

This is a preliminary draft of the December 13, 2022, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in a Regular session this 13th day of December 2022, at 3:00 p.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Mitch Lentz, Duane Bakke, Marc Prestby and Randy Dahl.

Commissioner present via WebEx: Commissioner Larry Hindt.

Others present: Bobbie Hillery, Administrator/Clerk; Wanda Berg, Social Services Manager; John DeGeorge, Sheriff; Lance Boyum, Chief Deputy; Don Kullot, Emergency Manager/Deputy; Ron Gregg, Highway Engineer; Lindsie Engle, Human Resources Officer; Tom Jensen, Community Corrections Director; Lisa Miller; Miles Petree; Bonita Underbakke, and Karen Reisner, Fillmore County Journal.

Others present via WebEx: Tara Kraling, Accounting Technician; Jessica Erickson, Director of Nursing; Kim Waller, Community Corrections Case Manager; Brett Corson, County Attorney; Tom Kaase.

The Pledge of Allegiance was recited.

On a motion by Prestby and seconded by Dahl, the Board unanimously approved the amended agenda with the following item removed: Consider the request to approve the 2022 Local #49 pay plan in accordance with the Union contract which would be item number 4 under Lindsie Engle, Human Resources Officer.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. November 22, 2022, County Board Minutes

On a motion by Bakke and seconded by Prestby, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

John DeGeorge, Sheriff, and Don Kullot, Emergency Management were present.

Kullot gave a brief description of what the Hazard Mitigation Plan entails. He noted that the plan is required to be updated every five years. There has been a delay due to COVID, however Fillmore County will remain in compliance as long as it is being worked on. The counties involved have agreed to work with the University of MN-Duluth to work on the plans for the Counties. For Fillmore County the total cost is \$52,000; the federal grant will cover 75% of the cost which is \$39,000, and the difference of \$13,000 can be covered by in kind service by County Staff to complete the plan.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved the **Resolution 2022-044: 2023 Hazard Mitigation Plan Agreement.**

On a motion by Bakke and seconded by Dahl, the Board unanimously approved to lease a Dodge Durango to replace the previously ordered and now canceled Chrysler Town and Country Through Enterprise Fleet Management for \$45,590.00.

Duane Bakke was present in place of Cristal Adkins.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved **Resolution 2022-045:** for Conditional Use Permit, Enos & Emma Hershberger under Section 604.03 (13) for a Commercial Use primarily intended to serve agriculture, Canton Township.

The citizen's input portion was opened and closed at 3:32 p.m., as no one was present to speak.

Wanda Berg, Social Services Director was present.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved to recognize December 14 as Health and Human Services Worker Day.

Wanda Berg, Social Services Director was present.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved the 2023 Purchase of Service Agreement with Family Service Rochester Inc. to provide Contracted Family Engagement Strategies.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved the 2023 Business Associate Addendum to the Purchase of Service Agreement with Family Service Rochester, Inc. for HIPAA compliance.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved 2023 Purchase of Service Agreement with Hiawatha Valley Mental Health Center for Mental Health Targeted Case Management Services.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved the 2023 Purchase of Service Agreement with Hiawatha Valley Mental Health Center for Psychiatrist Services.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved the 2023 Business Associate Addendum to the Purchase of Service Agreement with Hiawatha Valley Mental Health Center for HIPAA compliance.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved the 2023 Purchase of Service Agreement with Zumbro Valley Health Center for Mental Health Targeted Case Management.

On a motion by Hindt and seconded by Dahl, the Board unanimously approved the 2023 Purchase of Service Agreement with Zumbro Valley Health Center for Adult Outpatient Treatment ICRS (Crisis Services).

On a motion by Bakke and seconded by Prestby, the Board unanimously approved the 2023 Purchase of Service Agreement with Zumbro Valley Health Center for Community Support Program (CSP) – Adult Case Manager/Mental Health Practitioner.

On a motion by Hindt and seconded by Dahl, the Board unanimously approved the 2023 Business Associate Addendum to the Purchase of Service Agreement with Zumbro Valley Health Center for HIPAA compliance.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved the updated Workforce Development Agreement with Minnesota Department of Human Services for DWP (Diversionary Work Program) and MFIP (Minnesota Family Investment Program) with a decrease in required funding.

Ron Gregg, Highway Engineer was present.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved to award the Concrete Overlay Project SAP 23-625-016 to the lowest responsible bidder Croell for \$2,937,280.38.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved scheduling a Public Hearing in 2023 to update the Transportation in search of Local Option Sales Tax project designations.

On a motion by Dahl and seconded by Bakke, the Board approved the bid of the sale of the existing Arrival and Departure building at the Fillmore County Airport to the highest bidder of Mat Rahlf for \$5.00; Members voting "yay" Lentz, Hindt, Bakke and Dahl; Member voting "nay" Prestby.

Lindsie Engle, Human Resources Officer was present.

On a motion by Hindt and seconded by Dahl, the Board unanimously approved hiring replacement Child Support Officer Abby Borden at Grade 9/Step 1 \$24.21 per hour (plus the approved 2023 COLA/market increase), effective January 9, 2023.

Discussion ensued regarding the electronic device stipend. It was noted that due to the sensitive nature of the work being done by Community Corrections it might be better to weigh the benefits of the stipend versus providing electronic devices for Community Corrections staff. This item will need to be brought back to the Board at a future meeting with more information.

The 2023 Non-Union pay plan with a 4.5% COLA/market increase will need to be brought back to the Board.

Bobbie Hillery, Administrator was present.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved paying the fourth Quarter DFO Warrant based upon Commissioner Bakke's update regarding the motion made at the DFO meeting, stating that Fillmore County would receive the funds for a 2022 DFO net gain; per the normal calculation for the DFO as a whole based on the by-laws and formula of the 2022 audit.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved an appropriate office space, for Victim Services of Olmsted County, that may be utilized for the term of the State funded grant that requires Olmsted County to provide Victim Services support to Fillmore County at no cost through September, 2023.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved **Resolution 2022-046: AMC** for Correction Funding.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved the Marco contract for the Community Corrections copy machine using the General Funds of \$113.77/month for 60 months.

Hillery noted that she would be presenting the Truth in Taxation information this evening and will be transferring the PSAP position to the General Fund. She asked if there was any other adjustments that needed to be completed prior to the budget presentation for the 20th. She noted that if the board could not finalize the budget and levy on the 20th, they could call a special meeting for the 27th if they need to.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved Avenu Insights & Analytics, LLC for an upgraded version of IFSpi at the cost of \$7,500.00.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved an ambulance subsidy for both the cities of Lanesboro and Preston noting that since Lanesboro still requires certified staff to operate the ambulance located in Lanesboro, it is justified to receive the subsidy.

The following announcements, calendar review, and committee reports were given: Truth in Taxation hearing at 6:30 p.m. next meeting December 20 at 9 a.m.

Bakke, Dahl, Lentz, Hindt and Hillery attended AMC

Hillery excellence rating for MCIT for Workers' Compensation and Property & Casualty.

Prestby: Safety/EM: no one parking in parking lots before 7 a.m. due to plowing snow; have not had active shooter training in a while, but now have a 6-minute video for employees to watch.

On a motion by Hindt and seconded by Dahl, the Chair adjourned the meeting at 5:17 p.m.