

This is a preliminary draft of the February 23, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 23rd day of February, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following commissioners were present via WebEx: Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke.

Also present via WebEx: Bobbie Hillery, Administrator/Clerk; Ron Gregg, Highway; Kristina Kohn, Human Resources; Kristine Oman, Accounting Technician; Lori Affeldt, Finance; Sarah Mensink, Finance; Cristal Adkins, Zoning; John DeGeorge, Sheriff; Kevin Olson, Social Services; Ron Gregg, Highway; Chris Hahn, EDA; Laura Buechner, Clifton Larson Allen, LLP; Craig Popenhagen, Clifton Larson Allen, LLP.; Jason Twaddle, Marco; Shelly Caldwell, Marco; Karen Reisner, Fillmore County Journal; Gretchen Mensink-Lovejoy; and Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Prestby, the agenda was unanimously approved.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. February 9, 2021 County Board minutes
2. Successful completion of probation for Aimee Rodger, RN, effective 2/18/21 as recommended by the Director of Nursing
3. Successful completion of probation for Shannon Smidt, Account Tech, effective 3/11/21 as recommended by the Finance Director
4. Successful completion of probation for Christy Smith, Account Tech, effective 3/2/21 as recommended by the Finance Director

On motion by Bakke and seconded by Prestby, the Board unanimously approved the Commissioners' Warrants with the amended list which changes the Public Health (department code 446) payment to Houston County from the SHIP \$754.88 payment listed to a WIC payment of \$36,934.00.

The Finance Department warrants were reviewed.

Laura Buechner and Craig Popenhagen, Clifton Larson Allen, LLP.

Ms. Buechner and Mr. Popenhagen gave a review of the 2019 Audit. They noted that the County had a clean audit and that the creation of the Finance Department in 2019 has already shown an improvement in the audit.

Cristal Adkins, Zoning was present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the access permit for a new driveway for Fillinona Solar, LLC/Mary Finseth, section 15, of Fountain Township.

Commissioner Bakke provided a brief overview of the Planning Commissioner meeting, noting three conditional use permits were before the commission.

John DeGeorge, Sheriff was present.

On motion by Prestby and seconded by Hindt, the Board unanimously approved the purchase of Mobile Field Force Tactical Response Gear for three deputies at a total cost of \$2,655.

Sheriff DeGeorge provided the Board with an update on the Jail Needs Committee. The Committee is in the process of pulling together all the data collected to date. Community Outreach presentations are scheduled to begin in March 2021 with information to be shared with Fillmore County citizens regarding the four different options being considered.

The Citizen's Input portion of the meeting opened and closed at 9:50 a.m. as no one was present to speak.

Kevin Olson, Social Services was present.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the 2020/2021 Transportation Contract between Semcac and Fillmore County Social Services.

Ron Gregg, Highway was present.

On motion by Prestby and seconded by Bakke, the Board unanimously awarded the Surface Reconditioning Projects on CSAH 18, 25 and 23 to the lowest bidder, Rochester Sand and Gravel, at a total cost of \$1,788,442.47.

On motion by Bakke and seconded by Hindt, the following resolution was adopted unanimously:
RESOLUTION 2021-013: Sponsorship from Bristol Township for Local Road Improvement Program (LRIP) funds for safety improvements on the intersection of CSAH 15 and 120th Street.

On motion by Prestby and seconded by Bakke, the Board unanimously awarded the 2021 fuel contract to Hovey Oil Company as follows per shop:

Peterson \$880; Chatfield \$812; Spring Valley \$676; Cherry Grove \$760; Canton \$1,625; Preston \$9,400

Highway Committee meeting overview was provided by Commissioner Bakke. He noted that almost all projects have been let to bid and the committee discussed equipment and policies.

Kristina Kohn, Human Resources was present.

Human Resources Officer Kohn presented the second reading of the draft changes to the Scope, Adoption and Administration policy.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the changes to the Scope, Adoption and Administration policy.

Human Resources Officer Kohn presented the second reading of the draft changes to Definitions policy.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the changes to the Definitions policy.

On motion by Hindt and seconded by Lentz, the Board unanimously approved changing Breanna Johnson from 4-year RN to PHN effective March 5, 2021.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the retirement of James

Hamann, Maintenance Shop Foreman, effective May 6, 2021. The Board thanked him for his 7 years of service.

On motion by Bakke and seconded by Lentz, the Board unanimously approved to hire Andrew Hillery as Property Appraiser effective March 29, 2021 at Grade 9/Step 1 at \$23.50/hour as requested by the County Assessor and recommended by the Hiring Committee.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the transfer of Kristine Oman, Account Tech in Administration, to Child Support Enforcement Aide in Social Services effective March 5, 2021 with pay rate unchanged at Grade 7/Step 1.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the request to hire a second Accounting Technician in the Administrator's Office from the current posting.

On motion by Lentz and seconded by Prestby, the Board unanimously approved the request to hire Julie Loven as intermittent Roster Nurse at Grade 11/Step 1 at \$25.88/hour effective February 24, 2021.

Bobbie Hillery, Administrator was present.

Administrator Hillery provided an update regarding the technology projects to date.

An overview of upcoming projects was provided to the Board.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the data project quote in the amount of \$231,588.32 as recommended by the Technology/Land Records/GIS committee.

Hillery noted that she would come back to the Board with an updated County Office Building security bid, noting that after a walk through additional badge readers and one additional camera would be needed.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the policy and procedure implementation quote in the amount of 4,600.00 as recommended by the Technology/Land Records/GIS Committee.

On motion by Bakke and seconded by Hintz, the Board unanimously approved Veterans Service Office grant quote for computers with the addition of another unit, in the amount of \$5,511.12, as recommended by the Technology/Land Records/GIS committee.

On motion by Bakke and seconded by Hintz, the Board unanimously approved the mobile device quote and correlating credit associated; cost associated is 6,362.14, but will be completely credited for an actual cost of \$0, as recommended by the Technology/Land Records/GIS committee.

On motion by Prestby and seconded by Bakke, the Board unanimously approved the 2021 SEMCAC Appropriation at a final amount of \$6,000 based on prior year allocations.

On motion by Bakke and seconded by Lentz, the Board unanimously approved supporting Eagle Bluff for the Streambank Restoration project and signature of the letter provided by County Administrator.

A review of the calendar was done with the following committee reports and announcements given:

Bakke: Planning & Zoning, Highway, SWCD, SE Mental Health Crisis Center, Root River Watershed, Environment (AMC)

Lentz: Emergency Medical Services Joint Powers Board, Technology/GIS, Public Safety (AMC)

Hindt: General Policy (AMC)

Hillery: Health & Human Services (AMC)

On motion by Hindt and seconded by Bakke, the Chair adjourned the meeting at 11:16 a.m.