

This is a preliminary draft of the June 23, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 23rd day of June, 2020, at 3:00 p.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Kristina Kohn, Human Resources; Drew Hatzenbihler; Sanitation; Heidi Jones, Auditor/Treasurer; and Kevin Olson, Social Services Manager

Present by Webex: Kristi Ruesink, Office Support Specialist, Sr.; Bonita Underbakke; Gretchen Mensink Chatfield Newspaper; and Karen Reisner, Fillmore County Journal

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the agenda.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

- 1. June 9, 2020 County Board minutes
- 2. Application for Display of Fireworks Permit for July 4th for Eagle Cliff Campground

Bakke asked about the PILT payments noting that they were from 2019 and asked why they were being paid at this time. It was noted by Auditor/Treasurer Jones that she was waiting for a state decision regarding Rushford Village. Bakke also noted that schools were receiving dollars that were noted as Wildlife Management, he asked what those specific dollars were for. Jones responded that they must have land that qualifies for those dollars.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Heidi Jones, Auditor/Treasurer was present.

On motion by Bakke and seconded by Lentz, the following resolution was unanimously adopted:

RESOLUTION 2020-026: Master Services Agreement for Controlled Disbursement Account with US Bank for Swift/Magic Funds.

It was clarified amongst the members that the process would be the same where the Finance Department would handle the process for the funds going in and out and the Auditor/Treasurer department would handle the signing and transferring of dollars for proper checks and balances.

Jones updated the Board of the procedure for processing passports.

Jones addressed the Board with an update of the Election process due to COVID-19.

Drew Hatzenbihler, Solid Waste Administrator was present.

Discussion was had regarding illegal dumping at remote sites. Hatzenbihler will continue to look for options to resolve this issue, noting that the video cameras that remotely connect with a cell phone may be a more affordable option.

Kevin Olson, Social Services Manager was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the 2020-2021 Foster Care Transportation Agreements with Kingsland, Fillmore-Central, Mabel-Canton, Rushford-Peterson, and Lanesboro Schools. It was noted that Chatfield is covered through Olmsted County.

The citizens input portion of the meeting was opened and closed at 3:51 p.m.

Lori Affeldt, Finance Director was present.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the 2018 Audit from Clifton Larson Allen, LLP.

On motion by Bakke and seconded by Hindt, the Board unanimously approved to publish 2018 Audit based on legal bid from Fillmore County Journal at \$.05 per square inch.

Affeldt updated the Board regarding banking services and investments, the Board asked Affeldt to work with the three banks that are interested in the general checking account for the County. Affeldt noted that interest rates are not good at this time but she will come back with some options for investments.

Kristina Kohn, Human Resources

On motion by Lentz, seconded by Dahl, the Board unanimously approved the request to hire Sharon Sullivan, as replacement Social Worker effective July 13, 2020 at \$26.89, Grade 12/Step 1 as recommended by the Hiring Committee.

Bobbie Hillery, Administrator was present.

On motion by Hindt and seconded by Bakke, the following resolution was unanimously adopted:
RESOLUTION 2020-027: 4th Extension for Declaring State of Emergency due to COVID-19

Hillery gave an update on County procedures as it relates to COVID-19 and reviewed the options for upgrading technology in the meeting rooms. Discussion was had regarding technology upgrades to the Courthouse meeting rooms. Due to cost of the proposal, the board consensus was to ask Hillery to seek out less expensive options to make the meeting environment work for the in-person and virtual meetings.

It was the consensus of the Board to hold an electronic meeting or use County Office Building Room 108 for the July 28th Board of Commissioners meeting due to the Courts having a jury trial and using the Board Room.

On motion by Bakke, seconded by Lentz, the Board unanimously approved the agreement with Schneider Geospatial for Custom 911 Consulting per the grant agreement in the amount of \$21,600 based upon contract approval by the County Attorney.

On motion by Lentz, seconded by Dahl, the Board unanimously approved the proposal from CPS Technology Solutions for hosting fees in the amount of \$1,845 per month for AS400 hosting and monthly replication fee of

\$525 per month and a one-time setup and go live fee of \$3,800 based upon contract approval by the County Attorney.

The budget timeline was reviewed.

A review of the calendar was done with the following committee reports and announcements given:

Bakke – One Watershed One Plan, Highway, Extension and DFO

Lentz – EDA, Emergency Medical Services, SE MN Regional Radio Board, Workforce Development, Extension, and Zumbro Valley Health Center

Hindt – EDA

Prestby – DFO

On motion by Lentz and seconded by Hindt, the Board chair adjourned the meeting at 4:48 p.m.