soon.

If you have any questions or need additional information, please contact me.

Thank you.

Attachments: Tax and CAMA Amendment 7 documents, Board Ratifications for both Tax and CAMA



## **RATIFICATION STATEMENT**

The Board of Commissioners of \_\_\_\_\_ County has ratified the Property Tax System Maintenance and Support Agreement Amendment between Minnesota Counties Computer Cooperative (MnCCC) and Avenu providing an extension for support for Property Tax System (PTS) January 1, 2021 through December 31, 2023.

This Agreement will be effective January 1, 2021 through December 31, 2023. Ratification of this agreement commits this County to meet the agreed upon terms set by both the amendment and the user group regarding notification for early departure as well as early departure fees set and approved by the MnCCC Property Tax User Group.

Signed: \_\_\_\_\_  
County Board Chair

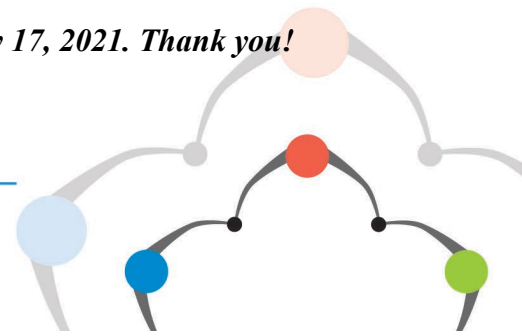
Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

***Please return signed statement to MnCCC no later than February 17, 2021. Thank you!***



**AMENDMENT NO. 7  
TO  
MAINTENANCE AND SUPPORT AGREEMENT - CAMA**

This Amendment No. 7 to Maintenance and Support Agreement (this "Amendment") is made and entered into by and between the Minnesota Counties Computer Cooperative ("MCCC") and Conduent State and Local Solutions, Inc. ("Conduent") successor in interest to Conduent State & Local Solutions, Inc., referred to individually as "Party" or collectively as "Parties." In consideration of the mutual obligations set forth herein, the Parties mutually agree to amend the Agreement as follows:

1. This Amendment shall be effective on June \_\_, 2020 (the "Amendment Effective Date").
2. Article 2, Term of Agreement, is deleted in its entirety and replaced with the following:

The term of this Agreement shall commence on June \_\_, 2020 (the "Effective Date"), and will continue through December 31, 2023. This Agreement can be extended for additional years based on mutually agreed to pricing terms negotiated by the Parties.

3. As of the Amendment Effective Date, Article 3, Maintenance and Support Services to be Provided by ACS is deleted in its entirety and replaced with the following:

Beginning on June \_\_, 2020, and continuing through the term of this Agreement, Conduent will furnish MCCC and the members of the CamaUSA User Group with the services set forth in Exhibit A - Statement of Work, attached hereto and made part hereof.

Withdrawal of Counties shall be addressed as follows: It is the intent of the parties that all of the Initial Participating Counties ("IPC's") will continue to receive maintenance and support hereunder for the three year term at the per County rates set forth in Table 1. There are twenty-six (26) initial Participating Counties IPCs under this Agreement. The parties acknowledge and agree that ~~nineteen fourteen~~ (194) Counties is the "Minimum Participating Threshold" ("MPT") under this Agreement. To the extent the total number of participating Counties falls below the IPC but remains at or above the MPT, the quarterly rate will be adjusted on a per county basis for which the price will be subject to a pro rata reduction for each withdrawn county down to the MPT. If the total number of participating Counties falls below the MPT, the total price paid by MCCC shall remain equal to the MPT price. For the avoidance of doubt, the parties acknowledge and agree that under no circumstances will the per county rate comprising the total price paid by MCCC drop below the MPT. The price to MCCC upon the withdrawal, termination or removal, of any County or Counties between the IPC and MPT shall be adjusted per Table 1. The withdrawal, termination, or removal of an MCCC member County covered by this Agreement shall be confirmed in writing and shall not be a basis for reduction or modification of the total three-year price payable by MCCC.

MCCC acknowledges and agrees that each member of the Conduent CamaUSA User Group who ratifies this Agreement will be bound by the general terms and conditions specified herein, including but not limited to the service provision terms contained in Exhibit A.

4. As of the Amendment Effective Date, in Exhibit B of the Agreement, Applicable Charges, the section titled "CamaUSA Support" is deleted in its entirety and replaced with the following:

**CamaUSA Support**

For Scott and Chisago Counties MCCC shall pay Conduent the quarterly maintenance & support fees set forth below:

Table 1

| <b>2020</b>                        | <b>2021</b>           | <b>2022</b>           | <b>2023</b>           |
|------------------------------------|-----------------------|-----------------------|-----------------------|
| quarterly price                    | quarterly price       | quarterly price       | quarterly price       |
| per county<br>(Scott &<br>Chisago) | per county<br>(Scott) | per county<br>(Scott) | per county<br>(Scott) |
| <b>\$3,594</b>                     | <b>\$3,702</b>        | <b>\$3,813</b>        | <b>\$3,927</b>        |

For the MCCC member counties who are members of the Conduent CamaUSA User Group (which consists of the following counties: Beltrami, Benton, Brown, Faribault, Fillmore, Hubbard, Isanti, Jackson, Kanabec, Kittson, LeSueur, Martin, McLeod, Morrison, Otter Tail, Pennington, Pine, Sibley, Stearns, Wabasha, Waseca, Watonwan, Winona and Wright Counties), MCCC shall pay Conduent the quarterly maintenance & support fees set forth below.

Table 2

| <b>2020</b>     | <b>2021</b>     | <b>2022</b>     | <b>2023</b>     |
|-----------------|-----------------|-----------------|-----------------|
| quarterly price | quarterly price | quarterly price | quarterly price |
| per county      | per county      | per county      | per county      |
| <b>\$3,090</b>  | <b>\$3,214</b>  | <b>\$3,310</b>  | <b>\$3,409</b>  |

5. Notification of cancellation should be provided 12 months in advance per the original contract and should be done prior to May 15 of each year.
6. Avenu will continue to maintain a support staff to support this product and customers.
7. All terms and conditions of the Agreement, except as expressly amended herein, shall remain in full force and effect.

#### Optional Services

**Clearview Valuation Analytics (CVA)** enables Assessors and Appraisal teams with instant insight to your property values and sales. This GIS-based analytics toolset is configurable with any Computer Assisted Mass Appraisal (CAMA) system and provides tools that will increase your decision-making efficiency.

Upon written request Avenu will provide MnCCC customers under current maintenance for CamaUSA entry into the Avenu Early Adopter program for our Clearview Valuation Analytics solution which will extend Sales Ratio, Comparative Sales and other modules to the users at no additional cost.

**Clearview Valuation Manager (CVM):** With this solution you can manage your Computer-Assisted Mass Appraisal (CAMA) workflows and choose from multiple appraisal methods, such as cost, income, and comparable sales, and enjoy seamless integration with tools like geographic information systems (GIS), aerial photography, and more. Our full-featured valuation module enables your team to easily manage and value properties across your jurisdiction using various approaches. You can automate work processes with an embedded GIS module that integrates directly with any 3rd party tax, billing, or permit software.

Upon written request, Avenu will provide MnCCC pricing for upgrade path to our modern CAMA solution as part of this support and maintenance agreement. Our CVM (CAMA) may be purchased separately or as a fully integrated bundle with our Property Tax solutions. Our proposed pricing includes implementation and support services required for each of the solutions including project management, data conversion, and training.

| <b>Size</b> | <b>CVM</b>               |
|-------------|--------------------------|
|             | <b>Quarterly Payment</b> |
| Small       | \$5,590                  |
| Medium      | \$7,090                  |
| Large       | \$8,590                  |

IN WITNESS WHEREOF, the undersigned authorized representatives of MCCC and Conduent have executed this Amendment.

MINNESOTA COUNTIES COMPUTER  
COOPERATIVE

CONDUENT STATE & LOCAL  
SOLUTIONS, INC.



JASON MCCASLEN  
CAMA CHAIR



JASON MCCASLEN  
MCCC BOARD CHAIR



Lisa C. Meredith  
MnCCC Executive Director

12/29/2020

**AMENDMENT NO. 7  
TO  
MAINTENANCE AND SUPPORT AGREEMENT - PROPERTY TAX**

This Amendment No. 7 to Maintenance and Support Agreement (this "Amendment") is made and entered into by and between the Minnesota Counties Computer Cooperative ("MCCC") and Conduent State and Local Solutions, Inc. ("Conduent") successor in interest to Conduent State & Local Solutions, Inc., referred to individually as "Party" or collectively as "Parties." In consideration of the mutual obligations set forth herein, the Parties mutually agree to amend the Agreement as follows:

1. This Amendment shall be effective on June \_\_, 2020 (the "Amendment Effective Date").
2. Article 2, Term of Agreement, is deleted in its entirety and replaced with the following:

The term of this Agreement shall commence on June \_\_, 2020 (the "Effective Date"), and will continue through December 31, 2023. This Agreement can be extended for additional years based on mutually agreed to pricing terms negotiated by the Parties.

3. As of the Amendment Effective Date, Article 3, Maintenance and Support Services to be Provided by ACS is deleted in its entirety and replaced with the following:

Beginning on June \_\_, 2020, and continuing through the term of this Agreement, Conduent will furnish MCCC and the members of the Conduent Property Tax User Group with the services set forth in Exhibit A - Statement of Work, attached hereto and made part hereof.

Withdrawal of Counties shall be addressed as follows: It is the intent of the parties that all of the Initial Participating Counties ("IPC's") will continue to receive maintenance and support hereunder for the three-year term at the per County rates set forth in Table 1. There are twenty-five (25) IPCs under this Agreement. The parties acknowledge and agree that nineteen (19) Counties is the "Minimum Participating Threshold" ("MPT") under this Agreement. To the extent the total number of participating Counties falls below the IPC but remains at or above the MPT, the quarterly rate will be adjusted on a per county basis for which the price will be subject to a pro rata reduction for each withdrawn county down to the MPT. If the total number of participating Counties falls below the MPT, the total price paid by MCCC shall remain equal to the MPT price. For the avoidance of doubt, the parties acknowledge and agree that under no circumstances will the per county rate comprising the total price paid by MCCC drop below the MPT. The price to MCCC upon the withdrawal, termination or removal, of any County or Counties between the IPC and MPT shall be adjusted at the quarterly price per Table 2. The withdrawal, termination, or removal of an MCCC member County covered by this Agreement shall be confirmed in writing and shall not be a basis for reduction or modification of the total three year price payable by MCCC.

MCCC acknowledges and agrees that each member of the Property Tax User Group who ratifies this Agreement will be bound by the general terms and conditions specified herein, including but not limited to the service provision terms contained in Exhibit A.

4. As of the Amendment Effective Date, in Exhibit B of the Agreement, Applicable Charges, the section titled "Tax Support" is deleted in its entirety and replaced with the following:

For the MCCC member counties who are members of the Conduent Property Tax User Group (which consists of the following counties: Beltrami, Benton, Brown, Dodge, Faribault, Fillmore, Freeborn, Goodhue, Houston, Hubbard, Jackson, Kanabec, Kittson, LeSueur, Martin, McLeod, Otter Tail, Pennington, Pine, Sibley, Wabasha, Waseca, Watonwan, Winona and Wright Counties), MCCC shall pay Conduent the quarterly maintenance & support fees set forth below.

Table 1

| <u>2020</u>     | <u>2021</u>     | <u>2022</u>     | <u>2023</u>     |
|-----------------|-----------------|-----------------|-----------------|
| quarterly price | quarterly price | quarterly price | quarterly price |
| per county      | per county      | per county      | per county      |
| \$8,360         | \$8,694         | \$8,955         | \$9,224         |

5. Notification of cancellation should be provided 12 months in advance per the original contract and should be done prior to May 15 of each year.
6. Avenu will continue to maintain a support staff to support this product and customers.
7. All terms and conditions of the Agreement, except as expressly amended herein, shall remain in full force and effect.

#### Optional Services

Upon written request, Avenu will provide MnCCC pricing for upgrade path to our legacy Tax solutions as part of this support and maintenance agreement. Avenu may propose any one of several modules and features listed below to meet the desired objectives for a property tax solution. Each of these may be purchased separately or as a fully integrated bundle with our CAMA solutions. Our proposed pricing includes implementation and support services required for each of the solutions including project management, data conversion, and training.

Clearview Property Tax Manager (PTM): Property Tax Billing, Collection, and Assessment Administration modules are intended to conform to each jurisdiction's business rules. The objective is to provide workflows and calculations that adapt to a County's administrative requirements. The Property Tax Billing and Collections modules are designed to provide end to end management of the entire Tax cycle, and together the modules provide tools and administer assessments for each jurisdiction.



| Size   | PTM               |
|--------|-------------------|
|        | Quarterly Payment |
| Small  | \$8,709           |
| Medium | \$10,398          |
| Large  | \$12,765          |



IN WITNESS WHEREOF, the undersigned authorized representatives of MCCC and Conduent have executed this Amendment.

MINNESOTA COUNTIES COMPUTER  
COOPERATIVE

CONDUENT STATE & LOCAL  
SOLUTIONS, INC.

  
11/24/20  
Lisa C. Meredith 10/7/20  
Executive Director  
10/6/2020  
JASON MCCASLEN  
MCCC BOARD CHAIR  
10/6/2020  
JASON MCCASLEN  
CAMA CHAIR  
10/5/2020  
Micki O'Keefe  
TAC Chair

## **RATIFICATION STATEMENT**

The Board of Commissioners of \_\_\_\_\_ County has ratified the CamaUSA Maintenance and Support Agreement Amendment between Minnesota Counties Computer Cooperative (MnCCC) and Avenu providing an extension for support for CamaUSA January 1, 2021 through December 31, 2023.

This Agreement will be effective January 1, 2021 through December 31, 2023. Ratification of this agreement commits this County to meet the agreed upon terms set by both the amendment and the user group regarding notification for early departure as well as early departure fees set and approved by the MnCCC CAMA User Group.

Signed: \_\_\_\_\_  
County Board Chair

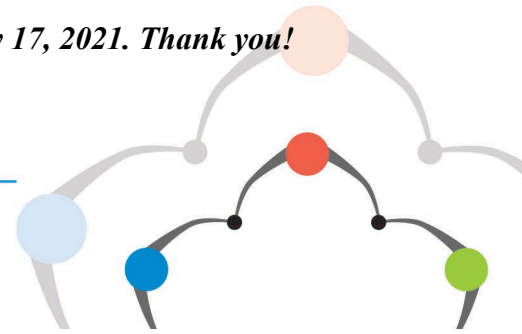
Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

***Please return signed statement to MnCCC no later than February 17, 2021. Thank you!***





4510 Heatherwood Road  
St. Cloud, MN 56301  
800.847.3098

## DOCUMENT, DEVICE AND MEDIA DESTRUCTION WORK ORDER

Customer: Fillmore County  
Address: 101 Fillmore Street  
Address: \_\_\_\_\_  
City: Preston  
State: Minnesota Zip Code: 55965

Contact: Bobbie Hillery  
Customer Number: \_\_\_\_\_  
Phone Number: 507.765.4566  
Fax Number: \_\_\_\_\_  
Email Address: bhillery@co.fillmore.mn.us

(Note: Invoices will be sent to this email address)

### ROUTINE SERVICE

Number of 36" executive consoles: \_\_\_\_\_  
Number of mini-executive consoles: \_\_\_\_\_  
Number of 65 gallon bins: \_\_\_\_\_  
Number of 96 gallon bins: \_\_\_\_\_  
Frequency of service: \_\_\_\_\_

Billing rate per pick-up: \$0.00  
Cost of consoles: \$0.00  
Cost of recycling and disposal: \$0.00  
Cost of travel to and from your location: \$0.00  
Total fixed cost of service per pick-up: \$0.00

Date of Bin Drop

Date of First Service

Type of Purge: *On-site*

Type of Container:

Number of Containers

Cost Per Container

Estimated Total Cost

☐ Small Box

☐ Large Box

☐ 96 Gallon Bin

☒ E-waste

☒ Hard Drives

☒ Service Fee

Pricing Attached

\$5

\$500

Minimum Charge Adjustment

Total Estimated Charge\*\*

\*Description of other: \_\_\_\_\_

**\*\*The Total Estimated charge is an estimate. The final charge will be calculated based on the actual number of boxes, bins or pounds. This service is subject to a minimum charge of \$100.00.**

Special Instructions: Service fee includes Marco emptying the entire room and loading all e-waste into the truck for Fillmore County as well as organizing all the e-waste to ensure minimal lb costs.

By signing below, **Fillmore County** ("Client") represents that it has reviewed and agrees to be legally bound by (i) this Document, Device and Media Destruction Work Order ("Work Order") and (ii) the Relationship Agreement, Document, Document, Device and Media Destruction Agreement, and applicable policy(s) ("Terms and Conditions") located at [www.marconet.com/legal](http://www.marconet.com/legal) for the services it is obtaining in this Work Order.

The Parties agree that the electronic signature of a party to this Work Order, including by portable document format (pdf), shall be as valid as an original signature of such party and shall be effective to bind such party to this Work Order.

MARCO TECHNOLOGIES, LLC

Fillmore County

By: Devin Amberg  
Name: Devin Amberg  
Title: Division Manager  
Date: 01/11/2021

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

GP:4821-7932-7845 v2

| Circuit Boards                 | Description           | Price/lbs. |
|--------------------------------|-----------------------|------------|
| High Grade Mix                 |                       | \$0.00     |
| High Grade Mother board        | P3 or older           | \$0.00     |
| Low Grade Mother board         | P4                    | \$0.00     |
| Low Grade Mother Board w/Steel | P4 metal bracket      | \$0.00     |
| Finger Board                   | No heat sinks or fans | \$0.00     |
| Finger Board W/O Metal         |                       | \$0.00     |
| Telecom Board                  |                       | \$0.00     |
| Backplanes                     | No risers             | \$0.00     |
| Pin Boards                     |                       | \$0.00     |
| Server Board                   |                       | \$0.00     |
| Low Grade Server               |                       | \$0.00     |
| Hard Drive Boards              |                       | \$0.00     |
| Au Memory                      |                       | \$0.00     |
| Rambus                         |                       | \$0.00     |
| Cell Phones                    | No backs or batteries | \$0.00     |
| Cell Phone Boards              |                       | \$0.00     |
| Cable Box Board                |                       | \$0.00     |
| High Grade Cable Box Boards    | Pictures required     | \$0.00     |
| Moxi Boards                    | Pictures required     | \$0.00     |
| Tuner Boards                   |                       | \$0.00     |
| Connectors                     |                       | \$0.00     |
| Aircards                       |                       | \$0.00     |
| Shred Boards                   | Pictures required     | \$0.00     |
| Ag Memory                      |                       | \$0.00     |
| Low Grade Boards               |                       | \$0.00     |
| Laptop Bottoms                 |                       | \$0.00     |
| CD Drive Boards                |                       | \$0.00     |
| Mixed Boards                   | Sorting fee of \$0.05 | \$0.00     |

| Processors               | Description | Price/lbs |
|--------------------------|-------------|-----------|
| Motorola                 | Large       | \$0.00    |
| Intel 486                |             | \$0.00    |
| Intel 386                |             | \$0.00    |
| Intel Pentium Pro        |             | \$0.00    |
| Cyrix MII/IBM            | With pins   | \$0.00    |
| AMD (Ceramic)            |             | \$0.00    |
| Intel Pentium i33        |             | \$0.00    |
| Intel Pentium i960       |             | \$0.00    |
| Intel MMX (Black Fiber)  |             | \$0.00    |
| AMD K-6                  |             | \$0.00    |
| Pentium III              |             | \$0.00    |
| AMD Athlon (Brown Fiber) |             | \$0.00    |
| Intel Pentium P4 Pinless |             | \$0.00    |
| Intel Pentium P4 w/pins  |             | \$0.00    |

| Scrap                    | Description             | Price/lbs |
|--------------------------|-------------------------|-----------|
| Printers/Copiers/Scanner | No ink or toner         | (\$0.30)  |
| Ribbon Wire              | Flat grey wire          | \$0.00    |
| Monitor Yokes            | No glass                | \$0.00    |
| CD Drives                |                         | \$0.00    |
| Docking Station          |                         | \$0.00    |
| Hard Drives Pulled       |                         | (\$5.00)  |
| Keyboards/Mice           |                         | (\$0.35)  |
| Laptops - Complete       |                         | \$0.00    |
| Laptops - Incomplete     | Missing components      | \$0.00    |
| Routers/Modems Plastic   |                         | \$0.00    |
| Cable Boxes              |                         | \$0.00    |
| Cable Boxes w/HDDs       |                         | \$0.00    |
| Phones Scrap             |                         | \$0.00    |
| Power Supplies           |                         | \$0.00    |
| Pwr Supply w/o wire      |                         | \$0.00    |
| Towers                   |                         | \$0.00    |
| Towers - Incomplete      | Missing components      | \$0.00    |
| Server Rack (full)       |                         | \$0.00    |
| Network Equipment        |                         | \$0.00    |
| Whole Monitors/TVs       | complete w/cord         | \$0.50    |
| CRT's Monitors/TVs       |                         | \$0.50    |
| Working LCD's            |                         | \$0.50    |
| Broken LCD's             |                         | \$0.50    |
| UPS                      | with or w/out batteries | \$0.00    |

| Non Ferrous            | Description      | Price/lbs |
|------------------------|------------------|-----------|
| Degaussing Wire        |                  | \$0.00    |
| #1 Ins Copper Wire     | 70% Cu Recovery  | \$0.00    |
| #2 Ins Copper Wire     | 45% Cu Recovery  | \$0.00    |
| Cat 5 Wire             |                  | \$0.00    |
| Computer Wire          | 33% Cu Recovery  | \$0.00    |
| Al Heat Sinks          |                  | \$0.00    |
| Al/Cu Heat Sinks       |                  | \$0.00    |
| Non PCB Ballasts       |                  | \$0.00    |
| Electronic Ballasts    | Plastic Case     | (\$0.15)  |
| Transformers           | Copper: No Cases | \$0.00    |
| AC Adaptors            |                  | \$0.00    |
| AC Adaptors w/out Wire |                  | (\$0.15)  |