

This is a preliminary draft of the March 2, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 2<sup>nd</sup> day of March, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke; Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance; Ron Gregg, Highway; Kristina Kohn, Human Resources; and Karen Reisner, Fillmore County Journal.

Also present via WebEx: Kristine Oman, Accounting Technician; Cristal Adkins, Zoning Administrator; Drew Hatzenbihler, Sanitation; Chris Hahn, EDA; Gretchen Mensink-Lovejoy; and Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Prestby, the agenda was unanimously approved.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

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Discussion ensued regarding post office box rentals and postage costs. It was asked to have the Finance Committee look into and make suggestions regarding the numerous post office box rentals that Fillmore County currently pays for.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Lori Affeldt, Finance Director was present.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the 2019 Audited Financial Statements from Clifton Larson Allen, LLP.

Drew Hatzenbihler, Sanitation was present virtually.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the completed 2021 Hauler's Licenses.

On motion by Bakke and seconded by Hindt, the Board unanimously approved provisional licenses for the two businesses with incomplete applications, noting that once they provided the final document the Solid Waste Administrator could issue their licenses.

The Citizen's Input portion of the meeting opened and closed at 9:33 a.m. as no one was present to speak.

Ron Gregg, Highway was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the purchase of a new 2021 Polaris Ranger XP 1000 from M & M Power Sports, with the trade-in of the used Polaris Ranger that the County currently has at a total cost of \$10,340.00.

On motion by Hindt and seconded by Bakke, the following resolution was adopted unanimously:  
**RESOLUTION 2021-014:** Final Payment Resolution for CSAH 1 Concrete Overlay Project SP 023-601-033 to Croell Redi-Mix for a final payment amount of \$185,840.53

Cristal Adkins, Zoning was present virtually.

On motion by Bakke and seconded by Prestby, the following resolution was adopted unanimously:  
**RESOLUTION 2021-015:** Campground Conditional Use Permit by Timothy Lawstuen, Fountain Township.

On motion by Bakke and seconded by Lentz, the following resolution was adopted unanimously:  
**RESOLUTION 2021-016:** Farm Winery Conditional Use Permit by Keven & Bryan Logue, Fountain Township.

On motion by Hindt and seconded by Bakke, the following resolution was adopted unanimously:  
**RESOLUTION 2021-017:** Ag Tourism Business Conditional Use Permit by Justin & Pamela Brown, Arendahl Township.

Kristina Kohn, Human Resources was present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the request to hire Tara Kraling as an Accounting Technician in the Administrator's Office effective March 8, 2021 at Grade 7/Step 1 at \$21.55/hour as requested by the Administrator and recommended by the Hiring Committee.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the request to hire Lindsie Engle as an Accounting Technician in the Administrator's Office effective April 5, 2021 at Grade 7/Step 1 at \$21.55/hour as requested by the Administrator and recommended by the Hiring Committee.

On motion by Hindt and seconded by Prestby, the Board unanimously approved the request to hire Joel Kroening as a Transfer Station Attendant in Sanitation effective March 17, 2021 at Grade 6/Step 1 at \$20.69/hour as requested by the Solid Waste Administrator and recommended by the Hiring Committee.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to hire Tyler Olson as a Facilities Maintenance Worker in Building Maintenance effective March 17, 2021 at Grade 6/Step 1 at \$20.69/hour as requested by the Building Maintenance Supervisor and recommended by the Hiring Committee.

Human Resources Officer Kohn presented the Family Medical Leave policy with no changes suggested.

On motion by Bakke and seconded by Lentz, the Board unanimously reaffirmed the Family Medical Leave policy as presented.

Kohn presented the first reading of draft changes to Holidays policy. She will bring the policy back as a second reading.

Bobbie Hillery, Administrator was present.

Administrator Hillery provided an update regarding the second round of CARES Business Grants.

On motion by Lentz and seconded by Prestby, the Board unanimously approved the distribution of the CARES Business Grants as recommended and updated during the meeting, an updated spreadsheet will be placed in the official electronic and physical packet.

On motion by Bakke and seconded by Lentz, the following resolution was adopted unanimously:

**RESOLUTION 2021-018:** 12<sup>th</sup> Extension of Declared State of Emergency, extended through April 6, 2021.

It was the consensus of the Fillmore County Board to reopen the Fillmore County Offices to the public.

A review of the calendar was done with the following committee reports and announcements given:

Dahl: Personnel

Bakke: Bakke noted that next Tuesday, March 9<sup>th</sup>, annual township meetings will be held throughout the County. He also stated that he asked Engineer Gregg to provide commissioners with a construction summary to provide information to the townships.

Lentz: Personnel

Hindt: EDA

Chair Dahl adjourned the meeting at 10:41 a.m.