

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
SPECIAL MEETING AGENDA**

June 22, 2021

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District
Randy Dahl – Second District

Larry Hindt – Third District
Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**The Fillmore County Board continues to have in-person / virtual meetings so that the public can participate in the meeting by phone or virtually if they choose.**

**To participate by phone Dial Toll Free 1-844-621-3956 or US Toll 1-415-655-0001 and enter Access Code 146 885 5618; to participate virtually go to [www.webex.com](http://www.webex.com), click on “join meeting” in top right corner of your screen; then enter the Meeting ID 146 885 5618, may need password V3gcPk3Ysg6**

- 3:00 p.m.            Pledge of Allegiance  
                          Approve Agenda
- Approve Consent Agenda
1. June 8<sup>th</sup>, 2021 Minutes
  2. Approve use of Generator Towers for 2021 Fair
  3. Root River Country Club gambling license
  4. 2021 Boat & Water Contract
- Approve Commissioners’ Warrants  
                          Review Finance Warrants
- 3:05 p.m.            Jessica Erickson, Public Health
1. Consider purchase of paper folding machine, lobby chairs, paper shredder, media promotion and lab renovations using COVID-19 grant
- 3:15 p.m.            Ron Gregg, Highway and Airport
1. Consider request to advertise the bridge replacement project on CSAH 29 in Newburg Township. Project SAP 023-629-010
  2. Review the bid results for the replacement of Bridge No. 7979 on CSAH 15 with award of Project SAP 023-615-015
  3. Consider final payment resolution for bridge replacement on CSAH 6, SAP 023-606-003.
  4. Consider final payment resolution for bridge replacement on CSAH 23, SAP 023-623-028 in Amherst
  5. Consider approval for AWOS relocation construction Bid results
- 3:30 p.m.            Citizen’s Input
- 3:35 p.m.            Cristal Adkins, Zoning Administrator
1. Consider an access permit to relocate existing access for Dominic Crawford & Caleb Short, section 32 of Fountain Township
  2. Consider an access permit to relocate existing access for Aaron Burkholder, section 27 of Bristol Township
  3. Consider an access permit for a new drive for Dairyland Power Cooperative Service Center, section 10 of Harmony Township
- 3:45 p.m.            Kristina Kohn, HR
1. Consider discussion with possible action regarding annual review of job

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descriptions

2. Consider request to change Sydney Gilbert to 0.8 effective 6/22/21
3. Consider request to promote Aimee Rodgers to PHN effective 6/25/21 as requested by the Director of Nursing
4. Consider request for temporary change for Lexi Hall from 1.0 FTE to 0.9 FTE effective 6/25/2021 for up to three (3) months as requested by the DON
5. Consider recertification with no changes of the EEO/AA policy
6. Consider recertification with no changes of the Pre-Employment Examinations Policy
7. Consider recertification with no changes of the Employee Performance Evaluations Policy
8. Consider request to hire Donald Lind as replacement Mechanic effective 7/6/21 as recommended by the Hiring Committee
9. Consider resignation for Kristina Kohn, Human Resources Officer, effective 7/16/21 following 10 years of service and following 4 weeks prior notice
10. Consider request to advertise for replacement Human Resources Officer as requested by the County Administrator
11. Consider request to hire Blake Lea as intermittent Septic Inspector as requested by the Zoning Administrator

4:05 p.m.

Bobbie Hillery, Administrator

1. Consider first reading of the following Internet Security Policies
  - a. Acceptable Use Policy
  - b. Cyber Security Incident Response Plan
  - c. Fillmore County Information Security Polies
2. Review of Performance Measures 2020
3. Consider resolution for 2022 Performance Measures

**Consider closing meeting pursuant to M.S. 13D.03 for 2022 LELS labor contract strategy session**

**Board of Appeal and Equalization Hearing at 6:30 p.m.**

Calendar review, Committee Reports and Announcements

**Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

|                                 |            |                                         |                |
|---------------------------------|------------|-----------------------------------------|----------------|
| Thursday, June 24 <sup>th</sup> | 4:30 p.m.  | EDA                                     | Lentz/ Dahl    |
| Monday, June 28 <sup>th</sup>   | 6:00 p.m.  | Zumbro Valley Health Center (Rochester) | Lentz          |
| Tuesday, July 6 <sup>th</sup>   | 12:00 p.m. | SELCO                                   | Lentz/ Dahl    |
| Monday, July 12 <sup>th</sup>   | 6:00 p.m.  | DAC (Preston)                           | Lentz          |
|                                 | 6:30 p.m.  | SEMCAC (St. Charles)                    | Dahl           |
| Tuesday, July 13 <sup>th</sup>  | 7:30 a.m.  | Safety/ Emergency Management            | Prestby/ Hindt |
|                                 | 9:00 a.m.  | Special Board Meeting                   | ALL            |
| Thursday, July 15 <sup>th</sup> | 10:00 a.m. | Historical Society (Fountain)           | Bakke          |
|                                 | 4:30 p.m.  | SWCD (SWCD Building)                    | Bakke          |
|                                 | 7:00 p.m.  | Planning Commission                     | Bakke          |

**COMMITTEE OPENINGS:**

|                                               |                         |
|-----------------------------------------------|-------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon |
| Community Corrections Task Force – District 1 |                         |
| Community Corrections Task Force – At Large   |                         |
| Extension – District 2                        | meets quarterly         |
| Extension – District 5                        |                         |