

**FILLMORE COUNTY  
BOARD OF COMMISSIONERS  
MEETING AGENDA  
February 26, 2019**

Fillmore County Courthouse, 101 Fillmore Street West - Preston, MN

\*\*\*\*\*

Mitch Lentz - First District

Vacant - Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

-----  
Pledge of Allegiance

9:00 a.m.      Approve agenda

Approve Consent Agenda:

1. February 12, 2019 County Board minutes.
2. Application for County On-Sale Intoxicating Liquor License for Preston Golf & Country Club for May 1, 2019 to May 1, 2020.
3. Application for MN Lawful Gambling LG220 Non-Profit Premises Permit for raffle at Preston Golf & Country Club on October 5, 2019

Approve Commissioners' Warrants

Review Auditor's Warrants

9:05 a.m.      Ron Gregg, Highway Engineer

1. Consider entering into an agreement with MN/DOT for the replacement of the traffic signal at the intersection of TH 52 and CSAH No. 2
2. Consider a resolution allowing the Board Chair and County Engineer to execute the agreement between MN/DOT and Fillmore County
3. Request approval to advertise for the CR 115 surface reconditioning project
4. Consider resolutions involving the City of Lanesboro, LRIP (Local Road Improvement Program) projects
  - Beacon St., Rochelle Ave., and Coffee St. LRIP Project
  - Kirkwood St. LRIP Project
5. Presentation on the Project Selection Criteria for Fillmore County

9:30 a.m.      Citizens Input

9:35 a.m.      Drew Hatzenbihler, Solid Waste Administrator

1. Consider 2019 Hauler's licenses

9:45 a.m.      Kristina Kohn, Human Resources

1. Resignation for Darrel Schmitt, Engineering Technician Supervisor, effective February 19, 2019
2. Request to hire temporary, part time office support staff in Extension/Veteran Services as requested by the Veteran Services Office and recommended by the Community Services committee.
3. Resignation of Sherida Newgard, Account Technician, with Early Retirement Incentive package effective March 7, 2019
4. Request to add open vacancy with currently candidate pool for Account Technician as requested by the Auditor/Treasurer and recommended by the Hiring Committee.

**OTHER ADMINISTRATIVE ITEMS:**

1. Consider approving the purchase of Civil Engineering Design Software called Softree for use in the Highway Department as recommended by the Technology/Land Records/GIS.
2. Consider approving the replacement of the Barrier Firewall with Cisco Firewall units at both Courthouse and County Office Building as recommended by the Technology/Land Records/GIS.
3. Discussion with possible action regarding update for Taxpayer Services.
4. Discussion with possible action regarding the Department of Natural Resources and Chronic Wasting Disease.

**11:00 a.m. Presentation of the Project of the Year by: Wayne Sandberg, President of the Minnesota County Engineers Association**

**FILLMORE COUNTY BOARD OF COMMISSIONERS**

**February 26, 2019 Meeting Agenda**

**Page 2**

**11:10 a.m. Employee Recognition**

Calendar review and committee reports

**MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

Monday, February 25	6:00 p.m.	Zumbro Valley Health Center, Rochester	<i>Lentz</i>
Tuesday, February 26	7:30 a.m.	Highway Department, Highway Office, Preston	<i>Bakke/Prestby</i>
	9:00 a.m.	County Board - Special Meeting, Commissioners' Boardroom, Courthouse, Preston	
	11:00 a.m.	Employee Recognition, Commissioners' Boardroom, Courthouse, Preston	
	1:00 p.m.	Fillmore-Houston Joint Board of Health, Mabel	
Wednesday, February 27	4:30 p.m.	Economic Development Authority	<i>Lentz</i>
Thursday, February 28	9:00 a.m.	Root River One Watershed/One Plan, Fillmore County Office Building, Conf. Rm. 108, 902 Houston Street, Preston	<i>Bakke</i>
	7:00 p.m.	Planning Commission, Commissioners' Boardroom, Courthouse, Preston	<i>Bakke</i>
Tuesday, March 5	8:00 a.m.	Facilities Maintenance	<i>Dahl/Prestby</i>
	9:00 a.m.	County Board – Special Meeting, Commissioners' Boardroom, Courthouse, Preston	
Thursday, March 7	10:00 a.m.	Workforce Development, Inc., Rochester	<i>Lentz</i>
Monday, March 11	9:00 a.m.	Southeast MN Water Resources Board, People's Energy Cooperative, Oronoco	<i>Bakke</i>
	4:30 p.m.	Winneshiek County Solid Waste Agency Joint Powers Board, Winneshiek County Recycling Center, Decorah	
	6:00 p.m.	Developmental Achievement Center (DAC), Preston	<i>Lentz</i>
	6:30 p.m.	Semcac, St. Charles	<i>Dahl</i>
Tuesday, March 12	7:30 a.m.	Labor/Management Safety	<i>Dahl/Prestby</i>
	9:00 a.m.	County Board – Regular Meeting, Commissioners' Boardroom, Courthouse, Preston	
	12:00 p.m.	Department Head	<i>Bakke/Prestby</i>
Wednesday, March 13	12:00 p.m.	Dodge-Fillmore-Olmsted Joint Powers Board, Rochester	<i>Bakke/Prestby</i>
Thursday, March 14	4:30 p.m.	Soil and Water Conservation District (SWCD), SWCD Building, Preston	<i>Bakke</i>

## **FILLMORE COUNTY COMMISSIONERS' MINUTES**

**February 12, 2019**

This is a preliminary draft of the February 12, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

\*\*\*\*\*

The Board of County Commissioners of Fillmore County, Minnesota met in regular session this 12<sup>th</sup> day of February, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Heidi Jones, Auditor/Treasurer; Jessica Erickson, Director of Nursing; Daniel Dornink, Deputy Sheriff; Kelli Jo Dornink, Social Worker; Teri Root, Eligibility Worker; Wendy Ebner, Social Services Supervisor; Diane Olson, Fiscal Officer; Brett Corson, County Attorney; Jason Marquardt, Veteran Services Officer; Cristal Adkins, Zoning Administrator; Brian Hoff, Land Records Director/Assessor; Jamie Fenske, Jail Administrator; Lance Boyum, Chief Deputy; David Kiehne, Recorder; Greg Melartin, Jailer; Renee Zachman, Law Enforcement Labor Services (LELS) Union Representative; Kimberly McCabe, Eligibility Worker; Kurt Njos, Social Worker; Bonita Underbakke and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the agenda.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. February 5, 2019 County Board minutes as presented.

On motion by Prestby and seconded by Dahl, the Board unanimously approved payment of the following Commissioners' warrants:

**WARRANTS**

The Auditor's warrants were reviewed.

Jessica Erickson, Director of Nursing, was present.

Erickson reviewed the 2018 Community Health Board Expenditures for Fillmore County, Houston County and as a Joint Board. She noted that this report will be on the agenda for the February 26<sup>th</sup> Joint Board of Health meeting.

Bobbie Vickerman, Coordinator, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the Adult and Children's Mobile Crisis Grant Cooperative Agreement for 2019-2020.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the 2017 audit.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the payment of \$1,485.00 to Astrophysics for roller tables for Courthouse Security.

On motion by Prestby and seconded by Dahl, the Board unanimously recommended that the Auditor/Treasurer designate the Assessor duties to Brian Hoff, per statute.

Coordinator Vickerman updated the Board with reference to Taxpayer Services.

Kristina Kohn, Human Resources Officer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the resignation from Carrie Huffman, Accounting Technician, effective February 15, 2019 and thanked her for eleven (11) years of service.

On motion by Dahl and seconded by Prestby, the Board unanimously approved to continue with current advertisement for a replacement Accounting Technician as requested by the Auditor/Treasurer and as recommended by the Personnel Committee.

On motion by Prestby and seconded by Dahl, the Board unanimously approved to hire Dalton Bellock, based on the LELS pay plan, as replacement full time deputy effective February 26, 2019 as requested by Sheriff DeGeorge and as recommended by the hiring committee.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to hire Kayla Pierce at step 1 of current grade as Accounting Technician in Land Records effective March 18, 2019 as recommended by the hiring committee.

On motion by Lentz and seconded by Dahl, the Board voted unanimously to adopt the Compensation Study as recommended by David Drown & Associates and Classification and Compensation Plan Committee.

A motion was made by Dahl and seconded by Lentz to implement a 2% market adjustment/cost of living increase to the pay plan. Discussion ensued regarding an effective date. Chair Bakke rejected the motion and asked for an all-inclusive motion.

A motion was made by Bakke and seconded by Prestby to implement the compensation study pay plan and an additional 2% market adjustment/cost of living increase retroactive to January 1, 2019. The Chair called for a vote: Commissioners voting "aye": Bakke, Peterson and Dahl. Commissioner voting "nay": Lentz. The motion prevailed.

On motion by Lentz and seconded by Prestby, the Board voted unanimously to implement the Hard Freeze Option for employees who, through the study, currently exceed their pay level, until the pay plan catches up to their wage.

Continuing maintenance of the Pay Plan was discussed. By consensus of the Board, it was decided to follow the previous practice of reviewing position descriptions at 25% per year and utilize the new consultant to assist with this process as needed.

A review of the calendar was done and the following committee reports and announcements were given: Semcac meeting cancelled due to the weather. Lentz – Emergency Radio Board, Development Achievement Center (DAC) – financially working to get back to operating. Prestby/Bakke – Solid Waste - hauler licenses, hauler fee updates, Winneshiek County Landfill appliances from loads will be charged, apply for Winneshiek County grant, credit card machine at Resource Recovery Center and Revolution Plastics dumpster discussion.

The Chair recessed the meeting at 10:26 a.m. and resumed back in session at 10:33 a.m.

On motion by Prestby and seconded by Lentz, the meeting was closed at 10:33 a.m. pursuant to MN Statute 13D.05, subd.2 (b), regarding employee discipline action. All members were present. Also present were Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Lance Boyum, Chief Deputy;

**FILLMORE COUNTY COMMISSIONERS' MINUTES**

**February 12, 2019**

Jamie Fenske, Jail Administrator; Greg Melartin, Jailer; Renee Zachman, LELS Union Representative; and Daniel Dornink, Deputy Sheriff.

The Chair reopened the meeting at 11:35 a.m.

On motion by Lentz and seconded by Dahl, the Board supports the imposed disciplinary action.

On motion by Lentz and seconded by Prestby, the Chair adjourned the meeting at 11:43 a.m.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

Print Form

**APPLICATION FOR COUNTY ON-SALE  
INTOXICATING LIQUOR LICENSE**

No license will be approved or released until MN Alcohol and Gambling Enforcement receives the \$20 retailer ID card fee.

To apply for MN Sales tax number call 651-296-6181

Workers compensation insurance company name AmTrust Financial Policy Number MWC1022575

Licensee's MN sales and Use Tax ID # 8331860 Licensee's Federal Tax ID # 41-0689670

Applicants Name (Business, Partnerships, Corporation) <u>Preston Golf Club + Country Club</u>		DOB	SSN	Trade Name or DBA
Business Address <u>27486 Hwy 16 W, P.O. Box 102</u>		Business Phone <u>507 765 4485</u>		Applicant's Home Phone
City <u>Preston</u>	County <u>Fillmore</u>	State <u>MN</u>	Zip Code <u>55965</u>	License Period From <u>05/01/2019</u> To <u>05/01/2020</u>
Give information requested below for all partners, or the officers and directors of a partnership or corporation, and the percent of stock held by each officer if applicable.				
Name, title, and percent ownership <u>Preston Golf Club 100%</u>		Address <u>27486 Hwy 16 W Preston MN</u>		DOB SSN
Name, title, and percent ownership		Address		DOB SSN
Name, title, and percent ownership		Address		DOB SSN
Name, title, and percent ownership		Address		DOB SSN
Date of incorporation <u>4-24-1958</u>	State of incorporation <u>MN</u>	Certificate Number <u>File #C-574</u>	Is corporation authorized to do business in Minnesota? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Purpose of corporation			If a subsidiary of another corporation, give name	
Describe the premises to be licensed <u>Golf Course - Clubhouse</u>				
Floor establishment is located on <u>main</u>		Number of restaurant employees <u>N/A</u>	Seating capacity <u>150</u>	Hours food will be available <u>N/A</u>
Number of months per year establishment will be open <u>12</u>			Name of manager <u>James R. Harstad</u>	
If the restaurant is in conjunction with another business (resort etc.), describe business				
Name the nearest municipality on sale licenses are issued. <u>Preston, MN</u>				

☐ Yes ☒ No Has applicant, partners, officers or employees ever had any felony convictions or liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

☐ Yes ☒ No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity?  
(if the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.)

☐ Yes ☒ No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

☐ Yes ☒ No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.

☒ Yes ☐ No Will you serve liquor on Sunday? Amount of Sunday license fee 50.00

☒ Yes ☐ No Is this establishment located in an organized township? If so, attach township approval.

☐ Yes ☒ No Has a restaurant license been issued by the state or local health department for this establishment?

I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

James R. Harstad mng. J.R. Harstad 2-7-19  
Name of applicant (please print or type) Signature of Applicant Date

The licensee must have one of the following:

☒ Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "**CERTIFICATE OF INSURANCE**" to this form.

☐ A surety bond from a surety company with minimum coverage as specified above.

☐ A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

**IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY**

☒ Yes ☐ No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

Brett Corsor Fillmore 2/8/19  
Signature County Attorney County Date

**REPORT BY POLICE OR SHERIFF'S DEPARTMENT**

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

[Signature] Fillmore County Sheriff 02/07/2019  
Signature Department and Title Date

**IMPORTANT NOTICE**

ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.  
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864

A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100 % of the value of the check, whichever is greater, plus interest and attorney fees.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/07/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Harmony Insurance Group 103 Main Ave N PO Box 357 Harmony MN 55939		<b>CONTACT</b> NAME: James Lutes PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: jln@harmonyinsurancegroup.com	
<b>INSURED</b> Preston Golf And Country Club PO Box 102 Preston MN 55965		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: WADENA INS CO NAIC # 12528 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	ADDRESS	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		WOR1809	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> Hired AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MN) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		WOR1809	05/01/2019	05/01/2020	Liquor Liability 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Liquor Liability is included within the limits of the general liability.

**CERTIFICATE HOLDER****CANCELLATION**

City of Preston 210 Fillmore St W PO Box 657 Preston MN 55965	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE James T Lutes
--	--



DEPARTMENT OF PUBLIC SAFETY  
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION  
445 Minnesota Street Suite 222  
St. Paul, MN 55101  
Phone (651) 201-7507 TDD (651) 282-6555  
Fax (651) 297-5259

CARD NUMBER

(Office Use Only)

APPLICATION FOR RETAILER'S (BUYER'S) CARD FOR LIQUOR AND WINE  
PLEASE RETURN THIS APPLICATION WITH FEE \$20.00

ISSUING AUTHORITY Fillmore County	TYPE CODE	BUYER'S CARD EXPIRES	IDENTIFICATION #
PRINT NAME OF LICENSEE (AS SHOWN ON LICENSE) Preston Golf Club	BUSINESS NAME (DBA) Preston Golf Club		
BUSINESS ADDRESS 27486 Hwy 16 W.	COUNTY Fillmore	BUSINESS PHONE 507 765 4485	
CITY, STATE, ZIP CODE Preston, MN 55965	AUTHORIZED SIGNATURE Jay Harslund mng.		

PS 9135 (12/09)

cell 507 459 5397  
preston@golfcourse@  
mail.com

## Fountain Township

The Fountain Township has approved the Preston Golf Club for a full on-sale license for intoxicating liquor.

Paul Hamann

Print and Sign

2/2/2019

Date

Paul Hamann



PRESTON GOLF CLUB  
PO BOX 102  
PRESTON, MN 55965-0102

18113

75-319/912

DATE 1-22-19

PAY TO THE  
ORDER OF

Fillmore County

\$ 1250<sup>00</sup>

One thousand two hundred fifty & 00/100

DOLLARS

Security features  
included.  
Details on back.



COMMUNITY  
BANK

"We Make Banking Easy!"

MEMO

J R Harstad

MP

⑈018113⑈ ⑆091203191⑆

0001548⑈



PRESTON GOLF CLUB  
PO BOX 102  
PRESTON, MN 55965-0102

18114

75-319/912

DATE 1-22-19

PAY TO THE  
ORDER OF

Minnesota Alcohol & Gambling

\$ 20<sup>00</sup>

Twenty & 00/100

DOLLARS

Security features  
included.  
Details on back.



COMMUNITY  
BANK

"We Make Banking Easy!"

MEMO

J R Harstad

MP

⑈018114⑈ ⑆091203191⑆

0001548⑈

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Preston Golf & Country Club \* Previous Gambling Permit Number: X93942-17-001  
 Minnesota Tax ID Number, if any: 8331860 Federal Employer ID Number (FEIN), if any: 41-0689670  
 Mailing Address: Po Box 102  
 City: Preston State: MN Zip: 55965 County: Fillmore  
 Name of Chief Executive Officer (CEO): Tona Larson Board President  
 CEO Daytime Phone: \_\_\_\_\_ CEO Email: prestongolfcourse@gmail.com  
 (permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): 507 765 4485

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Preston Golf & Country Club

Physical Address (do not use P.O. box): 27486 Hwy 16 W

Check one:

☒ City: Preston MN Zip: 55965 County: Fillmore  
☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

☒ Date(s) of activity (for raffles, indicate the date of the drawing): October 5, 2019

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: Fillmore County

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Tona Larson pres. Date: 2/2/2019  
(Signature must be CEO's signature; designee may not sign)

Print Name: Tona Larson

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

**Office of the Minnesota Secretary of State  
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	Preston Golf Club
Date Filed:	04/24/1958
File Number:	C-574
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 01/24/2019



*Steve Simon*

Steve Simon  
Secretary of State  
State of Minnesota



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/07/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Harmony Insurance Group 103 Main Ave N PO Box 357 Harmony MN 55939		<b>CONTACT NAME:</b> James Lutes <b>PHONE (A/C, No, Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> jim@harmonyinsurancegroup.com	
<b>INSURED</b> Preston Golf And Country Club PO Box 102 Preston MN 55965		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> WADENA INS CO <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 12528	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR LTR	TYPE OF INSURANCE	INSURER	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		WOR1809	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> MIXED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MN) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>Liquor Liability</b>		WOR1809	05/01/2019	05/01/2020	Liquor Liability 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Liquor Liability is included within the limits of the general liability.

**CERTIFICATE HOLDER****CANCELLATION**

City of Preston 210 Fillmore St W PO Box 657 Preston MN 55965	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>James T Lutes</i>
--	---

© 1988-2015 ACORD CORPORATION. All rights reserved.

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4928	1 Source					
	01-149-000-0000-6408		544.31	County supplies	multiple	County Shared Office Supplies Y
				02/08/2019 02/08/2019		
4928	1 Source		544.31	1 Transactions		
9	AmeriPride Services, Inc					
	01-111-000-0000-6377		44.32	Dust mop service	2800981229	Fees And Service Charges N
				01/16/2019 01/16/2019		
	01-251-000-0000-6377		82.65	Jail Laundry	2800989250	Fees And Service Charges N
				02/06/2019 02/06/2019		
9	AmeriPride Services, Inc		126.97	2 Transactions		
5983	Anderson Auto LLC					
	01-202-000-0000-6311		69.26	Squad service	161244	Miscellaneous Repairs And Mainten Y
				01/08/2019 01/08/2019		
5983	Anderson Auto LLC		69.26	1 Transactions		
3684	Ask/Michael L					
	01-202-000-0000-6335		9.28	Bailiff mileage		Employee Automobile Allowance Y
				02/06/2019 02/06/2019		
3684	Ask/Michael L		9.28	1 Transactions		
2223	Brand/Jeffrey R					
	01-102-000-0000-6337		583.68	Motel & meals-conference		Other Travel Expense N
				02/12/2019 02/15/2019		
2223	Brand/Jeffrey R		583.68	1 Transactions		
1066	Burkholder/Philip R					
	01-149-000-0000-6104		45.00	Per Diem		Per Diem N
				02/14/2019 02/14/2019		
	01-149-000-0000-6335		13.92	Mileage		Employee Automobile Allowance N
				02/14/2019 02/14/2019		
1066	Burkholder/Philip R		58.92	2 Transactions		
2492	Chatfield Body Shop Inc					
	01-202-000-0000-6311		46.50	2018 Explorer service	4506	Miscellaneous Repairs And Mainten N
				01/24/2019 01/24/2019		
2492	Chatfield Body Shop Inc		46.50	1 Transactions		
8576	Corson/Brett					

SNEWGARD

2/20/19 1:48PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 3

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-091-000-0000-6408		12.39	3m wall hooks		Other Office Supplies	N
				02/12/2019 02/12/2019			
8576	Corson/Brett		12.39	1 Transactions			
3435	DALCO						
	01-251-000-0000-6411		463.06	Jail custodial supplies	3413641	Custodial Supplies	N
				02/04/2019 02/04/2019			
3435	DALCO		463.06	1 Transactions			
5457	Davidson Septic Services LLC						
	01-105-000-0000-6105		2,375.00	Feedlot wages	1034	Gross Salaries	Y
				02/06/2019 02/06/2019			
5457	Davidson Septic Services LLC		2,375.00	1 Transactions			
3141	Drivers License Guide Company						
	01-041-000-0000-6233		29.95	2019 ID Guide	742388	Publications	Y
				02/03/2019 02/03/2019			
3141	Drivers License Guide Company		29.95	1 Transactions			
82132	Fillmore Co Journal						
	01-003-000-0000-6233		11.00	Board minutes	98049	Publications	N
				02/11/2019 02/11/2019			
	01-149-000-0000-6241		132.32	2019 Fillmore County Budget	98052	Advertising	N
				02/11/2019 02/11/2019			
	01-202-000-0000-6241		63.90	Help wanted-bailiff/transport	multiple	Advertising	N
				01/14/2019 01/28/2019			
82132	Fillmore Co Journal		207.22	3 Transactions			
111	Fillmore Co Treasurer- Credit Card/ACH						
	01-603-000-0000-6337		9.44	Feedlot	5812	Other Travel Expense	N
				01/09/2019 01/11/2019			
	01-149-000-0000-6408		141.14	County supplies	5942	County Shared Office Supplies	N
				01/18/2019 01/21/2019			
111	Fillmore Co Treasurer- Credit Card/ACH		150.58	2 Transactions			
5745	Flexible Benefit Consulting, Inc						
	01-149-000-0000-6285		1,643.21	February 2019 consulting	20190206-02	Professional Fees	N
				02/06/2019 02/06/2019			
5745	Flexible Benefit Consulting, Inc		1,643.21	1 Transactions			

SNEWGARD

2/20/19 1:48PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 4

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
4767	Galls, LLC							
	01-202-000-0000-6173			340.50	Uniforms	011801254	Uniform Allowance	Y
					01/23/2019 01/23/2019			
4767	Galls, LLC			340.50	1 Transactions			
6521	Gundersen Health System							
	01-202-000-0000-6377			10.00	Photo-ICR 18009321	37114	Fees And Service Charges	N
					01/31/2019 01/31/2019			
6521	Gundersen Health System			10.00	1 Transactions			
4899	HEALTHDIRECT #119							
	01-251-000-0000-6431			193.80	Inmate meds	0000047520	Drugs And Medicine	N
					01/31/2019 01/31/2019			
4899	HEALTHDIRECT #119			193.80	1 Transactions			
5817	Hildi Inc							
	01-149-000-0000-6285			2,930.00	Actuarial valuation	10333	Professional Fees	N
					02/04/2019 02/04/2019			
5817	Hildi Inc			2,930.00	1 Transactions			
4441	Independent Emergency Services, LLC							
	01-201-000-0000-6310			100.00	February 911 services	200-0223	Contract Repairs And Maintenance	Y
					02/01/2019 02/28/2019			
4441	Independent Emergency Services, LLC			100.00	1 Transactions			
5874	Jaguar Communications, Inc.							
	01-060-000-0000-6285	AP	P	75.00	December 2018 locates-	171493	Professional Fees	N
					01/31/2019 01/31/2019			
	01-060-000-0000-6285			77.90	January 2019 locates	171494	Professional Fees	N
					01/31/2019 01/31/2019			
5874	Jaguar Communications, Inc.			152.90	2 Transactions			
83550	Kelly Printing & Signs LLC							
	01-202-000-0000-6650	AP	P	484.50	New squad graphics	32438	Vehicles Purchased	N
					01/25/2019 01/25/2019			
	01-202-000-0000-6402			159.00	Letterhead & envelopes	32468	Stationary And Forms	N
					01/28/2019 01/28/2019			
	01-202-000-0000-6402			31.00	Warrant envelopes	32469	Stationary And Forms	N
					01/28/2019 01/28/2019			
	01-202-000-0000-6402			255.00	Business cards	32481	Stationary And Forms	N

SNEWGARD

2/20/19 1:48PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
83550	Kelly Printing & Signs LLC		929.50	01/29/2019 01/29/2019 4 Transactions		
7506	Language Line Services 01-251-000-0000-6285		11.34	Over-the-phone interpretation 01/31/2019 01/31/2019 1 Transactions	4499270	Professional Fees N
7506	Language Line Services		11.34			
5992	Law Office of Frederick S Suhler, Jr. 01-011-000-0000-6261		120.00	23-JV-18-442, 23-JV-798 01/18/2019 02/04/2019 1 Transactions		Court Appointed Attorneys Y
5992	Law Office of Frederick S Suhler, Jr.		120.00			
3315	Melver/Paula 01-443-000-0000-6335		281.88	January 2019 mileage 01/10/2019 01/29/2019 1 Transactions		Employee Automobile Allowance N
3315	Melver/Paula		281.88			
4866	MENd CORRECTIONAL CARE, PLLC 01-251-000-0000-6429		2,210.85	February 2019 healthcare srvc 02/01/2019 02/28/2019 1 Transactions	3786	Nurse/Medical Service Agreement N
4866	MENd CORRECTIONAL CARE, PLLC		2,210.85			
4113	MN Assoc Of Co Veterans Service Officers 01-125-000-0000-6242		100.00	MACVSO membership		Membership Dues N
	01-125-000-0000-6245		50.00	MACVSO conference pre-reg		Registration Fees N
4113	MN Assoc Of Co Veterans Service Officers		150.00	2 Transactions		
84635	MN County Attorney's Association 01-202-000-0000-6402		33.00	Forfeiture Forms 01/23/2019 01/23/2019 1 Transactions	200005104	Stationary And Forms N
84635	MN County Attorney's Association		33.00			
597	MN Secretary Of State-Notary 01-105-000-0000-6377		120.00	Notary-Franzen		Fees And Service Charges N
597	MN Secretary Of State-Notary		120.00	1 Transactions		
6522	NACVSO 01-125-000-0000-6242		50.00	NACVSO dues		Membership Dues N

SNEWGARD

2/20/19 1:48PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6522	NACVSO			50.00	1 Transactions			
6007	O'Donnell/John H							
	01-202-000-0000-6335			31.32	Bailiff mileage		Employee Automobile Allowance	Y
					02/06/2019	02/06/2019		
6007	O'Donnell/John H			31.32	1 Transactions			
7003	Olmsted County							
	01-105-000-0000-6459			49.20	H2O kit	WL011002018.4	Water Kits	N
					02/05/2019	02/05/2019		
7003	Olmsted County			49.20	1 Transactions			
3169	Pohlman/Brenda L							
	01-441-000-0000-6448			32.48	SHIP mileage		Ship Grant Expenses	N
					01/28/2019	02/01/2019		
	01-441-000-0000-6448			15.08	SHIP mileage		Ship Grant Expenses	N
					01/18/2019	01/18/2019		
	01-441-000-0000-6449			62.64	PHEP mileage		Preparedness Grant	N
					01/16/2019	01/17/2019		
	01-446-000-0000-6335			12.76	MCH mileage		Employee Automobile Allowance	N
					01/16/2019	01/16/2019		
3169	Pohlman/Brenda L			122.96	4 Transactions			
5988	Preston Auto Parts							
	01-251-000-0000-6580			232.89	Repair & maintenance supplies	multiple	Other Repair And Maintenance Supp	N
					01/03/2019	01/24/2019		
5988	Preston Auto Parts			232.89	1 Transactions			
81511	Preston Foods							
	01-251-000-0000-6416			3.57	Jail supplies	001000140854	Misc Supplies	N
					01/14/2019	01/14/2019		
81511	Preston Foods			3.57	1 Transactions			
4487	Preston Service Plus							
	01-125-000-0000-6580	AP	P	58.29	Mount tires on Transit	11472	Other Repair And Maintenance Supp	Y
					12/27/2018	12/27/2018		
	01-202-000-0000-6311			536.81	2013 Durango service	11500	Miscellaneous Repairs And Mainten	Y
					01/03/2019	01/03/2019		
	01-202-000-0000-6311			66.27	2012 Impala service	11517	Miscellaneous Repairs And Mainten	Y
					01/07/2019	01/07/2019		

SNEWGARD

2/20/19 1:48PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 7

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-202-000-0000-6311		80.26	2013 Impala service	11521	Miscellaneous Repairs And Mainten	Y
				01/07/2019 01/07/2019			
	01-202-000-0000-6311		950.44	2012 Impala service & tires	11568	Miscellaneous Repairs And Mainten	Y
				01/14/2019 01/14/2019			
	01-202-000-0000-6311		248.77	2016 Durango service	11581	Miscellaneous Repairs And Mainten	Y
				01/15/2019 01/15/2019			
	01-202-000-0000-6311		389.45	2016 Durango service	11631	Miscellaneous Repairs And Mainten	Y
				01/24/2019 01/24/2019			
4487	Preston Service Plus		2,330.29	7 Transactions			
3448	Reliable Pest Management						
	01-111-000-0000-6377		45.00	Rodent control @FCOB	6855	Fees And Service Charges	Y
				01/08/2019 01/08/2019			
3448	Reliable Pest Management		45.00	1 Transactions			
9206	Winona Heating & Ventilating Co, Inc.						
	01-111-000-0000-6317		190.00	Replace reheat valve FCOB	17172	Building Maintenance	N
				01/23/2019 01/23/2019			
	01-111-000-0000-6317		638.51	Replace motor-HP7 @cthse	17194	Building Maintenance	N
				01/24/2019 01/24/2019			
9206	Winona Heating & Ventilating Co, Inc.		828.51	2 Transactions			
6050	Wright/Sandra						
	01-149-000-0000-6104		45.00	Conf call-BCHRA		Per Diem	N
				02/07/2019 02/07/2019			
6050	Wright/Sandra		45.00	1 Transactions			
1 Fund Total:			17,642.84	County Revenue Fund	38 Vendors	58 Transactions	

SNEWGARD  
 2/20/19 1:48PM  
 12 INFRA FUND

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 8

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6520	Astrophysics Inc							
	12-111-000-0000-6625	AP	P	1,485.00	Enter & Ext rol table & chair	0019279-IN	Building Improvement	N
					07/20/2018 07/20/2018			
6520	Astrophysics Inc			1,485.00	1 Transactions			
9206	Winona Heating & Ventilating Co, Inc.							
	12-111-000-0000-6625	AP	P	22,370.00	Titus System replacement @cths	22550	Building Improvement	N
					06/25/2018 06/25/2018			
9206	Winona Heating & Ventilating Co, Inc.			22,370.00	1 Transactions			
12 Fund Total:				23,855.00	INFRA FUND	2 Vendors	2 Transactions	

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3691	Bauer Built Inc					
	13-330-000-0000-6516		35.00	labor	34640	Tires & Repairs N
	13-330-000-0000-6516		15.00	tires/parts	34640	Tires & Repairs N
	13-330-000-0000-6516		47.50	tires/parts	34749	Tires & Repairs N
	13-330-000-0000-6516		190.00	labor	34749	Tires & Repairs N
	13-330-000-0000-6516		23.00	tires/parts	34829	Tires & Repairs N
	13-330-000-0000-6516		30.00	labor	34829	Tires & Repairs N
	13-330-000-0000-6516		2,840.00	tires/parts	34918	Tires & Repairs N
	13-330-000-0000-6516		250.00	labor	34918	Tires & Repairs N
3691	Bauer Built Inc		3,430.50	8 Transactions		
6175	Carolan/Jared					
	13-320-000-0000-6466		200.00	safety boots		Safety Materails N
6175	Carolan/Jared		200.00	1 Transactions		
6150	Cintas Corporation No.2					
	13-310-000-0000-6293		17.65	uniforms	4014442243	Uniform Expense N
	13-310-000-0000-6293		8.73	uniforms	4014602358	Uniform Expense N
	13-310-000-0000-6293		20.48	uniforms	4014602967	Uniform Expense N
	13-310-000-0000-6293		8.82	uniforms	4014603049	Uniform Expense N
	13-310-000-0000-6293		8.80	uniforms	4014648457	Uniform Expense N
	13-310-000-0000-6293		9.86	uniforms	4014648566	Uniform Expense N
	13-310-000-0000-6293		14.65	uniforms	4014781303	Uniform Expense N
	13-310-000-0000-6293		8.73	uniforms	4014922815	Uniform Expense N
	13-330-000-0000-6576		144.84	supplies	4014924902	Shop Supplies & Tools N
	13-310-000-0000-6293		38.52	uniforms	4014924932	Uniform Expense N
	13-310-000-0000-6293		8.82	uniforms	4014925028	Uniform Expense N
	13-310-000-0000-6293		8.80	uniforms	4014963367	Uniform Expense N
	13-310-000-0000-6293		9.86	uniforms	4014963384	Uniform Expense N
	13-310-000-0000-6293		17.65	uniforms	4015110014	Uniform Expense N
	13-310-000-0000-6293		8.73	uniforms	4015268636	Uniform Expense N
	13-310-000-0000-6293		23.16	uniforms	4015270851	Uniform Expense N
	13-310-000-0000-6293		8.82	uniforms	4015270932	Uniform Expense N
	13-310-000-0000-6293		15.00	uniforms	4015306594	Uniform Expense N
	13-310-000-0000-6293		15.00	uniforms	4015306681	Uniform Expense N
	13-310-000-0000-6293		15.00	uniforms	4015481209	Uniform Expense N
	13-310-000-0000-6293		15.00	uniforms	4015627316	Uniform Expense N
	13-330-000-0000-6576		144.84	supplies	4015629756	Shop Supplies & Tools N
	13-310-000-0000-6293		24.71	uniforms	4015629925	Uniform Expense N

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	13-310-000-0000-6293		24.22	uniforms	4015629942	Uniform Expense	N
	13-310-000-0000-6293		15.00	uniforms	4015691219	Uniform Expense	N
	13-310-000-0000-6293		15.00	uniforms	4015691288	Uniform Expense	N
	13-310-000-0000-6293		17.65	uniforms	4015819357	Uniform Expense	N
6150	Cintas Corporation No.2		668.34	27 Transactions			
5826	Culligan Water Conditioning						
	13-330-000-0000-6317		34.95	drinking water	913778	Building Maintenance	N
5826	Culligan Water Conditioning		34.95	1 Transactions			
8165	Dave Syverson Freightliner						
	13-330-000-0000-6575		217.53	parts	306264	Machinery Parts	N
	13-330-000-0000-6575		52.95	parts	306339	Machinery Parts	N
	13-330-000-0000-6575		15.52	parts	307073	Machinery Parts	N
	13-330-000-0000-6575		15.66	parts	307808	Machinery Parts	N
	13-330-000-0000-6575		70.27	parts	307810	Machinery Parts	N
	13-330-000-0000-6575		61.48	parts	307844	Machinery Parts	N
	13-330-000-0000-6575		101.18	parts	307866	Machinery Parts	N
	13-330-000-0000-6575		40.65	parts	307867	Machinery Parts	N
	13-330-000-0000-6575		17.54	parts	307962	Machinery Parts	N
	13-330-000-0000-6575		283.90	parts	308050	Machinery Parts	N
8165	Dave Syverson Freightliner		876.68	10 Transactions			
99	Erickson Engineering LLC						
	13-340-000-0000-6265		1,173.00	consulting	12943	Consulting	N
99	Erickson Engineering LLC		1,173.00	1 Transactions			
6020	FSSolutions						
	13-300-000-0000-6377		104.40	drug test	L10038	Fees And Service Charges	N
	13-300-000-0000-6377		250.00	annual drug testing subscripti	L10038	Fees And Service Charges	N
6020	FSSolutions		354.40	2 Transactions			
155	Hammell Equipment Inc						
	13-330-000-0000-6575		8.08	parts	I108513	Machinery Parts	N
155	Hammell Equipment Inc		8.08	1 Transactions			
2669	Hammell Equipment Inc						
	13-330-000-0000-6561		111.44	additive	HI44728	Gasoline Diesel And Other Fuels	N
2669	Hammell Equipment Inc		111.44	1 Transactions			

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3714	Hovey Oil Co Inc					
	13-330-000-0000-6561		766.15	#1 diesel	100158	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		682.15	#2 diesel	100158	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		262.95	gas	100158	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		916.76	#1 diesel	100200	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		833.77	#2 diesel	100200	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		908.23	#1 diesel	100214	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		826.01	#2 diesel	100214	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		889.04	#1 diesel	100249	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		814.68	#2 diesel	100249	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		781.42	#2 diesel	100280	Gasoline Diesel And Other Fuels N
	13-330-000-0000-6561		908.36	#1 diesel	100280	Gasoline Diesel And Other Fuels N
3714	Hovey Oil Co Inc		8,589.52	11 Transactions		
6525	InSite Contracting Inc					
	13-310-000-0000-6580		2,000.00	guardrail	2002	Other Repair And Maintenance Supp N
	13-310-000-0000-6580		1,975.00	guardrail	2003	Other Repair And Maintenance Supp N
	13-310-000-0000-6580		2,100.00	guardrail	2004	Other Repair And Maintenance Supp N
6525	InSite Contracting Inc		6,075.00	3 Transactions		
1996	Nutrien Ag Solutions Inc					
	13-330-000-0000-6526		134.00	weed control	1230262	Weed Control N
	13-330-000-0000-6526		207.40	weed control	37948465	Weed Control N
1996	Nutrien Ag Solutions Inc		73.40	2 Transactions		
5471	Precise MRM LLC					
	13-310-000-0000-6580		75.00	truck data	IN200-1019879	Other Repair And Maintenance Supp N
5471	Precise MRM LLC		75.00	1 Transactions		
5988	Preston Auto Parts					
	13-330-000-0000-6575		153.14	parts	01-67313	Machinery Parts N
	13-330-000-0000-6576		12.97	supplies	573892	Shop Supplies & Tools N
	13-330-000-0000-6576		14.96	supplies	573905	Shop Supplies & Tools N
	13-330-000-0000-6576		27.17	supplies	574006	Shop Supplies & Tools N
	13-330-000-0000-6575		449.98	parts	574083	Machinery Parts N
	13-330-000-0000-6575		4.72	parts	574084	Machinery Parts N
	13-330-000-0000-6575		7.15	parts	574441	Machinery Parts N
	13-330-000-0000-6576		46.32	supplies	574509	Shop Supplies & Tools N
	13-330-000-0000-6576		16.99	supplies	574894	Shop Supplies & Tools N
	13-330-000-0000-6575		5.96	parts	575210	Machinery Parts N

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	13-330-000-0000-6575		6.72	parts	575263	Machinery Parts	N
	13-330-000-0000-6576		17.24	supplies	575288	Shop Supplies & Tools	N
	13-330-000-0000-6576		23.16	supplies	575617	Shop Supplies & Tools	N
	13-330-000-0000-6575		263.75	parts	575864	Machinery Parts	N
	13-330-000-0000-6575		12.79	parts	575976	Machinery Parts	N
	13-330-000-0000-6576		18.96	supplies	576201	Shop Supplies & Tools	N
	13-330-000-0000-6575		12.99	parts	576221	Machinery Parts	N
	13-330-000-0000-6575		29.59	parts	576342	Machinery Parts	N
	13-330-000-0000-6575		17.02	parts	576450	Machinery Parts	N
	13-330-000-0000-6561		226.56	additive	576451	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6575		57.36	parts	576605	Machinery Parts	N
	13-320-000-0000-6501		13.99	supplies	576655	Engineering And Surveying Supplies	N
5988	Preston Auto Parts		1,439.49	22 Transactions			
4487	Preston Service Plus						
	13-330-000-0000-6575		2,149.29	parts	11635	Machinery Parts	N
	13-330-000-0000-6575		1,047.20	labor	11635	Machinery Parts	N
4487	Preston Service Plus		3,196.49	2 Transactions			
5753	RDO Equipment Co						
	13-330-000-0000-6575		496.14 -	parts	P80183	Machinery Parts	N
	13-330-000-0000-6575		1,199.04	parts	P80346	Machinery Parts	N
	13-330-000-0000-6575		75.00 -	parts	P80665	Machinery Parts	N
	13-330-000-0000-6575		7,887.00	parts	P80667	Machinery Parts	N
5753	RDO Equipment Co		8,514.90	4 Transactions			
3989	Ronco Engineering Sales Co, Inc						
	13-330-000-0000-6575		62.62	parts	3156104	Machinery Parts	N
	13-330-000-0000-6576		189.97	supplies	3157586	Shop Supplies & Tools	N
	13-330-000-0000-6576		54.37	supplies	3157589	Shop Supplies & Tools	N
3989	Ronco Engineering Sales Co, Inc		306.96	3 Transactions			
5567	Run Right Power Equipment LLC						
	13-330-000-0000-6575		58.70	parts	9739	Machinery Parts	N
	13-330-000-0000-6576		826.29	chainsaw	9807	Shop Supplies & Tools	N
	13-330-000-0000-6575		11.49	parts	9809	Machinery Parts	N
5567	Run Right Power Equipment LLC		896.48	3 Transactions			
97	Rushford Hardware						
	13-330-000-0000-6576		11.99	supplies	E179156	Shop Supplies & Tools	N

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	13-330-000-0000-6576		3.99	supplies	E179271	Shop Supplies & Tools	N
97	Rushford Hardware		15.98	2 Transactions			
618	Scharf Auto Supply Inc						
	13-330-000-0000-6575		46.86	filters	001-607388	Machinery Parts	N
	13-330-000-0000-6561		113.40	coolant	001-607544	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6575		18.54	filters	001-607544	Machinery Parts	N
	13-330-000-0000-6575		82.50	filters	001-607600	Machinery Parts	N
	13-330-000-0000-6575		177.34	filters	001-607836	Machinery Parts	N
	13-330-000-0000-6576		31.73	supplies	001-607836	Shop Supplies & Tools	N
	13-330-000-0000-6576		26.44	supplies	001-607839	Shop Supplies & Tools	N
	13-330-000-0000-6575		18.54	filters	001-607905	Machinery Parts	N
	13-330-000-0000-6575		65.64	filters	001-607956	Machinery Parts	N
	13-330-000-0000-6575		183.92	filters	001-608033	Machinery Parts	N
	13-330-000-0000-6575		101.12-	filters	001-608176	Machinery Parts	N
	13-330-000-0000-6575		197.24	filters	001-608311	Machinery Parts	N
618	Scharf Auto Supply Inc		861.03	12 Transactions			
85924	Schilling Supply Company						
	13-330-000-0000-6576		139.78	supplies	21508	Shop Supplies & Tools	N
85924	Schilling Supply Company		139.78	1 Transactions			
3500	Severson Oil Company						
	13-330-000-0000-6561		1,194.34	#1 diesel	661722	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,036.23	#2 diesel	661722	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		662.22	#1 diesel	662888	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,162.68	#2 diesel	662888	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		253.41	gas	662889	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		4,173.84	gas	663106	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		921.02	#2 diesel	663113	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,049.94	#1 diesel	663113	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		678.82	#1 diesel	663120	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		772.76	#2 diesel	663120	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		1,138.77	#2 diesel	663418	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		558.80	#1 diesel	663418	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		994.75	#1 diesel	663420	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		2,077.29	#2 diesel	663420	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		338.80	#1 diesel	663444	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		698.28	#2 diesel	663444	Gasoline Diesel And Other Fuels	N
	13-330-000-0000-6561		276.50	#1 diesel	663445	Gasoline Diesel And Other Fuels	N

SNEWGARD

2/20/19 1:48PM

13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 14

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	13-330-000-0000-6561		498.99	#2 diesel	663445	Gasoline Diesel And Other Fuels	N
3500	Severson Oil Company		18,487.44	18 Transactions			
6523	Snap On Tools						
	13-330-000-0000-6576		850.00	diagnostic system supplies	02111919625	Shop Supplies & Tools	N
6523	Snap On Tools		850.00	1 Transactions			
3634	Spring Valley Overhead Door Company Ir						
	13-330-000-0000-6317		70.00	bldg maint	45773	Building Maintenance	N
3634	Spring Valley Overhead Door Company Ir		70.00	1 Transactions			
347	State Of Mn						
	13-320-000-0000-6377		620.02	material testing	P000010082	Fees And Service Charges	N
	13-320-000-0000-6377		198.63	equipment calibration	P000010082	Fees And Service Charges	N
347	State Of Mn		818.65	2 Transactions			
4079	Village Farm & Home						
	13-330-000-0000-6576		91.35	supplies	42162	Shop Supplies & Tools	N
	13-330-000-0000-6576		59.99	supplies	42163	Shop Supplies & Tools	N
	13-330-000-0000-6576		40.95	supplies	42164	Shop Supplies & Tools	N
4079	Village Farm & Home		192.29	3 Transactions			
6286	World Fuel Services Inc						
	13-330-000-0000-6565	AP P	138.24	supplies	117502	Motor Oil And Lubricants	N
	13-330-000-0000-6565		148.99	supplies	117502	Motor Oil And Lubricants	N
6286	World Fuel Services Inc		287.23	2 Transactions			
451	Ziegler Inc						
	13-330-000-0000-6576		725.00	diagnostic subscription	2890800	Shop Supplies & Tools	N
	13-330-000-0000-6576		113.04	supplies	9003977309	Shop Supplies & Tools	N
	13-330-000-0000-6576		154.40	supplies	9003981053	Shop Supplies & Tools	N
451	Ziegler Inc		992.44	3 Transactions			
13 Fund Total:			58,739.47	County Road & Bridge	28 Vendors	148 Transactions	

SNEWGARD

2/20/19 1:48PM

14 Sanitation Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 15

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6150	Cintas Corporation No.2					
	14-390-000-0000-6377		20.76	Uniforms	4016355369	Fees And Service Charges N
				02/08/2019 02/08/2019		
	14-390-000-0000-6377		13.38	Uniforms	4016728936	Fees And Service Charges N
				02/15/2019 02/15/2019		
6150	Cintas Corporation No.2		34.14	2 Transactions		
5751	Fastenal Company					
	14-390-000-0000-6416		93.51	Antifreeze pump	MNPRE78615	Misc Supplies N
				02/14/2019 02/14/2019		
5751	Fastenal Company		93.51	1 Transactions		
5504	HARTER'S TRASH & RECYCLING INC					
	14-390-000-0000-6374		6,640.66	January 2019 Landfill	0000355163	Landfill Tipping Fees N
				01/31/2019 01/31/2019		
	14-391-000-0000-6861		13,167.38	January 2019 Recycling	0000355163	Recycling Operation Expense N
				01/31/2019 01/31/2019		
5504	HARTER'S TRASH & RECYCLING INC		19,808.04	2 Transactions		
9403	Menards Rochester South					
	14-390-000-0000-6311		175.00	Replacement safe	92024	Miscellaneous Repairs And Mainten N
9403	Menards Rochester South		175.00	1 Transactions		
5988	Preston Auto Parts					
	14-390-000-0000-6416		14.99	Antifreeze sprayer	578050	Misc Supplies N
				02/14/2019 02/14/2019		
5988	Preston Auto Parts		14.99	1 Transactions		
3206	S & A Petroleum					
	14-390-000-0000-6561		34.99	Forklift LP	0182483	Gasoline Diesel And Other Fuels N
				01/04/2019 01/04/2019		
3206	S & A Petroleum		34.99	1 Transactions		
3634	Spring Valley Overhead Door Company Ir					
	14-390-000-0000-6311		82.61	Recycling blg door repair	45777	Miscellaneous Repairs And Mainten N
				02/05/2019 02/05/2019		
3634	Spring Valley Overhead Door Company Ir		82.61	1 Transactions		

14 Fund Total:

20,243.28

Sanitation Fund

7 Vendors

9 Transactions

SNEWGARD  
2/20/19 1:48PM  
14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		120,480.59	75 Vendors	217 Transactions	

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	17,642.84	County Revenue Fund	
	12	23,855.00	INFRA FUND	
	13	58,739.47	County Road & Bridge	
	14	20,243.28	Sanitation Fund	
	All Funds	120,480.59	Total	Approved by, .....
				.....
				.....

smensink

2/15/19 8:50AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
3684	Ask/Michael L 01-125-000-0000-6377		320.00	Van Trips to VA Hospital 01/03/2019 01/29/2019		Fees And Service Charges	Y
3684	Ask/Michael L		320.00	1 Transactions			
4855	B&B Olympic Bowl 01-251-000-0000-6379		4,884.00	January 2019 Board of Prisoner 01/01/2019 01/31/2019		Board Of Prisoners	N
4855	B&B Olympic Bowl		4,884.00	1 Transactions			
3219	Centurylink 01-251-000-0000-6203		28.82	Sheriff's Dept Phones 12/24/2018 01/23/2019	1460562281	Telephone	N
3219	Centurylink		28.82	1 Transactions			
85440	Centurylink 01-203-000-0000-6203		70.50	Sheriff's Spring Valley Phone 01/26/2019 02/25/2019		Telephone	N
	01-251-000-0000-6203		47.00	Sheriff's Office Phones 01/26/2019 02/25/2019		Telephone	N
85440	Centurylink		117.50	2 Transactions			
111	Fillmore Co Treasurer- Credit Card/ACH 01-202-000-0000-6652	AP P	665.19	901 Houston St NW Phone 12/02/2018 01/01/2019	9821434594	Squad Car Technology	N
	01-281-000-0000-6203	AP P	70.02	901 Houston St NW Phone 12/02/2018 01/01/2019	9821434594	Telephone	N
	01-202-000-0000-6652		665.19	901 Houston St NW Phone 01/02/2019 02/01/2019	9823376357	Squad Car Technology	N
	01-281-000-0000-6203		70.02	901 Houston St NW Phone 01/02/2019 02/01/2019	9823376357	Telephone	N
111	Fillmore Co Treasurer- Credit Card/ACH		1,470.42	4 Transactions			
4574	Hanson/Robert G. 01-125-000-0000-6377		80.00	Van Trips to VA Hospital 01/17/2019 01/17/2019		Fees And Service Charges	Y
4574	Hanson/Robert G.		80.00	1 Transactions			
4504	Laughlin/Ronald D. 01-125-000-0000-6377		160.00	Van Trips to VA Hospital		Fees And Service Charges	Y

smensink

2/15/19 8:50AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
4504	Laughlin/Ronald D.		160.00	01/09/2019 01/16/2019 1 Transactions			
5536	MiEnergy Cooperative 01-251-000-0000-6251		131.28	Radio Tower Electric 01/01/2019 02/01/2019 1 Transactions		Electricity	N
5536	MiEnergy Cooperative		131.28				
6094	MN Energy Resources Corporation 01-251-000-0000-6255		951.88	Jail Natural Gas 12/28/2018 01/25/2019		Gas	N
	01-111-000-0000-6255		2,524.55	Courthouse & FCOB Nat'l Gas 12/27/2018 01/23/2019 2 Transactions	2596263241	Gas	N
6094	MN Energy Resources Corporation		3,476.43				
5397	MN Office Of Enterprise Technology 01-149-000-0000-6203		1,300.00	January 2019 WAN 01/01/2019 01/31/2019 1 Transactions	DV19010399	Telephone	N
5397	MN Office Of Enterprise Technology		1,300.00				
4322	Selco 01-506-000-0000-6812		58,452.25	2019 1st Qtr County Funding 01/01/2019 03/31/2019 1 Transactions	045983	Selco - Walk In	N
4322	Selco		58,452.25				
1 Fund Total:			70,420.70	County Revenue Fund	11 Vendors	16 Transactions	

smensink

2/15/19 8:50AM

13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
111	Fillmore Co Treasurer- Credit Card/ACH						
	13-300-000-0000-6203		35.01	Jeff Dyreson's hotspot	February	Telephone	N
	13-300-000-0000-6203		35.01	Jeff Dyreson's hotspot	January	Telephone	N
111	Fillmore Co Treasurer- Credit Card/ACH		70.02	2 Transactions			
197	Kruegel's Inc						
	13-330-000-0000-6255		580.66	propane	36608	Gas	N
197	Kruegel's Inc		580.66	1 Transactions			
5536	MiEnergy Cooperative						
	13-330-000-0000-6251		212.71	electricity	302875004	Electricity	N
	13-300-000-0000-6306		44.40	electricity	302875008	Radio Tower Repair & Services	N
	13-310-000-0000-6251		42.00	electricity	302875011	Electricity	N
	13-330-000-0000-6251		251.98	electricity	302875012	Electricity	N
	13-330-000-0000-6251		28.86	electricity	302875013	Electricity	N
	13-330-000-0000-6251		22.40	electricity	333377001	Electricity	N
	13-330-000-0000-6251		150.08	electricity	333377002	Electricity	N
5536	MiEnergy Cooperative		752.43	7 Transactions			
1487	Waste Management - WI-MN						
	13-330-000-0000-6251		70.57	utilities	37596353000	Electricity	N
1487	Waste Management - WI-MN		70.57	1 Transactions			
13 Fund Total:			1,473.68	County Road & Bridge	4 Vendors	11 Transactions	

smensink  
2/15/19 8:50AM  
14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5882	Winneshiek County Landfill 14-390-000-0000-6374			2,568.87	Tipping Fees 02/01/2019 02/04/2019	23005	Landfill Tipping Fees	N
5882	Winneshiek County Landfill			2,568.87	1 Transactions			
14 Fund Total:				2,568.87	Sanitation Fund	1 Vendors	1 Transactions	

smensink  
 2/15/19 8:50AM  
 23 County Airport Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name	
85440 Centurylink 23-350-000-0000-6203		135.51	1/26/2019-2/25/2019 Telephone 01/26/2019 02/25/2019	Telephone	N
85440 Centurylink		135.51	1 Transactions		
5536 MiEnergy Cooperative 23-350-000-0000-6251		52.51	Electricity 1/1/201902/1/2019 01/01/2019 02/01/2019	Electricity	N
23-350-000-0000-6251		626.89	Electricity 1/1/19 - 2/1/19 01/01/2019 02/01/2019	Electricity	N
5536 MiEnergy Cooperative		679.40	2 Transactions		
23 Fund Total:		814.91	County Airport Fund	2 Vendors	3 Transactions

smensink  
 2/15/19 8:50AM  
 73 Greenleafton Septic Projec

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6094	MN Energy Resources Corporation						
	73-611-000-0000-6251		44.55	Greenleafton Plant Grinder		Electricity	N
				01/01/2019 02/01/2019			
	73-611-000-0000-6251		345.46	Greenleafton Treatment Plant		Electricity	N
				01/01/2019 02/01/2019			
6094	MN Energy Resources Corporation		390.01	2 Transactions			
73 Fund Total:			390.01	Greenleafton Septic Project	1 Vendors	2 Transactions	

smensink  
 2/15/19 8:50AM  
 87 State Revenue And School

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
110 Fillmore Co Treasurer 87-000-000-0000-2470		10,611.54	January 2019 MRT Payment 01/01/2019 01/31/2019	Mortgage Reg Tax-State	N
87-000-000-0000-2471		26,092.44	January 2019 Deed Tax Pmt 01/01/2019 01/31/2019	State Deed Tax-State	N
110 Fillmore Co Treasurer		36,703.98	2 Transactions		
5993 Mn Dept Of Health 87-000-000-0000-2312		212.50	Janurary 2019 Well Cert 01/01/2019 01/31/2019	Well Management Funds	N
5993 Mn Dept Of Health		212.50	1 Transactions		
87 Fund Total:		36,916.48	State Revenue And School Fund	2 Vendors	3 Transactions
Final Total:		112,584.65	21 Vendors	36 Transactions	

smensink  
2/15/19

8:50AM

# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 9

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	70,420.70	County Revenue Fund	
	13	1,473.68	County Road & Bridge	
	14	2,568.87	Sanitation Fund	
	23	814.91	County Airport Fund	
	73	390.01	Greenleifton Septic Project	
	87	36,916.48	State Revenue And School Fund	
	All Funds	112,584.65	Total	Approved by, .....
				.....
				.....

kfranz  
2/21/19 2:01PM  
1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
111	Fillmore Co Treasurer- Credit Card/ACH 01-101-000-0000-6245		275.00	2019 MACO Conf. 02/05/2019 02/05/2019	200001663	Registration Fees	N
111	Fillmore Co Treasurer- Credit Card/ACH		275.00	1 Transactions			
6157	Further 01-149-000-0000-6289		814.20	Jan & Feb.'19 Participant Fee 01/01/2019 02/28/2019	1320960	Select Account Adm.	N
6157	Further		814.20	1 Transactions			
2545	Marco,Inc 01-060-000-0000-6285		11,796.00	Manage IT 2/9 - 3/8 02/11/2019 02/11/2019	INV6022042	Professional Fees	N
	01-060-000-0000-6285		1,985.24	Hardware Maint. & Support 02/12/2019 02/12/2019	INV6028188	Professional Fees	N
	01-060-000-0000-6640		5,735.93	Dispatch Computers 02/14/2019 02/14/2019	INV6042708	Equipment Purchased	N
2545	Marco,Inc		19,517.17	3 Transactions			
7213	Metro Sales, Inc 01-100-000-0000-6310		148.52	Qtr Maint./Ricoh Scanner 02/04/2019 02/04/2019	INV1268730	Contract Repairs And Maintenance	N
7213	Metro Sales, Inc		148.52	1 Transactions			
400	Preston City 01-149-000-0000-6803		350,000.00	Veteran's Home Project 01/22/2019 01/22/2019		Appropriations - Veterans Home	N
400	Preston City		350,000.00	1 Transactions			
437	Thomson Reuters-West Payment Center 01-091-000-0000-6451		318.00	MN Criminal Law Handbooks 01/04/2019 02/08/2019	6126649802	Reference Materials	N
	01-091-000-0000-6451		956.00	5- MN Criminal Law Handbooks 01/05/2019 02/04/2019	8399804173	Reference Materials	N
437	Thomson Reuters-West Payment Center		1,274.00	2 Transactions			
1 Fund Total:			372,028.89	County Revenue Fund	6 Vendors	9 Transactions	

kfranzen  
 2/21/19 2:01PM  
 13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
3219	Centurylink							
	13-300-000-0000-6203			142.25	telephone	5078673784	Telephone	N
3219	Centurylink			142.25	1 Transactions			
308	Preston Public Utilities							
	13-330-000-0000-6251			1,173.78	utilities	4458327	Electricity	N
	13-330-000-0000-6251			42.99	utilities	4473A342	Electricity	N
	13-330-000-0000-6251			1,221.10	utilities	4473B341	Electricity	N
308	Preston Public Utilities			2,437.87	3 Transactions			
13 Fund Total:				2,580.12	County Road & Bridge	2 Vendors	4 Transactions	

kfranzen  
2/21/19 2:01PM  
73 Greenleafton Septic Projec

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5536	MiEnergy Cooperative							
	73-611-000-0000-6251			44.55	Greenleafton Plant Grinder		Electricity	N
					01/01/2019 02/01/2019			
	73-611-000-0000-6251			345.46	Greanleafton Treatment Plant		Electricity	N
					01/01/2019 02/01/2019			
5536	MiEnergy Cooperative			390.01	2 Transactions			
73 Fund Total:				390.01	Greenleafton Septic Project	1 Vendors	2 Transactions	

kfranzen  
2/21/19 2:01PM  
76 Trust And Agency Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
110	Fillmore Co Treasurer							
	76-000-000-0000-2006			1,007.00	RRC Sales & Use Tax		Commercial Sw Mgmt Tax	N
					01/01/2019 01/31/2019			
	76-000-000-0000-2007			179.00	041,101 & 602 Sales & Use Tax		Sales Tax Collected	N
					01/01/2019 01/31/2019			
110	Fillmore Co Treasurer			1,186.00	2 Transactions			
76 Fund Total:				1,186.00	Trust And Agency Fund	1 Vendors	2 Transactions	
Final Total:				376,185.02	10 Vendors	17 Transactions		

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	372,028.89	County Revenue Fund	
	13	2,580.12	County Road & Bridge	
	73	390.01	Greenleafon Septic Project	
	76	1,186.00	Trust And Agency Fund	
	All Funds	376,185.02	Total	Approved by, .....
				.....
				.....

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 2/26/2019

Amount of time requested (minutes): 40 minutes for discussion

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## Highway Department

1. Consider entering into an agreement with MN/DOT for the replacement of the traffic signal at the intersection of TH 52 and CSAH No. 2.
2. Consider passing a resolution allowing the Board Chairman and County Engineer to execute the agreement between MN/DOT and Fillmore County.
3. Request Board approval to advertise for the CR 115 surface reconditioning project.
4. Consider passing two resolutions involving the City of Lanesboro. The City of Lanesboro is applying for LRIP (Local Road Improvement Program) funds two reconstruct projects.
  - Beacon St., Rochelle Ave., and Coffee St. LRIP Project.
  - Kirkwood St. LRIP Project.
5. Presentation from Ron Gregg on the Project Selection Criteria for Fillmore County.

## Airport Department

Check e-mail for supporting documentation. **Support documents are attached.**

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

## Memo

**To:** Rhonda Prestegard  
D6 Agreements Coordinator

**From:** Malaki Ruranika  
Cooperative Agreements Engineer *MR*

**Date:** February 12, 2019

**Subject:** Proposed Coop. Const. Agree. No. 1032860  
City of Chatfield and Filmore County  
S.P. 5507-64 (T.H. 52=020)  
S.P. 2311-31 (T.H. 52=020)  
S.A.P. 023-602-022  
Fed. Proj. NHPP 0052(341) / State Funds  
County cost lump sum payment and City maintenance for T.H. 52 construction.

Transmitted herewith in triplicate is a proposed agreement with the City of Chatfield and Filmore County. This agreement provides payment to the State of the County's share of the costs of the Signal System, APS and EVP System construction and city maintenance of new Signal System, APS, and EVP System on T.H. 52 within the corporate City limits.

Present this agreement to the City Council and Board of County Commissioners for their approval and execution that includes original signatures of the City Council authorized City officers and County Board authorized County officers on the three copies of the agreement. Also required are three original copies of a resolution passed by the City Council authorizing its officers to sign the agreement on its behalf and copies of a resolution passed by the County Board authorizing its officers to sign the agreement on its behalf. A suggested form of such resolution is enclosed. If the plan for this project is to be submitted to the City for approval, please coordinate the submittal of the plan and the agreement.

The executed agreements and resolutions (three originals of each) should be forwarded to this office as soon as possible. A copy will be returned to the City when fully executed.

**Please send me a copy of your letter transmitting the agreement to the City for approval.**

cc: File

**STATE OF MINNESOTA  
DEPARTMENT OF TRANSPORTATION  
And  
CITY OF CHATFIELD  
And  
FILLMORE COUNTY  
TRAFFIC CONTROL SIGNAL AGREEMENT**

State Project Number (S.P.): <u>5507-64</u>	County: <u>        </u>	Total Obligation <u>\$65,340.43</u>
Trunk Highway Number (T.H.): <u>52=020</u>		
State Project Number (S.P.): <u>2311-31</u>		
State Aid Project Number (S.A.P.): <u>023-602-022</u>		
Federal Project Number: <u>NHPP 0052(341)</u>		
Signal System "A" ID: <u>20748</u>		

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Chatfield acting through its City Council ("City") and Fillmore County acting through its Board of Commissioners ("County").

**Recitals**

1. The State will remove the existing traffic control signal and install the new traffic control signal with signal pole mounted luminaires, Battery Backup and signing ("Signal System"), on Trunk Highway No. 52 (Main Street) at Trunk Highway No. 74/Trunk Highway No. 30 and County State Aid Highway (C.S.A.H.) No. 2 (3<sup>rd</sup> street) in the City of Chatfield, Fillmore County, Minnesota, according to State-prepared plans, specifications and special provisions designated by the State as State Project No. 5507-64 and No. 2311-31 (T.H. 52=020) and State Aid Project No. 023-602-022 ("Project"); and
2. The State will install an Emergency Vehicle Pre-emption System ("EVP System") and Accessible Pedestrian Signals ("APS") as part of the new Signal System; and
3. The State will furnish a cabinet and master controller, battery backup, mast arms, signal poles ("State Furnished Materials"), according to the Project Plans, to operate the Signal System covered under this Agreement; and
4. The County wishes to participate in the costs of the Signal System, APS, and EVP System, State Furnished Materials lump sum amounts and associated construction engineering; and
5. The City and the State will participate in the operation and maintenance of the new Signal System, APS, and EVP System; and
6. Agreement No. 1030827 between the State and Olmsted County will address detour construction; and
7. Agreement No. 1033039 between the State and City of Chatfield will address lighting, utility adjustments and roadway striping construction; and
8. Agreement No. 1033040 between the State and Olmsted County will address County Road No. 136 and No. 137 design, right-of-way acquisition, drainage improvements and bituminous paving construction; and

9. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.

### Agreement

#### 1. Term of Agreement; Survival of Terms; Plans

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 8. Liability; Worker Compensation Claims; 10. State Audits; 11. Government Data Practices; 12. Governing Law; Jurisdiction; Venue; and 14. Force Majeure. The terms and conditions set forth in Article 3. Signal System and EVP System Operation and Maintenance will survive the expiration of this Agreement, but may be terminated by another agreement between the parties.
- 1.4. **Plans, Specifications, Special Provisions.** Plans, specifications and special provisions designated by the State as State Project No. 5507-64 and No. 2311-31 (T.H. 52=020) and State Aid Project No. 023-602-022 are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").
- 1.5. **Exhibits.** Preliminary Schedule "I" is on file in the office of the City Administrator and County Engineer and attached and incorporated into this Agreement.

#### 2. Construction by the State

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. **Direction, Supervision and Inspection of Construction.** The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
- 2.3. **Plan Changes, Additional Construction, Etc.**
- A. The State will make changes in the Project Plans and contract construction, which may include City and County participation construction covered under this Agreement, and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City and or County officials of any proposed addenda and change orders to the construction contract that will affect the City and or County participation construction covered under this Agreement.
- B. The City or County may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the Project, the State will cause the additional work or plan changes to be made.

**2.4. Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

### **3. Signal System and EVP System Operation and Maintenance**

Operation and maintenance responsibilities for Signal System "A" on T.H. 52 at the intersection of T.H. 74/T.H. 30, C.S.A.H. 2 (3<sup>rd</sup> Street) and T.H. 52 (Main Street).

#### **3.1. City Responsibilities.**

- A. Power.** The City will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the Signal System and EVP System.
- B. Minor Signal System Maintenance.** The City will provide for the following, without cost to the State.
  - i. Maintain the signal pole mounted LED luminaires, including replacing the luminaires when necessary. The LED luminaire must be replaced when it fails or when light levels drop below recommended AASHTO levels for the installation.
  - ii. Replace the Signal System LED indications. Replacing LED indications consists of replacing each LED indication when it reaches end of life per the MnDOT Traffic Engineering Manual or fails or no longer meets Institute of Traffic Engineers (ITE) standards for light output.
  - iii. Clean the Signal System controller cabinet and service cabinet exteriors.
  - iv. Clean the Signal System and luminaire mast arm extensions.
  - v. Paint and maintain the pedestrian crosswalk markings on C.S.A.H. 2.
  - vi. Reimburse the State for the costs associated with battery replacement for the battery back-up system which includes battery purchase, installation and disposal.

#### **3.2. State Responsibilities.**

- A. Timing; Other Maintenance.** The State will maintain the signing, paint and maintain the pedestrian crosswalk markings on state trunk highways, and perform all other Signal System, APS, and signal pole luminaire circuit maintenance without cost to the City. All Signal System timing will be determined by the State, and no changes will be made without the State's approval.
- B. Battery Backup Replacement Batteries.** Perform all tasks associated with battery replacement for the battery back-up system which includes battery purchase, installation and disposal and invoice the City 100% of the costs associated with this work. The State will maintain the remainder of the battery back-up system at its cost and expense.
- C. EVP System Operation.** The EVP System will be installed, operated, maintained, and removed according to the following conditions and requirements:
  - i. All maintenance of the EVP System must be done by State forces.
  - ii. Emitter units may be installed only on authorized emergency vehicles, as defined in Minnesota Statutes § 169.011, Subdivision 3. Authorized emergency vehicles may use emitter units only when responding to an emergency. The City and County will provide the State's District Engineer or their designated representative a list of all vehicles with emitter units, if requested by the State.
  - iii. Malfunction of the EVP System must be reported to the State immediately.

iv. In the event the EVP System or its components are, in the opinion of the State, being misused or the conditions set forth in Paragraph ii. above are violated, and such misuse or violation continues after the City and County receives written notice from the State, the State may remove the EVP System. Upon removal of the EVP System pursuant to this Paragraph, all of its parts and components become the property of the State.

v. All timing of the EVP System will be determined by the State.

**3.3. Right-of-Way Access.** Each party authorizes the other parties to enter upon their respective public right-of-way to perform the maintenance activities described in this Agreement.

**3.4. Related Agreements.** This Agreement will supersede and terminate the operation and maintenance terms of Agreement No. 63869, dated March 2, 1987, between the parties, for the intersection of T.H. 52 (Main Street) at the Junction of T.H. 74/T.H. 30 and C.S.A.H. 2 (3<sup>rd</sup> Street).

#### 4. Basis of County Cost

**4.1. Schedule "I".** The Preliminary Schedule "I" includes all anticipated County participation construction items, State Furnished Materials lump sum amounts and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.

**4.2. County Participation Construction.** The County will participate in the following at the percentages indicated.

A. 25 Percent will be the County's rate of participation for the Signal System "A", APS, EVP System and State Furnished Materials on T.H. 52.

**4.3. Construction Engineering Costs.** The County will pay a construction engineering charge equal to 8 percent of their respective total participation construction covered under this Agreement.

**4.4. Plan Changes, Additional Construction, Etc.** The County will share in the costs of construction contract addenda and change orders that are necessary to complete the County participation construction covered under this Agreement, including any County requested additional work and plan changes.

The State reserves the right to invoice the County for the cost of any additional County requested work and plan changes, construction contract addenda, change orders and associated construction engineering before the completion of the contract construction.

#### 5. County Cost and Payment

**5.1. County Cost.** \$65,340.43 is the County's estimated share of the costs of the contract construction and State Furnished Materials, and the 8 percent construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated quantities and unit prices, and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

**5.2. Conditions of Payment.** The County will pay the State the full and complete lump sum amount as shown in the Revised Schedule "I", after the following conditions have been met:

A. Execution of this Agreement and transmittal to the City and County, including a copy of the Revised Schedule "I".

B. The County's receipt of a written request from the State for the advancement of funds.

- 5.3. Acceptance of the County's Cost and Completed Construction.** The computation by the State of the amount due from the County will be final, binding and conclusive. Acceptance by the State of the completed contract construction will be final, binding and conclusive upon the County as to the satisfactory completion of the contract construction.
- 5.4. Final Payment, Additional County Requested Work.** Upon completion of all contract construction and upon computation of the final amount due the State's contractor, and only if additional work has been requested under Article 2.3.B of this Agreement, the State will prepare a Final Schedule "I" and submit a copy to the County or City. The Final Schedule "I" will be based on final quantities of any additional County or City requested participation construction items and the construction engineering cost share due to additional requested work. The computation by the State of the amount due from the County or City will be final, binding and conclusive.

The State and the County or City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

## 6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

### 6.1. The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)  
 Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155  
 Telephone: (651) 366-4634  
 E-Mail: malaki.ruranika@state.mn.us

### 6.2. The City's Authorized Representative will be:

Name, Title: Russell Smith, Mayor (or successor)  
 Address: 21 Second Street Southeast, Chatfield, MN 55923  
 Telephone: (507) 867-3810  
 E-Mail: mayorsmith@ci.chatfield.mn.us

### 6.3. The County's Authorized Representative will be:

Name, Title: Ronald Gregg, Fillmore County Engineer (or successor)  
 Address: 909 Houston Street Northwest, Preston, MN 55965  
 Telephone: (507) 765-3854  
 E-Mail: rgregg@co.fillmore.mn.us

## 7. Assignment; Amendments; Waiver; Contract Complete

- 7.1. Assignment.** None of the parties may assign or transfer any rights or obligations under this Agreement without the prior consent of the other parties and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

**7.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State, City and County. No other understanding regarding this Agreement, whether written or oral, may be used to bind the parties.

## **8. Liability; Worker Compensation Claims**

**8.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City and County.

**8.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

## **9. Nondiscrimination**

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

## **10. State Audits**

Under Minnesota Statutes § 16C.05, subdivision 5, the City and County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

## **11. Government Data Practices**

The City, County, and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City and County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by the City, County or State.

## **12. Governing Law; Jurisdiction; Venue**

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## **13. Termination; Suspension**

**13.1. By Mutual Agreement.** This Agreement may be terminated by mutual agreement of the parties.

**13.2. Termination for Insufficient Funding.** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City and County.

**13.3. Suspension.** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

## **14. Force Majeure**

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

**CITY OF CHATFIELD**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.**

MMR

**FILLMORE COUNTY**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

Recommended for Approval:

By: \_\_\_\_\_  
(District Engineer)

Date: \_\_\_\_\_

Approved:

By: \_\_\_\_\_  
(State Design Engineer)

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_  
(With Delegated Authority)

Date: \_\_\_\_\_

**INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.**

*MMR*

## CITY OF CHATFIELD

### RESOLUTION

IT IS RESOLVED that the City of Chatfield enter into MnDOT Agreement No. 1032860 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance by the City for the Traffic Control Signal System "A" to be installed at the intersection of T.H. 74/T.H. 30, C.S.A.H. 2 (3<sup>rd</sup> Street) and T.H. 52 (Main Street) within the corporate City limits under State Project No. 2311-31 (T.H. 52=020).

IT IS FURTHER RESOLVED that the \_\_\_\_\_  
(Title)

and the \_\_\_\_\_  
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

### CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Chatfield at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2019

Notary Public  
\_\_\_\_\_

My Commission Expires  
\_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type or Print Name)

\_\_\_\_\_  
(Title)

**PRELIMINARY SCHEDULE "I"**  
**Agreement No. 1032860**  
**City of Chatfield and Fillmore County**

S.P. 5507-64 ( T.H. 52=020)  
S.P. 2311-31 ( T.H. 52=020)  
S.A.P. 023-602-022 (C.S.A.H. 2)  
Fed. Proj. NHPP 0052 (341)  
State Funds

Preliminary: February 12, 2019

Grading, bituminous surfacing, ADA improvements, signal, lighting and Bridge No.'s 55X23, 55X24, 55X25 construction to start approximately May 01, 2019 under State Contract No. \_\_\_\_\_ with \_\_\_\_\_ located on T.H. 52 from 0.22 miles south of T.H. 90 interchange to 0.10 miles north of C.S.A.H. 5  
S.A.P. 023-602-022 located on C.S.A.H. 2 from intersection of T.H. 52/T.H. 74 and C.S.A.H. 2 to the intersection of T.H. 52/T.H. 74 and C.S.A.H. 2

**COUNTY COST PARTICIPATION**

S.A.P. 023-602-022 Signal System (From Sheet No. 2)	42,225.00
S.A.P. 023-602-022 State Furnished Materials (From Sheet No. 2)	18,275.40
Subtotal (Construction + State Furnished Materials)	\$60,500.40
Construction Engineering (8%)	4,840.03
<b>(1) Total County Cost</b>	<b>\$65,340.43</b>

(1) Amount of advance payment as described in Article 4 of the Agreement (estimated amount)

1032860

1032860

[illegible]

## RESOLUTION

### FILLMORE COUNTY BOARD OF COMMISSIONERS Preston, Minnesota 55965

Date February 26, 2019 Resolution No. 2019-009

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

IT IS RESOLVED that Fillmore County enter into MnDOT Agreement No. 1032860 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the Traffic Control Signal construction and other associated construction to be performed at the intersection of T.H. 74/T.H. 30, C.S.A.H. 2 (3<sup>rd</sup> Street) and T.H. 52 (Main Street) within the corporate limits of the City of Chatfield under State Project No. 5507-64 and No. 2311-31 (T.H. 52=020).

IT IS FURTHER RESOLVED that the \_\_\_\_\_  
(Title)

and the \_\_\_\_\_  
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

### CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Fillmore County at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Notary Public

My Commission Expires

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type or Print Name)

\_\_\_\_\_  
(Title)

### VOTING AYE

Commissioners

Bakke ☐

Prestby ☐

Dahl ☐

Lentz ☐

### VOTING NAY

Commissioners

Bakke ☐

Prestby ☐

Dahl ☐

Lentz ☐

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 26<sup>th</sup> day of February, 2019.

Witness my hand and official seal at Preston, Minnesota the 26<sup>th</sup> day of February, 2019.

SEAL

Bobbie Vickerman, Coordinator/Clerk  
Fillmore County Board of Commissioners

# County of Fillmore

Minnesota

**WHEREAS**, the existing pavements along:

- Coffee Street West between Parkway Avenue North and Rochelle Avenue North
- Rochelle Avenue North between Coffee Street West and Beacon Street West
- Beacon Street West between Rochelle Avenue North and Parkway Avenue North

are in very poor condition and are in need of reconstruction; and

**WHEREAS**, Coffee Street East, Rochelle Avenue North, and Beacon Street West are regionally significant in that they support adjacent economic development plans and provide a connection to Trunk Highway 250; and

**WHEREAS**, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$750,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, and address transportation deficiencies; and

**WHEREAS**, the Local Road Improvement Program (LRIP) requires non State Aid cities to identify a project sponsor to support the application and act as the fiscal agent on behalf of the City of Lanesboro; and

**WHEREAS**, the City of Lanesboro has requested by resolution that Fillmore County act as the Project Sponsor and Fiscal Agent, as required by the Local Road Improvement Program (LRIP), for the City's LRIP funding application and the associated project for the reconstruction of Coffee Street West, Rochelle Avenue north, and Beacon Street West; and

**WHEREAS**, the City Council has provided by resolution, the assurance that the City of Lanesboro will pay all costs associated with the project and that city staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to, and

**WHEREAS**, the proposed year for said project construction is 2020,

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANESBORO; that**

1. The County hereby supports the reconstruction of Coffee Street West, Rochelle Avenue North, and Beacon Street West, and,
2. The County agrees to sponsor the City of Lanesboro's application to MnDOT and act as the city's fiscal agent for this project.

---

Fillmore County Chair

STATE OF MINNESOTA     )  
  ) ss,  
COUNTY OF FILLMORE     )

## CERTIFICATION

I, \_\_\_\_\_, do hereby certify that the foregoing is a true and correct copy of a Resolution presented to and adopted by the County of Fillmore at a duly authorized meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, as shown by the minutes in my possession.

---

Coordinator

SEAL

# County of Fillmore

Minnesota

**WHEREAS**, the existing pavement along Kirkwood Street East between Parkway Avenue South and Ridgeview Lane South in the City of Lanesboro, MN is in very poor condition and is in need of reconstruction; and

**WHEREAS**, Kirkwood Street East is regionally significant in that it provides a connection to a regional tourist destination and is a connection to Trunk Highway 250, and

**WHEREAS**, the City plans to reconstruct these roadways in 2020; and

**WHEREAS**, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$750,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, and address transportation deficiencies; and

**WHEREAS**, the Local Road Improvement Program (LRIP) requires non State Aid cities to identify a project sponsor to support the application and act as the fiscal agent on behalf of the City of Lanesboro; and

**WHEREAS**, the City of Lanesboro has requested by resolution that Fillmore County act as the Project Sponsor and Fiscal Agent, as required by the Local Road Improvement Program (LRIP), for the City's LRIP funding application and the associated project for the reconstruction of Kirkwood Street East; and

**WHEREAS**, the City Council has provided by resolution, the assurance that the City of Lanesboro will pay all costs associated with the project and that city staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to, and

**WHEREAS**, the proposed year for said project construction is 2020,

## NOW, THEREFORE BE IT RESOLVED THAT

1. The County hereby supports the reconstruction of Kirkwood Street East, and,
2. The County agrees to sponsor the City of Lanesboro's application to MnDOT and act as the city's fiscal agent for this project.

---

Fillmore County Chair

STATE OF MINNESOTA     )  
  ) ss,  
COUNTY OF FILLMORE     )

## CERTIFICATION

I, \_\_\_\_\_, do hereby certify that the foregoing is a true and correct copy of a Resolution presented to and adopted by the County of Fillmore at a duly authorized meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, as shown by the minutes in my possession.

---

Coordinator

SEAL

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 2/26/2019

Amount of time requested (minutes):

10 Minutes

Dept.: Coordinator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

Documentation  
(Yes/No):

1.

## Regular Agenda:

Documentation  
(Yes/No):

1. Resignation for Darrel Schmitt, Engineering Technician Supervisor, effective February 19, 2019  
a. Following 17 years of service  
No
2. Request to hire temporary, part time office support staff in Extension/Veteran Services as requested by the Veteran Services Office and recommended by the Community Services committee.  
No
3. Resignation of Sherida Newgard, Account Technician, with Early Retirement Incentive package effective March 7, 2019  
a. Following over 18 years' service  
No
4. Request to add open vacancy with currently candidate pool for Account Technician as requested by the Auditor/Treasurer and recommended by the Hiring Committee.  
Yes

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**Hire Analysis Form**  
**(All sections must be completed.)**

Date:  Department:

Requested By:  Title of Position being requested:

Requested date to post:

Is the position currently in the budget? ☒ Yes ☐ No If yes, how many hours per week is the position currently?

Number of hours requested:  Replacement position: ☒ Yes ☐ No Date position vacated:

If the request is for a new position, what has created the need for the position?

na

Why would this position be filled rather than absorbing the job duties within the department?

We are understaffed for the duties we currently perform and would not be unable to absorb all of the duties of this position.

Has an assessment been made regarding the need for full-time vs. part-time? Explain.

Reports from 2018 provided by HR revealed over 700 hours in compensation time were accrued in my department. We cannot afford to lose any additional positions in addition to the 2 that transferred to Land Records at the beginning of 2019.

Where does the specific funding for this position originate?

Department Budget

What real or permanent savings can be generated by this position?

Having my staff at allotted levels would allow proper customer service and avoid unnecessary overtime.

Has this position, including job description, been reviewed with HR?

Yes - there was a recent compensation study done on this position.

Are similar duties being performed in the County? If yes, could other positions/departments share in completing these tasks? Explain how this might work.

Not at this time.

Reviewed by Personnel Committee:

☐ Recommended for Board Approval ☐ No Recommendation Made

☐ Not Recommended for Board Approval

Reason:

Date on Board Agenda:

☐ Approved by Board

☐ Not Approved by Board

Reason:

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: Click or tap to enter a date.

Amount of time requested (minutes):

5

Dept.: Sanitation

Prepared By:

Drew Hatzenbihler

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

1. Consider 2018 Hauler's licenses with the following haulers:

(no)

- Waste Management
- Advanced Disposal
- S & S Sanitation
- Sunshine Sanitation
- Richard's Sanitation
- WM Hanson Waste Removal
- Freeborn County Co-Operative Oil Co.
- Harter's Trash and Recycling

--Necessary paperwork and license fees have been filed. Still waiting on MPCA report from 1 hauler (unsure if problem on MPCA end or our end) but required info was submitted with their packet and I will work with them to get the report submitted.

--1 packet still outstanding but was sent out later than other packets because hauler had not been licensed in the past. Will bring before board when submitted

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**From:** "Gregg, Ronald" <[rgregg@co.fillmore.mn.us](mailto:rgregg@co.fillmore.mn.us)>

**Date:** February 20, 2019 at 8:09:36 AM CST

**To:** "Vickerman, Bobbie" <[bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us)>

**Subject:** FW: Scanned document from Fillmore County Highway Dept. attached

Bobbie: Please include this item under your administrative items.

- Consider approving the purchase of Civil Engineering Design Software called Softree for use in the Highway Department. The move to this Design software is twofold, reduce cost and provide three more design seat in the Highway Department. Softree Design Software is less Cumbersome, combine design and drafting in one software, and easier to navigate for the new user. The recommendation from the Technology Committee is to purchase the software using unallocated Recorder Funds. The total cost is \$9,975 which also includes annual support for all four seats.

215 - 1000 Roosevelt Crescent  
North Vancouver, BC  
V7P 3R4, Canada  
Phone: 1-866-519-6222  
Fax: 1-604-982-2554

**Date** January 29, 2019  
**Quotation #** JR43451-01  
**Customer ID** Fillmore County  
**Currency** USD \$

**Quotation valid until:** February 29th 2019  
**Account Manager:** Jack Rimac

**Attn: Mr. Ronald Gregg**  
**Fillmore County**  
909 Houston St. NW  
Preston MN 55965  
USA

Description	Unit Price	Quantity	Discount	AMOUNT
RoadEng Starter Bundle - First License RoadEng, Softree Optimal Add-on	\$ 3,800.00	1	30%	\$ 2,660.00
RoadEng Starter Bundle - Additional License RoadEng, Softree Optimal Add-on	\$ 2,400.00	3	30%	\$ 5,040.00
RoadEng Annual support †	\$ 475.00	4		\$ 1,900.00
Network Security - Server-side Executable	\$ 375.00	1		\$ 375.00
<b>SUB-TOTAL USD \$</b>				<b>\$ 9,975.00</b>
<b>Applicable Taxes:</b>				<b>\$ -</b>
<b>TOTAL USD \$</b>				<b>\$ 9,975.00</b>

† All software includes 3 months of technical support. Optional, yearly support subscription begins at the completion of the 3 included months. Support subscriptions include unlimited software support and access all major and minor software updates.

If you have any questions concerning this quotation, contact:  
Jack Rimac, 1-866-519-6222 ext 103, jrimac@softree.com

**THANK YOU FOR YOUR BUSINESS!**

## Firewall - Fillmore County



Prepared by:  
**Marco - Rochester**

Christina Welke  
320.259.3001 x7520  
christina.welke@marconet.com

Prepared for:  
**FILLMORE COUNTY  
COURTHOUSE**

902 HOUSTON ST SUITE 5  
PRESTON, MN 55965  
BOBBIE VICKERMAN  
507.765.4566  
bvickerman@co.fillmore.mn.us

Ship To:  
**FILLMORE COUNTY  
COURTHOUSE**

902 HOUSTON ST STE 5  
PRESTON, MN 55965  
BOBBIE VICKERMAN  
507.765.4566  
bvickerman@co.fillmore.mn.us

Quote Information:

**Quote #: 036233**

Version: 1  
Date Issued: 02/17/2019  
Expiration Date: 03/03/2019  
Special Pricing Program:  
[PLEASE SELECT]

## Products

Description	Price	Qty	Ext. Price
Cisco MX250 Network Security/Firewall Appliance - 8 Port - 10/100/1000Base-T Gigabit Ethernet - USB - 8 x RJ-45 - 16 - SFP, SFP+ - 8 x SFP - 8 x SFP+ - Manageable - 1U - Rack-mountable	\$6,496.75	2	\$12,993.50
Meraki Advanced Security with 3 Year Support - MX250 Cloud Managed - Subscription License 1 Security Appliance - 3 Year License Validation Period	\$13,000.00	1	\$13,000.00
Meraki MX68 Network Security/Firewall Appliance - 12 Port - 10/100/1000Base-T Gigabit Ethernet - USB - 10 x RJ-45PoE Ports - 2 x PoE+ - Manageable - Desktop, Wall Mountable	\$646.75	1	\$646.75
Cisco Advanced Security - MX68 Cloud Managed Firewall - License and Support - 3 Year License Validation Period	\$975.00	1	\$975.00
Meraki 1 GbE SFP Copper Module - For Data Networking, Optical Network - 1 x 10/100/1000Base-T LAN - Twisted Pair - 128 MB/s Gigabit Ethernet1 Gbit/s	\$256.75	4	\$1,027.00

Subtotal: **\$28,642.25**

## Marco Professional Services

Description	Price	Qty	Ext. Price
Marco - T&M - Professional Services - To be billed on a time and materials basis	\$200.00	18	\$3,600.00

Subtotal: **\$3,600.00**