

This is a preliminary draft of the September 24, 2019, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 24<sup>th</sup> day of September, 2019, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, Larry Hindt and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Sarah Monroe, Victims Services; Anne Detlefsen, Women's Shelter; Cristal Adkins, Zoning Administrator; Jessica Erickson, Director of Nursing; Andrew Hatzenbihler, Solid Waste Administrator; Kevin Olson, Social Services Manager; Sheriff John DeGeorge; Ron Gregg, County Engineer; Becky Brandt, Court Administrator; Gretchen Mensink-Lovejoy, Republican Leader and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Hindt and seconded by Lentz, the agenda was unanimously approved.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

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On motion by Dahl and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department warrants were reviewed.

Sarah Monroe, Victims Services; Kari Berg, Probation; Anne Detlefsen, Women's Shelter were present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the activities for the month of October to bring awareness of domestic violence.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the Proclamation for October as Domestic Violence Awareness Month.

Cristal Adkins, Zoning Administrator, was present.

On motion of Dahl and seconded by Lentz, the Board unanimously approved the access permit for a driveway for Darin & Elizabeth Johnson, sections 17 & 18 of Pilot Mound Township.

On motion of Dahl and seconded by Lentz, the Board unanimously approved the access permit for a driveway for Jeff & Patty Brogle, section 22 of Arendahl Township.

Commissioner Bakke gave a report from the Planning & Zoning Commission meeting that was held last week. A public hearing was held on September 19, 2019 for a proposed amendment to the Fillmore County Zoning Ordinance, Section 604.05(9), Performance Standards in the Ag District. The Ordinance amendment will remove the restriction to construct a new dwelling on cropland with a Crop Equivalency Rating of 65 or greater. The Planning Commission voted unanimously to bring the proposed ordinance amendment to the County Board.

Jessica Erickson, Director of Nursing, was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the purchase of a new Freezer Tempure Scientific Vaccine 4 Cu. Ft. 1 Solid Door Manual Defrost Freezer, with a surge protector. The freezer cost is \$2,475.00 and will be purchased with insurance reimbursement dollars and the balance will be covered with Infrastructure dollars.

On motion of Lentz and seconded by Dahl, the Board approved asking Terry Schultz to have someone come in and look at energy backup alternatives for County appliances and equipment.

Erickson updated the Board that the City of Rushford with support from the Rushford-Peterson Public Schools are working to implement a policy for No Smoking/No Vaping in public areas along with T21, no sales of these products to anyone under the age of 21, and no sale at all of flavors and methanol.

The citizens input portion of the meeting was opened and closed at 9:48 a.m.

Kevin Olson, Social Services Manager, was present.

On motion of Dahl and seconded by Lentz, the Board unanimously approved the Foster Care Transportation Agreement with Fillmore Central Schools for the 2019/2020 school year.

Ron Gregg, County Engineer, was present.

On motion of Dahl and seconded by Lentz, the following resolution was unanimously adopted: **RESOLUTION 2019-041**: 2019 Rock Contract with Bruening Rock Products CP 23-19-02.

Discussion was held regarding the plans for street reconstruction between the County Office Building and the Sheriff's Office as well as the reconstruction of the lower level parking lot.

Commissioners Dahl and Hindt noted that at the Facilities Committee meeting the process for researching a Jail project was discussed along with the street reconstruction.

On motion by Dahl and seconded by Prestby, the Board unanimously approved use of Infrastructure dollars to replace the client parking area and the lower parking lot.

Commissioners Bakke and Prestby gave a Highway Committee report: reviewed status of 2019 projects and weed spraying, noted that the MnDOT has talked to the Highway Department about turn back roads one was Highway 250, discussed County road 118 possible turn back discussion or bridge replacement and discussed CSAH 5 road slide repair.

The Chair recessed the meeting at 10:44 a.m., resumed back in session at 10:55 a.m.

Kristina Kohn, Human Resources Officer, was present.

Discussion was had regarding the 2020 cafeteria plan benefits.

A motion was made by Dahl and seconded by Hindt to approve all 2020 cafeteria plan benefits. Discussion ensued with Commissioners Lentz and Dahl noting that they felt the employee should pay more of the premium cost for the single plan. Commissioner Prestby noted that the single plan person is the actual person doing the

work for the County. Commissioner Lentz noted that the County has a consultant to provide quotes for insurances and that consultant should make suggestions regarding employee's share of the cost and felt that a discussion should be held regarding the portion that the employees pay for benefits. The Chair called for a vote: Commissioners voting "aye": Hindt, Dahl, Prestby and Bakke. Commissioners voting "nay": Lentz. The motion prevailed.

The first reading of the draft changes to the Personal Appliances policy was read, discussion ensued and the Chair asked to have it brought back at a later date.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the second reading, as the final version. of the Work Hours and Attendance policy.

Bobbie Vickerman, Coordinator/Clerk was present.

Discussion ensued regarding the proposed 2020 budget and proposed 2020 preliminary levy. The Board noted that they did not feel that any full-time positions should be added in 2020, but discussed the option of a part-time position in the Records Office based on abstracting needs. Vickerman reviewed the options that the Board had suggested at the last meeting and noted that with the cuts they had discussed and putting back a part-time position for the Records Office the levy could be 3.49% per the sheets provided. Discussion ensued regarding a jail study and other items that have been discussed. Noting that Dahl wanted to put them into the budget and levy to ensure that they happen. Commissioner Dahl noted he approves the 3.49% increase but wants to make sure we move forward on a jail study if it is deemed necessary.

On motion by Prestby, seconded by Bakke, the Board unanimously approved a 3.49% proposed levy increase.

On motion by Dahl and seconded by Lentz, the Board unanimously approved computer and server replacements for units with 2007 operating systems.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the GIS bid from Schneider Gesopatial at \$63,200 for GIS services, web hosting and implementation.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to extend the contract with Cindy Blagsvedt through November 30<sup>th</sup> with additional hours as needed for reporting completion.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the December meeting dates with December 3<sup>rd</sup> being a special meeting at 3:00 p.m., followed by the Truth in Taxation hearing at 6:30 p.m. and the regular meeting being held on December 17<sup>th</sup> at 9:00 a.m.

A review of the calendar was done and the following committee reports and announcements were given:

Bakke – Historical Society – policies reviewed and job descriptions, going great and moving forward.

Township banquet tonight 6 p.m. social; 7 p.m. meal.

Lentz/Prestby – Technology

Dahl/Hindt – Facilities

Lentz – DAC, Emergency Management

On motion by Prestby and seconded by Lentz, Chair adjourned the meeting at 12:29 p.m.