

This is a preliminary draft of the August 24, 2021, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

\*\*\*\*\*

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 24th day of August, 2021, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Bobbie Hillery, Administrator/Clerk; Laura Christianson, Soil & Water Conservation District; Cristal Adkins, Zoning Administrator; Ron Gregg, Highway Engineer; Pam Schroeder; Highway/Airport Office Manager; Brent Kohn; Maintenance Superintendent; Jessica Erickson, Director of Nursing; Lori Affeldt, Finance Director; Lindsie Engle, Human Resources Officer; Bonita Underbakke and Karen Reisner, Fillmore County Journal.

Also, present via WebEx: Tara Kraling, Accounting Technician; Jason McCaslin; Assessor; Kristi Ruesink, Accounting Technician; Chris Hahn, CEDA; and Anne Koliha, SWCD.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Lentz, the Board unanimously approve the amended Agenda, which added Terry Schultz, Building Maintenance Supervisors with a request to consider concrete pad replacement quotes and Ron Gregg had an added item for the Highway to request the purchase of a used pay loader.

On motion by Prestby and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

- 1. Approve August 10, 2021 County Board Minutes

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioner's Warrants.

The Finance Department warrants were reviewed.

Laura Christianson, Soil and Water Conservation District, was present.

Laura Christianson, Soil and Water Conservation District proposed her 2022 Appropriation for SWCD and budget. Christianson spoke about Conservation projects and the accomplishments SWCD has had the past year.

Cristal Adkins, Zoning Administrator, was present.

On motion by Lentz and seconded by Hindt, the Board unanimously approved an access permit for Dan Miller, section 21 of Bloomfield Township.

Cristal Adkins presented the proposed 2022 budgets for Zoning and Feedlot, noting a few minor changes and discussed that additional dollars were budgeted for SSTS and Feedlot due to not having a replacement yet for the open position.

Ron Gregg, Highway Engineer and Pam Schroeder, Highway Airport/Office Manager, were present.

Ron Gregg presented the proposed 2022 budgets for Highway, Airport and Surveyor. Discussion ensued regarding the replacement for Jeff Brand, Surveyor due to his upcoming retirement.

On motion by Bakke and seconded by Prestby, the following Resolution was adopted unanimously: **RESOLUTION 2021-042:** Contract for SAP 23-634-005 with Midwest Contracting Inc.

On motion by Bakke and seconded by Prestby, the Board unanimously approved the bid results from Rochester Sand and Gravel in the amount of \$523,856.75 for the Lanesboro Fish Hatchery Project SAP 023-600-006.

On motion by Prestby and seconded by Hindt, the Board unanimously approved the purchase of a used pay loader for \$45,800.00 from RDO Equipment.

Discussion was had regarding replacement of faded signs throughout the County. It was requested that a letter be sent to Townships from the County Engineer regarding the faded signs.

The Chair recessed the meeting at 10:58 a.m. and resumed back in session at 11:08 a.m.

Citizens input opened and closed at 11:08 a.m. as no one was present to speak.

Jessica Erickson, Director of Nursing was present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the purchase of 25 chairs with grant funding for \$8,182.25 from Schmidt Goodman Office Products.

Jessica Erickson reviewed the Community Health Board's grant expenditures year to date prior to the Joint Board of Health meeting.

Erickson provided a COVID update and noted that Public Health will be providing another school option for student vaccinations. Erickson provided a breakdown of COVID cases from the past two weeks as well as a monthly breakdown of cases in Fillmore County. The breakdown was June had seven cases; July had fifty cases; August has one hundred and thirteen cases to date. Hillery noted that we have had cases internally in the County buildings so we are asking people to quarantine based upon symptoms and we are currently tracking cases as they come in. Erickson will look into options for COVID precautions when entering County buildings.

Terry Schultz, Buildings Maintenance Supervisor, was present.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the low quote from Storelee Cement and Masonry in the amount of \$2,980.00 for replacing a concrete pad where the bike rack sits on the North side of the Courthouse.

Lori Affeldt, Finance Director, was present.

Affeldt presented the proposed 2022 budget for the Finance Department.

Affeldt also presented an Audit Update for 2020, stating that she and her staff are working through the requests from the Auditors and is expecting to be finished on a timely basis.

Lindsay Engle, Human Resources Officer, was present.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the request to hire Julia McCaslin as Accounting Technician in the Administrator's Office, at Grade 7/Step 1; \$21.55/hour, effective 9/8/2021 as recommended by the Hiring Committee.

On motion by Prestby and seconded by Bakke, the Board unanimously approved the request to hire Aimee Stettler as Accounting Technician in the Assessor's Office, at Grade 7/Step 1; \$21.55/hour, effective 9/13/2021 as recommended by the Hiring Committee.

Bobbie Hillery, County Administrator, was present and reviewed her proposed 2022 budgets.

A review of the calendar was made with the following committee reports and announcements given: Lentz- Criminal Justice Coordinator Committee meeting and Zumbro Valley Health; Dahl/Lentz- Community Services; Hindt- CBH Advisory. Hillery reminded Board members about the Joint Board of Health meeting at 1:00 p.m.

On motion by Prestby and seconded by Hindt, the Chair adjourned the meeting at 12:12 p.m.