

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 28th day of January, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Vickerman, Administrator/Clerk; Lori Affeldt, Finance Director; Ron Gregg, Highway Engineer; Dave Kiehne, County Recorder; Sheriff John DeGeorge; Chief Deputy Lance Boyum; Kristina Kohn, Human Resources; Sheila Buenger, Account Technician Lead; Brent Kohn, Maintenance; Linda Hennessey; Bonita Underbakke; Susan Ritter; Anne Flynn; John Zanmiller; Kevin Johnson; Gretchen Mensink, Republican Leader and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Bakke, the agenda was unanimously approved.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. January 14, 2020 County Board minutes
2. Regular status for Troy Soiney, Highway Maintenance Specialist, as recommended by the Maintenance Supervisor and County Highway Engineer

On motion by Lentz and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Commissioners' Warrants		
Fund	Name	Amount
1	County Revenue Fund	\$108,542.44
13	County Road & Bridge	\$ 58,718.76
14	Sanitation Fund	\$ 27,496.28
23	County Airport Fund	\$ 175.72
91	Economic Development Auth.	\$ 234.63
	Subtotal	\$ 195,167.83
Finance Department Warrants		
1	County Revenue Fund	\$257,076.82
13	County Road & Bridge	\$4,763.34
14	Sanitation Fund	\$5,872.68
23	County Airport Fund	\$ 586.91
73	Greenleafon Septic Project	\$633.00
76	Trust and Agency Fund	\$1,203.00
87	State Revenue & School Fund	\$5,024.50
	Subtotal	\$308,146.15
Totals		\$503,313.98

Lori Affeldt, Finance Director was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the existing Finance Warrants list.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the request to roll the existing CDs that are maturing this year to the checking account or Magic Account, per the Finance Director's discretion, with the option of investing larger amounts with updated rates and investment length options that will come back before the Board before June 1st.

Bobbie Vickerman, County Administrator was present.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the Commissioner Committee appointments for 2020 as presented.

Jail Assessment Committee options were discussed. On motion by Bakke and seconded by Dahl, the Board concurred that a Jail Needs Assessment Planning Committee should be formed. It was noted that the Criminal Justice Coordinating Committee could make a recommendation for team members at their next meeting on February 7th and bring that recommendation to the Board on February 11th.

The Citizen's Input portion of the meeting was opened at 9:33 a.m.

Bonita Underbakke spoke regarding the ongoing process of committee and volunteer vacancies. Underbakke noted that currently the vacancies are being filled by recommendations by the Commissioner for that District. She noted that sometimes an ad is placed in the official paper to seek out those volunteers, however Underbakke noted that most do not see that and are not aware of the openings. Underbakke suggested doing an outreach process when seeking committee members so that we can reach all of those that may be interested in contributing their talents.

John Zannmiller, Bristol Township resident, spoke on behalf of himself regarding County Road 15 which is the road he currently lives on. There are hazards on the existing road that he sees. Zannmiller represents a group of investors who are looking into purchasing and investing in rural America. He noted that a growing tax base is good for the entire County and offered a possible additional option. Zannmiller stated that he appreciated the Board's thoughtfulness and thanked the Commissioners for their time.

The Chair thanked the public for their comments and closed the citizens input portion of the meeting at 9:38 a.m.

Dave Kiehne, County Recorder, presented the Annual Recording Compliance Report for the 2019 recorded documents.

On motion by Lentz and seconded by Hindt, the Board unanimously approved to close the meeting at 9:44 a.m. pursuant to Minn. Statute 13.D.01, Subd. 2(b) concerning a possible termination of an employee during their probationary period.

Commissioner Marc Prestby, Commissioner Randy Dahl, Commissioner Mitch Lentz, Commissioner Larry Hindt, Commissioner Duane Bakke, County Administrator Bobbie Vickerman, Human Resources Officer Kristina Kohn and Sheila Buenger, Accounting Technician Lead, Assessor's Department (Acting Department Head) were present for the closed session.

On motion by Bakke and seconded by Lentz, the Chair re-opened the meeting at 10:06 a.m. with all members, the Administrator and others present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to terminate employee #1602 due to inability to complete probation with documentation being put into the personnel file as requested.

On motion by Bakke and seconded by Dahl, the Board unanimously approved to amend the agenda to discuss hiring a replacement for the Assessor's Department.

A Hire Analysis Form was submitted by the Acting Department Head in the Assessor's Department. The Board discussed placing the range of salary within the advertisement with additional compensation for CMA, AMA or SAMA licensure.

On motion by Dahl and seconded by Bakke, the Board unanimously approved advertising both internally and externally simultaneously, for the Property Appraiser position, until filled.

Kristina Kohn, Human Resources was present.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the 2020 Pay Equity Report.

The Board discussed advertising for a replacement Feedlot Officer. It was agreed to table this item and move it to the February 4, 2020 Board meeting so that the advertisement could be presented that would represent the duties of the position.

The Chair recessed the meeting at 10:17 a.m. and resumed back in session at 10:24 a.m.

Sheriff John DeGeorge and Chief Deputy Lance Boyum came before the Board requesting approval to lease two 2020 Dodge Ram Squad pickups, through the Enterprise Fleet Management Program as budgeted. Each pickup price is \$27,702.05.

Equipment and setup costs for the two vehicles would total \$26,509.08.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to purchase two 2020 Dodge Ram Squad pickups, through the Enterprise Fleet Management Program, as requested by Sheriff DeGeorge.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to purchase the equipment for two 2020 Dodge Ram Squad pickups as follows: EATI \$15,883.92, WatchGuard \$9,640.00 and Kelly Printing & Signs \$985.16 for a total of \$26,509.08.

Vickerman updated the Board on technology projects.

Best Places to Work Survey was discussed, per consensus the Board suggested to fill out the survey.

Ron Gregg, Highway Engineer was present.

Discussion ensued regarding the vehicles and the rotation of the vehicles for the future, as well as the possibility of having Ron Gregg's current vehicle an Equinox being used as a pool car. Discussion ensued regarding the brand of truck and the State bid.

Discussion ensued regarding the purchase of two F-150XL pickups from Midway Ford, totaling \$61,569.80. The Board agreed to move this item to the February 4, 2020 meeting due to the desire for pricing of different brands.

Highway Committee – Discussed having Gregg’s Equinox move into the carpool when replaced. Discussed trucks and replacements. Reviewed 2020 projects and start dates. It was noted that 17 bridges are posted that were not before, bringing the total to 30 bridges. There are concerns about how many have postings. Posted structures need to be posted within 30 days of the notice. No bridges have been recommended to be closed or changed to single lane at this time.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the final payment resolution in the amount of \$51,178.36 for the CR 115 surface recondition project.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to advertise for the Surface Recondition Project on CSAH 5 from CSAH 44 to the Iowa State Line, SAP 023-605-036.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the request to advertise for construction of Land Bridge on CSAH 5 south of Chatfield.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the request to purchase Base 1 Stabilizing Agent for project SAP 023-605-036 on CSAH 5 in the amount of \$29,568.00.

Discussion ensued regarding the Highway Department Road rankings. Bakke explained his documentation for roads and noted the need for CSAH 34 to be taken care of in 2020.

A motion was made by Dahl and seconded by Bakke, to approve the Surface Reconditioning of CSAH 34 in the year 2020 as recommended by the County Highway Engineer. The Chair called for a vote: Commissioners voting “aye”: Bakke, Dahl, Hindt and Prestby. Commissioners voting “nay”: Lentz. The motion prevailed.

It was the consensus of the Board to hold off on CSAH 15 to give Engineer Gregg time to revisit the money needed for bridges and cost for complete reconstruction, if possible. Bakke will work with Gregg on CSAH 15.

A review of the calendar was done with the following committee reports and announcements given:

Lentz/Hindt – EDA

Lentz – DAC and Zumbro Valley

EDA Summit will be in March 2020.

EDA will be Thursday, February 20th at 4:30 p.m.

Bakke – SWCD Annual Meeting

Wellness/Activities – “Souper” Bowl next event and discussed upcoming events

Planning Commission – Review of solar panels and conditional use permits reviewed; one will come before board next week, the other will go back for review.

On motion by Dahl and seconded by Lentz, the Chair adjourned the meeting at 12:31 p.m.

Attest: _____
Administrator and ex-officio
Clerk of County Board

Signed: _____
Chair of the Fillmore County
Board of Commissioner