

This is a preliminary draft of the March 23, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 23rd day of March, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke; Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance; Sarah Monroe, Victim Services; Kari Berg, Probation; Ron Gregg, Highway & Airport; Terry Schultz, Building Maintenance; Kristina Kohn, Human Resources; and Karen Reisner, Fillmore County Journal.

Also, present via WebEx: Kristine Oman, Accounting Technician; Tara Kraling, Accounting Technician; Kevin Olson, Social Services; Chris Hahn, CEDA; and Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Prestby and seconded by Lentz, the amended agenda was unanimously approved.

On motion by Hindt and seconded by Bakke, the Board unanimously approved the following Consent Agenda:

1. March 9, 2021 County Board minutes
2. March 15, 2021 Special County Board minutes
3. Successful completion of probation for Casey Patten, Property Appraiser, effective 4/1/2021 as recommended by the County Assessor
4. Successful completion of probation for Sarah Kohn, Property Appraiser, effective 4/1/2021 as recommended by the County Assessor

On motion by Hindt and seconded by Prestby, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Sarah Monroe, Victim Services, and Kari Berg, Probation were present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved proclaiming April as Sexual Assault Awareness Month.

On motion by Hindt and seconded by Lentz, the Board unanimously approved events for Sexual Assault Awareness Month as recommended by Sarah Monroe.

Lori Affeldt, Finance was present.

Affeldt noted that the quote she provided at the last meeting on behalf of the Fillmore County Journal for publication of the 2019 Financial Statements was incorrect, she asked the Board to approve the correct quote.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the request to rescind the following motion from the March 9, 2021 board meeting:

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to publish the 2019 Audit Report in the official newspaper at a cost of \$0.50/square inch.

A motion was made by Bakke and seconded by Dahl, to approve the corrected request to publish the 2019 Audit Report in the official newspaper at a cost of \$0.99/square inch. The Chair called for a vote. Commissioners voting "aye": Bakke, Prestby, Hindt, Dahl. Commissioners voting "nay": Lentz. The motion prevailed.

Terry Schultz was present.

Discussion ensued regarding the costs of removal of the Satellite Dish from the County Office Building property. It was suggested that the Highway Department look into removing the satellite. The removal of the satellite dish will be tabled until the Highway Department can determine a final cost.

Ron Gregg, Highway & Airport was present.

Mr. Gregg shared a MnDOT handout with the Board which detailed how monies are allotted within the state. Fillmore County has been recognized and received an award for the construction of a bridge near the Old Barn Resort. He also shared that the County has received another award for the concrete overlay project on County 1 near Ostrander.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the request to advertise for the T- Hanger project at the Fillmore County Airport pending review by the County Engineer.

Updates were provided regarding the Highway Committee. 2021 projects were reviewed. County Surveyor is looking at possible retirement. Final draft of the cattle pass policy was discussed and will come before the Board. The County Engineer and the Sheriff continue working together regarding ATV permits.

The Citizen's Input portion of the meeting opened and closed at 10:11 a.m. as no one was present to speak.

Kevin Olson, Social Services was present virtually.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the contractual agreement with Kim McCabe for telecommuting.

On motion by Prestby and seconded by Hindt, the Board unanimously approved the contractual agreement with Valerie Arnold for telecommuting.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the contractual agreement with Susan Mandelko for telecommuting.

Kristina Kohn, Human Resources was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to advertise for replacement Shop Foreman for a 5 day internal posting per the Local 49ers Union Contract in the Highway Department as requested by the County Engineer.

Human Resources Officer Kohn presented the first reading of draft changes to Compensation Policy. She will bring the policy back as a second reading.

Human Resources Officer Kohn presented the first reading of draft changes to Insurance and Other Benefits Policy. She will bring the policy back as a second reading.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the request to hire Kim

Harmening and Virgene Sprau as Roster Nurses at Grade 11/Step 1 at \$25.88/hour effective March 24, 2021 as requested by the Director of Nursing.

On motion by Bakke and seconded by Prestby, the Board unanimously approved to change Ashley Simonson, 4-year RN to PHN effective April 4, 2021.

Bobbie Hillery, Administrator was present.

Administrator Hillery discussed the current post office boxes and mail procedures utilized by the County. Discussion ensued.

On motion by Lentz and seconded by Bakke, the Board unanimously approved the closing of all post office boxes except for the general PO Box 466 and Auditor/Treasurer Tax Payment PO Box 627.

Administrator Hillery provided the Board with an update regarding the CARES Business Grants, noting that all dollars have been issued for a total amount of \$415,615.00. She noted that the County received \$415,630.39 and that the County will apply the \$15.39 to administrative expenses for conducting the grant.

The Board was updated regarding DocuSign. Hillery provided a new quote to the Board in the amount of \$2,382.00 for 500 envelopes (the measurement that DocuSign uses to reference the number of signatures). It was the consensus of the Board to move forward looking at other options for electronic signatures.

A review of the calendar was done with the following committee reports and announcements given:

Lentz: Jail Needs Assessment Committee Community Outreach;

Bakke: Highway; SWCD; One Watershed One Plan; Planning Commission STS Ordinance changes; Historical Society – in need of representation from Districts 2 and 5 as well as for a secretary; Extension – presentations by 4H coordinator, need representation from District 2 and District 5 and discussion regarding podcasts and webinars available; DFO Joint Powers – agreement for revision of bylaws; Board was informed that Travis Gransee has a new role with Olmsted County

Prestby: DFO and Highway

On motion by Prestby and seconded by Dahl, the Chair adjourned the meeting at 11:09 a.m.