

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 14th day of April, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following member was present: Commissioner Marc Prestby

The following members were present by Webex: Commissioners Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present by Webex were: Bobbie Vickerman, Administrator/Clerk; Kristi Ruesink, Office Support Specialist, Sr.; Heidi Jones, Auditor/Treasurer; Lori Affeldt, Finance Director; Kristina Kohn, Human Resources; Ron Gregg, Highway Engineer; Brent Kohn, Highway Maintenance Supervisor; Darrell Schmidt, Assistant Highway Engineer; Brett Corson, County Attorney; Drew Hatzenbihler, Solid Waste Administrator; Jessica Erickson, Public Health; Cristal Adkins, Zoning; Jason Resseman, Michelle Peterson, Jason Sethre, and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Bakke and seconded by Lentz, the amended agenda was unanimously approved.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the following Consent Agenda: April 7, 2020 County Board minutes

Commissioner Lentz questioned the request for payment of 2019 invoices as submitted in the Commissioners' Warrants. Heidi Jones, Auditor/Treasurer explained the delay for those invoices.

On motion by Bakke and seconded by Lentz, the Board unanimously approved holding payment of the Integra bill, to be discussed later in the meeting.

It was requested that future payments to Culligan Water for the Sheriff Department be paid through the Sheriff 2021 budget.

Commissioners' Warrants		
Fund	Name	Amount
1	County Revenue Fund	\$92,092.56
13	County Road & Bridge	\$1,023.67
14	Sanitation Fund	\$367.68
23	County Airport Fund	\$2.25
	Subtotal	\$93,486.16
Finance Department Warrants		
1	County Revenue Fund	\$119,265.60
13	County Road & Bridge	\$5,668.67
14	Sanitation Fund	\$2,790.35
23	County Airport Fund	\$187.16
83	Prepaid Tax Fund	\$946.00
91	Economic Development Authority	\$10,120.25
	Subtotal	\$141,648.94
Totals		\$235,135.10

Discussion was held regarding the cost of health assessment surveys. Public Health Director, Jessica Erickson has been looking into other companies to conduct this survey in the future due to the cost.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Heidi Jones, Auditor/Treasurer was present.

Jones discussed options for Property Tax Relief due to the COVID-19 health crisis.

Bakke noted a few changes to the proposed resolution if it is determined to adopt the Property Tax Relief resolution. He also questioned how it is going to be publicized. Jones will send a notice to townships, schools, and cities as well as the newspaper(s), the county webpage and the county Facebook.

On motion by Bakke and seconded by Hindt, the following resolution, with changes, was unanimously adopted: **RESOLUTION 2020-013: Property Tax Relief due to COVID-19**

The citizens input portion of the meeting was opened and closed at 9:52 a.m.

Kristina Kohn, Human Resources was present.

On motion by Bakke and seconded by Dahl, the Board unanimously approved to renew Phased Retirement Option (PRO) for an additional year for Deb Jeffers, paralegal, effective June 1, 2020 as recommended by the County Attorney.

A motion was made by Lentz and seconded by Hindt, to approve recruitment for a summer position for the Sanitation Department, noting that the facility be inspection ready at all times, as requested by the Solid Waste Administrator and recommended by the Personnel Committee. The Chair called for a vote: Commissioners voting "aye": Lentz, Hindt, Dahl, and Prestby. Commissioners voting "nay": Bakke. The motion prevailed.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the request for retirement under Early Retirement Incentive Program for Michael Frauenkron, Feedlot Officer, to begin May 7, 2020 instead of May 28, 2020 as previously requested.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the request to modify the start date for Blake Lea, Feedlot Officer, to be effective May 7, 2020 instead of May 28, 2020 as previously requested.

Ron Gregg, Highway Engineer and Brent Kohn, Highway Maintenance Supervisor were present.

Gregg explained the desire to purchase a replacement tractor. He requested the Commissioners review the information provided and make a motion at the May 28th meeting. Kohn responded to questions regarding the purchase of a replacement tractor for Unit No. 155. It was the consensus of the Board that the Department Head has secured the bids and a decision could be made today.

A motion was made by Lentz and seconded by Bakke, to approve the purchase of a replacement tractor for Unit No. 155, based on the specifications requested, from Marzolf Implement with the low bid of \$51,600. The

Chair called for a vote: Commissioners voting "aye": Lentz, Dahl, Bakke and Prestby. Commissioners voting "nay": Hindt. The motion prevailed.

Gregg reviewed and responded to questions regarding the proposed 5-year Capital Improvement Program for the Fillmore County Infrastructure.

On motion by Lentz and seconded by Bakke, the Board unanimously adopted the Amish Buggy Sign Placement Policy.

The Chair recessed the meeting at 11:22 a.m. and resumed back in session at 11:25 a.m.

Bobbie Hillery, Administrator was present.

Hillery discussed operations regarding COVID-19, including EDA involvement for help to small businesses throughout the County.

On motion by Bakke and seconded by Dahl, the following resolution was unanimously adopted:

RESOLUTION 2020-014: Feedlot Permit Relief due to COVID-19.

Tourism was discussed, the County Board would like to recommend citizens and visitors follow MDH guidelines to alleviate the extra workload put on our emergency crews.

The County will continue to operate as they have until more updates are given.

On motion by Dahl and seconded by Lentz, the following resolution was unanimously adopted:

RESOLUTION 2020-015: Jail account signers

A concern was voiced regarding the publication of financial statements to the newspaper for 2015, 2016, and 2017. Administrator Hillery is working with the Auditor/Treasurer and the Finance departments regarding this concern. It was noted that we have not yet received our audited 2018 financial statements and the audit for 2019 will not start until June, 2020. It was consensus of the Board to allow Hillery time to investigate and update the board accordingly.

A review of the calendar was done with the following committee reports and announcements given:

Dahl/Hindt – facilities

Bakke – noted most meetings have been scheduled by webex or zoom and some have been cancelled.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to close the meeting at 12:01 p.m. pursuant to Minn. Statute 13.D.05, Subd. 3(b) based on attorney-client privilege regarding citizen property/tax appeals. All members were present by Webex, with Chair Prestby physically located at the meeting location. Also present were Bobbie Hillery, County Administrator/Clerk; and Brett Corson, County Attorney.

On motion by Bakke and seconded by Lentz, the Chair re-opened the meeting at 12:12 p.m.

On motion by Bakke and seconded by Lentz, the Board unanimously approved to pay the Integra invoice related to the closed session that was pulled from the Commissioners' Warrants.

On motion by Dahl and seconded by Hindt, the Board chair adjourned at 12:13 p.m.

Attest: _____
Administrator and ex-officio
Clerk of County Board

Signed: _____
Chair of the Fillmore County
Board of Commissioner