

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
March 5, 2019**

Fillmore County Courthouse, 101 Fillmore Street - Preston, MN

Mitch Lentz - First District

Vacant - Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

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9:00 a.m. Pledge of Allegiance
 Approve Agenda

 Approve Consent Agenda:

1. February 26, 2019 County Board minutes.
2. Gambling permit for Lanesboro Clay Dusters for raffle.
3. Successful completion of probation for Christina Bothun, Social Worker, effective March 30, 2019 as recommended by the Social Services Manager.
4. Merit increase for Christina Bothun, Social Worker, to Grade 12/Step 2 effective March 30, 2019 as recommended by the Social Services Manager.
5. Merit increase for Traci Corson, Social Worker, to Grade 12/Step 3 effective March 27, 2019 as recommended by the Social Services Manager.

 Approve Commissioners' Warrants

 Review Auditor's Warrants

9:05 a.m. Jessica Erickson, Director of Nursing
 1. Consider Consumer Support Grant Application

9:30 a.m. Citizens Input

OTHER ADMINISTRATIVE ITEMS:

1. Discussion with possible action regarding update for Taxpayer Services.
2. Possible amendments.

Calendar review, committee reports and announcements

MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

Tuesday, March 5	8:00 a.m.	Facilities	<i>Dahl/Prestby</i>
	9:00 a.m.	County Board – Special Meeting, Commissioners' Boardroom, Courthouse, Preston	
Wednesday, March 6	8:30 a.m.	Wellness/Activities	<i>Bakke/Lentz</i>
Thursday, March 7	10:00 a.m.	Workforce Development, Inc., Rochester	<i>Lentz</i>
Monday, March 11	9:00 a.m.	Southeast MN Water Resources Board, People's Energy Cooperative, Oronoco	<i>Bakke</i>
	5:00 p.m.	Winneshiek County Solid Waste Agency Joint Powers Board, Winneshiek County Recycling Center, Decorah	
	6:00 p.m.	Developmental Achievement Center, Preston	<i>Lentz</i>
	6:30 p.m.	Semcac, St. Charles	<i>Dahl</i>
Tuesday, March 12	7:30 a.m.	Safety/Emergency Management Meeting	<i>Dahl/Prestby</i>
	9:00 a.m.	County Board - Regular Meeting, Commissioners' Boardroom, Courthouse, Preston	
	12:00 p.m.	Department Head (Right after Board meeting)	<i>Bakke/Prestby</i>
Wednesday, March 13	12:00 p.m.	Dodge-Fillmore-Olmsted Joint Powers Board, Rochester	<i>Bakke/Prestby</i>
Thursday, March 14	4:30 p.m.	Soil and Water Conservation District (SWCD), SWCD Office, Preston	<i>Bakke</i>

FILLMORE COUNTY COMMISSIONERS' MINUTES

February 26, 2019

This is a preliminary draft of the February 26, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 26th day of February, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; John DeGeorge, Sheriff; Ron Gregg, Highway Engineer; Wayne Sandberg, MN Counties Engineers Association; Andrew Hatzenbihler, Solid Waste Administrator; Jarad Carolan, Engineering Technician, Sr.; Chris Aasum, Engineering Technician, Sr.; Tom Scheevel, Engineering Technician, Sr.; James Thorson, Engineering Technician, Sr.; Pam Schroeder, Highway/Airport Office Manager; Wendy Ebner, Social Services Supervisor; Kari Cahill, Social Worker; Cristal Adkins, Zoning Administrator; Jessica Kraus, Child Support Officer; Jeffrey Brand, Surveyor; Christina Bakken, Social Worker; Ashley Rinn, Case Aide; Bonita Underbakke; Karen Reisner, Fillmore County Journal and Gretchen Mensink-Lovejoy, Republican Leader.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the amended agenda.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. February 12, 2019 County Board minutes as presented.
2. Application for County On-Sale Intoxicating Liquor License for Preston Golf & Country Club for May 1, 2019 to May 1, 2020.
3. Application for MN Lawful Gambling LG220 Non-Profit Premises Permit for raffle at Preston Golf & Country Club on October 5, 2019.

On motion by Lentz and seconded by Prestby, the Board unanimously approved payment of the following Commissioner warrants:

WARRANTS

The Auditor's warrants were reviewed.

Ron Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved entering into an agreement with MN/DOT for the replacement of the traffic signal at the intersection of TH 52 and CSAH No. 2.

On motion by Dahl and seconded by Lentz, the following resolution was unanimously adopted:

RESOLUTION 2019-007: MN/DOT Agreement No. 1032860

On motion by Prestby and seconded by Dahl, the Board unanimously approved advertising for bids for the CR 115 surface reconditioning project.

On motion by Prestby and seconded by Dahl, the following resolution was unanimously adopted:

RESOLUTION 2019-008: City of Lanesboro, LRIP (Local Road Improvement Program) projects for Beacon Street, Rochelle Avenue, and Coffee Street

FILLMORE COUNTY COMMISSIONERS' MINUTES

February 26, 2019

On motion by Prestby and seconded by Dahl, the following resolution was unanimously adopted:

RESOLUTION 2019-009: City of Lanesboro, LRIP (Local Road Improvement Program) projects for Kirkwood Street

Wayne Sandberg, President of the Minnesota County Engineers Association, gave a presentation of the Project of the Year to Fillmore County Highway Department. Ron Gregg gave a presentation on the Project Selection Criteria for Fillmore County and reviewed the process used to select projects in the County.

The Citizen's Input portion of the meeting was opened and closed at 10:17 a.m., as no one was present to speak.

The Chair recessed the meeting at 10:17 a.m. and resumed back in session at 10:25 a.m.

Commissioners Bakke and Prestby gave the Highway Committee Report: road work on the Fish Hatchery road in Lanesboro will begin after the reconstruction of Fish Hatchery Administration Building; discussed other 2019 project designs and advertising for them; Bakke noted that he would like to see updates on 2019 projects monthly; Federal fund solicitation was discussed; Guardrail damage on County 1 that happened when the road was still gravel has been repaired; ice dam build up in the administrative building, which has water dripping in Surveyor's office; all buildings need to be looked at for issues due to the weather.

Drew Hatzenbihler, Solid Waste Administrator, was present.

On motion by Lentz and seconded by Prestby, the Board unanimously approved the 2019 Hauler's licenses.

Kristina Kohn, Human Resources Officer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to hire temporary, part-time office support staff in Extension/Veteran Services as requested by the Veteran Services Officer and County Extension Educator as recommended by the Community Services and Extension Committees.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the resignation request from Sherida Newgard, Accounting Technician, with Early Retirement Incentive package effective March 7, 2019 and thanked her for her 18 years of service to Fillmore County.

On motion by Prestby and seconded by Lentz, the Board unanimously approved to fill the open vacancy with current candidate pool for Accounting Technician as requested by the Auditor/Treasurer and as recommended by the Hiring Committee.

Bobbie Vickerman, County Coordinator, was present.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the purchase of Civil Engineering Design Software called Softree for use in the Highway Department as recommended by Technology/Land Records/GIS.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the replacement of the Barrier Firewall with Cisco Firewall units at both Courthouse and County Office Building as recommended by Technology/Land Records/GIS.

Bakke noted that the Personnel Committee met with Department Heads and the physical moves for Taxpayer Services have begun. It was stated that the Land Records and Zoning will be moving into the current Auditor/Treasurer space, the Auditor/Treasurer will move into current Assessor's space and Recorder will stay as is.

Commissioner Bakke updated the Board on the request from the Department of Natural Resources (DNR) and their Chronic Wasting Disease efforts to have access onto County property to hunt deer. On motion by Dahl and seconded by Lentz, the Board unanimously approved to authorize the Chair to share the Board's wishes for no hunting, no access onto the property to retrieve a deer if shot from the trail and no reason for the DNR to attend a future meeting.

The Employee Recognition and the Safety Award Ceremony was held with the following Commissioners present: Mitch Lentz, Duane Bakke, Randy Dahl, and Marc Prestby. Also present were Bobbie Vickerman, Coordinator/Clerk; Kari Cahill, Social Worker, Social Services; Pamela Schroeder, Highway/Airport Office Manager, Highway; John DeGeorge, Sheriff; Cristal Adkins, Zoning Administrator; Jessica Kraus, Child Support Officer; Social Services; Jeffrey Brand, Surveyor, Highway; Christina Bakken, Social Worker; Social Services; Christin Bakken, Social Worker; Social Services; Ashely Rinn, Case Aide, Social Services; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

The following employee was recognized for his commitment to safety in the County: Kurt Njos, Social Worker, Social Services.

On motion by Lentz and seconded by Prestby, the Chair adjourned the meeting at 11:21 a.m.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization

Name: LANESBORO CLAY DUSTERS

Previous Gambling

Permit Number: _____

Minnesota Tax ID

Number, if any: _____

Federal Employer ID

Number (FEIN), if any: 82-0639187

Mailing Address: 22250 CTY 21

City: LANESBORO State: MN Zip: 55949 County: FILLMORE

Name of Chief Executive Officer (CEO): DUSTIN FLATTUM

CEO Daytime Phone: (507) 459-5541 CEO Email: dflattum7@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): LANESBORO GUN CLUB

Physical Address (do not use P.O. box): 38935 DOGWOOD RD LANESBORO, MN 55949

Check one:

☐ City: _____ Zip: _____ County: _____

☒ Township: CARROLTON Zip: 55949 County: FILLMORE

Date(s) of activity (for raffles, indicate the date of the drawing): _____

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)
**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 2-27-19
 (Signature must be CEO's signature; designee may not sign)

Print Name: DUSTIN FLATTUM

REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	LANESBORO CLAY DUSTERS
Date Filed:	01/12/2017
File Number:	926050900036
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 01/14/2019



A handwritten signature in black ink that reads "Steve Simon".

Steve Simon
Secretary of State
State of Minnesota

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 3/5/2019

Amount of time requested (minutes):

0 Minutes

Dept.: Coordinator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation
(Yes/No):

1. Successful completion of probation for Christina Bothun, Social Worker, effective 3/30/19 as recommended by the Social Services Manager. No
2. Merit increase for Christina Bothun, Social Worker, to Grade 12/Step 2 effective 3/30/19 No
3. Merit increase for Traci Corson, Social Worker, to Grade 12/Step 3 effective 3/27/19. No

Regular Agenda:

Documentation
(Yes/No):

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us

SNEWGARD

3/1/19 8:43AM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	DEPT			General Government			
	3975 Ultimate Safety Concepts Inc						
	01-001-000-0000-6654		127.68	First Aid kit for security	181456	Courthouse Security Project	N
				02/22/2019 02/22/2019			
	3975 Ultimate Safety Concepts Inc		127.68	1 Transactions			
1	DEPT Total:		127.68	General Government	1 Vendors	1 Transactions	
3	DEPT			Board Of Commissioners			
	5887 Dahl/Randy						
	01-003-000-0000-6335		99.18	Mileage		Employee Automobile Allowance	N
				02/05/2019 02/26/2019			
	5887 Dahl/Randy		99.18	1 Transactions			
	82132 Fillmore Co Journal						
	01-003-000-0000-6233		11.00	2/5/2019 Board Min.	2/18/2019	Publications	N
				02/18/2019 02/18/2019			
	82132 Fillmore Co Journal		11.00	1 Transactions			
	1152 Prestby/Marc						
	01-003-000-0000-6335		87.00	Mileage		Employee Automobile Allowance	N
				02/05/2019 02/26/2019			
	1152 Prestby/Marc		87.00	1 Transactions			
3	DEPT Total:		197.18	Board Of Commissioners	3 Vendors	3 Transactions	
11	DEPT			District Court			
	6529 Larson Vagts Law						
	01-011-000-0000-6261		825.00	File- 23-JV-18-847		Court Appointed Attorneys	Y
				12/26/2018 01/30/2019			
	01-011-000-0000-6261		100.00	File # 23-PR-19-22		Court Appointed Attorneys	Y
				01/11/2019 01/15/2019			
	01-011-000-0000-6261		375.00	File #23-PR-19-78		Court Appointed Attorneys	Y
				01/28/2019 02/02/2019			
	6529 Larson Vagts Law		1,300.00	3 Transactions			
	4145 Luhmann Law, LLC						
	01-011-000-0000-6261		1,370.00	File No. 23-JV-18-422; 18-798	10459	Court Appointed Attorneys	Y

SNEWGARD

3/1/19 8:43AM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4145	Luhmann Law, LLC		02/21/2019 02/21/2019 1 Transactions			
5101	Novotny Law Office, LTD 01-011-000-0000-6261		23-JV-18-62- CHIPS 02/13/2019 02/13/2019 1 Transactions	828	Court Appointed Attorneys	Y
5101	Novotny Law Office, LTD					
11	DEPT Total:	2,820.00	District Court	3 Vendors	5 Transactions	
14	DEPT		Law Library			
437	Thomson Reuters-West Payment Center 01-014-000-0000-6451	612.00	West Information Charges 01/01/2019 01/31/2019 1 Transactions	839716251	Reference Materials	N
437	Thomson Reuters-West Payment Center	612.00				
14	DEPT Total:	612.00	Law Library	1 Vendors	1 Transactions	
41	DEPT		Auditor/Treasurer			
82132	Fillmore Co Journal 01-041-000-0000-6241	28.00	Help Wanted 01/31/2019 01/31/2019 1 Transactions	98036	Advertising	N
82132	Fillmore Co Journal	28.00				
111	Fillmore Co Treasurer- Credit Card/ACH 01-041-000-0000-6244	45.00	Maco Ed. Renewal 01/03/2019 01/03/2019	200001639	Continuing Education	N
	01-041-000-0000-6245	550.00	Maco Conf. Registration 01/03/2019 01/04/2019 2 Transactions	200001640	Registration Fees	N
111	Fillmore Co Treasurer- Credit Card/ACH	595.00				
5197	Government Forms and Supplies LLC 01-041-000-0000-6402	308.31	Notary Book and Filler pages 02/15/2019 02/15/2019 1 Transactions	0314037	Stationary And Forms	N
5197	Government Forms and Supplies LLC	308.31				
83550	Kelly Printing & Signs LLC 01-041-000-0000-6402	59.00	Business Cards	22231	Stationary And Forms	N

SNEWGARD

3/1/19 8:43AM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
83550	Kelly Printing & Signs LLC		01/31/2019 01/31/2019 1 Transactions			
3716	Pakor, Inc					
	01-041-000-0000-6408		438.23	Passport Photo Media paper	8034285	Other Office Supplies N
			02/13/2019 02/13/2019 1 Transactions			
3716	Pakor, Inc		438.23			
41	DEPT Total:		1,428.54	Auditor/Treasurer	5 Vendors	6 Transactions
60	DEPT			Information Systems		
2545	Marco, Inc					
	01-060-000-0000-6640		1,833.00	Annual Zix Gateway	INV6075955	Equipment Purchased N
			02/26/2019 02/25/2020 1 Transactions			
2545	Marco, Inc		1,833.00			
60	DEPT Total:		1,833.00	Information Systems	1 Vendors	1 Transactions
61	DEPT			Data Processing		
5705	Conduent Enterprise Solutions LLC					
	01-061-000-0000-6405		113.00	Cash Reg. Printer Ribbon	1510353	Data Processing Supplies N
			01/01/2019 01/31/2019 1 Transactions			
5705	Conduent Enterprise Solutions LLC		113.00			
6048	Girard's Business Solutions, Inc.					
	01-061-000-0000-6640		450.00	Annual maintenance	1903FILLMORE	Equipment Purchased N
			03/14/2019 03/13/2020 1 Transactions			
6048	Girard's Business Solutions, Inc.		450.00			
6049	Jaguar Software Development, Inc.					
	01-061-000-0000-6640		1,350.00	Annual Maint. 3/14/19-3/13/20	8108	Equipment Purchased N
			03/14/2019 03/13/2020 1 Transactions			
6049	Jaguar Software Development, Inc.		1,350.00			
61	DEPT Total:		1,913.00	Data Processing	3 Vendors	3 Transactions
91	DEPT			County Attorney		
81188	Civil Process Specialists					

SNEWGARD

3/1/19 8:43AM

1 County Revenue Fund

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-091-000-0000-6377		85.00	Personal service of subpoena	cp-19-0157	Fees And Service Charges Y
			02/20/2019 02/20/2019			
81188	Civil Process Specialists		85.00	1 Transactions		
91	DEPT Total:		85.00	County Attorney	1 Vendors	1 Transactions
100	DEPT			County Recorder Equipment		
3578	Tyler Technologies, Inc.					
	01-100-000-0000-6637		7,719.36	Additional maint. for Doc Pro	025-250440	Software Expenses N
				03/01/2019 03/01/2019		
3578	Tyler Technologies, Inc.		7,719.36	1 Transactions		
100	DEPT Total:		7,719.36	County Recorder Equipment	1 Vendors	1 Transactions
103	DEPT			Land Records / Assessor		
106	Fillmore Co Treasurer					
	01-103-000-0000-6561		32.86	January 2019 Fuel Expense	Assessors	Gasoline Diesel And Other Fuels N
				01/01/2019 01/31/2019		
106	Fillmore Co Treasurer		32.86	1 Transactions		
103	DEPT Total:		32.86	Land Records / Assessor	1 Vendors	1 Transactions
105	DEPT			Planning And Zoning		
82132	Fillmore Co Journal					
	01-105-000-0000-6241		13.14	Feb. Mtg./Legal descriptions	98277	Advertising N
				02/18/2019 02/18/2019		
82132	Fillmore Co Journal		13.14	1 Transactions		
105	DEPT Total:		13.14	Planning And Zoning	1 Vendors	1 Transactions
106	DEPT			Unallocated Recording Fee		
4781	Pro-West & Associates, Inc					
	01-106-000-0000-6637		4,507.71	NG911 Chatfield	003062	Software Expenses N
				01/31/2019 01/31/2019		
4781	Pro-West & Associates, Inc		4,507.71	1 Transactions		

SNEWGARD

3/1/19 8:43AM

1 County Revenue Fund

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
106 DEPT Total:		4,507.71	Unallocated Recording Fee	1 Vendors	1 Transactions
111 DEPT			Facilities Mtce		
106 Fillmore Co Treasurer					
01-111-000-0000-6561		6.64	Gas for snowblower		Gasoline Diesel And Other Fuels N
			01/28/2019 01/28/2019		
106 Fillmore Co Treasurer		6.64		1 Transactions	
5550 Larson/Christopher J					
01-111-000-0000-6335		12.76	2/21/2019 Mileage	Chris Larson	Employee Automobile Allowance N
			02/22/2019 02/22/2019		
5550 Larson/Christopher J		12.76		1 Transactions	
5988 Preston Auto Parts					
01-111-000-0000-6580		73.32	Painting supplies-AT, Assessor	579154	Other Repair And Maintenance Suppl N
5988 Preston Auto Parts		73.32		1 Transactions	
26012 Schultz/Terry					
01-111-000-0000-6335		41.76	Mileage	010219	Employee Automobile Allowance N
			01/02/2019 01/30/2019		
26012 Schultz/Terry		41.76		1 Transactions	
450 Zep Sales & Service					
01-111-000-0000-6411		88.82	Custodial supplies	9004026319	Custodial Supplies N
			02/12/2019 02/12/2019		
450 Zep Sales & Service		88.82		1 Transactions	
111 DEPT Total:		223.30	Facilities Mtce	5 Vendors	5 Transactions
149 DEPT			Other General Government		
2521 Pitney Bowes Global Financial Svcs,LLC					
01-149-000-0000-6377		237.98	Mail machine supplies	1011294709	Fees And Service Charges N
			02/11/2019 02/11/2019		
2521 Pitney Bowes Global Financial Svcs,LLC		237.98		1 Transactions	
3665 Ratwik,Roszak & Maloney, PA					
01-149-000-0000-6285		315.00	Professional Fees	1/4/2019	Professional Fees Y
			01/04/2019 01/29/2019		

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1 County Revenue Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
3665	Ratwik,Roszak & Maloney, PA		315.00	1 Transactions			
5893	The Master's Touch, LLC						
	01-149-000-0000-6205		3,394.52	Est Postage 2019 Stmt Mailing	7331	Postage And Postal Box Rent	N
				02/07/2019 02/07/2019			
5893	The Master's Touch, LLC		3,394.52	1 Transactions			
2	The Sweet Stop & Sandwich Shoppe						
	01-149-000-0000-6408		48.00	Cookies-Employee recognition	0699-45	County Shared Office Supplies	N
				02/16/2019 02/26/2019			
2	The Sweet Stop & Sandwich Shoppe		48.00	1 Transactions			
149	DEPT Total:		3,995.50	Other General Government	4 Vendors	4 Transactions	
202	DEPT			Sheriff			
106	Fillmore Co Treasurer						
	01-202-000-0000-6561		2,254.26	January 2019 gas		Gasoline Diesel And Other Fuels	N
				01/01/2019 01/31/2019			
106	Fillmore Co Treasurer		2,254.26	1 Transactions			
4767	Galls, LLC						
	01-202-000-0000-6173		217.00	Uniforms	011905133	Uniform Allowance	Y
				02/05/2019 02/05/2019			
4767	Galls, LLC		217.00	1 Transactions			
6332	L & L Street Rods LLC						
	01-202-000-0000-6650		3,975.00	New Squad Car Equip. install	2594	Vehicles Purchased	Y
				02/15/2019 02/15/2019			
6332	L & L Street Rods LLC		3,975.00	1 Transactions			
3500	Severson Oil Company						
	01-202-000-0000-6561		151.59	Jan. 2019 Fuel	20248	Gasoline Diesel And Other Fuels	N
				01/05/2019 01/28/2019			
3500	Severson Oil Company		151.59	1 Transactions			
202	DEPT Total:		6,597.85	Sheriff	4 Vendors	4 Transactions	
205	DEPT			Sheriff Contingent Funds			

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6528	IdentiSys Inc						
	01-205-000-0000-6387		4,441.08	Card printer for gun permits	425138	Gun Permit Expenses	N
				02/13/2019 02/13/2019			
6528	IdentiSys Inc		4,441.08	1 Transactions			
205	DEPT Total:		4,441.08	Sheriff Contingent Funds	1 Vendors	1 Transactions	
206	DEPT			D.A.R.E. Program			
1873	Creative Product Sourcing,Inc-Dare						
	01-206-000-0000-6416 AP P		446.25	DARE books	121072	Misc Supplies	N
				12/19/2018 12/19/2018			
1873	Creative Product Sourcing,Inc-Dare		446.25	1 Transactions			
206	DEPT Total:		446.25	D.A.R.E. Program	1 Vendors	1 Transactions	
251	DEPT			County Jail			
9	AmeriPride Services, Inc						
	01-251-000-0000-6377		82.65	Jail Laundry	2800994860	Fees And Service Charges	N
				02/20/2019 02/20/2019			
	01-251-000-0000-6377		52.98	Jail Laundry	2810070261	Fees And Service Charges	N
				02/20/2019 02/20/2019			
9	AmeriPride Services, Inc		135.63	2 Transactions			
5393	Conney Safety Products						
	01-251-000-0000-6431 AP P		97.61	Medicine cups	05646993	Drugs And Medicine	N
				12/31/2018 12/31/2018			
5393	Conney Safety Products		97.61	1 Transactions			
9403	Menards Rochester South						
	01-251-000-0000-6580		123.62	Maintenance supplies	92424	Other Repair And Maintenance Suppl	N
				02/21/2019 02/21/2019			
9403	Menards Rochester South		123.62	1 Transactions			
7156	Midwest Monitoring & Surveillance						
	01-251-000-0000-6285		16.75	Jan. drug testing	DT0119530	Professional Fees	N
				01/31/2019 01/31/2019			
7156	Midwest Monitoring & Surveillance		16.75	1 Transactions			

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1 County Revenue Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9361	MN Dept Of Corrections 01-251-000-0000-6301		405.00	Jan. Inmate Wages 01/31/2019 01/31/2019	526673	lcwc Wage Expense	N
9361	MN Dept Of Corrections		405.00	1 Transactions			
253	Morem Electric Inc 01-251-000-0000-6305		508.12	New garage door openers 02/15/2019 02/15/2019	40635	Machinery And Equipment Repairs	N
253	Morem Electric Inc		508.12	1 Transactions			
8080	Plunkett's Pest Control, Inc 01-251-000-0000-6377		105.73	Pest Control 02/19/2019 02/19/2019	6195487	Fees And Service Charges	N
8080	Plunkett's Pest Control, Inc		105.73	1 Transactions			
4924	Thompson's Garage Door Co 01-251-000-0000-6305		2,650.00	New Jail Garage Doors & Opener 02/15/2019 02/15/2019	103710	Machinery And Equipment Repairs	N
4924	Thompson's Garage Door Co		2,650.00	1 Transactions			
2421	Vis Plumbing & Heating Inc 01-251-000-0000-6305		109.34	Triangle tube 01/22/2019 01/22/2019	0106770	Machinery And Equipment Repairs	N
2421	Vis Plumbing & Heating Inc		109.34	1 Transactions			
251	DEPT Total:		4,151.80	County Jail	9 Vendors	10 Transactions	
1	Fund Total:		41,145.25	County Revenue Fund		50 Transactions	

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13 County Road & Bridge

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
300	DEPT		Highway Administration			
6020	FSSolutions					
	13-300-000-0000-6377		52.20 drug test	FL00267736	Fees And Service Charges	N
6020	FSSolutions		52.20	1 Transactions		
300	DEPT Total:		52.20 Highway Administration	1 Vendors	1 Transactions	
320	DEPT		Highway Construction			
3092	Goodhue County Public Works					
	13-320-000-0000-6245		140.00 registrations	Fillmore Co	Registration Fees	N
3092	Goodhue County Public Works		140.00	1 Transactions		
347	State Of Mn					
	13-320-000-0000-6245		50.00 registration	Fillmore 1	Registration Fees	N
	13-320-000-0000-6245		50.00 registration	Fillmore 2	Registration Fees	N
	13-320-000-0000-6245		50.00 registration	Fillmore 3	Registration Fees	N
	13-320-000-0000-6245		50.00 registration	Fillmore 4	Registration Fees	N
347	State Of Mn		200.00	4 Transactions		
320	DEPT Total:		340.00 Highway Construction	2 Vendors	5 Transactions	
330	DEPT		Equipment Maintenance Shops			
8165	Dave Syverson Freightliner					
	13-330-000-0000-6575		1,354.29 parts	307447	Machinery Parts	N
	13-330-000-0000-6575		199.69 parts	308480	Machinery Parts	N
	13-330-000-0000-6575		37.08 parts	308691	Machinery Parts	N
	13-330-000-0000-6575		396.31 parts	308935	Machinery Parts	N
	13-330-000-0000-6575		65.76 parts	308953	Machinery Parts	N
	13-330-000-0000-6575		54.72 parts	309072	Machinery Parts	N
	13-330-000-0000-6575		109.44 parts	309196	Machinery Parts	N
	13-330-000-0000-6575		198.45 parts	309272	Machinery Parts	N
8165	Dave Syverson Freightliner		2,415.74	8 Transactions		
5751	Fastenal Company					
	13-330-000-0000-6576		80.11 supplies	778224	Shop Supplies & Tools	N
	13-330-000-0000-6576		20.62- supplies	77907	Shop Supplies & Tools	N
	13-330-000-0000-6576		29.51 supplies	78245	Shop Supplies & Tools	N
	13-330-000-0000-6576		30.51 supplies	78314	Shop Supplies & Tools	N

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13 County Road & Bridge

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	13-330-000-0000-6576		820.04	supplies	78448	Shop Supplies & Tools	N
	13-330-000-0000-6576		206.80	supplies	78478	Shop Supplies & Tools	N
5751	Fastenal Company		1,146.35	6 Transactions			
3714	Hovey Oil Co Inc						
	13-330-000-0000-6561		879.72	#2 diesel	100298	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,000.07	#1 diesel	100298	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		763.88	#2 diesel	100304	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		862.13	#1 diesel	100304	Gasoline Diesel And Other Fuels	N
3714	Hovey Oil Co Inc		3,505.80	4 Transactions			
6508	Interstate Motor Trucks						
	13-330-000-0000-6575		1,178.85	parts	2030943	Machinery Parts	N
6508	Interstate Motor Trucks		1,178.85	1 Transactions			
3594	Napa Auto Parts						
	13-330-000-0000-6575		24.89	parts	3680	Machinery Parts	N
3594	Napa Auto Parts		24.89	1 Transactions			
303	Preston Equipment Company						
	13-330-000-0000-6565		153.14	motor oil	01-67313	Motor Oil And Lubricants	N
303	Preston Equipment Company		153.14	1 Transactions			
450	Zep Sales & Service						
	13-330-000-0000-6576		113.04	supplies	9003977309	Shop Supplies & Tools	N
	13-330-000-0000-6576		154.40	supplies	9003981053	Shop Supplies & Tools	N
450	Zep Sales & Service		267.44	2 Transactions			
451	Ziegler Inc						
	13-330-000-0000-6576		725.00	diagnostic equip subscription	PC002035475	Shop Supplies & Tools	N
451	Ziegler Inc		725.00	1 Transactions			
330	DEPT Total:		9,417.21	Equipment Maintenance Shops	8 Vendors	24 Transactions	
13	Fund Total:		9,809.41	County Road & Bridge		30 Transactions	

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14 Sanitation Fund

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
390	DEPT			Resource Recovery Center			
	6150 Cintas Corporation No.2						
	14-390-000-0000-6377		18.02	Uniforms	4017118928	Fees And Service Charges	N
				02/22/2019 02/22/2019			
	6150 Cintas Corporation No.2		18.02	1 Transactions			
390	DEPT Total:		18.02	Resource Recovery Center	1 Vendors	1 Transactions	
14	Fund Total:		18.02	Sanitation Fund		1 Transactions	

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23 County Airport Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
350	DEPT			County Airport			
	5988 Preston Auto Parts						
	23-350-000-0000-6317		2.99	Bldg lock deicer	576607	Building Maintenance	N
				01/31/2019 01/31/2019			
	5988 Preston Auto Parts		2.99	1 Transactions			
350	DEPT Total:		2.99	County Airport	1 Vendors	1 Transactions	
23	Fund Total:		2.99	County Airport Fund		1 Transactions	
	Final Total:		50,975.67	59 Vendors	82 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	41,145.25	County Revenue Fund	
	13	9,809.41	County Road & Bridge	
	14	18.02	Sanitation Fund	
	23	2.99	County Airport Fund	
	All Funds	50,975.67	Total	Approved by,
			
			

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1 County Revenue Fund

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt			Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
4026	Bob Barker Company, Inc 01-251-000-0000-6455		229.99	Jail inmate supplies 02/19/2019 02/19/2019	WEB000590401	Law Enforcement Supplies	N	
4026	Bob Barker Company, Inc		229.99	1 Transactions				
5049	Driver & Vehicle Services 01-202-000-0000-6311		11.00	Squad car license tabs 03/31/2019 03/31/2020		Miscellaneous Repairs And Mainten	N	
5049	Driver & Vehicle Services		11.00	1 Transactions				
5138	Eide Bailly LLP 01-045-000-0000-6285	AP P	24,600.00	Prof. Service- yr ended 2017 12/31/2017 12/31/2017	EI00754586	Professional Fees	Y	
5138	Eide Bailly LLP		24,600.00	1 Transactions				
111	Fillmore Co Treasurer- Credit Card/ACH 01-149-000-0000-6205		2,500.00	postage for mail machine 02/15/2019 02/15/2019		Postage And Postal Box Rent	N	
111	Fillmore Co Treasurer- Credit Card/ACH		2,500.00	1 Transactions				
2545	Marco,Inc 01-060-000-0000-6285		18,000.00	Marco Contract 01/28/2019 11/26/2021	INV6052334	Professional Fees	N	
	01-149-000-0000-6372	AP P	1,511.49	Dr on Demand Laptops Well 2018 02/19/2019 02/19/2019	INV6053775	Wellness Grant Expenses	N	
	01-060-000-0000-6640		1,441.13	Computer and Docking Station 02/18/2019 02/18/2019	INV6053778	Equipment Purchased	N	
	01-060-000-0000-6639		94.92	AC Adapter 02/22/2019 02/22/2019	INV6064972	Asset Inventory	N	
2545	Marco,Inc		21,047.54	4 Transactions				
6534	MCPA 01-202-000-0000-6242		50.00	MCPA Membership 2019		Membership Dues	N	
6534	MCPA		50.00	1 Transactions				
5397	MN Office Of Enterprise Technology 01-149-000-0000-6203		87.75	Jan. 2019 Voice Services 01/31/2019 01/31/2019	W19010465	Telephone	N	
5397	MN Office Of Enterprise Technology		87.75	1 Transactions				

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1 County Revenue Fund

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1161	Northland Business Systems, Inc 01-201-000-0000-6310		3,699.28	Ann. Contract Audio log 5000 03/13/2019 03/12/2020	IN88382	Contract Repairs And Maintenance	N
1161	Northland Business Systems, Inc		3,699.28	1 Transactions			
308	Preston Public Utilities 01-111-000-0000-6251		4,532.31	Utilities for Courthouse 12/31/2018 01/31/2019		Electricity	N
	01-111-000-0000-6251		2,013.74	Utilities for FCOB 12/31/2018 01/31/2019		Electricity	N
	01-251-000-0000-6251		2,186.91	Utilities for Jail 12/31/2018 01/31/2019		Electricity	N
308	Preston Public Utilities		8,732.96	3 Transactions			
6531	The Leadership Growth Group 01-034-000-0000-6245		600.00	2019 Leadership Growth Group 02/19/2019 02/19/2019		Registration Fees	Y
6531	The Leadership Growth Group		600.00	1 Transactions			
1 Fund Total:			61,558.52	County Revenue Fund	10 Vendors	15 Transactions	

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 13 County Road & Bridge

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
7542	Fillmore Co Treasurer						
	13-330-000-0000-6561		2,880.50	January fuel tax		Gasoline Diesel And Other Fuels	N
7542	Fillmore Co Treasurer		2,880.50	1 Transactions			
6094	MN Energy Resources Corporation						
	13-330-000-0000-6255		432.51	natural gas	0505303491	Gas	N
	13-330-000-0000-6255		990.26	natural gas	0506251865	Gas	N
6094	MN Energy Resources Corporation		1,422.77	2 Transactions			
13 Fund Total:			4,303.27	County Road & Bridge	2 Vendors	3 Transactions	

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14 Sanitation Fund

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
308	Preston Public Utilities 14-390-000-0000-6251		887.28	Utilities for Transfer Station 12/31/2018 01/31/2019 1 Transactions		Electricity N
308	Preston Public Utilities		887.28			
5882	Winneshiek County Landfill 14-390-000-0000-6374		2,510.22	Tipping Fees 02/06/2019 02/11/2019	23019	Landfill Tipping Fees N
	14-390-000-0000-6374		2,383.26	Tipping fees 02/14/2019 02/14/2019 2 Transactions	23032	Landfill Tipping Fees N
5882	Winneshiek County Landfill		4,893.48			
14 Fund Total:			5,780.76	Sanitation Fund	2 Vendors	3 Transactions
Final Total:			71,642.55	14 Vendors	21 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	61,558.52	County Revenue Fund
13	4,303.27	County Road & Bridge
14	5,780.76	Sanitation Fund
All Funds	71,642.55	Total

Approved by,
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2/27/19 3:34PM
76 Trust And Agency Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
373 Amherst Township 76-000-000-0000-2100		23,849.33	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
373 Amherst Township		23,849.33	1 Transactions		
374 Arendahl Township 76-000-000-0000-2100		22,502.19	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
374 Arendahl Township		22,502.19	1 Transactions		
375 Beaver Township 76-000-000-0000-2100		23,819.12	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
375 Beaver Township		23,819.12	1 Transactions		
376 Bloomfield Township 76-000-000-0000-2100		24,226.08	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
376 Bloomfield Township		24,226.08	1 Transactions		
377 Bristol Township 76-000-000-0000-2100		24,631.60	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
377 Bristol Township		24,631.60	1 Transactions		
379 Canton Township 76-000-000-0000-2100		37,243.01	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
379 Canton Township		37,243.01	1 Transactions		
380 Carimona Township 76-000-000-0000-2100		19,628.18	2019 Town & Road allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
380 Carimona Township		19,628.18	1 Transactions		
381 Carrolton Township 76-000-000-0000-2100		21,464.18	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
381 Carrolton Township		21,464.18	1 Transactions		

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76 Trust And Agency Fund

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Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
383	Chatfield Township 76-000-000-0000-2100			26,911.86	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
383	Chatfield Township			26,911.86	1 Transactions			
384	Fillmore Township 76-000-000-0000-2100			29,317.89	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
384	Fillmore Township			29,317.89	1 Transactions			
385	Forestville Township 76-000-000-0000-2100			23,922.56	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
385	Forestville Township			23,922.56	1 Transactions			
387	Fountain Township 76-000-000-0000-2100			20,140.60	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
387	Fountain Township			20,140.60	1 Transactions			
389	Harmony Township 76-000-000-0000-2100			24,249.52	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
389	Harmony Township			24,249.52	1 Transactions			
390	Holt Township 76-000-000-0000-2100			20,311.64	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
390	Holt Township			20,311.64	1 Transactions			
391	Jordan Township 76-000-000-0000-2100			21,193.72	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
391	Jordan Township			21,193.72	1 Transactions			
394	Newburg Township 76-000-000-0000-2100			26,686.96	2019 Town & Road Allotment 02/27/2019 02/27/2019		Due To Other Governmental Agenci	N
394	Newburg Township			26,686.96	1 Transactions			

kfranzen
2/27/19 3:34PM
76 Trust And Agency Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
395 Norway Township 76-000-000-0000-2100		25,651.65	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
395 Norway Township		25,651.65	1 Transactions		
398 Pilot Mound Township 76-000-000-0000-2100		20,470.06	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
398 Pilot Mound Township		20,470.06	1 Transactions		
399 Preble Township 76-000-000-0000-2100		15,497.15	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
399 Preble Township		15,497.15	1 Transactions		
401 Preston Township 76-000-000-0000-2100		20,006.38	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
401 Preston Township		20,006.38	1 Transactions		
405 Spring Valley Township 76-000-000-0000-2100		25,386.67	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
405 Spring Valley Township		25,386.67	1 Transactions		
406 Sumner Township 76-000-000-0000-2100		29,410.31	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
406 Sumner Township		29,410.31	1 Transactions		
409 York Township 76-000-000-0000-2100		24,937.34	2019 Town & Road Allotment 02/27/2019 02/27/2019	Due To Other Governmental Agenci	N
409 York Township		24,937.34	1 Transactions		
76 Fund Total:		551,458.00	Trust And Agency Fund	23 Vendors	23 Transactions
Final Total:		551,458.00	23 Vendors	23 Transactions	

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	76	551,458.00	Trust And Agency Fund	
	All Funds	551,458.00	Total	Approved by,
			
			

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 3/5/2019

Amount of time requested (minutes):

10

Dept.: Fillmore County Public Health

Prepared By: Jessica Erickson, DON

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation
(Yes/No):

Regular Agenda:

Documentation
(Yes/No):

1. Consumer Support Grant Application

YES

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: bvickerman@co.fillmore.mn.us; ainglett@co.fillmore.mn.us; and kruesink@co.fillmore.mn.us



Consumer Support Grant program

The Consumer Support Grant (CSG) program replaces the Medicaid home care services of home health aide (HHA), personal care assistance (PCA) and home care nursing (HCN) with a state-funded grant. Participants work with their county or tribal agency to develop a person-centered, county-approved plan to manage and pay for a range of supports so they may live in their home.

The program gives consumers greater flexibility and freedom of choice in how they get their supports and services as well as who provides them. They may hire parents, spouses, family members, trusted neighbors or friends as well as employees of traditional home care provider agencies.

Who is eligible for a CSG?

To be eligible for a CSG, a person must meet all of these criteria:

- Be eligible for Medical Assistance (MA)
- Be assessed for HHA, PCA or HCN services
- Be able to direct and purchase their own care and supports or have a family member, legal representative or other authorized representative direct and purchase their care and supports on their behalf
- Have a functional limitation that requires ongoing supports to live in the community
- Live in a home setting
- Not receive services through:
 - MA managed care (except Special Needs BasicCare)
 - A home and community-based waiver
 - Family Support Grant
 - Alternative Care
 - MA home care services (HHA, HCN or PCA).

How do people receive the grant?

The county or tribal agency will assess the person's needs and help develop their CSG service plan. The plan:

- Identifies the supports the person needs
- Outlines how CSG will pay for those supports
- Describes the method for documenting the person's expenses.

CSG participants must:

- Arrange for purchasing their goods and services
- Document all CSG expenditures
- Hire a fiscal support entity to help with employer obligations, billing and payment functions.

The county or tribal agency approves the plan and ensures that all costs are within the person's CSG budget.

How much can a person receive?

The grant amount is based on the person's home care assessment and rating, available program funding and state budget caps. Individuals can obtain an estimate of their grant from their county or tribal CSG coordinator. In state fiscal year 2017, an average of 2,382 participants per month received an average monthly grant of \$967.

What can CSG pay for?

A CSG participant may purchase a variety of supports that are included in their person-centered, county-approved plan. All goods and services must:

- Relate to the person's functional limitations
- Help them live in their own home
- Be over and above the cost of supporting a person without a disability.

County or tribal agencies may customize the CSG program within state guidelines to fit the needs of their residents. People should contact their local agency for more information.

Examples of allowable expense categories may include:

- | | |
|--|---|
| • Companionship services | • Respite care |
| • Chore services | • Home health aide or personal care-like services |
| • Family counseling | • Home care nursing services |
| • Home or vehicle modifications | • Specialized equipment |
| • Nutrition services, home delivered meals | • Transportation. |

People must use all other available sources of payment before using the CSG.

How can people apply for the grant?

People may apply at their local county or tribal agency. Currently not all counties offer CSG. However, people may contact them with questions about the CSG. A list of counties and regional offices is on the DHS website at: <https://mn.gov/dhs/general-public/about-dhs/contact-us/counties-and-regional-offices/>. People may also call the Disability Hub MN at 866-333-2466 or online at disabilityhubmn.org.