

This is a preliminary draft of the November 12, 2019, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 12<sup>th</sup> day of November, 2019, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Larry Hindt, Randy Dahl and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Sheriff John DeGeorge; Lori Affeldt, Finance Director; Andrew Hatzenbihler, Solid Waste Administrator; Ron Gregg, Highway Engineer; Marty Walsh, Economic Development Authority (EDA) Director; Kevin Olson, Social Services Manager; Jessica Erickson, Director of Nursing; Kristina Kohn, Human Resources Officer; Bonita Underbakke; Gretchen Mensink-Lovejoy, Republican Leader and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Dahl and seconded by Hindt, the amended agenda was unanimously approved.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the following Consent Agenda:

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On motion by Lentz and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Marty Walsh, Economic Development Authority, presented a high level overview of the completed Fillmore County Housing Study. Walsh explained how the information from this study can be used to benefit the County moving forward. The topic of annexation was discussed as well as options to ensure that the Zoning Department, Economic Development Authority and County Board are all on the same page regarding the current annexation process.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the 2020 CEDA Contract for Economic Development Services in the amount of \$40,481 for 2020.

Drew Hatzenbihler, Sanitation, was present.

On motion by Prestby and seconded by Dahl, the Board unanimously approved to increase the hauler licensing fee from \$75 to \$100.

Kevin Olson, Social Services, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the 2019/2020 foster care transportation agreement between Fillmore County and Lanesboro Schools.

Ron Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Hindt, the following resolution was unanimously adopted:

**RESOLUTION 2019-046:** Final Payment for Project SAP 023-592-002, Heron Road LRIP Project.

On motion by Prestby and seconded by Hindt, the following resolution was unanimously adopted:  
**RESOLUTION 2019-047:** Final Payment for Project SAP 023-599-150, Carrolton Township Bridge replacement project.

The citizens input portion of the meeting was opened and closed at 9:32 a.m.

On motion by Lentz and seconded by Hindt, the following resolution was unanimously adopted:  
**RESOLUTION 2019-048:** Bridge Replacement Priority List for Fillmore County Bridges.

Bobbie Vickerman, County Coordinator, reviewed current technology projects.

On motion by Lentz and seconded by Hindt, the Board unanimously approved Cindy Blagsvedt's request to end the contract for Assessor services as of November 30, 2019. The Board thanked Cindy Blagsvedt for her assistance.

Kristina Kohn, Human Resources Officer, was present.

On motion by Hindt and seconded by Lentz, the Board unanimously approved to hire Karla Ambrose as County Assessor at an annual salary of \$81,936.19, Grade 15/Step 6, effective no later than December 9, 2019, the offer includes the ability to telecommute part of week with ability to renew for up to one (1) additional year upon successful evaluation in accordance with policy, as recommended by the Personnel Committee.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the return of Brian Hoff as Property Appraiser at Grade 9/Step 9, \$28.48/hour effective per Board, as recommended by the Personnel Committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to advertise for a replacement full-time jailer as requested by the Sheriff and recommended by the Personnel Committee.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the position title change of County Coordinator to County Administrator, along with the Administrator job description that was submitted to David Drown Inc. when the compensation study was completed as recommended by the Personnel Committee.

A review of the calendar was done and the following committee reports and announcements were given:

DAC – Lentz

Safety/EM – Prestby/Hindt reviewed calendar, update on injury/Accident report.

Jessica Erickson, Director of Nursing was present.

On motion by Lentz and seconded by Dahl, the Board unanimously approved to request the Public Health Law Center to give a presentation to the Fillmore-Houston Community Health Board at the Joint Board meeting on Tuesday, November 26.

On motion by Lentz and seconded by Hindt, Chair Bakke adjourned the meeting at 10:04 a.m.