

**FILLMORE COUNTY  
BOARD OF COMMISSIONERS  
MEETING AGENDA  
January 5, 2021**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

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Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**The Fillmore County Board continues to have in-person/virtual meetings so the public can participate by phone if they choose. To participate by phone: Dial Toll Free 1-844-621-3956 or US Toll 1-415-655-0001 and then enter the Access Code: 146 819 8156**

9:00 a.m. Call to order by Bobbie Hillery, County Administrator/Clerk of Board  
Pledge of Allegiance  
Swearing In of Elected Commissioners  
Election of Board Chair and Vice Chair - Hillery

Approve agenda

Approve Consent Agenda:

1. December 22, 2020 County Board minutes
2. Payment of National Association of Counties' invoice of \$450 (2020: \$450) for 2021 membership dues
3. Payment of Association of MN Counties' invoice of \$13,227 (2020: \$13,096) for 2021 annual dues
4. Payment of Association of MN Counties' invoice of \$2,475 (2020: \$2,462) for 2021 MN Association of County Social Service Administrators (MACSSA) annual dues
5. Payment of Association of MN Counties' invoice of \$1273 (2020: \$1,248) for 2021 Local Public Health Association (LPHA) annual dues
6. Payment of 2021 MN Association of County Administrators (MACA) dues in the amount of \$771 (2020: \$771)
7. Payment of 2021 Workers Compensation renewal in the amount of \$118,248 (2020: \$108,552) and 2021 Property/Liability renewal in the amount of \$170,661 (2020:146,309) to MN Counties Intergovernmental Trust (MCIT)
8. Payment of 1<sup>st</sup> quarter in the sum of \$105,918.25 (2020:107,887.50) to Olmsted County Community Services for Dodge-Fillmore-Olmsted (DFO) Community Corrections 2021 appropriation in accordance with the Joint Powers agreement

Approve Commissioners' Warrants

Review Finance Warrants

9:05 a.m. Ron Gregg, Highway

1. Request approval to advertise for the three Surface Reconditioning Project on CSAH 18, 23 and 25. Projects SAP 023-618-010, SAP 023-623-030 and SAP 023-625-015
2. Discussion with possible action regarding bid results for the Concrete Overlay Project on CSAH 21

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9:15 a.m. Kristina Kohn, Human Resources

1. Request to retire for Janice Baker, Registered Nurse, effective 2/18/2021
2. Request to advertise for replacement Transfer Station Attendant as requested by the Solid Waste Administrator
3. Request to submit Auditor/Treasurer job description for classification
4. Request to advertise for appointed Auditor/Treasurer
5. Discussion with possible action regarding 2021 Phone Stipends
6. Consider adoption of 2021 non-union pay plan with 2.0% adjustment
7. Consider 2021 Classification Chart
8. Request for change in status for Breanna Johnson, 2-year RN, to 4-year RN effective 1/8/2021
9. Request to retire for Dale Egge, Facilities Maintenance Worker, effective 4/1/2020
10. Request to advertise for replacement Facilities Maintenance Worker as requested by the Building Maintenance Supervisor
11. Request to advertise for replacement Property Appraiser as requested by the County Assessor
12. Request to change 0.6 FTE Zoning position to 1.0 effective 1/8/2021 as requested by the Zoning Administrator
13. Request to reclassify two (2) employees to Accounting Technician effective 1/1/2021
14. Request to advertise for FT Accounting Technician as requested by the County Administrator

9:30 a.m. Citizens Input

9:35 a.m. Bobbie Hillery, Administrator

1. Consider resolution for 10<sup>th</sup> Extension of Declared State of Emergency
2. Consider application and dates for Business Grants regarding COVID-19
3. Consider annual resolution to dedicate a portion of tax forfeiture receipts to parks in accordance with MS282.08
4. Consider 2021 regular County Board meeting day and time, along with schedule of meetings including Board of Appeal and Equalization and Truth in Taxation
5. Consider resolution to set the 2021 per diem rate (2020 rate was \$45)
6. Consider 2021 mileage reimbursement rate for use of private vehicle for official County business (IRS recommended rate is \$.56 per mile; 2020 rate was \$.575)
7. Consider hourly rate for temporary entry-level staff in appointed offices at Grade 1/Step 1 (\$13.25) in accordance with the 2021 non-union pay plan
8. Consider elected officials salaries
9. Consider Chief Deputy Contract and Salary
10. Consider adopting Memorial Day resolution for reimbursement of expenses for veteran organization ceremonies
11. Consider authorizing elected officials, department heads and division leaders' overnight stays to attend their respective annual professional association of Minnesota conferences
12. Consider County payment for flu shots for County employees to be provided as an employee benefit and in the event of flu shot shortages, only those qualifying under MN guidelines would be immunized
13. Consider resolution to use the County website as alternative method for bids

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- 14. Review with possible action regarding appointments for the 2021 Committee lists
- 15. Consider the 2021 Delegates for Association of Minnesota Counties and Policy Committee Delegates
- 16. Consider designation of bank depositories for 2021
- 17. Consider designation of legal paper for 2021
- 18. Consider Central Services Cost Allocation Plan contract for 2020, 2021 and 2022
- 19. Consider request for County Administrator to participate in Leadership Growth Group
- 20. Consider request to pay out Ambulance Services \$4,500 per service for 2021

Calendar review, Committee Reports and Announcements

**Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

|                      |            |                                           |                |
|----------------------|------------|-------------------------------------------|----------------|
| Monday, January 11   | 6:00 p.m.  | Development Achievement Center            | Lentz          |
|                      | 6:30 p.m.  | SEMCAC                                    | Dahl           |
| Tuesday, January 12  | 7:30 a.m.  | Safety/EM Meeting                         | Hindt, Lentz   |
|                      | 9:00 a.m.  | County Board – regular meeting, Boardroom | All            |
| Monday, January 18   | All Day    | County Offices CLOSED                     |                |
| Tuesday, January 19  | 8:00 a.m.  | Law Enforcement                           | Prestby, Lentz |
|                      | 9:00 a.m.  | Technology                                | Prestby, Lentz |
| Thursday, January 20 | 10:00 a.m. | Historical Society                        | Bakke          |
|                      | 4:30 p.m.  | Economic Development Authority Committee  | Lentz          |
|                      | 4:30 p.m.  | SWCD                                      | Bakke          |
| Monday, January 25   | 6:00 p.m.  | Zumbro Valley Health                      |                |
| Tuesday, January 26  | 7:30 a.m.  | Highway Committee                         | Prestby, Bakke |
|                      | 9:00 a.m.  | County Board – special meeting            | All            |

**COMMITTEE OPENINGS:**

|                                               |                              |
|-----------------------------------------------|------------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon      |
| Community Corrections Task Force – District 1 |                              |
| Community Corrections Task Force – At Large   |                              |
| Extension – At-large                          | meets quarterly at 7:00 p.m. |
| Extension – District 2                        |                              |
| Extension – District 5                        |                              |