

This is a preliminary draft of the December 21, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 21st day in December, 2021 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioner Randy Dahl

The following members were present via WebEx: Commissioners Mitch Lentz, Larry Hindt, Duane Bakke and Marc Prestby

Others Present: Bobbie Hillery, Administrator/Clerk, Julia McCaslin, Accounting Technician, Jason McCaslin, Assessor and Bonita Underbakke

Others Present via WebEx: Drew Hatzenbihler, Solid Waste Administrator; Christy Smith, Auditor/Treasurer; David Kiehne, Recorder; Kevin Olson, Social Services Manager; John DeGeorge, Sheriff; Brett Corson, County Attorney; Ron Gregg, County Engineer; Lindsie Engle, Human Resources Officer; Lance Boyum, Chief Deputy; Chris Hahn, EDA Director; Cristal Adkins, Zoning Administrator; Jessica Erickson, Public Health Director; Tara Kraling, Account Technician; Jason Marquardt, Veteran Services Officer and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Bakke, the Board unanimously approved the Amended Agenda with the following additions: add Chief Deputy 2022 salary request and emergency declaration resolution under the Sheriff; add resolution for 2022 Fillmore County budget and resolution for 2022 final levy under Administrator; and remove negotiations with LELS Union.

On motion by Prestby and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. December 14, 2021 County Board minutes
2. December 14, 2021 Truth in Taxation Public Hearing minutes

On motion by Hindt and seconded by Lentz, the Board unanimously approved the Commissioner's Warrants.

The Finance Department warrants were reviewed.

Drew Hatzenbihler, Solid Waste Administrator appeared via WebEx.

Hatzenbihler presented a first reading of the Fillmore County 10 Year Comprehensive Solid Waste Management Plan, he asked for board input over the next week before submitting to the Minnesota Pollution Control Agency. He noted the plan will be coming back to the Board again at a later meeting for approval.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the acceptance of \$2,000 from the Carton Council as part of Carton Council's Community Education Award.

Christy Smith, Auditor/Treasurer was via WebEx.

Smith reviewed the updated County fee schedule, noting the changes and possible updates since last meeting. Assessor McCaslin was present to discuss the CDOWN fees from last meeting and he noted that the fees for neighboring counties varied from \$45 to \$900. Discussion ensued.

On motion by Bakke and seconded by Prestby, the Board approved the CDOWN fee in the amount of \$300; The Chair called for a vote: Commissioners voting "aye": Hindt, Bakke, Prestby and Dahl. Commissioners' voting "nay": Lentz. The motion prevailed.

David Kiehne, County Recorder appeared via WebEx.

Kiehne provided a summary of accomplishments for 2021; he noted that 5,525 documents were recorded, \$55,000 was collected for abstract fees, and 168 splits were completed. Kiehne is requesting his salary be set at \$78,125.

Citizen's input opened and closed at 9:38 a.m. as no one was present to speak.

Kevin Olson, Social Services appeared via WebEx.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the 2022-2023 Memorandum of Understanding between Region 10 Contracting Services and Fillmore County, for \$9,491.00 for 2022 and \$10,005.00 for 2023.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the 2022 Children's Mental Health Screening Grant between Fillmore County and the Minnesota Department of Human Services in the amount of \$20,889.00, for which \$15,243.00 is for Child Welfare and \$5,646.00 is for Juvenile Justice.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the request to approve the 2022 MFIP DWP contract between Fillmore County and Work Force Development Inc. in the amount not to exceed \$114,252.00.

John DeGeorge, Sheriff appeared via WebEx.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the passing a **RESOLUTION 2021-065**: Declaring a State of Emergency.

DeGeorge provided a summary of accomplishments for 2021 and goals for 2022. DeGeorge noted the goals are for both the Sheriff and Chief Deputy Boyum. He is requesting the Sheriff salary be set at \$116,174 for 2022; this is 92% of the estimated average salary of the suggested County group. His 2021 overall salary was \$110,205.

DeGeorge requested that the county Board set the 2022 Chief Deputy salary at \$100,093; this is 95% of the estimated average salary of the suggested County group. His 2021 overall salary was \$94,566.

Brett Corson, County Attorney appeared via WebEx.

Corson provided a brief outline of his areas of responsibility and noted accomplishments for 2021. He is requesting the County Attorney salary to be set at \$128,000 for 2022; this is 2021 average plus 3% economic adjustment.

The chair recessed the board meeting 10:19 a.m. and resumed back in session at 10:29 a.m.

Ron Gregg, Highway/Airport appeared via WebEx.

On motion by Hindt and seconded by Prestby, the Board unanimously approved the passing a **RESOLUTION 2021-066**: to enter into to a detour agreement with MN/DOT during the construction of TH 43. Detour will be on CSAH 10, 12, 21, 23, 25, and 37 in 2022 for \$15,720.65.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the final payment **RESOLUTION 2021-067**: for the bridge replacement on CSAH 29, SAP 023-629-010 for \$8,937.67.

On motion Bakke and seconded by Lentz, the Board unanimously approved the passing of **RESOLUTION 2021-069**: for sponsorship of an application for Federal funds in the City of Lanesboro. Project consists of pedestrian sidewalks along TH 250.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the cooperative agreement between Fillmore County and the City of Whalan for the reconstruction of CSAH 36.

Commissioner Bakke provided an update on the Highway meeting earlier in the morning. Bakke noted everything closed out for 2021 projects. Informal discussion on a private hire to mow the roadside ditches, noting that it would be more costly than to use our own equipment.

Lindsi Engle, Human Resources Officer appeared via WebEx.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the 2022 non-union pay plan with a 3% COLA/Market increase.

Engle requested to approve 2022 Local #49ers Pay Plan. No vote was needed as this is a mandatory payment.

On motion by Hindt and seconded by Prestby, the Board approved the 2022 Phone Stipends. The Chair called for a vote: Commissioners voting "aye": Hindt, Bakke, Prestby and Dahl. Commissioners' voting "nay": Lentz. The motion prevailed.

On motion by Hindt and seconded by Lentz the Board unanimously approved to promote intermittent deputy Brooke Johnson to full-time status effective 12/21/2021.

Bobbie Hillery, Administrator was present.

Hillery continued discussion for uses on American Rescue Plan Act expenditures.

On motion by Lentz and seconded by Hindt, the board approved office furniture in Administration for \$9,956.37. The Chair called for a vote: Commissioners voting "aye": Lentz, Hindt, Bakke, and Dahl. Commissioners' voting "nay": Prestby. The motion prevailed.

Discussion regarding Jailer, Income Maintenance and Floater position continued, with a possible Highway maintenance floater position being added in the future. Bakke requested more information regarding the income maintenance position. Hillery explained that an existing employee that has proven that she would be an asset to the eligibility workers will be moved to the daycare/assistance team. Hillery noted there will be 3 positions that will be retiring within the next year. The cost of the Income Maintenance position using ARPA funds will be \$75,000.

On a motion by Bakke and seconded by Lentz, the board unanimously approved to promote Dacia Inglett from Office Support Senior position to the Eligibility Worker position for one year through ARPA dollars and then continue in the position through attrition and fulfill the opening of Office Support Senior.

Hillery will bring back the other positions in the January board meetings.

Discussion regarding the Jail continued with selecting a committee to review the RFP and conduct interviews. The goal is to select up to 3 firms to interview on February, 15, 2022.

Lentz initially made a motion to set a date and make it for the top three candidates with the selection from the chair and vice chair. Attorney Corson noted the committee is already in the RFP with a date of February 15 set. Lentz withdrew his motion.

On a motion by Lentz and seconded by Prestby, the board approved the committee consisting of Chair, Vice Chair, Sheriff, Jail Administrator and Administrator to review the RFPs and interview on February 15, 2022.

Hillery requested to remove herself from The Leadership Growth Group for 2022. Hillery found it difficult being able to attend most meetings and would like to keep her options open for other educational opportunities.

On motion by Lentz and seconded by Bakke, the board unanimously approved Finance Director Lori Affeldt to pay all regular and normal bills through 12/31/2021 with approval from the Board Chair.

On motion by Prestby and seconded by Bakke, the board unanimously approved the Annual Meeting Date to be January 4th, 2022 at 9:00 a.m.

On motion by Lentz and seconded by Hindt, the board unanimously approved the purchase of Lunch/Cooler Bags in the amount of \$2,018.81 using Wellness funds.

On motion by Bakke and seconded by Lentz, the following resolution was unanimously adopted: **RESOLUTION 2021-069: 2022 Fillmore County Final Levy**

On motion by Hindt and seconded by Lentz, the following resolution was unanimously adopted: **RESOLUTION 2021-070: 2022 Fillmore County Budget.**

A review of the calendar was done with following committee reports and announcements were given: Hindt/Bakke-DFO approved budget for the coming year; Bakke-SWCD, History Center- Dahl noted his last board meeting as Chair; Hillery- Davids and Miller will be here January 4th regarding Legislative priorities- AMC conference first week in March, Committee Assignments will be sent out; Bakke noted Hillery's involvement in the Leadership Group was good and he was glad she recognized that there are other opportunities asked her to get involved more with MACA.

On a motion by Prestby and seconded by Lentz, the Board Chair adjourned the meeting at 11:36 a.m.