

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 10<sup>th</sup> day of March, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Vickerman, Administrator/Clerk; Jessica Erickson, Public Health; Ron Gregg, Highway; Kristina Kohn, Human Resources; Lori Affeldt, Finance Director; and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Bakke and seconded by Hindt, the agenda was unanimously approved.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. March 3, 2020 County Board minutes
2. Approve unpaid administrative leave for medical reasons for employee #1607

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

<b>Commissioners' Warrants</b>		
<b>Fund</b>	<b>Name</b>	<b>Amount</b>
1	County Revenue Fund	\$67,471.37
13	County Road & Bridge	\$8,222.74
14	Sanitation Fund	\$215.00
23	County Airport Fund	\$5,772.13
91	Economic Development	\$54.20
	<b>Subtotal</b>	<b>\$81,735.44</b>
<b>Finance Department Warrants</b>		
1	County Revenue Fund	\$4,337.08
13	County Road & Bridge	\$2,204.30
14	Sanitation Fund	\$2,528.40
	<b>Subtotal</b>	<b>\$9,069.78</b>
<b>Totals</b>		<b>\$157,835.51</b>

Jessica Erickson, Public Health was present and provided the Board with an update on the COVID-19, also referenced as the Coronavirus. Erickson shared statistics regarding the number of cases in Minnesota and the United States. It was noted that although the death rate looks high, it could be lower due to some cases not being tested. Once a positive test result is confirmed with the Minnesota Department of Health, it is reported to the Centers for Disease Control. If Fillmore County does have a reported case, Public Health will be notified immediately. Public Health does not currently do testing for the Coronavirus.

Commissioner Bakke asked if Fillmore County is prepared in regards to staffing and policies regarding dealing with this type of emergency. Erickson noted that she feels that her Department is prepared. Vickerman noted

that she was not aware of a Pandemic policy, in reference to Commissioner Bakke's question, but noted she would review the policies in place.

Ron Gregg, Highway Engineer was present.

On motion by Dahl and seconded by Hindt, the Board unanimously awarded the 2020 Fuel Contract to Hovey Oil Co., Harmony, for the Peterson, Chatfield, Spring Valley, Cherry Grove, Canton and Preston shops based on estimated units at a total cost of \$12,802.00. Abstract of bids are on file at the Highway Department.

Kristina Kohn, Human Resources was present.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the request to advertise for three (3) summer interns in the Highway Department as requested by the County Engineer and recommended by the Personnel Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to advertise for a replacement Custodian in the Building Maintenance Department as requested by the Building Maintenance Supervisor and recommended by the Personnel Committee.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the position title change for the Engineering Technician Supervisor to Engineering Supervisor as requested by the County Engineer and recommended by the Personnel Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to advertise for two (2) replacement Social Workers in the Social Services Department as requested by the Social Services Manager and recommended by the Personnel Committee.

Bobbie Vickerman, County Administrator was present.

On motion by Hindt and seconded by Dahl, the Board unanimously approved to hire Sarah Kohn as Property Appraiser in the Assessor's Office at Grade 9/Step 1, with a start date no later than April 1, 2020 as recommended by the Hiring Committee.

A review of the calendar with the following committee reports and announcements were given:

- Extension – Bakke/Lentz: Farm Family of the Year nomination and committee members
- Winneshiek County Landfill – Hindt: Deer carcasses will be accepted but will quarantine the area until they hear back from the DNR
- Jail Needs Assessment Committee – Lentz: Discussed the overview from Tom Weber and the breakdown of the four sub-committees that were created

The Citizen's Input portion of the meeting was opened and closed at 9:33 a.m. as no one requested to speak.

A review of the calendar continued:

- SEMCAC – Dahl: Financial position going well; looking at paying down the Kasson Garage sooner
- Safety/EM – Hindt/Prestby: No injuries or accidents; Departmental inspections, training calendar discussed, first aid kit updates and Coronavirus discussed

On motion by Bakke and seconded by Hindt, the Board chair adjourned at 9:41 a.m.

Attest: \_\_\_\_\_  
Administrator and ex-officio  
Clerk of County Board

Signed: \_\_\_\_\_  
Chair of the Fillmore County  
Board of Commissioner