

This is a preliminary draft of the April 27, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 27<sup>th</sup> day of April, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke; Bobbie Hillery, Administrator/Clerk; Chris Hahn, EDA; Cristal Adkins, Zoning Administrator; Brett Corson, Attorney; Ron Gregg, Highway; John DeGeorge, Sheriff; Jamie Fenske, Jail Administrator; Terry Schultz, Building Maintenance Supervisor; Kristina Kohn, Human Resources Officer; and Karen Reisner, Fillmore County Journal.

Also, present via WebEx: Sarah Mattes, SEH, Drew Hatzenbihler, Solid Waste Administrator; Lori Affeldt, Finance; Kristi Ruesink, Accounting Technician; Lindsie Engle, Accounting Technician; Bonita Underbakke and Tom Kaase.

The Pledge of Allegiance was recited.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved the amended Agenda, which added discussion with possible action for the Airport construction bids.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. April 13, 2021 County Board minutes
2. Renewal of Liquor, Wine, Club license for Old Barn Resort & Golf club
3. Renewal of Gambling license for Preston Area Chamber of Commerce

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Chris Hahn, Economic Development Authority was present. Action is being requested to develop a Fillmore County, EDA website.

The Board unanimously voted to bring back the request to develop a Fillmore County EDA website after contract is reviewed by County Attorney, Brett Corson. The Board also asked Chris Hahn to seek out if there was a possibility of a lesser term agreement.

The Citizen's Input portion of the meeting opened and closed at 9:44 a.m.

Brett Corson, County Attorney was present.

On a motion by Prestby and seconded by Bakke, the Board unanimously approved the agreement to provide prosecution services for the City of Canton.

Cristal Adkins, Zoning Administrator was present.

On a motion by Bakke and seconded by Hindt, the following resolution was unanimously adopted:  
**RESOLUTION 2021-022:** Conditional Use Permit for a Country Inn, owned by Derrick & Christine

Hongerholt, Holt Township.

On a motion by Lentz and seconded by Hindt, the Board unanimously approved the request to consider an access permit for field drive for Brad Krahn, section 18 of Fillmore Township.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved the request to consider an access permit for field drive for Eric Ruen, section 11 of Carrolton Township.

Ron Gregg, Highway was present.

On a motion by Bakke and seconded by Prestby the Board unanimously approved the bid from Rochester Sand & Gravel in the amount of \$1,531,685.33 for the CSAH 15 project from CSAH 44 south to Granger.

On a motion by Prestby and seconded by Hindt, the Board unanimously approved to award the bids for the following aggregate rock to Bruening Rock Products at the recommendation of the County Highway Engineer and at the low bid as follows:

- 2,835 tons for CSAH 11 to CSAH 14 (Carimona twp.), \$9.099 /unit for a total of \$25,795.67
- 1,890 tons for CSAH 11 to Blktp CSAH 12 (Bloomfield/ Spring Valley townships), \$9.539/unit for a total of \$18,028.71
- 3,307.5 tons for CSAH 17 to TH 52 (Preston twp.), \$9.099/unit for a total of \$30,094.94
- 4,725 tons for TH 43 W to Blktp CSAH 18 (Preble & Amherst twps.), \$9.939/unit for a total of \$46,961.78
- 4,063.5 tons for 295<sup>th</sup> Ave to Blktp CSAH 30 (Harmony & Bristol twps.), \$9.099/unit for a total of \$36,973.79
- 3,375 tons for TH 30 to Deep River Rd (Arendahl twp.), \$9.899/unit for a total of \$33,409.13
- 2,430 tons for Sections 32, 33 (Amherst twp.) & Sections 5,4 (Canton twp.), \$9.999/unit for a total of \$24,297.57

On a motion by Prestby and seconded by Bakke, the Board unanimously approved to award the bids for the following aggregate rock to Orval Sorum & Sons at the recommendation of the County Highway Engineer and at the low bid as follows:

- 3,213 tons for CSAH 12 to CSAH 16 (Preston & Amherst twps.), \$8.39 /unit for a total of \$26,957.07

On a motion by Lentz and seconded by Bakke, the Board unanimously approved to award the bids for the following aggregate rock to Milestone Materials at the recommendation of the County Highway Engineer and at the low bid as follows:

- 1,768.5 tons for TH 43 to Tower Ridge Rd (City of Rushford Village), \$9.72 /unit for a total of \$17,189.82

On a Motion from Prestby and seconded by Bakke, the Board unanimously approved the stockpile rock prices from all companies; Orval Sorum & Sons - \$7.50, Bruening Rock Products - \$8.50, and Milestone Materials - \$7.50.

The Board unanimously voted to bring back the Fillmore County Cattle Pass Policy for a second reading. The board requests the policy name be modified to Fillmore County Livestock Pass Policy.

On a motion by Bakke and seconded by Prestby, the Board unanimously voted to proceed with negotiations with the lone bidder, Everstrong Construction to reevaluate the bid for the airport project, due to the Engineer's estimate being \$1,249,602.50 for the project and the bid coming in at \$1,802,002.15.

John DeGeorge, Sheriff was present.

On a motion by Lentz and seconded by Hindt, the Board unanimously approved the 2020 EMPG Grant Contract in \$20,822.00.

On a motion by Prestby and seconded by Lentz, the Board unanimously approved the Sentence to Serve Contract for 2022 at \$75,074.94 and 2023 at \$77,627.48.

Sheriff DeGeorge gave an update on feedback received on the jail assessment needs community outreach presentation.

Terry Schultz, Facilities Maintenance Supervisor was present.

On a motion by Bakke and seconded by Lentz, the Board unanimously approved the request to upgrade the Automated Logic software for the Courthouse, FCOB, and Jail at a cost of \$8,890.00 with funds being utilized from the Infrastructure/IS funds.

Kristina Kohn, Human Resources was present.

The Board unanimously voted to bring back a first reading of changes to the Conferences & Seminars policy.

The Board unanimously voted to bring back a second reading of changes to the General Provisions policy.

On a motion by Prestby and seconded by Bakke, the Board unanimously approved the second reading of the Compensation policy.

On a motion by Bakke and seconded by Prestby, the Board unanimously approved the request to hire two (2) summer help in the Highway Department at Grade 3/Step 1 effective 5/10/2021.

On a motion by Prestby and seconded by Lentz, the Board unanimously approved the resignation request to retire for Jeffrey Brand, Surveyor, Effective 9/7/2021 and thanked him for his 12 years of service.

On a motion by Bakke and seconded by Hindt, the Board unanimously approved the request to hire summer help in Sanitation department at Grade 3/Step 1 as requested by the Solid Waste Administrator and recommended by the Personnel Committee.

On a motion by Lentz and seconded by Hindt, the Board unanimously approved the resignation request from Amy Hershberger, Child Support Officer, effective 4/29/2021 and thanked her for her 6 years of service.

On a motion by Hindt and seconded by Bakke, the Board unanimously approved the request to advertise for replacement Child Support Officer as requested by the Social Services Manager and recommended by the Personnel Committee.

On a motion by Lentz and seconded by Hindt, the Board unanimously approved the request to hire Brittney Dahl, replacement Eligibility Worker effective May 17, 2021 at Grade 8/ Step 1 with starting wage of \$22.41.

A review of the calendar was done with the following committee reports and announcements given: Bakke-Historical Society, SWCD, and Planning Commission. Prestby/ Lentz- Law Enforcement and Technology. Lentz/ Hindt- EDA. Lentz- Zumbro Valley Health. Prestby/ Bakke- Highway Department.

On motion by Lentz and seconded by Hindt, the Chair adjourned the meeting at 11:43 a.m.