

This is a preliminary draft of the March 9, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 9<sup>th</sup> day of March, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke; Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance; Blake Lea, Feedlot;; Cristal Adkins, Zoning Administrator; Jason McCaslin, County Assessor; Kristina Kohn, Human Resources; and Karen Reisner, Fillmore County Journal.

Also present via WebEx: Kristine Oman, Accounting Technician; Grant Wilson, DNR; Gina Bonsignore, DNR; Tom Kaase, and Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Dahl, the agenda was unanimously approved.

On motion by Prestby and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

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On motion by Hindt and seconded by Prestby, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Lori Affeldt, Finance was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to publish the 2019 Audit Report in the official newspaper at a cost of \$0.50/square inch.

Blake Lea, Feedlot Officer / GIS was present.

Lea reviewed the Minnesota Pollution Control Agency (MPCA) Feedlot Year-End worksheet with the Board.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the 2020 Feedlot Annual Report.

Jason McCaslin, Assessor was present.

McCaslin provided the Board with an update regarding the appraisal process and provided a corresponding power point presentation. In his presentation McCaslin noted that adjustments needed to be made to some tax classifications and in a few taxing districts due to current accumulated values being outside of the 90 -105% range.

The Citizen's Input portion of the meeting opened and closed at 10:27 a.m. as no one was present to speak.

Grant Wilson and Gina Bonsignore, Department of Natural Resources Central Region Director were present virtually.

Wilson introduced himself as the new area director for the DNR – Central Region.

Wilson noted that he would like to work with the Fillmore County Board and address any issues from the past. He reviewed the activity and programs that are relevant to Fillmore County.

The Chair recessed the meeting at 10:41 a.m. and resumed back in session at 10:48 a.m.

Kristina Kohn, Human Resources was present virtually.

Human Resources Officer Kohn presented the second reading of draft changes to Holidays Policy.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the proposed change and second and final reading of the Holidays Policy.

On motion by Bakke and seconded by Hindt, the Board unanimously approved to hire Brooke Johnson as intermittent Sheriff's Deputy effective March 10, 2021 at Grade 11/Step 1 at \$25.88/hour as requested by the County Sheriff.

On motion by Hindt and seconded by Prestby, the Board unanimously approved Matthew Cox as intermittent Sheriff's Deputy effective March 15, 2021 at Grade 11/Step 1 at \$25.88/hour as requested by the County Sheriff.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the resignation of employee #1486, Scott Johnson, with thanks effective March 9, 2021 following 7-½ years of service.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to advertise both internally and externally for replacement Eligibility Worker as requested by the Social Services Manager and recommended by the Personnel Committee.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the resignation of Katelyn Sullivan, Social Worker effective March 5, 2021. The Board thanked her for her 8 months of service.

On motion by Prestby and seconded by Bakke, the Board unanimously approved the request to advertise for replacement Social Worker as requested by the Social Services Manager and recommended by the Personnel Committee.

Bobbie Hillery, Administrator was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the County Office Building Security Project with Marco, to tie into the existing security system at a final cost of \$252,927.00.

Administrator Hillery provided the board with an explanation regarding the CAMA, Tax and Cash Register software replacement options. Discussion ensued.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the purchase of software for CAMA, Tax and Cash Register (iasWorld) from Tyler Technologies for a total up front cost of \$319,300, an annual maintenance cost of \$84,582 and travel expense for implementation at a not to exceed amount of \$20,800. It was discussed to utilize Recorders Funds, Unallocated Funds and 911 Funds to pay for the upfront cost of the software and implementation.

Administrator Hillery provided an update regarding the CARES Business Grant distribution, stating staff is working on processing payments and verifying whether there are any liens on the properties. It was noted that there have been questions from the public regarding the receipt or denial of the grant money.

A review of the calendar was done with the following committee reports and announcements given:

Dahl: Semcac

Bakke: Calendar changes, township documents, asked if the Board could conduct a road tour March 30, 2021, noted the AMC District meeting would be at Fillmore the 1<sup>st</sup> week in June 2021

Lentz: DAC

On motion by Hindt and seconded by Lentz, the Chair adjourned the meeting at 11:46 a.m.