

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
May 25, 2021**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District
Randy Dahl – Second District

Larry Hindt – Third District
Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**The Fillmore County Board continues to have in-person / virtual meetings so that the public can participate in the meeting by phone or virtually if they choose.**

**To participate by phone Dial Toll Free 1-844-621-3956 or US Toll 1-415-655-0001 and enter Access Code 187 728 7986; to participate virtually go to [www.webex.com](http://www.webex.com), click on “join meeting” in top right corner of your screen; then enter the Meeting ID 187 728 7986, may need password 6MMhp7QRcQ7.**

9:00 a.m. Pledge of Allegiance  
Approve agenda

Approve Consent Agenda:

1. May 11, 2021 County Board minutes
2. Chatfield Western Days fireworks application

Approve Commissioners’ Warrants  
Review Finance Warrants

9:05 a.m. Brandon Schad, DNR

1. Consider resolution to purchase land for Pheasants Forever (Tri County chapter) for addition to the Beaver Creek Wildlife Management Area

9:15 a.m. Jason McCaslin, County Assessor

1. Consider request to purchase updated GIS tool from Pro-West & Associates

9:30 a.m. Citizens Input

9:35 a.m. Jessica Erickson, Director of Nursing

1. Consider request to purchase sit-stand desks with grant funds
2. Consider request to purchase ergonomic office chairs with grant funds

9:45 a.m. Ron Gregg, Highway

1. Consider Approval of CRRSA Grant by federal reimbursement
2. Consider Approval of WO #3 with SEH for T Hangar construction administration

9:55 a.m. Kristina Kohn, Human Resources

1. Consider first reading of draft changes to ID Card Policy
2. Consider first reading of draft changes to Purchasing by Credit Card policy
3. Consider first reading of draft changes to Reimbursed Expenses policy
4. Consider request to hire Brooke Harmening as a replacement Accounting Technician effective 6/1/2021 at Grade 7/Step 1 at \$21.55 per hour as recommended by the hiring committee

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5. Consider request to transfer Sarah Kohn from Property Appraiser to Accounting Technician in A/T Department effective 6/7/2021 at Grade 7/Step 1 at \$21.55 per hour as recommended by the hiring committee
6. Consider request to advertise for replacement Property Appraiser as requested by the Assessor and recommended by the Personnel Committee
7. Consider request to transfer Gretchen Schwichtenberg from OSS, Sr. to Child Support Officer effective 6/1/2021 at Grade 9/Step 1 at \$23.50 per hour as recommended by the hiring committee
8. Consider request to advertise internally and externally simultaneously for replacement Office Support Specialist, Sr. as requested by the Social Services Manager and recommended by the Personnel Committee
9. Consider request to extend Phased Retirement Agreement with Deb Jeffers, Paralegal effective 6/1/2021 for one (1) year as requested by the County Attorney

10:15 a.m. Bobbie Hillery, Administrator

1. Consider resolution for Snowmobile Trail Agreements with Minnesota DNR
2. Update regarding Feedlot Officer/ Zoning Technician/ GIS position
3. Review of Website Changes for EDA

Calendar review, Committee Reports and Announcements

Fillmore/Houston Joint Board of Health at 1pm virtually

**Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

|                                 |            |                          |                         |
|---------------------------------|------------|--------------------------|-------------------------|
| Thursday, May 27 <sup>th</sup>  | 4:30 p.m.  | EDA                      | Lentz, Hindt            |
| Tuesday, June 1 <sup>st</sup>   | 9:00 a.m.  | Board Meeting, Boardroom | ALL                     |
| Tuesday, June 8 <sup>th</sup>   | 8:00 a.m.  | Facilities               | Dahl, Hindt             |
|                                 | 9:00 a.m.  | Board Meeting, Boardroom | ALL                     |
| Wednesday, June 9 <sup>th</sup> | 12:00 p.m. | DFO Joint Powers Board   | Bakke, Prestby, Hillery |
| Thursday, June 10 <sup>th</sup> | 10:30 a.m. | Workforce                | Lentz                   |
| Monday, June 14 <sup>th</sup>   | 6:00 p.m.  | DAC                      | Lentz                   |
|                                 | 6:30 p.m.  | SEMCAC (St. Charles)     | Dahl                    |
| Tuesday, June 15 <sup>th</sup>  | 8:00 a.m.  | Law Enforcement          | Prestby, Lentz          |
|                                 | 9:00 a.m.  | Technology               | Prestby, Lentz          |

**COMMITTEE OPENINGS:**

|                                               |                         |
|-----------------------------------------------|-------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon |
| Community Corrections Task Force – District 1 |                         |
| Community Corrections Task Force – At Large   |                         |
| Extension – District 2                        | meets quarterly         |
| Extension – District 5                        |                         |