

This is a preliminary draft of the May 4, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 4<sup>th</sup> day of May, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke; Bobbie Hillery, Administrator/Clerk; Chris Hahn, EDA; Cristal Adkins, Zoning Administrator; Ron Gregg, Highway Engineer; Pam Schroeder, Highway/Airport Office Manager; John DeGeorge, Sheriff; Terry Schultz, Building Maintenance Supervisor; Kristina Kohn, Human Resources Officer; and Karen Reisner, Fillmore County Journal.

Also, present via WebEx: Sarah Mattes, SEH; Jason Marquardt, Veterans Services Officer; Lori Affeldt, Finance; Kristi Ruesink, Accounting Technician; Lindsie Engle, Accounting Technician and Bonita Underbakke,

The Pledge of Allegiance was recited.

On a motion from Lentz and seconded by Hindt, the Board unanimously approved the Agenda.

On a motion from Bakke and seconded by Prestby, the Board unanimously approved the following Consent Agenda:

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On a motion from Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Terry Schultz, Facilities Maintenance Supervisor was present.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the quote to replace the roof and gutters at the County Office Building from Triple EEE Contracting LLC with the low bid of \$118,225, to be paid from the County Infrastructure budget.

On a motion from Lentz and seconded by Hindt, the Board unanimously approved the bid from Johnson Controls for upgrades of the fire alarm control panels in the Courthouse, Office Building, and Highway building for a total of \$14,711, to be paid from the County Infrastructure budget.

Chris Hahn, Economic Development Authority was present to continue discussion regarding a Fillmore County EDA website.

The Board asked Administrator Hillery and Hahn to discuss the options for the existing website and the proposed website.

The Citizen's Input portion of the meeting opened and closed at 9:54 a.m.

Ron Gregg, Highway was present.

On a motion from Bakke and seconded by Prestby, the Board unanimously approved the request to advertise the

Bridge No. 7979 replacement project SAP 023-615-015.

On a motion from Bakke and seconded by Prestby, the Board unanimously approved the final bid results for the T-hanger construction project at the Fillmore County Airport, with adjustments to the project that will bring the project from \$1,802,002.15 down to \$1,643,807.82 as presented by the Highway Engineer.

The Chair recessed the meeting at 10:17 a.m. and resumed back in session at 10:24 a.m.

Kristina Kohn, Human Resources was present.

Human Resources Officer Kohn presented the second first reading of the draft updates to the Conferences & Seminars policy. She will bring the policy back for a second reading.

Human Resources Officer Kohn presented the first reading of the draft updates to the Discipline policy. She will bring the policy back for a second reading.

Human Resources Officer Kohn presented the second first reading of the draft updates to the General Provisions policy. She will bring the policy back for a second reading.

Administrator Hillery presented a proposed plan regarding the structure and staffing for the Finance and Auditor/Treasurer department, it was consensus of the Board to bring this item back for further discussion.

On a motion from Prestby and seconded by Hindt, the Board unanimously approved the request to advertise for replacement County Surveyor, as recommended by the Personnel Committee.

On a motion from Bakke and seconded by Prestby, the Board unanimously approved the request to recruit summer mowing personnel in the Highway Department as requested by the County Engineer and recommended by the Personnel Committee.

On a motion from Lentz and seconded by Hindt, the Board unanimously approved the request to hire Stephanie Mensink as Social Worker, at Grade 12/Step 1 at \$27.43/hour, effective 5/28/21.

Bobbie Hillery, Administrator/Clerk was present.

On a motion from Bakke and seconded by Hindt, the following resolution was unanimously adopted:

**RESOLUTION 2021-023:** continuation of Emergency Declaration.

A review of the calendar was done with the following committee reports and announcements given: Bakke-Historical Society, SWCD, and Planning Commission. Prestby/ Lentz- Law Enforcement and Technology. Lentz/ Hindt- EDA. Lentz- Zumbro Valley Health. Prestby/ Bakke- Highway Department. Hillery noted that the AMC District 9 meeting will be held at the Lanesboro Community Center on June 9<sup>th</sup>.

On a motion from Prestby and seconded by Lentz, the Chair adjourned the meeting at 11:13 a.m.