

This is a preliminary draft of the October 12, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 12th day in October, 2021 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, and Duane Bakke. Also, member present via WebEx, Mitch Lentz.

Others present: Bobbie Hillery, Administrator/Clerk; Ron Gregg, Highway Engineer; John DeGeorge, Sheriff; Lindsie Engle, Human Resources Officer; Julia McCaslin, Account Technician; Christy Smith, Auditor/Treasurer; Bonita Underbakke and Karen Reisner, Fillmore County Journal

Others present via WebEx: Tara Kraling, Accounting Technician; Lindsie Engle, Human Resources Officer; Kevin Olson, Social Services Director; Chris Hahn, Economic Development Director; Jessica Erickson, Director of Nursing

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the Agenda.

On motion by Prestby and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. Approve October 5th, 2021 County Board minutes

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioner's Warrants.

The Finance Department warrants were reviewed.

John DeGeorge, Sheriff was present.

Sheriff DeGeorge reviewed the updates to the All-Terrain Vehicle draft ordinance with the changes that were discussed from previous board meetings. Further edits were discussed and Sheriff DeGeorge noted that he would work with Attorney Corson to put a final draft for review on the October 26<sup>th</sup> board agenda for approval noted that the public hearing process would still need to take place after a final draft was reviewed. Bakke thanked DeGeorge for making the changes.

Sheriff DeGeorge requested approval for the 2021 Motorola Dispatch Maintenance Contract. The contract guarantees that we will not lose 911 and continued operation.

On motion by Prestby and seconded by Hindt, the Board unanimously approved 2021 Motorola Dispatch Maintenance contract.

Sheriff DeGeorge announced Deputy Jordan Heyer as the new TZD (Toward Zero Deaths) Coordinator. He noted that Patrol Sergeant Fugelstad had been the TZD Coordinator for numerous years and has done a great job.

On motion by Bakke and seconded by Hindt, the Board unanimously approved 2022 TZD Grant **Resolution 2021-051**.

Christy Smith, Auditor/Treasurer was present.

Smith provided an update regarding Northern Natural Gas tax court refund for 2018 and 2019. A refund has been sent out to Northern Natural Gas with the breakdown coming from: State \$24,721.72, County \$19,258.36, Township \$ 8,408.20, Schools \$ 14,339.53, Interest \$8,598.27 and Market Value Referendum Tax \$ 6,751.67. Discussion ensued regarding possible additional lawsuits.

Smith requested to write-off delinquent mobile home property taxes, along with the penalty and interest associated with those taxes, due to the inability to use revenue recapture due to the state of limitations being 6 years and the mobile homes no longer being in existence.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the request to write-off delinquent mobile home property taxes in the amount of \$1,120.00 and the corresponding penalty and interest in the amount of \$1,355.47 of those 13 parcels for a total of \$2,475.47, as recommended by the Auditor/Treasurer.

Smith gave an update regarding the Tax Forfeiture Properties, noting that she will be finishing locking up the forfeited properties this week, with a proposed auction happening by the end of the year or beginning of 2022.

Citizen's Input opened and closed at 9:36 a.m., as there was no one present to speak.

Kevin Olson, Social Services appeared via Webex.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the request to approve the 2022-2023 County MFIP Biennial Agreement between the Minnesota DHS and Fillmore County.

Ron Gregg, Highway Engineer and Brent Kohn, Maintenance Superintendent were present.

Gregg requested approval to purchase a 2021 Motor Grader from Caterpillar listed at \$308,990.00. Hindt appreciated the cost analysis provided in advance.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the request to purchase a 2021 Motor Grader from Caterpillar in the amount of \$308,990.00 as recommended by the Highway Engineer.

Lindsie Engle, Human Resources Officer was present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the request to advertise for a 1.0 FTE Social Worker as requested by the Social Services Director and recommended by the Personnel Committee with the use of American Recovery Act dollars for the first three years and verified annually as budgeted.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the request to advertise for a 1.0 FTE 4-year Registered Nurse or Public Health Nurse as requested by the Director of Nursing and recommended by the Personnel Committee with the use of American Recovery Act Dollars for the first three years and verified annually as budgeted.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the request to advertise for a 1.0 FTE Case Aide as requested by the Director of Nursing and recommended by the Personnel Committee with the use of American Recovery Act Dollars for the first three years and verified annually as budgeted.

On motion by Hindt and seconded by Prestby, the Board unanimously approved to send the Engineering Tech Senior/Assistant Surveyor position to David Drown & Associates to be pointed and assigned a Grade as requested by the County Engineer and recommended by the Personnel Committee.

Discussion ensued regarding the position of Engineering Tech Senior/Engineer in Training. Currently, an engineer has to accomplish 5 years under a licensed engineer in order to obtain their license. The timing would allow the individual to be trained and gain knowledge to further their career. Discussion occurred whether a new graduate could do this as a Senior Engineering technician or a new position would need to be created. The board requested a detailed job description from David Drown and Associates regarding what an Engineer in Training would look like, so that the two could be compared.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to send the Engineering Tech Senior/Engineer in Training position to David Drown & Associates to be pointed and assigned a Grade.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the request to approve the 2022 health plan premiums as requested by the Benefits Committee as provided:

2022 Benefits Committee Recommendation Monthly					
Health Ins.	Total Cost	Employer	VEBA/H.S.A	Employer Total	Employee
Single	\$ 835.89	\$ 795.89	\$ 138.77	\$ 934.66	\$ 40.00
EE+ Child(ren)	\$ 1,462.16	\$ 1,128.66	\$ 255.43	\$ 1,384.09	\$ 333.50
Family	\$ 2,396.45	\$ 1,850.95	\$ 280.23	\$ 2,131.18	\$ 545.50

Hillery briefly touched on the cash in lieu option, noting that the County could offer an employee \$240 per month to not take County health insurance as long as an employee could prove they had other health insurance. Hillery will provide more information at the October 26<sup>th</sup> meeting.

A review of the calendar was done with the following committee reports and announcements given:

Hillery – November 1<sup>st</sup> District Meeting in Freeborn County  
November 2<sup>nd</sup> tour Howard County Jail Tour at 1pm  
Summary of MACA and MACHRMA Conference

On motion by Hindt and seconded by Bakke, the Chair adjourned the meeting at 10:48 a.m.