

This is a preliminary draft of the November 22, 2022, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in a Special session this 22nd day of November 2022, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Mitch Lentz, Larry Hindt, Duane Bakke, Marc Prestby and Randy Dahl.

Others present: Bobbie Hillery, Administrator/Clerk; Ron Gregg, Highway Engineer; Pam Schroeder, Airport Manager; Brent Kohn, Highway Maintenance Supervisor; Lindsie Engle, Human Resources Officer; Riley Buley, SWCD Administrator; Chris Hahn, EDA Director; Bonita Underbakke, and Karen Reisner, Fillmore County Journal.

Others present via WebEx: Tom Jensen, Community Corrections Director; John King, Community Corrections Agent; Tori Gillman, Community Corrections Agent; Kim Waller, Community Corrections Case Manager; Cristal Adkins, Zoning Administrator; Jessica Erickson, Director of Nursing; Melissa Underwood, SEH; Ryan Falch, SEH; Sheila Kiscaden and Tom Kaase.

The Pledge of Allegiance was recited.

On a motion by Hindt and seconded by Prestby, the Board unanimously approved the agenda.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. November 8th, 2022, County Board Minutes
2. Temporary closure of CSAH 21, City of Canton, Saturday, December 10th from 5 p.m. to 7 p.m. for its annual lighted parade

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Ron Gregg, Engineer & Pam Schroeder, Highway Airport Manager were present.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved the request to award the Bridge Replacement Project SAP 023-599-206 in Arendahl Township to the lowest bidder Icon Constructors in the amount of \$557,262.16.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the request to award the contract for the Construction of the Chatfield Storage Building to the lowest bidder Swartzentruber Construction, LLC in the amount of \$562,725.31. It was noted that the bid price was over the amount that has been set aside for the building, and the Highway Department will work internally within their budget to cover the shortfall.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved the request to award the construction project for the Fillmore County Terminal Building to the lowest bidder, Wieser Brothers General Contractor in the amount of \$1,163,050.48, contingent upon the FAA grant process.

On a motion by Bakke and seconded by Dahl, the Board unanimously approved the request to enter into a Construction Administration Work Order with Short Elliot Hendrickson Inc. for the terminal building project in the amount of \$99,900.00.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved the request to submit the grant application to the FAA for the terminal building project.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved the request to approve the T Hangar Rental Lease Agreement.

On a motion by Dahl and seconded by Bakke, the Board unanimously approved the request to reduce the T Hangar retainage with Everstrong Construction to 1%.

Commissioner Bakke gave the Highway Committee report noting that the City of Whalan project was complete and the Jordan Township Bridge project was almost complete. He noted that a lot of the 2023 projects have already been awarded. It was noted at the meeting that concrete box culverts are coming in over 30% above cost. Bakke noted that with Dahl being on both the Highway and Airport committees they are able to discuss items related to both.

The citizen's input portion was opened at 9:36 a.m.

Sheila Kiscaden was present as a representative of the SEMN Together group. She noted that there is a Minnesota Department of Transportation grant that the group recently learned about called the Thriving Communities Program. She noted to be able to apply for the grant funding associated with this program; a government entity within an area that is considered disadvantaged, would need to write the "Letter of Interest" that would begin the grant process for this program. Fillmore County is one of two entities that would have that opportunity on behalf of the Southeast regional area. She noted that these dollars could provide funding that could make a difference towards the transit issues hindering the workforce that we are currently facing. She noted that she appreciated the time she was given and asks the Board to consider being the County to initiate the Letter of Interest on behalf of the Southeast Region.

The citizen's input portion was closed at 9:57 p.m.

Lindsay Engle, Human Resources Officer was present.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved the resignation of Jessy Betts, effective November 29, 2022, with thanks, after 9 years of service.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved the request to transition Jackson Rindels, Deputy, from part-time to full-time status effective December 9, 2022.

On a motion by Dahl and seconded by Hindt, the Board unanimously approved the request to hire Part-Time Jailer Chad Rasmussen effective November 23, 2022, as requested by the Sheriff and Hiring Committee.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the request to hire Part-Time Jailer Tyler Mack effective November 23, 2022, as requested by the Sheriff and Hiring Committee.

On a motion by Prestby and seconded by Dahl, the Board unanimously approved the request to hire Full-Time Jailer Tristen Chiglo effective November 23, 2022, as requested by the Sheriff and Hiring Committee.

On a motion by Hindt and seconded by Prestby, the Board unanimously approved the request to hire Part-Time Dispatcher Melissa Valentine effective November 28, 2022, as requested by the Sheriff and Hiring Committee.

On a motion by Prestby and seconded by Bakke, the Board unanimously approved the request to hire Part-Time Dispatcher Domingo Kingsley effective November 28, 2022, as requested by the Sheriff and Hiring Committee.

Bobbie Hillery, County Administrator was present.

On a motion by Bakke and seconded by Hindt the Board unanimously approved the request to approve the internal structure change for the Social Services Department and to advertise internally for the lead positions. The internal structure change includes not replacing the position of Social Services Supervisor and creating three internal Leads; Social Worker Adult, Social Worker Child and Eligibility Worker.

On a motion by Bakke and seconded by Hindt the Board unanimously approved the request to transfer the Master Gardner funds that were deposited into the Fillmore County Extension Fund to the University of Minnesota Extension Fund.

On a motion by Prestby and seconded by Dahl, the Board unanimously approved the request to appoint Bobbie Hillery as the Delegate and Duane Bakke as the Alternate for Fillmore County for the Minnesota Counties Intergovernmental Trust (MCIT) Annual Meeting, that will take place on December 5th at 4 p.m. at the Association of Minnesota Counties Annual Meeting.

On a motion by Bakke and seconded by Dahl, the Board unanimously amended the agenda to add the discussion with possible action regarding the request from Sheila Kiscaden for Fillmore County to write a Letter of Interest for the Thriving Communities Program Grant on behalf of the SEMN Together for the Southeast MN Region.

On a motion by Prestby and seconded by Bakke, the Board unanimously approved to ask administration to write a Letter of Interest for the Thriving Communities Program Grant on behalf of the Southeast MN Region, with guidance from SEMN Together per Sheila Kiscaden, as long as there is no Fillmore County financial requirement and Hillery provides Board members copies of the Letter of Interest prior to submission.

On a motion by Hindt and seconded by Bakke, the Chair adjourned the meeting at 10:54 a.m.