

This is a preliminary draft of the October 27, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 27<sup>th</sup> day of October, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present by WebEx: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Ron Gregg, Highway; Kristina Kohn, Human Resources; John DeGeorge, Sheriff; Chris Hahn, EDA; Kristi Ruesink, Office Support Specialist, Sr.; Karen Reisner, Fillmore County Journal; Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the amended agenda.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

- 1. October 13, 2020 County Board minutes
- 2. Request for intermittent Unpaid Administrative Leave for employee #1251 as recommended by the Personnel Committee

On motion by Bakke and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Ron Gregg, Highway Engineer was present.

Discussion was had regarding the Detour Agreement with MN/Dot to use CSAH 25 from TH 30 to TH 16 through the City of Peterson. It was consensus of the Board to bring this back to another meeting, to give the Highway Engineer time to look into further details, as recommended by the Highway Engineer.

Highway Committee report was given.

Kristina Kohn, Human Resources was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the resignation for Alex Hartley, Deputy, effective February 5, 2021.

Bobbie Hillery, Administrator was present.

Hillery gave an updated of the Election process, including the rejected ballot process. Noting that 6003 ballots have been distributed so far and 3,722 ballots have been received.

The Citizen's Input portion of the meeting was opened and closed at 9:36 a.m. as no one was present to speak.

Discussion was had regarding electronic signatures for documents that have been approved by the County Board.

On motion by Dahl and seconded by Hindt, the Board unanimously approved electronic signature with Docu-sign at \$600/year with 2 users.

Discussion with possible action regarding damage to Masonic Park, Spring Valley. A request has been brought forward to remove the guard rails within the park and replace with large boulders. It was decided to set up a road tour for November 10<sup>th</sup> after board meeting and include Masonic Park request as part of the tour.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the purchase of Quickbooks for Extension with network connection for UofM staff. The original purchase cost would be \$350 for 3 users, for one year, as recommended by the County Extension Committee.

On motion by Lentz and seconded by Hindt, the Board unanimously approved Bobbie Hillery as Delegate and Commissioner Bakke as the Alternate for the Minnesota Counties Intergovernmental Trust (MCIT) Annual Meeting.

On motion by Bakke and seconded by Lentz, the Board unanimously approved that the Association of Minnesota Counties (AMC) Voting Delegates and Policy Committee representatives to be the County Commissioners, County Administrator, Highway Engineer, and County Assessor, with the understanding that if one of the eight members is not available, someone will be appointed. Bakke noted voting will take place via WebEx on Monday, December 7.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the AMC committee representation by the Board to will remain the same as last year.

Discussion was had regarding a Bluff Country Reader missed publication, noting that the delinquent tax list was not published as bid on in 2017. Due to the error by Fillmore County staff agreed to have the 2017 Financial Statements published in both papers to make up for the error. Based on the timeliness for the audit the Bluff Country Reader was bought out prior to his ability to publish the financial statements. Dave Phillips, previous owner of Bluff Country Reader, is requesting reimbursement of the loss of revenue.

On motion by Bakke and seconded by Dahl, the Board unanimously approved a payment of \$450 to Dave Phillips, prior owner of Bluff Country Reader, based upon the cost to publish the 2017 Financial Statement in the Fillmore County Journal as prior agreed upon.

A review of the calendar was done with the following committee reports and announcements given:  
Lentz – Zumbro Valley

On motion by Hindt and seconded by Bakke, the Board chair adjourned the meeting at 10:16 a.m.