

This is a preliminary draft of January 24, 2023, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in a Special session this 24th day of January 2023, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Larry Hindt, Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz.

Others present: Bobbie Hillery, Administrator; Ron Gregg, Highway Engineer; Pam Schroeder, Highway/Airport Office Manager; Wanda Berg, Social Services Director; Jessica Erickson, Director of Nursing; Christy Smith, Finance Director; John DeGeorge, Sheriff; Jamie Fenske, Jail Administrator; Brett Corson, County Attorney; Jason Marquardt, Veteran Services Officer; Roxane Kraling, County Recorder; Lindsie Engle, Human Resources Officer; Bonita Underbakke and Karen Reisner, Fillmore County Journal.

Others present via WebEx: Tara Kraling, Account Technician; Representative Greg Davids; Senator Jeremy Miller; Jason McCaslin, County Assessor; Cristal Adkins, Zoning Administrator; Maureen Watson; Melissa Underwood; Chris Hahn, EDA; Erik Hildebrand, DNR-Wildlife Health Program; Tom Jensen, Community Corrections Director, and Tom Kaase.

The Pledge of Allegiance was recited.

On a motion by Prestby and seconded by Lentz, the Board unanimously approved the amended agenda with the addition of request to appoint Dan Schmidt as the District 4 Extension Committee representative and request to approve Carter Hovland for school work experience for the Solid Waste Department.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved the following Consent Agenda:

1. Approve January 10, 2023, County Board minutes

On a motion by Bakke and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Representative Gregg Davids and Senator Jeremy Miller were present virtually.

The Fillmore County Commissioners, Administration and Department Heads reviewed the Fillmore County Legislative Priorities with Representatives Greg Davids and Senator Jeremy Miller.

Senator Miller thanked everyone for all of their good work and encouraged everyone to reach out to him with questions or needs.

Representative David's thanked the Administrator, County Board and Department Heads for all they do every day.

The Chair recessed the meeting at 10:21 a.m. and resumed back in session at 10:28 a.m.

Erik Hildebrand, DNR was present virtually.

Erik Hildebrand from the Minnesota Department of Natural Resources updated the Board on the Chronic Wasting Disease (CWD) efforts in Fillmore County in 2022. Hildebrand also presented a resolution that requested to allow DNR access to some of the County property for the purpose of disease control for deer in Fillmore County for the time from

January 24, 2023, to April 2, 2023.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved **Resolution 2023-002**: for 2023 CWD Property Access approval.

The Citizens Input of the meeting was opened at 10:50 a.m. and closed, as no one was present to speak.

Roxane Kraling, County Recorder was present.

Kraling presented the Recording Compliance report for 2022.

On a motion by Dahl and seconded by Prestby, the Board unanimously approved the list of expenditures to be paid from the Recorder Allocated and Unallocated accounts for the year 2023. Discussion was held regarding the funds available in those accounts and how those funds can be obtained. It was noted that the funds are discussed at the Technology, Land Records, GIS Committee and the funds have been completely utilized due to the Recorder's recent scanning project and the long awaited purchase of the CAMA/Tax/Receipting software through Tyler Technologies that the County has been saving for over a 15 years.

Christy Smith, Finance Director was present.

On a motion by Lentz and seconded by Bakke, the Board unanimously approved Fillmore County Journal as the official legal newspaper for 2023 with the legal notices at \$7.00 per inch; Delinquent Tax list at \$7.00 per inch and the 2022 Financial Statement at \$5.00 per inch.

Ron Gregg, Highway Engineer & Pam Schroeder, Highway Airport Manager were present.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved advertising the Concrete Paving Project SAP 023-608-044 in Lanesboro on CSAH 8 from the South intersection of Coffee St. and North Calhoun Ave. and ending at the intersection of Coffee St. and TH 16.

Schroeder gave an update that she received an email from Senator Tina Smith noting that Fillmore County has officially been granted the ATTP Airport Terminal Program Grant money in the amount of \$947,181. Schroeder thanked the Board for their support.

Commissioner Bakke provided a Highway Committee report noting that six projects have been awarded and six projects are being developed. They are back on the list for a pickup truck and noted that more updates will be coming on that. Hydro seeder was approved for purchase but canceled order as they are now trying to purchase from a different location.

John DeGeorge, Sheriff, and Jamie Fenske, Jail Administrator were present.

On a motion by Dahl and seconded by Lentz, the Board unanimously approved the proposal from Advanced Correctional Healthcare in the amount of \$80,499 per year, effective February 1, 2023. This will include a 30-day clause for both parties to pull out of the contract with Attorney Corson's review and approval.

Lindi Engle, Human Resources Officer was present.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved the resignation of Deborah Peterson, Eligibility Worker, effective February 16th, 2023, with thanks after 18 years of service.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved advertising for a replacement Eligibility Worker as requested by the Social Services Director.

On a motion by Dahl and seconded by Prestby, the Board unanimously approved advertising for a Public Health Nurse Lead, internally only, as requested by the Director of Nursing and Personnel Committee.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved the resignation of Matthew Rislov with thanks for his service, Highway Maintenance Specialist, effective January 19, 2023.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved the request to advertise for a replacement Highway Maintenance Specialist.

Bobbie Hillery, Administrator was present.

On a motion by Lentz and seconded by Bakke, the Board unanimously approved the list of Commissioner Committees that Hillery presented.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved to appointment the Community Corrections Advisory Board Members including Commissioners Lentz and Bakke, Judge Jeremy Clinefelter, Tom Jensen, Community Corrections Director; Brett Corson, County Attorney; Laura Nauman, Citizen Representative; Heath Olstad, school representative; Wanda Berg, Social Services Director; John DeGeorge, Sheriff; Dayna Burmeister, Minnesota DOC Supervisor; Milind Shah, State Public Defender and County Administrator Bobbie Hillery. The first meeting will take place on Tuesday, February 28, 2023.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved to appoint Dan Schmidt as the District 4 Extension Committee representative.

On a motion by Prestby and seconded by Lentz, the Board unanimously approved Carter Hovland for unpaid school work experience in the Solid Waste Department through Lanesboro schools.

Commissioner Lentz suggested providing future growth opportunities in the form of internships for employment throughout the departments within Fillmore County.

On a motion by Dahl and seconded by Bakke at 11:42 a.m., the Board unanimously approved to close the session per Minnesota State Statute 13D.05 Subdivision 3(b), Attorney-Client privilege to review nonpublic Appraisal Data.

All Board Members were present. Attorney Corson, Administrator Hillery and Assessor McCaslin were also present.

On a motion by Dahl and seconded by Lentz at 12:02 p.m., the Board unanimously approved to open the closed session.

The Board discussed the proposed agreement with KJS Holdings LLC with County Attorney Brett Corson and Assessor McCaslin. The Board agreed to the revised assessments for the multi-unit apartment parcels 06.0012.110, 06.0012.130, 06.0012.140, 06.0012.150, 06.0012.160 and 06.0112.170 for assessment years 2021, 2022 and 2023 per the tax court agreement file number 23-CV-21-301 and 23-CV-22-674. This requires a refund to KJS Holdings LLC for 2022 in the amount of \$10,048.

On motion Bakke and seconded by Lentz, the Chair adjourned the meeting at 12:03.