

This is a preliminary draft of the March 8, 2022, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 8th day of March, 2022, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Mitch Lentz, Larry Hindt, Marc Prestby, Duane Bakke and Randy Dahl.

Others present: Bobbie Hillery, Administrator/Clerk; Lindsie Engle, Human Resources Officer; Julia McCaslin, Account Technician; Ron Gregg, Highway Engineer; John DeGeorge, Sheriff; Lindsie Engle, Human Resource Officer; Brett Corson, County Attorney; Bruce Schwartzman, BKV Group, Henry Pittner, BKV Group; Brent Kohn, Maintenance Superintendent; Pam Schroeder, Highway/Airport Office Manager; Jamie Fenske, Jail Administrator; Bonita Underbakke, and Karen Reisner, Fillmore County Journal.

Others present via WebEx: Tara Kraling, Account Technician; Lori Affeldt, Finance Director; Chris Hahn, EDA Director; Jessica Erickson, Public Health Director; Jason McCaslin, Assessor; Kristi Ruesink, Account Technician and Tom Kaase.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the agenda.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the following Consent Agenda:
1. March 1, 2022 County Board minutes

On motion by Hindt and seconded by Bakke, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Ron Gregg, Highway Engineer; Brent Kohn, Maintenance Supervisor; Pam Schroeder, Highway/Airport Office Manager were present.

Gregg and Kohn provided quotes from Turbo Technologies Inc. and Northern Tool + Equipment for 500 gallon Hydro-seeder with mechanical paddles. It was noted that the Highway Committee discussed the need for the equipment and the Engineer had it budgeted.

On motion by Bakke and seconded by Hindt, the Board unanimously approved to purchase the 500 gallon Hydro-seeder with mechanical paddles from Northern Tool + Equipment with the low bid of \$13,840.64.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the purchase of the installation of three new oil reels with meters and two new pumps from High Forest Bobcat Service/High Forest Automotive Equipment with the low bid of \$ 8,326.12.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the agreement between the State of Minnesota and Fillmore County for the use of Airport Rescue Grant (ARG) under the American Rescue Plan Act (ARPA) in the amount of \$32,000.00.

On motion by Dahl and seconded by Bakke, the following resolution was unanimously approved **RESOLUTION: 2022-008:** for Agreement No. 1049620 to receive "Grant Agreement for Federal Airport Expenses Reimbursement," for State Project No. A2301-C3.

John DeGeorge, Sheriff was present.

DeGeorge reviewed the 3 Motorola radio contracts. DeGeorge is working on a document that will help breakdown the contracts and will better outline how each contract works and the timing of renewal for the budget for each contract. DeGeorge noted the equipment is essential and funded by the 911 fund.

The Citizen's Input portion of the meeting was opened and closed at 9:35 a.m.

Bruce Schwartzman and Henry Pittner from BKV Group were present.

Schwartzman and Pittner spoke on the Fillmore County Jail design and provided a corresponding power point presentation. They gave an overview of their recommendation for a pre-design option that would be within the guidelines of the Minnesota Department of Corrections, providing new jail housing, intake/booking, indoor recreation/large program, control/dispatch center, along with utilization of the old jail, which would be an estimated Construction Cost \$6.1 million to \$6.8 million. Hillery noted use of ARPA dollars could be used due to HVAC and inmate separation and spacing requirements which was reiterated by Schwartzman. Discussion ensued on comparison of Traditional Design, Bid and Build or Multiple Prime Contracts through Construction Manager. Lentz noted he felt that a construction manager works with the architect and looks out for the county. It was the consensus of the board to go through a Construction Manager.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved BKV Group as the Architect for the Pre-Design of the Fillmore County Jail Project in the amount of \$25,000 and to work with the County Attorney to finalize a contract for the Pre-Design services; along with a contract for the Master Plan and a RFP for a Construction Manager to continue to move forward with the project.

The chair recessed the board meeting at 10:43 a.m. and resumed back in session at 10:51 a.m.

Lindsie Engle, Human Resource Officer was present.

Human Resources Officer Engle presented the first reading of the draft updates to the Telecommuting Policy.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the proposed changes of the first reading of the Telecommuting Policy.

Calendar review, Committee Reports and Announcements:

Lentz: Workforce Development, Inc. March 10th, EMS rescheduled to May

Bakke: HWY- March 21st at 12:30/Root River One Watershed, One Plan- March 21st at 9:00 a.m. / No Planning Commission in March

Hillery/Bakke/Dahl/Lentz: Legislative Conference

On a motion by Dahl and seconded by Hindt, the Chair adjourned the meeting at 11:04 a.m.