

This is a preliminary draft of the June 9, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 9th day of June, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Kristina Kohn, Human Resources; Karen Reisner, Fillmore County Journal

Present by Webex: Kristi Ruesink, Office Support Specialist, Sr.; Miranda Wendlandt, Laura Buechner and Craig Popenhagen, Clifton Larson Allen; Sarah Mensink, Account Technician, Finance; John DeGeorge, Sheriff; Drew Hatzenbihler; Sanitation; Heidi Jones, Auditor/Treasurer; Ron Gregg, Highway Engineer; Pam Schroeder, Office Manager, Highway; Jessica Erickson, Public Health Director; Diane Olson, Merit Fiscal Officer; Kevin Olson, Social Services Manager. Chris Hahn, Economic Development Authority; Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the amended agenda.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

- 1. June 2, 2020 County Board minutes

On motion by Dahl and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Representatives from Clifton Larson Allen presented the 2018 Audit findings and gave recommendations for working on the 2019 Audit, highlighting changes in operations due to COVID-19.

The citizens input portion of the meeting was opened and closed at 9:52 a.m.

John DeGeorge, Sheriff was present.

On motion by Hindt and seconded by Bakke, the following resolution was unanimously adopted:

RESOLUTION 2020-025: GIS System for Emergency Management

Kristina Kohn, Human Resources

On motion by Dahl, seconded by Lentz, the Board unanimously approved the request to hire Katelyn Sullivan, as replacement Social Worker effective July 13, 2020 at \$26.89, Grade 12/Step 1 as recommended by the Hiring Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the resignation request from Samantha Grabau, Public Health Case Aide, effective July 2, 2020 and thanked her for her 2 ½ years of service to Fillmore County.

On motion by Dahl, seconded by Bakke, the Board unanimously approved to advertise for replacement Case Aide as requested by the Director of Nursing.

Bobbie Hillery, Administrator and Lori Affeldt, Finance Director were present.

Hillery gave an update of County procedures as it relates to COVID-19, noting that the sanitizing stations for the entrances were backordered, so had to be ordered from a difference source. Hillery stated that Fillmore County had 3 new COVID-19 cases over the weekend.

Hillery noted that it will be really important for the Board to support the Finance Director and the audit process for the 2019 audit to ensure timely responses from departments for the data that is needed. The Board supports the Finance Director to hold weekly meetings with the Account Technicians from each department for the next few months to ensure a smooth audit process. The Board also requested that Affeldt report back at every meeting as to which items she is waiting for to ensure timely responses.

Hillery presented a letter on behalf of the Fillmore County EDA regarding the 2020 Census. It was consensus of the Board to seek to have it published in the newspaper if possible and to put a notice on Facebook as to the importance of submitting the 2020 Census data.

A review of the calendar was done with the following committee reports and announcements given:

Dahl – SEMCAC, Finance

Bakke – Amish Buggy policy for next meeting

Lentz – Social Worker Interviews, Regional SE MN Communications Board, DAC

Hindt – Winneshiek County Solid Waste

Prestby – Finance

On motion by Dahl and seconded by Hindt, the Board chair adjourned the meeting at 10:30 a.m.