

This is a preliminary draft of the August 27, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 27th day of August, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, Mitch Lentz, and Larry Hindt. Also present were: Bobbie Vickerman, Coordinator/Clerk; Brett Corson, County Attorney; Brian Hoff, Assessor; Cristal Adkins, Zoning Administrator; Jessica Erickson, Director of Nursing; Brenda Pohlman, Health Educator; Ron Gregg, Highway Engineer; Lance Boyum, Chief Deputy; Kristina Kohn, Human Resources Officer; Bonita Underbakke; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican Leader.

The Pledge of Allegiance was recited.

On motion by Hindt, seconded by Prestby, the Board unanimously approved the agenda.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. August 13, 2019 County Board minutes
2. Renewal of Liquor, Wine, Club or 3.2% license for Serenity Hills, LLC for the period of September 29, 2019 through September 29, 2020 as approved by Sheriff DeGeorge and County Attorney Corson
3. Renewal of Tobacco License for the period of October 1, 2019 through September 30, 2020 as approved by Auditor/Treasurer for the following businesses: Casey's Retail Store, Family Dollar, American Legion Post #526, Gureck Inc. dba Cenex Gas Station, Kwik Trip, Preston Motor Mart, Shooters of Wykoff, and Goodies & Gas.

On motion by Prestby, seconded by Lentz the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Brett Corson, County Attorney was present.

The County Attorney's role and responsibilities regarding Veteran's Court in Fillmore County were reviewed and a Memorandum of Understanding was provided for informational purposes.

County Attorney Corson presented his departments proposed budget for 2020.

The Citizen's Input portion of the meeting was opened and closed at 9:39 a.m.

Cristal Adkins, Zoning Administrator was present.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for field drive for Johnson's Rolling Acres, section 17 of Norway Township as recommended by the Highway Engineer and Zoning Administrator.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for field drive for Arlo Warnke, section 31 of Harmony Township as recommended by the Highway Engineer and Zoning Administrator.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for driveway expansion for Debra & Judith Kramer, section 1 of Carimona Township as recommended by the Highway Engineer and Zoning Administrator.

On motion by Dahl, seconded by Lentz, the Board unanimously approved an access permit for field drive expansion for Debra & Judith Kramer, section 1 of Carimona Township as recommended by the Highway Engineer and Zoning Administrator.

Brian Hoff, Assessor presented the proposed 2020 budget for the Assessor's Department.

Jessica Erickson, Director of Nursing, Brenda Pohlman, Health Educator and Ron Gregg, Highway Engineer were present.

Erickson updated the Board on the Statewide Health Improvement Partnership (SHIP) projects. Noting the goal is to implement practices that create safe and active communities for all modes of transportation. Discussion ensued regarding the options available.

On motion by Dahl, and seconded by Prestby, the following resolution was unanimously adopted:

RESOLUTION 2019-034: Toward Zero Deaths (TZD) grants

Chair Bakke closed the meeting at 10:07 a.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Samantha Keasling, Deputy and LELS Union Steward; Daniel Dornink, Deputy and LELS Union Steward; Jesse Grabau, Investigator and LELS Union Steward; Renee Zachman, LELS Union Representative; Jill Kielblock, Mediator.

The LELS Union and Board did caucus part way through the initial closed session and did not reconvene together for the rest of the meeting.

The Chair reopened the meeting at 11:40 a.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Jessica Erickson, Director of Nursing.

Erickson updated the Board on the Breastfeeding Peer Counselor program. Houston County is asking Fillmore County to house the employee. Discussion ensued as to logistics of making it work, ensuring it will not impact the budget and will allow the program to keep moving forward.

Funding allocations for programs for the Fillmore – Houston Joint Board of Health were discussed, Erickson reviewed how the grant dollars are expected to be allocated and what the board can expect to discuss at upcoming Joint Board meetings.

Erickson reviewed the Speed Limit Sign for SHIP and asked board members how she should move forward. The Board by consensus asked Erickson to reach out to the cities and authorizing up to six solar powered units per grant year, noting it would be based on a first come, first serve option. Erickson will work with Vickerman to reach out to the cities.

Kristina Kohn, Human Resources was present.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the resignation of Kurt Njos, Social Worker, effective August 23, 2019, and thanked him for 2 years of service.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the transfer for Nicole Lanz, Public Health Social Worker to Social Worker in Social Services with no change in pay, effective September 30, 2019, as requested by the Social Services Manager, recommended by the Personnel Committee and in accordance with County Policy.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the request to advertise for replacement Social Worker/RN in Public Health as requested by the Director of Nursing.

On motion by Prestby, seconded by Lentz, the Board unanimously approved Samantha Keasling's resignation from Deputy Sheriff, effective 9/2/16 and thanked her for 9 ½ years of service to Fillmore County.

Dahl made motion to approve a transfer of Scott Sweeney from Dispatcher to Deputy Sheriff, motion failed due to lack of a second. Lentz noted that the position was not opened up for hire.

Chair Bakke closed the meeting at 1:07 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 1:15 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Discussion ensued regarding committees and which committees that the newly sworn in Commissioner Hindt would be asked to attend.

Chair Bakke closed the meeting at 1:19 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 1:31 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Vickerman discussed how the committee appointments list was determined and the changes to the Association of Minnesota Counties (AMC) policy committee appointments.

On motion was made by Lentz, second by Prestby, the Board unanimously approved the committee list as presented, appointing Larry Hindt to the various Committees.

A motion made by Dahl and seconded by Prestby, to approve the request to transfer Scott Sweeney, current Dispatcher to full time Deputy Sheriff position, at \$24.987/hour and will serve a 6 month probation per Union contract, effective September 3, 2019 as requested by the Sheriff, recommended by the Personnel Committee and in accordance with County Policy. The Chair called for a vote: Commissioners voting "aye": Prestby, Dahl, and Hindt. Commissioners' voting "nay": Lentz. The motion prevailed.

On motion by Dahl, seconded by Prestby, the Board unanimously approved the request to hire Cristal Smith, current intermittent Dispatcher as full time Dispatcher effective September 9, 2019 at \$23.39/hour as requested by the Sheriff, recommended by the Personnel Committee and in accordance with County Policy.

A review of the calendar was done and the following committee reports and announcements were given:

- Bakke noted that the MCIT bulletin has an article that Attorney Corson sent out to the Personnel Committee
- SWCD met and discussed computers, and 2020 operations
- Department Head; Bakke/Prestby – discussed Finance, GIS, pool cars, office supplies, cleaning supplies, audit update
- Highway Committee; Bakke/Prestby – update projects, discussed road tour for September 24th, highway, budget, projects and replacement of the Chatfield Shop

Chair Bakke closed the meeting at 2:26 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and LELS Union Jill Kielblock, Mediator.

The Chair reopened the meeting at 2:56 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Review of the calendar continued.

- Highway Committee also discussed dollars for parking area for County Office Building, truck lift and shop review
- Zumbro Valley Mental Health - Lentz
- Emergency Management - Lentz

Chair Bakke closed the meeting at 3:24 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 3:36 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

County Coordinator, Bobbie Vickerman presented the following proposed budgets for 2020:

- General Government
- Board of Commissioners
- Policy Coordinator
- ~~Other General Government~~

Chair Bakke closed the meeting at 3:49 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 3:58 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Vickerman reviewed the “Other General budget”, department 149. The board had asked Vickerman to determine how many P.O. Boxes the County has and why they are not combined into one as directed in the past. Vickerman will review this budget at the next Board meeting.

Chair Bakke closed the meeting at 4:06 p.m. pursuant to M.S. 13D.03 for Local #85 Law Enforcement Labor Services (LELS) labor contract strategy session. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer and Jill Kielblock, Mediator.

The Chair reopened the meeting at 4:37 p.m. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer.

Reviewed the negotiations and reviewed a summary page for a tentative agreement.

On motion by Prestby, seconded by Dahl, the Board voted unanimously to accept the agreement for Local #85 Law Enforcement Labor Services (LELS) labor contract, pending ratification and final vote by board.

On motion by Hindt and seconded by Lentz the Chair adjourned the meeting at 4:46 p.m.