

This is a preliminary draft of the December 20, 2022, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in a Special session this 20th day of December 2022, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Mitch Lentz, Larry Hindt, Duane Bakke, Marc Prestby, and Randy Dahl.

Others present: Bobbie Hillery, Administrator/Clerk; Wanda Berg, Social Services Manager; John DeGeorge, Sheriff; Lance Boyum, Chief Deputy; Wanda Berg, Social Services Manager; Brett Corson, County Attorney; Ron Gregg, Highway Engineer; Darrell Schmitt, Engineering Supervisor; Joshua Lensing, Engineering Technician Sr./Engineer in Training; Lindsie Engle, Human Resources Officer; Dan Dornink, Investigator; Megan Rowe, Jailer; Tim Jeanetta, LELS Representative; Bonita Underbakke, and Karen Reisner, Fillmore County Journal.

Others present via WebEx: Tara Kraling, Accounting Technician; Cristal Adkins, Zoning Administrator; Christy Smith, Auditor/Treasurer; Jason McCaslin, County Assessor; Roxane Alden, Account Technician Lead; Jessica Erickson, Director of Nursing; Tabitha House, Dispatcher and Tom Kaase.

The Pledge of Allegiance was recited.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the amended agenda with the changes of removing the December 13, 2022 County Board minutes from the Consent Agenda and adding them to be approved separately as an agenda item.

On a motion by Prestby and seconded by Dahl, the Board unanimously approved the following Consent Agenda:

1. ~~December 13, 2022, County Board Minutes~~
2. December 13, 2022, Truth In Taxation Minutes
3. Approve Liquor License for Isle of Dreams LLC

On a motion by Bakke and seconded by Prestby, the Board unanimously approved the amended December 13, 2022, County Board Minutes with the following changes:

*On a motion by Bakke, the Board ~~unanimously~~ approved scheduling a Public Hearing in 2023 to update the Transportation in search of Local Option Sales Tax project designations; **Members voting "yay" Lentz, Hindt, Bakke, and Dahl; Member voting "nay" Prestby.***

On a motion by Dahl and seconded by Hindt, the Board ~~unanimously~~ approved the bid of the sale of the existing Arrival and Departure building at the Fillmore County Airport to the highest bidder of Mat Rahlf for \$5.00. ~~Members voting "yay" Lentz, Hindt, Bakke, and Dahl; Member voting "nay" Prestby.~~

On a motion by Hindt and seconded by Bakke, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

John DeGeorge, Sheriff & Lance Boyum, Chief Deputy were present.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved to purchase of Resilite Training Mats for use of Force/Defensive Tactics Training with the 2022 budgeted Law Enforcement Supplies in the amount of \$4,693.60.

Sheriff DeGeorge provided a summary of accomplishments for 2022 and goals for 2023. Sheriff DeGeorge noted the accomplishments and goals are a result of the teamwork that he and the Chief Deputy do together. He is requesting the Sheriff's salary to be set at \$123,342.00 for 2023; this is 95% of the estimated average salary of the suggested counties that Fillmore County has used for their compensation plan, based on 2022 with a 3% COLA/market rate increase.

DeGeorge requested that the County Board set the 2023 Chief Deputy's salary at \$104,663.00; this is 95% of the estimated average salary of the suggested counties that Fillmore County has used in their compensation plan, based on 2022 with a 3% COLA/market rate increase.

Wanda Berg, Social Services Manager was present.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved the 2023 Minnesota Department of Human Services County Contract.

Brett Corson, County Attorney was present.

Corson provided a brief outline of his areas of responsibility and noted his office accomplishments for 2022. He is requesting the County Attorney's salary to be set at \$132,000.00 for 2023; this is an average of the suggested counties that Fillmore County has used for their compensation plan, based on 2022 with a 4% COLA/market rate increase.

The citizen's Input was opened and closed at 9:44 a.m., as no one was present to speak.

Ron Gregg, Highway Engineer was present.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved the final payment of Rochester Sand & Gravel for \$4,942.28. **Resolution 2022-047:** for Project LOST 117P-1 the surface reconditioning project on CR 117 in the City of Wykoff.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved the final payment to Rochester Sand & Gravel for \$25,320.98. **Resolution 2022-048:** for Project SAP 23-600-006 the reconstruction of Grosbeak Road from State Highway 16 into the Lanesboro Fish Hatchery.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved the final payment of Rochester Sand & Gravel for \$44,827.91 **Resolution 2022-049:** for Project SAP 23-603-005 the surface reconditioning project on CSAH 3 east and west of the City of Ostrander.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved the final payment to Rochester Sand & Gravel for \$30,157.68 **Resolution 2022-050:** for Project SAP 23-639-003 the surface reconditioning project on CSAH 39 which is west of Spring Valley.

On a motion by Prestby and seconded by Bakke, the Board unanimously approved the final payment of \$44,969.36 to Rochester Sand & Gravel **Resolution 2022-051:** for Project SAP 23-630-006 the surface reconditioning project on CSAH 30 between TH 139 to Niagara Cave.

Commissioner Bakke gave a Highway Committee report noting every project closed out for 2022 besides minimal items. Bakke noted that the Highway Committee reviewed the LOST projects for the public hearing and will be bringing the projects before the Board in January to set a public hearing for early February. Bakke noted that another DNR meeting will be scheduled regarding the Historic Forestville State Park Bridge that was recently closed.

Lindsi Engle, Human Resources Officer was present.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved the 2023 non-union pay plan with a 4.5% COLA/market increase.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved the 2023 Local #49ers pay plan.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved hiring part-time Bailiff/Transport Eugene Johnson Non-union Grade 6/Step 1 at \$22.27 per hour effective December 23, 2022, as recommended by the Hiring Committee.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved to appoint Roxane Kraling as County Recorder Grade 13/Step 1 at \$32.77 per hour effective January 3, 2023, as recommended by the Personnel Committee.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved to transfer Christy Smith, Auditor/Treasurer, to Finance Director Grade 15/Step 2 effective January 6, 2023, as recommended by the Hiring Committee.

On a motion by Dahl and seconded by Prestby, the Board unanimously approved advertising for a replacement Auditor/Treasurer internally and externally simultaneously.

Bobbie Hillery, Administrator was present.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved the internal Unclaimed Property Policy.

On a motion by Prestby and seconded by Bakke, the Board unanimously approved the internal Tax Levy Distribution Policy.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved the journal entry to move the approved expenses in the amount of \$189,805.91 from Unallocated Operating Expenses into the ARPA expenses account for 2022.

On a motion by Dahl and seconded by Prestby, the Board unanimously approved a notice to be placed in the Fillmore County Journal that the 2019 Financial Statements are available in the Administration and/or Auditor/Treasurer departments for the public to review.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the 2023 proposed appropriations as follows:

Root River Trails	\$2,000.00
SE MN EMS	\$5,000.00
Southern MN EMS	\$1,061.40
SE MN Initiative Foundation	\$2,000.00
SEMCAC	\$6,000.00
SELCO	\$258,809.00
Historical Society	\$51,800.00
Memorial Day	\$300.00
Ag Society	\$37,000.00
Soil and Water Conservation Dist.	\$222,000.00

On a motion by Dahl and seconded by Hindt, the Board unanimously approved checking account closeouts, based upon Audit team recommendations.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved **Resolution 2022-052: 2023 Fillmore County Budget.**

On a motion by Dahl and seconded by Prestby, the Board unanimously approved **Resolution 2022-053**: 2023 Fillmore County Final Levy.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved paying all regular and normal bills through 12/31/2022, with review by Board Chair and Vice-Chair, with full Board approval occurring at the January 3rd, 2023 meeting.

On a motion by Hindt and seconded by Prestby, the Board unanimously approved the Annual Meeting date to be January 3, 2023, at 9:00 a.m.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved the purchase of stocking hats for employees for up to \$1,772.25.00 using Wellness funds.

The chair recessed the board meeting at 10:52 a.m. and resumed back in session at 10:58 a.m.

The Fillmore County Board began 2023 LELS Union Negotiations

Tim Jeanetta, LELS Representative; Megan Rowe, Jailer; Tabitha House, Dispatcher and Dan Dornink, Investigator were present.

The Union is proposing a (3) year contract with the following regarding compensation to bring wages to average status.
(2023) 4.5% General Wage Increase
(2024) 3.5% General Wage Increase
(2025) 3.5% General Wage Increase

Pay Grade 12 is open for discussion to move to Grade 13 in 2023.

Proposing the addition of Juneteenth as soon as the State recognizes it as a state holiday.

Proposing a \$5.00 increase in uniform allowance each month for all employees in this group.

Administrator Hillery will have David Drown & Associates review the grade 12 and 13 positions that they rated in recent compensation studies conducted for Fillmore County to verify numbers provided by the Union and meet back on January 10, 2023 for further discussion.

A review of the calendar was done with the following committee reports and announcements were given: Hillery has been working with Senator Miller and Representative Davids regarding a meeting for Legislative priorities- AMC Legislative Conference will be Feb. 22-23, 2023.

On a motion by Bakke and seconded by Dahl, the Chair adjourned the meeting at 11:20 a.m.