

**FILLMORE COUNTY**  
**B&B Permit Application**

(1) Names of all Landowners: \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_ Phone #: \_\_\_\_\_

Address of Landowner(s) \_\_\_\_\_  
Address City Zip

Date: \_\_\_\_\_ Township Name : \_\_\_\_\_

(3) Legal Description from deed, abstract, or Recorders Office: \_\_\_\_\_  
\_\_\_\_\_

Section: \_\_\_\_\_ (4) Township: \_\_\_\_\_ (5) Range: \_\_\_\_\_

(2) Parcel # \_\_\_\_\_ Permit #: \_\_\_\_\_  
To be filled out by the Zoning Office

Business Name: \_\_\_\_\_ Description of Business: \_\_\_\_\_  
\_\_\_\_\_

In this space provided, draw a diagram of the proposed business in relation to your home, well, sewer, public road, or any other buildings on the site.

REGULAR FEE FOR THIS PERMIT IS \$250.00. NO WORK MAY BEGIN UNTIL A PERMIT IS OBTAINED. IF WORK HAS BEGUN ON THE PROJECT BEFORE A PERMIT IS ISSUED, A \$250.00 LATE FEE MUST BE PAID IN ADDITION TO THE REGULAR PERMIT FEE.  
TOTAL FEE: \_\_\_\_\_ (NO REFUND)

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with the provisions of the Ordinances of Fillmore County and the Statutes of the State of Minnesota. I also agree that any plans and specifications submitted herewith shall become a part of this permit application. If any modification is proposed, written approval of the Fillmore County Zoning Office shall be obtained before construction. I understand that a proposed modification may result in the need for a new permit

(6) Signatures of all Landowners: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

## **Instructions for filling out this Permit Application.**

- (1) The landowner(s) must list all the names that are on the abstract for this particular piece of land. This would include both husband and wife's names if both are on the abstract plus any other names.
- (2) The parcel number is a 9-digit number found on a tax statement that specially designates a number for this particular piece of land. It starts with an R and is set up as such; R99.9999.999.
- (3) The legal description is a very detailed description of the boundaries of the parcel of land where an applicant plans to build. This description is found on an abstract or a deed or may also be obtained by coming into the County Records Office and asking for a copy. This copy should also contain all the names of the landowners who have an interest in this parcel of land.
- (4) The township number is found in a plat book. It is a number that begins with a capital T and ends with a capital N. It will either be T101N, T102N, T103N or T104N. This number is the tier of townships starting at the Iowa border and going north.
- (5) The Range number is also found in a plat book. It is a number that starts with a capital R and ends with a capital W. It will either be R08W, R09W, R10W, R11W, R12W, or R13W. The number is the column of townships starting from 08 and going to 13 from east to west.
- (6) The signature block must contain the signatures of all landowners who are listed on the legal description, abstract or deed. All signatures must be notarized. Any applicant who wishes to bring this part of the application to the Zoning Office and sign it in from of a Notary in the Zoning Office may do so. The signature of the applicant