

This is a preliminary draft of the November 24, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 24th day of November, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present by WebEx: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Cristal Adkins, Zoning; John DeGeorge, Sheriff; Ron Gregg, Highway; Jessica Erickson; Public Health; Kristina Kohn, Human Resources; Chris Hahn, EDA; Kristi Ruesink, Office Support Specialist, Sr.; Karen Reisner, Fillmore County Journal; Gretchen Mensink-Lovejoy.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the amended agenda.

On motion by Hindt and seconded by Dahl, the Board unanimously approved the following Consent Agenda:

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On motion by Bakke and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

The Public input portion of the meeting for Auditor/Treasurer position was opened at 9:05 a.m.

Commissioner Dahl received a call from Bonita Underbakke. Ms. Underbakke expressed her support for the Auditor/Treasurer position to be an appointed position as she recognizes the complexity of the position and the need for specific qualifications.

Commissioner Lentz received a call from Tom Kaase. Mr. Kaase noted that when this question was on the ballot a few years ago, citizens voted in favor of an elected position.

The Public input portion of the meeting for Auditor/Treasure position was closed at 9:07 a.m.

Cristal Adkins, Zoning Administrator was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved an Access Permit request for Fred & Darlene Schmidt on property located in Section 18, Jordan Township

John DeGeorge, Sheriff was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved to rescind the motion from last week to purchase the Dodge Charger Squad for the City of Harmony contract:

On motion by Lentz and seconded by Hindt, the Board unanimously approved the purchase of a 2021 Dodge Charger Squad car and equipment to replace city owned Harmony squad car in the amount of \$37,962.30; with operating costs of \$12,828.29 being built into the contract for the City of Harmony.

A motion was made by Dahl and seconded by Lentz, to purchase a 2021 Ram 1500 Crew Cab Squad Pick up and purchase equipment for the squad for a total of \$38,813.56. The Chair called for a vote. Commissioners voting "aye": Hindt, Dahl. Commissioners voting "nay": Lentz, Bakke, Prestby. Motion failed.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the lease with Enterprise for a 2021 Ram 1500 Crew Cab Squad in the amount of \$28,407.60.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the additional equipment purchases for the 2021 Ram 1500 Crew Cab Squad Car from E.A.T.I. in the amount of \$8470.94 for equipment, from Kelly Printing & Signs for lettering in the amount of \$485.00, and from the City of Harmony contract for squad equipment in the amount of \$1450.00.

The Citizen's Input portion of the meeting was opened and closed at 9:32 a.m. as no one was present to speak.

Ron Gregg, Highway Engineer was present.

On motion by Hindt and seconded by Bakke, the following resolution was unanimously adopted:

RESOLUTION 2020-063: final payment to Rochester Sand & Gravel, Project SAO 023-605-036, CSAH 44 to Iowa line

On motion by Bakke and seconded by Hindt, the following resolution was unanimously adopted:

RESOLUTION 2020-064: final payment to Rochester Sand & Gravel, County Parking Lot Phase 1 Construction Project

On motion by Bakke and seconded by Dahl, the Board unanimously approved payment of RESOLUTION 2020-064 be paid from the infra structure fund in the amount of \$209,131.76.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the low quote of \$23,1954.10 to Minnowa Construction for the replacement of Bridge No. 92511, Project No. SAP 023-623-028, as recommended by the Highway Engineer.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the low quote of \$91,497.30 to Minnowa Construction for the replacement of Bridge No. 92532, Project No. SAP 023-606-003, as recommended by the Highway Engineer.

On motion by Dahl and seconded by Bakke, the Board unanimously approved to advertise for the Sumner Township Bridge replacement Project SAP 023-599-209.

On motion by Bakke and seconded by Hindt, the Board unanimously approved to advertise for the Carimona Township Bridge replacement Project SAP 023-599-205.

On motion by Dahl and seconded by Bakke, the following resolution was unanimously adopted:

RESOLUTION 2020-065: Fillmore County Bridge Replacement Priority List.

Highway Committee report was given.

The Chair recessed the meeting at 10:32 a.m. and resumed back in session at 10:35 a.m.

Jessica Erickson, Director of Nursing was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Delegation Agreement between the Fillmore-Houston Community Health and Fillmore County.

Erickson updated the Board about the Joint Board of Health Joint Power Agreement to be discussed at the JBOH meeting.

Discussion ensued regarding County Health Board Allocation Funds.

Erickson told the Board that the Influenza Vaccine Program Grant was used to hold the Influenza Vaccine Clinic as a drive-thru clinic, in preparation for a COVID-19 vaccination.

The item Erickson discussed with the Board was the Case Investigation and Contact Tracing Grant, explaining that these dollars were based on hours committed. The total grant amount received was \$42,180. Fillmore County received \$27,769 with Houston receiving \$14,411.

Kristina Kohn, Human Resources was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved authorizing the County Administrator to conduct lateral transfers of employees, with the same job description, amongst departments.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the request to hire Dakota Johnson as replacement Public Health Nurse at Grade 13/Step 2, \$30.84 effective no later than 12/15/2020.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the request to hire Ashley Simonson as a Registered Nurse at Grade 12/Step 2, \$27.79 effective no later than 12/09/2020.

Administrator Hillery explained that the wages of these two nurses will be reimbursed by COVID CARES dollars until the positions roll into the County Payroll.

Bobbie Hillery, Administrator updated the Board about the CARES dollars and the reporting process. To date, the County has reported to the state \$914,527.83 expenditures through October 2020. As of today, over \$1,370,000.00 CARES dollars have been expended. She noted that additional journal entries for payroll and technology will adjust the amount expended to around 2.3 million dollars.

Hillery noted that she has received checks or notice from three cities that will be returning their CARES checks to the County. They are Rushford Village for \$53,151.23, Harmony for \$1,024.58, and the city of Lanesboro will be sending a check also.

Hillery will work with CliftonLarsonAllen regarding payroll accounting for those employees on relief due to COVID and those working directly with COVID.

Discussion ensued regarding purchases with CARES dollars. Hillery noted that technology purchases currently total \$208,255. She stated that Ruesink is seeking quotes for Conference Room 102 and Board Room in the Courthouse and the Highway conference rooms to give us the ability to host future virtual meetings.

Erickson proposed a request for a replacement of office chairs using COVID CARES dollars and utilize the old chairs for telecommuters. Discussion ensued. Hillery was asked to bring quotes back for chairs needed by all county staff.

Hillery brought forward the discussion of operations during the pandemic. The rapid increase in COVID-19

cases was discussed, noting that several staff have either tested positive or have had to quarantine due to close contact. Support was given to allow Departments to determine the best practices for their office and asked Hillery to track what each department has decided in regards to operations.

A motion was made by Hindt and seconded by Dahl to approve closing the doors to walk-in public, all services will be conducted by appointment only, effective Monday, November 30. The Chair called for a vote. Commissioners voting "aye": Dahl, Bakke, Hindt, and Lentz. Commissioner voting "nay": Prestby. Motion prevailed.

It was noted that Truth in Taxation will be held with the option of in-person or WebEx.

On motion by Dahl and seconded by Lentz, the Board unanimously approved removal of delinquent taxes on Parcel 03.0126.010.

On motion by Dahl and seconded by Lentz, the Board unanimously approved removal of delinquent taxes on Parcel 33.0232.000.

A review of the calendar was done with the following committee reports and announcements given:
Lentz – Zumbro Valley Health, EM Services and Workforce Development; Hindt – AMC General Government Policy, EDA; Bakke – Canvassing, AMC Environment & Natural Resources Policy, Planning Commission, One Watershed, Historical Society, SWCD, Highway; Prestby – Highway

On motion by Dahl and seconded by Hindt, the Board chair adjourned the meeting at 12:11 p.m.