

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 11th day of February, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Vickerman, Administrator/Clerk; Anne Koliha, Engineering Technician/Conservation Planning and Laura Christensen, District Administrator, Soil & Water Conservation District (SWCD); Terry Schultz, Maintenance Supervisor; Drew Hatzenbihler, Solid Waste Administrator; Jessica Erickson, Director of Nursing; Kristina Kohn, Human Resources; Bonita Underbakke; Linda Hennessey; Richard Junge; Gretchen Mensink, Republican Leader and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Bakke, the amended agenda was unanimously approved.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. February 4, 2020 County Board minutes
2. MN Lawful Gambling LG220 Non-Profit Premises Permit for raffle at Lanesboro Gun Club on July 26, 2020

On motion by Bakke and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

Commissioners' Warrants		
Fund	Name	Amount
1	County Revenue Fund	\$107,821.64
13	County Road & Bridge	\$78,243.27
23	County Airport Fund	\$6,494.80
91	Economic Dev. Authority	\$2,350.00
	Subtotal	\$194,909.71
Finance Department Warrants		
1	County Revenue Fund	\$22,239.52
13	County Road & Bridge	\$3,781.13
23	County Airport Fund	\$55.25
	Subtotal	\$26,075.90
Totals		\$220,985.61

The Finance Department Warrants were reviewed.

Soil & Water Conservation District Administrator Laura Christianson and Conservation Planning/Engineering Technician Anne Koliha collectively presented the 2018 Wetland Conservation Act and the 2019 Local Water Management Financial Reports.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the 2018 Wetland Conservation Act financial report.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the 2019 Local Water Management Financial Reports.

Terry Schultz, Maintenance Supervisor presented a request for County-wide First Aid Kits. Schultz reviewed the cost savings by going to one vendor for the First Aid Kits and recommends having Cintas handle these.

On motion by Bakke and seconded by Lentz, the Board unanimously approved to purchase and combine First Aid Kits through Cintas for the County Offices.

Drew Hatzenbihler, Solid Waste Administrator, was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the 2020 Hauler's licenses that had fully completed their paperwork; Sunshine Sanitation, Waste Management, Veit Disposal and Richard's Sanitation.

Jessica Erickson, Director of Nursing, was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the Customer Email/Texting Informed Consent Policy.

Erickson updated the Board on the Healthy Kids Minnesota program and noted she is working the Minnesota Department of Health on the possibility of biometric monitoring.

The Citizen's Input portion of the meeting was opened and closed at 9:31 a.m. as no one requested to speak.

Kristina Kohn, Human Resources was present.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the request to hire Stephanie Miner as full-time Jailer in the Sheriff's Department at LELS Step 1, \$22.07/hour, effective February 28, 2020 as requested by the Sheriff and as recommended by the Hiring Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the resignation request from Rebecca Burland, Social Worker, with the Early Retirement Incentive Package effective July 31, 2020 and thanked her for her 21 years of service to Fillmore County.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to hire Karly Flood and Sarah Peck as intermittent Jailers in the Sheriff's Department at Grade 8/Step 1, \$21.97/hour, effective February 26, 2020 as requested by the Sheriff and as recommended by the Hiring Committee.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to hire Samuel Judd, effective February 12, 2020 and Jonah Staffan, effective February 13, 2020 as intermittent Deputies in the Sheriff's Department at Grade 11/Step 1, \$25.37/hour, as requested by the Sheriff and as recommended by the Hiring Committee.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the request to hire Christy Smith as Accounting Technician in the Auditor/Treasurer's Office at Grade 7/Step 1, \$21.13/hour effective no later than March 2, 2020 as requested by the Auditor/Treasurer and recommended by the Hiring Committee.

A review of the calendar was done with the following committee reports and announcements given:

- Dahl: SEMCAC – updates on the various operating departments; finance changeover has gone well
- Lentz: SE Communications Board – Joint meeting went well. It was noted that one County has spent \$254,000 on new radios; they are a bigger county than us but noted that this might be a huge budget item
- Hindt/Dahl: Facilities Meeting – Completed Preston Highway Breakroom, bids for roof at County Office Building (discussed asphalt and steel), quotes for generators for the Office building and Courthouse, repairing sprinkler deficiencies, discussed road revamp for County Office Building, Badge readers for County Office Building, vent cleaning and carpet shampooing were discussed
- Bakke: Department of Ag letter that he received he shared with the Board; Bakke noted that he cannot attend the Fillmore County Taskforce and Hindt will be attending

On motion by Hindt and seconded by Dahl, the Chair adjourned the meeting at 9:44 a.m.

Attest: _____
Administrator and ex-officio
Clerk of County Board

Signed: _____
Chair of the Fillmore County
Board of Commissioner